

**VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING**

**Thursday, December 8, 2016  
7:00 pm  
Small Conference Room**

**AGENDA**

- I Roll Call
- II Approval of the minutes of the November 17, 2016 meeting. . pink
- III Report of the Library Director
  - A. November Director's Report . . . . . green
  - B. November Staff Report . . . . . yellow
  - C. November Statistics . . . . . handout
  - D. November Fines & Gifts . . . . . orange
  - E. November Budget Sheet . . . . . handout
- IV Approval of the December 2016 Expenditures . . . cream
- V Reports
  - A. VPL Foundation
  - B. Friend of the Library – Book Sale Dec 2<sup>nd</sup> & 3<sup>rd</sup>
- VI Old Business
  - A. Personnel Manual & Employee Policy Handbook
  - B. Updated 2017 personnel budget status
  - C. Accreditation update
- VII New Business
  - A. End of year expenses approval procedure
  - B. Library roof status
  - C. HVAC frequency drive installation