

Unapproved Minutes
Council Special Session
November 4, 2013
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, November 4, 2013 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Davies, Meins, Ward, Willson, Zimmerman, Mayor Powell

Absent: Collier-Wise, Grayson, Osborne

2. Informational Session - Electric Substation Improvement Project - Jason Anderson and Mark Koller

John Prescott, City Manager, stated that the substation improvement project is the next step following the transmission line and, as such, he wanted to provide an update on the project as some of the equipment is being bid.

Mark Koller, Electric Superintendent, handed out information on the project cost and timeline for completion. Mark stated that the project consists of two major items: 1) The installation of 115kV circuit breakers to provide an energized loop of the 115 kV system. This would automatically switch the load if one leg of the transmission line had a fault and 2) The replacement of switchgear that has reached the end of its life. He stated that this will require a small building to house the switchgear and control panels in the substation. Mark stated that the estimated cost of this project is \$1,080,000 with completion in 2014. Mark answered questions of the City Council on the project and the electric system.

3. Informational Session - Airport Operations Policies - Jose Dominguez

Jose Dominguez, City Engineer, reported that, following inquiries about Fixed Base Operator (FBO) along with some of the related services, it was suggested by the FAA and the City's airport consultant that the City establish minimum standards for operators of commercial activities. Jose stated that he started with the airport policies from Aberdeen as they have been approved by the FAA. Jose reviewed the proposed policies of minimum standards for operators of commercial activities at the Harold Davidson Field Airport. Jose stated that the policies establish a limited service FBO and address fuel sales and fuel tanks. Jose asked the City Council if they had time to review the

proposed policies and will place this on a future noon agenda next month for review before consideration of adoption. Following the adoption of the policies, the City ordinance can be updated to reflect the policies.

4. Briefing on the November 4th City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

324-13

Alderman Ward moved to adjourn the Council special session at 12:49 p.m. Alderman Willson seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 4th day of November, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
November 4, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, November 4, 2013 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Davies, Grayson, Meins, Ward, Willson, Zimmerman, Mayor Powell, Student Representative Peterson

Absent: Osborne

2. Pledge of Allegiance

3. Minutes

A. Minutes of October 21, 2013 Special Session; October 21, 2013 Regular Session

325-13

Alderman Zimmerman moved approval of the October 21, 2013 Special Session and October 21, 2013 Regular Session minutes. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

326-13

Alderman Meins moved approval of the agenda. Alderman Zimmerman seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Rotary 70th Anniversary Proclamation

Alderman Meins read the proclamation recognizing the 70th anniversary of the Rotary Club in Vermillion and their contributions to the community. Mayor Powell presented the proclamation to Art Mabry representing the Vermillion Rotary Club.

6. Public Hearings

A. Special daily malt beverage and wine license for the Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street

Mike Carlson, Finance Officer, reported that an application was received from the Vermillion Area Arts Council for a special daily malt beverage and wine license on or about November 16, 2013 at 202 Washington Street for their Chili Blues event. Mike stated that the notice of hearing and Police Chief's reports are included in the packet.

327-13

Alderman Collier-Wise moved approval of the special daily malt beverage and wine license for the Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. Request from High School for assistance in funding trip to sister city Ratingen, Germany

Kami Dibley, High School German Teacher and Club trip leader, introduced Michael Dendinger a co-chaperone and adult volunteer with the German class. Kami stated that five to ten Vermillion high school students will be participating in the initial student exchange with our sister city, Ratingen, Germany in the summer of 2014. She stated that the students will be staying with host families in Ratingen and attending school for two weeks and then one week of traveling around Germany before returning home. Kami stated that the German American Partnership Program (GAPP) will provide stipends to officially recognized partnerships between American and German school for exchange programs. GAPP will provide funding for the lead teacher's airfare and \$85 towards each students airfare. Vermillion will then host students from Ratingen the following year. Kami noted the exchange travel costs are estimated at \$3,300 per student. Kami stated as part of the exchange the students will meet with representatives from the City of Ratingen. Kami asked if the city could provide any travel assistance as the exchange is with our sister city. Kami and Michael answered questions of the City Council on the exchange program.

328-13

Alderman Davies moved approval of funding for the high school German Club student exchange with our sister city, Ratingen, Germany at \$150 per student up to a maximum of \$1,500 from the BBB sales tax fund contingent upon the students reporting back to the City Council upon their return. Alderman Willson seconded the motion. Discussion followed with Mayor Powell requesting if Kami and the students would deliver a letter from him to the Mayor of Ratingen. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Vermillion NOW! 2 Pledge request

Steve Howe, representing the Vermillion Chamber and Development Company, reported on the Vermillion NOW! 1 campaign that started five years ago with total pledges of \$1.6 million. Steve reviewed the goals accomplished with the funds provided by the campaign. He reported that the VCDC Board has authorized the Vermillion NOW! 2 campaign and reviewed the goals of this new campaign. Steve stated that the campaign goal is to raise \$1.65 million over the next five years. Steve requested a pledge of \$500,000 from the City which is up from the

\$450,000 committed to the first campaign. Discussion followed on the Vermillion NOW campaign.

329-13

Alderman Grayson moved approval of City's pledge of \$500,000 to the Vermillion NOW! 2 campaign to be paid at \$100,000 per year to be split equally between the BBB sales tax fund and Second Penny sales tax fund. Alderman Collier-Wise seconded the motion. Discussion followed with John Prescott, City Manager, reporting on the funds available in the BBB sales tax fund and Second Penny sales tax fund noting that the 2014 budget included the final payment of the first campaign pledge and that the Vermillion NOW! 2 pledge payments will start in 2015. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

C. Appointment of Business Improvement District #1 Board of Directors

Mayor Powell reported that the City Council, by resolution, established Business Improvement District #1 (BID) on September 16th that called for a five member Board of Directors. The City Council adopted by-laws for the BID on October 7th that called for at least one member of the Board to be a hotelier and that the Board shall consist of property owners, residents, business owners or users of space within the defined area. Mayor Powell stated that eight expression of interest forms were received for the Board and he would recommend the following as members of the Business Improvement District Board #1: Steve Parker - one year term, James Peterson - one year term, David Herbster - two year term, Amy Christensen - two year term and Joe Eckert - three year term. Mayor Powell stated that this consists of business managers, USD athletics, downtown business and hotelier. Discussion followed.

330-13

Alderman Ward moved approval of the Mayor's recommendation for the Board of Directors for the Business Improvement District #1: Steve Parker - one year term, James Peterson - one year term, David Herbster - two year term, Amy Christensen - two year term and Joe Eckert - three year term. Alderman Willson seconded the motion. Discussion followed noting that the City will need to appoint an ex-official member to the BID Board and the Vermillion Chamber and Development Company will also need to appoint an ex-official representative. Mayor Powell stated the City appointment can be made at the next meeting. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

D. Resolution of Necessity and Notice of Hearing for Sidewalk Repairs (southwest quadrant)

Jose Dominguez, City Engineer, reported that the city instituted a sidewalk inspection program in 2010 which is meant to bring deficient

portions of sidewalks up to proficient standard. Jose reported that the program divided the city into quadrants with the southwest (south of National Street and west of Dakota Street) quadrant being inspected this year. Jose stated that the special assessment process provides that the governing body set a public hearing date and notify the property owners of the hearing by sending notice and publishing the notice. The resolution will set December 2, 2013 as the public hearing date for this sidewalk improvement project. Jose noted that, due to the estimated costs of the sidewalk improvements, he has proposed providing an extra year for completion or contract for completion being June 30, 2015. Discussion followed with Jose noting that some of the sidewalks on the list may have already been corrected, but this is the list from the original inspection.

331-13

After reading the same once, Alderman Davies moved adoption of the following:

RESOLUTION OF NECESSITY AND NOTICE OF HEARING FOR SIDEWALK REPAIRS
IN THE CITY OF VERMILLION, SD

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City Hall at 7:00 p.m. on the 4th day of November, 2013, that the necessity has arisen for sidewalk repairs along the parcels of land hereinafter named, viz:

<u>VIOLATION ADDRESS</u>	<u>VIOLATION LEGAL DESCRIPTION</u>	<u>VIOLATION PARCEL NUMBER</u>	<u>ESTIMATED COST</u>
10 AUSTIN	LOT 3 BLK 7 MEISENHOLDERS 3RD	15530-02900-180-00	\$1,947.75
15 AUSTIN	LOTS 6 & 7 BLK 30 ORIGINAL TOWN	15530-03000-070-00 15530-03000-200-00	\$367.50
102 AUSTIN	N 1/2 OF 13 & ALL OF 14 BLK 22 ORIGINAL TOWN	15530-02200-140-00	\$1,741.95
110 AUSTIN	LOT 12 & S 1/2 OF 13 BLK 22 ORIGINAL TOWN	15530-02200-130-00	\$1,117.20
15 BLOOMINGDALE	W 80' OF 1, 2 & W 80' OF N 13.5' LOT 3 BLK 13 ORIGINAL TOWN	15530-01300-030-06	\$2,322.60
18 BLOOMINGDALE	E 50' OF N 1/2 OF 12 & E 50' OF 13 & 14 BLK 14 ORIGINAL TOWN	15530-01400-140-03	\$597.33
21 BLOOMINGDALE	COMM 80' E OF NW COR LOT 1 THEN S TO 80' E OF SW COR LOT 3 THEN E 44' THEN N TO N LINE OF LOT 1 THEN W 44' TO POINT OF BEGINNING BLK 13 ORIGINAL TOWN	15530-01300-030-00	\$1,205.40
22 BLOOMINGDALE	W 100' OF 10, 11, 12, 13 & 14 BLK	15530-01400-140-00	

	14 ORIGINAL TOWN		\$489.07
32 BLOOMINGDALE	LOTS 6 & 7 EXC W 62' BLK 24 ORIGINAL TOWN	15530-02400-070-03	\$735.00
12 CENTER	N 38.5' OF LOT 25 BLK 35 SNYDERS	15720-03500-250-03	\$1,885.28
24 CENTER	S 12' OF LOT 2 BLK 35 SNYDERS	15720-03500-020-03	\$6,372.45
103 CHURCH	LOT 1 BLK 24 ORIGINAL TOWN	15530-02400-010-00	\$183.75
107 CHURCH	LOT 2 & N 15' OF LOT 3 BLK 24 ORIGINAL TOWN	15530-02400-030-00	\$735.00
111 CHURCH	S 29' OF LOT 3 & N 15' OF LOT 4 BLK 24 ORIGINAL TOWN	15530-02400-040-00	\$367.50
7 COURT	S 34' OF LOT 4 & N 14' OF LOT 5 BLK 28 ORIGINAL TOWNSITE OF VERMILLION	15530-02800-040-00	\$2,903.25
9 COURT	N 18' OF 6 & S 30' OF 5 BLK 28 ORIGINAL TOWN	15530-02800-050-00	\$2,646.00
11 COURT	S 20' OF N 38' OF LOT 6 BLK 28 ORIGINAL TOWN	15530-02800-060-00	\$1,617.00
15 COURT	S 6' OF 6 & ALL OF LOT 7 BLK 28 ORIGINAL TOWN	15530-02800-070-00	\$4,178.48
16 COURT	LOTS 8,9,10 & 11 BLK 27 ORIGINAL TOWN	15530-02700-110-00	\$4,678.28
104 COURT	W 93' OF N 1/2 OF LOT 12 & W 93' OF 13 & 14 BLK 24 ORIGINAL TOWN	15530-02400-140-00	\$1,617.00
110 COURT	N 26' OF 11 & S 1/2 OF LOT 12 BLK 24 ORIGINAL TOWN	15530-02400-120-00	\$1,052.33
111 COURT	LOTS 1, 2, 3 & 4 BLK 23 ORIGINAL TOWN	15530-02300-020-00	\$2,256.33
116 COURT	N 1/2 OF LOT 10 & S 18' OF LOT 11 BLK 24 ORIGINAL TOWN	15530-02400-110-00	\$367.50
117 COURT	LOT 5 BLK 23 ORIGINAL TOWN	15530-02300-050-00	\$1,286.25
122 COURT	LOT 9 & S 1/2 OF LOT 10 BLK 24 ORIGINAL TOWN	15530-02400-100-00	\$1,212.75
124 COURT	LOT 8 BLK 24 ORIGINAL TOWN	15530-02400-080-00	\$1,617.00
125 COURT	LOT 7 BLK 23 ORIGINAL TOWN	15530-02300-070-00	\$551.25
203 COURT	LOTS 1 & 2 BLK 14 ORIGINAL TOWN	15530-01400-020-00	\$705.60
204 COURT	N 32' OF 13 & ALL OF 14 BLK 13 ORIGINAL TOWN	15530-01300-140-00	\$1,256.85
215 COURT	W 1/2 OF VAC COURT ST LOCATED BTWN S 34' OF LOT 5 & ALL LOTS 6 & 7 BLK 14 & S 34' OF LOT 10 & ALL OF LT 8 & 9 BLK 12 BLK 14 ORIGINAL TOWN	15530-01400-010-00 15530-01400-070-00	\$367.50

2 E. MAIN	LOTS 15 & 16 BLK 34 SNYDERS	15720-03400-160-00	\$6,236.48
6 E. MAIN	LOT 17 BLK 34 SNYDERS	15720-03400-170-00	\$551.25
8 E. MAIN	LOT 18 BLK 34 SNYDERS	15720-03400-180-00	\$183.75
10 E. MAIN	LOT 19 BLK 34 SNYDERS	15720-03400-190-00	\$918.75
12 E. MAIN	LOT 20 BLK 34 SNYDERS	15720-03400-200-00	\$183.75
15 E. MAIN	LOTS 3 THRU 7 & 21 THRU 24 & LOT V1 BLK 27 ORIGINAL TOWN	15530-02700-000-00	\$3,704.17
14 E. MAIN	LOTS 21 & W 6' OF 22 BLK 34 SNYDERS	15720-03400-220-00	\$367.50
20 E. MAIN	E 47' OF 22 & ALL OF 23 BLK 34 SNYDERS	15720-03400-230-00	\$1,543.50
100 E. MAIN	W 20.1' OF LOT 15 BLK 33 SNYDERS	15720-03300-150-00	\$2,315.25
101 E. MAIN	LOTS 15, 16 & 17 BLK 26 REPLAT OF LOTS 13 & 14 ORIGINAL TOWN	15530-02600-170-00	\$8,011.50
102 E. MAIN	E 9.9' OF LOT 15 & W 10' OF LOT 16 BLK 33 SNYDERS	15720-03300-160-00	\$183.75
104 E. MAIN	E 16' OF LOT 16 & W 4' OF LOT 17 BLK 33 SNYDERS	15720-03300-170-02	\$183.75
106 E. MAIN	E 23' OF LOT 17 BLK 33 SNYDERS	15720-03300-170-00	\$367.50
108 E. MAIN	LOT 18 EXC 18A BLK 33 SNYDERS	15720-03300-180-00	\$183.75
110 E. MAIN	LOT 18A BLK 33 SNYDERS	15720-03300-180-02	\$183.75
112 E. MAIN	LOT 19 & W 11' OF 20 BLK 33 SNYDERS	15720-03300-200-00	\$477.75
113 E. MAIN	W 31' OF LOTS 1, 2, 3 & 4 BLK 26 ORIGINAL TOWN	15530-02600-040-12	\$183.75
115 E. MAIN	E 20' OF W 51' OF LOTS 1, 2, 3 & 4 BLK 26 ORIGINAL TOWN	15530-02600-040-09	\$551.25
117 E. MAIN	E 15' OF W 66' OF LOTS 1, 2, 3 & 4 BLK 26 ORIGINAL TOWN	15530-02600-040-06	\$367.50
121 E. MAIN	LOT 13 BLK 5 SMITH-QUAM S90' OF E15' LOT 20 & S90' LOTS 21, 22, 23, 24 & 25 BLK 33	15715-00500-130-00	\$551.25
120 E. MAIN	SNYDERS W 41' OF VACATED DAKOTA ST ABUTTING LOT 1 & E 18' OF LOT	15720-03300-250-03	\$551.25
125 E. MAIN	1 BLK 26 ORIGINAL TOWN E 48' OF N 20' OF LOT 13 & E 48'	15530-02600-010-00	\$183.75
109 E. NATIONAL	OF LOT 14 BLK 33 SNYDERS	15720-03300-140-03	\$1,580.25

17 ELM	LOT 11 BLK 33 SNYDERS W 85' OF LOT 14 & W 85' OF N 20'	15720-03300-110-00	\$330.75
23 ELM	OF LOT 13 BLK 33 SNYDERS LOTS 14, 15, 16 & 17 BLK 29	15720-03300-140-00	\$918.75
121 KIDDER	ORIGINAL TOWN N 70' OF 18, 19 & 20 BLK 31	15530-02900-170-00	\$1,800.75
5 LUXEMBURG	ORIGINAL TOWN S 52' OF 18, 19 & 20 BLK 31	15530-03100-200-00	\$3,057.60
9 LUXEMBURG	ORIGINAL TOWN N 23'4 OF S 27' 2 1/2 OF LOT 2 BLK	15530-03100-200-03	\$235.20
5 MARKET	29 ORIGINAL TOWN LOT 5 & 6 BLK 29 ORIGINAL	15530-02900-020-03	\$1,396.50
11 MARKET	TOWN LOT 10 & N 20' OF E 50' & S 24' OF	15530-02900-050-00	\$2,164.58
14 MARKET	LOT 11 BLK 28 ORIGINAL TOWN LOTS 7, 8 & 9 BLK 29 ORIGINAL	15530-02800-100-00	\$3,307.50
17 MARKET	TOWN	15530-02900-070-00	\$3,770.55
19 MARKET	LOT 11 BLK 29 ORIGINAL TOWN	15530-02900-100-00	\$1,675.80
21 MARKET	LOT 11 BLK 29 ORIGINAL TOWN	15530-02900-110-00	\$404.25
23 MARKET	LOT 12 BLK 29 ORIGINAL TOWN	15530-02900-120-00	\$588.00
24 MARKET	LOT 9 BLK 28 ORIGINAL TOWN	15530-02800-090-00	\$3,381.00
26 MARKET	LOT 8 BLK 28 ORIGINAL TOWN LOTS 10, 11 & 12 BLK 23	15530-02800-080-00	\$6,438.60
116 MARKET	ORIGINAL TOWN LOT HD-1 LOT 15 BLK 35	15530-02300-110-00	\$595.00
5 PROSPECT	SNYDERS	15720-03500-150-03	\$1,521.45
16 PROSPECT	LOT 3 BLK 36 SNYDERS N 1/2 OF LOT 13 & ALL OF LOT 14	15720-03600-030-00	\$1,102.50
25 PROSPECT	BLK 35 SNYDERS	15720-03500-140-00	\$441.00
111 W. KIDDER	LOT 13 BLK 29 ORIGINAL TOWN LOTS 14, 15, 16 & 17 BLK 29	15530-02900-130-00	\$3,351.60
121 W. KIDDER	ORIGINAL TOWN S 60.5' OF LOT 25 BLK 35	15530-02900-170-00	\$10,032.17
1 W. MAIN	SNYDERS ADDN	15720-03500-250-00	\$6,618.68
2 W. MAIN	LOT 25 BLK 28 ORIGINAL TOWN	15530-02800-250-00	\$11,502.75
3 W. MAIN	LOT 24 BLK 35 SNYDERS	15720-03500-240-00	\$771.75
4 W. MAIN	LOT 24 BLK 28 ORIGINAL TOWN	15530-02800-240-00	\$367.50
5 W. MAIN	LOTS 22 & 23 BLK 35 SNYDERS	15720-03500-230-00	\$735.00

9 W. MAIN	LOT 21 BLK 35 SNYDERS LOTS 1 & 2 EXC W 10' OF S 84' LOT 2 BLK 29 & W 1/2 VACATED WEST ST VAN METERS SUNSET HILL	15720-03500-210-00	\$183.75
10 W. MAIN	LOT 20 & ALL VAC ALLEY ADJ TO LOT 20 BLK 28 ORIGINAL TOWN	15530-02800-210-00	\$551.25
12 W. MAIN	E 23 1/2' OF LOT 19 BLK 35 & ALL OF VAC ALLEY SNYDERS	15530-02800-200-00	\$955.50
13 W. MAIN	LOT 18 & W 25' OF E 50' OF LOT 12 BLK 28 ORIGINAL TOWN OF VERMILLION	15720-03500-190-03	\$661.50
16 W. MAIN	E 5.5' OF LOT 18 & W 12.5' OF LOT 19 BLK 35 SNYDERS	15530-02800-180-00	\$367.50
15 W. MAIN	W 25' OF N 20' OF E 75' OF 11 & W 25' OF E 75' OF 12 & ALL LOT 17 BLK 28 ORIGINAL TOWN~	15720-03500-190-00	\$183.75
18 W. MAIN	LOT 17 & W 12.5' OF 18 BLK 35 SNYDERS	15530-02800-170-00	\$183.75
19 W. MAIN		15720-03500-180-00	\$183.75
23 W. MAIN	E 25' OF LOT 15 BLK 35 SNYDERS W 30' OF LOTS 12 & 15 EXC W 5' & N 10' & N 3.4' OF W 31.4' LOT 11 EXC W 5' BLK 28 ORIGINAL TOWN	15720-03500-150-06	\$183.75
24 W. MAIN	W 25' OF LOT 15 EXC LOT HD-1 BLK 35 SNYDERS	15530-02800-150-03	\$6,063.75
25 W. MAIN		15720-03500-150-00	\$6,004.95
101 W. MAIN	LOT 24 BLK 36 SNYDERS ADDN	15720-03600-050-00 15720-03600-230-00	\$4,134.38
108 W. MAIN	LOT B BLK 29 ORIGINAL TOWN LOTS 15, 16 & 17 BLK 36 SNYDERS	15530-02900-020-00	\$3,333.17
113 W. MAIN	LOTS 19 & 20 BLK 29 ORIGINAL TOWN	15720-03600-170-00	\$4,005.75
114 W. MAIN	N 78' OF LOT 18 BLK 29 ORIGINAL TOWN	15530-02900-200-00	\$3,785.25
120 W. MAIN	N 125' OF LOTS 18, 19, 20 BLK 30 ORIGINAL TOWN	15530-02900-180-03	\$477.75
200 W. MAIN		15530-03000-200-03	\$1,433.25
211 W. MAIN	LOTS 1 TO 14 BLK 37 SNYDERS	15720-03700-140-00	\$3,675.00
214 W. MAIN	LOTS 1 TO 14 BLK 37 SNYDERS LOT 15 & W 40' OF 16 BLK 30 ORIGINAL TOWN	15530-03000-170-00	\$1,102.50
222 W. MAIN	LOT PE-1 A PT OF LOTS 5 & 6 BLK 38 SNYDERS	15530-03000-160-00	\$3,439.80
301 W. MAIN		15720-03800-000-00	\$4,998.00
309 W. MAIN	TRACT D-1 BLK 38 SNYDERS	15720-03800-000-06	

			\$1,653.75
315 W. MAIN	E 100' OF S 24' OF 11 BLK 38 SNYDERS	15720-03800-110-06 15720-03800-170-00	\$1,929.38
317 W. MAIN	LOT 15 & W 50' OF S 24' OF LOT 11 BLK 38 SNYDER'S ADDN	15720-03800-150-00	\$1,837.50
320 W. MAIN	LOTS 4 & 5 & N 1/2 OF 6 BLK 31 ORIGINAL TOWN	15530-03100-060-00 15530-03100-110-00 15530-03100-170-00	\$551.25
14 WASHINGTON	LOT 4 BLK 38 SNYDERS	15720-03800-040-00	\$1,286.25
16 WASHINGTON	S 1' OF LOT 2 & ALL 3 BLK 38 SNYDERS	15720-03800-030-00	\$1,653.75
22 WASHINGTON	LOT 1 & N 43' OF LOT 2 BLK 38 SNYDERS	15720-03800-020-00	\$955.50
115 MARKET	LOTS 4, 5, 6 & 7 BLK 22 ORIGINAL TOWN	15530-02200-070-00	\$3,601.50
7 MARKET	S 3' 10.5" OF LOT 2 & N 19' 10.5" OF LOT 3 BLK 29 ORIGINAL TOWN	15530-02900-030-00	\$1,675.80

The estimate is based on 2013 estimated costs.

BE IT FURTHER RESOLVED, that the property owner shall, at their own expense, repair the sidewalk according to the specifications filed in the office of the City Engineer. The repairs must be completed by the 30th day of June, 2015, or be under contract to be completed no later than the end of 2015. A no cost permit is required to be filed at the City for any repairs performed to the sidewalks. This permit is required to be filled whether the owner is performing the work himself, hiring a contractor to complete the work or electing to have the City perform the work. The permits will be due to the City no later than June 30, 2015.

BE IT FURTHER RESOLVED, that if a property owner does not repair their sidewalk properly within the time specified, the City of Vermillion will cause the repairs to be made and assess the costs, plus a fiscal fee. The fiscal fee will be EIGHT PERCENT (8%) of the cost or FIFTY DOLLARS (\$50.00), whichever is greater.

BE IT FURTHER RESOLVED, that the assessment shall be payable in two (2) equal annual installments. Any assessment or installment not paid within THIRTY (30) days after filing the approved assessment roll in the Finance Office shall be collected under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43, and that all deferred payments shall bear interest at the rate of TEN PERCENT (10%) per annum.

BE IT FURTHER RESOLVED, that any person interested may appear and show cause, before the Governing Body of the City of Vermillion, at the City Council Chambers of said City at 7:00 p.m. on the 2nd day of December, 2013 why the above and foregoing resolution should not, at said time and place, be adopted and passed by the Governing Body, at which time the Governing Body will finally approve, disapprove, or modify the same in its discretion.

Dated at Vermillion, South Dakota this 4th day of November, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

E. Street Closure Request for Main Street from Elm Street to High Street on Friday, December 6, 2013 from 6:15 p.m. to 7:00 p.m. for the Parade of Lights parade

John Prescott, City Manager, reported that the Vermillion Chamber and Development Company, in planning for their annual Parade of Lights, and is requesting a street closure for the event. The Parade of Lights will take place on Friday, December 6th from 6:30 p.m. to 6:45 p.m. The request is to close Main Street from Elm Street to High Street on December 6, 2013 from 6:15 p.m. to 7:00 p.m. City staff will open intersections as the parade passes, similar to what has been done in prior years.

332-13

Alderman Grayson moved approval of the closing of Main Street from Elm Street to High Street on December 6, 2013 from 6:15 p.m. to 7:00 p.m. for the VCDC Parade of Lights event. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Surplus Digger Derrick Truck

Jason Anderson, Assistant City Engineer, reported that, after receipt of the new truck, the 1998 Terex Commander digger derrick truck was declared surplus to be sold by sealed bids. The truck was advertised for sale and bids were opened on October 29th with only one bid received. Bid specifications were requested by three potential bidders. The only bid was from Truman Public Utilities for \$16,585 which was in excess of the appraised value of \$15,000. Jason stated that the sale proceeds will be returned to the equipment replacement fund.

333-13

Alderman Willson moved approval of the sale of the surplus 1998 Terex Commander digger derrick truck to the only bidder Truman Public Utilities for \$16,585. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Brunick Service on Items 1 & 2 and Stern Oil on Item 3.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$2.7709, Brunick's Service \$2.77; Item 2 - 3,000 gal No. 1 & No. 2 Diesel fuel dyed: Stern Oil \$3.2954, Brunick's Service \$3.27; Item 3 - 1,000 gal No. 1 & No. 2 diesel fuel-clear: Stern Oil \$3.5319, Brunick's Service \$3.54

334-13

Alderman Ward moved approval of the low quote of Stern Oil on Item 3 and Brunick's Service on Items 1 & 2. Alderman Willson seconded the motion. Discussion followed. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that the public meeting on the plans to repair or replace section of the Vermillion River hike/bike trail is Tuesday, November 5th at 7:00 p.m. in the City Council Chambers.

B. John reported that the Prentis Park Master Plan presentation is scheduled for Monday, November 25th at 7:00 p.m. in the City Council Chambers where the consultant will present conceptual designs for feedback.

C. John reported that City offices are closed on Monday, November 11th for the Veterans Day holiday.

D. John reported that the landfill will be implementing their winter schedule this week where they will not be open on Saturday mornings during winter months.

E. John reported that the quarterly City Update will be in this week's Equalizer.

F. John reported that City Ordinance requires residents to remove snow and ice from sidewalks within 24 hours of snow and freezing rain.

PAYROLL ADDITIONS AND CHANGES

Ambulance: Ashley Brunick \$8.00/call-\$6.00/1st-\$6.00/2nd, Tenelle Choal \$8.00/call-\$6.00/1st-\$6.00/2nd, Luke Crance \$8.00/call-\$6.00/1st-\$6.00/2nd, Janeane Robinson \$8.00/call-\$6.00/1st-\$6.00/2nd, Eric Rupe \$8.00/call-\$6.00/1st-\$6.00/2nd; Recreation: Ryan Baedke \$18.04/hr; Jessica Kennedy \$15.60/hr; Recycling: Tyler Peterson \$14.12/hr

11. Invoices Payable

335-13

Alderman Willson moved approval of the following invoices:

4IMPRINT	OPEN HOUSE SUPPLIES	1,425.19
AMERICAN PUBLIC WORK ASSOC	MEMBERSHIP	568.00
AMSAN	SUPPLIES	126.36
APPEARA	SUPPLIES	145.15
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	298.93
ARGUS LEADER MEDIA #1085	SUBSCRIPTION	47.58
AVENET, LLC	PROFESSIONAL SERVICES	500.00
BAKER & TAYLOR BOOKS	BOOKS	1,071.97
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	3,267.91
BARKLEY ASPHALT	ASPHALT	1,473.15
BARNES DISTRIBUTION	SUPPLIES	375.68
BATTERIES PLUS	BATTERIES	29.00
BEST WESTERN RAMKOTA INN	LODGING	83.00
BETTER HOMES & GARDENS	BOOKS	35.94
BIERSCHBACH EQPT & SUPPLY	SUPPLIES	11.44
BLACKSTONE AUDIO INC	BOOKS	150.00
BORDER STATES ELEC SUPPLY	SUPPLIES	2,419.09
BOUND TREE MEDICAL, LLC	SUPPLIES	205.55

BROADCASTER PRESS	ADVERTISING	42.00
BROWN TRAFFIC PRODUCTS	PARTS	753.00
BSN SPORTS INC	SUPPLIES	295.73
BUTLER MACHINERY CO.	PARTS	9.82
CAMPBELL SUPPLY	SUPPLIES	594.18
CANNON TECHNOLOGIES, INC	SUPPLIES	530.40
CASK & CORK	MERCHANDISE	1,256.44
CATERING BY DESIGN BOOKS	BOOKS	59.90
CENTURY BUSINESS LEASING	COPIER LEASE	138.25
CENTURY BUSINESS PRODUCTS	COPIES	351.14
CENTURYLINK	TELEPHONE	741.57
CERTIFIED LABORATORIES	SUPPLIES	521.65
CHAD PASSICK	MEALS REIMBURSEMENT	34.00
CHASE PEST SERVICE	INSPECTION/TREATMENT	185.00
CHEMCO, INC	SUPPLIES	382.50
CHESTERMAN CO	SUPPLIES	560.79
CITY OF VERMILLION	COPIES/POSTAGE	1,258.25
CITY OF VERMILLION	UTILITY BILLS	40,263.09
CIVIL AIR PATROL MAGAZINE	ADVERTISING	95.00
CLARK EQUIPMENT CO	SKID-STEER LOADER	39,617.16
CLASSIC INDUSTRIAL SUPPLIES	UNIFORMS	57.85
CLAY RURAL WATER SYSTEM	WATER USAGE	167.60
CLIMATE SYSTEMS, INC	MAINTENANCE	1,450.00
COFFEE KING, INC	SUPPLIES	57.75
COLONIAL LIFE ACC INS.	INSURANCE	3,006.80
CONCRETE MATERIALS	GOLF SAND	867.60
CONCRETE PRODUCTS CO	SUPPLIES	75.61
DAKOTA BEVERAGE	MERCHANDISE	14,259.85
DAKOTA CONST & MRS. SUE FRENCH	STORM SEWER-MICKELSON	41,473.73
DAKOTA PC WAREHOUSE	COMPUTER/SUPPLIES	1,084.82
DAKOTA RIGGERS & TOOL SUPPLY	SUPPLIES	672.69
DAKOTA ROCK FARMS	HAUL SLUDGE	17,626.78
DAKOTA SUPPLY GROUP	SUPPLIES	2,198.75
DANKO EMERGENCY EQUIPMENT	REPAIRS	2,570.58
DAVID L. HILL PAINTING	PAINT STREET LIGHT POLES	2,025.00
DAVIS PHARMACY	SUPPLIES	64.13
DELTA DENTAL PLAN	INSURANCE	6,301.56
DEMCO	SUPPLIES	719.43
DENNIS MARTENS	MAINTENANCE	833.34
DEPT OF REVENUE	TESTING	756.00
DEREK RONNING	REIMBURSE MEMBERSHIP	110.76

DETCO	SUPPLIES	1,720.15
DGR ENGINEERING	PROFESSIONAL SERVICES	12,490.00
DIANE'S GREENHOUSE	PERENNIALS	51.96
DUECO, INC	PARTS	165.57
DUST TEX	SUPPLIES	64.80
E.A SWEEN COMPANY	SUPPLIES	307.46
EARTHGRAINS BAKING CO'S INC	SUPPLIES	55.90
ECHO ELECTRIC SUPPLY	SUPPLIES	4,537.93
ELECTRONIC ENGINEERING	SUPPLIES	248.00
EMBROIDERY & SCREEN WORKS	EMBROIDERY	140.00
ENERGY LABORATORIES	TESTING	1,552.50
EQUIMEDIC USA, INC	SHARPS CONTAINERS	316.74
EZ-LINER INDUSTRIES	SUPPLIES	101.02
FARMER BROTHERS CO.	SUPPLIES	52.11
FAST AUTO GLASS	REPAIRS	540.70
FASTENAL COMPANY	SUPPLIES	332.43
FEDEX.	SHIPPING	36.60
FIRE CATT, LLC	FIRE HOSE TESTING	1,162.60
FIRE DEPARTMENT CLOTHING.COM	FIRE/RESCUE SHIRTS	1,558.58
FIRST NATIONAL BANK	TRUSTEE FEE	2,000.00
FOOT-JOY	MERCHANDISE	3,112.04
FOREMAN MEDIA	COUNCIL MTG	100.00
GALE	BOOKS	474.72
GEOTEK ENGINEERING	TESTING	1,439.00
GERSTNER OIL CO	JET FUEL	14,135.13
GRAHAM TIRE CO.	TIRES	750.02
GRAINGER	SUPPLIES	422.20
GRAYMONT CAPITAL INC	CHEMICALS	3,845.55
GREGG PETERS	FREIGHT	2,102.75
GREGG PETERS	RENT	937.50
GREY HOUSE PUBLISHING	BOOKS	163.00
HACH CO	CHEMICALS	805.09
HAUGER YARD/SNOW SERVICE	MOWING	100.00
HAWKINS INC	CHEMICALS	1,238.74
HD SUPPLY WATERWORKS	SUPPLIES	10,675.80
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	21,875.47
HELGET SAFETY SUPPLY, INC	SUPPLIES	50.12
HELMS & ASSOCIATES	PROFESSIONAL SERVICES	557.17
HENDERSONS ULTIMATE CAR WASH	CAR WASH CARD	40.00
HERREN-SCHEMP BUILDING	SUPPLIES	165.27
HILLYARD FLOOR CARE SUPPLY	SUPPLIES	37.82

HY VEE FOOD STORE	SUPPLIES	483.25
INDEPENDENCE WASTE	PORTABLE TOILET RENTAL	300.95
INDUSTRIAL MACHINERY INC	PARTS	22.20
INGRAM	BOOKS	2,790.46
JACKS UNIFORM & EQPT	UNIFORMS	1,655.90
JANE LARSON	MILEAGE REIMBURSEMENT	117.20
JAY'S PLUMBING	REPAIRS	30.60
JOHN A CONKLING DIST.	MERCHANDISE	7,714.69
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	32,708.41
JOHNSON CONTROLS	REPAIRS/SERVICE AGREEMENT	3,604.73
JOHNSON FEED, INC	REPAIRS	36.05
JOHNSTONE SUPPLY	SUPPLIES	104.20
JONES FOOD CENTER	SUPPLIES	339.37
JONES FOOD CENTER	OPEN HOUSE MEALS	952.40
JOSE DOMINGUEZ	MEALS REIMBURSEMENT	29.00
JOYCE MOORE	MILEAGE REIMBURSEMENT	172.79
LARGE PRINT OVERSTOCKS	BOOKS	36.65
LAWSON PRODUCTS INC	SUPPLIES	159.95
LAYNES WORLD	PLAQUE	47.19
LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	988.54
LEISURE LAWN CARE	TREATMENT/SPRINKLER HEADS	100.00
LESSMAN ELEC. SUPPLY CO	SUPPLIES	888.00
LINCOLN MUTUAL LIFE	INSURANCE	457.53
LOCATORS AND SUPPLIES, INC	SUPPLIES	3,055.44
LONGS PROPANE INC	PROPANE	25.00
MALLOY ELECTRIC	REPAIRS	50.00
MARILYN ZEMAN	REFUND TUMBLING FEES	20.00
MART AUTO BODY	TOW CHARGES	1,320.00
MATHESON TRI-GAS, INC	OXYGEN	75.35
MATTHEW BENDER & CO, INC	BOOKS	116.48
MC2, INC	PARTS	764.93
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,168.00
MEAD LUMBER	SUPPLIES	96.97
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	85.53
MI CASA SU CASA, LLC	UNDERGROUND REIMBURSEMENT	150.00
MICHAEL FREDERICK	BOOKS	70.00
MICWEBS	WEBSITE HOSTING	65.00
MID AMERICA METER, INC	REPAIRS	362.00
MIDAMERICAN	GAS USAGE	1,021.41
MIDWEST ALARM CO	ALARM MONITORING	63.00
MIDWEST BUILDING MAINTENANCE	MAT SVC	329.90

MIDWEST READY MIX & EQUIPMENT	CONCRETE	1,361.75
MIDWEST TURF & IRRIGATION	PARTS	958.36
MINN MUNICIPAL UTILITY ASSOC	4TH QTR SAFETY PROGRAM	5,770.00
MISSOURI RIVER ENERGY SERVICES	TESTING	701.50
MISSOURI VALLEY MAINTENANCE	REPAIRS	737.25
MOD PAINTING	REPAIRS	300.00
MOORE WELDING & MFG	WELDING	45.00
MUTH ELECTRIC INC	SIGNAL POLE	22,245.00
MYRL & ROY'S PAVING, INC	CHIPS	9,181.08
McLAURY ENGINEERING	PROFESSIONAL SERVICES	232.50
NALCO CHEMICAL CO	SUPPLIES	96.60
NCL OF WISCONSIN, INC	SUPPLIES	664.27
NEBRASKA JOURNAL-LEADER	ADVERTISING	34.92
NETSYS+	PROFESSIONAL SERVICES	1,395.99
NEW YORK LIFE	INSURANCE	94.02
NICK MERRIGAN	UNDERGROUND REIMBURSEMENT	920.00
OFFICE SYSTEMS CO	COPIES	1,350.43
OLSON MEDICAL CLINIC	EXAMINATION	186.00
OVERHEAD DOOR OF SIOUX CITY	PARTS	39.00
PAUL'S PLUMBING	REPAIRS	256.45
PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
PRESTO-X-COMPANY	INSPECTION/TREATMENT	92.27
PRINT SOURCE	PRINTING	35.00
PUMP N PAK	FUEL	2,581.77
QT TECHNOLOGIES	SERVICE AGREEMENT	995.00
QUEEN CITY WHOLESALE	MERCHANDISE	159.87
QUILL	SUPPLIES	1,188.93
RACOM CORPORATION	MAINTENANCE CONTRACT	386.75
RANDOM HOUSE, INC	BOOKS	191.24
RASMUSSEN MECHANICAL SERVICE	REPAIRS	1,531.84
RASMUSSEN MOTORS, INC	REPAIRS	103.58
RECORDED BOOKS, INC	BOOKS	3,053.20
REINHART FOODSERVICE, LLC	SUPPLIES	262.93
REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	29,354.90
RESCO	SUPPLIES	1,278.60
RIVERSIDE HYDRAULICS & LAB	REPAIRS	208.41
RYAN HOUGH	REIMBURSE MEMBERSHIP	20.67
SAFETY BENEFITS INC	REGISTRATION	130.00
SANITATION PRODUCTS	PARTS	265.55
SCHINDLER ELEVATOR CORP	MAINTENANCE	278.71
SD ELECTRICAL COMMISSION	WIRING PERMITS	200.00

SD GOLF ASSOCIATION	MEN'S HANDICAP	36.00
SD MUNICIPAL LEAGUE	REGISTRATION	50.00
SD ONE CALL	LOCATES	445.95
SD RETIREMENT SYSTEM	CONTRIBUTIONS	48,942.19
SDN COMMUNICATIONS	WORKSTATION COMM CENTER	15,331.31
SEH, INC	PROFESSIONAL SERVICES	25,321.31
SERVALL TOWEL & LINEN	SUPPLIES	16.80
SHANE GRIESE	SAFETY BOOTS	100.00
SHI INTERNATIONAL CORP.	SOFTWARE	153.78
SIOUX FALLS TWO WAY RADIO	REPAIRS	288.97
SIOUXLAND PARAMEDICS, INC	PROFESSIONAL SERVICES	175.00
SKIP JENSEN	BOOKS	240.00
SPECIAL T'S AND MORE	UNIFORM T-SHIRTS	810.35
SPRINT	CAR CHARGERS	19.98
STANDARD READY MIX CONCRETE	PEA ROCK	48.15
STEVE'S COMFORT SYSTEM	REPAIRS	229.59
STOCKMEN'S TRAILER SALES	SUPPLIES	34.99
STUART C. IRBY CO.	SUPPLIES	160.75
STURDEVANTS AUTO PARTS	PARTS	1,709.89
TAYLOR MADE	MERCHANDISE	8.49
TENELLE CHOAL	MILEAGE REIMBURSEMENT	199.06
THATCHER COMPANY	SODA ASH	13,675.20
THE BOULDER COMPANY	SUPPLIES	75.22
THE EQUALIZER	ADVERTISING INSERTS	582.25
THE WALKING BILLBOARD	UNIFORMS	246.96
TITLEIST DRAWER CS	MERCHANDISE	296.87
TRAVIS VANBEEK	SAFETY BOOTS	100.00
TRI TECH SALES	PARTS	463.58
TRICARE WEST REGION	REFUND AMB OVERPAYMENT	261.04
TRUE VALUE	SUPPLIES	1,010.81
TURNER PLUMBING	REPAIRS	2,865.00
UNITED WAY	CONTRIBUTIONS	335.20
USBORNE BOOKS	BOOKS	611.32
VAN DIEST SUPPLY CO	CHEMICALS	1,612.50
VERIZON WIRELESS	WIRELESS COMMUNICATIONS	334.56
VERMEER HIGH PLAINS	PARTS	1,162.00
VERMILLION ACE HARDWARE	SUPPLIES	735.80
VERMILLION CONCRETE	CONCRETE WORK	15,386.81
VERMILLION FORD	REPAIRS	535.66
VERMILLION ROTARY CLUB	DUES/MEALS	140.75
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	7,208.97

WAL-MART COMMUNITY	SUPPLIES	1,181.85
WALKER CONSTRUCTION	SIDEWALK REPAIRS	8,483.98
WESCO DISTRIBUTION, INC	SUPPLIES	9,741.24
WESTECH ENGINEERING, INC	PARTS	1,100.26
WIN-911 SOFTWARE	SOFTWARE MAINTENANCE	395.00
WOW! BUSINESS	911 CIRCUIT	1,365.50
YANKTON COMMUNITY LIBRARY	BOOKS	14.99
YANKTON FIRE & SAFETY	EXTINGUISHER INSPECTIONS	1,003.00
YANKTON JANITORIAL SUPPLY	SUPPLIES	610.08
ZEE MEDICAL SERVICE	SUPPLIES	78.05
ZIMCO SUPPLY CO	SUPPLIES	7,891.00
KIM DRUECKER	BRIGHT ENERGY REBATE	50.00
STEVEN WALLER	BRIGHT ENERGY REBATE	25.00
BOB NOONAN	BRIGHT ENERGY REBATE	150.00
RODNEY OBERLE	BRIGHT ENERGY REBATE	275.00
MARY PETERSEN	BRIGHT ENERGY REBATE	275.00

Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of November 26, 2013 for 115 kV breakers and CVTs for 115 kV substation improvement project.

336-13

Alderman Willson moved approval of the consensus agenda. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

337-13

Alderman Ward moved to adjourn the Council Meeting at 8:10 p.m. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 4th day of November, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.