



2015 Budget

**Home of the University of South Dakota
Sister City – Ratingen, Germany**

MISSION STATEMENT

Working within a revenue base, which is acceptable to the Community, the City of Vermillion is dedicated to a service structure that promotes the health, safety, and well being of the Public. The City of Vermillion is entrusted with the responsible management and delivery of community-owned goods and services, accountability, impartiality, and the quality of communication between themselves and the Vermillion Community.

CURRENT OFFICIALS
of the
CITY OF VERMILLION, SOUTH DAKOTA

Mayor

JOHN E. (JACK) POWELL

City Council Members

CLARENE MEINS

HOLLY MEINS

Northeast Ward

HOWARD WILLSON

PARKER ERICKSON

Northwest Ward

RICH HOLLAND

STEVE WARD

Southeast Ward

KATHERINE PRICE

KELSEY COLLIER-WISE

Central Ward

City Manager

JOHN PRESCOTT

Finance Officer

MIKE CARLSON

Assistant City Manager

ANDREW COLVIN

April 17, 2015

City Council Members,

City staff was pleased to present an annual budget for the 2015 fiscal year to the City Council for review, discussion, modification and adoption last August. The 2015 budget is intended to accomplish three things: (1) provide Administration with the opportunity to present its recommendations for projects, community enhancements, and the level of services in 2015; (2) provide the City Council with the information needed to establish revenue levels and set cost controls over the expenditure of public funds; and (3) identify and continue discussion on items that may appear in future budgets after 2015. Beyond identifying various needs within the community, the budget process also provided the City Council with an opportunity to assess the ability of the proposed programs and level of City services necessary to address community needs.

The budget is the single most important document staff presents to the City Council every year. Although it is primarily intended for City Council policy determination, the final adopted version serves as a resource for the community to better understand the City's operating fiscal programs. The budget reflects staff's commitment to maintain necessary services, provide for Council-driven community enhancements, improve the quality of the operation of the City, and keep expenditures and taxpayer burden to a minimum.

Fiscal Outlook

There are more positives to the anticipated outlook this year vs. some recent years. Construction activity in the community appears poised for growth. The year 2014 saw a positive growth in building permits issued in comparison to recent years. Additional infrastructure improvements such as Bliss Pointe, N. Norbeck Street and Mickelson Street created housing opportunities for the community both today and in the future to meet the demand. Multi-family housing has been the strongest segment of housing construction the last few years. The Haan Company was awarded federal tax credit to build a 40-unit income based property. This project began late last year. Several large multi-year construction projects such as USD's arena and related facilities, St. Agnes school expansion and the Dakota Hospital Foundation began in 2014 or are set to begin this year. The expanded retail base created over the last decade provides for a stable level of anticipated sales tax receipts. As noted in the budget, Polaris is completing a large project which will bolster sales tax receipts although a portion of the sales tax will be rebated back to them. A continuing challenge for Vermillion is transferring the recent job growth of the last several years into housing units and residents.

General Fund

The City of Vermillion strives to provide high quality goods and services to the citizens in the most cost effective manner possible. The General Fund contains the traditional services performed by the City, such as police and fire protection, street maintenance, library, parks and recreation, code enforcement, general government and other services. General Fund revenues in 2015 will continue to come from property taxes (\$2,140,000), the first penny of sales tax (\$1,674,000), a variety of fees, payments from other units of government, grants, fines and interest income. The proposed 2015 General Fund budget is \$6,461,611. This is up slightly from the revised 2014 budget of \$6,422,439 and adopted 2014 General Fund budget of \$6,279,684.

The transfer from the Electric Fund to the General Fund is again proposed to remain the same in 2015 at \$803,117. This amount has remained constant since 2005. Additional amounts to balance the General Fund are not proposed again for 2015 as the Electric Fund is currently completing a 2014 project of \$1 million to replace the main substation breaker and will have approximately \$300,000 of engineering expense in 2015 to design a northeast substation to be constructed in the future. The transfer from the Electric Fund to the General Fund for engineering salaries was not increased over the 2014 amount.

The budget includes two personnel changes. The hours for a part-time Library aide are expanded from 500 hours to 1000 hours for the 2015 budget year. The second change is to add a part-time employee in the Fire Department. The individual will primarily complete fire inspections and assist with plan review.

Most of the General Fund is spent on operational costs. There are a few notable projects proposed for funding from the General Fund.

- \$6,000 transfer to the Equipment Replacement fund as the salvage value for adding a used Police Tahoe to the fleet which would otherwise be sold at auction.
- \$140,000 for Street Maintenance work such as chip sealing, asphalt patching, gravel crack sealing, and traffic paint. This amount was increased by \$22,500 with the 2014 budget.
- \$93,000 of new library materials for the Vermillion Public Library.
- \$5,000 to repair walls and repaint interior as part of a multi-year project to improve the appearance and condition of the National Guard Armory.
- \$47,000 in contributions to support community programs including: Dakota Senior Meals, Landfill Voucher Program, Main Street Center, Vermillion Area Arts Council, Vermillion Public Transit and Vermillion Housing Authority.

Municipal Utilities

Electric Fund

The City purchases the majority of the power sold to customers from Western Area Power Administration. The City's secondary power provider is Missouri River Energy Services. WAPA did not propose a rate increase for 2015. MRES adopted a rate increase for 2015 in October 2014. Departments included an electric rate increase in their budget submissions. Electric rates were adjusted 2.5% overall beginning with bills due in February 2015. Seasonal rates are being utilized for the fourth time in 2015 as MRES will be charging different rates for electricity during the year. The July, August and September 2015 billing rate is slightly higher than the other nine months. MRES adjustments to the spread between the seasonal rates were factored into the rate adjustment for 2015. An appropriation of \$253,000 in 2015

funding for the cost to provide service to new construction, the conversion from overhead to underground power supply to customers, and a test section for automated meter reading was provided.

Water Fund

A 2.5% water rate increase was included for 2015. At the end of 2014, the City made the final construction payment on a 500,000 gallon water tower that was constructed in 2014 on Municipal Service Center property just south of Shriner Street. The rate increase for 2015 was adopted in 2012 to cover the debt service on the loan to build the new water tower. The 2014 budget revision included replacement of a portion of the Cottage Avenue water line and a section of N. Norbeck Street water main. The Cottage Avenue project was added after the 2014 budget was adopted due to a break and the pipe conditions that were uncovered.

Wastewater Fund

The major project for this fund in 2014 was establishing a natural gas line to the plant to convert from propane fuel to natural gas to treat the sanitary sewage. The project was delayed from the 2013 budget when it was identified to be most effective to install a natural gas fueled backup boiler at the same time. The revised 2014 budget included the funding for this project. A sanitary sewer rate increase of 2% was included in the budget for May 2015 to cover the existing debt service at the plant.

Municipal Enterprise Funds

Joint Powers Landfill/Missouri Valley Recycling Center

A major fire on October 22, 2012 destroyed the landfill baler building and all the equipment within the building and subsequently impacted the budget for 2013. The 2014 budget was impacted due to construction delays in securing an affordable bid for the new baler building and then by construction delays in constructing the building. Placement of the new landfill baler was delayed due to building construction issues. Both the landfill building and the baler installation were completed by the end of 2014. The landfill leachate system was also completed in 2014. Work on the excavation of Trench V was started and completed in 2014. Some landfill equipment will be replaced during 2015 with the completion of the baler building and as funds allow. With the cost of the projects that have been completed in recent years, a rate increase was implemented on December 1, 2014 to maintain adequate reserves and fund future projects. Vermillion and Yankton staff will be meeting to develop a budget plan to address future funding challenges.

Curbside Recycling

In November 2008, voters approved a curbside recycling program. The program began operations in September 2009. As recycling volume and material prices increase, the fund will be better positioned to address the original debt incurred to establish the curbside recycling program. Replacement of the pickup budgeted for 2014 has been postponed. Replacement of the hydraulic trailer is proposed for 2015.

Liquor Store Fund

Changes to state laws over the last several years now allow additional retailers to sell wine, which has impacted the City's return. The fund is budgeted to provide a \$194,200 transfer to the General Fund in 2015. A new five year management agreement was approved in October 2014 and began January 1, 2015. A new five year lease agreement for the store space also began in January. The store was moved to a larger location at 820 Cottage Avenue in January 2015.

Bluffs Golf Course and Residential Development

The Bluffs is an asset to the community in terms of providing a recreational outlet and bringing people to the community. Before being filled, the Bluffs also provided ready housing lots for development. The City updated the golf facilities in 2011 and 2012 with the paving of the parking lot and other clubhouse improvements. The 2013 budget included the final payment on the debt service being made, the TIF district closed, and over \$20 million in taxable value returned to the property tax roll. The 2014 budget was revised for this fund to replace the leaking roof at the golf course maintenance building.

Special Revenue Funds

Bed, Board and Booze (BBB) Sales Tax

Receipts for 2014 were up slightly in comparison to 2013. The fund has seen modest growth in receipts over the last couple of years with new opportunities in the community to collect this sales tax. Requests to utilize the funding continue to increase. Funding is included for the National Music Museum, USD Welcome Week, Vermillion Chamber of Commerce and Development Company, Ribs, Rods & Rock 'n Roll, Thursdays on the Platz, WH Over Museum, July 4th Celebration and Vermillion NOW!. A new entry was added with the 2015 budget providing funding for the Coyoteopoly/Shakespeare Festival. The 2014 budget was revised for the Vermillion High School sign that was funded during the year.

2nd Penny Sales Tax Fund

The base of the second penny of sales tax and the use were broadened several years ago. This fund is now used solely for capital fund needs. Many of the capital items that were previously funded by the General Fund via property taxes and the first penny of sales tax have been moved to this fund. Some of the expenses are offset by grants or other funding. There are a number of notable projects included in the 2015 budget that are funded by the 2nd Penny Sales Tax Fund. Some of the projects include:

- * \$42,000 for Ambulance Department equipment.
- * \$21,000 for Fire Department equipment.
- * \$40,500 for Police Department equipment.
- * \$4,750 for Airport improvements (5% City share of 2015 airport projects).
- * \$351,741 for debt service related to City Hall.
- * \$15,000 for Park & Recreation Department equipment.
- * \$50,000 for Vermillion Now 2 campaign (first of five equal payments).
- * \$17,700 for Street Department equipment.
- * \$45,000 for concrete projects.
- * \$140,000 for W. Main Street mill and asphalt overlay.

- * \$60,260 for TIF 6 interim financing related to the building of public infrastructure.
- * \$60,000 for alternates to replace sections of the Vermillion River hike/bike path.
- * \$26,000 for VCDC reinvestment program.

The City Council approved an agreement as part of the State's Large Projects reinvestment program. The City and State agreed to remit sales/use tax dollars on qualifying equipment purchases for a project at the Vermillion Polaris facility estimated to cost \$10.4 million. Upon documentation, the City will provide the funding to the VCDC in a total amount not to exceed \$208,000. The amount will be split equally between the first and second penny sales tax funds. The first payment was in 2014 and the final payment will be in 2015.

Business Improvement District #1 Fund

In the fourth quarter of 2013, the initial steps to establish a Business Improvement District began. The necessary steps were completed in 2014 and a \$2.00 per night lodging fee began on June 1, 2014. The BID Board recommended a 2015 budget to the City Council. During 2015, the majority of the funding will be provided to the VCDC for marketing purposes that bring overnight guests to the community and to establish a reserve for the fund.

Special Assessment Debt Service Fund

This fund collects special assessment payments related to completed infrastructure work for which a bond has been sold to finance the project. An extra principal payment was made in 2014 as the City had received payments earlier than anticipated from impacted property owners.

TIF 5 VCDC / Erickson Addition Debt Service Fund

During 2013, the VCDC requested a TIF district as part of the funding for an office building at 1012 Princeton Street. The VCDC has since completed construction on the 32,000 square foot office building. An agreement between the City and VCDC provides that any TIF funds from this district received by the City will be remitted to the VCDC until the debt is retired. Due to the timing of construction, there will be no property taxes due to a change in the assessed value received into or disbursed from the TIF district during the 2015 budget year. The pages have not been included.

TIF 6 Bliss Pointe Debt Service Fund

In late April 2013, the VCDC purchased farm ground on the west side of the City that contains approximately 30 acres that can be developed into housing. A TIF district was established for Phase I of the development. The infrastructure was completed in 2014. Infrastructure development costs were funded by a private placement bond sold in 2014. The bond will be repaid by TIF revenues. The 2015 budget proposes that 2nd Penny funds be used to cover interest costs on the bond. The TIF plan includes repayment to the City of the advanced interest expenditures and the 2014 construction contingency fund from future TIF district receipts.

Special Assessment Capital Projects Fund

Special assessment projects are financed from this fund from the sale of special assessment bonds and citizen payments. The majority of the projects that are part of this fund are related to the sidewalk improvement program. Other projects financed by this fund are requested by citizens via petitions for curb, gutter, alley and street paving.

Equipment Replacement Fund

Departments initially fund new pieces of equipment out of their budget. Each Department then contributes annual rents to the fund based on the life expectancy and anticipated replacement costs of the piece of equipment. When it is time to replace the piece of equipment, the fund should contain most of the funding for the new equipment. The fund also receives income from old pieces of equipment which are sold. Equipment purchases planned in 2015 include:

- A Police Department SUV
- A Street Department snow blower
- A Water Department pickup
- A Light & Power basket truck
- A Wastewater Department skidsteer loader
- A Park & Recreation turf sweeper
- A Park & Recreation Department pickup
- A Golf Course utility vehicle
- A General Government travel car

The Light & Power basket truck was budgeted in 2014 but delayed until 2015. The General Government car will be added back to the fleet to replace a vehicle removed from service several years ago. This provides another travel vehicle for City Departments to utilize.

Unemployment Insurance Fund

The City self-funds its unemployment insurance claims and has set aside approximately \$12,385. The annual interest, if not used for claims, is added to the fund balance.

Copier – Fax – Postage Fund

This fund charges all City Departments for use of the common office machines to provide funding needed for maintenance and eventual replacement of the equipment. Since the 2015 budget year began, a copier had to be replaced. The 2015 budget will be revised accordingly later this year.

Storm Water Fee Fund

The City computes the charges for this fund and the County collects the revenue via property taxes. The money is used to build and maintain the storm water drainage system in the City. In 2014 there were expenditures due to Bliss Pointe construction, completion of N. Norbeck Street from E. Clark to Roosevelt Street and due to timing of the work, completion of S. Mickelson between E. Main and Lewis Street. The 2014 budget included the third and final year of the study on storm sewer basins around the

community. The \$80,000 storm sewer study to identify future needs was partially funded by a \$30,000 grant over the three years from Vermillion River Water Basin. In 2015, expenditures of \$15,000 are proposed for miscellaneous system repairs.

Parks Capital Fund

The Parks Capital fund receives funding from team player fees, contributions and basketball fundraisers. The funds are used for capital projects when General fund or other sources may not be able to cover the entire cost.

Hike / Bike Path Capital Fund

The Hike/Bike path fund utilized a federal grant and a local match to enhance the existing trail system along the Vermillion River. Unfortunately, portions of the trail were severely damaged or no longer safe due to floods and natural river erosion. The 2014 budget included funding to reroute a section of the Vermillion River trail, as this section of the trail was being placed out for bid, further river bank erosion led to concerns about the long-term viability of the proposed relocation. The project was placed on hold to study additional options for rerouting this portion of the Vermillion River trail. The 2015 budget includes \$60,000 in funding to provide for repairs and rerouting of the trail. Another section of the community trail system funded by a federal grant and local match is Phase II, which is parallel to SD Hwy. 50 from Stanford Street to Dakota Street. It was completed in 2012. The State awarded the bid and a trail parallel to Stanford Street from Highway 50 to W. Cherry Street was completed and connected with Phase II in 2014.

Budget Revisions

Each year, the City Council is asked to revise the previous year's budget for revenues or expenses that are different than anticipated. The overall Second Penny Fund expenditures total was revised up by \$96,000 in 2014. While most projects came in less than expected, the project to replace the HVAC at the Public Safety Center and the sales/use tax rebate project with Polaris were added after the 2014 budget was adopted. The Polaris project also led to a revision in Second Penny revenues. The General Fund was revised up by approximately \$136,700. The General Fund includes the first penny of sales tax. Again, the Polaris project would impact the total expenditures of this fund. The Library Foundation also provided \$35,000 of funding for new equipment in the renovated facility that wasn't budgeted. There were several other smaller changes related to repair of the aerial ladder truck, a retirement, park materials that are generally less than \$5,000 but contributed to the overall increase. The General Fund is typically the most fluid of accounts and experiences more changes in a budget year vs. other funds.

Summary

Improvement to Prentis Park as suggested by the Master Plan adopted in January 2014 are having the biggest impact on the 2015 budget but are not included in the budget. As the 2015 budget was submitted, the City Council was discussing a General Obligation bond for Prentis Park Master Plan improvements. The resolution to adopt a General Obligation bond was approved and the voters approved the bond in the November 2014 election. The General Obligation bond is part of an overall funding proposal to bring about Prentis Park Master Plan improvements. The 2015 budget will be revised accordingly.

Each year the General Fund provides for the bulk of operating costs. With the expiration of several TIF districts in 2013, the last two years of General Fund budgeting have been a little easier with increased property tax revenue available. A modest level of revenue and expenditures has been developed to address the many needs of the community. The General Fund has been reviewed and developed to provide service in the most cost effective manner possible. The second penny fund helps the community attain needed capital items to enhance the quality of life and delivery of services. The 2014 budget included the funding of several street projects and assistance with Bliss Pointe construction. The 2015 budget continues the allocation of resources to support these improvements and to make permanent impacts on the community such as the interest payment on the Bliss Pointe infrastructure debt service, trails and infrastructure improvements. While addressing needed operational items, the budget builds the community's infrastructure, offerings and amenities.

Development of the budget would not be possible without Finance Officer Mike Carlson and Assistant City Manager Andy Colvin. Their dedication, skill and attention to detail were vital in preparing this budget. A special thanks to Department Heads for their assistance in gathering the information needed to compile the budget document. The City Council deserves special recognition and thanks for their time and dedication in establishing a 2015 budget which provides direction and will benefit the Vermillion community for years to come.

City of Vermillion employees look forward to working with the City Council and community to bring about a successful year for the citizens of Vermillion.

Respectfully Submitted,

A handwritten signature in cursive script that reads "John Prescott".

John C. Prescott
City Manager

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GENERAL GOVERNMENT REVENUE

General Property Taxes

The current year's property taxes include tax collections on assessed real property in Vermillion. The property tax levy is currently 6.21 mills. The budget includes the 1.4% increase allowed by state statute plus growth. Tax Increment Financing Districts 1 (Bluffs), 3 (Polaris) and 4 (Masaba) ended in 2013. A large part of the increase for 2014 and 2015 is reporting the revenue from the closed TIF districts.

Estimated Delinquent Taxes

An estimation of taxes that will not be collected in the budget year is shown here.

Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

Delinquent Tax Payments

Payments on prior years' unpaid property taxes are shown here.

<u>TAXES GENERAL PROPERTY</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31110	GENERAL PROPERTY TAX	1,718,031	1,792,285	2,075,000	2,069,000	2,033,514	2,140,000
101	31111	ESTIMATED DELINQUENT TAXES	0	0	(41,500)	(41,380)	0	(42,800)
101	31170	TAX ON MOBILE HOMES	3,683	3,945	4,000	3,900	6,311	3,900
101	31180	DELINQUENT TAX PAYMENTS	0	0	0	24,000	24,200	26,000
TAXES GENERAL PROPERTY TOTAL			1,721,715	1,796,230	2,037,500	2,055,520	2,064,025	2,127,100

Sales Tax

A 1% municipal sales tax to help fund day-to-day City operations was approved by the voters April 8, 1980. The tax became effective July 1, 1980. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year. With the Polaris \$10 million conveyor project in 2014, projections were adjusted for the one time increase.

<u>SALES TAX</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31310	SALES TAX	1,522,677	1,554,766	1,600,000	1,678,000	1,664,515	1,674,000

Penalties and Interest on Delinquent Taxes

Delinquent property tax payments include an interest penalty charge collected by Clay County and remitted to the City.

<u>PENALTIES AND INTEREST</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	31910	PENALTIES & INTEREST ON DELIQ. TAX	2,787	4,225	4,000	4,000	6,098	4,000

Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. The City has twelve (12) on-sale liquor licenses, a City municipal package license, thirty-four (34) malt beverage licenses, one (1) package wine farm winery, and ten (10) wine licenses. On-sale liquor and wine licenses are issued in December - \$1,500 for each liquor license, \$500 for each wine license and \$150 for package wine farm winery, the City receives the entire fee. Malt Beverage licenses are issued in June for on-off sale (\$300) and off-sale (\$200), of which the City receives half of the fee. Also included are transfer fees and special one-day licenses and \$50 per video lottery machine.

Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Vermillion homeowners and businesses to provide collection. Each hauler pays an annual license fee of \$300 to the City for using City streets and alleyways.

Zoning Fees

Each person requesting a zone change is charged \$150 per request to meet publication and other related costs to the City.

Mobile Home Park

In 2004 the fees for mobile home park licenses increased from \$100 to \$150 per park or \$3 per lot, whichever is greater. There are nine licensed mobile home parks in Vermillion.

Housing Code/Rental Registration

Rental Housing Certificates are based upon the location and number of units. In 1988, mobile homes were added to the property to be inspected and the City Council implemented a graduated increase in registration rates. The registration fees were last adjusted in 2011 to \$25 per building and \$15 per dwelling unit. The units are inspected on a regular cycle.

Electrician Licenses

Electrician licenses are \$100 per year.

Plumber Licenses

Plumber licenses are \$100 per year (\$20 for journeyman).

Building Permits

Building permits are based on the value of construction. A new fee schedule was adopted in 2008 and went into effect on January 1, 2009. See section 150.33 in the revised Code of Ordinances of Vermillion for the rates.

Sign Permits

Sign permits range from \$25 to \$50 depending on the size and status of the sign.

Dog Licenses

Dog licenses are \$10 per year.

Other

“Other” is a catch-all for miscellaneous items. Examples are airport use permits, noise permits, itinerant merchant permits, and tattoo artist licenses.

LICENSES AND PERMITS

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	32110	LIQUOR & BEER LICENSES	35,763	34,483	36,000	36,000	34,615	36,500
101	32111	GARBAGE HAULERS LICENSES	2,400	2,700	2,400	2,700	2,100	2,400
101	32112	ZONING FEES & VARIANCE	465	390	1,000	1,000	1,130	1,000
101	32113	MOBILE HOME PARK LICENSES	2,024	2,024	2,000	2,100	2,074	2,100
101	32114	RENTAL REGISTRATION	62,460	55,885	62,000	65,000	62,835	66,000
101	32115	ELECTRICIAN LICENSES	3,100	3,000	3,500	3,500	3,000	3,500
101	32116	PLUMBER LICENSES	1,300	1,130	1,500	1,500	1,190	1,500
101	32117	BUILDING PERMITS	15,970	28,466	22,000	22,000	26,602	25,000
101	32119	SIGN PERMITS	724	175	500	500	290	500
101	32120	DOG LICENSES	750	944	750	750	734	750
101	32190	OTHER LICENSES & PERMITS	<u>3,092</u>	<u>3,635</u>	<u>3,500</u>	<u>3,500</u>	<u>4,254</u>	<u>3,500</u>
		LICENSES AND PERMITS TOTAL	128,047	132,832	135,150	138,550	138,824	142,750

Cable TV Franchise Fee

To operate in the Vermillion community a cable company pays a yearly franchise fee amounting to 5% of gross revenue in Vermillion. Midcontinent Communications acquired the cable franchise from Mediacom during 2007.

CABLE TV FRANCHISE FEE

			2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
101	32320	CATV FRANCHISE FEE	102,021	101,720	110,000	102,500	106,303	103,500

State Grants

Grants and reimbursements received from the State. The airport received a state grant for part of a project.

Federal Grant through State

Grants and reimbursements received from the State for specific purposes. The Police Department and Library received a Federal grant through the state and CDBG for the VCDC welding program.

Federal Grant Designated

Federal grants received from the State for specific purposes. The Police Department received a Federal grant for police vests.

FEDERAL REVENUES

			2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
101	33410	STATE GRANT	0	7,340	0	750	747	0
101	33420	FEDERAL GRANT THROUGH STATE	37,816	14,680	0	2,380	2,800	0
101	33421	FEDERAL GRANT - DESIGNATED	<u>52,935</u>	<u>27,945</u>	<u>1,000</u>	<u>3,800</u>	<u>939</u>	<u>0</u>
FEDERAL REVENUES TOTAL			90,751	49,965	1,000	6,930	4,486	0

Bank Franchise Tax

The franchise tax on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate.

Liquor Tax Reversion

Sixty-five percent of the State Treasurer's 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis.

State Highway/Bridge

By State law 54.5% of all funds collected for motor vehicle licenses in each county are earmarked for municipal and township highway and bridge construction and maintenance.

Other State Shared Revenues

Other revenues received from the State include a State share for operating expenses for the National Guard Armory/Community Center.

Amusement Licenses

The State imposes a licenses fee on all amusement machines, i.e. pinball and video games. The City receives \$12 from the State for each license issued within city limits.

STATE REVENUE

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33510	BANK FRANCHISE TAX	4,966	6,153	6,150	6,800	6,791	6,800
101	33530	LIQUOR TAX REVERSION	62,170	68,315	64,000	68,000	64,117	68,000
101	33540	STATE HWY/BRIDGE	172,824	181,801	178,000	182,500	199,761	184,000
101	33590	OTHER STATE SHARED REVENUE	4,800	2,400	4,800	6,000	7,200	4,800
101	33591	AMUSEMENT LICENSES	<u>768</u>	<u>612</u>	<u>1,000</u>	<u>750</u>	<u>456</u>	<u>750</u>
STATE REVENUES TOTAL			245,528	259,281	253,950	264,050	278,325	264,350

County Road

This is the City's share of state road funds.

County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. Motor vehicle fees increased in 2013.

COUNTY REVENUE

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33810	COUNTY ROAD (25)%	28,335	28,335	28,400	28,400	28,335	28,400
101	33840	COUNTY MOTOR VEHICLE (5%)	<u>53,545</u>	<u>60,435</u>	<u>75,800</u>	<u>61,000</u>	<u>66,388</u>	<u>61,000</u>
COUNTY REVENUES TOTAL			81,880	88,770	104,200	89,400	94,723	89,400

Sale of Maps and Publications

Map sales include charges for the use of the City's printer to make copies of plats and other maps.

Mobile Home Fees

The \$1 per month mobile home parking fee and inspection fees are credited here.

Bad Check Fees

The City Finance Office handles bad checks in-house. A \$40 fee is charged for returned checks and those that are not paid are turned over to the Clay County State's Attorney.

Damage to City Property

Payments from individuals damaging City property in motor vehicle accidents. The most frequent incidents are replacing street light poles and fire hydrants during the winter months when the streets are icy.

Other Goods and Services

Several sources provide revenue in this item such as jury duty reimbursement and the sale of scrap metal.

Mobile Home Inspection Fee

A fee of \$10 is charged for inspection of mobile home placement.

Accident Report Copies

Fees charged by the Police Department for providing extra copies of accident reports.

Storage Fees

The \$10 per day fee is a charge for the storage of City towed vehicles impounded for violation of snow emergency routes and other related ordinances.

Street Repairs

Paid by the plumbers to cover the cost of street cuts to connect new houses.

Airport Fuel

In 2007 the City purchased the airport fuel system, thus the revenues being reported are the gross fuel sales. A jet fuel dispensing system was added in 2013.

Tagging Fees/Weed Cutting and Snow Removal Charges

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department. In 2002, the department began charging a \$10 service fee for notification, and a \$25 service fee for the abatement of the nuisance plus any additional charges for the removal of the nuisance.

Animal Control and Shelter Fees

Charges for impounded animals are \$10 per day boarding charge and a \$25 impoundment fee.

Ambulance Charges

The current fees were established in 2013: Advanced Life Support, Emergency--\$660; Advanced Life Support; Advanced Life Support 2--\$800; Non-Emergency--\$500; Basic Life Support, Emergency--\$560; Basic Life Support, Non-Emergency--\$425; Stand-by or Special Events, \$50/hr.; Loaded mileage Charge -- \$12/per mile.

Swimming Pool Fees

Swimming pool fee revenue varies with the weather. The daily rates for the heated pool, including tax, are: family - \$7; lap swim - \$5; adult - \$5; youth (13-17) - \$4; and child (1-12) - \$4. The season rates for the heated pool, including tax, are: family - \$65 (includes adult lap swim); adult/college (18+) - \$40 (includes lap swim); senior (60+) - \$25 (includes lap swim); youth (4-17) - \$35; and child (3 and under) - \$25.

Recreation Program Fees

Recreation program fees are increased periodically to help make the programs more self-supporting.

Concessions

Rents received for use of the Prentis Park concession stands and softball field concession stand.

Swimming (United Way)

This contribution from the United Way helps fund instructors for Red Cross swimming lessons. The contribution helps to keep the swimming lessons fee at \$25.

Armory User Fees

The National Guard Armory/Community Center classroom, kitchen and auditorium can be rented to individuals and groups based on availability. Rates vary according to length of time and extent of use.

Camping Fees

Lions Park camp ground provided free camping for the first three days and after that a daily fee is charged to camp.

CHARGES FOR GOODS AND SERVICES

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	34120	SALE ON MAPS & PUBLICATIONS	755	793	1,000	1,000	344	1,000
101	34130	MOBILE HOME FEES	4,880	4,755	5,000	5,000	4,785	5,000
101	34140	RETURN CHECK FEES	2,452	3,410	3,500	3,500	2,660	3,500
101	34150	DAMAGE TO CITY PROPERTY	320	38,868	1,000	1,000	507	1,000
101	34190	OTHER GOODS & SERVICES	1,523	1,985	3,000	3,000	3,219	3,000
101	34240	MOBILE HOME INSPECTION FEE	50	30	100	100	30	100
101	34250	ACCIDENT REPORT COPIES	573	461	1,000	1,000	665	1,000
101	34270	STORAGE FEES	2,625	2,370	5,000	3,000	1,969	3,000
101	34320	STREET REPAIRS AND SERVICES	936	6,584	5,000	6,000	7,610	6,000
101	34390	AIRPORT FUEL	48,250	58,936	110,000	104,000	78,071	104,000
101	34419	TAGGING FEES	813	5,948	3,500	3,500	3,539	3,500
101	34420	WEED & SNOW REMOVAL CHARGES	2,427	8,386	5,000	5,000	12,703	5,000
101	34520	ANIMAL CONTROL & SHELTER FEES	1,000	1,140	2,000	1,200	905	1,500
101	34560	AMBULANCE CHARGES	240,088	286,372	330,000	320,000	340,714	330,000
101	34620	SWIMMING POOL FEES	41,926	35,098	42,000	36,000	33,772	36,000
101	34630	RECREATION PROGRAM FEES	21,472	24,970	24,000	25,000	23,806	26,000
101	34640	CONCESSION RENTAL/STAND REVENUE	1,425	1,443	1,440	300	408	300
101	34650	SWIMMING (UNITED WAY)	2,640	3,300	3,300	3,300	3,400	3,300
101	34660	ARMORY USER FEES	2,049	2,729	2,200	2,750	3,209	2,750
101	34661	CAMPING FEES	<u>447</u>	<u>442</u>	<u>500</u>	<u>500</u>	<u>453</u>	<u>500</u>
		CHARGES FOR GOODS & SERVICES TOTAL	376,651	488,020	548,540	525,150	522,769	536,450

Court Fines and Costs

Court fines revenue fluctuates from year to year according to the number of traffic violations. Dog fines are included here. The Clerk of Courts remits 35% to the State and the balance to the City.

Cash Bonds

Cash Bonds are for parking tickets paid without court action.

Small Claims Fees Reimbursement

If the defendant loses in Small Claims Court, he/she pays the court costs.

Parking Meters

In 1992, the University of South Dakota requested that parking meters be installed close to the Slagle Administrative Building to increase access for short-term parking.

FINES AND FORFEITS

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	35110	COURT FINES & COSTS	5,983	6,554	10,000	8,000	8,748	8,000
101	35120	CASH BONDS	26,755	26,615	30,000	29,000	25,745	29,000
101	35130	SMALL CLAIMS FEE REIMBURSEMENTS	18	26	50	150	164	150
101	35310	PARKING METERS	<u>740</u>	<u>847</u>	<u>1,000</u>	<u>1,000</u>	<u>976</u>	<u>1,000</u>
		FINES & FORFEITS TOTAL	33,496	34,042	41,050	38,150	35,633	38,150

Interest Earned on Investments

Return on investment of temporary idle funds.

Rentals

Rents received for use of City airport land for farming and City-owned buildings (Old Library, tower land by the Recycling Center, tower on 4-H grounds, and City Hall space).

Contributions Private Sources

This is revenue received from contributions and donations to the city. In 2014, the Dakota Hospital Foundation provided funding for a recreation program and the Library Foundation provided funding for library furniture as well as other donations.

Work Study

The University of South Dakota provides 70% of the funding for seasonal wages paid to some college students working at the Public Library.

Insurance Refunds

The South Dakota Municipal League Worker's Compensation Fund covers the City's worker compensation costs and makes annual adjustments to the City's share of the fund.

MISCELLANEOUS REVENUES

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36110	INTEREST EARNED ON INVESTMENTS	22,322	12,768	15,500	13,500	13,525	13,500
101	36210	RENTALS	15,207	15,082	15,100	15,100	17,612	15,100
101	36700	CONTRIBUTIONS-PRIVATE SOURCES	29,209	540	2,500	44,000	26,200	5,000
101	36991	WORK STUDY	7,534	4,441	7,500	5,000	4,716	5,000
101	36992	INSURANCE REFUNDS & DIVIDENDS	<u>7,328</u>	<u>3,488</u>	<u>3,500</u>	<u>3,890</u>	<u>3,883</u>	<u>3,900</u>
		MISCELLANEOUS REVENUES TOTAL	81,600	36,319	44,100	81,490	65,936	42,500

Special Assessment Interest

Interest received on special assessments for abatement of nuisances.

SPECIAL ASSESSMENT INTEREST

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36310	SPECIAL ASSESSMENT INTEREST-2010	3	23	0	0	0	0
101	36311	SPECIAL ASSESSMENT INTEREST-2011	63	0	0	0	<u>0</u>	<u>0</u>
101	36312	SPECIAL ASSESSMENT INTEREST-2012	14	20	100	0	<u>0</u>	<u>0</u>
101	36313	SPECIAL ASSESSMENT INTEREST-2013	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>91</u>	<u>100</u>
		SPECIAL ASSESSMENT REVENUES TOTAL	80	43	100	100	91	100

Revenue in Lieu of Taxes from Other Than Government Entities

Clay-Union REC provides payment in lieu of property taxes through a 4% gross receipts from sales within corporate limits.

Other General Revenue

Proceeds from revenue for advertising daily malt beverage licenses and other miscellaneous General Fund revenue not recorded elsewhere.

Rubble Site

Revenue collected from private contractors who unload rubble at the City rubble site.

Enterprise Transfers

The City of Vermillion has traditionally made use of revenues derived from the City's Electric, Water, Wastewater and Liquor Enterprises to supplement funding for day-to-day operations.

Engineering Fees from Utility Revenues

This is annual transfer from the utility funds for the costs of engineering services.

Transfer for Capital Projects Engineering

An 8% fiscal fee charged on special assessment capital projects reimbursed to the General Fund.

Transfer in Business Improvement District Number 1

The Business Improvement District ordinance provides that the city receive 2% of fees for accounting and collection.

Sale of Property

Proceeds from the sale of abandoned cars, unclaimed bicycles, surplus property, etc.

Appropriations from Reserve

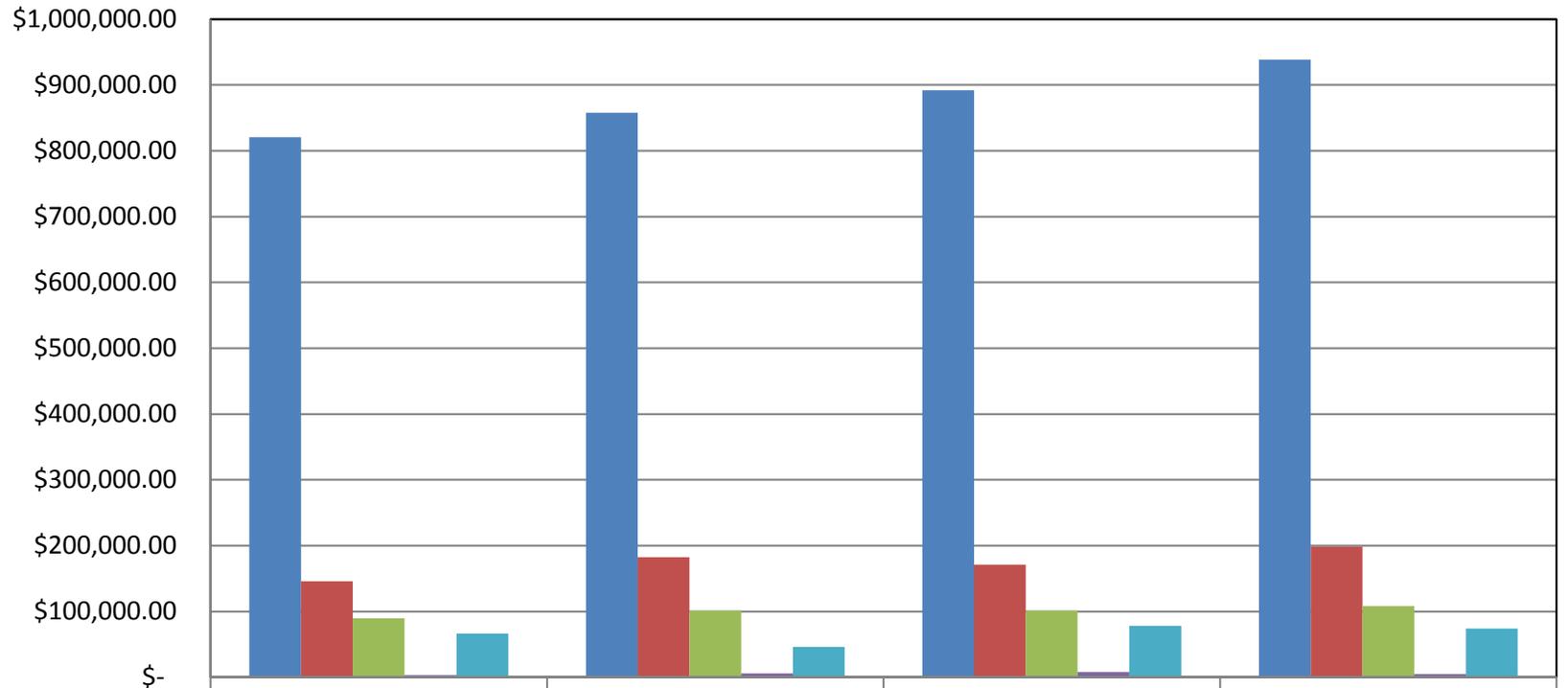
Funds not spent in previous years' budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

<u>OTHER REVENUES AND TRANSFERS</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36950	REVENUE IN LIEU OF TAXES	21,189	24,898	25,000	23,650	23,654	24,000
101	36990	OTHER GENERAL REVENUE	1,634	2,478	8,500	8,500	9,195	8,500
101	36993	RUBBLE SITE	0	0	100	100	0	100
101	39130	SALE OF PROPERTY	4,685	6,112	10,000	10,000	2,252	10,000
101	39111	TRANSFER IN ENTERPRISE FUNDS	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025
101	39112	ENGINEERING FEES UTILITIES	136,387	136,387	136,387	136,387	136,387	136,387
101	39114	TRANSFER IN CAPITAL PROJ. ENGINEERING	2,874	20,369	8,800	0	0	18,072
101	39116	TRANSFER IN SALES TAX-COMMUNICATIONS	0	27,500	0	0	0	0
101	39117	TRANSFER IN LIBRARY BOARD	250	0	0	0	0	0
101	39118	TRANSFER IN TIF	0	15,172	0	0	0	0
101	39119	TRANSFER IN B.I.D #1	0	0	0	840	797	1,430
101	39595	APPROPRIATION FROM RESERVE	0	0	210,282	258,097	(155,422)	239,797
OTHER REVENUE AND TRANSFER TOTAL			<u>1,168,044</u>	<u>1,233,941</u>	<u>1,400,094</u>	<u>1,438,599</u>	<u>1,017,888</u>	<u>1,439,311</u>

GENERAL FUND REVENUE TOTALS

2012	2013	2014	2014	2014	2015
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>5,555,277</u>	<u>5,780,154</u>	<u>6,279,684</u>	<u>6,422,439</u>	<u>5,999,616</u>	<u>6,461,611</u>

POLICY & ADMINISTRATION



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
■ PERSONNEL SERVICES	\$820,631.06	\$857,560.00	\$892,012.00	\$938,300.00
■ OPERATING EXPENSES	\$145,976.32	\$182,372.72	\$171,114.00	\$198,559.00
■ INSURANCE	\$89,407.55	\$101,516.00	\$101,568.00	\$107,800.00
■ CAPITAL OUTLAY	\$3,020.16	\$5,597.00	\$8,137.00	\$4,550.00
■ COMMUNITY DEVELOPMENT	\$66,298.03	\$45,876.00	\$78,360.00	\$74,000.00

GENERAL GOVERNMENT

The City of Vermillion is governed under the Aldermanic/Manager form of government. The Mayor is elected at-large and two aldermen are elected from each of the four wards. Since 1966, the City has employed a City Manager who is chief administrative officer of the City and serves at the pleasure of the City Council.

It is the responsibility of the City Manager to: (1) enforce all laws and ordinances, (2) supervise the administration of City affairs, (3) make recommendations to the City Council concerning City operations, (4) advise the City Council of the financial condition of the City and future needs of the City, (5) prepare an annual budget, (6) assure compliance with contracts by those doing business with the City, (7) prepare proposed ordinances and resolutions for the Council, (8) handle human resource management, and (9) carry out all other duties prescribed by ordinances of the City Council.

The City Manager's office is the central focus for all City services and includes the City Manager, Assistant City Manager, Administrative Assistant and student intern.

The terms of office for the Mayor and Aldermen are four years. The term of office for the Mayor and four aldermen, elected in 2014, expire in July 2018. The term for the four alderman elected in 2012 expire in 2016.

The City Manager's Office will continue to be heavily involved with coordinating City projects on behalf of the City Council and citizens, implementing council policy, assisting departments with special activities, and continued efforts to grow the City's tax base. Significant projects in 2015 will include the negotiation of a new cable franchise agreement, working with the Vermillion Chamber and Development Council for housing and job expansion, and construction of Prentis Park improvements.

EXPENSE HIGHLIGHTS:

2200 - Major items included within this line item are City Attorney fees, annual audit fee, website development, code updates, and expenses associated with major projects.

2611 - This line item includes office supplies needed for daily operations.

GENERAL GOVERNMENT

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
			PERSONNEL SERVICES						
101	41220	1100	GENERAL WAGES	183,950	194,151	207,245	207,885	200,901	212,939
101	41220	1101	OVERTIME	63	0	0	0	31	0
101	41220	1200	FICA	18,427	19,374	20,519	20,569	20,033	21,067
101	41220	1300	RETIREMENT	10,950	11,427	12,109	12,148	12,035	12,451
101	41220	1400	WORKMEN'S COMPENSATION	756	678	563	700	700	557
101	41220	1900	INSURANCE	<u>28,193</u>	<u>29,584</u>	<u>32,140</u>	<u>31,394</u>	<u>30,516</u>	<u>33,499</u>
			SUBTOTAL	242,339	255,214	272,576	272,696	264,216	280,513
			COUNCIL & APPOINTED BOARDS						
101	41220	1102	SALARY MAYOR & COUNCIL	56,072	57,193	58,480	58,480	58,480	59,942
101	41220	1103	SALARY APPOINTED BOARDS	<u>1,680</u>	<u>2,235</u>	<u>2,500</u>	<u>2,500</u>	<u>2,790</u>	<u>2,500</u>
			SUBTOTAL	57,752	59,428	60,980	60,980	61,270	62,442
			OPERATING EXPENSES						
101	41220	2200	PROFESSIONAL SERVICES & FEES	34,160	44,302	58,000	55,000	50,562	58,000
101	41220	2300	PUBLISHING & ADVERTISING	2,586	2,111	4,000	4,000	2,412	4,000
101	41220	2510	MOTOR VEHICLE REPAIR & MAINT.	0	10	150	150	15	150
101	41220	2530	EQUIPMENT REPAIR & MAINTENANCE	0	364	400	400	0	400
101	41220	2611	OFFICE SUPPLIES	4,120	1,741	4,000	4,000	2,239	4,000
101	41220	2614	MOTOR VEHICLE FUEL & SUPPLIES	476	345	600	600	431	600
101	41220	2615	COPY SUPPLIES	2,019	1,500	4,000	3,500	2,012	3,500
101	41220	2616	POSTAGE	306	88	1,000	1,000	617	1,000
101	41220	2617	PUBLICATIONS / DUES	6,587	7,467	7,000	7,000	7,162	7,500
101	41220	2629	OTHER SUPPLIES & MATERIALS	3,654	3,005	4,000	4,000	1,534	4,000
101	41220	2650	SECOG MEMBERSHIP	10,753	11,076	11,309	11,309	11,309	11,467
101	41220	2700	TRAVEL & TRAINING	4,398	3,966	6,500	6,500	4,262	6,500
101	41220	2850	TELEPHONES	2,882	3,434	3,000	3,000	3,375	3,750
101	41220	2900	VEHICLE EQUIPMENT RENTAL	1,938	2,013	2,088	2,088	2,088	2,163
101	41220	2990	OTHER CURRENT EXPENSES	<u>3,463</u>	<u>1,647</u>	<u>5,000</u>	<u>5,000</u>	<u>3,551</u>	<u>5,000</u>
			SUBTOTAL	77,342	83,069	111,047	107,547	91,569	112,030
			INSURANCE						
101	41220	2110	FIRE INSURANCE	17,773	24,250	27,000	26,000	24,933	26,500
101	41220	2120	FLEET INSURANCE	31,908	34,218	34,000	35,000	31,887	36,000
101	41220	2130	PUBLIC LIABILITY INSURANCE	25,235	26,868	27,000	27,000	27,762	27,500
101	41220	2150	BOILER INSURANCE	6,030	6,091	6,200	6,400	6,333	6,500
101	41220	2170	PUBLIC OFFICIALS	4,220	5,346	4,400	5,400	6,433	5,400
101	41220	2192	INLAND MARINE	4,241	4,743	4,900	4,900	4,220	4,900
101	41220	2910	DEDUCTIBLES	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
			SUBTOTAL	89,408	101,516	104,500	105,700	101,568	107,800
			CAPITAL OUTLAY						
101	41220	3500	FURNITURE & MINOR EQUIPMENT	<u>1,385</u>	<u>0</u>	<u>750</u>	<u>2,750</u>	<u>2,750</u>	<u>750</u>
			SUBTOTAL	1,385	0	750	2,750	2,750	750
			GENERAL GOVERNMENT TOTAL	468,226	499,227	549,853	549,673	521,373	563,535

FINANCE OFFICE

The City of Vermillion's Finance Office shall uphold or exceed the standards of accountability mandated by the State of South Dakota. The Finance Office includes six full-time personnel to handle the accounting, billing and payroll operations for the General Fund, utilities and the other various funds of the City.

The Finance Officer is responsible for maintaining custody of all official City documents, preparing the minutes of the City Council meetings, auditing all claims before being approved by the City Council, preparing financial statements for internal and external uses for all funds, preparing notices of special assessments, assuring all utility billings and accounts are current, preparing monthly billing reports and biweekly payrolls, handling the City checking accounts and investments, conducting municipal elections, preparing quarterly reports, preparing a Comprehensive Annual Financial Report and is responsible for all accounting for the City.

The Finance Office staff assists customers by receiving payments, taking utility service orders, preparing monthly utility and other miscellaneous bills, sending out termination notices, ensuring payment agreements are fulfilled, processing licenses for vendors and tradesmen, sorting and distributing the City's incoming mail, type the minutes of the City Council, preparing checks for payment of bills, reconciling monthly reports, providing all City departments with monthly expenditure reports and preparing payroll checks and related records and reports.

OF INTEREST:

The Finance Office continues to provide a more accurate cost of utility services by allocating the following expenses: billing, collection, payroll and payment of bills for each utility. The amounts attributable to the electric, water and wastewater utilities are included in the billing section of each utility budget with the remainder included with the General Fund. The City has received awards for Excellence in Financial Reporting for the last seventeen years.

EXPENSE HIGHLIGHTS:

- 2200 - Comprehensive report, consulting with auditor, small claims fees
- 2300- Publication of City Council minutes and legal notices
- 2530- Software maintenance, hardware maintenance, offsite backup
- 2611 - For office supplies including checks, utility bills, and customer brochures
- 2700 - Staff training, State League meetings and Finance Officer's School.
- 3811- Replace two computers.

FINANCE OFFICE

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
			PERSONNEL SERVICES						
101	41420	1100	WAGES	104,210	107,491	110,123	110,101	112,569	113,338
101	41420	1101	OVERTIME	0	74	150	150	0	150
101	41420	1200	FICA	7,714	7,969	8,436	8,434	8,403	8,682
101	41420	1300	RETIREMENT	6,261	6,439	6,616	6,615	6,755	6,809
101	41420	1400	WORKMEN'S COMPENSATION	252	226	243	229	229	227
101	41420	1900	INSURANCE	<u>10,900</u>	<u>11,420</u>	<u>14,465</u>	<u>14,335</u>	<u>12,244</u>	<u>15,238</u>
			SUBTOTAL	129,337	133,619	140,033	139,864	140,200	144,444
			OPERATING EXPENSES						
101	41420	2200	PROFESSIONAL SERVICES & FEES	3,029	1,227	1,890	6,190	6,202	990
101	41420	2300	PUBLISHING & ADVERTISING	13,587	15,788	15,500	18,000	20,929	16,500
101	41420	2530	EQUIPMENT REPAIR & MAINTENANCE	7,347	7,153	6,730	6,730	7,021	7,000
101	41420	2611	OFFICE SUPPLY	1,168	960	2,120	2,120	1,383	2,160
101	41420	2615	COPY SUPPLIES	144	146	200	200	180	200
101	41420	2616	POSTAGE	597	651	1,950	1,900	661	1,950
101	41420	2621	MATERIALS & MERCHANDISE	759	681	1,000	1,000	585	1,000
101	41420	2700	TRAVEL & TRAINING	876	674	2,000	1,640	510	2,000
101	41420	2850	TELEPHONE	<u>406</u>	<u>461</u>	<u>498</u>	<u>686</u>	<u>602</u>	<u>535</u>
			SUBTOTAL	27,913	27,741	31,888	38,466	38,073	32,335
			CAPITAL OUTLAY						
101	41420	3811	COMPUTER EXPENDITURES	<u>0</u>	<u>1,362</u>	<u>940</u>	<u>940</u>	<u>0</u>	<u>300</u>
			SUBTOTAL	<u>0</u>	<u>1,362</u>	<u>940</u>	<u>940</u>	<u>0</u>	<u>300</u>
			FINANCE OFFICE TOTAL	157,250	162,722	172,861	179,270	178,273	177,079

ENGINEERING

This department includes a City Engineer, Assistant City Engineer, a GIS Technician, an Engineering Technician and one seasonal assistant.

The Engineering Department is responsible for preparing plans and specifications for public works projects, city mapping, staking and inspection of public works projects, surveying for all departments, review of plats and calculation of special assessment rolls. The City Engineer is responsible for enforcement of subdivision and zoning codes through review of plans and on-site inspections of work-in-progress. The City Engineer and Assistant City Engineer coordinate the activities of those departments providing public services and assist other department heads in resolving engineering problems. The demands upon this department grow as federal and state regulations increase.

OF INTEREST:

Besides the Pavement Inspection Program and the Equipment Replacement Fund, the Engineering Department also manages the City Geographical Information System (GIS). This system allows the City to collect information on a large number of items and display it on maps. We have already collected all of the water system infrastructure, water main breaks, street signs, traffic accidents since 2005, sanitary sewer infrastructure, pavement inventory and addresses. This year we will be collecting all of the items associated with the Light and Power Department. The goal is to have all of the data available to all of the City departments and to serve as an information depository for all of the City's systems.

EXPENSE HIGHLIGHTS:

2700 - Travel and training for workshops, seminars, and others engineering training sessions.

<u>ENGINEERING</u>			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41960	1100	WAGES	200,814	199,035	212,399	211,438	205,653	217,950
101	41960	1101	OVERTIME	0	0	200	200	0	200
101	41960	1200	FICA	13,976	14,677	16,264	16,190	14,905	16,688
101	41960	1300	RETIREMENT	11,205	11,669	12,192	12,135	12,087	12,525
101	41960	1400	WORKMEN'S COMPENSATION	902	818	829	815	815	785
101	41960	1900	INSURANCE	<u>25,075</u>	<u>25,337</u>	<u>28,667</u>	<u>27,971</u>	<u>28,079</u>	<u>29,868</u>
SUBTOTAL			251,973	251,536	270,551	268,749	261,539	278,016	
OPERATING EXPENSES									
101	41960	2200	PROFESSIONAL SERVICES & FEES	3,003	1,366	500	500	510	500
101	41960	2300	PUBLISHING & ADVERTISING	361	226	500	500	666	500
101	41960	2510	MOTOR VEHICLE REPAIR & MAINT.	1,377	287	1,900	1,900	358	1,900
101	41960	2590	OTHER REPAIR & MAINTENANCE	211	27,694	1,300	1,300	322	1,300
101	41960	2611	OFFICE SUPPLIES	2,419	979	1,800	1,800	2,043	1,800
101	41960	2612	OPERATING SUPPLIES	1,595	524	1,400	1,400	1,082	1,400
101	41960	2614	MOTOR VEHICLE FUEL & SUPPLIES	3,164	3,084	3,200	3,200	3,054	3,200
101	41960	2615	COPY SUPPLIES	1,481	1,013	1,250	1,250	993	1,250
101	41960	2616	POSTAGE	1,189	670	1,200	1,200	487	1,200
101	41960	2700	TRAVEL & TRAINING	3,421	2,852	4,900	4,000	889	4,000
101	41960	2850	TELEPHONE	2,247	2,816	2,250	2,250	2,605	2,750
101	41960	2900	VEHICLE EQUIPMENT RENTAL	<u>4,108</u>	<u>4,166</u>	<u>4,333</u>	<u>4,333</u>	<u>4,333</u>	<u>4,482</u>
SUBTOTAL			24,577	45,677	24,533	23,633	17,342	24,282	
CAPITAL OUTLAY									
101	41960	3500	FURNITURE & MINOR EQUIPMENT	<u>1,635</u>	<u>3,165</u>	<u>2,375</u>	<u>3,415</u>	<u>4,833</u>	<u>1,000</u>
SUBTOTAL			1,635	3,165	2,375	3,415	4,833	1,000	
PLANNING & ZONING									
101	41234	2300	ADVERTISING	70	170	300	300	355	300
101	41234	2615	COPY SUPPLIES	4	0	150	150	0	150
101	41234	2616	POSTAGE	48	2	200	200	47	200
101	41234	2700	TRAVEL & TRAINING	<u>80</u>	<u>170</u>	<u>150</u>	<u>150</u>	<u>80</u>	<u>150</u>
SUBTOTAL			203	342	800	800	482	800	
ENGINEERING TOTAL			278,388	300,720	298,259	296,597	284,196	304,098	

CODE COMPLIANCE

This department consists of one full-time building inspector and two full-time Code Compliance Officers, who often share duties enforcing the City's various codes. The main duties of the code compliance officers include building inspection, rental housing inspection, nuisance abatement, animal control, snow removal complaints, and lawn/weed mowing complaints. Maintenance of the animal shelter falls into this program's budget.

OF INTEREST:

The Code Compliance program attempts to take a more proactive approach in regard to the enforcement of the City's ordinances by placing public announcements in local newspapers, along with door hangers in the spring to help educate and notify Vermillion residents about ordinances.

The rental-housing inspector is responsible for the inspection of rental housing units in the City to determine compliance with city ordinance standards and safety regulations. The position also assists other Code Compliance Officers with various duties within the department.

In 2013 the Code Enforcement Department assisted the Heartland Humane Society's spay and neuter event in order to control the stray cat population in Vermillion. The HHS received a grant for the event and was also assisted by local veterinarians.

In 2014, the City Council adopted the 2012 International Building Code, International Residential Code and International Property Maintenance Code. The Code Enforcement Department is responsible for enforcing these ordinances.

EXPENSE HIGHLIGHTS:

- 2200 - Includes professional association membership fees and nuisance abatement costs.
- 2614 - Motor vehicle expenses.
- 2700 - Travel and Training.

CODE COMPLIANCE

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	44120	1100	WAGES	107,457	121,708	127,343	127,343	126,861	132,317
101	44120	1101	OVERTIME	0	0	500	500	0	500
101	44120	1200	FICA	8,112	9,064	9,780	9,780	9,450	10,160
101	44120	1300	RETIREMENT	6,447	7,303	7,671	7,671	7,614	7,969
101	44120	1400	WORKMEN'S COMPENSATION	2,150	1,970	1,930	1,924	1,924	1,886
101	44120	1900	INSURANCE	<u>15,064</u>	<u>17,718</u>	<u>19,271</u>	<u>18,786</u>	<u>18,938</u>	<u>20,053</u>
SUBTOTAL			139,230	157,763	166,495	166,004	164,787	172,885	
OPERATING EXPENSES									
101	44120	2200	PROFESSIONAL SERVICES & FEES	3,476	9,845	5,000	7,000	8,303	5,000
101	44120	2300	PUBLISHING & ADVERTISING	1,153	540	1,000	1,000	508	1,000
101	44120	2510	MOTOR VEHICLE REPAIR & MAINT.	20	805	2,000	2,000	742	2,000
101	44120	2520	SUPPLIES REPAIR & MAINTENANCE	0	0	400	400	0	400
101	44120	2614	MOTOR VEHICLE FUEL & SUPPLIES	3,206	2,885	3,000	3,000	2,969	3,000
101	44120	2615	COPIES	405	458	400	400	696	400
101	44120	2616	POSTAGE	1,141	1,141	1,200	1,200	958	1,200
101	44120	2619	UNIFORMS	616	213	800	800	771	800
101	44120	2629	OTHER SUPPLIES & MATERIALS	959	2,415	4,400	4,400	1,954	4,400
101	44120	2700	TRAVEL AND TRAINING	68	2,204	4,000	4,000	1,361	4,000
101	44120	2850	TELEPHONE	1,397	1,862	2,500	2,500	1,967	2,500
101	44120	2860	REFUSE COLLECTION	1,024	437	1,150	1,150	445	1,150
101	44120	2900	VEHICLE EQUIPMENT RENTAL	<u>2,476</u>	<u>2,739</u>	<u>2,974</u>	<u>2,974</u>	<u>2,974</u>	<u>3,262</u>
SUBTOTAL			15,942	25,544	28,824	30,824	23,648	29,112	
CAPITAL OUTLAY									
101	44120	3200	BUILDING & STRUCTURES	0	0	1,000	1,000	554	1,000
101	44120	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>1,070</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>
SUBTOTAL			0	1,070	2,500	2,500	554	2,500	
CODE ENFORCEMENT TOTAL			155,172	184,377	197,819	199,328	188,989	204,497	

COMMUNITY SERVICES

The City receives funding requests from several local organizations that provide a service that benefits citizens or adds to the attractiveness of Vermillion as a community to visit. The City’s ability to make such contributions is determined each year based upon available resources. The following organizations and events will be funded in 2015:

Vermillion Public Transit – \$7,500

Dakota Senior Meals – \$3,500

Vermillion Area Arts Council – \$5,000

Main Street Center – \$15,000

Landfill Voucher Program – 2015 will be the fifteenth year that the City has offered a voucher program to residents for a \$15 value during one day at the landfill. The appropriation is used to pay the landfill for the cost of handling the material that is received through the voucher program. This program has helped in an effort to maintain the cleanliness of Vermillion. \$7,500 is included in the 2015 budget to reimburse the Joint Powers Landfill Fund for the vouchers presented by residents.

Vermillion Housing Authority - \$8,500

VCDC Reinvestment Program – Polaris completed a \$10.4 million conveyor system installation in 2014. This line item provides for the refund of the first penny of sales/use tax dollars on qualifying equipment purchases.

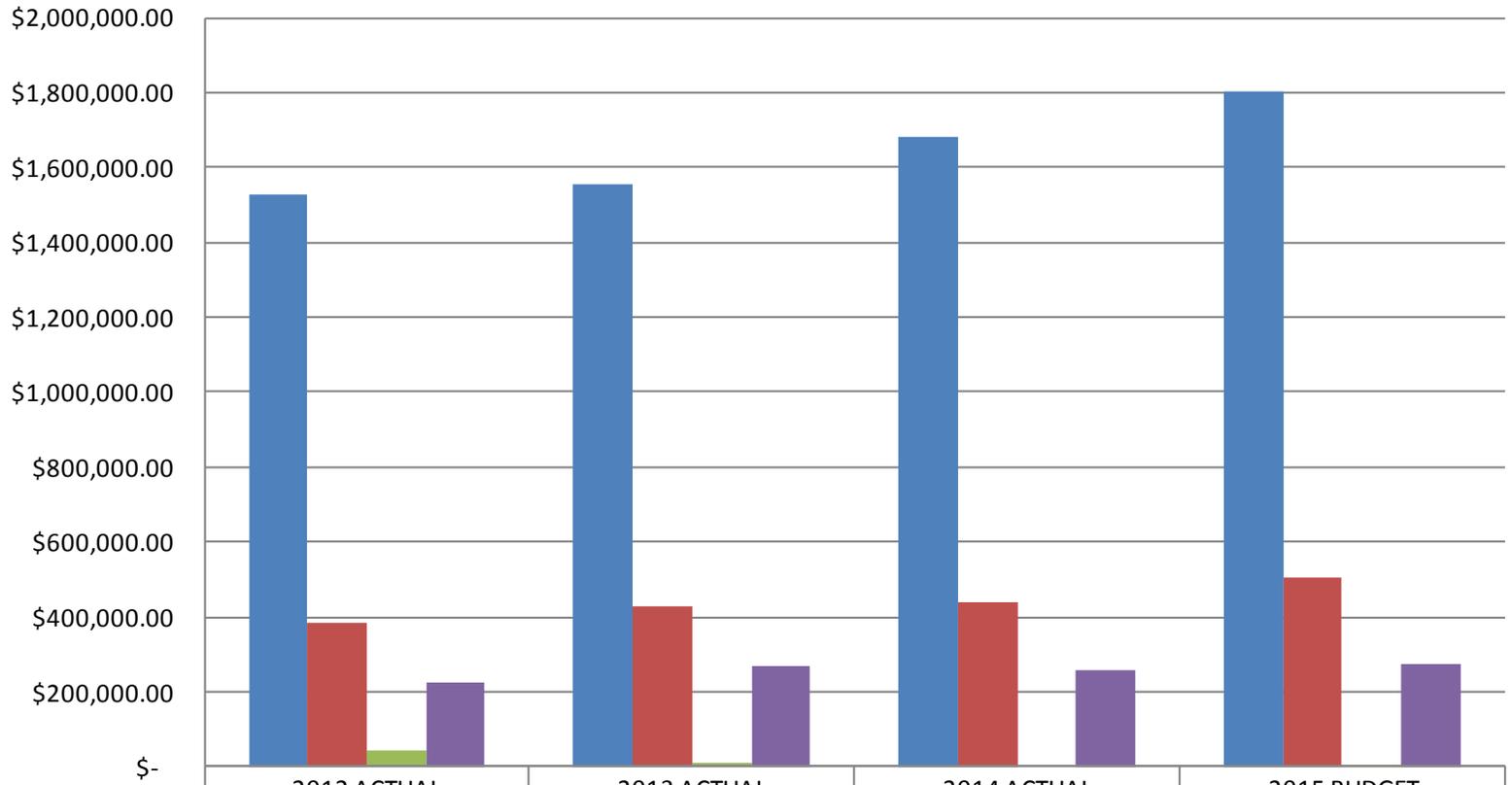
COMMUNITY SERVICES

				2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
101	46000	5602	VERMILLION PUBLIC TRANSIT	7,500	7,500	7,500	7,500	7,500	7,500
101	46000	5606	DAKOTA SENIOR MEALS	0	3,500	3,500	3,500	3,500	3,500
101	46000	5610	VERMILLION AREA ARTS COUNCIL	5,000	5,000	5,000	5,000	5,000	6,000
101	46000	5613	THE MAIN STREET CENTER	15,000	15,000	15,000	15,000	15,000	15,000
101	46000	5616	LANDFILL VOUCHER PROGRAM	5,695	3,564	7,500	7,500	4,440	7,500
101	46000	5634	VERMILLION HOUSING AUTHORITY	8,253	8,043	8,500	8,500	8,244	8,500
101	46000	5636	VCDC JOB TRAINING PASS THRU GRANT	24,850	3,269	0	3,800	1,000	0
101	46000	5637	VCDC REINVESTMENT PROGRAM	0	0	0	78,000	33,676	26,000
COMMUNITY SERVICES TOTALS				66,298	45,876	47,000	128,800	78,360	74,000

POLICY & ADMINISTRATION TOTALS

2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
1,125,333	1,192,922	1,265,792	1,353,668	1,251,191	1,323,209

SAFETY & SECURITY



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
PERSONNEL SERVICES	\$1,526,163.55	\$1,553,562.00	\$1,683,695.00	\$1,801,081.00
OPERATING EXPENSES	\$383,561.84	\$426,615.00	\$437,563.00	\$504,833.00
CAPITAL OUTLAY	\$40,922.75	\$7,092.00	\$-	\$6,000.00
ER COMM - TRANSFER TO 911 FUND	\$225,917.00	\$267,837.00	\$254,875.00	\$271,305.00

POLICE ADMINISTRATION AND INVESTIGATIONS

Police Administration and Investigations is composed of the Chief of Police, the Investigative Lieutenant, a Detective, a School Resource Officer, an Administrative Assistant, and a part-time Property/Evidence Manager. The Police Department's management team consists of the Chief, the Police Captain, the Investigative Lieutenant and the Patrol Lieutenant. The Police Department is a service organization and success depends on developing employees who strive to meet the idealistic core values of the department. In addition to developing professional employees, the senior management team is responsible for developing and implementing strategic planning that will allow the department to meet the community's needs in a fiscally conservative manner.

The Investigative Division is headed by a Lieutenant and investigates crimes, gathers evidence, interviews witnesses, supervises confidential informants, coordinates with state agencies to conduct drug investigations, conducts alcohol compliance checks, and prepares court cases. At times, they assist the State's Attorney, the Sheriff's Department, the South Dakota Attorney General's Office, South Dakota Division of Criminal Investigations, South Dakota Social Services and other outside agencies in follow-up investigations. This division is also responsible for overseeing the property/evidence room and takes the lead on community outreach efforts, e.g. National Night Out, Halloween Open House, Annual Bike Rodeo, and Girl's State Forensics Camp. The Lieutenant oversees the School Resource Officer position and the associated programs.

The Administrative Assistant performs clerical work including all record keeping activities for the department such as arrests, parking tickets, data entry, collecting fines, maintains towing and vehicle files, and provides other administrative duties as assigned. The Property/Evidence Manager must ensure all evidence/property the department comes into possession of while performing their duties is kept safe in accordance with accepted legal practices.

OF INTEREST:

The Investigative Division's work load continues to grow and the need for an additional Detective has become critical. The department will be seeking the addition of a new police position to fill the detective position in the 2016 budget.

EXPENSE HIGHLIGHTS:

- 2200: Includes a records management system which is also utilized by the Sheriff's Office and Emergency Communications. Other items include professional IT support, investigative software, scheduling software and traffic accident software that enables citizens to obtain copies of their accident reports via the internet.
- 2590: This line item is used to pay for building repairs and maintenance. The increase represents an effort to keep up with increasing cost to maintain the buildings heating and cooling systems.
- 2700: This line item is used in part to cover reimbursable tuition for employees of the department, and several employees have expressed an interest in taking advantage of this benefit.

POLICE ADMINISTRATION AND INVESTIGATIONS				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42110	1100	WAGES	236,846	245,420	254,891	256,290	253,467	262,536
101	42110	1101	OVERTIME	5,295	5,314	4,000	4,000	4,608	4,000
101	42110	1200	FICA	17,583	18,027	19,805	19,912	18,677	20,543
101	42110	1300	RETIREMENT	17,067	17,496	18,266	18,386	18,251	19,122
101	42110	1400	WORKMEN'S COMPENSATION	4,191	3,837	4,712	3,837	3,837	4,592
101	42110	1900	INSURANCE	<u>25,043</u>	<u>26,167</u>	<u>28,667</u>	<u>27,971</u>	<u>28,250</u>	<u>29,868</u>
			SUBTOTAL	306,026	316,261	330,341	330,396	327,090	340,661
OPERATING EXPENSES									
101	42110	2180	POLICE LIABILITY INSURANCE	7,374	7,317	7,700	7,700	7,476	7,750
101	42110	2200	PROFESSIONAL SERVICES & FEES	25,393	24,715	28,665	28,665	23,362	34,065
101	42110	2300	PUBLISHING & ADVERTISING	867	870	2,500	2,500	2,175	2,500
101	42110	2530	EQUIPMENT REPAIR & MAINT.	2,881	2,848	3,600	3,600	2,256	3,600
101	42110	2590	OTHER REPAIR & MAINTENANCE	7,012	7,686	9,000	9,000	11,434	9,000
101	42110	2611	OFFICE SUPPLIES	3,446	3,508	4,000	4,000	3,075	4,500
101	42110	2612	OPERATING SUPPLIES	1,070	1,336	1,350	1,350	1,171	1,350
101	42110	2613	CLEANING SUPPLIES & SERVICES	2,841	3,392	3,255	3,255	2,492	3,505
101	42110	2615	COPY SUPPLIES	2,015	2,467	2,740	2,740	2,388	2,740
101	42110	2616	POSTAGE	2,615	1,665	3,500	3,500	1,866	3,500
101	42110	2617	PROFESSIONAL PUBLICATIONS	2,046	2,342	2,800	2,800	1,360	2,800
101	42110	2618	UNIFORMS	1,319	2,014	2,875	2,875	1,049	2,875
101	42110	2629	OTHER SUPPLIES & MATERIALS	1,151	2,925	5,000	5,000	5,035	5,000
101	42110	2700	TRAVEL & TRAINING	12,194	9,648	15,500	15,500	13,923	15,500
101	42110	2810	ELECTRICITY	5,283	4,959	5,400	5,400	5,122	5,400
101	42110	2840	GAS	973	1,263	2,000	2,000	1,847	2,000
101	42110	2850	TELEPHONES	11,629	11,039	12,250	12,250	7,845	11,500
101	42110	2900	VEHICLE EQUIPMENT RENTAL	1,417	1,467	1,517	1,517	1,517	1,567
101	42110	2990	OTHER CURRENT EXPENSES	<u>1,800</u>	<u>1,500</u>	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>	<u>2,500</u>
			SUBTOTAL	93,326	92,961	116,152	116,152	96,893	121,652
CAPITAL OUTLAY									
101	42110	3500	FURNITURE & MINOR EQUIPMENT	699	1,480	0	0	0	0
			SUBTOTAL	699	1,480	0	0	0	0
TRANSFERS									
101	42110	6100	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,000</u>
			SUBTOTAL	0	0	0	0	0	6,000
			POLICE ADMINISTRATION TOTAL	400,051	410,702	446,493	446,548	423,983	468,313

POLICE PATROL

The Patrol Division provides police patrol on a twenty-four hour basis throughout the City of Vermillion. Patrol is composed of one Captain, a Patrol Lieutenant, three Police Sergeants, and eleven Patrol Officers. When staffing allows, patrol shifts are strategically scheduled to have the maximum number of officers on the street during those periods when the number of potential incidents is the greatest.

Patrol is the main element of the department, enforcing local ordinances, state and federal laws as well as traffic enforcement. In addition to the investigation of crimes and traffic enforcement, officers conduct other duties, including, but not limited to, responding to emergencies of all types, addressing disturbance and suspicious behavior calls, issuing and validating traffic warning tickets, traffic accident investigations, assistance at fire and ambulance calls, funeral escorts, investigating parking complaints, issuing parking tickets, towing of vehicles, release of impounded motor vehicles, and notification of Small Claims actions by the City. All officers are expected to conduct other forms of community outreach programs in addition to patrolling and enforcement action.

OF INTEREST:

Retention of officers continues to be an issue that the department is addressing. From 2010-2013 the department averaged a loss of 4-5 officers per year. Each new officer requires a substantial investment in training (between 16-29 weeks per officer). The department is making an effort to create positive incentives to retain officers. The department has also instituted a contractual effort to recover the high cost of training a new officer from those who leave after serving less than four years. The lack of qualified applicants is a universal problem for law enforcement and the competition for these applicants is fierce. In 2014, the department did not lose any officers; management is hoping this will continue in future years. The goal for 2014-2016 is to reduce officer turn-over to less than two positions per year.

EXPENSE HIGHLIGHTS:

- 2510: Funding used to maintain the vehicle fleet of 2 marked sedans, 2 marked SUV, 1 Motorcycle and 2 unmarked vehicles. The four marked vehicles are on a three year rotation requiring the new vehicles to be outfitted with new equipment which can include radios, lights, sirens, computer, prisoner patrician, etc. Where possible, old equipment is recycled for use in the new vehicles.
- 2612: Includes funds to purchase pistol, rifle and less lethal ammunition. Also includes Taser cartridges and training ammunition.
- 2614: Fuel and oil for department fleet.
- 2618: Uniform and equipment purchase for new officers. Uniform and equipment replacement/repair for current staff. Ballistic vest purchase and replacement for all officers (replacement every 5 years).
- 2810: Electricity cost for all traffic signals.

POLICE PATROL

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
			PERSONNEL SERVICES						
101	42123	1100	WAGES	671,930	653,538	764,469	763,115	743,391	793,799
101	42123	1101	OVERTIME	82,031	94,559	96,000	96,000	96,200	96,000
101	42123	1200	FICA	56,496	57,266	65,826	65,722	61,907	68,070
101	42123	1300	RETIREMENT	60,263	61,294	68,837	68,730	67,210	71,184
101	42123	1400	WORKMEN'S COMPENSATION	17,144	15,385	15,316	15,180	15,180	14,860
101	42123	1900	INSURANCE	<u>88,843</u>	<u>88,359</u>	<u>105,749</u>	<u>103,116</u>	<u>104,488</u>	<u>110,078</u>
			SUBTOTAL	976,708	970,401	1,116,197	1,111,863	1,088,376	1,153,991
			OPERATING EXPENSES						
101	42123	2510	MOTOR VEHICLE REPAIR & MAINT.	10,242	6,794	12,000	12,000	9,307	12,000
101	42123	2612	OPERATING SUPPLIES	13,620	14,600	18,075	18,075	11,393	18,075
101	42123	2614	MOTOR VEHICLE FUEL & SUPPLIES	32,715	29,465	34,650	34,650	33,250	34,650
101	42123	2619	UNIFORMS	13,321	13,430	15,000	15,000	8,730	15,000
101	42123	2629	OTHER SUPPLIES & MATERIALS	1,656	3,137	3,000	3,000	2,843	3,000
101	42123	2810	ELECTRICITY	14,295	15,144	15,850	15,850	15,376	17,040
101	42123	2900	VEHICLE EQUIPMENT RENTAL	<u>27,402</u>	<u>27,006</u>	<u>27,853</u>	<u>27,853</u>	<u>27,853</u>	<u>27,878</u>
			SUBTOTAL	113,251	109,576	126,428	126,428	108,752	127,643
			CAPITAL OUTLAY						
101	42123	3500	FURNITURE & MINOR EQUIPMENT	<u>13,890</u>	<u>5,612</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	<u>13,890</u>	<u>5,612</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			POLICE PATROL TOTAL	<u>1,103,849</u>	<u>1,085,589</u>	<u>1,242,625</u>	<u>1,238,291</u>	<u>1,197,128</u>	<u>1,281,634</u>

EMERGENCY COMMUNICATIONS

Starting in 2012, the Emergency Communications operations have been reported in a special revenue fund called the 911 Fund. This was a requirement of the South Dakota 911 Coordination Board so that all funds committed to emergency communications would remain in the fund. The City and Clay County share the operations of the emergency communications reported in the 911 Fund. Since 2012 the General Fund has reported a transfer out to the 911 Fund for the City’s share of emergency communications’ operations. See **911 Fund** starting on page 83.

<u>EMERGENCY COMMUNICATIONS</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	42151	6100	TRANSFER TO 911 FUND	<u>225,917</u>	<u>267,837</u>	<u>267,430</u>	<u>268,028</u>	<u>254,875</u>	<u>271,305</u>
			SUBTOTAL	<u>225,917</u>	<u>267,837</u>	<u>267,430</u>	<u>268,028</u>	<u>254,875</u>	<u>271,305</u>
EMERGENCY COMMUNICATIONS TOTAL				225,917	267,837	267,430	268,028	254,875	271,305

FIRE AND RESCUE

Vermillion Fire Department will respond to fires, accidents, rescues, medical emergencies, mutual aid calls and other threats to public safety and property from both natural and man-made disasters. As first responders to emergencies it is the Vermillion Fire Department's goal to provide prompt courteous service with the highest-level of professionalism that saves lives and minimizes property loss. Furthermore, it is the mission of our department to educate the public in fire safety through community involvement and community education. The Vermillion Volunteer Fire Department consists of a full-time Fire Chief, one part-time Fire Inspector, and forty-four volunteer firefighters to provide fire protection and emergency services to Vermillion residents, and residents within a 160 square mile area of Vermillion.

OF INTEREST:

Firefighters must continue to effectively and safely respond to emergencies. The need for adequate vehicles and equipment is a necessity to perform and carry out the mission. With the proper personnel, equipment, resources and management the department will continue to provide services to control and mitigate emergencies.

In 2015, the Department has requested the following from the second penny sales tax fund.

- \$10,000 General Fire Equipment
- \$6,000 Personal Protective Equipment
- \$5,000 Vehicle Communication System

EXPENSE HIGHLIGHTS:

2510 - Cost for repair and maintenance of vehicles.
2530 - Cost for repair, maintenance and testing of fire-fighting equipment.
2614 - Fuel for vehicles and equipment.
2700 - Travel and training for State Fire School, seminars and other training sessions
2990 - Provide fire prevention, education, programs and materials to the Community

FIRE AND RESCUE

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
101	42290	1100	39,517	59,686	62,406	62,406	62,368	78,488
101	42290	1200	1,783	3,953	4,774	4,774	4,075	6,004
101	42290	1300	2,024	4,775	4,992	4,992	4,990	5,114
101	42290	1400	4,163	3,704	3,670	4,289	4,289	4,109
101	42290	1900	<u>2,750</u>	<u>7,962</u>	<u>9,396</u>	<u>9,185</u>	<u>8,777</u>	<u>9,815</u>
			SUBTOTAL	50,237	80,080	85,238	85,646	103,530
OPERATING EXPENSES								
101	42290	2200	1,606	5,938	3,650	3,650	4,780	3,650
101	42290	2300	554	146	500	500	318	500
101	42290	2510	6,929	3,209	7,000	9,000	5,912	7,000
101	42290	2530	5,475	9,917	9,000	9,000	4,756	9,000
101	42290	2540	4,360	4,701	4,000	9,350	10,210	9,350
101	42290	2590	155	769	700	700	80	700
101	42290	2611	29	176	400	900	2,138	900
101	42290	2612	502	1,902	2,300	2,300	2,032	2,300
101	42290	2613	2,989	5,565	4,200	8,400	12,444	8,400
101	42290	2614	9,109	7,551	5,000	6,000	6,475	7,000
101	42290	2615	454	290	500	1,050	147	1,080
101	42290	2616	158	47	200	200	47	200
101	42290	2617	1,085	498	1,200	1,200	25	1,200
101	42290	2618	994	237	1,000	1,000	248	1,000
101	42290	2619	1,914	3,332	2,600	2,600	1,392	3,000
101	42290	2629	858	5,345	2,000	2,000	274	2,000
101	42290	2700	2,664	3,338	5,200	5,200	2,324	6,500
101	42290	2810	3,161	3,455	3,400	6,800	7,300	6,800
101	42290	2820	1,279	984	800	1,600	1,696	1,600
101	42290	2830	595	606	625	1,250	1,304	1,250
101	42290	2840	1,243	2,141	3,000	6,000	4,953	6,000
101	42290	2850	1,076	1,501	1,500	1,500	2,067	1,860
101	42290	2900	57,983	60,853	62,317	62,317	62,317	63,198
101	42290	2990	<u>207</u>	<u>529</u>	<u>1,200</u>	<u>1,200</u>	<u>1,905</u>	<u>1,200</u>
			SUBTOTAL	105,378	123,030	122,292	143,717	145,688
CAPITAL OUTLAY								
101	42290	3500	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FIRE & RESCUE TOTAL			155,615	203,110	207,530	229,363	219,643	249,218

**In 2014, Ambulance consolidated some of their accounts with Fire and Rescue. These accounts show a significant increase in the 2014 actual column.

AMBULANCE

The Vermillion Fire EMS Department provides twenty-four hour Basic Emergency Medical Service to the residents of Vermillion and Clay County. The EMS Division employs one full-time EMS Division Chief and one part time office assistant in addition to forty-four volunteer firefighters. All Ambulance personnel are Emergency Medical Technicians certified by the State of South Dakota.

The EMS Division responds to approximately 800-900 calls per year, both emergency and non-emergency in nature. The EMS Division provides standby services for fires, athletic events and community functions that total approximately 2,500 man-hours per year.

OF INTEREST:

In 2014, the department upgraded their cardiac monitors to the most state of the art LifePak 15 Cardiac Monitors. With the capabilities of 12 Lead EKG, ETCO2, Non-Invasive Blood Pressure, Pulse Ox, and Wafeform Capnography we can maintain the highest level of patient care and monitoring possible to the citizens we protect.

In 2015, there are plans to purchase a third and final power cot, our first cot loading system, and UTV EMS equipment using second penny funds.

EXPENSE HIGHLIGHTS:

2200 – Third party billing fee
 2530 – Medical supplies
 2616 – Mailings
 2614 – Fuel

<u>AMBULANCE</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
101	44600	1100	166,661	163,199	170,357	170,357	163,089	174,982
101	44600	1200	12,748	12,475	13,032	13,032	12,322	13,386
101	44600	1300	2,465	1,799	2,673	2,673	1,242	2,951
101	44600	1400	5,676	5,011	5,060	5,031	5,031	4,882
101	44600	1900	<u>5,642</u>	<u>4,336</u>	<u>6,424</u>	<u>6,262</u>	<u>2,046</u>	<u>6,698</u>
SUBTOTAL			193,192	186,820	197,546	197,355	183,730	202,899
OPERATING EXPENSES								
101	44600	2200	17,176	34,020	44,975	44,975	34,560	45,000
101	44600	2300	773	407	500	500	677	500
101	44600	2510	2,463	2,523	4,000	4,000	3,813	4,000
101	44600	2530	1,260	3,140	3,000	3,000	2,983	3,000
101	44600	2540	4,440	2,864	5,350	0	0	0
101	44600	2590	75	229	500	500	2,298	500
101	44600	2611	347	691	700	0	0	0
101	44600	2612	14,742	17,181	17,400	17,400	20,060	17,400
101	44600	2613	3,079	4,921	6,300	0	0	0
101	44600	2614	9,730	11,294	12,100	12,100	13,208	13,300
101	44600	2615	428	345	600	0	0	0
101	44600	2616	472	100	500	500	129	500
101	44600	2617	0	20	500	500	98	500
101	44600	2619	824	3,076	6,500	6,500	5,758	6,500
101	44600	2629	1,854	2,471	4,250	4,250	4,496	4,200
101	44600	2700	3,256	2,659	5,250	5,250	4,774	5,250
101	44600	2810	3,161	3,454	3,400	0	0	0
101	44600	2820	1,279	983	800	0	0	0
101	44600	2830	595	606	625	0	0	0
101	44600	2840	1,243	2,141	3,000	0	0	0
101	44600	2850	3,094	4,336	<u>5,370</u>	<u>5,370</u>	<u>2,579</u>	<u>5,900</u>
SUBTOTAL			70,289	97,461	125,620	104,845	95,433	106,550
CAPITAL OUTLAY								
101	44600	3500	<u>26,334</u>	0	0	0	0	0
SUBTOTAL			<u>26,334</u>	0	0	0	0	0
AMBULANCE TOTAL			<u>289,816</u>	<u>284,281</u>	<u>323,166</u>	<u>302,200</u>	<u>279,163</u>	<u>309,449</u>

**In 2014, Ambulance consolidated some of their accounts with Fire and Rescue. These accounts show zero in the columns above.

EMERGENCY MANAGEMENT

The Federal Civil Defense Act of 1950 mandated a program of Civil Defense in each State, and South Dakota law requires a program of Civil Defense in each county. The City of Vermillion contributes to this program -- now called Emergency Management -- which coordinates City and County Departments in contingency preparation, response and damage review for large-scale disasters resulting from severe weather, flooding, accidents involving hazardous materials or other emergencies. Compliance with this program can result in relief funding from the Federal Emergency Management Agency (FEMA). The Emergency Management Director is located in the Public Safety Center.

OF INTEREST:

In 2011, the four outdoor weather-warning sirens control panels were upgraded to meet the Federal Communication Commission (FCC) new standard for narrow band frequency requirement.

In 2013, the outdoor weather-warning sirens located at Main and Norbeck required a complete rebuild possible due to a lighting strike.

Location of sirens: 1100 Block North Plum, Main & Norbeck, Stanford & Cherry, Market & Bloomingdale

EXPENSE HIGHLIGHTS:

2200 - \$100 per month for Emergency Management Director
 2590 - This account is the general upkeep of the outdoor warning sirens
 2611 - This account is for operating supplies

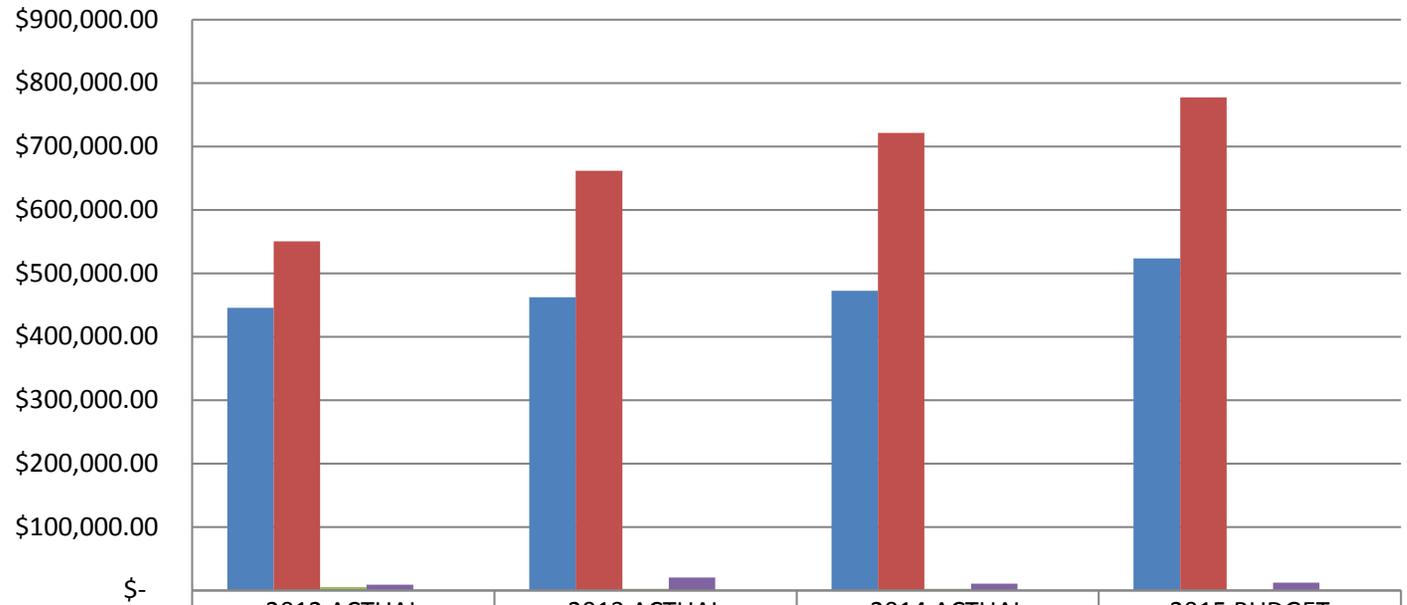
EMERGENCY MANAGEMENT

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	42940	2200	PROFESSIONAL SERVICES & FEES	1,200	1,200	1,200	1,200	1,200	1,200
101	42940	2590	OTHER REPAIR & MAINTENANCE	0	2,387	1,600	1,600	141	1,600
101	42940	2611	OPERATING SUPPLIES	117	0	500	500	0	500
EMERGENCY MANAGEMENT TOTAL				1,317	3,587	3,300	3,300	1,341	3,300

PUBLIC SAFETY & SECURITY TOTALS

2012	2013	2014	2014	2014	2015
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>2,176,565</u>	<u>2,255,106</u>	<u>2,490,544</u>	<u>2,487,730</u>	<u>2,376,133</u>	<u>2,583,219</u>

MAINTENANCE & TRANSPORTATION



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
PERSONNEL SERVICES	\$445,508.73	\$462,180.00	\$472,196.00	\$523,476.00
OPERATING EXPENSES	\$550,404.76	\$661,817.00	\$721,415.00	\$777,233.00
CAPITAL OUTLAY	\$5,370.00	\$2,745.00	\$2,488.00	\$-
OLD LIBRARY AND OLD LANDFILL MAINTENANCE	\$9,058.90	\$20,131.00	\$10,580.00	\$12,000.00
PUBLIC RESTROOMS	\$-	\$-	\$-	\$-

MUNICIPAL SERVICE CENTER

The Municipal Service Center is located at 115 West Duke Street. The Service Center construction began July 1973 and was completed in March 1974. Cost of the building itself was \$182,000, with land, site improvements, the total cost of the building was \$250,000. The building was expanded in 1998 to accommodate the growing needs of the City's maintenance departments. The addition increased the size of the Service Center by 15,000 square feet. The cost of the expansion was \$328,257. The interior of the building was renovated in 1999. The remodeling increased efficiency as well as provided staff and customers with more modern, accessible offices.

Housed in the building are the street and light departments, vehicles and equipment for the Parks and Recreation Department, vehicle maintenance garage, sign shop, meter repair shop, and storage and facilities maintenance shop. The City's Street Superintendent and Electric Superintendent administer the budget for this program.

EXPENSE HIGHLIGHTS:

2520 – Overhead doors, wash bay repairs, HVAC repairs and any other type of repairs needed on the building.

2840 – Natural Gas to heat the building.

<u>MUNICIPAL SERVICE CENTER</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41922	2520	SUPPLIES REPAIR & MAINTENANCE	5,252	7,042	10,700	10,700	6,655	10,000
101	41922	2612	OPERATING SUPPLIES	249	113	600	600	27	600
101	41922	2613	CLEANING SUPPLIES & SERVICES	6,284	10,406	10,050	10,050	11,980	10,540
101	41922	2810	ELECTRICITY	4,891	4,989	5,800	5,800	4,612	5,800
101	41922	2820	WATER	420	403	500	500	406	500
101	41922	2830	SEWER	446	474	500	500	476	500
101	41922	2840	GAS	2,232	3,405	4,400	4,400	4,476	4,400
101	41922	2850	TELEPHONE	337	345	300	300	330	300
101	41922	2860	REFUSE COLLECTION	709	702	900	900	702	900
SUBTOTAL				<u>20,818</u>	<u>27,879</u>	<u>33,750</u>	<u>33,750</u>	<u>29,664</u>	<u>33,540</u>
CAPITAL OUTLAY									
101	41922	3500	FURNITURE & MINOR EQUIPMENT	<u>3,850</u>	<u>2,745</u>	0	0	0	0
SUBTOTAL				<u>3,850</u>	<u>2,745</u>	0	0	0	0
MUNICIPAL SERVICE CENTER TOTAL				24,668	30,624	33,750	33,750	29,664	33,540

MECHANICS GARAGE

In January 2008, the two full-time Mechanics came under the supervision of the Street Superintendent. The Mechanics provide maintenance for all city motor vehicles.

The costs of repair items are charged to the departments responsible for the vehicle. However, certain standard consumable items are purchased in this account under the line item Motor Vehicle Repair and Maintenance.

OF INTEREST:

Innovative purchase agreements between the City and vehicle manufacturers have added to the responsibilities of the Mechanics Garage. Buy-back agreements require a rigid schedule of periodic maintenance checks as well as analysis of lubricants and fluids to determine engine wear.

The Mechanics Garage has greatly benefited from the remodeling in the Municipal Service Center. Renovations increased the size of the garage, allowing for additional vehicles to be in the maintenance bays, additional space for storage and increased area for inventory and maintenance logs.

Municipal Garage Operations Data

	2009	2010	2011	2012	2013	2014
Service Jobs	243	248	241	235	204	216
Repairs	353	376	368	294	291	257

EXPENSE HIGHLIGHTS:

- 2612 - Supplies needed for vehicle maintenance; grease, oil, wiper blades, anti-freeze, etc.
- 2629 - Used for the purchase of tools and small shop equipment.

MECHANICS GARAGE

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41921	1100	WAGES	80,664	82,209	90,245	90,245	88,739	92,156
101	41921	1101	OVERTIME	0	0	300	300	0	300
101	41921	1200	FICA	6,123	6,243	6,927	6,927	6,742	7,073
101	41921	1300	RETIREMENT	4,623	4,716	4,902	4,884	4,826	4,999
101	41921	1400	WORKMEN'S COMPENSATION	1,919	1,741	1,711	1,705	1,705	1,747
101	41921	1900	INSURANCE	<u>11,006</u>	<u>11,505</u>	<u>12,847</u>	<u>12,524</u>	<u>11,985</u>	<u>13,368</u>
SUBTOTAL				104,335	106,414	116,932	116,585	113,997	119,643
OPERATING EXPENSES									
101	41921	2200	PROFESSIONAL SERVICES	70	70	400	400	352	400
101	41921	2510	MOTOR VEHICLE REPAIR & MAINT.	59	408	500	500	463	500
101	41921	2530	EQUIPMENT REPAIR & MAINTENANCE	1,164	1,047	2,400	2,400	2,315	1,800
101	41921	2612	OPERATING SUPPLIES	7,503	7,300	7,500	7,500	7,388	7,500
101	41921	2613	CLEANING SUPPLIES & SERVICES	405	279	600	600	218	600
101	41921	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,743	1,792	1,800	1,800	1,614	1,800
101	41921	2615	COPY SUPPLIES	0	0	25	25	0	25
101	41921	2616	POSTAGE	0	63	50	50	0	75
101	41921	2619	UNIFORMS	399	535	600	600	602	600
101	41921	2629	OTHER SUPPLIES & MATERIALS	1,776	1,952	2,000	2,000	1,937	2,000
101	41921	2700	TRAVEL & TRAINING	1,545	1,176	1,500	1,500	1,019	1,725
101	41921	2850	TELEPHONE	297	320	500	500	299	500
101	41921	2900	VEHICLE EQUIPMENT RENTAL	<u>1,467</u>	<u>1,600</u>	<u>1,660</u>	<u>1,660</u>	<u>1,660</u>	<u>1,787</u>
SUBTOTAL				16,428	16,542	19,535	19,535	17,867	19,312
CAPITAL OUTLAY									
101	41921	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
MECHANICS GARAGE TOTAL				120,763	122,956	136,467	136,120	131,864	138,955

STREET DEPARTMENT

The Street Department consists of a Street Superintendent, four full-time operators and four part-time summer employees. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, tree removal in the public right-of-way, street crosswalk marking, alley maintenance and street clean-up after windstorms as well as many other tasks not specifically assigned to other departments.

OF INTEREST:

Three innovations have led to a more efficient street maintenance program.

Street Survey: Every two to three years all City streets are analyzed and categorized for wear to determine which street may need asphalt overlays, chip-sealing or more permanent reconstruction. A project date is then placed upon each street, if repair is required. This type of planning prevents unwelcome surprises and provides a responsible budget plan for street maintenance.

Chip-Sealing: Chip-sealing is a cost-effective way to extend the life of a street, years between expensive asphalt overlays. This process became even more attractive with a change in asphalt tack oil from RC-800 to RC-800-R. The latter oil is a rapid curing, polymerized asphalt oil that has about 30% more chip retention and less bleed-through of oil, which means a longer life for the chip seal.

Equipment Replacement Fund: The Street Department, with the largest and most expensive fleet in the City, has benefited greatly from this replacement program. Previously, a hesitation to make unplanned purchases or enter lease-purchase agreements meant that this department led the City in machine hours lost in the municipal garage.

EXPENSE HIGHLIGHTS:

- 2510 - Motor vehicle repairs and maintenance
- 2550 - Materials needed for repair and maintenance of City streets; gravel, concrete, asphalt, crack sealant and chip sealing asphalt and rock.
- 2612 - Purchase of hand tools and small equipment needed for street maintenance.
- 2614 - Fuel.

STREET DEPARTMENT

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
				PERSONNEL SERVICES					
101	43110	1100	WAGES	184,911	202,211	224,480	220,810	197,435	230,156
101	43110	1101	OVERTIME	95	664	1,500	1,500	1,498	1,500
101	43110	1200	FICA	13,272	15,467	17,287	17,007	14,960	16,972
101	43110	1300	RETIREMENT	9,774	11,502	10,827	11,400	11,258	13,220
101	43110	1400	WORKMEN'S COMPENSATION	9,523	8,531	8,045	7,986	7,986	7,737
101	43110	1900	INSURANCE	<u>21,063</u>	<u>25,841</u>	<u>29,879</u>	<u>29,602</u>	<u>25,824</u>	<u>28,592</u>
SUBTOTAL				238,639	264,216	292,018	288,305	258,961	298,177
				OPERATING EXPENSES					
101	43110	2200	PROFESSIONAL SERVICES	639	175	500	500	715	500
101	43110	2300	ADVERTISING	167	613	200	200	488	200
101	43110	2510	MOTOR VEHICLE REPAIR & MAINT.	10,300	21,171	13,000	13,000	16,645	13,000
101	43110	2550	STREET REPAIR & MAINTENANCE	86,092	89,611	140,000	140,000	134,092	140,000
101	43110	2590	OTHER REPAIR & MAINTENANCE	2,823	2,324	3,000	3,000	1,991	3,000
101	43110	2612	OPERATING SUPPLIES	3,491	3,242	4,000	4,000	2,975	4,000
101	43110	2614	MOTOR VEHICLE FUEL & SUPPLIES	20,130	23,299	25,000	25,000	25,169	25,000
101	43110	2615	COPY SUPPLIES	15	79	40	40	20	40
101	43110	2616	POSTAGE	19	14	20	20	27	20
101	43110	2619	UNIFORMS	1,945	2,006	2,500	2,500	2,495	2,800
101	43110	2629	OTHER SUPPLIES & MATERIALS	7,958	9,264	12,000	12,000	5,668	12,000
101	43110	2700	TRAVEL AND TRAINING	3,965	4,501	5,000	5,000	4,615	5,800
101	43110	2810	ELECTRICITY	93,090	94,462	99,000	99,000	95,296	99,000
101	43110	2850	TELEPHONE	1,067	1,338	1,100	1,100	1,087	1,100
101	43110	2900	VEHICLE EQUIPMENT RENTAL	76,199	93,547	97,066	97,066	97,064	101,121
101	43110	2990	OTHER CURRENT EXPENSES	<u>9,841</u>	<u>10,162</u>	<u>13,000</u>	<u>13,000</u>	<u>12,533</u>	<u>13,000</u>
SUBTOTAL				317,742	355,808	415,426	415,426	400,880	420,581
				CAPITAL OUTLAY					
101	43110	3500	FURNITURE & MINOR EQUIPMENT	<u>1,520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
STREET DEPARTMENT TOTAL				557,901	620,024	707,444	703,731	659,841	718,758

SNOW REMOVAL

This program is executed by the Street Department. Current City policy provides that salt, for melting purposes, shall not be used on the street except in extremely icy conditions. The use of salt is limited due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Some salt is used in the sand stockpile to keep it from freezing.

Snow Removal Data

	2009	2010	2011	2012	2013	2014
Overtime Hours	607	637	368	228	148	151
Regular Hours	684	296	271	252	338	318
Sand (tons)	630	767	450	630	368	295
Truckloads of Snow	713	1,874	316	713	169	112

EXPENSE HIGHLIGHTS:

1100 - On-call duty hours for prompt sanding of streets, plus equipment operators borrowed from other departments.
 2530 - Purchase of grader blades, breakdowns during snow removal, repairs on sander, etc.
 2550 - Sanding the streets.
 2618 - Salt.

SNOW REMOVAL

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43125	1100	WAGES	4,485	6,417	10,000	10,000	6,292	10,000
101	43125	1101	OVERTIME	6,286	4,009	8,000	8,000	4,255	8,000
101	43125	1200	FICA	804	789	1,377	1,377	792	1,377
101	43125	1300	RETIREMENT	646	626	1,000	750	633	750
101	43125	1400	WORKMEN'S COMPENSATION	677	598	571	568	568	536
101	43125	1900	INSURANCE	1,568	1,392	2,000	1,500	1,928	1,500
SUBTOTAL				14,466	13,831	22,948	22,195	14,468	22,163
OPERATING EXPENSES									
101	43125	2200	PROFESSIONAL SERVICES & FEES	0	872	4,000	4,000	0	4,000
101	43125	2530	EQUIPMENT REPAIR & MAINTENANCE	703	10,682	11,000	15,000	11,042	11,000
101	43125	2550	STREET REPAIR & MAINTENANCE	3,462	15,039	6,000	6,000	4,133	6,000
101	43125	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,278	8,821	12,000	12,000	10,588	12,000
101	43125	2618	CHEMICALS	6,220	4,657	8,000	8,000	7,670	8,000
101	43125	2900	VEHICLE EQUIPMENT RENTAL	5,019	6,457	6,680	6,680	6,680	7,259
SUBTOTAL				23,682	46,528	47,680	51,680	40,113	48,259
CAPITAL OUTLAY									
101	43125	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
SNOW REMOVAL TOTAL				38,148	60,359	70,628	73,875	54,581	70,422

SWEEPING AND MOWING

This program is under the supervision of the Street Superintendent. It includes the cost of street sweeping and mowing of certain rights-of-way. The largest portion of this budget goes for street sweeping in the spring to clean up the sand and in the fall to clean up leaves.

In 1999, a trial sweeping program was conducted with the objective of insuring regular service throughout the City. The City was divided into four zones. Each zone is swept once per month during the sweeping season. The success of the 1999 pilot program resulted in the permanent adoption of the program for future years. Information about the program is circulated through various publications, and feedback, to date, indicates high public satisfaction with the revised program.

The current street sweeper was put into service in 2010.

EXPENSE HIGHLIGHTS:

2510 - Purchase of all parts and materials to keep the Street Sweeper and Right-of-way Mower running; gutter brooms, main street broom, sweeper elevator bearings and parts, mower blades and mower deck wear bars.
2614 - Fuel.

<u>SWEEPING AND MOWING</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43220	1100	WAGES	41,012	42,486	43,467	43,467	43,730	44,236
101	43220	1101	OVERTIME	21	260	350	350	0	350
101	43220	1200	FICA	3,068	3,243	3,352	3,352	3,344	3,411
101	43220	1300	RETIREMENT	1,890	1,983	2,067	2,067	2,025	2,114
101	43220	1400	WORKMEN'S COMPENSATION	1,760	1,583	1,389	1,548	1,548	1,329
101	43220	1900	INSURANCE	<u>5,404</u>	<u>5,759</u>	<u>6,424</u>	<u>6,262</u>	<u>6,021</u>	<u>6,684</u>
SUBTOTAL				53,156	55,314	57,049	57,046	56,668	58,124
OPERATING EXPENSES									
101	43220	2510	MOTOR VEHICLE REPAIR & MAINT.	11,093	12,664	14,000	14,000	14,423	14,000
101	43220	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,628	7,940	9,300	9,300	8,487	9,300
101	43220	2619	UNIFORMS	284	316	300	300	282	300
101	43220	2900	VEHICLE EQUIPMENT RENTAL	<u>27,035</u>	<u>28,046</u>	<u>29,048</u>	<u>29,048</u>	<u>29,048</u>	<u>29,805</u>
SUBTOTAL				47,041	48,966	52,648	52,648	52,240	53,405
CAPITAL OUTLAY									
101	43220	3500	TRANSFER TO EQPT REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SWEEPING & MOWING TOTAL				100,197	104,280	109,697	109,694	108,908	111,529

CARPENTRY

The City previously employed a half-time Carpenter under the immediate supervision of the Street Superintendent. The position also functioned as a half-time maintenance operator for the Street Department. The position provided maintenance assistance to City facilities in need of minor repair.

Due to changes in the needs of the City, a half-time carpenter was no longer necessary. In addition, several employees in the Street Department are able to perform minor carpentry work. Beginning in 2015 this line item will be changed to reflect hours worked performing carpentry. If an employee works a number of hours doing carpentry work, those hours are charged to this line item. This is also necessary to ensure worker's compensation coverage.

EXPENSE HIGHLIGHTS:

2590 - Repair and maintenance items of City facilities (Doors, locks, etc.).

CARPENTRY

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
			PERSONNEL SERVICES						
101	43130	1100	WAGES	26,194	16,088	19,977	29,031	22,653	18,322
101	43130	1200	FICA	1,858	1,230	1,528	1,528	1,132	1,402
101	43130	1300	RETIREMENT	1,572	965	1,199	1,199	888	1,099
101	43130	1400	WORKMEN'S COMPENSATION	1,582	1,404	1,398	1,390	1,390	1,204
101	43130	1900	INSURANCE	<u>3,707</u>	<u>2,718</u>	<u>3,212</u>	<u>3,131</u>	<u>2,039</u>	<u>3,342</u>
			SUBTOTAL	34,913	22,405	27,314	36,279	28,102	25,369
			OPERATING EXPENSES						
101	43130	2590	OTHER REPAIR & MAINTENANCE	1,950	1,804	2,500	2,500	2,431	2,500
101	43130	2612	OPERATING SUPPLIES	2,163	1,677	2,500	2,500	2,080	2,500
101	43130	2619	UNIFORMS	<u>269</u>	<u>291</u>	<u>300</u>	<u>300</u>	<u>305</u>	<u>0</u>
			SUBTOTAL	4,382	3,772	5,300	5,300	4,816	5,000
			CAPITAL OUTLAY						
101	43130	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			CARPENTRY TOTAL	39,295	26,177	32,614	41,579	32,918	30,369

CITY HALL MAINTENANCE

The City Hall maintenance account includes the expenses for operation of the City Hall building located at 25 Center Street. The building contains the offices of the City Manager, City Engineer, Utilities Engineer, Finance Officer, Code Enforcement, Parks Director; it also houses the equipment for the Auxiliary Fire Department. The conveniences, all utilities, building maintenance/repairs and cleaning supplies for these departments within City Hall are charged to this account. Maintenance for department facilities that are not located within City Hall is charged directly to those departments and appears in their budgets. The Vermillion Housing Authority is also located in City Hall. The City does not charge rent for the use of the space; however, the Housing Authority is responsible for telephone and internet access. Since 2011, the SD Attorney General's Office has utilized office floor space for the 24/7 program. The state pays rent for the use of the space, which includes two cubicles and general office equipment.

EXPENSE HIGHLIGHTS:

2520- Preventative building maintenance agreements, rug cleaning, alarm system, repairs.
 2613 - Cleaning supplies and custodial services.

CITY HALL MAINTENANCE

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41923	2520	SUPPLIES REPAIR & MAINTENANCE	10,013	20,818	15,000	17,000	12,834	18,000
101	41923	2613	CLEANING SUPPLIES & SERVICES	26,807	30,137	30,000	31,000	31,549	33,000
101	41923	2629	OTHER SUPPLIES & SERVICES	1,368	2,297	1,500	2,000	1,538	2,500
101	41923	2810	ELECTRICITY	11,926	13,371	13,000	13,000	13,799	13,500
101	41923	2820	WATER	2,822	1,885	3,000	3,000	1,441	3,100
101	41923	2830	SEWER	1,516	1,549	1,700	1,700	1,577	1,800
101	41923	2840	GAS	3,077	5,805	5,500	6,000	7,098	6,500
101	41923	2860	REFUSE COLLECTION	<u>716</u>	<u>702</u>	<u>800</u>	<u>800</u>	<u>702</u>	<u>800</u>
SUBTOTAL				58,244	76,564	70,500	74,500	70,538	79,200
CAPITAL OUTLAY									
101	41923	3200	BUILDING & STRUCTURE	0	0	0	0	0	0
101	41923	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CITY HALL MAINTENANCE TOTAL				58,244	76,564	70,500	74,500	70,538	79,200

OLD LIBRARY MAINTENANCE

The City of Vermillion owns the old Carnegie Library building located at 12 Church Street. The City has entered into a long-term lease with a tenant using the building for office space. This agreement obligates the City to provide for maintenance and repairs in the building. In 1999, repairs were made to the building’s roof and exterior and the exterior of the building was tuck-pointed in late 2000. In 2003, the exterior was painted. In 2004, the interior was painted and plaster was repaired. In 2007, a sanitary sewer line in the basement was replaced. In 2010, the heating and air conditioning systems were upgraded utilizing Energy Efficiency and Conservation Block Grant (EECBG) funds. The City provided matching funds for the upgrade. Recently the City also re-shingled the roof and completed some drywall repairs inside the library.

OF INTEREST:

In 2014, the City’s insurance carrier performed an inspection of the building. During the inspection they discovered evidence of the basement walls ‘bulging-in’. The City hired a structural engineer to perform an inspection of the basement walls to determine their integrity. The engineer’s report concludes by saying that the basement walls are in satisfactory condition and that no structural damage is visible.

OLD LIBRARY MAINTENANCE

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	45510	2540	BLDG REPAIR & MAINTENANCE	<u>93</u>	<u>10,874</u>	<u>5,000</u>	<u>5,000</u>	<u>1,686</u>	<u>0</u>
OLD LIBRARY MAINTENANCE TOTAL				93	10,874	5,000	5,000	1,686	0

OLD LANDFILL MAINTENANCE

The city is required by the Department of Environment and Natural Resources to conduct tests on the old city landfill.

EXPENSE HIGHLIGHTS:

2200 – Groundwater monitoring and investigation

OLD LANDFILL MAINTENANCE

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	43240	2200	LANDFILL PROFESSIONAL SERVICES	<u>8,966</u>	<u>9,257</u>	<u>12,000</u>	<u>12,000</u>	<u>8,894</u>	<u>12,000</u>
			OLD LANDFILL MAINTENANCE TOTAL	8,966	9,257	12,000	12,000	8,894	12,000

AIRPORT

Mr. Davidson established Harold Davidson Field in 1950 as a sod runway. In 1957, the City purchased the airport, which included 142 acres of land. In 1958, the runway was paved with asphalt. During the 1970's, the airport saw several improvements. These included the development of the master plan, as well as the construction of the new runway. Along with the extension improvements were done to the lighting system and other safety features.

In recent years several projects have been completed to improve condition of the airport. For example, the City now operates the automatic fueling system, the hangar taxiways were surfaced, the pilot controlled lighting was upgraded, snow removal equipment was purchased and a storage shed was constructed.

The 2012 improvements have been completed and included the extension of the parallel taxiway and the installation of a new jet fuel system. In 2014, the City will utilize funds from this budget to pay for an update to the airport's layout plan and also to perform an environmental assessment for any future land acquisition. These items are estimated to cost approximately \$95,000. In 2015, the process for Funding for the airport capital projects fund comes from federal, state and city sources.

EXPENSE HIGHLIGHTS:

2200 - Contractual fees for airport management were transferred from general airport wages.
 2612 - Hangar and terminal repair supplies.
 2624 - Fuel for Resale.

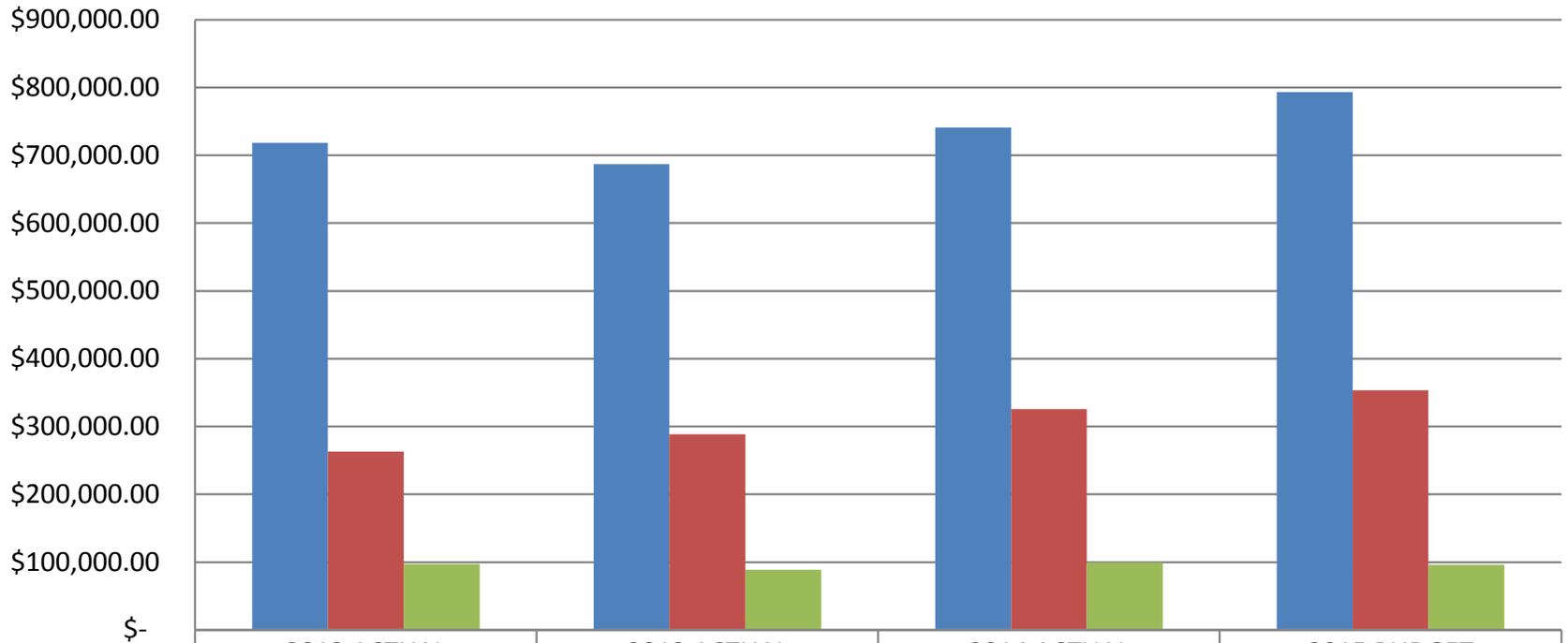
AIRPORT

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	43500	2160	AIRPORT INSURANCE	2,615	2,431	2,800	2,800	2,431	2,800
101	43500	2200	PROFESSIONAL SERVICES & FEES	10,025	10,108	12,500	12,500	10,025	12,500
101	43500	2590	OTHER REPAIR & MAINTENANCE	4,977	13,701	8,000	8,000	3,777	5,000
101	43500	2612	OPERATING SUPPLIES	1,159	1,036	1,500	1,500	1,685	1,500
101	43500	2613	CLEANING SUPPLIES & SERVICES	350	380	500	500	572	500
101	43500	2624	FUEL FOR RESALE	36,772	51,011	90,000	87,500	79,546	87,500
101	43500	2810	ELECTRICITY	4,175	5,171	6,000	6,000	5,343	6,000
101	43500	2820	WATER	222	214	250	250	198	250
101	43500	2850	TELEPHONE	1,168	1,095	1,100	1,100	1,096	1,100
101	43500	2860	REFUSE COLLECTION	358	351	500	500	351	500
101	43500	2900	VEHICLE EQUIPMENT RENTAL	<u>247</u>	<u>260</u>	<u>273</u>	<u>273</u>	<u>273</u>	<u>286</u>
SUBTOTAL				62,068	85,758	123,423	120,923	105,297	117,936
CAPITAL OUTLAY									
101	43500	3200	BUILDING & STRUCTURE	0	0	0	3,500	2,488	0
SUBTOTAL				0	0	0	3,500	2,488	0
AIRPORT TOTAL				<u>62,068</u>	<u>85,758</u>	<u>123,423</u>	<u>124,423</u>	<u>107,785</u>	<u>117,936</u>

MAINTENANCE & TRANSPORTATION TOTALS

2012	2013	2014	2014	2014	2015
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>1,010,342</u>	<u>1,146,873</u>	<u>1,301,523</u>	<u>1,314,672</u>	<u>1,206,679</u>	<u>1,312,709</u>

HUMAN DEVELOPMENT & LEISURE



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
PERSONNEL SERVICES	\$718,618.59	\$687,094.00	\$740,636.00	\$793,184.00
OPERATING EXPENSES	\$262,709.26	\$288,578.00	\$325,598.00	\$353,290.00
CAPITAL OUTLAY	\$97,356.08	\$88,791.00	\$99,379.00	\$96,000.00

PUBLIC LIBRARY

The purpose of the library is to maintain a current collection of print and non-print materials in all areas: educational, social, political, occupational, creative and spiritual. The Edith B. Siegrist Vermillion Public Library serves the community of Vermillion and Clay County. It provides a variety of media including books, magazines, newspapers, tapes, DVD's, and large-print materials as well as art and educational toys, eBooks, eAudiobooks, and eMagazines that may be checked out. It gives direct access to more than 150 other libraries' collections in South Dakota, North Dakota and Minnesota through the on-line South Dakota Library Network. Internet access to any on-line catalog in the United States and Europe is also possible. Databases such as the Pro Quest, So Dak Live, South Dakota Grant Directory, Reference USA, ERIC Index, Ancestry Library, Info-Trac, Learning Express, Lexis-Nexis and Value Line are available.

The library staff includes a full-time director, three full-time and four part-time employees and temporary work-study help. The public library is designed to satisfy patrons' educational, informational and recreational pursuits. It makes space available on a continuing basis for exhibits, group meetings and programs of interest to the community. The library is open seven days per week excluding the three summer months when it is open six days a week, serving an average of 230 patrons per day.

Our service base and demands for service, especially for youth of all ages, have expanded. A generous gift from Edith Siegrist has made the library expansion and renovation project a reality. The library foundation has completed a fundraising campaign to assist with library furnishings. The Edith B. Siegrist Vermillion Public Library was dedicated on June 1, 2013.

EXPENSE HIGHLIGHTS:

3400 - Library Materials, including eBooks and eAudiobooks.

<u>PUBLIC LIBRARY</u>			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45500	1100	WAGES	256,100	260,993	270,340	269,735	273,700	280,166
101	45500	1200	FICA	18,430	18,655	20,681	20,635	18,890	21,433
101	45500	1300	RETIREMENT	14,440	14,866	15,190	15,154	14,980	15,542
101	45500	1400	WORKMEN'S COMPENSATION	632	600	568	563	563	560
101	45500	1900	INSURANCE	<u>45,043</u>	<u>47,182</u>	<u>51,386</u>	<u>50,146</u>	<u>49,427</u>	<u>53,527</u>
SUBTOTAL				334,645	342,296	358,165	356,233	357,560	371,228
OPERATING EXPENSES									
101	45500	2300	PUBLISHING & ADVERTISING	2,907	2,275	2,700	2,700	2,190	2,700
101	45500	2540	BUILDING REPAIR & MAINTENANCE	2,726	9,716	13,500	13,100	19,090	13,500
101	45500	2590	OTHER REPAIR & MAINTENANCE	23,306	23,867	26,000	26,000	24,219	26,900
101	45500	2612	OPERATING SUPPLIES & MATERIALS	10,320	13,061	13,000	14,950	13,439	14,000
101	45500	2613	CLEANING SUPPLIES & SERVICES	16,404	20,898	20,480	20,480	21,457	22,400
101	45500	2615	COPY SUPPLIES	1,257	660	1,500	750	661	800
101	45500	2616	POSTAGE	1,279	1,673	2,500	1,750	1,113	2,000
101	45500	2629	OTHER SUPPLIES & MATERIALS	3,459	3,659	4,400	4,100	3,600	4,400
101	45500	2700	TRAVEL & TRAINING	4,992	3,495	3,600	5,800	6,182	3,600
101	45500	2810	ELECTRICITY	13,238	19,597	16,300	18,100	20,312	18,100
101	45500	2820	WATER	802	1,636	1,300	1,300	1,102	1,300
101	45500	2830	SEWER	1,253	1,635	1,675	1,675	1,659	1,675
101	45500	2840	GAS	1,922	6,140	4,500	6,000	5,965	6,000
101	45500	2850	TELEPHONE	715	861	900	900	855	900
101	45500	2851	DEDICATED TELEPHONE LINE	240	252	260	260	252	260
101	45500	2860	REFUSE COLLECTION	<u>477</u>	<u>468</u>	<u>600</u>	<u>600</u>	<u>468</u>	<u>600</u>
SUBTOTAL				85,298	109,893	113,215	118,465	122,564	119,135
CAPITAL OUTLAY									
101	45500	3400	BOOKS	92,356	86,798	94,000	94,000	81,644	93,000
101	45500	3500	FOUNDATION FUNITURE & EQUIPMENT	0	0	0	35,000	15,500	0
101	45500	3900	OTHER CAPITAL EXPENSES	<u>405</u>	<u>1,993</u>	<u>2,000</u>	<u>2,000</u>	<u>2,235</u>	<u>3,000</u>
SUBTOTAL				92,761	88,791	96,000	131,000	99,379	96,000
PUBLIC LIBRARY TOTAL				512,704	540,980	567,380	605,698	579,503	586,363

PARKS

A full-time Parks and Recreation Director, a Parks Superintendent, a full-time Parks Maintenance Technician, and supplemental seasonal staff administer the Parks program. All costs for the maintenance and operation of all park facilities except the swimming pool are budgeted here.

OF INTEREST:

The Parks program currently maintains 135 acres of land, including most City rights-of-way that may need foliage trimmed from trees or shrubs. The Parks program has a commitment to recreational structures and buildings and maintains an ongoing capital improvement list for all parks and recreation facilities. Major 2013 improvements included lighting and sidewalks around ice rink/skate Park at Barstow Park funded by a donation from Wellmark and second penny sales tax.

In 2014, city staff developed a Prentis Park master plan and funding option for the City Council, it was approved in January of 2014. In the November 2014 general election, voters approved a \$3.2 million bond to finance the plan. Work is currently underway to complete this project.

EXPENSE HIGHLIGHTS:

2614 - Increased fuel prices.
2629 - Lawn supplies, lumber and paint.

PARKS AND FORESTRY

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45220	1100	WAGES	150,953	144,052	158,239	158,552	153,159	162,117
101	45220	1200	FICA	10,218	10,342	12,105	12,129	10,933	12,402
101	45220	1300	RETIREMENT	6,879	7,280	8,285	8,305	8,255	8,518
101	45220	1400	WORKMEN'S COMPENSATION	3,756	3,378	3,323	3,295	3,295	3,194
101	45220	1900	INSURANCE	<u>15,429</u>	<u>18,509</u>	<u>22,243</u>	<u>21,709</u>	<u>21,431</u>	<u>23,184</u>
SUBTOTAL				187,236	183,561	204,195	203,990	197,073	209,415
OPERATING EXPENSES									
101	45220	2200	PROFESSIONAL SERVICES & FEES	173	247	800	800	138	800
101	45220	2300	PUBLISHING & ADVERTISING	1,634	117	200	200	173	200
101	45220	2510	MOTOR VEHICLE REPAIR & MAINT.	300	566	1,500	1,500	635	1,500
101	45220	2530	EQUIPMENT REPAIR & MAINTENANCE	6,162	5,225	7,500	7,500	4,653	7,500
101	45220	2612	OPERATING SUPPLIES	0	244	650	650	394	650
101	45220	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,912	10,208	8,500	8,500	8,871	8,750
101	45220	2619	UNIFORMS	0	0	500	500	370	500
101	45220	2629	OTHER SUPPLIES & MATERIALS	13,452	13,966	16,000	18,000	13,000	18,000
101	45220	2700	TRAVEL & TRAINING	0	342	1,000	1,000	674	1,000
101	45220	2810	ELECTRICITY	12,351	12,353	13,900	13,900	11,605	14,178
101	45220	2820	WATER	4,119	4,009	4,400	4,400	1,647	4,510
101	45220	2830	SEWER	1,692	1,748	1,800	1,800	1,767	1,845
101	45220	2840	GAS	855	1,280	1,500	1,500	1,236	1,545
101	45220	2850	TELEPHONE	418	974	500	1,000	1,579	1,000
101	45220	2860	REFUSE COLLECTION	2,925	2,880	3,300	3,500	3,204	3,500
101	45220	2900	VEHICLE EQUIPMENT RENTAL	15,748	17,012	17,657	17,657	17,657	19,494
101	45220	2990	OTHER CURRENT EXPENSES	436	218	250	250	301	250
101	45220	2992	FLOWERS	<u>2,179</u>	<u>2,777</u>	<u>2,500</u>	<u>2,700</u>	<u>2,741</u>	<u>2,700</u>
SUBTOTAL				71,358	74,166	82,457	85,357	70,645	87,922
PARKS TOTAL				258,595	257,727	286,652	289,347	267,718	297,337

RECREATION

The City Recreation program, consisting of a Recreation Supervisor, a full-time Recreation Specialist, and numerous seasonal employees to coach, officiate, and supervise events, provides a spectrum of activities to Vermillion area residents year-round. The department provides recreational and leisure activities to the citizens of Vermillion. Last year nearly 18,000 participants registered for Parks and Recreation programs.

Specialists in a particular field of recreation direct the majority of the recreation programs provided to the community. In addition, the Recreation Department also contracts with various individuals to conduct numerous arts & leisure programs. Available programming, past and present, include men's and women's adult league basketball, adult coed volleyball, coed slo-pitch softball, aerobics, tennis, dance classes, baton, preschool programming, playground arts program, little league baseball, flag football, wrestling, gymnastics (3 sessions), track, Red Cross swim lessons, water aerobics, lap swim, walking for fitness, girls softball, youth basketball leagues, Dakota Dome youth baseball tournament, roller skating, ice skating, cross country skiing, youth soccer, after school sports program, as well as hosting the local Aquafina Pitch, Hit, and Run competition.

The success of programming has led the Recreation program to implement an on-line registration software system in 2014. This system allows users to register for classes or programs on their schedule instead of having to attend the registration days at the Armory.

EXPENSE HIGHLIGHTS:

2300 - Seasonal advertising, color photo cover on summer activity guides and public notices.

2629 - Supplies for recreation programs, which includes materials for ball field resurfacing.

<u>RECREATION</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
			PERSONNEL SERVICES						
101	45122	1100	WAGES	112,840	83,190	115,054	114,365	101,161	116,609
101	45122	1200	FICA	7,681	6,344	8,802	8,749	7,690	8,921
101	45122	1300	RETIREMENT	3,804	2,377	4,239	4,198	4,196	4,306
101	45122	1400	WORKMEN'S COMPENSATION	1,058	946	851	851	851	816
101	45122	1900	INSURANCE	<u>9,274</u>	<u>6,416</u>	<u>12,847</u>	<u>12,524</u>	<u>12,601</u>	<u>13,368</u>
			SUBTOTAL	134,657	99,273	141,793	140,687	126,499	144,020
			CURRENT EXPENSES						
101	45122	2200	PROFESSIONAL SERVICES & FEES	414	1,132	16,200	17,000	14,960	2,000
101	45122	2300	PUBLISHING & ADVERTISING	1,985	2,275	3,500	3,500	3,134	3,500
101	45122	2611	OFFICE SUPPLIES	478	270	500	500	577	500
101	45122	2612	WELLNESS OPERATING SUPPLIES	0	0	0	0	0	2,500
101	45122	2615	COPY SUPPLIES	295	125	400	400	264	400
101	45122	2616	POSTAGE	121	152	400	400	65	400
101	45122	2619	UNIFORMS	0	0	500	500	407	500
101	45122	2629	OTHER SUPPLIES & MATERIALS	8,795	8,187	10,000	17,150	16,516	11,700
101	45122	2700	TRAVEL AND TRAINING	1,122	1,173	2,500	2,500	620	2,500
101	45122	2900	VEHICLE EQUIPMENT RENTAL	<u>1,254</u>	<u>1,381</u>	<u>1,429</u>	<u>1,429</u>	<u>1,429</u>	<u>1,584</u>
			SUBTOTAL	14,464	14,695	35,429	43,379	37,972	25,584
			CAPITAL OUTLAY						
101	45122	3500	FURNITURE & MINOR EQUIPMENT	<u>1,621</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	1,621	0	0	0	0	0
			RECREATION TOTAL	150,741	113,968	177,222	184,066	164,471	169,604

PRENTIS PARK SWIMMING POOL

The current swimming pool, a Prentis Park feature since 1965, opens on or around the third Saturday in May of each year.

OF INTEREST:

In 2007, repairs were made to the wading pool deck, an ADA pool lift was purchased for handicapped accessibility, and a new motor and pump for the pool's operating system was purchased. In 2008, two ADA ladders were added in addition to joint repair and painting. In 2009, the water slide was painted. In 2010, an additional vacuum was purchased to help with trouble spots that the robot vacuum cannot take care of and new fixtures were installed in the bathrooms.

In 2013 new lights were installed in the bath house restrooms, additional lounge chairs were purchased, and the AED battery was replaced.

In 2014, the Prentis Park pool was operational; however limited improvements or updates were made in anticipation to the new pool project in conjunction of the Prentis Park master plan. The current pool will be operational in 2015 from May through July then construction will begin on the new pool.

EXPENSE HIGHLIGHTS:

2618 - Chemicals for pool
 2810 - Increased electricity and water costs
 2840 - Increased natural gas costs

SWIMMING POOL

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
101	45124	1100	51,645	50,376	49,599	49,599	49,017	49,599
101	45124	1101	0	0	4,000	4,000	0	4,000
101	45124	1200	3,951	3,854	4,100	4,100	3,750	4,100
101	45124	1400	<u>1,257</u>	<u>1,147</u>	<u>1,105</u>	<u>1,264</u>	<u>1,264</u>	<u>1,173</u>
SUBTOTAL			56,853	55,377	58,804	58,963	54,031	58,872
CURRENT EXPENSES								
101	45124	2200	118	300	700	500	378	700
101	45124	2540	1,127	4,410	7,900	6,000	1,882	5,000
101	45124	2590	4,251	1,938	2,500	2,500	321	2,500
101	45124	2611	0	10	500	500	97	500
101	45124	2612	52	379	600	600	585	600
101	45124	2613	1,371	2,872	2,000	2,000	16	2,000
101	45124	2618	14,069	15,296	15,000	15,000	13,467	15,500
101	45124	2619	694	873	900	900	810	950
101	45124	2629	1,266	1,818	2,500	2,500	384	2,500
101	45124	2810	4,771	4,838	5,000	5,000	4,682	5,150
101	45124	2820	5,278	5,217	6,500	6,500	5,639	6,600
101	45124	2830	1,630	1,978	2,100	2,100	1,356	2,150
101	45124	2840	912	4,310	3,600	4,400	6,454	4,400
101	45124	2850	386	397	450	450	394	450
101	45124	2990	<u>594</u>	<u>662</u>	<u>1,100</u>	<u>1,100</u>	<u>1,165</u>	<u>1,100</u>
SUBTOTAL			36,521	45,298	51,350	50,050	37,630	50,100
SWIMMING POOL TOTAL			93,373	100,675	110,154	109,013	91,661	108,972

NATIONAL GUARD ARMORY COMMUNITY CENTER

The National Guard Armory Community Center opened June 1, 1989. A share of the construction cost of the Armory was provided by the extra-penny sales tax. The National Guard and the City share the cost of operation and maintenance. The National Guard uses the building for assembly, training and instruction and storage. The Recreation Department of the City is housed in the Armory and has exclusive right to grant permission for use of the Armory as long as the event does not conflict with the National Guard usage.

OF INTEREST:

The Community Center provides a site for a dozen City recreational programs as well as several Vermillion School programs and civic programs. The City currently maintains a five-year agreement with the federal government for the care of the facility. Because of this agreement, the City encumbers a contractual expense for professional services and fees. The City has made investments to improve the building, including roof repairs and lighting.

2013 improvements included the Armory's boiler system replacement; overhead and interior doors refurbished, and wall repairs. Funding was also allocated for safety equipment such as padding underneath the basketball hoops and around the volleyball standards.

In April 2014, all floors were professionally stripped and refinished. In spring 2015, the interior gym and classroom were professionally repainted, in addition the replacement of safety padding around door frames and edges. In the mechanical room, a chemical filtration will be added to improve efficiency of the boiler and increase the life span of the heating system.

EXPENSE HIGHLIGHTS:

- 2200 - Mechanical service contract and other maintenance.
- 2540 - Building repairs.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2810 - Electricity costs

<u>NATIONAL GUARD ARMORY COMMUNITY CENTER</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45610	1100	WAGES	0	596	2,250	2,250	661	2,250
101	45610	1200	FICA	0	46	172	172	51	172
101	45610	1400	WORKMEN'S COMPENSATION	<u>67</u>	<u>59</u>	<u>70</u>	<u>66</u>	<u>66</u>	<u>62</u>
SUBTOTAL				67	701	2,492	2,488	778	2,484
CURRENT EXPENSES									
101	45610	2200	PROFESSIONAL SERVICES	7,758	3,403	5,900	5,000	780	5,900
101	45610	2300	PUBLISHING & ADVERTISING	1,693	1,789	1,580	1,789	1,838	1,789
101	45610	2540	BUILDING REPAIR & MAINTENANCE	3,951	4,447	11,000	11,000	9,782	11,000
101	45610	2611	OFFICE SUPPLIES	149	0	200	200	4	200
101	45610	2613	CLEANING SUPPLIES	16,117	11,772	14,000	14,000	12,050	14,200
101	45610	2629	OTHER SUPPLIES & MATERIALS	784	360	1,000	1,000	585	1,000
101	45610	2810	ELECTRICITY	8,475	7,875	8,900	8,900	7,739	9,100
101	45610	2820	WATER	1,447	1,083	1,339	1,340	812	1,370
101	45610	2830	SEWER	1,093	1,060	1,150	1,150	965	1,190
101	45610	2840	GAS	4,655	7,516	9,300	9,300	7,741	9,500
101	45610	2850	TELEPHONE	1,269	1,187	1,300	1,300	842	1,300
101	45610	2860	REFUSE COLLECTION	<u>1,026</u>	<u>1,121</u>	<u>1,500</u>	<u>1,500</u>	<u>1,359</u>	<u>1,500</u>
SUBTOTAL				48,416	41,613	57,169	56,479	44,497	58,049
CAPITAL OUTLAY									
101	45610	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
101	45610	3900	OTHER CAPITAL EXPENDITURES	<u>2,974</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				2,974	0	0	0	0	0
NATIONAL GUARD ARMORY COMMUNITY CENTER TOTAL				<u>51,457</u>	<u>42,314</u>	<u>59,661</u>	<u>58,967</u>	<u>45,275</u>	<u>60,533</u>

MOSQUITO CONTROL

This fund was established in 2003 in an effort to address concerns about the West Nile virus. Since 2002, the South Dakota Department of Health has documented the virus in birds, mosquitoes and humans. Along with the state health department, the City of Vermillion is taking steps to help protect the public through a West Nile virus control program. The purpose of the City of Vermillion's West Nile virus control program is to implement an integrated, risk-based response plan designed to promote a safe and livable community, educate and involve Vermillion as well as other governmental agencies and residents in a year-round effort to control mosquito breeding as well as minimize environmental and health impacts associated with the West Nile virus.

The City will continue its program to control mosquito activity in the community. This program comprises the monitoring and management of mosquito larva as well as the monitoring and management of adult mosquito populations. In 2011, a fogger and additional traps were purchased to control the adult mosquito population. Since 2013 the Mosquito Control officer has held a yearly informational session in May detailing equipment and chemicals used to combat mosquitoes.

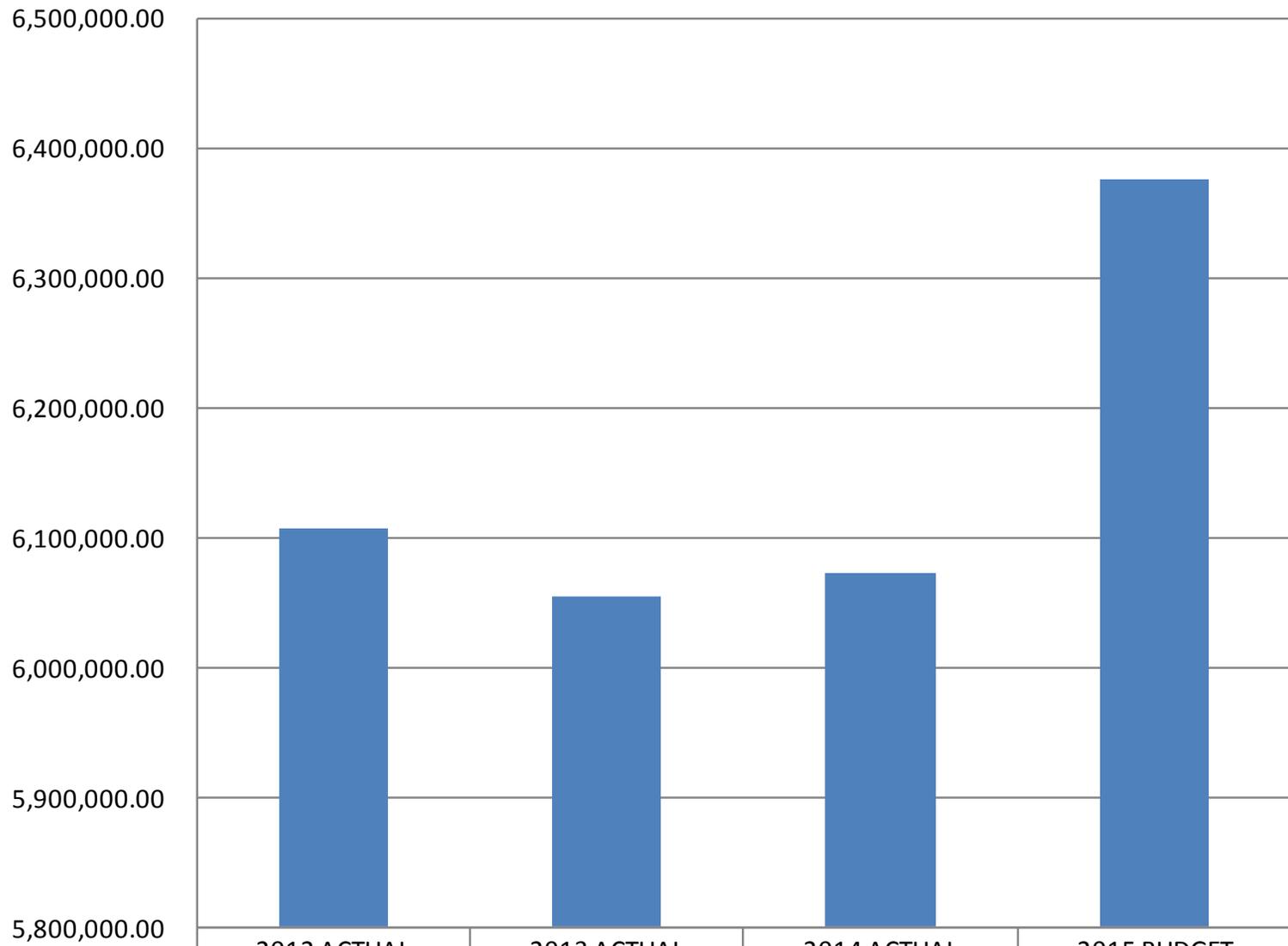
EXPENSE HIGHLIGHTS:

2629 - Supplies and materials associated with mosquito surveillance and mosquito control product application.
3600 - Mosquito monitoring equipment

<u>MOSQUITO CONTROL</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45240	1100	WAGES	4,658	5,310	6,120	6,120	4,185	6,480
101	45240	1200	FICA	356	406	468	468	320	496
101	45240	1400	WORKMEN'S COMPENSATION	147	170	168	190	190	189
SUBTOTAL				<u>5,161</u>	<u>5,886</u>	<u>6,756</u>	<u>6,778</u>	<u>4,695</u>	<u>7,165</u>
CURRENT EXPENSES									
101	45240	2629	OTHER SUPPLIES & MATERIALS	6,652	2,913	12,500	12,500	12,290	12,500
SUBTOTAL				<u>6,652</u>	<u>2,913</u>	<u>12,500</u>	<u>12,500</u>	<u>12,290</u>	<u>12,500</u>
CAPITAL OUTLAY									
101	45240	3600	MACHINERY & AUTO EQUIPMENT	0	0	1,500	0	0	0
SUBTOTAL				<u>0</u>	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
MOSQUITO CONTROL TOTAL				<u>11,813</u>	<u>8,799</u>	<u>20,756</u>	<u>19,278</u>	<u>16,985</u>	<u>19,665</u>

<u>HUMAN DEVELOPMENT AND LEISURE TOTALS</u>					
2012	2013	2014	2014	2014	2015
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>1,078,684</u>	<u>1,064,463</u>	<u>1,221,825</u>	<u>1,266,369</u>	<u>1,165,613</u>	<u>1,242,474</u>

Electric Metered Sales Revenue



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
■ ELECTRIC METERED SALES	6,106,535.21	6,054,665.00	6,072,385.00	6,376,000.00

ELECTRIC FUND REVENUES

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
621	38211	ELECTRIC METERED SALES	5,363,234	5,319,859	5,723,900	5,442,000	5,356,989	5,632,000
623	38111	ELECTRIC SURCHARGE	743,301	734,806	783,000	735,000	715,396	744,000
621	36110	INTEREST ON INVESTMENTS	13,558	9,476	10,000	10,000	9,310	10,000
621	36111	TRANSFER IN INTEREST RESERVE	0	0	28,000	21,000	0	18,000
621	38231	SALE OF MATERIAL	4,738	5,537	20,000	20,000	10,205	20,000
621	38242	SERVICE FEES	37,758	34,551	38,000	38,000	54,020	38,000
621	38260	BRIGHT ENERGY MRES	10,828	32,084	40,000	30,000	24,328	30,000
621	38261	BRIGHT ENERGY MRES(REFUNDS)	(10,828)	(32,084)	(40,000)	(30,000)	(24,328)	(30,000)
621	38290	ELECTRICAL OTHER	39,885	36,404	20,000	32,000	25,331	32,000
621	38240	WATER DEPT METER READING	9,000	9,000	9,000	9,000	9,000	9,000
621	39358	TRANSFER IN SURCHARGE RESERVE	311,536	293,507	341,550	285,800	266,874	294,187
621	39359	TIF 3 LOAN REPAYMENT	138,023	108,394	0	0	0	0
621	39595	APPROPRIATION FROM RESERVE	0	0	840,888	906,129	68,213	134,207
ELECTRIC FUND REVENUES			6,661,033	6,551,534	7,814,338	7,498,929	6,515,338	6,931,394
ELECTRIC RESERVE								
622	36110	INTEREST ON BOND RESERVE	43,110	25,116	28,000	21,000	20,998	18,000
623	36110	INTEREST ON INVESTMENTS	15,312	14,971	15,000	5,300	6,039	5,300
623	36113	INTEREST REFUND	129,907	119,579	118,600	120,550	120,489	120,550
ELECTRIC RESERVE TOTAL			188,329	159,666	161,600	146,850	147,526	143,850
ELECTRIC TOTAL REVENUE			6,849,363	6,711,200	7,975,938	7,645,779	6,662,864	7,075,244

ELECTRIC BILLING

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
621	41420	1100 WAGES	66,423	69,034	73,189	71,304	71,496	73,891
621	41420	1101 OVERTIME	0	44	240	240	0	240
621	41420	1200 FICA	4,847	5,058	5,617	5,473	5,207	5,671
621	41420	1300 RETIREMENT	3,985	4,121	4,406	4,293	4,290	4,448
621	41420	1400 WORKMEN'S COMPENSATION	168	155	162	152	152	148
621	41420	1900 INSURANCE	8,977	9,413	9,632	9,302	10,138	9,953
SUBTOTAL			84,400	87,825	93,246	90,764	91,283	94,351
OPERATING EXPENSES								
621	41420	2200 PROFESSIONAL SERVICES	1,055	1,087	1,764	924	1,055	924
621	41420	2530 EQUIPMENT REPAIR	12,771	12,707	10,768	10,768	11,341	11,200
621	41420	2611 OFFICE SUPPLIES	3,605	1,434	3,392	3,392	4,847	3,456
621	41420	2615 COPY SUPPLIES	230	233	320	320	288	320
621	41420	2616 POSTAGE	8,140	8,203	7,020	6,840	8,260	7,020
621	41420	2700 TRAVEL & TRAINING	526	404	1,200	984	294	1,200
621	41420	2850 TELEPHONE	644	734	697	1,098	958	856
SUBTOTAL			26,971	24,802	25,161	24,326	27,043	24,976
CAPITAL OUTLAY								
621	41420	3811 COMPUTER EXPENDITURES	0	2,179	1,504	1,504	0	480
SUBTOTAL			0	2,179	1,504	1,504	0	480
ELECTRIC BILLING TOTAL			111,371	114,806	119,911	116,594	118,326	119,807

PURCHASE OF POWER

The Western Area Power Administration (WAPA) is the primary power supplier for the City of Vermillion. In 2014, WAPA supplied 64.5% of the power to the City of Vermillion. The balance of the City's needs is supplied by our supplemental power provider, Missouri River Energy Services (MRES).

OF INTEREST:

In 2014, we started a new substation project of adding two 115 KV breakers and related switch gear to go to a closed loop system on our transmission system. With this project we are adding a switchgear building that will have the controls for the 115 KV equipment and new breakers to replace our 44 year old breakers.

EXPENSE HIGHLIGHTS:

2521- Transmission line supplies and equipment.
 2522- Transmission line maintenance.
 2622 - Electricity purchased from WAPA.
 2623 - Electricity purchased from MRES.
 2990 - Dues to MRES for purchase of power, Municipal League dues, etc.
 2991 - Water Heater Rebate Program.

ELECTRIC OPERATIONS DATA

Energy (Kilowatt Hours)	2010	2011	2012	2013	2014
Residential Metered	31,548,659	31,416,488	31,459,608	31,320,665	30,430,387
Commercial Metered	33,105,388	34,848,014	35,261,379	34,609,238	33,735,011
City/Street Lights Metered	883,778	854,089	850,930	870,666	869,462
Total Metered	65,537,825	67,118,591	67,571,917	66,800,569	65,034,860
Purchased	63,918,590	69,511,606	69,698,271	69,311,327	67,266,904
Difference	1,619,235	-2,393,015	-2,126,354	-2,510,758	-2,232,044
Percent Loss	2.5%	-3.4%	-3.1%	-3.6%	-3.3%
Summer Peak Kilowatt Hours	15,619	16,720	17,051	16,562	15,393
Winter Peak Kilowatt Hours	11,148	11,240	10,836	11,218	11,079

ELECTRIC POWER PLANT

			2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
		OPERATING EXPENSES						
621	43410	2110	3,773	4,440	4,800	4,800	4,602	5,200
621	43410	2130	22,338	25,158	25,000	25,000	24,944	28,000
621	43410	2150	1,684	1,703	2,200	2,200	1,771	2,200
621	43410	2200	125	0	1,300	1,300	0	1,300
621	43410	2520	5,207	6,996	10,700	10,700	6,100	10,000
621	43410	2521	653	2,220	10,000	10,000	179	10,000
621	43410	2522	5,684	4,560	104,200	104,200	4,096	129,300
621	43410	2612	388	97	600	600	152	600
621	43410	2613	4,633	9,383	10,050	10,050	9,773	10,540
621	43410	2622	1,415,211	1,413,159	1,413,200	1,413,200	1,413,159	1,413,200
621	43410	2623	1,602,492	1,488,526	1,862,000	1,555,000	1,496,305	1,671,000
621	43410	2810	8,659	9,613	9,600	9,600	9,508	10,000
621	43410	2820	420	403	500	500	407	500
621	43410	2830	446	474	500	500	476	525
621	43410	2840	2,232	3,405	4,400	5,500	4,476	6,010
621	43410	2850	0	0	200	200	0	200
621	43410	2860	709	702	900	900	716	900
621	43410	2990	6,061	5,556	7,850	7,850	9,653	8,240
621	43410	2991	<u>6,211</u>	<u>3,165</u>	<u>10,000</u>	<u>10,000</u>	<u>9,155</u>	<u>10,000</u>
		SUBTOTAL	3,086,924	2,979,560	3,478,000	3,172,100	2,995,472	3,317,715
621	43410	3500	<u>3,850</u>	<u>2,745</u>	<u>5,000</u>	<u>6,050</u>	<u>1,045</u>	<u>10,000</u>
		SUBTOTAL	3,850	2,745	5,000	6,050	1,045	10,000
		ELECTRIC POWER PLANT TOTAL	3,090,774	2,982,305	3,483,000	3,178,150	2,996,517	3,327,715

ELECTRIC DISTRIBUTION

Vermillion Light & Power consists of one superintendent, one lineman supervisor, two lead lineman, four journey linemen, one apprentice lineman and one electric system specialist. The department maintains and repairs, as well as upgrades, the electric distribution system in the City and maintains and installs electrical equipment in City facilities. The department ensures the demand for electrical power is kept at the lowest reasonable cost while maintaining reliability of services.

OF INTEREST:

In 2014, we completed the Bliss Pointe residential development project, the VCDC building, Polaris electrical system upsizing, and we added a new main line section to feed power to the north Norbeck area for new development. The overhead to underground project, changing meters, and Bright Energy Solutions programs are still moving ahead.

In 2015, we plan on finishing the 115 KV breaker project. We will also be working on more apartments, a Masaba upgrade, the Sanford Hospital and nursing home expansion, Vermillion Medical Clinic, Vermillion High School upgrade, and the new Prentis Park pool/park renovation.

EXPENSE HIGHLIGHTS:

- 2200 - Fees for collection agency, professional service fees for consulting services for implementing the Long Range Plan.
- 2300 - Publishing and advertising to promote public power.
- 2629 - Electrical supplies to maintain adequate electrical system. This includes maintaining and upgrading existing overhead and underground electric lines on the distribution system and any other unforeseen maintenance or minor construction due to building construction.
- 2615 - Minor Equipment
- 2700 - The department is a member of the Minnesota Municipal Utilities Association as part of an ongoing safety training program.
- 3500 - Minor equipment.
- 3810 - New construction and underground conversion.
- 5522 - Engineering Services for new projects.

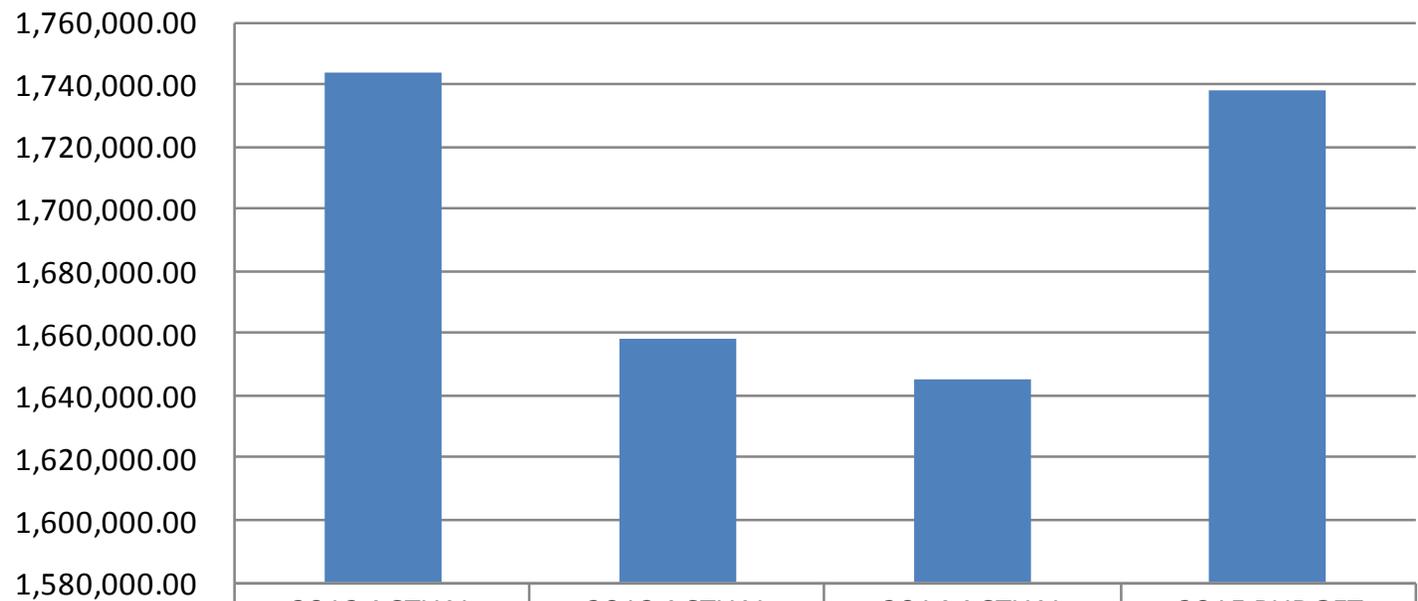
ELECTRICAL DISTRIBUTION DATA

	2010	2011	2012	2013	2014
Underground Primary Wire (ft.)	19,638	19,676	19,605	33,475	14,330
Underground Secondary Wire (ft.)	2,891	4,425	4,596	705	2,600
Overhead Primary Wire (ft.)	0	0	0	0	2,000
Overhead Secondary Wire (ft.)	0	0	0	0	900
Pole-Mount Transformers (13.8/7.9 kV)	0	0	0	0	664
Pad-Mount Transformers (13.8/7.0 kV)	6	6	12	6	7

ELECTRICAL DISTRIBUTION

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
621	43420	1100	WAGES	632,088	641,431	695,276	679,858	642,785	697,084
621	43420	1101	OVERTIME	9,953	15,700	17,500	17,500	12,869	17,500
621	43420	1200	FICA	47,415	47,552	54,527	53,348	48,689	54,666
621	43420	1300	RETIREMENT	36,797	36,928	39,841	38,917	37,851	39,950
621	43420	1400	WORKMEN'S COMPENSATION	11,417	10,491	10,834	10,278	10,278	10,219
621	43420	1900	INSURANCE	<u>58,966</u>	<u>61,187</u>	<u>67,208</u>	<u>65,543</u>	<u>66,121</u>	<u>69,973</u>
			SUBTOTAL	796,636	813,289	885,186	865,444	818,593	889,392
OPERATING EXPENSES									
621	43420	2120	FLEET INSURANCE	7,342	5,879	10,500	10,500	10,224	10,500
621	43420	2192	INLAND MARINE INSURANCE	746	852	950	950	853	950
621	43420	2200	PROFESSIONAL SERVICES & FEES	15,291	18,467	48,640	48,640	19,816	38,300
621	43420	2300	PUBLISHING & ADVERTISING	3,824	5,901	10,000	10,000	5,099	10,000
621	43420	2510	MOTOR VEHICLE REPAIR & MAINT.	3,724	309	7,500	7,500	3,769	7,500
621	43420	2520	SUPPLIES REPAIRS & MAINT.	1,560	1,023	3,800	3,800	1,532	3,800
621	43420	2530	EQUIPMENT REPAIR & MAINT.	23,269	26,436	33,600	33,600	32,177	33,600
621	43420	2590	OTHER REPAIR & MAINTENANCE	1,682	4,517	5,000	5,000	2,537	9,000
621	43420	2611	OFFICE SUPPLIES	2,524	2,732	2,800	2,800	2,766	2,900
621	43420	2612	OPERATING SUPPLIES & MATERIALS	7,414	5,729	8,500	8,500	6,489	4,500
621	43420	2614	MOTOR VEHICLE FUEL & SUPPLIES	18,484	19,373	20,600	20,600	17,744	21,600
621	43420	2615	COPY SUPPLIES	324	560	1,000	1,000	306	1,000
621	43420	2616	POSTAGE	409	508	1,000	1,000	463	1,000
621	43420	2617	MAGAZINES	26	0	100	100	26	100
621	43420	2618	CHEMICALS	0	0	600	600	0	600
621	43420	2619	UNIFORMS	9,703	9,152	15,000	15,000	9,106	15,000
621	43420	2629	OTHER SUPPLIES & MATERIALS	44,948	64,696	82,700	82,700	78,043	79,000
621	43420	2700	TRAVEL & TRAINING	12,677	12,364	15,000	15,000	12,417	16,000
621	43420	2850	TELEPHONES	2,324	2,633	2,900	2,900	2,307	3,200
621	43420	2900	VEHICLE EQUIPMENT RENTAL	58,790	77,228	75,601	75,601	75,601	81,980
621	43420	2992	TREE PROGRAM	<u>1,800</u>	<u>2,118</u>	<u>5,000</u>	<u>5,000</u>	<u>1,120</u>	<u>5,000</u>
			SUBTOTAL	216,860	260,477	350,791	350,791	282,395	345,530
621	43420	3500	FURNITURE & MINOR EQUIPMENT	3,040	25,284	14,100	14,100	10,612	7,000
621	43420	3810	ELECTRIC CONSTRUCTION	379,913	265,545	249,500	274,000	247,791	253,000
621	43420	3811	LOAD MANAGEMENT EXPENSES	19,477	33,356	35,000	35,000	34,168	35,000
621	43420	3900	OTHER CAPITAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	402,430	324,185	298,600	323,100	292,571	295,000
DEBT SERVICE									
623	43420	4100	PRINCIPAL	190,000	190,000	195,000	195,000	195,000	200,000
623	43420	4200	INTEREST	382,485	379,350	375,550	375,550	375,550	371,163
623	43420	4300	FISCAL AGENT FEES	4,500	6,500	4,500	4,500	4,500	4,500
			SUBTOTAL	576,985	575,850	575,050	575,050	575,050	575,663
TRANSFERS & RESERVES									
622	43420	6100	TRANSFER INTEREST	0	0	28,000	21,000	20,998	18,000
621	43420	6100	TRANSFER TO GENERAL FUND	803,117	803,117	803,117	803,117	803,117	803,117
623	43420	6100	TRANSFER TO ELECTRIC FUND	311,536	293,507	341,550	285,800	266,874	294,187
621	43420	6101	TRANSFER TO TIF #3	0	0	0	0	0	0
621	43420	6105	ENGINEERING FEES GENERAL FUND	81,833	81,833	81,833	81,833	81,833	81,833
621	43420	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	1,196,486	1,278,457	1,254,500	1,191,750	1,172,822	1,197,137
ELECTRIC CONSTRUCTION									
621	43420	5522	ENGINEERING	33,102	110,259	28,500	28,500	55,350	297,000
621	43420	5539	SUBSTATION CONSTRUCTION	0	0	0	0	0	0
621	43420	5540	CONSTRUCTION CONTRACTS	<u>112,561</u>	<u>17,724</u>	<u>980,400</u>	<u>1,016,400</u>	<u>351,240</u>	<u>28,000</u>
			SUBTOTAL	<u>145,664</u>	<u>127,983</u>	<u>1,008,900</u>	<u>1,044,900</u>	<u>406,590</u>	<u>325,000</u>
ELECTRIC TOTAL			6,537,206	6,477,352	7,975,938	7,645,779	6,662,864	7,075,244	

Water Metered Sales Revenue



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
■ WATER METERED SALES REVENUE	1,744,067.09	1,658,542.00	1,645,382.00	1,738,000.00

WATER FUND REVENUE

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
631	38111	METERED WATER SALES	1,479,491	1,395,203	1,400,000	1,435,000	1,379,025	1,475,000
633	38111	METERED WATER SALES FOR DEBT	264,576	263,339	260,000	263,000	266,357	263,000
631	36110	INTEREST ON INVESTMENTS	5,113	3,280	4,500	3,000	3,271	3,000
631	36111	TRANSFER IN RESERVE INTEREST	0	0	1,000	1,350	0	1,350
631	38121	BULK WATER SALES	559	944	800	800	688	800
631	36210	RENTAL	10,070	9,720	9,700	8,825	9,121	2,100
631	38131	SALE OF MATERIAL	8,494	9,999	16,000	15,000	19,816	15,000
631	38142	SERVICE FEES	8,930	8,875	9,000	9,000	10,415	9,000
631	38151	WATER TAP FEES	9,037	8,284	10,000	10,000	8,968	10,000
631	38152	IN LIEU OF SPECIAL ASSESSMENTS	473	0	1,000	500	0	500
631	36306	INTEREST 2006 ASSESSMENTS	1,134	580	1,966	1,966	435	662
631	38190	WATER OTHER REVENUE	793	2,449	4,000	4,000	1,726	4,000
631	39355	STATE REVOLVING LOAN	0	886,560	225,000	415,000	408,127	0
631	39107	CONTRIBUTED CAPITAL	11,336	0	0	0	221,554	0
631	39358	TRANSFER IN SURCHARGE	28,980	27,748	24,431	27,406	30,727	27,406
631	33110	GRANTS	48,729	64,431	25,000	33,000	30,694	0
631	39595	APPROPRIATION FROM RESERVE	0	0	0	264,692	186,244	18,454
WATER REVENUE TOTAL			1,877,715	2,681,412	1,992,397	2,492,539	2,577,168	1,830,272
WATER RESERVE								
632	36110	INTEREST ON INVESTMENTS	1,762	1,112	1,000	1,350	897	1,350
633	36110	INTEREST ON INVESTMENTS	72	78	100	75	38	75
WATER RESERVE TOTAL			1,834	1,190	1,100	1,425	935	1,425
WATER TOTAL REVENUE			1,879,549	2,682,602	1,993,497	2,493,964	2,578,103	1,831,697

WATER BILLING

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	41420	1100 WAGES	58,738	61,084	64,041	62,391	63,228	64,655
631	41420	1101 OVERTIME	0	0	210	210	0	210
631	41420	1200 FICA	4,287	4,474	4,915	4,789	4,606	4,962
631	41420	1300 RETIREMENT	3,524	3,644	3,855	3,756	3,794	3,892
631	41420	1400 WORKMEN'S COMPENSATION	147	134	141	133	133	130
631	41420	1900 INSURANCE	7,926	8,310	8,428	8,139	8,950	8,709
SUBTOTAL			74,623	77,646	81,590	79,418	80,711	82,558
OPERATING EXPENSES								
631	41420	2200 PROFESSIONAL SERVICES	722	686	1,544	809	686	809
631	41420	2530 EQUIPMENT REPAIR	10,793	10,645	9,422	9,422	9,884	9,800
631	41420	2611 OFFICE SUPPLIES	2,468	1,255	2,968	2,968	3,218	3,024
631	41420	2615 COPY SUPPLIES	201	204	280	280	252	280
631	41420	2616 POSTAGE	4,797	4,952	6,143	5,985	4,938	6,143
631	41420	2700 TRAVEL & TRAINING	460	354	1,050	861	257	1,050
631	41420	2850 TELEPHONE	564	642	697	960	838	749
SUBTOTAL			20,005	18,738	22,104	21,285	20,073	21,855
CAPITAL OUTLAY								
631	41420	3811 COMPUTER EXPENDITURES	0	1,907	1,316	1,316	0	420
SUBTOTAL			0	1,907	1,316	1,316	0	420
WATER BILLING TOTAL			94,628	98,291	105,010	102,019	100,784	104,833

WATER TREATMENT

The City of Vermillion Water Department's Water Treatment program is responsible for the operation of the water plant and involves six full-time employees, one superintendent and five operators to provide treatment service seven days a week from 5 a.m. to 9 p.m. The department maintains a dependable, as well as, uninterrupted water treatment and delivery service to Vermillion users.

OF INTEREST:

In 2014 the Water Treatment Plant was recognized by the state DENR for its excellent water quality. The Water Department tests for pH, chlorine, acidity, alkalinity, total hardness, calcium hardness and fluoride every three to four hours during operation. A fluoride sample is sent to the State Health Lab every week. Ten bacteriological samples from various sites around the city are sent to the State Health Lab every month. The Plant also tests eight regulated and 51 unregulated volatile organic chemicals as well as synthetic organic chemicals. The Water Department now collects 30 samples to be tested for lead and copper to meet Federal Drinking Water Standards (every three years).

EXPENSE HIGHLIGHTS:

2530 - Cost of equipment repairs
2618- Treatment Chemicals
2810 - Cost of electricity

WATER TREATMENT

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
631	43330	1100	WAGES	261,809	266,857	276,878	278,696	283,455	286,937
631	43330	1101	OVERTIME	10,518	10,295	15,794	15,794	12,909	15,794
631	43330	1200	FICA	20,145	20,560	22,389	22,528	22,002	23,159
631	43330	1300	RETIREMENT	16,264	16,505	17,560	17,670	17,772	18,164
631	43330	1400	WORKMEN'S COMPENSATION	6,292	5,687	5,678	5,634	5,634	5,510
631	43330	1900	INSURANCE	<u>33,841</u>	<u>34,435</u>	<u>38,541</u>	<u>37,585</u>	<u>37,817</u>	<u>40,118</u>
SUBTOTAL				348,869	354,339	376,840	377,907	379,589	389,682
OPERATING EXPENSES									
631	43330	2110	FIRE INSURANCE	6,623	7,789	8,200	8,200	8,993	8,200
631	43330	2130	LIABILITY INSURANCE	4,918	5,697	5,000	5,000	5,816	5,000
631	43330	2150	BOILER INSURANCE	2,737	2,774	2,800	2,900	2,884	2,900
631	43330	2200	PROFESSIONAL SERVICES & FEES	10,113	9,903	10,000	10,000	8,765	10,000
631	43330	2300	PUBLISHING & ADVERTISING	1,628	1,762	2,000	2,000	1,693	2,000
631	43330	2530	EQUIPMENT REPAIR & MAINT.	47,079	24,270	30,000	30,000	29,984	30,000
631	43330	2540	BUILDING REPAIR & MAINT.	2,001	8,916	2,000	2,000	1,030	2,000
631	43330	2590	OTHER REPAIR & MAINTENANCE	0	0	1,000	1,000	0	1,000
631	43330	2611	OFFICE SUPPLIES	619	304	900	900	966	900
631	43330	2612	OPERATING SUPPLIES & MATERIALS	2,452	2,536	3,000	3,000	1,813	3,000
631	43330	2613	CLEANING SUPPLIES & SERVICES	261	118	500	500	55	500
631	43330	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,725	1,478	2,000	2,000	1,103	2,000
631	43330	2615	COPY SUPPLIES	33	46	300	300	35	300
631	43330	2616	POSTAGE	3	177	300	300	134	300
631	43330	2618	CHEMICALS	278,198	234,869	260,000	260,000	228,584	260,000
631	43330	2619	UNIFORMS	549	845	1,500	1,500	250	1,500
631	43330	2629	OTHER SUPPLIES & MATERIALS	1,446	2,362	3,000	3,000	1,343	3,000
631	43330	2700	TRAVEL & TRAINING	1,878	3,886	4,000	4,000	2,679	4,000
631	43330	2810	ELECTRICITY	82,069	79,065	84,000	84,000	80,963	84,000
631	43330	2840	GAS	6,485	8,055	10,000	10,000	10,188	10,000
631	43330	2850	TELEPHONE	1,721	2,284	2,000	2,000	1,931	2,000
631	43330	2860	REFUSE COLLECTION	954	936	1,000	1,000	937	1,000
631	43330	2900	VEHICLE EQUIPMENT RENTAL	<u>2,179</u>	<u>2,352</u>	<u>2,525</u>	<u>2,525</u>	<u>2,525</u>	<u>2,782</u>
SUBTOTAL				455,668	400,424	436,025	436,125	392,671	436,382
CAPITAL OUTLAY									
631	43330	3200	BUILDING & STRUCTURES	0	0	0	0	0	35,000
631	43330	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>12,374</u>	<u>5,000</u>	<u>5,000</u>	<u>1,138</u>	<u>5,000</u>
SUBTOTAL				0	12,374	5,000	5,000	1,138	40,000
DEBT SERVICE & TRANSFERS									
631	43330	4100	PRINCIPAL	522,933	72,941	75,469	123,261	115,855	139,074
633	43330	4100	PRINCIPAL	159,659	163,688	167,819	167,819	167,819	172,054
631	43330	4200	INTEREST	42,117	47,374	64,021	56,969	55,735	61,398
633	43330	4200	INTEREST	76,009	71,980	67,850	67,850	67,850	63,615
631	43330	4400	RESERVE	0	0	39,978	0	0	0
632	43330	6100	TRANSFER INTEREST	0	0	1,000	1,350	897	1,350
633	43330	6100	TRANSFER OUT-SURCHARGE	28,980	27,748	24,431	27,406	30,727	27,406
631	43330	6100	TRANSFER TO GENERAL FUND	2,306	2,306	2,306	2,306	2,306	2,306
631	43330	6105	ENGINEERING FEES GENERAL FUND	27,227	27,277	27,277	27,277	27,277	27,277
631	43330	6200	TRANSFER TO ELECTRIC METER READING	9,000	9,000	9,000	9,000	9,000	9,000
631	43330	6201	TRANSFER TO TIF #6	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,750</u>	<u>9,645</u>	<u>0</u>
SUBTOTAL				868,232	422,314	479,151	492,988	487,111	503,480
WATER TREATMENT TOTAL				1,672,770	1,189,451	1,297,016	1,312,020	1,260,509	1,369,544

WATER DISTRIBUTION

This division, consisting of two full-time operators plus seasonal help, is responsible for the maintenance and repair of the water distribution mains, water meters, fire hydrants, storage reservoirs, five water supply wells, and three lime sludge lagoons.

OF INTEREST:

The challenge of the Water Distribution program is to stay ahead of problems in over forty-nine miles of water line whose service age may vary from one to seventy-five years old. Since 1969 the Water Department has replaced 46,519 feet of water main and installed 119,419 feet of new water main.

In 2014, the Water Department replaced water main on Cottage Avenue from Duke Street to Rice Street. Construction of the new Water Tower was completed in 2014. Demolition of the Market street tower will take place in 2015.

In 2015, the City will look to replace 16-inch water main on Cottage Avenue between Duke Street and East Cherry Street. Also in 2015, the Water Department plan on replacing water main on North Crawford from East Cherry Street to the by-pass.

Other Annual Water Distribution work:

- 1) Continuation of meter change program.
- 2) Valve exercise program.

EXPENSE HIGHLIGHTS:

3500 - New trailer
3800 - Water Main Replacement projects

WATER DEPARTMENT OPERATIONS DATA

	2010	2011	2012	2013	2014
Raw Water Pumped (gal)	348,938,000	367,171,000	429,029,000	385,518,000	365,308,000
Treated Water Pumped (gal)	336,504,000	349,890,000	412,522,000	366,859,000	349,912,000
Daily Average (gal)	955,995	1,005,948	1,172,210	1,056,214	1,000,844
Maximum	1,385,000	1,864,000	2,249,000	2,071,000	1,904,000
Minimum	562,000	530,000	604,000	640,000	587,000

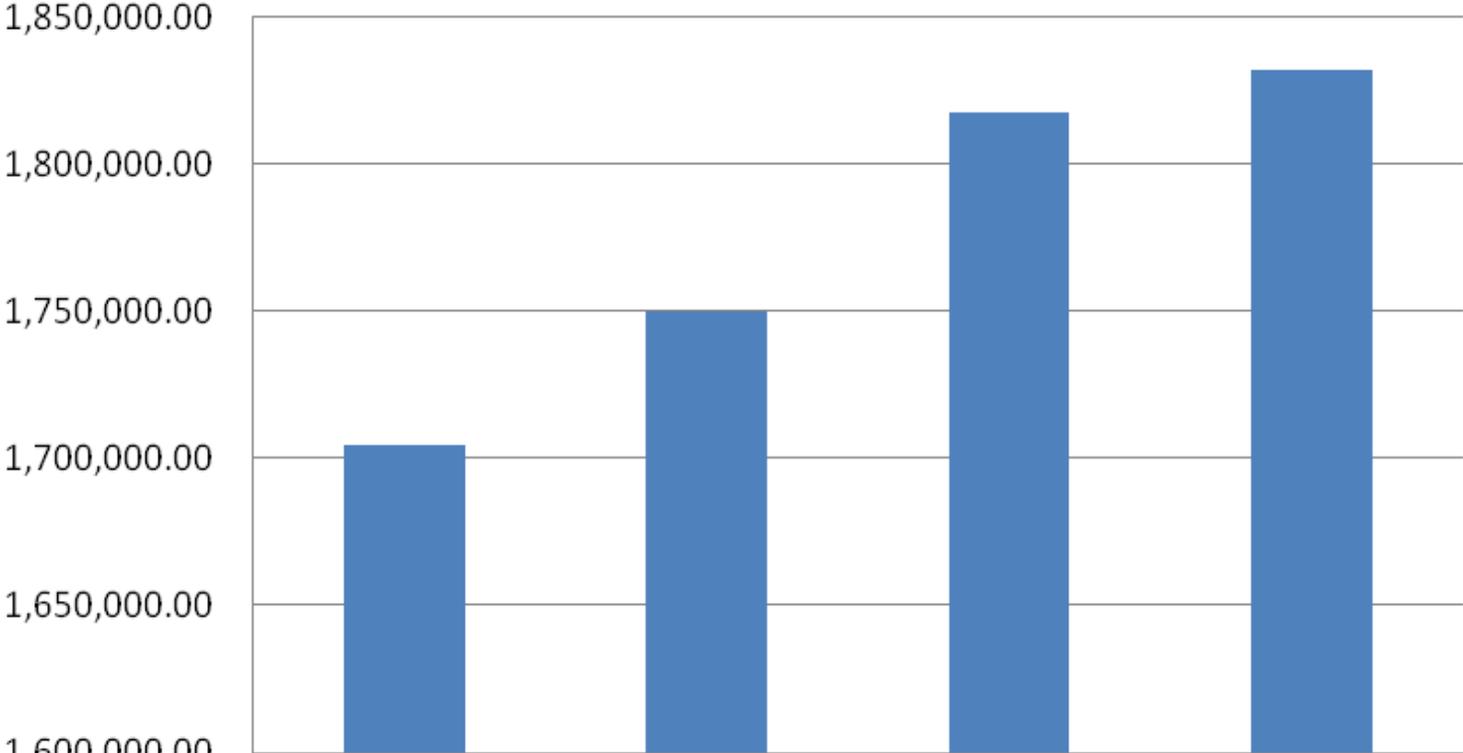
WATER DISTRIBUTION

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
631	43340	1100	WAGES	81,112	82,082	83,712	83,921	80,120	88,844
631	43340	1101	OVERTIME	1,379	2,181	8,221	8,221	2,634	8,221
631	43340	1200	FICA	5,593	5,737	7,033	7,049	5,572	7,425
631	43340	1300	RETIREMENT	4,664	4,723	5,230	5,243	4,965	5,539
631	43340	1400	WORKMEN'S COMPENSATION	2,107	1,799	1,765	1,754	1,754	1,747
631	43340	1900	INSURANCE	<u>13,890</u>	<u>14,385</u>	<u>15,820</u>	<u>15,447</u>	<u>15,066</u>	<u>16,499</u>
			SUBTOTAL	108,745	110,907	121,781	121,635	110,111	128,275
OPERATING EXPENSES									
631	43340	2120	FLEET INSURANCE	1,091	347	1,250	1,250	872	1,250
631	43340	2192	INLAND MARINE INSURANCE	209	238	300	300	239	300
631	43340	2200	PROFESSIONAL SERVICES & FEES	8,457	6,630	15,000	15,000	8,367	15,000
631	43340	2201	STATE FEES	4,250	4,250	4,250	4,250	4,250	4,250
631	43340	2400	RENTAL	135	0	2,000	2,000	200	2,000
631	43340	2510	MOTOR VEHICLE REPAIR & MAINT.	4,396	1,597	3,000	3,000	2,588	3,000
631	43340	2520	SUPPLIES REPAIRS & MAINT.	18,369	15,849	16,000	16,000	6,750	16,000
631	43340	2530	EQUIPMENT REPAIR & MAINTENANCE	704	2,126	2,500	2,500	2,064	2,500
631	43340	2540	BUILDING REPAIR & MAINT.	937	2,491	2,500	2,500	193	2,500
631	43340	2550	STREET REPAIR & MAINTENANCE	1,416	5,650	4,000	4,000	2,636	4,000
631	43340	2590	OTHER REPAIR & MAINTENANCE	363	17,009	20,000	20,000	22,723	20,000
631	43340	2612	OPERATING SUPPLIES & MATERIALS	3,788	3,428	3,500	3,500	3,493	3,500
631	43340	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,538	9,876	10,500	10,500	10,038	10,500
631	43340	2616	POSTAGE	936	989	1,000	1,000	1,025	1,000
631	43340	2619	UNIFORMS	260	618	1,200	1,200	612	1,200
631	43340	2629	OTHER SUPPLIES & MATERIALS	8,850	16,007	15,000	15,000	14,216	15,000
631	43340	2700	TRAVEL & TRAINING	891	3,152	3,000	3,000	1,574	3,000
631	43340	2840	GAS	1,096	1,708	2,500	2,500	1,744	2,500
631	43340	2900	VEHICLE EQUIPMENT RENTAL	<u>10,237</u>	<u>11,774</u>	<u>12,190</u>	<u>12,190</u>	<u>12,190</u>	<u>12,545</u>
			SUBTOTAL	76,925	103,739	119,690	119,690	95,774	120,045
CAPITAL OUTLAY									
631	43340	3200	WATER MAIN HYDRANTS	18,294	18,572	20,000	20,000	19,950	25,000
631	43340	3500	FURNITURE & MINOR EQUIPMENT	0	1,090	5,000	5,000	2,055	6,000
631	43340	3501	WATER METERS	9,601	10,396	20,000	20,000	17,495	20,000
631	43340	3800	WATER MAIN REPLACEMENT	137,979	26,744	15,000	440,600	442,932	58,000
631	43340	3801	NEW WATER MAINS	11,336	6,525	0	0	221,554	0
631	43340	3900	OTHER CAPITAL EXPENDITURES	<u>516,879</u>	<u>641,397</u>	<u>290,000</u>	<u>353,000</u>	<u>306,939</u>	<u>0</u>
			SUBTOTAL	694,089	704,724	350,000	838,600	1,010,925	109,000
			WATER DISTRIBUTION TOTAL	879,759	919,370	591,471	1,079,925	1,216,810	357,320

WATER FUND TOTALS

	2012	2013	2014	2014	2014	2015
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WATER FUND TOTAL	2,647,156	2,207,112	1,993,497	2,493,964	2,578,103	1,831,697

SEWER CHARGES REVENUE



■ SEWER CHARGES REVENUE	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
	1,704,806.40	1,749,755.00	1,817,373.00	1,832,000.00

WASTEWATER FUND REVENUE

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
643	38111	SEWER SURCHARGE FOR DEBT SERVICE	321,140	322,606	321,000	322,000	325,433	322,000
641	38311	SEWER CHARGES	1,383,666	1,427,149	1,470,000	1,475,000	1,491,940	1,510,000
641	38390	SEWER OTHER	1,773	1,998	6,000	2,000	776	2,000
641	38351	SEWER TAP FEES	4,284	643	4,000	4,000	2,000	4,000
641	38352	IN LIEU OF SPECIAL ASSESSMENTS	27,051	9,243	12,600	2,800	7,936	2,800
641	36110	INTEREST ON INVESTMENTS	6,040	3,559	5,000	3,000	2,593	3,000
641	36111	TRANSFER IN RESERVE INTEREST	0	0	1,000	800	707	800
641	36306	INTEREST 2006 ASSESSMENT	595	317	1,062	1,062	238	405
641	39107	CONTRIBUTED CAPITAL	55,450	0	0	0	322,338	0
641	39595	APPROPRIATION FROM RESERVE	0	0	175,367	288,322	54,325	0
641	39355	STATE REVOLVING FUND	45,030	0	0	0	0	0
641	39358	TRANSFER IN SURCHARGE	<u>31,480</u>	<u>31,630</u>	<u>30,007</u>	<u>31,022</u>	<u>34,439</u>	<u>31,022</u>
WASTEWATER REVENUE TOTAL			1,876,509	1,797,145	2,026,036	2,130,006	2,242,725	1,876,027
WASTEWATER RESERVE								
642	36110	INTEREST ON INVESTMENTS	1,223	796	1,000	800	707	800
643	36110	INTEREST ON INVESTMENTS	<u>30</u>	<u>37</u>	<u>20</u>	<u>35</u>	<u>19</u>	<u>35</u>
RESERVE TOTAL			<u>1,252</u>	<u>833</u>	<u>1,020</u>	<u>835</u>	<u>726</u>	<u>835</u>
WASTEWATER TOTAL REVENUE			1,877,761	1,797,978	2,027,056	2,130,841	2,243,451	1,876,862

WASTEWATER BILLING

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
641	41420	1100 WAGES	40,896	42,506	45,743	44,565	44,015	46,182
641	41420	1101 OVERTIME	0	28	150	150	0	150
641	41420	1200 FICA	2,983	3,113	3,511	3,421	3,204	3,544
641	41420	1300 RETIREMENT	2,454	2,537	2,754	2,683	2,641	2,780
641	41420	1400 WORKMEN'S COMPENSATION	105	95	101	95	95	93
641	41420	1900 INSURANCE	<u>5,541</u>	<u>5,809</u>	<u>6,020</u>	<u>5,814</u>	<u>6,258</u>	<u>6,221</u>
SUBTOTAL			51,978	54,088	58,279	56,728	56,213	58,970
OPERATING EXPENSES								
641	41420	2200 PROFESSIONAL SERVICES	717	489	1,103	578	489	578
641	41420	2530 EQUIPMENT REPAIR	7,346	7,153	6,730	6,730	7,021	7,000
641	41420	2611 OFFICE SUPPLIES	2,024	896	2,120	2,120	1,281	2,160
641	41420	2615 COPY SUPPLIES	144	146	200	200	180	200
641	41420	2616 POSTAGE	4,400	4,369	4,388	4,275	4,363	4,388
641	41420	2700 TRAVEL & TRAINING	329	253	750	615	183	750
641	41420	2850 TELEPHONE	<u>403</u>	<u>625</u>	<u>498</u>	<u>686</u>	<u>599</u>	<u>535</u>
SUBTOTAL			15,363	13,931	15,789	15,204	14,116	15,611
CAPITAL OUTLAY								
641	41420	3811 COMPUTER EXPENDITURES	<u>0</u>	<u>1,362</u>	<u>940</u>	<u>940</u>	<u>0</u>	<u>300</u>
SUBTOTAL			<u>0</u>	<u>1,362</u>	<u>940</u>	<u>940</u>	<u>0</u>	<u>300</u>
WASTEWATER BILLING TOTAL			67,341	69,381	75,008	72,872	70,329	74,881

WASTEWATER COLLECTION

The responsibility of this division, composed of one full-time worker and one part-time summer utility maintenance worker, is to maintain and repair the sewage collection system, clean a one-third to one-half of the sanitary lines each year, maintain the seven lift stations and the storm sewer system.

OF INTEREST:

Since 1985, Vermillion's Sewer Maintenance program conducts a pro-active strategy to keep the City's discharge system in proper condition.

The maintenance program was further enhanced in 1987 with the purchase of a "Camel" jet-vacuum truck; the jet-vacuum truck is replaced every ten years. The vacuum system on the truck allows for jet cleaning and vacuuming of the one-third of sanitary sewer system each year.

In 2013, two auto-transfer switches were installed to automatically start the stand-by generators at the Main lift Station #2 and Princeton Street lift Station in the event of an electric power failure. Fall protection for entering manholes or confined space areas was purchased, money for future slip lining projects and manhole rehabilitation continued. Tom St lift station assessment for condition of pumps, pump capacities and future hydraulic loading to lift station was started. Sanitary sewer infiltration/inflow assessment continued, this is aided by using five portable flow meters to help identify problem areas.

In 2014, sanitary sewer manhole rehab with strong back cement and epoxy coating was done. New software and a controller for televising camera were purchased to make televising of sewer lines more efficient. Sanitary sewer infiltration/inflow assessment continued, this is aided by using five portable flow meters to help identify problem areas. Tom St lift station assessment was completed by Banner Associates; this study assessed pumps, pump capacities and future hydraulic loading to the lift station.

In 2015, two four gas monitors will be replaced to allow for safe entrance into confined spaces. Sanitary sewer manhole rehab with strong back cement and epoxy coating will continue. Money for future slip lining projects will be put away and for any unforeseen sewer projects that may occur. Sanitary sewer infiltration/inflow assessment will continue. Replacement of the comminutor at the Main pumping station will be done.

EXPENSE HIGHLIGHTS:

- 2200 - Banner Associate engineering fees for Infiltration/Inflow study.
- 2530- Replace comminutor at Main pumping station.
- 2590 - Epoxy coating of sewer manholes. Replacement of sewer manhole rings, and covers.
- 3500 - Two new four-gas monitors for entering sewer manholes and confined spaces
- 3800 - Money for sanitary sewer slip-lining and for future sanitary sewer projects.

WASTEWATER COLLECTION

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
641	43252	1100	WAGES	43,187	43,006	47,107	47,107	41,559	49,839
641	43252	1101	OVERTIME	2,541	3,023	6,600	6,600	3,010	6,600
641	43252	1200	FICA	3,497	3,520	4,109	4,109	3,408	4,272
641	43252	1300	RETIREMENT	2,419	2,498	2,844	2,847	2,519	2,954
641	43252	1400	WORKMEN'S COMPENSATION	921	869	832	828	828	810
641	43252	1900	INSURANCE	<u>5,642</u>	<u>5,906</u>	<u>6,424</u>	<u>6,262</u>	<u>6,301</u>	<u>6,684</u>
			SUBTOTAL	58,207	58,822	67,916	67,753	57,625	71,159
OPERATING EXPENSES									
641	43252	2110	FIRE INSURANCE	5,542	6,505	6,800	6,810	7,301	6,820
641	43252	2150	BOILER INSURANCE	1,358	1,372	2,000	2,000	1,427	2,000
641	43252	2200	PROFESSIONAL SERVICES & FEES	9,435	11,528	12,000	12,000	10,529	12,000
641	43252	2300	PUBLISHING & ADVERTISING	0	0	600	600	112	600
641	43252	2400	RENTAL	0	0	300	300	0	300
641	43252	2510	MOTOR VEHICLE REPAIR & MAINT.	2,535	3,373	5,000	5,000	6,569	5,000
641	43252	2530	LIFT STATION REPAIR & MAINT.	17,097	30,424	50,000	50,000	23,372	50,000
641	43252	2590	SANITARY SEWER REPAIR & MAINT.	33,228	45,272	50,000	50,000	42,208	50,000
641	43252	2612	OPERATING SUPPLIES & MATERIAL	3,596	2,687	5,000	5,000	2,617	5,000
641	43252	2613	CLEANING SUPPLIES & MATERIALS	111	78	500	500	0	500
641	43252	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,035	8,447	7,500	7,500	7,989	7,500
641	43252	2618	CHEMICALS	1,585	4,921	8,000	8,000	4,907	8,000
641	43252	2619	UNIFORMS	337	157	700	700	166	700
641	43252	2629	OTHER SUPPLIES & MATERIALS	3	424	1,100	1,100	523	1,100
641	43252	2810	ELECTRICITY	15,778	17,882	18,500	18,500	19,363	18,500
641	43252	2840	GAS	499	502	1,000	1,000	571	1,000
641	43252	2900	VEHICLE EQUIPMENT RENTAL	<u>27,154</u>	<u>28,480</u>	<u>29,305</u>	<u>29,305</u>	<u>29,305</u>	<u>29,963</u>
			SUBTOTAL	125,291	162,052	198,305	198,315	156,959	198,983
CAPITAL OUTLAY									
641	43252	3500	FURNITURE & MINOR EQUIPMENT	37,013	2,340	30,000	30,000	28,974	2,000
641	43252	3800	SANITARY SEWER CONSTRUCTION	<u>139,553</u>	<u>2,800</u>	<u>225,000</u>	<u>75,000</u>	<u>325,999</u>	<u>100,000</u>
			SUBTOTAL	<u>176,567</u>	<u>5,140</u>	<u>255,000</u>	<u>105,000</u>	<u>354,973</u>	<u>102,000</u>
WASTEWATER COLLECTION TOTAL				360,065	226,014	521,221	371,068	569,557	372,142

WASTEWATER TREATMENT

This division is responsible for the operation of the Wastewater Treatment Plant and is composed of one department head, one laboratory technician, one maintenance operator, two treatment operators, and one part-time summer maintenance worker. The Wastewater Treatment Plant continues to play a key role in the protection of community health and the environment.

State takeover of the National Pollutant Discharge Elimination System caused a significant annual expenditure for state fees. Increasingly stringent regulations continue to play a major role in the operation of the department. The new Surface Water Discharge Permit includes ammonia limits. This has resulted in the need for the plant expansion of feeding soda ash for nutrient removal in 1997. This expansion will require additional operational equipment at the plant that will increase operational costs such as maintenance, electricity, water, chemicals, and testing.

A small mechanical treatment facility was put into operation in 1967 and was upgraded to an activated sludge facility in 1984; this system has been in continuous operation for nearly 30 years. In 2004, the assessment study concluded that the equipment at the facility is in need of improvements. These Phase I improvements took place in the spring of 2005 and was completed in the fall of 2006; Phase II improvements were completed in 2011. These improvements will allow for domestic wastewater growth over the next twenty years.

OF INTEREST:

In 2013, fifteen year old soda ash feeder was replaced, back-up boiler for heating sludge was installed and natural gas installed replacing propane as the secondary fuel source. Sludge contract will continue and a dissolved oxygen meter and probe was purchased to replace current meter and probe in laboratory. Fifteen year old AC condenser unit was replaced and rear access door on boiler was replaced.

In 2014, four dissolved oxygen and analyzers were replaced in aeration basins, replacement of 30-UV bulbs in the disinfection basin. Sludge hauling contract continued along with the HVAC service contract. New redundant boiler was installed; this will allow the sludge treatment process to continue without interruption while the existing boiler is out of service for repair.

In 2015, we plan to replace the motor starters and motor monitoring devices in the pre-treatment and digester control rooms, replace the existing effluent sampler, replace two windows on the control building, replace a computer, and a photo copier. The sludge hauling contract and HVAC service contract will continue.

EXPENSE HIGHLIGHTS:

- 2200 - Sludge hauling and HVAC service contract.
- 2530 - Replacement of thirty UV bulbs, replace motor monitoring devices in the pretreatment and digester control rooms.
- 2590- Replace two windows on the control building and replace the motor starters in digester and pretreatment control rooms.
- 3200 - Lower roof on digester to be replaced.
- 3500 - Effluent sampler, computer and copier will be replaced.

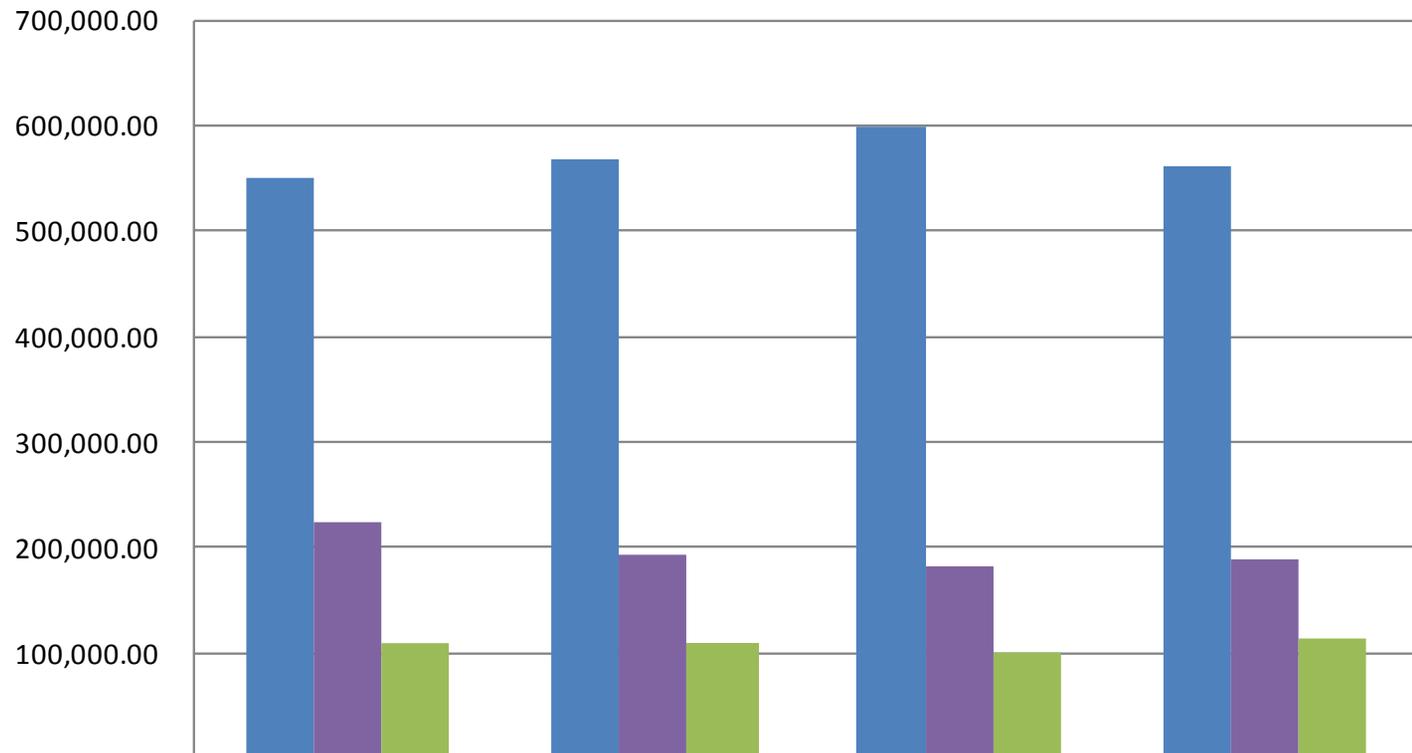
WASTEWATER TREATMENT

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
641	43256	1100	WAGES	228,975	243,830	259,682	257,482	252,038	260,253
641	43256	1101	OVERTIME	13,263	12,844	27,000	27,000	18,903	20,000
641	43256	1200	FICA	17,589	18,688	21,931	21,763	19,660	21,439
641	43256	1300	RETIREMENT	14,534	15,233	16,823	16,691	15,898	16,437
641	43256	1400	WORKMEN'S COMPENSATION	4,848	4,481	4,472	4,450	4,450	4,120
641	43256	1900	INSURANCE	<u>30,070</u>	<u>31,603</u>	<u>32,117</u>	<u>31,323</u>	<u>33,997</u>	<u>36,565</u>
SUBTOTAL				309,279	326,679	362,025	358,709	344,946	358,814
OPERATING EXPENSES									
641	43256	2120	FLEET INSURANCE	3,800	4,792	4,500	4,500	4,896	4,800
641	43256	2130	LIABILITY INSURANCE	4,188	4,849	4,200	4,200	4,819	4,800
641	43256	2192	INLAND MARINE INSURANCE	302	345	350	350	346	350
641	43256	2200	PROFESSIONAL SERVICES & FEES	33,843	42,664	55,000	55,000	45,956	60,000
641	43256	2201	STATE FEES	10,500	10,500	10,500	10,500	10,500	10,500
641	43256	2300	PUBLISHING & ADVERTISING	289	190	1,000	1,000	311	500
641	43256	2510	MOTOR VEHICLE REPAIR & MAINT.	1,425	2,325	3,000	3,000	1,584	3,000
641	43256	2530	EQUIPMENT REPAIR & MAINT.	65,411	69,960	80,000	80,000	67,905	80,000
641	43256	2590	OTHER REPAIR & MAINTENANCE	12,982	17,936	17,000	17,000	18,854	25,000
641	43256	2611	OFFICE SUPPLIES	532	460	500	500	1,371	750
641	43256	2613	CLEANING SUPPLIES & SERVICES	5,223	3,828	6,000	6,000	4,696	6,000
641	43256	2614	MOTOR VEHICLE FUEL & SUPPLIES	5,438	5,927	5,500	5,500	4,481	5,500
641	43256	2615	COPY SUPPLIES	1	22	500	500	38	500
641	43256	2616	POSTAGE	218	115	250	250	53	250
641	43256	2617	MAGAZINES	304	0	350	350	312	350
641	43256	2618	LAB SUPPLIES & CHEMICALS	49,906	54,817	65,000	65,000	54,740	65,000
641	43256	2619	UNIFORMS	509	380	1,700	1,700	43	1,700
641	43256	2629	OTHER SUPPLIES & MATERIALS	1,841	2,913	2,000	2,000	1,562	2,000
641	43256	2700	TRAVEL & TRAINING	2,832	2,848	6,000	6,000	2,581	6,000
641	43256	2810	ELECTRICITY	65,960	68,085	71,500	71,500	70,031	71,500
641	43256	2820	WATER	14,918	16,523	16,800	16,800	11,161	17,000
641	43256	2830	SEWER	14,061	16,092	18,000	18,000	16,254	18,000
641	43256	2840	GAS	12,542	14,084	25,000	20,000	11,521	18,000
641	43256	2850	TELEPHONE	1,587	1,493	2,500	2,500	1,781	2,000
641	43256	2900	VEHICLE EQUIPMENT RENTAL	<u>6,397</u>	<u>6,850</u>	<u>7,104</u>	<u>7,104</u>	<u>7,104</u>	<u>8,303</u>
SUBTOTAL				315,008	347,998	404,254	399,254	342,900	411,803
CAPITAL OUTLAY									
641	43256	3200	CONSTRUCTION PLANT	33,777	56,920	25,000	287,500	279,095	25,000
641	43256	3500	FURNITURE & MINOR EQUIPMENT	<u>3,923</u>	<u>2,751</u>	<u>34,000</u>	<u>25,400</u>	<u>25,362</u>	<u>7,000</u>
SUBTOTAL				37,701	59,671	59,000	312,900	304,457	32,000
DEBT SERVICE & RESERVES									
641	43256	4100	PRINCIPAL	189,128	108,576	199,330	200,405	200,405	199,572
643	43256	4100	PRINCIPAL	160,945	167,184	172,684	172,684	172,684	178,365
641	43256	4200	INTEREST	98,520	58,204	54,919	54,919	54,919	52,665
643	43256	4200	INTEREST	128,744	123,829	118,329	118,329	118,329	112,648
641	43256	4300	FISCAL AGENT FEES	0	1,100	600	600	1,100	600
641	43256	4400	RESERVE	0	0	0	0	0	22,871
641	43256	4501	BOND ISSUANCE COSTS	<u>0</u>	<u>58,850</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				577,338	517,743	545,862	546,937	547,437	566,721
TRANSFERS									
641	43256	6100	TRANSFER TO GENERAL FUND	1,402	1,402	1,402	1,402	1,402	1,402
642	43252	6100	TRANSFER INTEREST	0	0	1,000	800	707	800
643	43256	6100	TRANSFER OUT SURCHARGE	31,480	31,630	30,007	31,022	34,439	31,022
641	43256	6105	ENGINEERING FEES GENERAL FUND	27,277	27,227	27,277	27,277	27,277	27,277
641	43256	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,600</u>	<u>0</u>	<u>0</u>
SUBTOTAL				<u>60,159</u>	<u>60,259</u>	<u>59,686</u>	<u>69,101</u>	<u>63,825</u>	<u>60,501</u>
WASTEWATER TREATMENT TOTAL				<u>1,299,486</u>	<u>1,312,350</u>	<u>1,430,827</u>	<u>1,686,901</u>	<u>1,603,565</u>	<u>1,429,839</u>

WASTEWATER TOTALS

2012	2013	2014	2014	2014	2015
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>1,726,892</u>	<u>1,607,745</u>	<u>2,027,056</u>	<u>2,130,841</u>	<u>2,243,451</u>	<u>1,876,862</u>

Landfill & Recycling Revenues



	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET
■ LANDFILL REVENUE	549,525.61	567,064.00	598,024.00	562,370.00
■ RECYCLING REVENUE	223,353.90	193,463.00	182,031.00	188,330.00
■ CURBSIDE RECYCLING REVENUE	110,248.77	109,569.00	100,063.00	113,000.00

JOINT POWERS LANDFILL

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The system also provides services to non-member customers, currently, Centerville, rural Union County, Elk Point, and Beresford.

The joint operations include the Vermillion Landfill, the Missouri Valley Recycling center in Vermillion and the Transfer and Recycling Facility in Yankton. Under the terms of the agreement, Vermillion and Yankton share resources and funding for the solid waste management while exercising local control of ownership, operations, and personnel engaged in solid waste management activities. In 1999/2000, Vermillion landfill implemented a conversion from conventional land filling to a balefill operation. The balefill operation greatly extends the landfill life.

The Vermillion Landfill is located five miles northwest of Vermillion on Bluff Road. The facility is a Class IIA landfill permitted by the South Dakota Department of Environment and Natural Resources. The landfill budget incorporates one-half (1/2) of the Joint Powers Solid Waste Director's salary and five full-time landfill equipment operators plus summer part-time labor. The Landfill personnel responsibilities include the operation, maintenance, and extensive record keeping relating to solid waste disposal and attention to the consistent and constant environmental safe guards required for Landfill operations. The duties include, but are not limited to, scaling and recording all materials received; building, equipment, site and area roads maintenance; daily cover, weekly intermediate cover, litter control and clean up; heavy equipment operations in the baling, bale transport and stacking, cell construction and closure; leachate and groundwater control and monitoring; and the constant attention to the landfill environmental protections and records as required by state and federal laws.

Increases in the landfill 2015 budget can be attributed to the following factors: the closure of Cell 2, the completion of Trench 5, fuel costs (equipment), repair of roads in the Landfill, and related consulting engineering projects (air permits and greenhouse gas permits).

EXPENSE HIGHLIGHTS:

2590 - Facility repairs and maintenance – gravel and rock for roads
 2612 - Operational supplies – GPS update for Equipment
 3600 - Machinery & Auto – Roll-off containers and pickup
 3801- Landfill Development – Cell 5, Cell 2 closure, and air/greenhouse gas permits

JOINT POWERS LANDFILL

		2012	2013	2014	2014	2014	2015	
		ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
REVENUES								
673	34411	TO RECYCLING TIPPING FEE	(40,639)	(41,891)	(45,480)	(44,280)	(42,309)	(45,330)
673	34428	BERESFORD	25,606	25,395	28,000	24,000	26,375	25,000
673	34430	LANDFILL FEES COLLECTORS	433,971	442,951	480,000	460,000	485,181	470,000
673	34432	LANDFILL FEES ELK POINT	38,117	40,364	40,000	40,000	41,169	40,800
673	34433	CENTERVILLE	11,024	12,270	10,400	10,400	10,459	10,600
673	34434	LANDFILL FEES OTHER	45,108	56,652	65,000	40,000	27,170	40,000
673	34436	YARD WASTE & TREES	2,515	3,983	3,000	3,000	6,106	2,000
673	34438	CONTAMINATED SOIL	6,366	1,460	500	750	1,121	500
673	34439	ASBESTOS	3,629	7,317	1,925	9,000	12,020	5,800
673	34440	WHITE GOODS	16,839	11,402	10,000	13,000	13,177	7,500
673	34441	ELECTRONIC	3,220	3,586	2,000	3,000	3,934	3,000
673	34442	TIRES	3,772	3,575	2,500	2,500	13,621	2,500
673	34449	OTHER REVENUE	54,931	7,075	11,000	7,500	15,757	7,500
673	39130	SALE OF EQUIPMENT	82,650	44,577	0	0	0	5,000
673	39111	TRANSFER IN	7,000	0	0	0	0	0
673	33891	YANKTON PROFIT TO VERMILLION	262,207	255,091	392,000	392,000	255,112	398,000
673	36110	INTEREST ON INVESTMENTS	5,280	4,177	6,000	6,000	4,629	4,000
673	36992	INSURANCE REFUND	1,966,924	0	0	0	0	0
673	33421	GRANT STATE LANDFILL	0	277,524	213,100	467,850	433,251	0
673	33892	CONTRIBUTED CAPITAL	23,804	23,986	15,000	24,000	24,900	24,000
673	39356	STATE LOAN	253,282	417,412	746,900	1,221,590	1,221,588	0
673	39595	APPROPRIATION FROM DEPRECIATION RESERVE	0	0	722,862	2,389,161	1,911,781	893,333
		LANDFILL TOTAL REVENUE	3,205,603	1,596,906	2,704,707	5,069,471	4,465,042	1,894,203

JOINT POWERS LANDFILL

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
			PERSONNEL SERVICES						
673	43240	1100	WAGES	205,446	201,314	217,687	218,896	218,970	224,663
673	43240	1101	OVERTIME	13,476	17,167	12,500	12,500	14,925	12,500
673	43240	1200	FICA	16,414	16,397	17,609	17,702	17,573	18,143
673	43240	1300	RETIREMENT	12,684	12,935	13,613	13,686	13,287	14,020
673	43240	1400	WORKMEN'S COMPENSATION	9,690	8,862	9,000	8,961	8,961	8,704
673	43240	1900	INSURANCE	31,021	30,985	35,329	34,441	33,024	36,763
			SUBTOTAL	288,730	287,660	305,738	306,186	306,740	314,793
			OPERATING EXPENSES						
673	43240	2110	INSURANCE POLICIES	5,908	5,706	6,500	8,800	7,498	10,000
673	43240	2200	PROFESSIONAL SERVICES & FEES	19,776	18,359	35,000	40,000	29,353	35,000
673	43240	2201	STATE FEES	34,187	34,494	35,000	36,330	34,854	36,955
673	43240	2202	PROFESSIONAL-LEGAL	0	0	250	250	0	250
673	43240	2204	PROCESSING- REDUCTION	3,268	8,997	12,000	12,000	5,926	12,000
673	43240	2300	PUBLISHING & ADVERTISING	1,052	1,855	1,200	1,500	1,187	1,500
673	43240	2510	MOTOR VEHICLE REPAIR & MAINT.	626	1,899	3,200	3,200	958	3,200
673	43240	2530	EQUIPMENT REPAIR & MAINTENANCE	34,782	49,305	45,000	75,000	94,989	50,000
673	43240	2540	BUILDING REPAIR & MAINTENANCE	4,746	18,159	15,000	15,000	1,739	10,000
673	43240	2590	FACILITY REPAIRS & MAINTENANCE	6,878	17,247	25,000	25,000	17,338	25,000
673	43240	2611	OFFICE SUPPLIES	964	983	1,000	1,300	1,033	1,500
673	43240	2612	OPERATING SUPPLIES & MATERIALS	66,173	600	191,000	191,000	102,109	150,000
673	43240	2614	MOTOR VEHICLE FUEL & SUPPLIES	70,294	106,665	65,000	70,000	91,775	60,000
673	43240	2615	COPY SUPPLIES	5	18	300	300	33	300
673	43240	2616	POSTAGE	34	93	300	300	34	300
673	43240	2619	UNIFORMS	3,320	3,602	3,500	3,500	3,659	3,800
673	43240	2700	TRAVEL & TRAINING	3,808	4,342	4,000	4,000	4,166	4,500
673	43240	2810	ELECTRICITY	11,369	4,237	10,500	10,500	11,010	12,500
673	43240	2820	WATER	542	731	600	800	1,013	750
673	43240	2840	HEATING FUEL-GAS	11,271	0	20,000	10,000	6,639	15,000
673	43240	2850	TELEPHONE	1,596	2,023	1,600	1,600	2,041	2,000
673	43240	2995	DEPRECIATION-LANDFILL	215,891	180,670	300,000	300,000	251,270	300,000
			SUBTOTAL	496,487	459,985	775,950	810,380	668,624	734,555
			CAPITAL OUTLAY						
673	43240	3200	BUILDING & STRUCTURES	33,974	615,670	20,000	1,552,300	1,551,823	30,000
673	43240	3500	FURNITURE & MINOR EQUIPMENT	958	4,364	1,500	1,500	7,111	2,000
673	43240	3600	MACHINERY & AUTO	570,966	132,653	50,500	120,000	104,246	55,500
673	43240	3801	LANDFILL DEVELOPMENT	88,882	878,081	960,000	1,752,000	1,374,244	125,000
			SUBTOTAL	694,780	1,630,768	1,032,000	3,425,800	3,037,424	212,500
			DEBT SERVICE						
673	43240	4100	PRINCIPAL	132,735	132,094	135,435	135,435	135,435	169,028
673	43240	4200	INTEREST EXPENSE	18,739	19,380	52,142	52,578	29,386	60,873
			SUBTOTAL	151,474	151,474	187,577	188,013	164,821	229,901
			RESERVES						
673	43240	4400	CLOSURE POSTCLOSURE RESERVES	17,868	13,277	8,100	8,000	57,416	8,150
673	43240	4401	TRENCH DEPLETION	63,362	64,957	75,300	76,700	64,985	78,000
673	43240	4402	AMORTIZATION EXPENSE	2,051	994	2,250	1,050	1,004	1,100
673	43240	4405	FIRE RELATED EXPENSES	78,581	0	0	0	0	0
673	43240	4406	BUILDING INSURANCE RESERVE	0	0	0	0	0	0
673	43240	6100	TRANSFER OUT	1,174	0	0	0	0	0
			SUBTOTAL	163,036	79,228	85,650	85,750	123,405	87,250
			LANDFILL TOTAL	1,794,508	2,609,115	2,386,915	4,816,129	4,301,014	1,578,999

JOINT POWERS RECYCLING CENTER

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The joint system also serves customers from Elk Point, Rural Union County, Beresford, and Centerville. The joint operations include the Vermillion Landfill and Missouri Valley Recycling center and the Yankton Transfer & Recycling facility. Under the terms of the agreement, Vermillion and Yankton share resources and funding for integrated solid waste management while exercising local control of ownership, operations and employees engaged in solid waste management activities.

The Joint Powers, City of Vermillion recycling center (Missouri Valley Recycling) is located at 840 N. Crawford Road, Vermillion. The recycling budget expenses incorporate one half of the Joint Powers Solid Waste Director's salary and three full-time recycling equipment operators and one summer laborer. The personnel duties include operational and management related to the receiving sorting, baling and marketing of commodities received from regional commercial and residential recycling. The facility also maintains four satellite recycling trailers for 24/7 recycling access.

The City of Vermillion has a thirty-year history of recycling. The Missouri Valley Recycling (MVR) program, a drop off recycling and materials processing facility, opened in September 1994 replacing the private volunteer recycling center (Clay County Recycling Center). The MVR is operated, as is the landfill, as a fully funded enterprise of the City of Vermillion. The MVR budget changes can be primarily attributed to the purchase of a new baler and pickup.

The 2014 capital budget included the replacement of a drop trailer and Phase 3 of concreting around the building. The 2015 capital budget includes remodeling inside of the building.

EXPENSE HIGHLIGHTS:

2200 - Hazardous Waste Collection - Household Hazardous Waste collection
 2612 - Operating Supplies – Wire and Gaylord boxes and tools
 3200 - Concrete last phase and building renovations
 3600 - Machinery & Auto – replace drop trailer

<u>JOINT POWERS RECYCLING</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
RECYCLING REVENUES								
673	30404	TIPPING FEE	40,633	41,891	45,480	44,280	42,309	45,330
673	30405	MAGAZINES-VERMILLION	11,674	9,772	15,000	15,000	8,024	9,000
673	30406	PLASTIC	31,400	35,986	33,000	35,000	47,747	40,000
673	30407	TIN	10,028	4,615	10,000	10,000	8,548	9,500
673	30408	ALUMINUM - VERMILLION	27,211	23,818	34,000	25,000	25,596	20,000
673	30409	NEWSPAPER-VERMILLION	14,808	9,249	12,000	10,000	7,377	10,000
673	30410	CARDBOARD-VERMILLION	42,383	43,889	46,000	35,000	24,076	35,000
673	30411	OTHER METALS/MATERIALS	12,640	12,325	9,000	4,500	2,651	4,500
673	30412	HIGH GRADE PAPER	32,577	11,918	20,000	15,000	15,703	15,000
673	30413	ALUMINUM - YANKTON	6,890	6,731	4,500	4,500	7,441	4,500
673	30414	NEWSPAPER-YANKTON	11,000	7,672	8,000	8,000	8,078	8,000
673	30415	CARDBOARD-YANKTON	20,374	19,189	20,000	15,000	16,492	15,000
RECYCLING REVENUE TOTAL			261,618	227,055	256,980	221,280	214,042	215,830

JOINT POWERS RECYCLING

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
673	43242	1100	WAGES	140,805	135,579	141,070	134,420	138,620	141,339
673	43242	1101	OVERTIME	5,779	6,070	5,000	5,000	4,497	5,000
673	43242	1200	FICA	11,049	9,898	11,174	10,666	10,762	11,195
673	43242	1300	RETIREMENT	8,575	7,221	8,578	8,179	7,979	8,384
673	43242	1400	WORKMEN'S COMPENSATION	4,392	3,969	3,798	3,770	3,770	3,571
673	43242	1900	INSURANCE	<u>19,721</u>	<u>18,069</u>	<u>22,482</u>	<u>21,917</u>	<u>20,485</u>	<u>23,395</u>
SUBTOTAL			190,320	180,806	192,102	183,952	186,113	192,884	
OPERATING EXPENSES									
673	43242	2110	INSURANCE POLICIES	4,343	3,453	4,500	4,500	1,563	5,000
673	43242	2200	PROFESSIONAL SERVICES & FEES	34	12,820	10,000	10,000	276	10,000
673	43242	2204	HAZARDOUS WASTE COLLECTION	25,470	28,608	30,000	30,000	31,146	30,000
673	43242	2300	PUBLISHING & ADVERTISING	1,026	1,749	1,500	1,500	622	1,500
673	43242	2510	MOTOR VEHICLE REPAIR & MAINT.	223	329	1,000	1,000	101	1,000
673	43242	2530	EQUIPMENT REPAIR & MAINTENANCE	7,914	10,229	13,000	13,000	3,166	10,000
673	43242	2540	BUILDING REPAIR & MAINTENANCE	5,439	2,547	7,000	7,000	1,534	5,000
673	43242	2611	OFFICE SUPPLIES	498	787	500	500	364	650
673	43242	2612	OPERATING SUPPLIES	6,131	7,844	11,000	11,000	3,913	10,000
673	43242	2614	MOTOR VEHICLE FUEL & SUPPLIES	11,884	9,416	8,000	8,000	6,182	8,000
673	43242	2615	COPY SUPPLIES	5	16	150	150	0	150
673	43242	2616	POSTAGE	5	20	150	150	5	150
673	43242	2617	FREIGHT	1,693	1,960	1,500	1,500	2,100	2,000
673	43242	2619	UNIFORMS	194	420	750	750	459	800
673	43242	2620	MATERIALS PURCHASED	11,340	7,324	11,000	11,000	8,182	9,000
673	43242	2621	REVENUE SHARING MATERIALS	14,089	11,754	15,000	12,000	0	12,000
673	43242	2700	TRAVEL & TRAINING	1,980	2,305	1,500	1,500	2,159	1,500
673	43242	2810	ELECTRICITY	5,936	6,273	5,800	5,800	6,223	5,500
673	43242	2820	WATER	395	421	520	520	459	600
673	43242	2830	SEWER	971	865	1,000	1,000	827	1,000
673	43242	2840	HEATING FUEL-GAS	2,800	3,719	4,500	4,500	5,058	6,500
673	43242	2850	TELEPHONE	807	821	800	800	822	800
673	43242	2995	DEPRECIATION-RECYCLING	<u>27,616</u>	<u>33,955</u>	<u>32,000</u>	<u>38,500</u>	<u>36,286</u>	<u>38,500</u>
SUBTOTAL			130,791	147,635	161,170	164,670	111,447	159,650	
CAPITAL OUTLAY									
673	43242	3200	BUILDING & STRUCTURES	0	0	175,000	79,500	80,327	125,000
673	43242	3500	FURNITURE & MINOR EQUIPMENT	0	0	1,500	1,500	183	1,500
673	43242	3600	MACHINERY & AUTO	<u>83,434</u>	<u>39,617</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>	<u>52,000</u>
SUBTOTAL			<u>83,434</u>	<u>39,617</u>	<u>221,500</u>	<u>126,000</u>	<u>80,510</u>	<u>178,500</u>	
RECYCLING TOTAL			404,544	368,058	574,772	474,622	378,070	531,034	

CURBSIDE RECYCLING

In November 2008, City of Vermillion residents voted to implement curbside recycling for single-family homes and multi-family housing with five or less units. The households are charged \$3.50 including sales tax a month for the service. Each qualifying resident was provided with two curbside recycling bins purchased by the City with a grant from the American Recovery and Reinvestment Act of 2009 (Stimulus Bill). The Curbside Recycling program began collection on September 8, 2009.

The weekly source separated curbside collection is provided Tuesday through Friday. One quarter of the community's recycling is collected each of the four days. Monday's provide time for special collections and business that have signed up for pickup. The Curbside collection is operated through the Solid Waste Department with two full-time employees responsible for the collection, sorting, delivery, and assistance at the recycling facility.

In 2009, the Curbside Recycling program received a grant/loan package from SD DENR for equipment which included the purchase of a truck and hydraulic dump collection trailers. The interest and other start-up expenses were transferred to the debt service and reserve in 2010.

In 2009, a large public education campaign was implemented in order to inform the public of the Curbside Recycling. The programs early success may be attributed to the intensive education program provided. The continued success and program improvement requires that the public receive refreshing reminders to Reduce, Reuse and RECYCLE.

OF INTEREST:

The numbers calculated were based off 2495 household in Vermillion. This number varies throughout the year and will increase as the program expands its focus.

EXPENSE HIGHLIGHTS:
 2300 - Publishing and Advertising
 4200 - Interest on grant/loan

CURBSIDE RECYCLING

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
675	30311	UTILITY BILLING	96,160	97,815	99,000	99,800	100,063	101,000
675	30315	REVENUE SHARING	14,089	11,754	15,000	12,000	0	12,000
675	36110	INTEREST ON INVESTMENTS	0	0	0	50	135	50
675	38431	SALE OF BINS	0	220	300	300	160	300
675	39595	APPROPRIATION FROM RESERVE	0	0	<u>29,567</u>	<u>1,450</u>	<u>2,915</u>	<u>43,068</u>
CURBSIDE RECYCLING REVENUE TOTAL			110,249	109,789	143,867	113,600	103,273	156,418

CURBSIDE RECYCLING

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
			PERSONNEL SERVICES						
675	43270	1100	WAGES	61,662	58,459	63,777	63,839	63,013	66,926
675	43270	1101	OVERTIME	219	102	2,000	2,000	0	2,000
675	43270	1200	FICA	4,733	4,479	5,032	5,037	4,801	5,273
675	43270	1300	RETIREMENT	3,713	3,324	3,947	3,951	3,781	4,136
675	43270	1400	WORKMEN'S COMPENSATION	1,887	3,088	3,006	2,991	2,991	2,957
675	43270	1900	INSURANCE	<u>11,267</u>	<u>10,833</u>	<u>12,847</u>	<u>12,524</u>	<u>12,621</u>	<u>13,368</u>
			SUBTOTAL	83,480	80,285	90,609	90,342	87,207	94,660
			OPERATING EXPENSES						
675	43270	2110	INSURANCE POLICIES	721	710	750	750	663	900
675	43270	2200	PROFESSIONAL-LEGAL	0	0	250	250	0	250
675	43270	2300	PUBLISHING & ADVERTISING	0	230	2,000	2,000	0	2,000
675	43270	2510	MOTOR VEHICLE REPAIR & MAINT.	557	35	2,000	2,000	698	2,000
675	43270	2530	EQUIPMENT REPAIR & MAINTENANCE	934	638	2,500	2,500	1,372	2,000
675	43270	2611	OFFICE SUPPLIES	0	0	100	100	0	200
675	43270	2612	OPERATING SUPPLIES	57	30	500	500	104	500
675	43270	2614	MOTOR VEHICLE FUEL & SUPPLIES	4,825	4,918	5,000	5,000	4,493	6,000
675	43270	2615	COPY SUPPLIES	0	0	150	150	0	100
675	43270	2616	POSTAGE	9	13	300	300	0	200
675	43270	2619	UNIFORMS	329	629	500	500	328	600
675	43270	2700	TRAVEL & TRAINING	0	0	250	250	0	250
675	43270	2850	TELEPHONE	<u>297</u>	<u>256</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>100</u>
			SUBTOTAL	7,728	7,459	14,600	14,600	7,658	15,100
			CAPITAL OUTLAY						
675	43270	3500	FURNITURE & MINOR EQUIPMENT	0	0	250	250	0	250
675	43270	3600	MACHINERY & AUTO	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>0</u>	<u>38,000</u>
			SUBTOTAL	0	0	30,250	250	0	38,250
			DEBT SERVICE						
675	43270	4100	PRINCIPAL	7,472	7,660	7,853	7,853	7,853	8,050
675	43270	4200	INTEREST EXPENSE	936	748	555	555	555	358
675	43270	4404	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	8,408	8,408	8,408	8,408	8,408	8,408
			TOTAL CURBSIDE RECYCLING EXPENDITURES	99,615	96,152	143,867	113,600	103,273	156,418

LIQUOR STORE

The City of Vermillion, which owns the municipal liquor store, initiated in 1990 a manager's agreement that gives a private contractor the freedom to establish alternative operating procedures.

OF INTEREST:

In March of 2000, the Liquor Store moved to 826 Cottage. This facility provided good floor and shelf space, for versatility and effective marketing of merchandise and also included a larger walk-in cooler for merchandise, which enhanced the shopping experience of liquor store customers. In February 2006, a new point-of-sale system was installed to provide better inventory control, updated sales techniques, and consistency in pricing.

In November of 2005, the City Council entered into an agreement with the current managers to operate the store through 2008. The City Council entered into a second agreement with the current managers to operate the store until December 2010 with two opportunities to renew for an additional two years each time that would extend the contract to December 2014.

On October 20, 2014 the City Council entered into a five year agreement with Gregg and Nikki Peters to manage the liquor store. The agreement provides for the relocation to a larger store at 820 Cottage with agreement allocating the costs of leasehold improvements.

The Liquor Store Manager is responsible for hiring employees, ordering merchandise, and pricing and daily operations of the store. The manager receives a share of the profits and an operating stipend for managing the store.

The current managers have completed a store reset, painted and expanded the inventory to better serve customers. A video lottery room and expander cooler and shelf space are part of the new location.

EXPENSE HIGHLIGHTS

- 2200 - Fees for management services.
- 2300 - Newspaper and radio advertising of sale specials and store hours.
- 2400 - The space for the store and some equipment is rented.
- 2530 - Repair and maintenance of cooler, cash registers. General maintenance of fixtures and equipment.
- 2616 - The cost for freight on the merchandise.
- 2623 - Liquor purchases
- 2625 - Beer purchases

LIQUOR STORE FUND			2012	2013	2014	2014	2014	2015
			ACTUAL	REVISED	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
652	38011	LIQUOR SALES	738,793	742,026	780,000	768,000	783,955	800,000
652	38012	SALES WINE	217,265	183,000	190,000	165,000	185,927	165,000
652	38013	SALES BEER	229,193	233,061	237,000	245,000	250,690	260,000
652	38014	SALES MISC	<u>31,762</u>	<u>28,104</u>	<u>31,000</u>	<u>29,000</u>	<u>25,846</u>	<u>31,000</u>
REVENUES TOTAL			1,217,013	1,186,191	1,238,000	1,207,000	1,246,418	1,256,000
OPERATING EXPENSES								
652	49910	2110 FIRE INSURANCE	133	156	170	165	161	170
652	49910	2130 LIABILITY INSURANCE	5,836	5,874	6,000	6,000	6,327	6,000
652	49910	2200 CONTRACT SERVICES	64,500	64,500	64,500	64,500	64,500	64,500
652	49910	2201 PROFESSIONAL SERVICES	3,640	3,557	4,000	4,000	3,585	4,000
652	49910	2300 ADVERTISING	2,000	2,000	2,000	2,000	2,000	2,000
652	49910	2400 RENTAL	11,250	11,250	11,250	11,250	11,250	11,250
652	49910	2530 EQUIPMENT REPAIR & MAINT	1,811	259	1,500	1,500	1,611	1,500
652	49910	2611 OFFICE SUPPLIES	412	237	500	500	786	500
652	49910	2612 OPERATING SUPPLIES	22,074	22,255	22,000	22,000	24,096	23,000
652	49910	2613 CLEANING SUPPLIES & SERVICES	1,381	1,678	1,500	1,500	2,243	1,500
652	49910	2616 FREIGHT	22,828	21,916	25,000	24,000	23,206	25,000
652	49910	2623 LIQUOR PURCHASES	481,934	499,847	514,800	500,000	508,938	520,000
652	49910	2624 WINE PURCHASES	155,708	123,522	131,100	115,500	126,280	115,500
652	49910	2625 BEER PURCHASES	173,503	175,884	177,750	183,750	183,907	195,000
652	49910	2626 MISC PURCHASES FOR RESALE	14,863	14,607	15,500	14,500	15,168	15,500
652	49910	2810 ELECTRICITY	7,292	6,946	7,800	7,500	7,854	7,800
652	49910	2840 GAS	277	489	600	550	481	575
652	49910	2850 TELEPHONE	1,186	1,187	1,200	1,200	1,212	1,225
652	49910	2990 OTHER CURRENT EXPENSES	550	551	750	750	1,050	750
652	49910	2999 PROFITS TO MANAGER	<u>78,451</u>	<u>75,021</u>	<u>75,024</u>	<u>53,751</u>	<u>66,249</u>	<u>78,069</u>
SUBTOTAL			1,049,630	1,031,736	1,062,944	1,014,916	1,050,904	1,073,839
CAPITAL OUTLAY								
652	49910	3500 FURNITURE & EQUIPMENT	0	900	2,000	11,722	11,999	2,000
652	49910	3501 LEASEHOLD IMPROVEMENTS	0	0	0	20,000	11,002	0
SUBTOTAL			0	900	2,000	31,722	23,001	2,000
RESERVES & TRANSFERS								
651	36110	INTEREST INCOME	1,431	1,183	1,500	500	495	500
652	36111	TRANSFER IN RESERVE INTEREST	0	0	1,500	500	495	500
652	49910	4400 TO RESERVE	0	0	(19,644)	(33,338)	(21,687)	(13,539)
651	49910	6100 TRANSFER INTEREST	0	0	1,500	500	0	500
652	49910	6100 TRANSFER TO GENERAL FUND	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>
SUBTOTAL			<u>194,200</u>	<u>194,200</u>	<u>173,056</u>	<u>160,362</u>	<u>172,513</u>	<u>180,161</u>
LIQUOR STORE FUND TOTAL			1,243,830	1,226,836	1,238,000	1,207,000	1,246,418	1,256,000

THE BLUFFS PROJECT

The Bluffs multi-level golf course and residential development exists as a self-sustaining City enterprise independent of General Fund revenues. The project demanded a 20-year commitment to produce golf fees, property sales and property tax revenue sufficient to pay development costs for an 18-hole golf course interspersed with 120 improved lots for residential housing. Professional staffers supervising The Bluffs golf course are under the direction of the Vermillion Parks & Recreation Director.

A Housing Needs Assessment Study prepared by the Southeastern Council of Governments, in June 1993, identified that Vermillion was in need of additional residential housing, including as many as 100 single family homes. At the same time, the Vermillion Golf Association was continuing a 4-year lobbying effort to convince the City Council of the need for an 18-hole golf course, either through expansion of the existing 9-hole course or through relocation to an attractive site.

A local citizens' committee reviewed a feasibility study presented by THK Associates in December of 1993. In February of 1994, the committee recommended the 214-acre Smith/Quam site directly southeast of Vermillion on the Missouri River bluff. The City Council voted unanimously to adopt the project. On February 22, the Smith/Quam site was annexed by the City for the purpose of constructing a 6,000-yard-long golf course with concrete streets annexed site and 120 fully developed housing lots zoned for single-family houses, twin homes and townhouses.

In April 1994, the City purchased the Smith/Quam site and established a Tax Increment Financing District wherein all property tax generated by lot sales and improvements would be applied to retiring a bond debt of \$4.1 million, the approximate cost of the project including interest payments. Construction of the course and Housing Development "A" began in October 1994, with grading of the course contours, lakes and greens as well as base grading for Augusta, Oakmont, Pinehurst Drives and the installation of utility lines. The sale of housing lots commenced in February of 1995.

Construction of housing development "B" began in October of 2001. As of 2010, there are no more developed lots in the Bluffs project for sale by the City.

<u>GOLF COURSE OPERATIONS REVENUE</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	34110	SEASON PASSES	135,108	126,310	141,900	141,900	138,839	145,000
611	34115	GREEN FEES	133,213	123,912	140,500	134,060	117,558	138,000
611	34116	HANDICAP	6,338	5,809	7,040	7,500	7,852	7,500
611	34150	DRIVING RANGE	13,620	13,585	14,300	14,790	13,002	15,000
611	34160	GOLF LESSONS	3,430	1,988	6,000	3,000	2,510	3,000
611	34165	JUNIOR GOLF	1,358	2,640	2,650	2,650	2,536	2,700
611	34170	GOLF CART RENTAL	91,587	83,416	95,900	88,090	90,662	90,000
611	34171	RENTAL EQUIPMENT	180	377	430	400	5	400
611	34181	TOURNAMENT FEES	113	762	900	2,000	4,455	2,400
611	34182	PRO SHOP	96,031	98,752	100,700	100,700	84,986	104,000
611	34183	BEER	75,756	77,260	79,500	81,110	72,880	84,000
611	34184	LIQUOR	25,873	25,710	27,100	27,150	20,623	29,000
611	34185	FOOD	46,672	52,113	58,470	58,400	40,356	60,000
611	34188	LOTTERY	3,035	1,694	4,200	3,200	3,209	3,200
611	34190	CART STORAGE & TRAIL FEES	22,045	23,979	23,000	26,000	23,604	26,000
611	34196	LONG AND (SHORT)	<u>119</u>	<u>129</u>	<u>200</u>	<u>200</u>	<u>69</u>	<u>200</u>
COURSE OPERATIONS REVENUE			654,477	638,436	702,790	691,150	623,146	710,400

**GOLF COURSE NON-OPERATING
REVENUES AND EXPENSES**

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	39107	CONTRIBUTED CAPITAL	0	29,682	0	0	3,640	0
611	36110	INTEREST ON INVESTMENTS-CONS	3,378	2,880	3,750	4,000	4,322	4,000
611	36990	OTHER REVENUE	<u>33</u>	<u>0</u>	<u>0</u>	<u>350</u>	<u>362</u>	<u>0</u>
REVENUES TOTAL			3,411	32,562	3,750	4,350	8,324	4,000
GOLF COURSE TAX INCREMENT			2012	2013	2014	2014	2014	2015
BOND RESERVE ACCOUNT			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	31110	PROPERTY TAXES TIF-1	501,007	498,282	0	0	0	0
611	36212	SALES TAX	200,000	200,000	0	0	0	0
611	36210	RENTALS-MOCKLER	51,666	71,694	72,700	72,700	72,719	73,725
611	39595	APPROPRATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>41,545</u>	<u>79,665</u>	<u>3,623</u>
TOTAL			752,673	769,976	72,700	114,245	152,384	77,348
EXPENDITURES								
611	45125	4100 PRINCIPAL	445,000	655,000	0	0	0	0
611	45125	4200 INTEREST	23,050	8,187	0	0	0	0
611	45125	4300 FISCAL AGENT FEES	500	500	0	0	0	0
611	45125	4401 TO DEBT SERVICE RESERVE	<u>0</u>	<u>0</u>	<u>6,720</u>	<u>0</u>	<u>0</u>	<u>0</u>
			468,550	663,687	6,720	0	0	0
TOTAL EXPENDITURES			1,299,341	1,445,875	779,240	809,745	783,854	791,748

BLUFFS CLUBHOUSE

A full-time Professional Golf Association Pro, a full-time assistant golf professional, a part-time clubhouse assistant, and supplemental seasonal staff carryout the clubhouse operations.

The clubhouse staff maintains a food and beverage operation, a pro shop, a driving range and the 18-hole course. In 2012, the Bluffs completed some needed updates to the clubhouse, including interior finishes and replacement of the roof.

In 2014 the Clubhouse introduced an On-Line tee reservation system from The Active Golf Network. Active Golf enables members and non member to make tee times, receive email promotions, keep track of scores and handicaps. The Active Golf Network also has a free smart phone app for the course which has a Google earth course flyover and a hole yardage GPS.

EXPENSE HIGHLIGHTS:

- 2200 - Membership fees for the Professional Golfers Association.
- 2300 - Advertising for tournaments and other course/clubhouse events.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2700 - Attendance at PGA Conferences and training seminars.
- 2901 - Rental of public golf car fleet.

CLUBHOUSE OPERATIONS

				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45125	1100	WAGES	157,871	161,393	163,262	163,262	157,955	166,134
611	45125	1102	GOLF LESSONS	3,430	1,988	6,000	3,000	2,510	3,000
611	45125	1200	FICA	12,425	12,464	12,949	12,490	12,437	12,709
611	45125	1300	RETIREMENT	7,440	7,514	7,576	7,576	7,464	7,748
611	45125	1400	WORKMEN'S COMPENSATION	1,884	1,687	1,642	1,574	1,574	1,512
611	45125	1900	INSURANCE	<u>16,892</u>	<u>17,684</u>	<u>19,271</u>	<u>18,786</u>	<u>18,868</u>	<u>20,053</u>
SUBTOTAL				199,942	202,730	210,700	206,688	200,808	211,156
OPERATING EXPENSES									
611	45125	2120	INSURANCE	3,065	3,512	3,200	3,200	3,580	3,200
611	45125	2200	PROFESSIONAL SERVICES & FEES	4,314	2,317	2,700	2,700	2,588	2,700
611	45125	2201	VISA/MASTER CARD CHARGES	7,617	7,949	7,400	7,600	9,898	7,600
611	45125	2204	HANDICAP	5,770	5,050	7,040	7,500	6,170	7,500
611	45125	2300	ADVERTISING	84	488	1,410	1,410	453	1,410
611	45125	2530	EQUIPMENT REPAIRS	1,584	1,029	3,130	2,130	1,089	2,130
611	45125	2540	BUILDING REPAIR & MAINT.	1,064	637	2,130	1,630	884	1,630
611	45125	2611	OFFICE SUPPLIES	1,017	1,595	1,650	1,650	1,783	1,650
611	45125	2612	OPERATING SUPPLIES	321	422	1,000	1,000	414	1,000
611	45125	2613	CLEANING SUPPLIES & SERVICES	10,787	5,813	10,700	6,700	5,475	6,700
611	45125	2615	COPY SUPPLIES	0	11	100	100	11	100
611	45125	2616	POSTAGE	300	264	350	350	297	350
611	45125	2700	TRAVEL & TRAINING	20	0	3,400	3,400	722	3,400
611	45125	2810	ELECTRICITY	8,299	8,129	8,650	8,650	8,271	8,910
611	45125	2820	WATER	2,787	2,159	2,100	2,100	1,850	2,140
611	45125	2830	SEWER	1,198	1,351	1,375	1,375	964	1,375
611	45125	2840	GAS	1,626	2,069	2,600	2,600	2,365	2,600
611	45125	2850	TELEPHONE	1,365	1,533	1,400	1,400	1,546	1,400
611	45125	2860	GARBAGE	1,386	1,744	1,500	1,500	1,512	1,500
611	45125	2901	EQUIPMENT RENTAL	24,920	24,099	24,500	24,500	23,345	24,500
611	45125	2990	OTHER	<u>1,800</u>	<u>1,650</u>	<u>3,100</u>	<u>3,100</u>	<u>1,800</u>	<u>3,100</u>
SUBTOTAL				79,323	71,821	89,435	84,595	75,017	84,895
INVENTORY EXPENSES									
611	45126	2623	LIQUOR MERCHANDISE	7,121	7,368	8,100	8,100	7,987	8,650
611	45126	2625	BEER MERCHANDISE	31,961	28,474	31,800	31,800	24,891	32,950
611	45126	2628	MISCELLANEOUS CONCESSIONS	21,235	19,579	21,660	21,660	18,185	22,500
611	45126	2630	GRILL INVENTORY	14,848	13,370	16,300	16,300	12,290	17,500
611	45126	2631	GOLF MERCHANDISE FOR RESALE	77,260	79,161	79,150	79,150	80,068	81,750
611	45126	2632	GOLF MERCHANDISE	<u>0</u>	<u>0</u>	<u>2,360</u>	<u>2,770</u>	<u>2,772</u>	<u>1,000</u>
SUBTOTAL				152,424	147,952	159,370	159,780	146,193	164,350
CAPITAL OUTLAY									
611	45125	3200	CLUB HOUSE & PARKING LOT	77,153	23,230	0	0	0	0
611	45125	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				<u>77,153</u>	<u>23,230</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CLUBHOUSE EXPENSES				508,842	445,733	459,505	451,063	422,018	460,401

BLUFFS MAINTENANCE

The Bluff's maintenance staff includes a full-time superintendent, a full-time assistant superintendent and supplemental seasonal part-time staff. The maintenance program maintains 200 acres of land that includes fairways, roughs, tee boxes and golf greens.

OF INTEREST:

Each year fundraising efforts provide for course improvements. In 2014, the front driving range underwent a total renovation. The range was increased in size and had cement driving range platforms added to it. This will allow several users on it at a time and also allow users on it when the ground is soft.

In 2015, the course irrigation well will be professionally serviced and a privacy fence will be added along Pinehurst Avenue to shield the maintenance area from the street.

EXPENSE HIGHLIGHTS:

- 2200 - Professional Services & Fees - Membership in the Golf Course Superintendent Association of America (GCSAA).
- 2700 - Travel & Training - Attendance at GCSAA conferences and training.
- 2590 - Other Repair & Maintenance - Chemical, fertilizer, sand and materials.
- 2900 - Vehicle Equipment Rental - Rental for golf maintenance equipment replacement.

GOLF COURSE MAINTENANCE

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
611	45135	1100	WAGES	123,478	124,465	121,808	121,808	122,520	124,013
611	45135	1200	FICA	9,424	9,599	9,318	9,318	9,351	9,487
611	45135	1300	RETIREMENT	5,172	5,163	5,279	5,279	5,328	5,411
611	45135	1400	WORKMEN'S COMPENSATION	2,877	2,591	2,546	2,536	2,536	2,443
611	45135	1900	INSURANCE	<u>11,283</u>	<u>11,812</u>	<u>12,847</u>	<u>12,524</u>	<u>12,602</u>	<u>13,368</u>
SUBTOTAL				152,235	153,630	151,798	151,465	152,337	154,722
OPERATING EXPENSES									
611	45135	2120	INSURANCE	1,627	2,002	2,100	2,100	2,045	2,100
611	45135	2200	PROFESSIONAL SERVICES & FEES	670	445	600	600	415	600
611	45135	2300	ADVERTISING	0	39	50	50	43	50
611	45135	2510	MOTOR VEHICLE REPAIR & MAINT	178	220	100	100	235	300
611	45135	2530	EQUIPMENT REPAIRS	7,756	6,533	12,000	12,000	12,616	12,000
611	45135	2540	BUILDING REPAIR & MAINTENANCE	608	1,529	1,000	1,000	67	1,000
611	45135	2590	OTHER REPAIR & MAINTENANCE	50,653	42,835	46,000	46,000	55,719	46,000
611	45135	2611	OFFICE SUPPLIES	105	110	350	350	417	350
611	45135	2612	OPERATING SUPPLIES	8,623	9,014	9,500	9,500	4,968	9,500
611	45135	2614	MOTOR VEHICLE FUEL/SUPPLIES	21,687	20,296	18,000	18,000	20,473	18,000
611	45135	2616	POSTAGE	19	49	20	20	112	50
611	45135	2618	CHEMICALS	15,505	15,370	11,000	11,000	11,783	15,000
611	45135	2619	UNIFORMS	0	50	150	150	125	150
611	45135	2700	TRAVEL & TRAINING	2,683	1,922	2,500	2,500	2,522	2,500
611	45135	2810	ELECTRICITY	16,680	10,900	14,000	14,000	13,621	14,000
611	45135	2820	WATER	590	531	500	500	598	500
611	45135	2830	SEWER	5,072	4,986	5,000	5,000	5,216	5,000
611	45135	2840	GAS	569	853	800	800	865	800
611	45135	2850	TELEPHONE	396	391	410	410	386	400
611	45135	2860	GARBAGE	693	738	825	825	747	800
611	45135	2900	VEHICLE EQUIPMENT RENTAL	<u>32,147</u>	<u>34,330</u>	<u>36,312</u>	<u>36,312</u>	<u>36,312</u>	<u>39,525</u>
SUBTOTAL				166,260	153,143	161,217	161,217	169,285	168,625
CAPITAL OUTLAY									
611	45135	3200	BUILDING & STRUCTURE	0	0	0	24,000	14,574	0
611	45135	3600	MACHINERY & AUTO	0	0	0	0	0	0
611	45135	3900	COURSE IMPROVEMENTS	<u>3,455</u>	<u>29,682</u>	<u>0</u>	<u>0</u>	<u>3,640</u>	<u>8,000</u>
SUBTOTAL				<u>3,455</u>	<u>29,682</u>	<u>0</u>	<u>24,000</u>	<u>18,214</u>	<u>8,000</u>
TOTAL MAINTENANCE OPERATIONS				321,950	336,455	313,015	336,682	339,836	331,347
TRANSFERS									
611	45125	6100	INTERFUND LOAN	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,000</u>	<u>22,000</u>	<u>0</u>
TOTAL TRANSFERS				<u>0</u>	<u>0</u>	<u>0</u>	<u>22,000</u>	<u>22,000</u>	<u>0</u>

CLUBHOUSE AND COURSE EXPENDITURE TOTALS

830,791 782,188 772,520 809,745 783,854 791,748

NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)

Approved in 1984 and supported by public vote in 1985. The fund provides for economic development and has been used by the Vermillion Area Chamber of Commerce and Development Company and other community promotions as approved by the City Council.

The revenues are budgeted at \$331,900 for 2015.

In 2015, the following organizations will receive funding:

- W.H. Over Museum - \$15,000
- National Music Museum - \$15,000
- USD Admissions - \$5,000
- Fourth of July Celebration - \$3,500
- Vermillion Chamber of Commerce and Development Company - \$200,000
- Ribs, Rods and Rock'n'Roll - \$5,000
- Vermillion Now! - \$50,000
- Thursday's on the Platz - \$500
- Local Access Cable Channel - \$800
- Coyoteoply- \$2,000
- Sculpture Walk - \$10,000
- Ratingen Student Exchange - \$500

<u>NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)</u>			2012 ACTUAL	2013 ACTUAL	2014 BUDGET	2014 REVISED	2014 ACTUAL	2015 BUDGET
REVENUES								
211	31310	BED,BOARD, AND BOOZE TAX	298,761	312,984	323,000	322,000	330,253	331,500
211	36110	INTEREST INCOME	274	226	500	1,025	1,026	400
REVENUES TOTAL			299,036	313,210	323,500	323,025	331,279	331,900
EXPENDITURES								
211	46500	4400 APPROPRIATION TO RESERVE	0	0	51,100	34,875	46,150	24,600
211	46500	5600 W H OVER MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5603 NATIONAL MUSIC MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5605 USD ADMISSIONS	10,000	0	600	600	0	5,000
211	46500	5608 FOURTH OF JULY CELEBRATION	3,500	3,500	3,500	3,500	3,500	3,500
211	46500	5610 VDC-CHAMBER PROGRAM	185,400	185,400	200,000	200,000	200,000	200,000
211	46500	5619 PROMOTION RIBS RODS & ROCK & ROLL	5,000	5,000	5,000	5,000	5,000	5,000
211	46500	5620 VERMILLION NOW	30,000	30,000	30,000	30,000	30,000	50,000
211	46500	5622 THURSDAYS O THE PLATZ PROMOTION	500	0	500	500	500	500
211	46500	5623 HOUSING STUDY	34,180	0	0	0	0	0
211	46500	5624 WAYFINING SIGNS	0	19,164	0	0	0	0
211	46500	5625 LOCAL ACCESS CHANNEL	0	3,115	800	5,800	5,379	800
211	46500	5626 CITY WEBSITE	0	0	2,000	2,000	0	0
211	46500	5627 RATINGEN STUDENT EXCHANGE	0	0	0	750	750	500
211	46500	5628 BOOSTER CLUB SIGNAGE	0	0	0	10,000	10,000	0
211	46500	5629 COYOTEOPLY SHEKESPEARE FEAST	0	0	0	0	0	2,000
211	46500	5630 SCULPTURE WALK	0	0	0	0	0	10,000
TOTAL EXPENDITURES			298,580	276,179	323,500	323,025	331,279	331,900

ADDITIONAL PENNY SALES TAX FUND

This special extra penny sales tax fund was established to record all special sales tax revenue and expenditures for municipal capital construction projects.

In 2001, the City council adopted an ordinance extending the sales tax effective July 1 for an indefinite time period.

In 2003, changes were made to the state laws regulating the additional sales tax; the revenue collected is now considered general fund money. However, the Vermillion City Council elected by ordinance that the additional penny sales tax will be used only for capital projects and purchases, to include capital outlay items of \$500 or greater.

<u>SECOND PENNY SALES TAX FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
201	31320	SALES TAX	1,522,097	1,553,805	1,599,000	1,678,000	1,663,576	1,674,000
201	33410	STATE GRANT	0	0	0	0	0	34,500
201	36110	INTEREST ON INVESTMENTS	19,237	13,316	13,500	8,500	8,858	9,000
201	39111	TRANSFER IN PARKS CAPITAL PROJECT	25,640	0	0	0	0	0
201	39555	INTERFUND LOAN	0	0	0	22,000	22,000	0
201	39597	FEDERAL GRANT	0	0	0	0	0	0
REVENUE TOTAL			1,566,974	1,567,121	1,612,500	1,708,500	1,694,434	1,717,500
CAPITAL OUTLAY								
201	41220	3500 ENGINEERING DEPT EQUIPMENT	648	0	0	0	0	0
201	41220	3501 TRANSPORTATION STUDY	22,281	0	0	0	0	0
201	42110	3100 FIRE/AMBULANCE FACILITY	0	0	60,000	40,000	32,889	0
201	42110	3500 POLICE EQUIPMENT	13,281	18,409	35,000	35,000	34,949	40,500
201	42110	3502 FIRE FIGHTING EQUIPMENT	5,562	33,821	50,000	50,000	47,493	21,000
201	42110	3503 COMMUNICATIONS CONSOL	0	27,500	0	0	0	0
201	42110	3900 PUBLIC SAFETY BUILDING HVAC	0	0	0	49,600	49,577	0
201	42110	3504 AMBULANCE EQUIPMENT	0	11,898	67,000	48,100	48,051	42,000
201	43110	3200 AIRPORT IMPROVEMENTS	6,475	3,329	7,500	4,750	47	4,750
201	43110	3500 STREET DEPT EQUIPMENT	26,348	23,329	14,100	11,370	10,373	17,700
201	43110	3701 CONCRETE WORK	47,896	54,888	53,000	53,000	38,108	45,000
201	43110	3702 STREET CONSTRUCTION & ASPHALT OVERLAYS	177,534	72,030	280,000	214,100	208,392	140,000
201	45122	3201 BIKE PATH PAVING	31,445	1,095	42,557	41,100	2,700	60,000
201	45122	3205 PARKS EQUIPMENT REPLACEMENT	80,338	10,510	112,000	110,000	0	15,000
201	45122	3208 ARMORY IMPROVEMENTS	0	35,845	0	0	0	0
201	45122	3211 SOFTBALL COMPLEX	20,000	0	0	0	0	0
201	45122	3500 SWIMMING POOL	12,100	7,921	50,000	50,000	5,394	0
201	45122	3900 LIBRARY EQUIPMENT	750,117	547,833	0	0	0	0
201	46000	3901 VERMILLION NOW	65,947	136,710	60,340	68,630	0	50,000
201	46000	3910 USD WELLNESS PARTICIPATION	68,000	68,000	68,000	68,000	68,000	0
201	46000	5637 VCDC REINVESTMENT PROGRAM	0	0	0	78,000	33,676	26,000
SUBTOTAL			1,327,972	1,053,118	899,497	921,650	579,649	461,950
TRANSFERS & RESERVES								
201	41150	6102 BLUFFS HOUSING	200,000	200,000	0	0	0	0
201	41150	6108 TRANSFER CITY HALL DEBT SERVICE	338,479	339,689	344,934	349,634	346,025	351,741
201	41150	6109 TRANSFER TO EQUIPMENT REPLACEMENT	0	0	0	10,000	8,500	0
201	41150	6110 ADVANCE TO TIF #6	0	0	301,960	286,412	295,491	60,620
201	43900	4400 APPROPRIATION TO RESERVE	0	0	66,109	140,804	464,769	843,189
SUBTOTAL			538,479	539,689	713,003	786,850	1,114,785	1,255,550
TOTAL EXPENDITURES AND TRANSFERS			1,866,451	1,592,807	1,612,500	1,708,500	1,694,434	1,717,500

LIBRARY FUND

Library Fund revenues come from three primary sources: library fines and fees, gifts to the library, and Clay County. Fines and fees are comprised of overdue fees, copier machine revenues and payments for lost or damaged materials. The expenditures in this fund are for items approved by the board.

<u>LIBRARY FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
214	34635	COUNTY REVENUE	3,000	3,000	3,000	3,000	3,000	3,000
214	35110	FINES & FORFEITS	2,047	2,686	3,100	3,100	2,011	3,100
214	36110	INTEREST ON INVESTMENTS	920	16	100	100	11	15
214	36710	CONTRIBUTIONS & DONATIONS	4,144	6,313	3,200	3,200	7,770	2,700
214	36990	OTHER	4,024	2,987	2,300	2,300	3,471	1,400
214	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	0
REVENUES TOTAL			14,136	15,002	11,700	11,700	16,263	10,215
EXPENDITURES								
214	45122	2590 OTHER REPAIR & MAINTENANCE	0	0	4,000	4,500	0	1,000
214	45122	2990 OTHER CURRENT EXPENSES	6,295	7,593	5,000	4,485	9,039	6,000
214	45122	3900 CAPITAL EXPENDITURES	0	7,665	0	0	0	0
214	45122	4400 APPROPRIATION TO RESERVE	0	0	2,700	2,715	7,224	3,215
214	45122	6200 TRANSFER TO CAPITAL PROJECTS	91,842	5,000	0	0	0	0
214	45122	6201 TRANSFER TO GENERAL	250	0	0	0	0	0
EXPENDITURE TOTAL			98,387	20,258	11,700	11,700	16,263	10,215

STORMWATER COLLECTION SYSTEM MAINTENANCE FUND

On November 30, 1992, the City Council approved a citywide property drainage fee dedicated to the construction or replacement of storm water collection lines. Property owners will pay the fee at a rate determined by the size and use of their properties. This fee also applies to otherwise tax-exempt property holdings and is expected to total \$201,000 in 2015. The fee is used to repair the storm sewer system, to complete studies about the system and to construct new portions of storm sewer through the City.

The fund was utilized in 2014 for construction of new storm water infrastructure within the French East Addition, Bliss Pointe Development and North Norbeck Street Project.

<u>STORMDRAINAGE FEE FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
218	31111	ESTIMATED DELINQUENT TAXES	0	0	(3,700)	(3,800)	0	(4,000)
218	31180	DELINQUENT TAXES	0	0	2,000	2,000	1,580	2,000
218	31190	STORM WATER FEE	175,585	180,390	188,300	193,500	191,380	201,000
218	31910	PENALTY & INTEREST	248	425	300	300	450	300
218	33410	GRANTS	10,000	10,000	10,000	0	0	0
218	36110	INTEREST ON INVESTMENTS	7,031	1,697	5,600	5,000	3,886	4,250
218	39595	APPROPRIATION FROM RESERVE	0	0	37,500	133,000	109,414	0
REVENUES TOTAL			192,864	192,512	240,000	330,000	306,710	203,550
OPERATING EXPENSES								
218	43150	2200 PROFESSIONAL FEES	23,374	25,321	25,000	0	0	0
218	43150	2540 STORM SEWER REPAIR & MAINTENANCE	2,996	7,548	15,000	20,000	14,674	15,000
SUBTOTAL			26,370	32,869	40,000	20,000	14,674	15,000
CAPITAL OUTLAY								
218	43150	3800 STORM SEWER CONSTRUCTION	0	71,422	74,499	160,000	153,027	0
SUBTOTAL			0	71,422	74,499	160,000	153,027	0
DEBT SERVICE & RESERVE								
218	43150	4400 RESERVE	0	0	0	0	0	188,550
218	43150	6201 TRANSFER TO TIF 6	0	0	125,501	150,000	139,009	0
SUBTOTAL			0	0	125,501	150,000	139,009	188,550
TOTAL EXPENDITURES			26,370	104,291	240,000	330,000	306,710	203,550

PARKS CAPITAL IMPROVEMENT FUND

This fund was established in 1993 to account for recreation fees and private contributions that have been earmarked for the acquisition and improvements of City park facilities. The Parks Capital Improvement Fund contains money for softball, soccer, baseball field improvements, the Youth Center and the swimming pool. The fund also provides equipment to public schools tumbling and fitness in exchange for use of facilities. The Wellmark 3 Point Play program was completed with a final contribution in 2013 of \$8,540. In 2014, Wellmark again combined with the City of Vermillion’s Recreation Department; amount of funds received from the 3-Point Play will be based on performance of certain University of South Dakota athletic teams.

<u>PARKS CAPITAL FUND</u>				2012	2013	2014	2014	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
202	34635		RECREATION FEES CAPITAL	3,721	3,670	3,500	3,500	3,293	3,500
202	36110		INTEREST ON INVESTMENTS	23	13	20	20	10	20
202	36710		CONTRIBUTIONS & DONATIONS	19,902	8,966	500	3,700	2,782	0
202	39595		APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,530</u>	<u>2,615</u>	<u>0</u>
REVENUES TOTAL				23,646	12,649	4,020	11,750	8,700	3,520
EXPENDITURES									
202	45122	3900	CAPITAL EXPENDITURES	12,096	6,874	4,020	11,750	8,700	3,520
202	45122	6100	TRANSFER TO SALES TAX	<u>25,640</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
PARKS CAPITAL TOTAL				37,736	6,874	4,020	11,750	8,700	3,520

911 FUND

The Clay Area Emergency Services Communication Center (CAESCC) was established by an amendment to the City/County Joint Powers Agreement. The Communication Center is the Public Safety answering point (PSAP) for all 9-1-1 calls originating within the borders of Clay County, as well as many coming from outlying counties via cellular phone. The CAESCC dispatches for law enforcement, fire and emergency medical services within Clay County.

The Communication Center Supervisor and seven full-time 9-1-1 Telecommunicators staff the Communication Center. All personnel have been certified as 9-1-1 Telecommunicators by the State of South Dakota.

In addition to handling emergency situations throughout Clay County, the Telecommunicators process and dispatch non-emergency calls for the Vermillion Police Department, the Clay County Sheriff's Office, the South Dakota Highway Patrol, the South Dakota Department of Game, Fish & Parks and Clay County Emergency Management. Telecommunicators assist local law enforcement agencies via the South Dakota Teletype System. This system allows the operators to access criminal records, driving records, want and warrant records, vehicle registration and records of the National Crime Information Center (NCIC). The Telecommunicators also communicate with city employees via radio and handle after hours calls for the City of Vermillion (i.e. utilities and miscellaneous after hours calls).

OF INTEREST:

During 2014, the raised flooring tiles that two of the consoles sit on were replaced. Also in 2014, the phone and radio logging recorder was replaced. The logging recorder records and stores all of the radio and phone traffic that goes through the Communication Center. With the installation, a backup server was placed at the Fire / EMS Station, which the main logging recorder is automatically backed up to. The tac repeater, which is the radio channel used to communicate with Fire and EMS, will be moved from the old water tower, that is set to be torn down, to the roof of the Court House.

The 911 system is aging and will need to be replaced in the near future. SDN, who maintains the system, is unable to commit to a maintenance fee amount at this time due to the age of the system. The South Dakota State 911 Master Plan had Vermillion slated to be connected to the State's new NG911 network in 2015, but the date has now been pushed back to 2016. However, initial planning for the new system will be taking place in 2015. A majority of the costs associated with this transition will be paid by the State through the 911 surcharge fund.

EXPENSE HIGHLIGHTS:
2530 – Bullberry Inc. and Zuercher Technologies contracts combined

911 FUND

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
212	33890	COUNTY PAYMENT -COMMUNICATIONS	225,917	287,337	292,929	293,527	280,375	271,305
212	39111	TRANSFER IN FROM GENERAL	<u>225,917</u>	<u>267,837</u>	<u>267,430</u>	<u>268,028</u>	<u>254,875</u>	<u>271,305</u>
REVENUES TOTAL			451,833	555,174	560,359	561,555	535,250	542,610

911 FUND EXPENDITURES

			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
212	42151	1100 WAGES	280,612	294,382	320,391	320,391	312,897	335,019
212	42151	1101 OVERTIME	9,355	10,095	11,000	11,000	11,085	11,000
212	42151	1200 FICA	21,925	22,961	25,351	25,351	24,389	26,470
212	42151	1300 RETIREMENT	17,364	18,262	19,883	19,883	19,439	20,761
212	42151	1400 WORKMEN'S COMPENSATION	768	693	696	684	684	657
212	42151	1900 INSURANCE	<u>44,007</u>	<u>46,097</u>	<u>51,388</u>	<u>50,096</u>	<u>50,762</u>	<u>53,473</u>
SUBTOTAL			374,031	392,490	428,709	427,405	419,256	447,380
OPERATING EXPENSES								
212	42151	2200 PROFESSIONAL SERVICES	3,134	4,948	6,500	7,500	5,691	7,500
212	42151	2300 ADVERTISING	369	223	500	500	0	500
212	42151	2530 EQUIPMENT REPAIR & MAINT.	31,932	33,126	36,650	36,650	35,781	37,430
212	42151	2590 OTHER REPAIR & MAINTENANCE	1,811	3,932	5,000	5,000	122	5,000
212	42151	2611 OFFICE SUPPLIES	1,026	2,091	2,000	2,000	1,038	2,000
212	42151	2616 POSTAGE	0	36	100	100	7	100
212	42151	2617 PROFESSIONAL PUBLICATIONS	636	705	700	700	712	700
212	42151	2618 UNIFORMS	516	1,288	1,000	1,000	0	1,000
212	42151	2700 TRAVEL & TRAINING	3,005	1,146	4,000	4,000	2,492	4,000
212	42151	2850 TELEPHONE/TELETYPE	<u>32,688</u>	<u>34,131</u>	<u>35,500</u>	<u>35,500</u>	<u>33,909</u>	<u>35,500</u>
SUBTOTAL			75,117	81,626	91,950	92,950	79,752	93,730
CAPITAL OUTLAY								
212	42151	3500 FURNITURE & EQUIPMENT	0	57,659	8,700	8,700	8,943	0
212	42151	3501 EQUIPMENT REPLACEMENT	<u>2,685</u>	<u>23,899</u>	<u>31,000</u>	<u>32,500</u>	<u>27,299</u>	<u>1,500</u>
SUBTOTAL			2,685	81,558	39,700	41,200	36,242	1,500
911 FUND EXPENDITURES			451,833	555,674	560,359	561,555	535,250	542,610

In 2012 this fund was created. It was formerly in the General Fund and called Emergency Communications.

Business Improvement District #1

In September 2013, the City Council adopted a resolution designating the boundaries of a business improvement district. The Council has also adopted a resolution establishing the Board of Directors. Five Board directors have been appointed and bylaws have been approved.

State law permits cities to fund business improvement districts through a lodging fee at \$2.00 per room per night. The purpose of the district is to fund a portion of the costs of creation, promotion and marketing of visitor facilities, events, attractions and activities which benefit the City and hotels. Eligible expenses may include payment for costs of acquisition, construction, maintenance, operation and funding of public improvements, facilities for the enhancement, expansion, marketing, and promotion of visitor facilities, events, attractions and activities, and the necessary staff to execute these efforts.

The City Council approved a resolution setting the fee amount at \$2 per night beginning June 1, 2014. In 2015, the fund is estimated to collect \$71,500.

<u>BUSINESS IMPROVEMENT DISTRICT #1</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
213	31310	B.I.D . #1 OCCUPANCY TAX	0	0	0	42,000	39,858	71,500
213	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0	0
REVENUES TOTAL			0	0	0	42,000	39,858	73,515
EXPENDITURES								
213	46500	2300 PROMOTIONS/MARKETING	0	0	0	15,000	15,000	35,750
213	46500	4400 APPROPRIATION TO RESERVE	0	0	0	26,160	24,061	34,320
213	46500	6105 TRANSFER TO GENERAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>840</u>	797	<u>1,430</u>
EXPENDITURE TOTAL			0	0	0	42,000	39,858	71,500

DEBT SERVICE FUNDS

SPECIAL ASSESSMENTS

This fund accounts for the accumulation of monies for payment of special assessment bonds principal and interest. The special assessment bonds from 2002 to 2011 collections and bond payments are recorded. Assessments are certified to the county for collection.

<u>SPECIAL ASSESSMENT</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
751	36110	INTEREST ON INVESTMENTS	3,554	301	1,125	3,000	3,002	700
751	36288	PRINCIPAL	123,707	86,993	52,645	56,610	119,337	21,854
751	36396	INTEREST 1996 ASSESSMENTS	571	569	0	0	462	0
751	36304	INTEREST 2005 ASSESSMENTS	2,536	2,128	747	748	667	123
751	36306	INTEREST 2006 ASSESSMENTS	18,071	10,583	5,632	5,632	7,323	467
751	36307	INTEREST 2007 ASSESSMENTS	1,086	920	414	414	677	311
751	36308	INTEREST 2008 ASSESSMENTS	8,894	7,470	4,238	4,238	3,500	2,803
751	36310	INTEREST 2010 ASSESSMENTS	2,693	0	597	597	0	60
751	36312	INTEREST 2012 ASSESSMENTS	24	773	500	250	392	125
751	36313	INTEREST 2013 ASSESSMENTS	0	63	1,000	1,267	5,568	1,117
751	39595	APPROPRIATION FROM RESERVE	0	0	0	92,165	23,993	0
751	39555	INTERFUND LOAN	0	0	118,800	556,982	0	340,200
REVENUES TOTAL			161,427	109,800	185,698	721,903	164,921	367,760
EXPENDITURES								
751	43140	3700 INTEREST	31,533	14,917	11,629	12,897	12,897	4,883
751	43140	3741 REPAY INTERFUND LOAN PRINCIPAL	284,206	55,268	55,269	152,024	152,024	22,677
751	43140	6100 CAPITAL PROJECTS TRANSFER	15,862	62,463	118,800	556,982	0	340,200
TOTAL EXPENDITURES			331,602	132,648	185,698	721,903	164,921	367,760

TIF DISTRICT NO. 5

The City Council created TIF 5 in 2013 to assist the VCDC with construction of the Vermillion Technology Center. Property taxes from the fund will go toward the project. Property tax collections are expected to begin in 2015 with collections in 2016.

TIF DISTRICT NO. 6 (Bliss Pointe)

This fund is being created for the accumulation of monies for payment of tax incremental financing bonds principal and interest to construct the infrastructure.

<u>DEBT SERVICE -TIF #6 BLISS POINT</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
776	39555	ADVANCE FROM SALES TAX	0	0	43,300	35,362	35,362	60,620
REVENUES TOTAL			0	0	43,300	35,362	35,362	60,620
EXPENDITURES								
776	46510	4200 INTEREST EXPENSES	0	0	43,300	35,362	35,362	60,620
TOTAL EXPENDITURES			0	0	43,300	35,362	35,362	60,620

CITY HALL DEBT SERVICE

This fund was created to service the debt on the city hall bond issue. The bond included a debt service reserve that will accrue interest that will be used on the debt service. The second penny sales tax fund will transfer funds needed to make the debt service payments. The last payment on the lease is due December, 2026.

<u>DEBT SERVICE -CITY HALL</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
775	36110	INTEREST INCOME	1,444	9,077	7,000	2,300	6,686	2,300
775	39111	TRANSFER IN SALES TAX	338,479	339,689	344,934	349,634	346,024	351,741
775	39595	APPROPRIATION TO RESERVE	0	0	0	0	0	0
REVENUES TOTAL			339,922	348,766	351,934	351,934	352,710	354,041
EXPENDITURES								
775	46510	4100 PRINCIPAL	190,000	200,000	205,000	205,000	205,000	215,000
775	46510	4200 INTEREST EXPENSES	159,854	152,634	144,934	144,934	144,934	137,041
775	46510	4300 FISCAL AGENT FEES	2,000	2,000	2,000	2,000	2,000	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	0	0	0	776	0
TOTAL EXPENDITURES			351,854	354,634	351,934	351,934	352,710	354,041

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for payments of capital improvement projects outside of the enterprise funds.

Capital Projects Special Assessments

This fund is used to account for receipts and disbursements of monies used for the construction of capital improvements, which are to be assessed to property owners. The property owners and the sale of special assessment bonds finance the projects. The eight percent fiscal fee, which has accumulated in the fund, is being transferred to the general fund. The fiscal fee is transferred to the general fund for engineering services.

<u>SPECIAL ASSESSMENT</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
752	39112	TRANSFER FROM DEBT SERVICE	15,862	16,564	118,800	556,982	0	340,200
752	39120	PUBLIC PAYMENTS FOR IMPROVEMENTS	10,407	77,421	0	0	7,431	0
752	39121	ADVANCE FROM ELECTRIC	0	45,898	0	0	0	0
752	39595	APPROPRIATION FROM RESERVE	0	0	0	0	474,162	0
REVENUES TOTAL			26,270	139,883	118,800	556,982	481,593	340,200
EXPENDITURES								
752	43110	3700 STREET LIGHT CONSTRUCTION	0	0	0	8,910	31,789	0
752	43110	3701 STREET CONSTRUCTION	96,674	0	0	416,000	389,885	0
752	43110	3702 SIDEWALKS	30,474	16,037	110,000	114,000	59,919	315,000
752	43110	4400 APPROPRIATION TO RESERVE	0	0	0	18,072	0	7,128
752	43110	6100 TRANSFER TO GENERAL FUND-ENGINEERING	2,874	20,369	8,800	0	0	18,072
TOTAL EXPENDITURES			130,022	36,406	118,800	556,982	481,593	340,200

Airport

The fund accounts for airport improvements financed for federal and state grants. 2012 saw the completion of the parallel taxiway extension and jet fuel system project with an advance of sales tax funds repaid with 2013 grant funds. The project funds has changed from 95% federal, 3% state and 2% local to 90% federal funds, 5% state funds and 5% local.

<u>AIRPORT</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
755	33111	STATE GRANT	35,009	13,315	7,500	4,750	48	4,750
755	33421	FEDERAL GRANT	420,499	149,796	135,000	85,500	855	85,500
755	39111	SECOND PENNY TRANSFER IN	6,475	3,329	7,500	4,750	47	4,750
REVENUES TOTAL			461,983	166,440	150,000	95,000	950	95,000
EXPENDITURES								
755	43500	3200 AIRPORT CONSTRUCTION	464,804	166,440	150,000	95,000	950	95,000
TOTAL EXPENDITURES			464,804	166,440	150,000	95,000	950	95,000

West Main Street Mill & Overlay

West Main Street from High Street to Stanford Street is scheduled to be milled and overlaid during the 2015 construction season. The 2014 funding was for engineering services for surveying and preparation of construction documents for the project. The cost associated with the design and topographical work will be paid directly by the DOT out of the City's allocated STIP funds.

<u>W. MAIN MILL AND OVERLAY</u>			2012	2013	2014	2014	2014	2015
			BUDGET	ACTUAL	REVISED	REVISED	ACTUAL	BUDGET
REVENUES								
760	33420	STATE GRANT	0	33,347	19,540	40,200	38,728	265,400
760	39111	TRANSFER IN SALES TAX	0	0	0	0	0	140,000
REVENUES TOTAL			0	33,347	19,540	40,200	38,728	405,400
EXPENDITURES								
760	43500	3700 STREET CONSTRUCTION	0	0	0	0	0	373,000
760	43500	3701 PROFESSIONAL FEES	0	33,347	19,540	40,200	38,728	32,400
TOTAL EXPENDITURES			0	33,347	19,540	40,200	38,728	405,400

Bliss Pointe TIF 6 Improvements

The City will be issuing a tax incremental financing bond to fund the improvements to Phase 1 of the Bliss Pointe development. Construction will begin in 2013 and be completed in 2014.

<u>TIF #6 BLISS POINT</u>			2012	2013	2014	2014	2014	2015
			BUDGET	ACTUAL	REVISED	REVISED	ACTUAL	BUDGET
REVENUES								
761	36110	INTEREST ON INVESTMENTS	0	0	0	1,250	1,265	0
761	39111	TRANSFER IN STORMWATER	0	0	125,501	150,000	139,009	0
761	39112	TRANSFER IN WATER	0	0	0	9,750	9,645	0
761	39355	BOND PROCEEDS	0	0	0	1,732,000	1,732,000	0
761	39555	ADVANCE FROM VCDC	0	0	0	136,500	0	0
761	39555	ADVANCE FROM SALES TAX	0	0	319,000	251,050	260,130	0
761	39595	APPROPRIATION FROM RESERVE	0	0	369,435	0	0	0
REVENUES TOTAL			0	0	813,936	2,280,550	2,142,049	0
EXPENDITURES								
761	43500	3700 STREET CONSTRUCTION	0	83,039	793,936	1,985,900	1,885,640	0
761	43500	3701 PROFESSIONAL SERVICES	0	15,000	20,000	196,500	112,397	0
761	43500	4400 APPROPRIATION TO RESERVE	0	0	0	98,150	144,012	0
TOTAL EXPENDITURES			0	98,039	813,936	2,280,550	2,142,049	0

Bike Path

This fund is used to account for the bike path construction. The City received a \$750,000 federal grant to assist with hike / bike path projects. The federal grant will fund 82% of the project and city match will be transferred from the second penny sales tax fund to provide the local match. In 2009, a contract was entered into for the extension along the Vermillion River. The second phase was the extension along SD Hwy 50. The third phase was the construction of the trail along Hwy. 19 from Cherry Street to Hwy 50. In 2015 the City will also be relocating a portion of the bike trail along the Vermillion River. This relocation will be completed using City funds and not the federal grant. The City has also been in conversations with the State regarding the bike trail west of 12th Street and how that will be fixed.

<u>BIKE PATH</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
757	33420	FEDERAL GRANT	142,765	4,972	162,443	163,900	0	0
757	39111	TRANSFER IN SALES TAX	31,445	1,095	42,557	36,100	2,700	0
REVENUES TOTAL			174,209	6,067	205,000	200,000	2,700	0
EXPENDITURES								
757	43901	3200 BIKE PATH CONSTRUCTION	174,209	6,067	205,000	200,000	2,700	0
TOTAL EXPENDITURES			174,209	6,067	205,000	200,000	2,700	0

INTERNAL SERVICE FUNDS

Equipment Replacement Fund

The Equipment Replacement Fund was approved by the City Council in 1989 to better anticipate the inevitable depreciation of City fleet vehicles and to avoid cost overruns for a budget year.

In 2015, the vehicles scheduled for replacement include: Police Department SUV, General Government sedan, Street Department snow blower, Water Department pickup, Parks & Recreation Department pickup, Light & Power Department basket truck, and a Golf Course utility vehicle. The fund balance at the end of 2015 is projected to be \$385,583.

<u>EQUIPMENT REPLACEMENT FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
810	36210	EQPT. REPLACEMENT	359,564	407,948	418,330	418,332	418,330	439,397
810	36110	INTEREST ON INVESTMENTS	2,426	2,357	2,000	1,100	959	1,100
810	39107	CONTRIBUTED CAPITAL	0	119,837	0	0	0	0
810	39130	SALE OF EQUIPMENT	21,161	29,695	283,000	247,352	247,352	38,000
810	39111	TRANSFER IN	1,174	100,000	0	18,600	8,500	6,000
810	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	27,403
REVENUES TOTAL			384,325	659,837	703,330	685,384	675,141	511,900
EXPENDITURES								
810	43810	3600 EQUIPMENT REPLACEMENT	101,209	1,062,500	649,700	406,468	404,968	511,900
810	43810	6100 TRANSFER OUT	7,000	0	0	0	0	0
810	43810	4400 APPROPRIATION TO RESERVE	0	0	53,630	278,916	270,173	0
TOTAL EXPENDITURES			108,209	1,062,500	703,330	685,384	675,141	511,900

Unemployment Fund

As the City is self-funded, the Unemployment Fund was established to pay unemployment claims from the State. The fund retains interest earnings and pays claims. The fund balance at the end of 2014 was \$12,437. If unused, the annual interest is added to the fund balance.

<u>UNEMPLOYMENT FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
708	36110	INTEREST ON INVESTMENTS	90	66	80	185	52	50
REVENUES TOTAL			90	66	80	185	52	50
EXPENDITURES								
708	44100	2200 REIMBURSEMENT TO STATE	435	0	80	185	0	50
SUBTOTAL			435	0	80	185	0	50
RESERVES								
708	44100	4400 TO RESERVE	0	0	0	0	52	0
SUBTOTAL			0	0	0	0	52	0
UNEMPLOYMENT TOTAL			435	0	80	185	52	50

Custodial Services Fund

This fund provides custodial services to all City facilities. The department currently consists of two full-time custodians and one part-time custodian. The fund provides the labor while the individual facilities provide necessary supplies.

<u>CUSTODIAL SERVICES FUND</u>			2012	2013	2014	2014	2014	2015
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
CUSTODIAL REVENUE								
812	31190	CUSTODIAL FEES	72,000	83,020	84,520	84,520	84,520	87,000
812	39595	APPROPRIATION FROM RESERVE	0	0	603	0	2,482	297
REVENUES TOTAL			72,000	83,020	85,123	84,520	87,002	87,297
PERSONNEL SERVICES								
812	43280	1100 WAGES	53,733	60,055	59,167	58,749	62,889	60,667
812	43280	1101 OVERTIME	0	0	100	100	0	100
812	43280	1200 FICA	4,015	4,498	4,534	4,502	4,712	4,649
812	43280	1300 RETIREMENT	2,731	3,114	3,228	3,203	3,250	3,311
812	43280	1400 WORKMEN'S COMPENSATION	1,549	1,376	1,547	1,539	1,539	1,489
812	43280	1900 INSURANCE	11,283	11,812	12,847	12,524	12,602	13,368
SUBTOTAL			73,310	80,855	81,423	80,617	84,992	83,584

OPERATING EXPENSES									
812	43280	2200	PROFESSIONAL SERVICES	0	0	200	200	0	200
812	43280	2510	MOTOR VEHICLE REPAIR &	354	560	750	750	10	750
812	43280	2530	EQUIPMENT REPAIR & MAINTENANCE	34	0	500	500	0	500
812	43280	2614	MOTOR VEHICLE FUEL & SUPPLIES	671	743	750	750	648	750
812	43280	2619	UNIFORMS	62	342	300	300	158	300
812	43280	2850	TELEPHONES	232	236	300	300	236	300
812	43280	2900	VEHICLE EQUIPMENT RENTAL	<u>367</u>	<u>387</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>413</u>
			SUBTOTAL	1,719	2,268	3,200	3,200	2,010	3,213
CAPITAL OUTLAY									
812	43280	3500	FURNITURE & MINOR EQUIPMENT	0	0	500	500	0	0
812	43280	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>203</u>	<u>0</u>	<u>500</u>
			SUBTOTAL	<u>0</u>	<u>0</u>	<u>500</u>	<u>703</u>	<u>0</u>	<u>500</u>
			CUSTODIAL SERVICES TOTAL	75,029	83,123	85,123	84,520	87,002	87,297

Copier, Fax and Postage Fund

The internal Copier and Fax Fund were established to provide the mechanism to charge each department for photocopies and fax operations. The postage meter is also part of this fund to provide for charging postage and equipment maintenance to each department. The charge provides for enough funds to purchase new equipment when needed.

COPIER FAX POSTAGE FUND

			2012	2013	2014	2014	2014	2015	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
REVENUES									
801	34150	CITY COPIES	4,930	4,272	4,500	5,000	4,934	5,000	
801	34190	POSTAGE REVENUE	12,363	13,752	14,000	12,500	11,657	13,000	
801	34250	FAX REVENUE	144	98	150	150	151	150	
801	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,900</u>	<u>9,672</u>	<u>0</u>	
		REVENUES TOTAL	17,438	18,122	18,650	24,550	26,414	18,150	
OPERATING EXPENSES									
801	41220	2530	POSTAGE MACHINE MAINTENANCE	1,147	1,147	1,300	1,200	903	1,200
801	41220	2611	OFFICE SUPPLIES--COPIER	3,925	3,024	4,200	3,200	5,198	3,500
801	41220	2616	POSTAGE	11,562	12,782	12,750	11,000	11,159	11,500
801	41221	2611	OFFICE SUPPLIES--FAX	<u>163</u>	<u>167</u>	<u>150</u>	<u>150</u>	<u>167</u>	<u>150</u>
			SUBTOTAL	16,797	17,120	18,400	15,550	17,427	16,350
CAPITAL OUTLAY									
801	41220	3500	FURNITURE & EQUIPMENT--COPIER	0	0	0	9,000	8,987	0
801	41220	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>1,800</u>
			SUBTOTAL	<u>0</u>	<u>0</u>	<u>250</u>	<u>9,000</u>	<u>8,987</u>	<u>1,800</u>
			TOTAL	16,797	17,120	18,650	24,550	26,414	18,150

ORDINANCE NO. 1319
 2014 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2014 Revised Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2014 Revised Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,055,520	
Sales Tax	1,678,000	
Penalties & Interest	4,000	
Licenses & Permits	138,550	
Cable TV Franchise	102,500	
State Intergovernmental	270,980	
County Intergovernmental	89,400	
Charges for Goods & Services	525,150	
Fines & Forfeits	38,150	
Miscellaneous Revenues	123,840	
TOTAL GENERAL FUND REVENUES	5,026,090	
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	549,673	
Finance Office	177,270	
Engineering	295,797	
Planning and Zoning	800	
Code Compliance	199,328	
Community Promotion	128,800	
Total Policy & Administration	1,351,668	
<u>Public Safety & Security:</u>		
Police Administration & Invest.	446,548	
Police Patrol	1,238,291	
Fire & Rescue	229,363	
Emergency Management	3,300	
Ambulance	302,200	
Total Public Safety & Security	2,219,702	
<u>Maintenance & Transportation:</u>		
Municipal Garage	136,120	
Municipal Service Center	33,750	
Street Department	703,731	
Snow Removal	69,875	
Sweeping & Mowing	109,694	
Carpentry	41,579	
City Hall Maintenance	74,500	
Old Library Maintenance	5,000	
Old Landfill Maintenance	12,000	
Airport	124,423	
Total Maintenance & Transportation	1,310,672	

Human Development & Leisure Services:

Library	605,698	
Parks & Forestry	289,347	
Swimming Pool	109,013	
Recreation	184,066	
Mosquito Control	19,278	
National Guard Armory Center	58,967	
Total Human Development & Leisure		<u>1,266,369</u>
TOTAL GENERAL FUND EXPENDITURES		<u>6,148,411</u>

GENERAL FUND NEEDS (1,122,321)

Transfer to 911 Fund	(268,028)	
Transfer from Electric Fund	803,117	
Transfer from Water Fund	2,306	
Transfer from Sewer Fund	1,402	
Transfer from Liquor Fund	194,200	
Transfer from BID #1	840	
Transfer from Utilities Engineering Fees	136,387	
Appropriation from Reserve	252,097	
GENERAL FUND BALANCE		<u><u>0</u></u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,686,500	
Expenditures - Second Cent Sales Tax	880,800	
Transfer to Bike Path Capital Projects	(36,100)	
Transfer to Airport Capital Projects	(4,750)	
Transfer to City Hall Debt Service Fund	(349,634)	
Transfer to TIF #6 DS & CP	(267,862)	
Transfer to Equipment Replacement Fund	(10,000)	
Appropriation to Reserve	(137,354)	
SECOND CENT SALES TAX FUND BALANCE		<u><u>0</u></u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	4,470	
Expenditures - Parks Improvements	9,000	
Appropriation from Reserve	4,530	
PARKS IMPROVEMENT FUND BALANCE		<u><u>0</u></u>

BBB SALES TAX FUND

Revenues	323,025	
Expenditures	288,150	
Appropriation to Reserve	(34,875)	
BBB SALES TAX FUND BALANCE		<u><u>0</u></u>

911 FUND -COMMUNICATIONS

Revenues	293,527
Expenditures	561,555
Transfer from General Fund	268,028
911FUND- FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	42,000
Expenditures	15,000
Transfer to General Fund	840
Appropriation to Reserve	(26,160)
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	197,000
Expenditures:	180,000
Transfer to Bliss Pointe CIP	150,000
Appropriation from Reserve	133,000
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	11,700
Expenditures - Library	8,985
Appropriation to Reserve	(2,715)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

STREETSCAPE FUND

Expenditures	364
Appropriation from Reserve	364
STREETSCAPE FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	72,756
Expenditures	164,921
Interfund Loan	556,982
Transfer to Capital Projects	(556,982)
Appropriation from Reserve	92,165
SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 6

Revenues	0
Expenditures	35,362
Transfer from Second Cent Sales Tax	35,362
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - City Hall

Revenues	2,300
Expenditures	351,934
Transfer from Second Cent Sales Tax	349,634
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Revenues	0
Expenditures	538,910
Transfer from Debt Service	556,982
Appropriation to Reserve	(18,072)
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	163,900
Expenditures	200,000
Transfer from Second Cent Sales Tax	36,100
CP BIKE PATH FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	90,250
Expenditures	95,000
Transfer from Second Cent Sales Tax	4,750
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BLISS POINTE TIF 6

Revenues	1,733,250
Expenditures	2,027,000
Appropriation to Reserve	98,150
Transfer from Stormwater Fund	150,000
Transfer from Second Cent Sales Tax	232,500
Transfer from Water Fund	9,400
CP LIBRARY FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - WEST MAIN MILL & OVERLAY

Revenues	40,200
Expenditures	40,200
WEST MAIN MILL & OVERLAY FUND BALANCE	0

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		17,650	84,520	418,332
Interest on Investments	185			1,100
Contributed Capital				
Other Revenues				247,352
Total Revenues	185	17,650	84,520	666,784
<u>Expenditures</u>				
Personnel			80,617	
Operating Expenses	185	15,550	3,200	
Capital			500	406,468
Total Expenditures	185	15,550	84,317	406,468
Transfer (Out) In				18,600
(To) From Reserve		(2,100)	(203)	(278,916)
Fund Balance	0	0	0	0

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,442,000	1,435,000	1,475,000	1,182,150	1,207,000	691,150	111,800
Surcharge	735,000	263,000	322,000				
Other Revenue	90,000	48,125	8,835	24,000		73,050	300
Interest	156,850	6,391	4,862	6,000	500	4,000	50
Bond Proceeds		415,000		1,221,590			
Grants		33,000		467,850			
Total Revenues	6,423,850	2,200,516	1,810,697	2,901,590	1,207,500	768,200	112,150
<u>Expenditures</u>							
Personnel	956,208	578,960	483,190	490,138		358,153	90,342
Operating Expenses	3,547,217	577,100	612,773	1,060,800	1,034,916	405,592	14,600
Capital	1,375,554	844,916	418,840	3,551,800	2,000	24,000	250
Debt Service		180,230	255,924	188,013			8,408
Surcharge Debt Serv	575,050	235,669	291,013				
Total Expenditures	6,454,029	2,416,875	2,061,740	5,290,751	1,036,916	787,745	113,600
Transfers Out	(884,950)	(47,983)	(37,279)		(194,200)		
Transfers In	9,000						
(To) From Reserve	906,129	264,342	288,322	2,389,161	23,616	19,545	1,450
Fund Balance	0	0	0	0	0	0	0

Dated at Vermillion, South Dakota this 15th day of September, 2014.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

By John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

By Michael D. Carlson
Michael D. Carlson, Finance Officer

First Reading: September 2, 2014
Second Reading: September 15, 2014
Publish: September 26, 2014
Effective: October 16, 2014



**VERMILLION'S BOND INDEBTEDNESS
AND PAYMENT SCHEDULE**

Certificates of Participation in a Lease Purchase Agreement – City Hall

Amount Outstanding: \$3,435,000

The certificates of participation are on the lease purchase agreement with The First National Bank in Sioux Falls for the city hall building. The City makes one principal payment per year and two interest payments per year. The interest rate varies from 3.7% to 4.4%. Repayment is from the second penny sales tax fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2014	205,000.00	144,933.76	3,230,000.00
2015	215,000.00	137,041.26	3,015,000.00
2016	220,000.00	128,710.00	2,795,000.00
2017	230,000.00	120,020.00	2,565,000.00
2018	240,000.00	110,820.00	2,325,000.00
2019	250,000.00	100,740.00	2,075,000.00
2020	260,000.00	90,240.00	1,815,000.00
2021	270,000.00	79,320.00	1,545,000.00
2022	285,000.00	67,980.00	1,260,000.00
2023	295,000.00	55,440.00	965,000.00
2024	310,000.00	42,460.00	655,000.00
2025	320,000.00	28,820.00	335,000.00
2026	335,000.00	14,740.00	0.00

2005 Special Assessment Improvement Bond

Current Balance: \$2,046.21

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/5/2014	2046.21	122.77	0.00

2006 Special Assessment Improvement Bond

Current Balance: \$9,696.83

Annual Payments: The City makes one principal payment and one interest payment per year. With the principal to be paid from the debt service fund of \$7,790.97, the Water Fund of \$1,181.82 and \$724.04 is paid by the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2015	4848.42	581.81	4848.41
7/1/2016	4848.41	290.90	0.00

2007 Special Assessment Improvement Bond

Current Balance: \$5,176.24

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2015	1,725.42	310.57	3,450.82
7/1/2016	1,725.41	207.05	1,725.41
7/1/2017	1,725.41	103.52	0.00

2008 Special Assessment Improvement Bond

Current Balance: \$46,731.35

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2015	11,682.84	2,803.88	35,048.51
7/1/2016	11,682.84	2,102.91	23,365.67
7/1/2017	11,682.84	1,401.94	11,682.83
7/1/2018	11,682.83	700.97	0.00

2010 Special Assessment Improvement Bond

Current Balance: \$1,335.31

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	222.56	60.09	1,112.75
2016	222.55	50.07	890.20
2017	222.55	40.06	667.65
2018	222.55	30.04	445.10
2019	222.55	20.03	222.55
2020	222.55	10.01	0.00

2013 Special Assessment Improvement Bond

Current Balance: \$27,937.82

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2015	3,104.21	1,117.51	24,833.61
07/01/2016	3,104.21	993.34	21,729.40
07/01/2017	3,104.20	869.18	18,625.20
07/01/2018	3,104.20	745.01	15,521.00
07/01/2019	3,104.20	620.84	12,416.80
07/01/2020	3,104.20	496.67	9,312.60
07/01/2021	3,104.20	372.50	6,208.40
07/01/2022	3,104.20	248.31	3,104.20
07/01/2023	3,104.20	124.17	0.00

2009 Electric Revenue Bonds Series B

Amount Outstanding: \$6,460,000

The bond is for the construction costs for the electric transmission line project including the line, substation improvements and Spirit Mound switchyard improvements. The City makes one principal payment per year and two interest payments per year. The Series B portion is \$6,460,000 with interest at 4.1% to 6.25% is a Build America Bond that will have 35% of the interest refunded by the Federal Government. Repayment will be from the electric utility surcharge fee.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	200,000.00	371,162.50	6,260,000.00
2016	205,000.00	362,962.35	6,055,000.00
2017	210,000.00	354,045.00	5,845,000.00
2018	220,000.00	344,490.00	5,625,000.00
2019	225,000.00	333,710.00	5,400,000.00

2020	235,000.00	322,460.00	5,165,000.00
2021	240,000.00	310,475.00	4,925,000.00
2022	250,000.00	297,035.00	4,675,000.00
2023	260,000.00	283,035.00	4,415,000.00
2024	270,000.00	268,475.00	4,145,000.00
2025	280,000.00	253,355.00	3,865,000.00
2026	290,000.00	237,675.00	3,575,000.00
2027	300,000.00	220,275.00	3,275,000.00
2028	310,000.00	202,275.00	2,965,000.00
2029	320,000.00	183,675.00	2,645,000.00
2030	335,000.00	164,475.00	2,310,000.00
2031	350,000.00	144,375.00	1,960,000.00
2032	360,000.00	122,500.00	1,600,000.00
2033	375,000.00	100,000.00	1,225,000.00
2034	390,000.00	76,562.50	835,000.00
2035	410,000.00	52,187.50	425,000.00
2036	425,000.00	26,562.50	0.00

2003 Water Revenue Note

Amount Outstanding: \$845,690.44

Payments: The loan calls for quarterly payments of \$26,255.91 for twenty years at 3.5% interest. The first payment was made October, 1, 2004. The loan proceeds were used for the Phase II improvements to water treatment plant and are paid from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	76,420.21	28,603.43	769,270.23
2016	79,130.23	25,893.41	690,140.00
2017	81,936.35	23,087.29	608,203.65
2018	84,841.98	20,181.66	523,361.67
2019	87,850.65	17,172.99	435,511.02
2020	90,966.01	14,057.63	344,545.01
2021	94,191.86	10,831.78	250,353.15
2022	97,532.09	7,491.55	152,821.06
2023	100,990.79	4,032.85	51,830.27
2024	51,830.27	681.55	0.00

2006 Water Revenue Note

Amount Outstanding: \$2,608,771.72

Payments: The loan calls for quarterly payments of \$58,917.16 for twenty years at 2.5% interest. The first payment was made April 1, 2008. The loan proceeds were used for addition of a second upflow basin; chemical feed equipment and the refurbishment of the existing upflow basin and chemical equipment and are paid from the Water Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	172,053.98	63,614.66	2,436,717.74
2016	176,395.82	59,272.82	2,260,321.92
2017	180,847.23	54,821.41	2,079,474.69
2018	185,410.98	50,257.66	1,894,063.71
2019	190,089.88	45,578.76	1,703,973.83
2020	194,886.88	40,781.76	1,509,086.95
2021	199,804.91	35,863.73	1,309,282.04
2022	204,847.06	30,821.58	1,104,434.98
2023	210,016.44	25,652.20	894,418.54
2024	215,316.29	20,352.35	679,102.25
2025	220,749.87	14,918.77	458,352.38
2026	226,320.57	9,348.07	232,031.81
2027	232,031.81	3,636.83	0.00

2013 Water Utility Revenue Note

Amount Outstanding: \$1,256,451.59

Payments: The loan calls for quarterly payments of 20,362.81 for twenty years at 2.5% interest. The first payment was made April 1, 2014. The loan proceeds were for the Shriner Street 500,000 gallon water tower that was completed in 2014. The repayment is from the water fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	53,631.46	27,819.78	1,202,820.13
2016	54,848.38	26,602.86	1,147,971.75
2017	56,092.92	25,358.32	1,091,878.83
2018	57,365.71	24,085.53	1,034,513.12
2019	58,667.38	22,783.86	975,845.74
2020	59,998.56	21,452.68	915,847.18
2021	61,359.96	20,091.28	854,487.22
2022	62,752.26	18,698.98	791,734.96
2023	64,176.15	17,275.09	727,558.81
2024	65,632.34	15,818.90	661,926.47
2025	67,121.57	14,329.67	594,804.90
2026	68,644.60	12,806.70	526,160.30
2027	70,202.18	11,249.06	455,958.12
2028	71,795.10	9,656.14	384,163.02
2029	73,424.18	8,027.06	310,738.84
2030	75,090.22	6,361.02	235,648.62

2003 Wastewater Revenue Note

Amount Outstanding: \$157,240.83

Payments: The loan calls for quarterly payments of \$4,776.23 for twenty years at 3.5% interest. The first payment was made July 1, 2004. The loan proceeds were used for the Princeton Street lift station and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	13,781.05	5,323.87	143,459.78
2016	14,269.76	4,835.16	129,190.02
2017	14,775.80	4,329.12	114,414.22
2018	15,299.77	3,805.15	99,114.45
2019	15,842.33	3,262.59	83,272.12
2020	16,404.14	2,700.78	66,867.98
2021	16,985.86	2,119.06	49,882.12
2022	17,588.22	1,516.70	32,293.90
2023	18,211.93	892.99	14,081.97
2024	14,081.97	246.72	0.00

2005 Wastewater Revenue Bond

Amount Outstanding: \$2,290,000

Payments: The original SRF loan from 2005 at 3.5% in the amount of \$2,481,847 was refunded in January 2013. The Revenue Refunding Bond Series 2013 was issued in the principal amount of \$2,550,000. The interest rate varies from .5 to 2.45 percent. The City makes one principal and two interest payments per year. The net present value debt service savings was \$140,316 with issuance costs of \$58,850. The original loan proceeds were used for Phase II improvements to wastewater treatment plant and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	175,000.00	41,835.00	2,115,000
2016	175,000.00	40,347.50	1,940,000
2017	175,000.00	38,422.50	1,765,000
2018	180,000.00	36,350.00	1,585,000

2019	185,000.00	33,920.00	1,400,000
2020	185,000.00	31,052.50	1,215,000
2021	190,000.00	27,815.00	1,025,000
2022	195,000.00	24,015.00	830,000
2023	200,000.00	19,725.00	630,000
2024	205,000.00	15,125.00	425,000
2025	210,000.00	10,307.50	215,000
2026	215,000.00	5,267.50	0.00

2008 Wastewater Revenue Note

Amount Outstanding: \$3,532,529.57

Payments: The loan calls for quarterly payments of \$72,753.34 for twenty years at 3.25% interest. The first payment was made July 1, 2010. The loan proceeds were used for addition wastewater Phase III improvements and are paid from the Wastewater Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	178,365.32	112,648.04	3,354,164.25
2016	184,233.22	106,780.14	3,169,931.03
2017	190,294.17	100,719.19	2,979,636.86
2018	196,554.52	94,458.84	2,783,082.34
2019	203,020.81	87,992.55	2,580,061.53
2020	209,699.85	81,313.51	2,370,361.68
2021	216,598.60	74,414.76	2,153,763.08
2022	223,724.31	67,289.05	1,930,038.77
2023	231,084.45	59,928.91	1,698,954.32
2024	238,686.72	52,326.64	1,460,267.60
2025	246,539.10	44,474.26	1,213,728.50
2026	254,649.80	36,363.56	959,078.70
2027	263,027.33	27,986.03	696,051.37
2028	271,680.47	19,332.89	424,370.90
2029	280,618.28	10,395.08	143,752.62
2030	143,752.62	1,754.06	0.00

2009 Wastewater Revenue Note

Amount Outstanding: \$210,767.91

Payments: The loan calls for quarterly payments of \$4,158.72 for twenty years at 3% interest. The first payment was made April 1, 2010. The loan amount is \$499,000 of which 50% is a principal forgiveness grant. The loan proceeds were used for cured-in-place pipe and pipe bursting for improvements to the wastewater collection mains and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	10,428.43	6,206.45	200,339.48
2016	10,744.83	5,890.05	189,594.65
2017	11,070.81	5,564.07	178,523.84
2018	11,406.69	5,228.19	167,117.15
2019	11,752.76	4,882.12	155,364.39
2020	12,109.33	4,525.55	143,255.06
2021	12,476.72	4,158.16	130,778.34
2022	12,855.25	3,779.63	117,923.09
2023	13,245.27	3,389.61	104,677.82
2024	13,647.12	2,987.76	91,030.70
2025	14,061.16	2,573.72	76,969.54
2026	14,487.76	2,147.12	62,481.78
2027	14,927.32	1,707.56	47,554.46
2028	15,380.19	1,254.69	32,174.27
2029	15,846.82	788.06	16,327.45
2030	4,127.61	31.11	0.00

2013 Joint Powers Revenue Note

Amount Outstanding: \$1,639,000

Payments: The loan calls for quarterly payments of \$27,319.21 for twenty years at 3% interest. The first payment is due May 2015. The loan proceeds are being used for the construction of the landfill leachate collection system with related pond and the construction of cell 5 with repayment from the Joint Powers Solid Waste Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	45,419.06	36,538.57	1,593,580.94
2016	62,164.38	47,112.46	1,531,416.56
2017	64,050.40	45,226.44	1,467,366.16
2018	65,993.64	43,283.80	1,401,372.52
2019	67,995.84	41,281.00	1,333,376.68
2020	70,058.77	39,218.07	1,263,317.91
2021	72,184.30	37,092.54	1,191,133.61
2022	74,374.31	34,902.53	1,116,759.30
2023	76,630.77	32,646.07	1,040,128.53
2024	78,955.68	30,321.16	961,172.85
2025	81,351.14	27,925.70	879,821.71
2026	83,819.27	25,457.57	796,002.44
2027	86,362.29	22,914.65	709,640.15
2028	88,982.43	20,294.41	620,657.72
2029	91,682.08	17,594.76	528,975.64
2030	94,463.66	14,813.18	434,511.98
2031	97,329.60	11,947.24	337,182.38
2032	100,282.50	8,994.34	236,899.88
2033	103,324.99	5,951.85	133,574.89
2034	106,459.78	2,817.06	27,115.11
2035	27,115.11	203.36	0.00

2006 Solid Waste Note Payable

Amount Outstanding: \$62,758.56

Payments: The loan calls for semiannual payments of \$31,968.88 for seven years at 2.5% interest. The first payment was made June 1, 2008. The loan proceeds were used for construction of trench 4 in 2006 and the closure of trench 1 and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	62,758.56	1,179.20	0

2008 Solid Waste Management Note Payable

Amount Outstanding: \$16,302.65

Payments: The loan calls for semiannual payments of \$4,203.81 for seven years at 2.5% interest. The first payment was made June 1, 2010. The loan proceeds were used for acquisition of curbside recycling equipment and are paid from the Curbside Recycling fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	8050.06	357.56	8,252.59
2015	8252.59	155.03	0.00

2010 Solid Waste Note Payable - Baler

Amount Outstanding: \$160,113.98

Payments: The loan calls for semiannual payments of \$14,338.54 for ten years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill baler and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	25,215.56	3,461.52	134,898.42
2016	25,786.10	2,890.98	109,112.32
2017	26,369.56	2,307.52	82,742.76
2018	26,966.20	1,710.88	55,776.56
2019	27,576.35	1,100.73	28,200.21
2020	28,200.21	476.87	0.00

2010 Solid Waste Note Payable - Dozer

Amount Outstanding: \$89,562.23

Payments: The loan calls for semiannual payments of \$15,520.28 for seven years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill dozer and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	29,188.67	1,851.89	60,373.56
2016	29,849.12	1,191.44	30,524.44
2017	30,524.44	516.12	0.00

2012 Solid Waste Capital Lease Motor Grader

Amount Outstanding: \$188,300.52

Payments: The lease calls for annual payments of \$27,818.62 for six years with a balloon in the seventh year of \$125,000. The interest rate is 3.25%. The lease is for a 2012 Caterpillar 140M2AWD motor grader and lease payments are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	21,698.85	6,119.77	166,601.67
2016	22,404.07	5,414.55	144,197.60
2017	23,132.20	4,686.42	121,065.40
2018	121,065.40	3,934.60	0.00

2013 Tax Increment Financing District #6

Amount Outstanding: \$1,732,000

Payments: The closing on the bond was December 19, 2013 with fund delivery to be made in the second quarter of 2014. Semi-annual payments are due June 15 and December 15 annually from the tax increment generated by the district with payments first applied to interest and the balance to principal until retired. The initial interest rate is 3.5% which is adjusted each five years to the 20 year treasury rate plus 50 basis points but may not increase more that 1% per adjustment nor above 5.5%. The repayment will be from the tax increment generated within the district or advances approved by the City Council from second penny sales tax.

2015 General Obligation Bond

On November 4, 2014 the voters approved the issuance of up to \$3,100,000 of General Obligation Bonds for the purpose of acquisition and construction of Prentis Park improvements to consist of a new swimming pool to replace the existing pool, parking lot, basketball courts and related improvements. The bonds have not been issued as of the preparation of this report.

**CITY OF VERMILLION
2015 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with AFSCME Local 1052 covering the calendar year 2015 that includes a 2.5% increase to the wages of employees covered by AFSCME; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with General Drivers & Helpers Local 120 (Teamsters) covering the calendar year 2015 that includes a 2.5% increase to the wages of Police and Emergency Communications employees; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.5% on January 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2015.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$409.39; Kelsey Collier-Wise/\$237.01; Parker Erickson/\$237.01; Rich Holland/\$237; Clarene Meins/\$237.01; Holly Meins/\$237.01; Katherine Price/\$237.01; Steve Ward/\$237.01; Howard Willson/\$237.01.01. **General Government:** John Prescott/\$4,596.80; Andrew Colvin/\$2,208.00; **Ambulance:** Matthew Callahan/\$2,277.60; **Code Enforcement:** Farrel Christensen/\$2,133.60; **Communications:** Ryan Anderson/\$1,981.60; **Engineering:** Jose Dominguez/\$2,916.80; Jason Anderson/\$1,907.20; **Finance:** Mike Carlson/\$3,728.80; **Fire/Rescue:** Richard Draper/\$2,449.60 **Library:** Jane Larson/\$2,436.80 **Light and Power:** Mark Koller/\$3,145.60; **Parks and Recreation:** James Goblirsch/\$2,523.20; Aaron Baedke/\$1,611.20; Ryan Baedke/\$1,564.00; Kirk Hogen; \$2,332.80; **Police:** Matthew Betzen/\$3,154.40; Chad Passick/\$2,827.20; Crystal Brady/\$2,254.40; Luke Trowbridge/\$2,080.00; **Solid Waste:** Robert Iverson/\$ 2,376.80; **Street:** Pete Jahn/\$2,286.40; **Wastewater:** Paul Brunick/\$2,552.00; **Water:** Randy Isaacson/\$2,412.80

HOURLY WAGES:

Ambulance: Lisa Wood/\$8.00/hr, \$30.60/1st, \$17.34/2nd, \$9.00 FTO; Lisa Wood (Office Administrator)/\$10.56/hr; Merritt Groh/\$8.00/hr, \$6.00/1st, \$6.00/2nd, \$9.00/hr FTO; Michael Wildermuth/\$8.00/hr, \$37.89/1st, \$23.81/2nd, \$9.00/FTO; Valerie Hower/\$8.00/hr, \$37.14/1st, \$23.35/2nd, \$9.00/FTO, Anthony Klunder/\$8.00/hr, \$36.41/1st, \$22.89/2nd, \$9.00/FTO; Brandon Hansen/\$8.00/hr, \$36.41/1st, \$22.89/2nd, \$9.00/FTO; Mandy Reed/\$8.00/hr, \$36.41/1st,

\$22.89/2nd, \$9.00/FTO; Joe Kyte/\$8.00/hr, \$32.47/1st, \$18.40/2nd; Robin Hower/\$8.00/hr, \$31.84/1st, \$18.04/2nd; Neil Melby/\$8.00/hr, \$30.60/1st, \$17.34/2nd, \$9.00/hr FTO; Layne Stewart/\$8.00/hr, \$6.00/1st, \$6.00/2nd; Dominick Santa Maria/\$8.00/hr, \$35.70/1st, \$22.40/2nd; Alexander Sherlock/\$8.00/hr, \$6.00/1st, \$6.00/2nd; Cody Jansen/\$8.00/hr, \$30.60/1st, \$17.34/2nd; Nicole Gulley/\$8.00/hr, \$35.00/1st, \$22.00/2nd; Ryun Fischbach/\$8.00/hr, \$6.00/1st, \$6.00/2nd; Laura Wiemers/\$8.00/hr, \$30.00/1st, \$17.00/2nd, \$9.00/hr FTO; Ashley Brunick/\$8.00/hr, \$30.00/1st, \$17.00/2nd; Tenelle Choal/\$8.00/hr, \$35.00/1st, \$22.00/2nd; Luke Crance/\$8.00/hr, \$30.00/1st, \$17.00/2nd; Jordyn Larson/\$8.00/hr, \$30.00/1st, \$17.00/2nd; Jordana Neeman/\$8.00/hr, \$6.00/1st, \$6.00/2nd; Tara Rohan/\$8.00/hr, \$30.00/1st, \$17.00/2nd; Kellen Cusick/\$8.00/hr, \$6.00/1st, \$6.00/2nd; Dawn Abbott-Thompson/\$8.00/hr, \$30.00/1st, \$17.00/2nd; Alyssa Hunt/\$8.00/hr, \$6.00/1st, \$6.00/2nd; David Kyte/\$8.00/hr, \$30.00/1st, \$17.00/2nd; John Wetherington/\$8.00/hr, \$30.00/1st, \$17.00/2nd; **Code Enforcement:** Jim Balleweg/\$19.57; Eric Birkeland/\$16.67. **Custodial:** Karl Bottessini/\$14.53; Ron Maher/\$11.62; Zibeon Samudzi/\$10.75. **Electric:** Rodney Tieman/\$30.72; Monty Munkvold/\$30.72; Mike Wensel/\$30.72; Chad Christopherson/\$30.22; Todd Halverson/\$30.22; Travis Tarr/\$30.22; Austin Anderson/\$30.22; Phil Wiebelhaus/\$21.72; Mike Wensel/\$30.72; Karen Harris/\$19.18; Mark Podany /\$0.25/Meter; Doug Brunick/\$0.25/Meter. **Engineering:** Todd Nordyke/\$18.54; Travis VanBeek/\$20.05; Chris Lubbers/\$9.25. **Finance:** Michelle Eidem/\$25.26; Sherry Howe/\$24.06; Vicki Fader/\$17.18; Lisa Terwilliger/\$13.10; Janis Johnson/\$15.34. **General Government** Jennifer Olson/\$14.00; **Library:** Wendy Nilson/\$19.39; Michelle Koller/\$18.16; Misi Kayl/\$15.69; Linda Calleja/\$14.58; Michael Stark/\$11.62; Susan Heggstad/\$11.26; Beth Knedler/\$17.96; Atla Allen/\$8.50; Epiphany Knedler/\$8.50. **Parks & Recreation/Golf:** Mark Clark/\$27.90; Russell Jensen/\$18.63; Brian Nelson/\$15.29; Tyler Tregaser/\$15.29; Jessica Kennedy/\$16.35; Dennis Chandler/\$12.67; Nick Heitkamp/\$8.50; Katie Herrera/\$8.50; Alexa Mockler/\$8.50; Abby Ouellette/\$8.50; Ryan Sevening/\$9.00; Megan Olson/\$8.50; Tyler Husby/\$8.50; Michael Butler/\$8.50; Nick Jensen/\$8.50; Madily Myers/\$8.50; Ryan Hillier/\$8.50; Paul Schwaisinger/\$8.50; Kyle Ringhofer/\$8.50; Mary Berens/\$8.50; Emily Bauer/\$8.50; Tim Christopherson/\$8.75; Hannah Downing/\$8.50; Sam Craig/\$8.50; Tyler Larsen/\$8.50; Abby Leach/\$8.50; Matthew Mickley/\$8.50; Michael Mettler/\$8.50; Tate Pesicka/\$8.50; Emily Schiernbeck/\$8.50; Shawn Clark/\$20.00/Game; Shannon Fitzsimmons/\$8.50; Morgan Hower/\$8.50; Hope Knedler/\$8.50; Shayla Kiertzner/\$8.50; Kendall Kritenbrink/\$8.50; Cheyenne Mallory/\$8.50; Brandon Mockler/\$8.50; Hailey Norman/\$8.50; Heather Petrino/\$8.50; Ellysa Reinke/\$8.50; Sierra Whitman/\$8.50. **Police:** Janna Mollet/\$20.25; Ryan Hough/\$28.97; Robin Hower/\$26.01; Randy Crum/\$23.95; Ben Nelsen/\$25.99; Jonathan Warner/\$23.95; Jacy Nelsen/\$24.62; Bryan Beringer/\$22.20; Anthony Klunder/\$21.65; Chet Moser/\$19.43; Isaac Voss/\$20.61; Andrew Delgado/\$19.43; Jessica Wade/\$19.43; Jonathan Cole/\$21.13; Mark Foley/\$20.11; Joe Ostrem/\$19.43; Cindy Carrington/\$13.50. **Solid Waste:** Jennifer Holthe/\$12.33; Daniel Goeden/\$19.19; Mark Milbrodt/\$18.31; Timothy Taggart/\$20.02; Barry Braaten/\$17.14; Jim Zimmerman/\$17.95; Todd Moe/\$16.57; Dan Hanson/\$16.20; Calle Sorensen/\$15.48; Eric McPherson/\$14.80; Terry Johnson/\$10.25; Mitchell Lang/\$9.50. **Street:** Ernie Halverson/\$22.19; Bradley Swee/\$21.67; Jeffrey Mart/\$19.82; Chris Nissen/\$17.26; Duane Fulk/\$16.51; Rich Walker/\$10.00; Tyler Williamson/\$16.13; Brian Steffen/\$15.80. **Telecommunications:** David Stammer/\$20.87; Liv West/\$20.87; Marsha McKinney/\$20.87; Wendy Carroll/\$19.29; Jessica Standley/\$17.85; Derek Ronning/\$15.87; Tenelle Choal/\$15.26. **Wastewater:** Fred Balleweg/\$25.28; John Walker/\$21.75; Michael Heine/\$19.99; Cory Moore/\$18.29; Rob Pickens/\$16.90. **Water:** Tom

Kruse/\$25.91; Allen Clark/\$21.26; Wade Mount/\$21.26; Curtis Haakinson/\$20.48; Dale Husby/\$18.70; Shane Griese/\$19.12; Tyler Zimmerman/\$17.27. **Volunteer Firefighters:** Nick Ashley; Ryan Bland; Karl Brewer; Emily Brigham; Henry Bruguier; Kellen Cusick; Ray Decker; Ryun Fischbach; Nicole Gulley; Brandon Hanson; Andrew Horan; Ryan Husby; Pete Jahn; Cody Jansen; Anthoney Klunder; Brady London; Austin Martensen; Scott Martinsen; Cody Merrigan; Curtis Mincks; Mathew Moore; Ben Murra; Dylan Nelsen; Dayrl Newman; Minh Pham; Chris Puckett; Scott Roberts; Tony Rydstom; Justin Sadler; Dominick Santa Maria; Kevin Sarekhani; Calle Sorensen; Bill Sperry; Layne Stewart; Rhett Struve; Chuck Taggart; Cory Taggart; Matt Taggart; Mark Taggart; Keith Thompson; Brad Waage; Brian Waage; John Walker; Rich Walker; Matthew Wanamaker; Lisa Wood; Tyler Zimmerman. **Associate Firefighters:** Doug Brunick; Dick Brown; Mike Chaney; Gary Eidem; Bob Frank; Don Forseth; Dean Hansen; Joe Reedy; Wade Mount; Todd Halverson; Travis Schroeder; Tom Sorensen; Rick Steenholdt; Clarence Voudry; Brandon Weimers; Clyde Watts. **Planning Commission:** Matthew Fairholm/\$15.00/Meeting; Don Forseth/\$15.00/Meeting; Robert Iverson/\$15.00/Meeting; Mike Manning/\$15.00/Meeting; Ted Muenster/\$15.00/Meeting; Laura Jones/\$15.00/Meeting; Robert Oehler/\$15.00/Meeting; Debra Gruhn/\$15.00/Meeting; Douglas Tuve/\$15.00/Meeting. **Library Board:** Dan Burniston/\$15.00/Meeting; Jon Flanagan/\$15.00/Meeting; Carl Gutzman/\$15.00/Meeting; Diane Leja/\$15.00/Meeting; Fern Kaufman/\$15.00/Meeting.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 5th day of January 2015.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

By Michael D. Carlson
Michael D. Carlson, Finance Officer

