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[www.vermillion.us](http://www.vermillion.us)

## RENTAL REGISTRATION APPLICATION

Address of Rental Unit \_\_\_\_\_

(Owner must live within 100 miles of Vermillion or have a manager that lives within 100 Miles)

Manager must be licensed by the State of South Dakota per Chapter 20:69:14.

Owner: \_\_\_\_\_

Manager: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Billing: \_\_\_\_\_

Please provide your email address if you would like to

Address: \_\_\_\_\_

subscribe to the Rental Housing Newsletter.

City/State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Dwelling:  Single Family Unit  Two Family Dwelling  Multiple Family, Number of Units \_\_\_\_\_

No of Bedrooms per unit \_\_\_\_\_

Location and number of bedrooms (single family only): Main floor \_\_\_\_ Basement \_\_\_\_ 2<sup>nd</sup> Floor \_\_\_\_ 3<sup>rd</sup> Floor \_\_\_\_

\_\_\_\_\_  
Owner or agent's signature

\_\_\_\_\_  
Date

Prior to approving this registration the Housing Inspector must conduct an inspection to insure compliance with the provisions of this code, the International Property Maintenance Code, the zoning, subdivision and building ordinances of the City of Vermillion, the laws of the state of South Dakota. Any occupancy prior to this inspection shall be considered a violation of the Rental Housing Code and the appropriate penalties shall apply

The owner or agent is required to attend this inspection. Each year registration fees are assessed. This bill is sent to the person or corporation indicated above in the billing line. Bills are sent December 15<sup>th</sup> and are due by January 15<sup>th</sup>. Late fees of \$5.00 per unit per month per unit are charged for all late payments.

Landlords should be familiar with the City's Rental Housing Ordinance a copy of the ordinance can be viewed at the City library or on the web at [www.Vermillion.us](http://www.Vermillion.us). If you have any questions regarding rental housing please contact the rental-housing inspector at 605-677-7090

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**Fees** \$25.00 per structure plus \$15.00 per unit due upon registration and each year thereafter  
(Example Single Family Dwelling = \$40.00 a duplex = \$55.00)

For Rental Housing Office use only:

Approved \_\_\_\_ Denied \_\_\_\_

\_\_\_\_\_  
Housing Inspector