



2016 Budget

**Home of the University of South Dakota
Sister City – Ratingen, Germany**

MISSION STATEMENT

Working within a revenue base, which is acceptable to the Community, the City of Vermillion is dedicated to a service structure that promotes the health, safety, and well being of the Public. The City of Vermillion is entrusted with the responsible management and delivery of community-owned goods and services, accountability, impartiality, and the quality of communication between themselves and the Vermillion Community.

CURRENT OFFICIALS
of the
CITY OF VERMILLION, SOUTH DAKOTA

Mayor

JOHN E. (JACK) POWELL

City Council Members

HOWARD WILLSON (*President*)

KELSEY COLLIER-WISE

PARKER ERICKSON

RICH HOLLAND

CLARENE MEINS

HOLLY MEINS

KATHERINE PRICE

STEVE WARD

City Manager

JOHN PRESCOTT

Finance Officer

MIKE CARLSON

Assistant City Manager

ANDREW COLVIN

April 18, 2016

City Council Members,

City staff was pleased to present an annual budget for the 2016 fiscal year to the City Council for review, discussion, modification and adoption last August. The 2016 budget is intended to accomplish three things: (1) provide Administration with the opportunity to present recommendations for projects, community enhancements, and the level of services in 2016; (2) provide the City Council with the information needed to establish revenue levels and set cost controls over the expenditure of public funds; and (3) identify and continue discussion on items that may appear in future budgets after 2016. Beyond identifying various needs within the community, the budget process also provided the City Council with an opportunity to assess the ability of the proposed programs and level of City services necessary to address community needs.

The budget is the single most important document staff presents to the City Council every year. Although it is primarily intended for City Council policy determination, the final adopted version serves as a resource for the community to better understand the City's operating fiscal programs. The budget reflects staff's commitment to maintain necessary services, provide for Council-driven community enhancements, improve the quality of the operation of the City, and keep expenditures and taxpayer burden to a minimum.

Fiscal Outlook

Vermillion is experiencing a more active building construction season over the last two years versus some recent years. A 224,000 square foot addition to Polaris, USD arena/track/soccer and related facility construction, St. Agnes school expansion, Sanford/Dakota Hospital Foundation renovation and expansion project, and a 40-unit income based federal tax credit housing property represent some of the large construction projects in the community. A number of multi-family and even some single family home construction projects have also been permitted. While some of the large projects were completed in 2015, others are just beginning. Almost all of the larger projects are multi-year construction efforts that provide continuous construction activity for the community. An expanded retail base helps to provide for a stable level of anticipated sales tax receipts that are enhanced with construction activity. The continuing challenge for Vermillion is to develop and promote the community in a manner that creates additional public and private investment and results in an increase of population through increased employment, housing units and residents. Enhancements to Vermillion's centerpiece park, Prentis Park, which began in 2015 and will be enhanced significantly in 2016, demonstrate the City's efforts to develop the quality of life for current and future residents.

General Fund

The City of Vermillion strives to provide high quality goods and services to the citizens in the most cost effective manner possible. The General Fund contains the traditional services performed by the City, such as police and fire protection, street maintenance, library, parks and recreation, code enforcement, general government and other services. General Fund revenues in 2016 will continue to come from property taxes (\$2,190,500), the first penny of sales tax (\$1,695,000), payments from other units of government, grants, fines, interest income, and a variety of fees. The proposed 2016 General Fund budget is \$7,768,131. This is a substantial increase from the revised 2015 budget of \$6,527,566. The large increase for 2016 is mainly due to the inclusion of \$1 million in General Fund expenditures for pool construction costs.

The transfer from the Electric Fund to the General Fund is again the same in 2016 at \$803,117. This amount has remained constant since 2005. Additional amounts to balance the General Fund were not proposed for 2016 as the

Electric fund prepares to undertake construction of a new northeast substation estimated to cost over \$4 million. The transfer from the Electric Fund to the General Fund for engineering salaries was not increased over the 2015 amount.

The budget does not include any new personnel or personnel changes such as conversion of part-time employees to full-time employees. A 2.5% COLA and step increase, as appropriate, for City employees are included in the 2016 budget.

Most of the General Fund is spent on operational costs. There are a few notable projects proposed for funding from the General Fund.

- \$6,000 transfer to the Equipment Replacement Fund as the salvage value for adding a used Street Department dump truck to the fleet which would otherwise be sold.
- \$80,000 for Street Maintenance work such as asphalt patching, gravel crack sealing, and traffic paint. While the overall amount to be spent on streets will increase in 2016, the amount from the General Fund decreased as chip sealing costs were moved to Second Penny.
- \$95,000 of new library materials for the Vermillion Public Library.
- \$51,000 in contributions to support community programs including: Dakota Senior Meals, Landfill Voucher Program, Main Street Center, Vermillion Area Arts Council, Vermillion Public Transit, Vermillion Housing Authority and Vermillion Food Pantry.
- \$10,000 to help fund welcome signs for the community.
- \$31,325 of interest cost as an incentive to help fund recently completed Norbeck Street.

Municipal Utilities

Electric Fund

The City purchases the majority of the power sold to customers from Western Area Power Administration. The City's secondary power provider is Missouri River Energy Services. WAPA did not have a rate increase for 2016. MRES adopted a rate increase October 2015 for 2016. Departments included an electric rate increase in their budget submissions. Electric rates were adjusted 2.9% overall beginning with bills due in February 2016. Seasonal rates are being utilized for the fifth time in 2016 as MRES will be charging different rates for electricity during the year. The July, August and September 2016 billing rate is slightly higher than the other nine months. MRES adjustments to the spread between the seasonal rates were factored into the rate adjustment for 2016. An appropriation of \$338,000 in 2016 funding for the cost to provide service to new construction, the conversion from overhead to underground power supply to customers, and the beginning of a multi-year project to convert street lights to LED fixtures. Engineering work to design a new substation to be constructed in northeast Vermillion is a major expenditure in 2016.

Water Fund

A 2% rate increase was adopted for 2016. After several years of larger expenses such as construction of the new Shriner Street water tower, smaller projects are planned in 2016. Demolition of the Market Street water tower structure was completed in 2015. Removal of piping for the old water tower will occur in 2016.

Wastewater Fund

A 2% rate increase was adopted for this fund for 2016. Several projects are proposed for this fund in 2016. Improvements to the Prentis Lift Station and rehabilitation of the dry wells at main lift #2 are two of the large cost projects. Engineering for lift station projects and miscellaneous sewer projects round out the proposed sanitary sewer construction projects planned for 2016. The main cause of the 2015 budget revision for this fund was due to the replacement of pumps and equipment that failed at main lift #1 and #2.

Municipal Enterprise Funds

Joint Powers Landfill/Missouri Valley Recycling Center

A major fire on October 22, 2012 destroyed the landfill baler building and all of the equipment within the building and subsequently impacted the budget for 2013 and 2014. The landfill also completed installation of a leachate system and Trench V during the first quarter of 2015. These large landfill expenditures over the last couple of years combined with low recycling revenue have left the Joint Powers Fund in a difficult financial position. Rates were raised effective January 2016 but it is likely the Joint Powers Fund will deplete all reserves during 2016. A long discussed need to renovate the recycling building to enhance processing efficiency and improve work site conditions while included in the proposed budgeted, will be evaluated from a financial impact on reserves before the project would begin in 2016. Vermillion and Yankton staff are working to develop a budget plan to address future funding challenges in financing projects and operations in both communities.

Curbside Recycling

In November 2008, voters approved a curbside recycling program. The program began operations in September 2009. In 2016, the fund will be making the final debt payment on the original loan used to purchase equipment to begin the curbside recycling program in 2009. Replacement of a pickup is budgeted for 2016. City staff will be applying for a grant / loan package in 2016 to replace some of the original equipment purchased in 2009. A rate increase in the monthly fee from \$3.30 to \$3.50 effective January 1, 2016 was implemented to help build funding to offset equipment replacement costs. The monthly fee had remained the same since the program began.

Liquor Store Fund

The Liquor Store Fund is budgeted to provide a \$194,200 transfer to the General Fund in 2016. In October 2014, the City Council approved a new five-year management agreement which started in January 2015. A new 5-year lease agreement for a larger store space was also entered into at the same time. The first year of sales in the new store location have gone well. Higher sales and related expenses are proposed for 2016. As a full year in the new location was not available when the 2016 budget was adopted, a budget revision may be needed in 2016.

Bluffs Golf Course and Residential Development

The Bluffs is an asset to the community in terms of providing a recreational outlet and bringing people to the community. Before being filled, the Bluffs also provided ready housing lots for development. The City updated the golf facilities in 2011 and 2012 with the paving of the parking lot and other clubhouse improvements. The 2013 budget included the final payment on the debt service being made and the TIF district was closed. Over \$20 million in taxable value has been added to the property tax roll. Rebuilding the #12 tee box and a weather warning system are two projects which are part of the 2016 budget. A larger than anticipated cost for well maintenance created the need for a 2015 budget revision.

Special Revenue Funds

Bed, Board and Booze (BBB) Sales Tax

While 2015 receipts were relatively flat in comparison to 2014, the fund has seen modest growth in receipts over the last couple of years with new opportunities in the community to collect this sales tax. Requests to utilize the anticipated \$337,060 in 2016 for funding to be collected continue to increase. Funding is included for the Coyoteopoly/Shakespeare Festival, National Music Museum, USD Welcome Week, Vermillion Chamber of Commerce and Development Company, Ribs, Rods & Rock 'N Roll, Thursdays on the Platz, W.H. Over Museum, July 4th Celebration and Vermillion NOW! 2. In addition, the City Council set aside funding in the 2016 budget for metal banners for Cherry Street.

2nd Penny Sales Tax Fund

The Second Penny Sales Tax Fund is used solely for capital fund needs. Many of the capital items that were previously funded by the General Fund via property taxes and the first penny of sales tax have been moved to this fund. Some of the expenses are offset by grants or other funding. There are a number of notable projects included in the 2016 budget that are funded by the Second Penny Sales Tax Fund. Some of the projects include:

- * \$731,000 for Prentis Park pool construction
- * \$348,710 for debt service related to City Hall
- * \$200,000 for Vermillion River hike/bike path replacement
- * \$110,000 for Fire Department breathing apparatus (seeking 90% grant funding)
- * \$93,000 for chip sealing of city streets
- * \$75,000 to develop the park in Bliss Pointe
- * \$58,000 to replace Lions Park bathroom
- * \$55,845 for TIF 6 interim financing related to the building of public infrastructure
- * \$50,000 for Vermillion Now! 2 campaign (second of five equal payments)
- * \$46,850 for Street Department equipment
- * \$45,000 for concrete projects
- * \$40,000 to replace a section of the Fire/EMS building roof
- * \$30,000 for Airport improvements (5% City share of 2016 airport projects)
- * \$30,000 for a Parks field maintenance machine and Prentis backstop
- * \$20,000 for Engineering Department cadastral equipment
- * \$16,000 for Fire Department equipment
- * \$9,000 to replace the roof at the animal shelter
- * \$6,500 for Ambulance Department equipment
- * \$2,500 for Police Department equipment

In 2015, the City Council entered into an agreement with USD to remit sales/use tax dollars on qualifying purchases for the arena/track/soccer complex. USD's estimated total construction cost for the project is \$66 million. Upon documentation, the City will rebate eligible sales/use tax remitted to Vermillion in a total amount not to exceed \$700,000 over three years. The amount will be split equally between the first and second penny sales tax funds. The first payment took place as 2015 ended.

Business Improvement District #1 Fund

In the fourth quarter of 2013, the initial steps to establish a Business Improvement District (BID) began. The necessary steps were completed and a \$2.00 per night lodging fee began on June 1, 2014. In March 2015, after a BID Board recommendation, the Council approved increased funding to \$60,000 annually to the VCDC for visitor and tourism needs over the next two years. The Council also allocated an additional \$5,000 of 2015 receipts and \$20,000 of BID reserves to help fund a brand assessment. The March Council action created the need to revise the 2015 budget accordingly. The VCDC only receives the funding if the BID fee generates the required dollar amounts.

Special Assessment Debt Service Fund

This fund collects special assessment payments related to completed infrastructure work for which a bond has been sold to finance the project. The 2015 budget revision reflected the sale of bonds related to project costs.

TIF 5 VCDC / Erickson Addition Debt Service Fund

During 2013, the VCDC requested a TIF district as part of the funding for an office building at 1012 Princeton Street. The VCDC has since completed construction on the 32,000 square foot office building. An agreement between the City and VCDC provides that any TIF funds from this district received by the City will be remitted to

the VCDC until the debt is retired. The 2016 budget reflects the change in assessed value to generate the receipt of TIF funds and subsequent payment to the VCDC.

TIF 6 Bliss Pointe Debt Service Fund

In late April 2013, the VCDC purchased farm ground on the west side of the City that contains approximately 30 acres to be developed into housing. A TIF district was established for Phase I of the development. The infrastructure was completed in 2014. Infrastructure development costs were funded by a private placement bond sold in 2014. The bond will be repaid by TIF revenues. The 2016 budget utilizes 2nd Penny funds to cover interest costs on the bond. The TIF plan includes repayment to the City of the advanced interest expenditures and the 2014 construction contingency fund from future TIF district receipts.

Special Assessment Capital Projects Fund

Special assessment projects are financed from this fund from the sale of special assessment bonds and citizen payments. The majority of the projects that are part of this fund are related to the sidewalk improvement program. Other projects financed by this fund are requested by citizens via petitions for curb, gutter, alley and street paving.

Equipment Replacement Fund

Departments initially fund new pieces of equipment out of their budget. Each Department then contributes annual rents to the fund based on the life expectancy and anticipated replacement costs of the piece of equipment. When it is time to replace the piece of equipment, the fund should contain most of the funding for the new equipment. The fund also receives income from old pieces of equipment which are sold. Equipment purchases planned in 2016 include:

- A Police Department patrol car
- A Street Department street sweeper
- A Street Department tractor and mower
- A Street Department slide-in sander spreader
- A Street Department dump truck
- A Light and Power basket truck
- A Wastewater Department skid steer loader
- A Park and Recreation Department field maintenance machine
- A Fire Department pickup
- A Golf Course turf sprayer

The Light and Power basket truck was also listed in the 2015 Equipment Replacement Fund. Funding of the chassis for the truck was part of the 2015 budget. Funding of the basket apparatus is part of the 2016 budget.

Unemployment Insurance Fund

The City self-funds its unemployment insurance claims and has set aside approximately \$12,437. The annual interest, if not used for claims, is added to the fund balance.

Copier – Fax – Postage Fund

This fund charges all City Departments for use of the common office machines to provide funding needed for maintenance and eventual replacement of the equipment. No equipment purchases have been budgeted in 2016.

Storm Water Fee Fund

The City computes the charges for this fund and the County collects the revenue via property taxes. The money is used to build and maintain the storm water drainage system in the City. In 2016, \$60,000 is proposed to complete

studies of two storm drainage basins. Expenditures of \$15,000 are again proposed for miscellaneous system repairs. The 2015 budget was revised to \$20,000 from \$15,000 due to slightly higher repair costs.

Parks Capital Fund

The Parks Capital fund receives funding from team player fees, contributions and basketball fundraisers. The funds are used for capital projects when General fund or other sources may not be able to cover the entire cost.

Hike / Bike Path Capital Fund

The Hike/Bike Path Fund utilized a federal grant and a local match to enhance the existing trail system along in Vermillion. Unfortunately, portions of the hike/bike trail along the Vermillion River were severely damaged or are no longer safe due to floods and natural river erosion. The Second Penny Fund is budgeted to transfer \$200,000 to this fund in 2016 to help provide for rerouting of sections of the Vermillion River Hike/bike path. The exact location of the route is being developed. This funding will be combined with approximately \$80,000 of federal funding that remains for the project.

Sections of trail along Stanford and Highway 50 also qualified for federal funding. The 2015 budget revision was for the 2014 work to construct the trail along Stanford Street north of W. Cherry Street. While the work was done by a state issued contract in 2014, the City received the breakdown of federal and local funds in February 2015. The invoice for the local funds has not been received at this time.

Budget Revisions

Each year, the City Council is asked to revise the previous year's budget for revenues or expenses that are different than anticipated. The overall 2015 Second Penny Fund revenues were revised down \$26,000 to reflect the sales tax that was anticipated to be collected with the Polaris project and rebated back to the company. Second Penny expenditures are being revised up to reflect a couple of changes. When the budget for 2015 was approved, the general obligation bond for park improvements had not yet been before voters. \$347,000 expenditure was included as the City was invoiced for pool design work in 2015. Rerouting of the eastern section of the Vermillion River hike/bike was added. At the time the 2015 budget was adopted the exact route for this segment of trail and cost had not been determined. The W. Main Street mill and asphalt overlay bid was higher than anticipated which required a larger local contribution than budgeted. A plan to replace the Prentis Park ball field restrooms and maintenance building was finally realized a couple of years after initially budgeted. Overall, Second Penny expenditures were revised from \$874,311 to \$1,365,799.

The 2015 General Fund was revised to provide for an additional \$65,955 of expenditures. The Library Foundation provided \$14,250 of funding for new equipment that wasn't budgeted. The General Fund was also revised to provide for the collection of the malt beverage markup and the transfer to the Prentis Park Debt Service Fund. There were several other smaller changes, such as the pool being opened longer than budget allowed, that contributed to the overall increase. The General Fund is typically the most fluid of accounts and experiences more changes in a budget year versus other funds.

Summary

Improvements to Prentis Park, as suggested by the Master Plan, will have the biggest impact on the 2016 budget, but the exact dollar figures are not yet known. The exact cost and timing of construction of the swimming pool is the largest variable. The timing of the sale of the General Obligation bond authorized by the voters in November 2014 and the interest rate will have an impact on the budget.

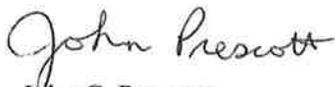
Each year the General Fund provides for the bulk of operating costs. With the expiration of several TIF districts in 2013, the last three years of General Fund budgeting have been a little easier with increased property tax revenue available. While the State would allow the property tax requested to grow by 1.5% in 2016 over 2015, the budget

includes only a 1% increase. The 2016 property tax revenue is based on 1% over last year plus property tax growth on new assessed value. A modest level of revenue and expenditures has been developed to address the many needs of the community. The General Fund has been reviewed and developed to provide service in the most cost effective manner possible. The Second Penny Fund helps the community attain needed capital items to enhance the quality of life and delivery of services. The 2016 budget continues the allocation of resources to support these improvements in the community and make permanent impacts on the community such as the construction of Prentis Park improvements, repair of the Vermillion River hike/bike trail, interest payment on the Bliss Pointe infrastructure debt service, welcome signage, and infrastructure improvements. While addressing needed operational items, the budget builds the community's infrastructure, offerings, and amenities.

Development of the budget would not be possible without Finance Officer Mike Carlson, Assistant City Manager Andy Colvin and Administrative Assistant Jen Olson. Their dedication, skill and attention to detail were vital in preparing this budget. Department Heads deserve a special thank you for their assistance in gathering the information needed to compile the budget document and in bringing forth a number of ideas to enhance the community. The City Council deserves special recognition and thanks for their time and dedication which was spent in establishing a 2016 budget which provides direction and will benefit the Vermillion community for years to come.

City of Vermillion employees look forward to working with the City Council and community to bring about a successful year for the citizens of Vermillion.

Respectfully Submitted,



John C. Prescott
City Manager

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GENERAL FUND REVENUES

GENERAL GOVERNMENT REVENUE

General Property Taxes

The current year's property taxes include tax collections on assessed real property in Vermillion. The property tax levy is currently 6.21 mills. The budget includes 1% of 1.5% increase allowed by state statute plus growth. Tax Increment Financing Districts 1 (Bluffs), 3 (Polaris) and 4 (Masaba) ended in 2013. A large part of the increase for 2014 and 2015 was reporting the revenue from the closed TIF districts.

Estimated Delinquent Taxes

An estimation of taxes that will not be collected in the budget year is shown here.

Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

Delinquent Tax Payments

Payments on prior years' unpaid property taxes are shown here.

TAXES GENERAL PROPERTY

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	31110	GENERAL PROPERTY TAX	1,792,285	2,033,514	2,140,000	2,140,000	2,114,001	2,190,500
101	31111	ESTIMATED DELINQUENT TAXES	0	0	(42,800)	(32,100)	0	(33,000)
101	31170	TAX ON MOBILE HOMES	3,945	6,311	3,900	5,000	7,085	5,000
101	31180	DELINQUENT TAX PAYMENTS	0	24,200	26,000	52,000	56,731	24,000
		TAXES GENERAL PROPERTY TOTAL	1,796,230	2,064,025	2,127,100	2,164,900	2,177,817	2,186,500

Sales Tax

A 1% municipal sales tax to help fund day-to-day City operations was approved by the voters April 8, 1980. The tax became effective July 1, 1980. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year.

SALES TAX

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	31310	SALES TAX	1,554,766	1,664,515	1,674,000	1,648,000	1,792,980	1,695,000

Penalties and Interest on Delinquent Taxes

Delinquent property tax payments include an interest penalty charge collected by Clay County and remitted to the City.

PENALTIES AND INTEREST

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	31910	PENALTIES & INTEREST ON DELIQ. TAX	4,225	6,098	4,000	10,000	13,424	4,000

Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. The City has twelve (12) on-sale liquor licenses, a City municipal package license, thirty-five (35) malt beverage licenses, and eleven (11) wine licenses. On-sale liquor and wine licenses are issued in December - \$1,500 for each liquor license and \$500 for each wine license, the City receives the entire fee. Malt Beverage licenses are issued in June for on-off sale (\$300) and off-sale (\$200), of which the City receives half of the fee. Also included are transfer fees and special one-day licenses and \$50 per video lottery machine.

Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Vermillion homeowners and businesses to provide collection. Each hauler pays an annual license fee of \$300 to the City for using City streets and alleyways.

Zoning Fees

Each person requesting a zone change is charged \$150 per request to meet publication and other related costs to the City.

Mobile Home Park

The fees for mobile home park licenses are \$150 per park or \$3 per lot, whichever is greater. There are nine licensed mobile home parks in Vermillion.

Housing Code/Rental Registration

Rental Housing Certificates are based upon the location and number of units. In 1988, mobile homes were added to the property to be inspected and the City Council implemented a graduated increase in registration rates. The registration fees were last adjusted in 2011 to \$25 per building and \$15 per dwelling unit. The units are inspected on a regular cycle.

Electrician Licenses

Electrician licenses are \$100 per year.

Plumber Licenses

Plumber licenses are \$100 per year (\$20 for journeyman).

Building Permits

Building permits are based on the value of construction. A new fee schedule was adopted in 2008 and went into effect on January 1, 2009. See section 150.33 in the revised Code of Ordinances of Vermillion for the rates.

Sign Permits

Sign permits range from \$25 to \$50 depending on the size and status of the sign. Billboard permits are \$100.

Dog Licenses

Dog licenses are \$10 per year.

Other

“Other” is a catch-all for miscellaneous items. Examples are airport use permits, noise permits, itinerant merchant permits, and tattoo artist licenses.

LICENSES AND PERMITS

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	32110	LIQUOR & BEER LICENSES	34,483	34,615	36,500	36,000	34,312	36,000
101	32111	GARBAGE HAULERS LICENSES	2,700	2,100	2,400	2,100	1,500	2,100
101	32112	ZONING FEES & VARIANCE	390	1,130	1,000	1,000	1,020	1,000
101	32113	MOBILE HOME PARK LICENSES	2,024	2,074	2,100	2,150	2,724	2,150
101	32114	RENTAL REGISTRATION	55,885	62,835	66,000	66,000	59,845	68,000
101	32115	ELECTRICIAN LICENSES	3,000	3,000	3,500	3,000	2,600	3,000
101	32116	PLUMBER LICENSES	1,130	1,190	1,500	1,200	760	1,200
101	32117	BUILDING PERMITS	28,466	26,602	25,000	74,000	88,029	30,000
101	32119	SIGN PERMITS	175	290	500	500	361	500
101	32120	DOG LICENSES	944	734	750	750	850	750
101	32190	OTHER LICENSES & PERMITS	3,635	4,254	3,500	3,500	4,075	3,500
		LICENSES AND PERMITS TOTAL	132,832	138,824	142,750	190,200	196,076	148,200

Cable TV Franchise Fee

To operate in the Vermillion community a cable company pays a yearly franchise fee amounting to 5% of gross revenue in Vermillion. Midcontinent Communications acquired the cable franchise from Mediacom during 2007.

CABLE TV FRANCHISE FEE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	32320	CATV FRANCHISE FEE	101,720	106,303	103,500	110,000	113,566	105,000

State Grants

Grants and reimbursements received from the State. The Police Department received a transportation grant.

State Surface Transportation Program

This is a Federal allotment of funds through the state for the State Transportation Improvement Program (STIP). In 2015, the state started passing these funds to the City instead of making program payments directly to projects. These funds are restricted for STIP projects.

Federal Grant through State

Grants and reimbursements received from the State for specific purposes. The Police Department received an overtime grant, the Parks Mosquito Control program received a grant, the Library received and equipment grant, and the VCDC welding program received the Community Development Block Grant (CDBG).

Federal Grant Designated

Federal grants received from the State for specific purposes.

<u>FEDERAL REVENUES</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33410	STATE GRANT	7,340	747	0	100	134	6,500
101	33412	STATE SURFACE TRANSP PROG	0	0	0	0	599,241	0
101	33420	FEDERAL GRANT THROUGH STATE	14,680	2,800	0	9,510	0	0
101	33421	FEDERAL GRANT - DESIGNATED	<u>27,945</u>	<u>939</u>	<u>0</u>	<u>7,300</u>	<u>10,440</u>	<u>30,000</u>
FEDERAL REVENUES TOTAL			49,965	4,486	0	16,910	569,815	36,500

Bank Franchise Tax

The franchise tax on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate.

Liquor Tax Reversion

Sixty-five percent of the State Treasurer's 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis.

State Highway/Bridge

By State law 54.5% of all funds collected for motor vehicle licenses in each county are earmarked for municipal and township highway and bridge construction and maintenance.

Other State Shared Revenues

Other revenues received from the State include a State share for operating expenses for the National Guard Armory/Community Center.

Amusement Licenses

The State imposes a licenses fee on all amusement machines, i.e. pinball and video games. The City receives \$12 from the State for each license issued within city limits.

<u>STATE REVENUE</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33510	BANK FRANCHISE TAX	6,153	6,791	6,800	7,110	7,114	7,200
101	33530	LIQUOR TAX REVERSION	68,315	64,117	68,000	65,000	65,935	65,000
101	33540	STATE HWY/BRIDGE	181,801	199,761	184,000	200,000	204,071	200,000
101	33590	OTHER STATE SHARED REVENUE	2,400	7,200	4,800	5,250	5,250	5,700
101	33591	AMUSEMENT LICENSES	<u>612</u>	<u>456</u>	<u>750</u>	<u>700</u>	<u>492</u>	<u>700</u>
STATE REVENUES TOTAL			259,281	278,325	264,350	278,060	282,862	278,600

County Road

This is the City's share of state road funds.

County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. Motor vehicle fees increased in 2013.

COUNTY REVENUE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	33810	COUNTY ROAD (25)%	28,335	28,335	28,400	28,400	9,469	28,400
101	33840	COUNTY MOTOR VEHICLE (5%)	60,435	66,388	61,000	66,500	63,690	66,500
		COUNTY REVENUES TOTAL	88,770	94,723	89,400	94,900	73,159	94,900

Sale of Maps and Publications

Map sales include charges for the use of the City's printer to make copies of plats and other maps.

Mobile Home Fees

The \$1 per month mobile home parking fee and inspection fees are credited here.

Bad Check Fees

The City Finance Office handles bad checks in-house. A \$40 fee is charged for returned checks and those that are not paid are turned over to the Clay County State's Attorney.

Damage to City Property

Payments from individuals damaging City property in motor vehicle accidents. The most frequent incidents are replacing street light poles and fire hydrants during the winter months when the streets are icy.

Other Goods and Services

Several sources provide revenue in this item such as jury duty reimbursement and the sale of scrap metal.

Mobile Home Inspection Fee

A fee of \$10 is charged for inspection of mobile home placement.

Accident Report Copies

Fees charged by the Police Department for providing extra copies of accident reports.

Storage Fees

The \$15 per day fee is a charge for the storage of City towed vehicles impounded for violation of snow emergency routes and other related ordinances.

Street Repairs

Paid by the plumbers to cover the cost of street cuts to connect new houses.

Airport Fuel

In 2007 the City purchased the airport fuel system, thus the revenues being reported are the gross fuel sales. A jet fuel dispensing system was added in 2013.

Tagging Fees/Weed Cutting and Snow Removal Charges

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department. In 2002, the department began charging a \$10 service fee for notification, and a \$25 service fee for the abatement of the nuisance plus any additional charges for the removal of the nuisance. In 2015, the department added an additional fee of \$20 for subsequent violations occurring within a given calendar year.

Animal Control and Shelter Fees

Charges for impounded animals are \$10 per day boarding charge and a \$25 impoundment fee.

Ambulance Charges

The following fees were established for 2016: Advanced Life Support, Emergency-\$850; Advanced Life Support 2, Emergency-\$1,000; Advanced Life Support, Non-Emergency-\$700; Basic Life Support, Emergency-\$700; Basic Life Support, Non-Emergency-\$600; Stand-by for Special Events, \$75/hr.; Additional Standby Staffing, \$25/per person/per hour; Loaded mileage Charge-\$14/per mile.

Swimming Pool Fees

Swimming pool fee revenue varies with the weather. The daily rates for the heated pool, including tax, are: family-\$7; lap swim-\$5; adult-\$5; youth (13-17)-\$4; and child (1-12)-\$4. The season rates for the heated pool, including tax, are: family-\$75 (includes adult lap swim); adult/college (18+)-\$45 (includes lap swim); youth (13-17)-\$35; and child (1-12)-\$30.

Recreation Program Fees

Recreation program fees are increased periodically to help make the programs more self-supporting.

Concessions

Rents received for use of the Prentis Park concession stands and softball field concession stand.

Swimming (United Way)

This contribution from the United Way helps fund instructors for Red Cross swimming lessons. The contribution helps to keep the swimming lessons fee at \$15.

Armory User Fees

The National Guard Armory/Community Center classroom, kitchen and auditorium can be rented to individuals and groups based on availability. Rates vary according to length of time and extent of use.

Camping Fees

Lions Park camp ground provided free camping for the first three days and after that a daily fee is charged to camp.

CHARGES FOR GOODS AND SERVICES

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	34120	SALE ON MAPS & PUBLICATIONS	793	344	1,000	1,000	749	1,000
101	34130	MOBILE HOME FEES	4,755	4,785	5,000	4,800	4,583	5,700
101	34140	RETURN CHECK FEES	3,410	2,660	3,500	3,000	3,240	3,000
101	34150	DAMAGE TO CITY PROPERTY	38,868	507	1,000	1,000	10	1,000
101	34190	OTHER GOODS & SERVICES	1,985	3,219	3,000	3,000	1,830	3,000
101	34240	MOBILE HOME INSPECTION FEE	30	30	100	100	10	100
101	34250	ACCIDENT REPORT COPIES	461	665	1,000	1,000	692	1,000
101	34270	STORAGE FEES	2,370	1,969	3,000	3,000	3,445	3,000
101	34320	STREET REPAIRS AND SERVICES	6,584	7,610	6,000	6,000	2,006	6,000
101	34390	AIRPORT FUEL	58,936	78,071	104,000	80,000	78,144	80,000
101	34419	TAGGING FEES	5,948	3,539	3,500	4,000	4,405	4,000
101	34420	WEED & SNOW REMOVAL CHARGES	8,386	12,703	5,000	12,000	10,860	12,000
101	34520	ANIMAL CONTROL & SHELTER FEES	1,140	905	1,500	1,200	940	1,200
101	34560	AMBULANCE CHARGES	286,372	340,714	330,000	360,000	373,109	370,000
101	34620	SWIMMING POOL FEES	35,098	33,772	36,000	34,000	28,874	34,000
101	34630	RECREATION PROGRAM FEES	24,970	23,806	26,000	25,000	15,451	25,000
101	34640	CONCESSION RENTAL/STAND REVENUE	1,443	408	300	300	250	300
101	34650	SWIMMING (UNITED WAY)	3,300	3,400	3,300	3,500	3,500	3,500
101	34660	ARMORY USER FEES	2,729	3,209	2,750	3,200	2,735	3,200
101	34661	CAMPING FEES	442	453	500	500	803	500
		CHARGES FOR GOODS & SERVICES TOTAL	488,020	522,769	536,450	546,600	535,636	557,500

Court Fines and Costs

Court fines revenue fluctuates from year to year according to the number of traffic violations. Dog fines are included here. The Clerk of Courts remits 35% to the State and the balance to the City.

Cash Bonds

Cash Bonds are for parking tickets paid without court action.

Small Claims Fees Reimbursement

If the defendant loses in Small Claims Court, he/she pays the court costs.

Parking Meters

In 1992, the University of South Dakota requested that parking meters be installed close to the Slagle Administrative Building to increase access for short-term parking.

FINES AND FORFEITS

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	35110	COURT FINES & COSTS	6,554	8,748	8,000	8,500	8,739	8,500
101	35120	CASH BONDS	26,615	25,745	29,000	29,000	33,409	29,000
101	35130	SMALL CLAIMS FEE REIMBURSEMENTS	26	164	150	150	93	150
101	35310	PARKING METERS	847	976	1,000	1,000	1,466	1,000
FINES & FORFEITS TOTAL			34,042	35,633	38,150	38,650	43,707	38,650

Interest Earned on Investments

Return on investment of temporary idle funds.

Rentals

Rents received for use of City airport land for farming and City-owned buildings (Old Library, tower land by the Recycling Center, tower on 4-H grounds, and City Hall space).

Contributions Private Sources

This is revenue received from contributions and donations to the city. In 2015, the Library Foundation provided funding for library equipment, Wal-Mart and Mid-American Energy provided funding to the Fire Department, and Hy-Vee provided funding for the garden/flower program.

Malt Beverage Markup

The City Council adopted an ordinance providing for a 5% markup on the wholesale price of malt beverages for all malt beverage license holders. The ordinance was adopted in February 2015 to be effective July 1, 2015. An initiated petition was received to repeal the ordinance that was defeated by the voters at a June 30 special election. Estimates are based on the last information available to the city on malt beverage purchases. The proceeds are being transferred to the Prentis Park Improvements debt service fund for repayment of the General Obligation Bond.

Work Study

The University of South Dakota provides 70% of the funding for seasonal wages paid to some college students working at the Public Library.

Insurance Refunds

The South Dakota Municipal League Worker's Compensation Fund covers the City's worker compensation costs and makes annual adjustments to the City's share of the fund.

MISCELLANEOUS REVENUES

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	36110	INTEREST EARNED ON INVESTMENTS	12,768	13,525	13,500	12,000	9,786	20,000
101	36210	RENTALS	15,082	17,612	15,100	23,575	23,709	23,575
101	36700	CONTRIBUTIONS-PRIVATE SOURCES	540	26,200	5,000	19,000	19,961	5,000
101	36800	MALT BEVERAGE MARKUP	0	0	0	58,000	63,079	116,000
101	36991	WORK STUDY	4,441	4,716	5,000	5,000	3,235	5,000
101	36992	INSURANCE REFUNDS & DIVIDENDS	3,488	3,883	3,900	4,225	4,224	4,200
MISCELLANEOUS REVENUES TOTAL			36,319	65,936	42,500	121,800	123,994	173,775

Special Assessment Interest

Interest received on special assessments for abatement of nuisances.

SPECIAL ASSESSMENT INTEREST

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	36310	SPECIAL ASSESSMENT INTEREST-2010	23	0	0	0	0	0

101	36311	SPECIAL ASSESSMENT INTEREST-2011	0	0	0	0	0	0
101	36312	SPECIAL ASSESSMENT INTEREST-2012	20	0	0	0	44	0
101	36313	SPECIAL ASSESSMENT INTEREST-2013	0	91	100	0	0	0
101	36314	SPECIAL ASSESSMENT INTEREST-2014	<u>0</u>	<u>0</u>	<u>0</u>	<u>150</u>	<u>112</u>	<u>150</u>
		SPECIAL ASSESSMENT REVENUES TOTAL	43	91	100	150	156	150

Revenue in Lieu of Taxes from Other Than Government Entities

Clay-Union REC provides payment in lieu of property taxes through a 4% gross receipts from sales within corporate limits.

Other General Revenue

Proceeds from revenue for advertising daily malt beverage licenses and other miscellaneous General Fund revenue not recorded elsewhere.

Rubble Site

Revenue collected from private contractors who unload rubble at the City rubble site.

Sale of Property

Proceeds from the sale of abandoned cars, unclaimed bicycles, surplus property, etc.

Enterprise Transfers

The City of Vermillion has traditionally made use of revenues derived from the City's Electric, Water, Wastewater and Liquor Enterprises to supplement funding for day-to-day operations.

Engineering Fees from Utility Revenues

This is annual transfer from the utility funds for the costs of engineering services.

Transfer for Capital Projects Engineering

An 8% fiscal fee charged on special assessment capital projects reimbursed to the General Fund.

Transfer in Business Improvement District Number 1

The Business Improvement District #1 ordinance provides that the city receive 2% of fees for accounting and collection.

Appropriations from Reserve

Funds not spent in previous years' budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

OTHER REVENUES AND TRANSFERS

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	36950	REVENUE IN LIEU OF TAXES	24,898	23,654	24,000	24,450	24,467	25,000
101	36990	OTHER GENERAL REVENUE	2,478	9,195	8,500	8,500	3,443	8,500
101	36993	RUBBLE SITE	0	0	100	100	0	100
101	39130	SALE OF PROPERTY	6,112	2,252	10,000	10,000	10,752	10,000
101	39111	TRANSFER IN ENTERPRISE FUNDS	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025	1,001,025
101	39112	ENGINEERING FEES UTILITIES	136,387	136,387	136,387	136,387	136,387	136,387
101	39114	TRANSFER IN CAPITAL PROJ. ENGINEERING	20,369	0	18,072	17,012	17,012	8,000
101	39116	TRANSFER IN SALES TAX-COMMUNICATIONS	27,500	0	0	0	0	0
101	39118	TRANSFER IN TIF	15,172	0	0	0	0	0
101	39119	TRANSFER IN B.I.D #1	0	797	1,430	1,430	1,119	1,430
101	39595	APPROPRIATION FROM RESERVE	<u>(120,790)</u>	<u>(155,422)</u>	<u>239,797</u>	<u>108,557</u>	<u>(996,838)</u>	<u>1,258,914</u>
		OTHER REVENUE AND TRANSFER TOTAL	1,113,151	1,017,888	1,439,311	1,307,461	197,367	2,449,356

GENERAL FUND REVENUE TOTALS

	2013	2014	2015	2015	2015	2016
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
	5,659,364	5,999,616	6,461,611	6,527,631	6,120,559	7,768,131

POLICY & ADMINISTRATION

GENERAL GOVERNMENT

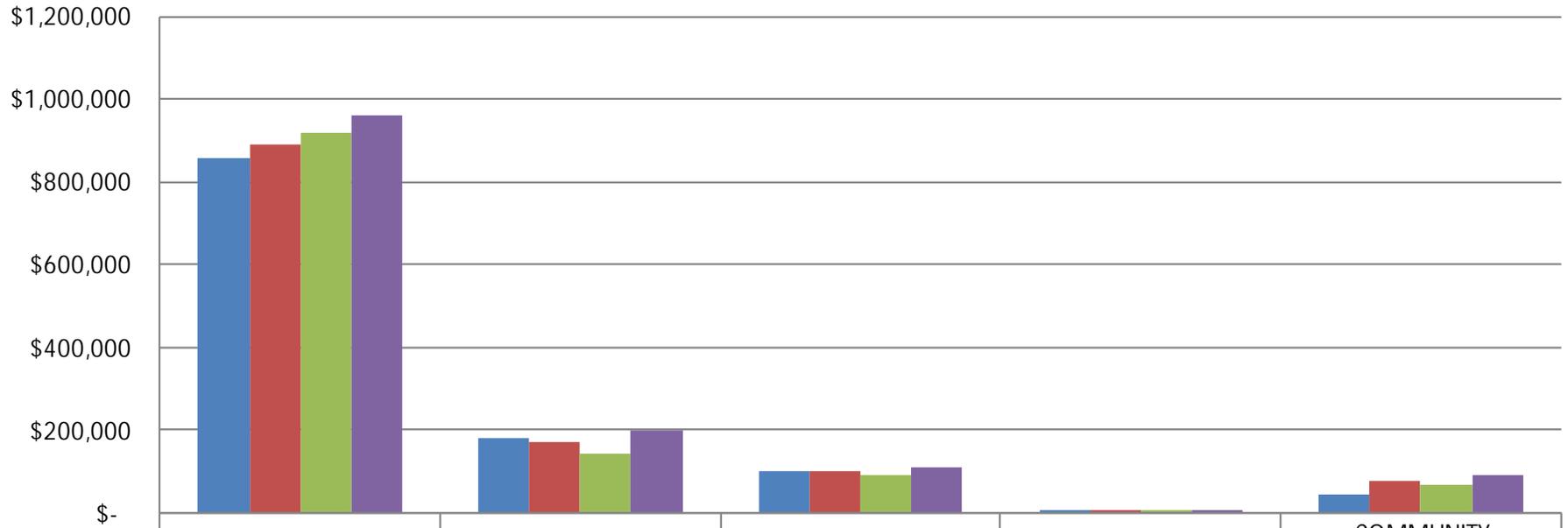
FINANCE OFFICE

ENGINEERING

CODE ENFORCEMENT

COMMUNITY SERVICES

POLICY & ADMINISTRATION



	PERSONNEL SERVICES	OPERATING EXPENSES	INSURANCE	CAPITAL OUTLAY	COMMUNITY DEVELOPMENT
■ 2013 ACTUAL	\$857,560	\$182,031	\$101,516	\$5,939	\$45,876
■ 2014 ACTUAL	\$892,012	\$170,632	\$101,568	\$8,619	\$78,360
■ 2015 ACTUAL	\$917,659	\$144,099	\$92,078	\$2,694	\$68,154
■ 2016 BUDGET	\$961,945	\$199,725	\$109,900	\$3,240	\$92,325

GENERAL GOVERNMENT

The City of Vermillion is governed under the Aldermanic/Manager form of government. The Mayor is elected at-large and two aldermen are elected from each of the four wards. Since 1966, the City has employed a City Manager who is chief administrative officer of the City and serves at the pleasure of the City Council.

It is the responsibility of the City Manager to: (1) enforce all laws and ordinances, (2) supervise the administration of City affairs, (3) make recommendations to the City Council concerning City operations, (4) advise the City Council of the financial condition of the City and future needs of the City, (5) prepare an annual budget, (6) assure compliance with contracts by those doing business with the City, (7) prepare proposed ordinances and resolutions for the Council, (8) handle human resource management, and (9) carry out all other duties prescribed by ordinances of the City Council.

The City Manager's office is the central focus for all City services and includes the City Manager, Assistant City Manager, Administrative Assistant and student intern.

The terms of office for the Mayor and Aldermen are four years. The term of office for the Mayor and four aldermen, elected in 2014, expire in July 2018. The term for the four alderman elected in 2012 expire in July 2016.

The City Manager's Office will continue to be heavily involved with coordinating City projects on behalf of the City Council and citizens, implementing council policy, assisting departments with special activities, and continued efforts to grow the City's tax base. Significant projects in 2016 will include completing the negotiation of a new cable franchise agreement, working with the Vermillion Chamber and Development Council for housing and job expansion, and construction of Prentis Park improvements.

EXPENSE HIGHLIGHTS:

- 2200 - Major items included within this line item are City Attorney fees, annual audit fee, website development, code updates, and expenses associated with major projects.
- 2611 - This line item includes office supplies needed for daily operations.

GENERAL GOVERNMENT

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41220	1100	GENERAL WAGES	194,151	200,901	212,939	212,614	210,823	218,157
101	41220	1101	OVERTIME	0	31	0	0	0	0
101	41220	1200	FICA	19,374	20,033	21,067	21,042	20,731	21,571
101	41220	1300	RETIREMENT	11,427	12,035	12,451	12,451	12,532	12,765
101	41220	1400	WORKMEN'S COMPENSATION	678	700	557	669	669	681
101	41220	1900	INSURANCE	<u>29,584</u>	<u>30,516</u>	<u>33,499</u>	<u>33,065</u>	<u>33,301</u>	<u>34,612</u>
			SUBTOTAL	255,214	264,216	280,513	279,841	278,056	287,786
COUNCIL & APPOINTED BOARDS									
101	41220	1102	SALARY MAYOR & COUNCIL	57,193	58,480	59,942	59,942	59,942	61,317
101	41220	1103	SALARY APPOINTED BOARDS	<u>2,235</u>	<u>2,790</u>	<u>2,500</u>	<u>2,500</u>	<u>1,740</u>	<u>2,500</u>
			SUBTOTAL	59,428	61,270	62,442	62,442	61,682	63,817
OPERATING EXPENSES									
101	41220	2200	PROFESSIONAL SERVICES & FEES	44,302	50,562	58,000	58,000	36,885	55,000
101	41220	2300	PUBLISHING & ADVERTISING	2,111	2,412	4,000	4,000	-2,360	3,000
101	41220	2510	MOTOR VEHICLE REPAIR & MAINT.	10	15	150	150	10	150
101	41220	2530	EQUIPMENT REPAIR & MAINTENANCE	364	0	400	400	5	400
101	41220	2611	OFFICE SUPPLIES	1,741	2,239	4,000	4,000	2,335	4,000
101	41220	2614	MOTOR VEHICLE FUEL & SUPPLIES	345	431	600	600	595	600
101	41220	2615	COPY SUPPLIES	1,500	2,012	3,500	3,500	1,107	3,500
101	41220	2616	POSTAGE	88	617	1,000	1,000	225	750
101	41220	2617	PUBLICATIONS / DUES	7,467	7,162	7,500	7,500	7,694	7,700
101	41220	2629	OTHER SUPPLIES & MATERIALS	3,005	1,534	4,000	4,000	2,579	4,000
101	41220	2650	SECOG MEMBERSHIP	11,076	11,309	11,467	11,467	11,467	11,639
101	41220	2700	TRAVEL & TRAINING	3,966	4,262	6,500	6,500	4,094	6,500
101	41220	2850	TELEPHONES	3,434	3,375	3,750	3,750	4,370	3,750
101	41220	2900	VEHICLE EQUIPMENT RENTAL	2,013	2,088	2,163	2,163	2,163	2,213
101	41220	2990	OTHER CURRENT EXPENSES	<u>1,647</u>	<u>3,551</u>	<u>5,000</u>	<u>5,000</u>	<u>4,157</u>	<u>5,000</u>
			SUBTOTAL	83,069	91,569	112,030	112,030	75,326	108,202
INSURANCE									
101	41220	2110	FIRE INSURANCE	24,250	24,933	26,500	26,500	23,142	26,500
101	41220	2120	FLEET INSURANCE	34,218	31,887	36,000	36,000	24,325	36,000
101	41220	2130	PUBLIC LIABILITY INSURANCE	26,868	27,762	27,500	27,500	25,892	27,500
101	41220	2150	BOILER INSURANCE	6,091	6,333	6,500	7,500	7,500	7,500
101	41220	2170	PUBLIC OFFICIALS	5,346	6,433	5,400	5,400	6,407	6,500
101	41220	2192	INLAND MARINE	4,743	4,220	4,900	4,900	4,812	4,900
101	41220	2910	DEDUCTIBLES	0	0	1,000	1,000	0	1,000
			SUBTOTAL	101,516	101,568	107,800	108,800	92,078	109,900
CAPITAL OUTLAY									
101	41220	3500	FURNITURE & MINOR EQUIPMENT	0	<u>2,750</u>	<u>750</u>	<u>750</u>	<u>550</u>	<u>0</u>
			SUBTOTAL	0	2,750	750	750	550	0
GENERAL GOVERNMENT TOTAL				499,227	521,373	563,535	563,863	507,692	569,705

FINANCE OFFICE

The City of Vermillion's Finance Office shall uphold or exceed the standards of accountability mandated by the State of South Dakota. The Finance Office includes six full-time personnel to handle the accounting, billing and payroll operations for the General Fund, utilities and the other various funds of the City.

The Finance Officer is responsible for maintaining custody of all official City documents, preparing the minutes of the City Council meetings, auditing all claims before being approved by the City Council, preparing financial statements for internal and external uses for all funds, preparing notices of special assessments, assuring all utility billings and accounts are current, preparing monthly billing reports and biweekly payrolls, handling the City checking accounts and investments, conducting municipal elections, preparing quarterly reports, preparing a Comprehensive Annual Financial Report and is responsible for all accounting for the City.

The Finance Office staff assists customers by receiving payments, taking utility service orders, preparing monthly utility and other miscellaneous bills, sending out termination notices, ensuring payment agreements are fulfilled, processing licenses for vendors and tradesmen, sorting and distributing the City's incoming mail, preparing the minutes of the City Council meetings, preparing checks for payment of bills, reconciling monthly reports, providing all City departments with monthly expenditure reports and preparing payroll checks and related records and reports.

OF INTEREST:

The Finance Office continues to provide a more accurate cost of utility services by allocating the following expenses: billing, collection, payroll and payment of bills for each utility. The amounts attributable to the electric, water and wastewater utilities are included in the billing section of each utility budget with the remainder included with the General Fund. The City has received awards for Excellence in Financial Reporting for the last seventeen years.

EXPENSE HIGHLIGHTS:

- 2200 - Comprehensive report, consulting with auditor, small claims fees
- 2300- Publication of City Council minutes and legal notices
- 2530- Software maintenance, hardware maintenance, offsite backup
- 2611 - For office supplies including checks, utility bills, and customer brochures
- 2700 - Staff training, State League meetings and Finance Officer's School.
- 3811- Replace server, printer, and two computers.

FINANCE OFFICE

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41420	1100	WAGES	107,491	112,569	113,338	111,357	121,069	113,544
101	41420	1101	OVERTIME	74	0	150	200	281	200
101	41420	1200	FICA	7,969	8,403	8,682	8,534	9,052	8,701
101	41420	1300	RETIREMENT	6,439	6,755	6,809	6,693	6,956	6,825
101	41420	1400	WORKMEN'S COMPENSATION	226	229	227	221	221	216
101	41420	1900	INSURANCE	11,420	12,244	15,238	14,872	12,394	15,226
SUBTOTAL			133,619	140,200	144,444	141,877	149,973	144,712	
OPERATING EXPENSES									
101	41420	2200	PROFESSIONAL SERVICES & FEES	1,227	6,202	990	5,075	5,158	3,700
101	41420	2300	PUBLISHING & ADVERTISING	15,788	20,929	16,500	19,000	10,421	20,000
101	41420	2530	EQUIPMENT REPAIR & MAINTENANCE	7,153	7,021	7,000	9,120	7,666	7,590
101	41420	2611	OFFICE SUPPLY	960	1,383	2,160	2,160	1,089	2,160
101	41420	2615	COPY SUPPLIES	146	180	200	200	175	200
101	41420	2616	POSTAGE	651	661	1,950	1,170	661	1,170
101	41420	2621	MATERIALS & MERCHANDISE	681	585	1,000	1,000	538	1,000
101	41420	2700	TRAVEL & TRAINING	674	510	2,000	1,640	283	2,000
101	41420	2850	TELEPHONE	461	602	535	535	449	535
SUBTOTAL			27,741	38,073	32,335	39,900	26,440	38,355	
CAPITAL OUTLAY									
101	41420	3811	COMPUTER EXPENDITURES	1,362	0	300	300	0	940
SUBTOTAL			1,362	0	300	300	0	940	
FINANCE OFFICE TOTAL			162,722	178,273	177,079	182,077	176,413	184,007	

ENGINEERING

This department includes a City Engineer, Utilities Manager, a GIS Technician, an Engineering Technician and one seasonal assistant.

The Engineering Department is responsible for preparing plans and specifications for public works projects, city mapping, staking and inspection of public works projects, surveying for all departments, review of plats and calculation of special assessment rolls. The City Engineer is responsible for enforcement of subdivision and zoning codes through review of plans and on-site inspections of work-in-progress. The City Engineer and Utilities Manager coordinate the activities of those departments providing public services and assist other department heads in resolving engineering problems. The demands upon this department grow as federal and state regulations increase.

OF INTEREST:

Besides the Pavement Inspection Program and the Equipment Replacement Fund, the Engineering Department also manages the City Geographical Information System (GIS). This system allows the City to collect information on a large number of items and display it on maps. We have already collected all of the water system infrastructure, water main breaks, street signs, traffic accidents since 2005, sanitary sewer infrastructure, pavement inventory and addresses. This year we will be collecting all of the items associated with the Light and Power Department. The goal is to have all of the data available to all of the City departments and to serve as an information depository for all of the City's systems.

EXPENSE HIGHLIGHTS:

2700 - Travel and training for workshops, seminars, and others engineering training sessions.

ENGINEERING

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	41960	1100	WAGES	199,035	205,653	217,950	218,994	201,323	229,440
101	41960	1101	OVERTIME	0	0	200	200	0	200
101	41960	1200	FICA	14,677	14,905	16,688	16,768	14,501	17,567
101	41960	1300	RETIREMENT	11,669	12,087	12,525	12,588	12,028	13,215
101	41960	1400	WORKMEN'S COMPENSATION	818	815	785	783	783	804
101	41960	1900	INSURANCE	25,337	28,079	29,868	29,475	27,938	29,930
			SUBTOTAL	251,536	261,539	278,016	278,808	256,573	291,156
OPERATING EXPENSES									
101	41960	2200	PROFESSIONAL SERVICES & FEES	1,366	510	500	500	1,355	500
101	41960	2300	PUBLISHING & ADVERTISING	226	666	500	1,000	1,371	500
101	41960	2510	MOTOR VEHICLE REPAIR & MAINT.	287	358	1,900	1,900	289	1,900
101	41960	2590	OTHER REPAIR & MAINTENANCE	27,694	322	1,300	1,300	643	1,300
101	41960	2611	OFFICE SUPPLIES	979	2,043	1,800	1,800	1,023	1,800
101	41960	2612	OPERATING SUPPLIES	524	1,082	1,400	1,400	1,312	1,400
101	41960	2614	MOTOR VEHICLE FUEL & SUPPLIES	3,084	3,054	3,200	3,200	2,272	3,200
101	41960	2615	COPY SUPPLIES	1,013	993	1,250	1,800	1,485	1,250
101	41960	2616	POSTAGE	670	487	1,200	1,200	520	1,000
101	41960	2700	TRAVEL & TRAINING	2,852	889	4,000	4,000	2,753	4,000
101	41960	2850	TELEPHONE	2,816	2,605	2,750	2,750	3,115	2,250
101	41960	2900	VEHICLE EQUIPMENT RENTAL	4,166	4,333	4,482	4,482	4,482	4,504
			SUBTOTAL	45,677	17,342	24,282	25,332	20,620	23,604
CAPITAL OUTLAY									
101	41960	3500	FURNITURE & MINOR EQUIPMENT	3,165	4,833	1,000	1,000	785	0
			SUBTOTAL	3,165	4,833	1,000	1,000	785	0
PLANNING & ZONING									
101	41234	2300	ADVERTISING	170	355	300	300	42	300
101	41234	2615	COPY SUPPLIES	0	0	150	150	115	150
101	41234	2616	POSTAGE	2	47	200	200	2	200
101	41234	2700	TRAVEL & TRAINING	170	80	150	150	0	150
			SUBTOTAL	342	482	800	800	159	800
ENGINEERING TOTAL				300,720	284,196	304,098	305,940	278,137	315,560

CODE COMPLIANCE

This department consists of one full-time building inspector and two full-time Code Compliance Officers, who often share duties enforcing the City's various codes. The main duties of the code compliance officers include building inspection, rental housing inspection, nuisance abatement, animal control, snow removal complaints, and lawn/weed mowing complaints. Maintenance of the animal shelter falls into this program's budget.

OF INTEREST:

The Code Compliance program attempts to take a more proactive approach in regard to the enforcement of the City's ordinances by placing public announcements in local newspapers, along with door hangers in the spring to help educate and notify Vermillion residents about ordinances.

The rental-housing inspector is responsible for the inspection of rental housing units in the City to determine compliance with city ordinance standards and safety regulations. The position also assists other Code Compliance Officers with various duties within the department.

In 2013, the Code Enforcement Department assisted the Heartland Humane Society's spay and neuter event in order to control the stray cat population in Vermillion. The HHS received a grant for the event and was also assisted by local veterinarians.

In 2014, the City Council adopted the 2012 International Building Code, International Residential Code and International Property Maintenance Code. The Code Enforcement Department is responsible for enforcing these ordinances.

EXPENSE HIGHLIGHTS:

2200 - Includes professional association membership fees and nuisance abatement costs.

2614 - Motor vehicle expenses.

2700 - Travel and Training.

CODE COMPLIANCE

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	44120	1100	WAGES	121,708	126,861	132,317	132,317	131,799	133,695
101	44120	1101	OVERTIME	0	0	500	500	0	500
101	44120	1200	FICA	9,064	9,450	10,160	10,160	9,851	10,266
101	44120	1300	RETIREMENT	7,303	7,614	7,969	7,969	7,911	8,052
101	44120	1400	WORKMEN'S COMPENSATION	1,970	1,924	1,886	1,873	1,873	1,825
101	44120	1900	INSURANCE	<u>17,718</u>	<u>18,938</u>	<u>20,053</u>	<u>19,788</u>	<u>19,941</u>	<u>20,136</u>
SUBTOTAL				157,763	164,787	172,885	172,607	171,375	174,474
OPERATING EXPENSES									
101	44120	2200	PROFESSIONAL SERVICES & FEES	9,845	8,303	5,000	5,000	7,099	5,000
101	44120	2300	PUBLISHING & ADVERTISING	540	508	1,000	1,000	778	1,000
101	44120	2510	MOTOR VEHICLE REPAIR & MAINT.	805	742	2,000	2,000	1,491	2,000
101	44120	2520	SUPPLIES REPAIR & MAINTENANCE	0	0	400	400	0	400
101	44120	2614	MOTOR VEHICLE FUEL & SUPPLIES	2,885	2,969	3,000	3,000	2,287	3,000
101	44120	2615	COPIES	458	696	400	400	368	400
101	44120	2616	POSTAGE	1,141	958	1,200	1,200	831	1,200
101	44120	2619	UNIFORMS	213	771	800	800	795	800
101	44120	2629	OTHER SUPPLIES & MATERIALS	2,415	1,954	4,400	4,400	976	4,400
101	44120	2700	TRAVEL AND TRAINING	2,204	1,361	4,000	4,000	1,092	4,000
101	44120	2850	TELEPHONE	1,862	1,967	2,500	2,500	2,276	2,500
101	44120	2860	REFUSE COLLECTION	437	445	1,150	1,150	458	1,150
101	44120	2900	VEHICLE EQUIPMENT RENTAL	<u>2,739</u>	<u>2,974</u>	<u>3,262</u>	<u>3,262</u>	<u>3,262</u>	<u>3,714</u>
SUBTOTAL				25,544	23,648	29,112	29,112	21,713	29,564
CAPITAL OUTLAY									
101	44120	3200	BUILDING & STRUCTURES	0	554	1,000	1,000	0	0
101	44120	3500	FURNITURE & MINOR EQUIPMENT	<u>1,070</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,200</u>	<u>1,500</u>
SUBTOTAL				1,070	554	2,500	2,500	1,200	1,500
CODE ENFORCEMENT TOTAL				184,377	188,989	204,497	204,219	194,288	205,538

COMMUNITY SERVICES

The City receives funding requests from several local organizations that provide a service that benefits citizens or adds to the attractiveness of Vermillion as a community to visit. The City's ability to make such contributions is determined each year based upon available resources. The following organizations and events will be funded in 2016:

Vermillion Public Transit – \$7,500

Dakota Senior Meals – \$3,500

Vermillion Area Arts Council – \$6,000

Main Street Center – \$15,000

Landfill Voucher Program – 2015 was the 15th year the City offered a voucher program to residents. The voucher provided a \$12 value, per City residence, for multiple trips, during one day at the landfill. The appropriation is used to pay the landfill for the cost of handling the material that is received through the voucher program. This program has helped in an effort to maintain the cleanliness of Vermillion. \$8,000 was included in the 2016 budget to reimburse the Joint Powers Landfill Fund for the vouchers presented by residents.

Vermillion Housing Authority - \$8,500

VCDC Reinvestment Program – Polaris completed a \$10.4 million conveyor system installation in 2014. This line item provides for the refund of the first penny of sales/use tax dollars on qualifying equipment purchases. In 2015, the City entered into a multi-year agreement to refund the first penny of sales tax on the USD arena and athletic complex construction project.

Welcome Signs – \$10,000

Food Pantry – \$2,500

COMMUNITY SERVICES

				2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	46000	5602	VERMILLION PUBLIC TRANSIT	7,500	7,500	7,500	7,500	7,500	7,500
101	46000	5606	DAKOTA SENIOR MEALS	3,500	3,500	3,500	3,500	0	3,500
101	46000	5610	VERMILLION AREA ARTS COUNCIL	5,000	5,000	6,000	6,000	5,915	6,000
101	46000	5613	THE MAIN STREET CENTER	15,000	15,000	15,000	15,000	15,000	15,000
101	46000	5616	LANDFILL VOUCHER PROGRAM	3,564	4,440	7,500	7,500	4,437	8,000
101	46000	5634	VERMILLION HOUSING AUTHORITY	8,043	8,244	8,500	8,565	8,561	8,500
101	46000	5636	VCDC JOB TRAINING PASS THRU GRANT	3,269	1,000	0	2,890	1,909	0
101	46000	5637	VCDC REINVESTMENT PROGRAM	0	33,676	26,000	0	22,332	0
101	46000	5638	ECONOMIC DEVELOPMENT SA INTER	0	0	0	0	0	31,325
101	46000	5639	ENTRANCE SIGNAGE	0	0	0	0	0	10,000
101	46000	5640	FOOD PANTRY	0	0	0	2,500	2,500	2,500
			COMMUNITY SERVICES TOTALS	45,876	78,360	74,000	53,455	68,154	92,325

POLICY & ADMINISTRATION TOTALS

2013 <u>ACTUAL</u>	2014 <u>ACTUAL</u>	2015 <u>BUDGET</u>	2015 <u>REVISED</u>	2015 <u>ACTUAL</u>	2016 <u>BUDGET</u>
1,192,922	1,251,191	1,323,209	1,309,554	1,224,684	1,367,135

SAFETY & SECURITY

POLICE ADMINISTRATION & INVESTIGATIONS

POLICE PATROL

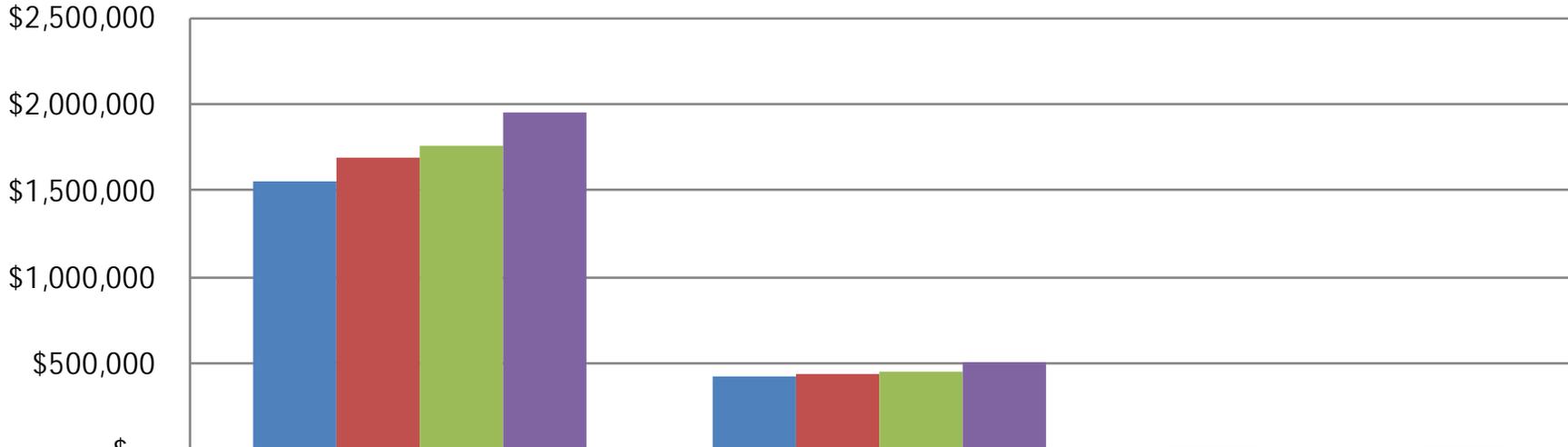
EMERGENCY COMMUNICATIONS

FIRE AND RESCUE

AMBULANCE

EMERGENCY MANAGEMENT

SAFETY & SECURITY



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY
■ 2013 ACTUAL	\$1,553,562	\$423,028	\$7,092
■ 2014 ACTUAL	\$1,683,695	\$436,222	\$-
■ 2015 ACTUAL	\$1,754,896	\$451,552	\$6,000
■ 2016 BUDGET	\$1,955,948	\$509,944	\$6,500

POLICE ADMINISTRATION AND INVESTIGATIONS

Police Administration and Investigations is composed of the Chief of Police, the Investigative Lieutenant, a Detective, a School Resource Officer, an Administrative Assistant, and a part-time Property/Evidence Manager. The Police Department's management team consists of the Chief, the Police Captain, the Investigative Lieutenant, the Patrol Lieutenant, and the Sergeants. The Police Department is a service organization and success depends on developing employees who strive to meet the idealistic core values of the department. In addition to developing professional employees, the senior management team is responsible for developing and implementing strategic planning that will allow the department to meet the community's needs in a fiscally conservative manner.

The Investigative Division is headed by a Lieutenant and investigates crimes, gathers evidence, interviews witnesses, supervises confidential informants, coordinates with state agencies to conduct drug investigations, conducts alcohol compliance checks, and prepares court cases. At times, they assist the State's Attorney, the Sheriff's Department, the South Dakota Attorney General's Office, South Dakota Division of Criminal Investigations, South Dakota Social Services and other outside agencies in follow-up investigations. This division is also responsible for overseeing the property/evidence room and takes the lead on community outreach efforts, e.g. National Night Out, Halloween Open House, Annual Bike Rodeo, and Girl's State Forensics Camp. The Lieutenant oversees the School Resource Officer position and the associated programs.

The Administrative Assistant performs clerical work including all record keeping activities for the department such as arrests, parking tickets, data entry, collecting fines, maintains towing and vehicle files, and provides other administrative duties as assigned. The Property/Evidence Manager must ensure all evidence/property the department comes into possession of while performing their duties is kept safe in accordance with accepted legal practices.

OF INTEREST:

The Investigative Division's work load continues to grow and the need for an additional Detective has become critical. The department will be seeking the addition of a new police position to fill the detective position in the 2016 budget.

EXPENSE HIGHLIGHTS:

- 2200: Includes a records management system which is also utilized by the Sheriff's Office and Emergency Communications. Other items include professional IT support, investigative software, scheduling software and traffic accident software that enables citizens to obtain copies of their accident reports via the internet.
- 2590: This line item is used to pay for building repairs and maintenance. The increase represents an effort to keep up with increasing cost to maintain the buildings heating and cooling systems.
- 2700: This line item is used in part to cover reimbursable tuition for employees of the department, and several employees have expressed an interest in taking advantage of this benefit.

POLICE ADMINISTRATION AND INVESTIGATIONS

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42110	1100	WAGES	245,420	253,467	262,536	262,536	256,720	278,329
101	42110	1101	OVERTIME	5,314	4,608	4,000	6,000	4,970	8,000
101	42110	1200	FICA	18,027	18,677	20,543	20,543	18,666	21,904
101	42110	1300	RETIREMENT	17,496	18,251	19,122	19,122	18,828	19,870
101	42110	1400	WORKMEN'S COMPENSATION	3,837	3,837	4,592	3,734	3,734	4,667
101	42110	1900	INSURANCE	<u>26,167</u>	<u>28,250</u>	<u>29,868</u>	<u>29,475</u>	<u>29,786</u>	<u>29,930</u>
SUBTOTAL				316,261	327,090	340,661	341,410	332,704	362,700
OPERATING EXPENSES									
101	42110	2180	POLICE LIABILITY INSURANCE	7,317	7,476	7,750	7,750	7,323	7,750
101	42110	2200	PROFESSIONAL SERVICES & FEES	24,715	23,362	34,065	34,065	29,487	36,065
101	42110	2300	PUBLISHING & ADVERTISING	870	2,175	2,500	2,500	1,752	2,500
101	42110	2530	EQUIPMENT REPAIR & MAINT.	2,848	2,256	3,600	3,600	2,273	4,400
101	42110	2590	OTHER REPAIR & MAINTENANCE	7,686	11,434	9,000	9,000	7,685	10,000
101	42110	2611	OFFICE SUPPLIES	3,508	3,075	4,500	4,500	4,656	4,500
101	42110	2612	OPERATING SUPPLIES	1,336	1,171	1,350	1,350	1,116	1,350
101	42110	2613	CLEANING SUPPLIES & SERVICES	3,392	2,492	3,505	3,500	3,559	3,500
101	42110	2615	COPY SUPPLIES	2,467	2,388	2,740	2,740	2,478	2,740
101	42110	2616	POSTAGE	1,665	1,866	3,500	2,500	2,039	3,000
101	42110	2617	PROFESSIONAL PUBLICATIONS	2,342	1,360	2,800	2,200	2,117	2,200
101	42110	2618	UNIFORMS	2,014	1,049	2,875	2,875	2,625	2,000
101	42110	2629	OTHER SUPPLIES & MATERIALS	2,925	5,035	5,000	5,000	3,437	5,000
101	42110	2700	TRAVEL & TRAINING	9,648	13,923	15,500	15,500	13,326	15,500
101	42110	2810	ELECTRICITY	4,959	5,122	5,400	5,400	5,185	5,400
101	42110	2840	GAS	1,263	1,847	2,000	2,000	1,253	2,000
101	42110	2850	TELEPHONES	11,039	7,845	11,500	11,500	9,026	11,000
101	42110	2900	VEHICLE EQUIPMENT RENTAL	1,467	1,517	1,567	1,567	1,567	500
101	42110	2990	OTHER CURRENT EXPENSES	<u>1,500</u>	<u>1,500</u>	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>	<u>2,500</u>
SUBTOTAL				92,961	96,893	121,652	120,047	102,404	121,905
CAPITAL OUTLAY									
101	42110	3500	FURNITURE & MINOR EQUIPMENT	<u>1,480</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,500</u>
SUBTOTAL				1,480	0	0	0	0	6,500
TRANSFERS									
101	42110	6100	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
SUBTOTAL				0	0	6,000	6,000	6,000	0
POLICE ADMINISTRATION TOTAL				410,702	423,983	468,313	467,457	441,108	491,105

POLICE PATROL

The Patrol Division provides police patrol on a twenty-four hour basis throughout the City of Vermillion. Patrol is composed of one Captain, a Patrol Lieutenant, three Police Sergeants, and eleven Patrol Officers. When staffing allows, patrol shifts are strategically scheduled to have the maximum number of officers on the street during those periods when the number of potential incidents is the greatest.

Patrol is the main element of the department, enforcing local ordinances, state and federal laws as well as traffic enforcement. In addition to the investigation of crimes and traffic enforcement, officers conduct other duties, including, but not limited to, responding to emergencies of all types, addressing disturbance and suspicious behavior calls, issuing and validating traffic warning tickets, traffic accident investigations, assistance at fire and ambulance calls, funeral escorts, investigating parking complaints, issuing parking tickets, towing of vehicles, release of impounded motor vehicles, and notification of Small Claims actions by the City. All officers are expected to conduct other forms of community outreach programs in addition to patrolling and enforcement action.

OF INTEREST:

Efforts to improve retention have had a positive effect. The average turn-over in 2014-2015 was 1.25 lost positions per year. This is a dramatic improvement from 2010-2013 between which four to five positions were lost per year.

EXPENSE HIGHLIGHTS:

- 2510: Funding used to maintain the vehicle fleet of two marked sedans, two marked SUVs, one motorcycle and three unmarked vehicles. The four marked vehicles are on a three year rotation requiring the new vehicles to be outfitted with new equipment which can include radios, lights, sirens, computer, prisoner patrician, etc. Where possible, old equipment is recycled for use in the new vehicles.
- 2612: Includes funds to purchase pistol, rifle and less lethal ammunition. Also includes Taser cartridges and training ammunition.
- 2614: Fuel and oil for department fleet.
- 2618: Uniform and equipment purchase for new officers. Uniform and equipment replacement/repair for current staff. Ballistic vest purchase and replacement for all officers (replacement every 5 years).
- 2810: Electricity cost for all traffic signals.

POLICE PATROL

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	42123	1100	WAGES	653,538	743,391	793,799	793,799	758,279	871,355
101	42123	1101	OVERTIME	94,559	96,200	96,000	96,000	85,991	96,000
101	42123	1200	FICA	57,266	61,907	68,070	68,070	62,077	74,003
101	42123	1300	RETIREMENT	61,294	67,210	71,184	71,184	66,435	77,388
101	42123	1400	WORKMEN'S COMPENSATION	15,385	15,180	14,860	14,726	14,726	15,478
101	42123	1900	INSURANCE	<u>88,359</u>	<u>104,488</u>	<u>110,078</u>	<u>108,629</u>	<u>104,923</u>	<u>117,186</u>
SUBTOTAL				970,401	1,088,376	1,153,991	1,152,408	1,092,431	1,251,410
OPERATING EXPENSES									
101	42123	2510	MOTOR VEHICLE REPAIR & MAINT.	6,794	9,307	12,000	12,000	8,630	12,000
101	42123	2612	OPERATING SUPPLIES	14,600	11,393	18,075	18,075	17,688	18,000
101	42123	2614	MOTOR VEHICLE FUEL & SUPPLIES	29,465	33,250	34,650	34,650	29,013	34,000
101	42123	2619	UNIFORMS	13,430	8,730	15,000	14,000	9,123	14,000
101	42123	2629	OTHER SUPPLIES & MATERIALS	3,137	2,843	3,000	3,000	3,093	3,000
101	42123	2810	ELECTRICITY	15,144	15,376	17,040	17,040	15,520	17,500
101	42123	2900	VEHICLE EQUIPMENT RENTAL	<u>27,006</u>	<u>27,853</u>	<u>27,878</u>	<u>27,878</u>	<u>27,878</u>	<u>27,933</u>
SUBTOTAL				109,576	108,752	127,643	126,643	110,945	126,433
CAPITAL OUTLAY									
101	42123	3500	FURNITURE & MINOR EQUIPMENT	<u>5,612</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				5,612	0	0	0	0	0
POLICE PATROL TOTAL				<u>1,085,589</u>	<u>1,197,128</u>	<u>1,281,634</u>	<u>1,279,051</u>	<u>1,203,376</u>	<u>1,377,843</u>

EMERGENCY COMMUNICATIONS

Starting in 2012, the Emergency Communications operations have been reported in a special revenue fund called the 911 Fund. This was a requirement of the South Dakota 911 Coordination Board so that all funds committed to emergency communications would remain in the fund. The City and Clay County share the operations of the emergency communications reported in the 911 Fund. Since 2012 the General Fund has reported a transfer out to the 911 Fund for the City's share of emergency communications' operations. See **911 Fund** starting on page 77.

EMERGENCY COMMUNICATIONS

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	42151	6100	TRANSFER TO 911 FUND	<u>267,837</u>	<u>254,875</u>	<u>271,305</u>	<u>271,085</u>	<u>256,057</u>	<u>278,217</u>
SUBTOTAL				<u>267,837</u>	<u>254,875</u>	<u>271,305</u>	<u>271,085</u>	<u>256,057</u>	<u>278,217</u>
EMERGENCY COMMUNICATIONS TOTAL				267,837	254,875	271,305	271,085	256,057	278,217

FIRE AND RESCUE

Vermillion Fire Department will respond to fires, accidents, rescues, medical emergencies, mutual aid calls and other threats to public safety and property from both natural and man-made disasters. As first responders to emergencies it is the Vermillion Fire Department's goal to provide prompt courteous service with the highest-level of professionalism that saves lives and minimizes property loss. Furthermore, it is the mission of our department to educate the public in fire safety through community involvement and community education. The Vermillion Volunteer Fire Department consists of a full-time Fire Chief, one part-time Fire Inspector, and forty-four volunteer firefighters to provide fire protection and emergency services to Vermillion residents, and residents within a 160 square mile area of Vermillion.

OF INTEREST:

Firefighters must continue to effectively and safely respond to emergencies. The need for adequate vehicles and equipment is a necessity to perform and carry out the mission. With the proper personnel, equipment, resources and management the department will continue to provide services to control and mitigate emergencies.

In 2016, the Department has requested the following from the second penny sales tax fund.

- \$10,000 General Fire Equipment
- \$6,000 Personal Protective Equipment
- \$110,000 Self Contained Breathing Apparatus SCBA
- \$40,000 Roof Repair at Station 1

EXPENSE HIGHLIGHTS:

- 2510 - Cost for repair and maintenance of vehicles.
- 2530 - Cost for repair, maintenance and testing of fire-fighting equipment.
- 2614 - Fuel for vehicles and equipment.
- 2700 - Travel and training for State Fire School, seminars and other training sessions
- 2990 - Provide fire prevention, education, programs and materials to the Community

FIRE AND RESCUE

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
				PERSONNEL SERVICES					
101	42290	1100	WAGES	59,686	62,368	78,488	78,488	74,106	80,717
101	42290	1200	FICA	3,953	4,075	6,004	6,004	4,901	6,175
101	42290	1300	RETIREMENT	4,775	4,990	5,114	5,114	5,115	5,243
101	42290	1400	WORKMEN'S COMPENSATION	3,704	4,289	4,109	4,725	4,725	4,018
101	42290	1900	INSURANCE	<u>7,962</u>	<u>8,777</u>	<u>9,815</u>	<u>9,686</u>	<u>9,315</u>	<u>9,794</u>
SUBTOTAL				80,080	84,499	103,530	104,017	98,162	105,947
				OPERATING EXPENSES					
101	42290	2200	PROFESSIONAL SERVICES	5,938	4,780	3,650	3,650	4,303	4,450
101	42290	2300	PUBLISHING & ADVERTISING	146	318	500	500	366	500
101	42290	2510	MOTOR VEHICLE REPAIR & MAINT.	3,209	5,912	7,000	7,000	3,935	7,000
101	42290	2530	EQUIPMENT REPAIR & MAINTENANCE	9,917	4,756	9,000	9,000	7,082	9,000
101	42290	2540	BUILDING REPAIR AND MAINTENANCE	4,701	10,210	9,350	9,350	8,985	10,000
101	42290	2590	OTHER REPAIR & MAINTENANCE	769	80	700	700	961	700
101	42290	2611	OFFICE SUPPLIES	176	2,138	900	900	1,689	900
101	42290	2612	OPERATING SUPPLIES	1,902	2,032	2,300	2,300	1,955	2,300
101	42290	2613	CLEANING SUPPLIES & SERVICES	5,565	12,444	8,400	8,400	9,738	8,500
101	42290	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,551	6,475	7,000	7,000	6,340	7,000
101	42290	2615	COPY SUPPLIES	290	147	1,080	1,080	224	750
101	42290	2616	POSTAGE	47	47	200	200	103	100
101	42290	2617	MAGAZINES	498	25	1,200	1,200	1,334	1,400
101	42290	2618	CHEMICALS	237	248	1,000	1,000	372	1,000
101	42290	2619	UNIFORMS	3,332	1,392	3,000	3,000	3,125	3,000
101	42290	2629	OTHER SUPPLIES & MATERIALS	5,345	274	2,000	2,000	1,833	2,000
101	42290	2700	TRAVEL & TRAINING	3,338	2,324	6,500	6,500	6,393	6,500
101	42290	2810	ELECTRICITY	3,455	7,300	6,800	6,800	7,708	6,800
101	42290	2820	WATER	984	1,696	1,600	1,600	2,126	1,600
101	42290	2830	SEWER	606	1,304	1,250	1,250	1,358	1,250
101	42290	2840	GAS	2,141	4,953	6,000	6,000	3,202	6,000
101	42290	2850	TELEPHONE	1,501	2,067	1,860	1,860	3,266	7,760
101	42290	2900	VEHICLE EQUIPMENT RENTAL	60,853	62,317	63,198	63,198	63,198	63,746
101	42290	2990	OTHER CURRENT - PUBLIC EDUCATION	<u>529</u>	<u>1,905</u>	<u>1,200</u>	<u>1,200</u>	<u>1,416</u>	<u>1,300</u>
SUBTOTAL				123,030	135,144	145,688	145,688	141,012	153,556
				CAPITAL OUTLAY					
101	42290	3500	FURNITURE & MINOR EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				0	0	0	0	0	0
FIRE & RESCUE TOTAL				203,110	219,643	249,218	249,705	239,174	259,503

AMBULANCE

The Vermillion Fire and EMS Department provides twenty-four hour Basic Emergency Medical Service to the residents of Vermillion and Clay County. The EMS Division employs one full-time EMS Division Chief and one part-time office assistant in addition to twenty-eight paid on-call EMS professionals. All ambulance personnel are licensed Emergency Medical Technicians certified by the State of South Dakota.

The EMS Division responded to approximately 920 calls in 2015, both emergency and non-emergency in nature. The EMS Division provides standby services for fires, athletic events and community functions that total approximately 2,500 man-hours per year.

OF INTEREST:

In 2016, there are plans to purchase a RAD-57 CO Monitor, which will allow us to monitor CO levels in patients and better treat them based on the amount of carbon monoxide in their blood. Also, we have plans to purchase our third and final IO Drill set-up for the third ambulance. This device allows us to gain quick vascular access through the bone marrow in critical patients. These items are planned for purchase using second penny funds.

EXPENSE HIGHLIGHTS:

2200 – Third party billing fee
 2530 – Medical supplies
 2616 – Mailings
 2614 – Fuel

AMBULANCE

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	44600	1100	WAGES	163,199	163,089	174,982	195,475	199,377	201,632
101	44600	1200	FICA	12,475	12,322	13,386	14,954	14,483	15,425
101	44600	1300	RETIREMENT	1,799	1,242	2,951	3,567	3,567	3,656
101	44600	1400	WORKMEN'S COMPENSATION	5,011	5,031	4,882	5,454	4,840	5,384
101	44600	1900	INSURANCE	<u>4,336</u>	<u>2,046</u>	<u>6,698</u>	<u>9,686</u>	<u>9,332</u>	<u>9,794</u>
SUBTOTAL				186,820	183,730	202,899	229,136	231,599	235,891
OPERATING EXPENSES									
101	44600	2200	PROFESSIONAL SERVICES & FEES	34,020	34,560	45,000	45,000	38,704	45,000
101	44600	2300	PUBLISHING & ADVERTISING	407	677	500	500	300	500
101	44600	2510	MOTOR VEHICLE REPAIR & MAINT.	2,523	3,813	4,000	4,000	3,032	4,000
101	44600	2530	EQUIPMENT REPAIR & MAINTENANCE	3,140	2,983	3,000	3,000	3,146	3,000
101	44600	2540	BUILDING REPAIR & MAINTENANCE	2,864	0	0	0	0	0
101	44600	2590	OTHER REPAIR & MAINTENANCE	229	2,298	500	500	463	500
101	44600	2611	OFFICE SUPPLIES	691	0	0	0	0	0
101	44600	2612	OPERATING SUPPLIES	17,181	20,060	17,400	24,000	23,597	24,000
101	44600	2613	CLEANING SUPPLIES & SERVICES	4,921	0	0	0	0	0
101	44600	2614	MOTOR VEHICLE FUEL & SUPPLIES	11,294	13,208	13,300	13,300	9,988	14,600
101	44600	2615	COPY SUPPLIES	345	0	0	0	0	0
101	44600	2616	POSTAGE	100	129	500	250	31	250
101	44600	2617	MAGAZINES	20	98	500	250	0	250
101	44600	2619	UNIFORMS	3,076	5,758	6,500	6,500	6,739	6,500
101	44600	2629	OTHER SUPPLIES & MATERIALS	2,471	4,496	4,200	4,200	3,934	4,200
101	44600	2700	TRAVEL AND TRAINING	2,659	4,774	5,250	5,250	4,524	5,250
101	44600	2810	ELECTRICITY	3,454	0	0	0	0	0
101	44600	2820	WATER	983	0	0	0	0	0
101	44600	2830	SEWER	606	0	0	0	0	0
101	44600	2840	GAS	2,141	0	0	0	0	0
101	44600	2850	TELEPHONE	<u>4,336</u>	<u>2,579</u>	<u>5,900</u>	<u>5,900</u>	<u>2,733</u>	<u>0</u>
SUBTOTAL				97,461	95,433	106,550	112,650	97,191	108,050
CAPITAL OUTLAY									
101	44600	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	0	0	0
SUBTOTAL				0	0	0	0	0	0
AMBULANCE TOTAL				284,281	279,163	309,449	341,786	328,790	343,941

EMERGENCY MANAGEMENT

The Federal Civil Defense Act of 1950 mandated a program of Civil Defense in each State, and South Dakota law requires a program of Civil Defense in each county. The City of Vermillion contributes to this program -- now called Emergency Management -- which coordinates City and County Departments in contingency preparation, response and damage review for large-scale disasters resulting from severe weather, flooding, accidents involving hazardous materials or other emergencies. Compliance with this program can result in relief funding from the Federal Emergency Management Agency (FEMA). The Emergency Management Director is located in the Public Safety Center.

OF INTEREST:

Location of sirens: 1100 Block North Plum, Main & Norbeck, Stanford & Cherry, Market & Bloomingdale

EXPENSE HIGHLIGHTS:

2200 - \$100 per month for Emergency Management Director
 2590 - This account is the general upkeep of the outdoor warning sirens
 2611 - This account is for operating supplies

EMERGENCY MANAGEMENT

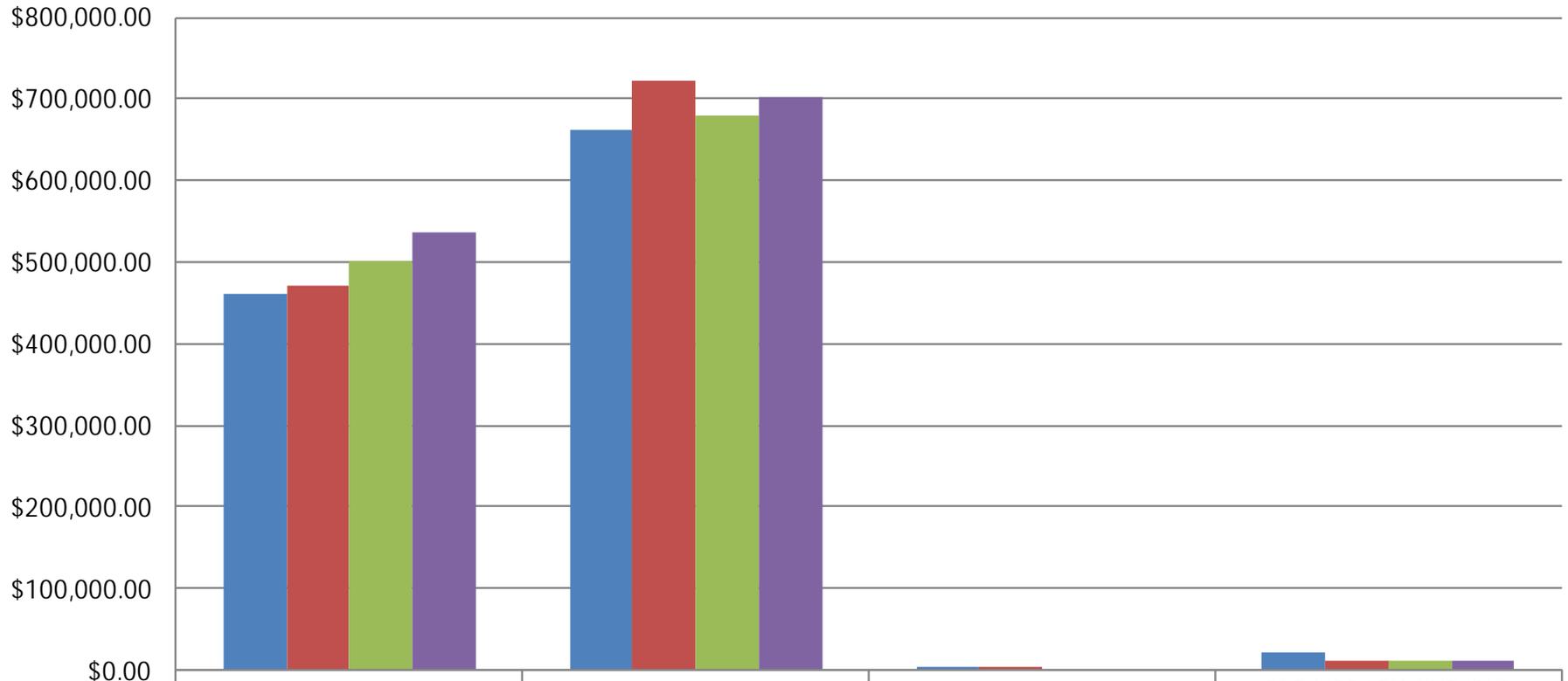
				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
101	42940	2200	PROFESSIONAL SERVICES & FEES	1,200	1,200	1,200	1,200	1,200	1,200
101	42940	2590	OTHER REPAIR & MAINTENANCE	2,387	141	1,600	500	1,010	500
101	42940	2611	OPERATING SUPPLIES	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>
EMERGENCY MANAGEMENT TOTAL				3,587	1,341	3,300	2,200	2,210	2,200

PUBLIC SAFETY & SECURITY TOTALS

2013	2014	2015	2015	2015	2016
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>REVISED</u>	<u>ACTUAL</u>	<u>BUDGET</u>
2,255,106	2,376,133	2,583,219	2,611,284	2,470,715	2,752,809

**MAINTENANCE &
TRANSPORTATION**
MUNICIPAL SERVICE CENTER
MECHANICS GARAGE
STREET DEPARTMENT
SNOW REMOVAL
SWEEPING AND MOWING
CARPENTRY
CITY HALL MAINTENANCE
OLD LIBRARY MAINTENANCE
OLD LANDFILL MAINTENANCE
AIRPORT

MAINTENANCE & TRANSPORTATION



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	OLD LIBRARY AND OLD LANDFILL MAINTENANCE
■ 2013 ACTUAL	\$462,180.00	\$661,817.00	\$2,745.00	\$20,131.00
■ 2014 ACTUAL	\$472,196.00	\$721,415.00	\$2,488.00	\$10,580.00
■ 2015 ACTUAL	\$500,291.00	\$680,143.00	\$0.00	\$11,214.00
■ 2016 BUDGET	\$535,316.00	\$703,137.00	\$0.00	\$11,000.00

MUNICIPAL SERVICE CENTER

The Municipal Service Center is located at 115 West Duke Street. The Service Center construction began July 1973 and was completed in March 1974. The building was expanded in 1998 to accommodate the growing needs of the City's maintenance departments. The addition increased the size of the Service Center by 15,000 square feet. The interior of the building was renovated in 1999. The remodeling increased efficiency as well as provided staff and customers with more modern, accessible offices.

Housed in the building are the street and light departments, vehicles and equipment for the Parks and Recreation Department, vehicle maintenance garage, sign shop, meter repair shop, and storage and facilities maintenance shop. The City's Street Superintendent and Electric Superintendent administer the budget for this program.

EXPENSE HIGHLIGHTS:

2520 – Overhead doors, wash bay repairs, HVAC repairs and any other type of repairs needed on the building.

2840 – Natural Gas to heat the building.

MUNICIPAL SERVICE CENTER

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
OPERATING EXPENSES									
101	41922	2520	SUPPLIES REPAIR & MAINTENANCE	7,042	6,655	10,000	10,000	7,495	10,000
101	41922	2612	OPERATING SUPPLIES	113	27	600	600	42	600
101	41922	2613	CLEANING SUPPLIES & SERVICES	10,406	11,980	10,540	10,540	10,654	11,600
101	41922	2810	ELECTRICITY	4,989	4,612	5,800	5,800	4,901	5,800
101	41922	2820	WATER	403	406	500	500	432	500
101	41922	2830	SEWER	474	476	500	500	501	500
101	41922	2840	GAS	3,405	4,476	4,400	4,400	2,672	4,400
101	41922	2850	TELEPHONE	345	330	300	300	334	350
101	41922	2860	REFUSE COLLECTION	<u>702</u>	<u>702</u>	<u>900</u>	<u>800</u>	<u>709</u>	<u>800</u>
			SUBTOTAL	27,879	29,664	33,540	33,440	27,740	34,550
CAPITAL OUTLAY									
101	41922	3500	FURNITURE & MINOR EQUIPMENT	<u>2,745</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	2,745	0	0	0	0	0
MUNICIPAL SERVICE CENTER TOTAL				30,624	29,664	33,540	33,440	27,740	34,550

MECHANICS GARAGE

In January 2008, the two full-time Mechanics came under the supervision of the Street Superintendent. The Mechanics provide maintenance for all city motor vehicles.

The costs of repair items are charged to the departments responsible for the vehicle. However, certain standard consumable items are purchased in this account under the line item Motor Vehicle Repair and Maintenance.

OF INTEREST:

Innovative purchase agreements between the City and vehicle manufacturers have added to the responsibilities of the Mechanics Garage. Buy-back agreements require a rigid schedule of periodic maintenance checks as well as analysis of lubricants and fluids to determine engine wear.

The Mechanics Garage has greatly benefited from the remodeling in the Municipal Service Center. Renovations increased the size of the garage, allowing for additional vehicles to be in the maintenance bays, additional space for storage and increased area for inventory and maintenance logs.

Municipal Garage Operations Data

	2009	2010	2011	2012	2013	2014	2015
Service Jobs	243	248	241	235	204	216	193
Repairs	353	376	368	294	291	257	336

EXPENSE HIGHLIGHTS:

2612 - Supplies needed for vehicle maintenance; grease, oil, wiper blades, anti-freeze, etc.

2629 - Used for the purchase of tools and small shop equipment.

MECHANICS GARAGE

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	41921	1100	WAGES	82,209	88,739	92,156	91,216	85,269	94,244
101	41921	1101	OVERTIME	0	0	300	300	0	300
101	41921	1200	FICA	6,243	6,742	7,073	7,001	6,474	7,233
101	41921	1300	RETIREMENT	4,716	4,826	4,999	4,943	4,939	5,109
101	41921	1400	WORKMEN'S COMPENSATION	1,741	1,705	1,747	1,631	1,631	1,607
101	41921	1900	INSURANCE	<u>11,505</u>	<u>11,985</u>	<u>13,368</u>	<u>13,192</u>	<u>12,650</u>	<u>13,424</u>
SUBTOTAL				106,414	113,997	119,643	118,283	110,963	121,917
OPERATING EXPENSES									
101	41921	2200	PROFESSIONAL SERVICES	70	352	400	400	140	400
101	41921	2510	MOTOR VEHICLE REPAIR & MAINT.	408	463	500	500	37	500
101	41921	2530	EQUIPMENT REPAIR & MAINTENANCE	1,047	2,315	1,800	1,800	1,792	1,200
101	41921	2612	OPERATING SUPPLIES	7,300	7,388	7,500	7,500	7,180	7,500
101	41921	2613	CLEANING SUPPLIES & SERVICES	279	218	600	600	534	600
101	41921	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,792	1,614	1,800	1,800	1,545	1,800
101	41921	2615	COPY SUPPLIES	0	0	25	25	0	25
101	41921	2616	POSTAGE	63	0	75	75	23	75
101	41921	2619	UNIFORMS	535	602	600	600	539	600
101	41921	2629	OTHER SUPPLIES & MATERIALS	1,952	1,937	2,000	2,000	1,896	2,000
101	41921	2700	TRAVEL & TRAINING	1,176	1,019	1,725	1,725	1,344	1,725
101	41921	2850	TELEPHONE	320	299	500	500	228	500
101	41921	2900	VEHICLE EQUIPMENT RENTAL	<u>1,600</u>	<u>1,660</u>	<u>1,787</u>	<u>1,787</u>	<u>1,787</u>	<u>1,827</u>
SUBTOTAL				16,542	17,867	19,312	19,312	17,045	18,752
MECHANICS GARAGE TOTAL				122,956	131,864	138,955	137,595	128,008	140,669

STREET DEPARTMENT

The Street Department consists of a Street Superintendent, four full-time operators and four part-time summer employees. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, tree removal in the public right-of-way, street crosswalk marking, alley maintenance and street clean-up after windstorms as well as many other tasks not specifically assigned to other departments.

OF INTEREST:

Three innovations have led to a more efficient street maintenance program.

Street Survey: Every two to three years all City streets are analyzed and categorized for wear to determine which street may need asphalt overlays, chip-sealing or more permanent reconstruction. A project date is then placed upon each street, if repair is required. This type of planning prevents unwelcome surprises and provides a responsible budget plan for street maintenance.

Chip-Sealing: Chip-sealing is a cost-effective way to extend the life of a street, years between expensive asphalt overlays. This process became even more attractive with a change in asphalt tack oil from RC-800 to RC-800-R. The latter oil is a rapid curing, polymerized asphalt oil that has about 30% more chip retention and less bleed-through of oil, which means a longer life for the chip seal.

Equipment Replacement Fund: The Street Department, with the largest and most expensive fleet in the City, has benefited greatly from this replacement program. Previously, a hesitation to make unplanned purchases or enter lease-purchase agreements meant that this department led the City in machine hours lost in the municipal garage.

EXPENSE HIGHLIGHTS:

2510 - Motor vehicle repairs and maintenance.

2550 - Materials needed for repair and maintenance of City streets; gravel, concrete, asphalt, crack sealant and chip sealing asphalt and rock.

2612 - Purchase of hand tools and small equipment needed for street maintenance.

2614 - Fuel.

STREET DEPARTMENT

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	43110	1100	WAGES	202,211	197,435	230,156	230,887	225,691	236,968
101	43110	1101	OVERTIME	664	1,498	1,500	1,500	1,332	1,500
101	43110	1200	FICA	15,467	14,960	16,972	17,778	17,215	18,243
101	43110	1300	RETIREMENT	11,502	11,258	13,220	12,064	12,502	12,462
101	43110	1400	WORKMEN'S COMPENSATION	8,531	7,986	7,737	7,667	7,667	7,607
101	43110	1900	INSURANCE	<u>25,841</u>	<u>25,824</u>	<u>28,592</u>	<u>26,196</u>	<u>29,900</u>	<u>28,218</u>
SUBTOTAL			264,216	258,961	298,177	296,092	294,307	304,998	
OPERATING EXPENSES									
101	43110	2200	PROFESSIONAL SERVICES	175	715	500	500	240	500
101	43110	2300	ADVERTISING	613	488	200	200	75	200
101	43110	2510	MOTOR VEHICLE REPAIR & MAINT.	21,171	16,645	13,000	13,000	20,726	18,000
101	43110	2550	STREET REPAIR & MAINTENANCE	89,611	134,092	140,000	140,000	133,659	80,000
101	43110	2590	OTHER REPAIR & MAINTENANCE	2,324	1,991	3,000	3,000	2,365	3,000
101	43110	2612	OPERATING SUPPLIES	3,242	2,975	4,000	4,000	2,777	4,000
101	43110	2614	MOTOR VEHICLE FUEL & SUPPLIES	23,299	25,169	25,000	25,000	20,389	25,000
101	43110	2615	COPY SUPPLIES	79	20	40	40	13	40
101	43110	2616	POSTAGE	14	27	20	20	6	20
101	43110	2619	UNIFORMS	2,006	2,495	2,800	2,800	2,687	2,800
101	43110	2629	OTHER SUPPLIES & MATERIALS	9,264	5,668	12,000	12,000	7,658	12,000
101	43110	2700	TRAVEL AND TRAINING	4,501	4,615	5,800	5,800	3,503	6,000
101	43110	2810	ELECTRICITY	94,462	95,296	99,000	99,000	99,205	99,000
101	43110	2850	TELEPHONE	1,338	1,087	1,100	1,100	1,102	1,100
101	43110	2900	VEHICLE EQUIPMENT RENTAL	93,547	97,064	101,121	101,121	101,121	92,310
101	43110	2990	OTHER CURRENT EXPENSES	<u>10,162</u>	<u>12,533</u>	<u>13,000</u>	<u>13,000</u>	<u>7,953</u>	<u>13,000</u>
SUBTOTAL			355,808	400,880	420,581	420,581	403,479	356,970	
TRANSFERS									
101	43110	3500	TRANSFER TO EQUIPMENT REPLACEMENT	0	0	0	0	0	6000
SUBTOTAL			0	0	0	0	0	6000	
STREET DEPARTMENT TOTAL			620,024	659,841	718,758	716,673	697,786	667,968	

SNOW REMOVAL

This program is executed by the Street Department. Current City policy provides that salt, for melting purposes, shall not be used on the street except in extremely icy conditions. The use of salt is limited due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Some salt is used in the sand stockpile to keep it from freezing.

Snow Removal Data

	2010	2011	2012	2013	2014	2015
Overtime Hours	637	368	228	148	151	488
Regular Hours	296	271	252	338	318	316
Sand (tons)	767	450	630	368	295	480
Truckloads of Snow	1,874	316	713	169	112	587

EXPENSE HIGHLIGHTS:

1100 - On-call duty hours for prompt sanding of streets, plus equipment operators borrowed from other departments.
 2530 - Purchase of grader blades, breakdowns during snow removal, repairs on sander, etc.
 2550 - Sanding the streets.
 2618 - Salt.

SNOW REMOVAL

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43125	1100	WAGES	6,417	6,292	10,000	10,000	6,169	10,000
101	43125	1101	OVERTIME	4,009	4,255	8,000	11,000	13,487	8,000
101	43125	1200	FICA	789	792	1,377	1,607	1,496	1,377
101	43125	1300	RETIREMENT	626	633	750	1,200	1,176	1,200
101	43125	1400	WORKMEN'S COMPENSATION	598	568	536	626	532	513
101	43125	1900	INSURANCE	<u>1,392</u>	<u>1,928</u>	<u>1,500</u>	<u>3,500</u>	<u>3,302</u>	<u>2,000</u>
SUBTOTAL				13,831	14,468	22,163	27,933	26,162	23,090
OPERATING EXPENSES									
101	43125	2200	PROFESSIONAL SERVICES & FEES	872	0	4,000	3,000	1,237	3,000
101	43125	2530	EQUIPMENT REPAIR & MAINTENANCE	10,682	11,042	11,000	11,000	14,157	13,000
101	43125	2550	STREET REPAIR & MAINTENANCE	15,039	4,133	6,000	6,000	2,519	6,000
101	43125	2614	MOTOR VEHICLE FUEL & SUPPLIES	8,821	10,588	12,000	12,000	8,895	12,000
101	43125	2618	CHEMICALS	4,657	7,670	8,000	8,000	7,556	8,500
101	43125	2900	VEHICLE EQUIPMENT RENTAL	<u>6,457</u>	<u>6,680</u>	<u>7,259</u>	<u>7,259</u>	<u>7,259</u>	<u>7,502</u>
SUBTOTAL				46,528	40,113	48,259	47,259	41,623	50,002
SNOW REMOVAL TOTAL				60,359	54,581	70,422	75,192	67,785	73,092

SWEEPING AND MOWING

This program is under the supervision of the Street Superintendent. It includes the cost of street sweeping and mowing of certain rights-of-way. The largest portion of this budget goes for street sweeping in the spring to clean up the sand and in the fall to clean up leaves.

In 1999, a trial sweeping program was conducted with the objective of insuring regular service throughout the City. The City was divided into four zones. Each zone is swept once per month during the sweeping season. The success of the 1999 pilot program resulted in the permanent adoption of the program for future years. Information about the program is circulated through various publications, and feedback, to date, indicates high public satisfaction with the revised program.

The current street sweeper was put into service in 2010.

EXPENSE HIGHLIGHTS:

- 2510 - Purchase of all parts and materials to keep the Street Sweeper and Right-of-way Mower running;
gutter brooms, main street broom, sweeper elevator bearings and parts, mower blades and mower deck wear bars.
2614 - Fuel.

SWEEPING AND MOWING

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43220	1100	WAGES	42,486	43,730	44,236	43,839	44,718	45,154
101	43220	1101	OVERTIME	260	0	350	350	99	350
101	43220	1200	FICA	3,243	3,344	3,411	3,380	3,427	3,481
101	43220	1300	RETIREMENT	1,983	2,025	2,114	2,090	2,074	2,169
101	43220	1400	WORKMEN'S COMPENSATION	1,583	1,548	1,329	1,475	1,475	1,297
101	43220	1900	INSURANCE	<u>5,759</u>	<u>6,021</u>	<u>6,684</u>	<u>6,596</u>	<u>6,250</u>	<u>6,712</u>
SUBTOTAL				55,314	56,668	58,124	57,730	58,043	59,163
OPERATING EXPENSES									
101	43220	2510	MOTOR VEHICLE REPAIR & MAINT.	12,664	14,423	14,000	14,000	13,439	14,000
101	43220	2614	MOTOR VEHICLE FUEL & SUPPLIES	7,940	8,487	9,300	9,300	5,792	9,300
101	43220	2619	UNIFORMS	316	282	300	300	350	300
101	43220	2900	VEHICLE EQUIPMENT RENTAL	<u>28,046</u>	<u>29,048</u>	<u>29,805</u>	<u>29,805</u>	<u>29,805</u>	<u>31,298</u>
SUBTOTAL				48,966	52,240	53,405	53,405	49,386	54,898
SWEEPING & MOWING TOTAL				104,280	108,908	111,529	111,135	107,429	114,061

CARPENTRY

The City previously employed a half-time Carpenter under the immediate supervision of the Street Superintendent. The position also functioned as a half-time maintenance operator for the Street Department. The position provided maintenance assistance to City facilities in need of minor repair.

Due to changes in the needs of the City, a half-time carpenter was no longer necessary. In addition, several employees in the Street Department are able to perform minor carpentry work. Beginning in 2015 this line item was changed to reflect hours worked performing carpentry. If an employee works a number of hours doing carpentry work, those hours are charged to this line item. This is also necessary to ensure worker's compensation coverage.

EXPENSE HIGHLIGHTS:

2590 - Repair and maintenance items of City facilities (Doors, locks, etc.).

CARPENTRY

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	43130	1100	WAGES	16,088	22,653	18,322	18,322	7,570	18,865
101	43130	1200	FICA	1,230	1,132	1,402	1,402	573	1,443
101	43130	1300	RETIREMENT	965	888	1,099	1,099	376	1,132
101	43130	1400	WORKMEN'S COMPENSATION	1,404	1,390	1,204	1,194	1,194	1,185
101	43130	1900	INSURANCE	<u>2,718</u>	<u>2,039</u>	<u>3,342</u>	<u>3,298</u>	<u>1,103</u>	<u>3,523</u>
SUBTOTAL				22,405	28,102	25,369	25,315	10,816	26,148
OPERATING EXPENSES									
101	43130	2590	OTHER REPAIR & MAINTENANCE	1,804	2,431	2,500	2,500	2,124	2,500
101	43130	2612	OPERATING SUPPLIES	1,677	2,080	2,500	2,500	2,660	2,500
101	43130	2619	UNIFORMS	<u>291</u>	<u>305</u>	<u>0</u>	<u>300</u>	<u>280</u>	<u>0</u>
SUBTOTAL				3,772	4,816	5,000	5,300	5,064	5,000
CARPENTRY TOTAL				26,177	32,918	30,369	30,615	15,880	31,148

CITY HALL MAINTENANCE

The City Hall maintenance account includes the expenses for operation of the City Hall building located at 25 Center Street. The building contains the offices of the City Manager, City Engineer, Utilities Engineer, Finance Officer, Code Enforcement, Parks Director; it also houses the equipment for the Auxiliary Fire Department. The conveniences, all utilities, building maintenance/repairs and cleaning supplies for these departments within City Hall are charged to this account. Maintenance for department facilities that are not located within City Hall is charged directly to those departments and appears in their budgets. The Vermillion Housing Authority is also located in City Hall. The City does not charge rent for the use of the space; however, the Housing Authority is responsible for telephone and internet access. Since 2011, the SD Attorney General's Office has utilized office floor space for the 24/7 program. The state pays rent for the use of the space, which includes two cubicles and general office equipment.

EXPENSE HIGHLIGHTS:

2520- Preventative building maintenance agreements, rug cleaning, alarm system, repairs.
 2613 - Cleaning supplies and custodial services.

CITY HALL MAINTENANCE

				2013	2014	2015	2013	2014	2015
				ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
OPERATING EXPENSES									
101	41923	2520	SUPPLIES REPAIR & MAINTENANCE	20,818	12,834	18,000	18,000	13,302	18,000
101	41923	2613	CLEANING SUPPLIES & SERVICES	30,137	31,549	33,000	33,000	31,609	34,000
101	41923	2629	OTHER SUPPLIES & SERVICES	2,297	1,538	2,500	2,500	820	2,500
101	41923	2810	ELECTRICITY	13,371	13,799	13,500	14,000	14,752	14,250
101	41923	2820	WATER	1,885	1,441	3,100	2,000	1,931	2,100
101	41923	2830	SEWER	1,549	1,577	1,800	1,700	1,618	1,800
101	41923	2840	GAS	5,805	7,098	6,500	7,000	5,009	7,200
101	41923	2860	REFUSE COLLECTION	702	702	800	800	702	800
SUBTOTAL				76,564	70,538	79,200	79,000	69,743	80,650
CITY HALL MAINTENANCE TOTAL				76,564	70,538	79,200	79,000	69,743	80,650

OLD LIBRARY MAINTENANCE

The City of Vermillion owns the old Carnegie Library building located at 12 Church Street. The City has entered into a long-term lease with a tenant using the building for office space. This agreement obligates the City to provide for maintenance and repairs in the building. In 1999, repairs were made to the building's roof and the exterior of the building was tuck-pointed in late 2000. In 2003, the exterior was painted. In 2004, the interior was painted and plaster was repaired. In 2007, a sanitary sewer line in the basement was replaced. In 2010, the heating and air conditioning systems were upgraded utilizing Energy Efficiency and Conservation Block Grant (EECBG) funds. The City provided matching funds for the upgrade. Recently the City also re-shingled the roof and completed some drywall repairs inside the old library.

OF INTEREST:

In 2014, the City's insurance carrier performed an inspection of the building. During the inspection they discovered evidence of the basement walls 'bulging-in'. The City hired a structural engineer to perform an inspection of the basement walls to determine their integrity. The engineer's report concludes by saying that the basement walls are in satisfactory condition and that no structural damage is visible. No projects are planned in 2016.

OLD LIBRARY MAINTENANCE

				2013	2014	2015	2015	2015	2016
				ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET
101	45510	2540	BLDG REPAIR & MAINTENANCE	<u>10,874</u>	<u>5,000</u>	<u>0</u>	<u>1,900</u>	<u>1,860</u>	<u>0</u>
			OLD LIBRARY MAINTENANCE TOTAL	10,874	5,000	0	1,900	1,860	0

OLD LANDFILL MAINTENANCE

The City is required by the Department of Environment and Natural Resources to conduct tests on the old city landfill.

EXPENSE HIGHLIGHTS:

2200 – Groundwater monitoring and investigation.

OLD LANDFILL MAINTENANCE

				2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
101	43240	2200	LANDFILL PROFESSIONAL SERVICES	<u>9,257</u>	<u>8,894</u>	<u>12,000</u>	<u>11,000</u>	<u>9,354</u>	<u>11,000</u>
			OLD LANDFILL MAINTENANCE TOTAL	9,257	8,894	12,000	11,000	9,354	11,000

AIRPORT

Mr. Davidson established Harold Davidson Field in 1950 as a sod runway. In 1957, the City purchased the airport, which included 142 acres of land. In 1958, the runway was paved with asphalt. During the 1970's, the airport saw several improvements. These included the development of the master plan, as well as the construction of the new runway. Along with the extension improvements were done to the lighting system and other safety features.

In recent years several projects have been completed to improve condition of the airport. For example, the City now operates the automatic fueling system, the hangar taxiways were surfaced, the pilot controlled lighting was upgraded, snow removal equipment was purchased and a storage shed was constructed.

The 2012 improvements have been completed and included the extension of the parallel taxiway and the installation of a new jet fuel system. In 2014, the City utilized funds from this budget to pay for an update to the airport's layout plan and also to perform an environmental assessment for any future land acquisition. These items are estimated to cost approximately \$95,000. In 2016, the process for funding for the airport capital projects fund comes from federal, state and city sources.

EXPENSE HIGHLIGHTS:

- 2200 - Contractual fees for airport management were transferred from general airport wages.
- 2612 - Hangar and terminal repair supplies.
- 2624 - Fuel for Resale.

AIRPORT

			2014	2015	2016	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
OPERATING EXPENSES									
101	43500	2160	AIRPORT INSURANCE	2,431	2,431	2,800	2,800	2,336	2,800
101	43500	2200	PROFESSIONAL SERVICES & FEES	10,108	10,025	12,500	12,500	10,025	12,500
101	43500	2590	OTHER REPAIR & MAINTENANCE	13,701	3,777	5,000	5,000	4,447	15,000
101	43500	2612	OPERATING SUPPLIES	1,036	1,685	1,500	1,500	963	1,500
101	43500	2613	CLEANING SUPPLIES & SERVICES	380	572	500	500	300	500
101	43500	2624	FUEL FOR RESALE	51,011	79,546	87,500	61,800	41,883	61,800
101	43500	2810	ELECTRICITY	5,171	5,343	6,000	6,000	4,150	6,000
101	43500	2820	WATER	214	198	250	250	215	250
101	43500	2850	TELEPHONE	1,095	1,096	1,100	1,100	1,107	1,100
101	43500	2860	REFUSE COLLECTION	351	351	500	500	351	500
101	43500	2900	VEHICLE EQUIPMENT RENTAL	<u>260</u>	<u>273</u>	<u>286</u>	<u>286</u>	<u>286</u>	<u>365</u>
			SUBTOTAL	85,758	105,297	117,936	92,236	66,063	102,315
CAPITAL OUTLAY									
101	43500	3200	BUILDING & STRUCTURE	<u>0</u>	<u>2,488</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	0	2,488	0	0	0	0
AIRPORT TOTAL				<u>85,758</u>	<u>107,785</u>	<u>117,936</u>	<u>92,236</u>	<u>66,063</u>	<u>102,315</u>

MAINTENANCE & TRANSPORTATION TOTALS

2013	2014	2015	2015	2015	2016
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
1,146,873	1,206,679	1,312,709	1,288,786	1,191,648	1,255,453

**HUMAN DEVELOPMENT &
LEISURE**

PUBLIC LIBRARY

PARKS

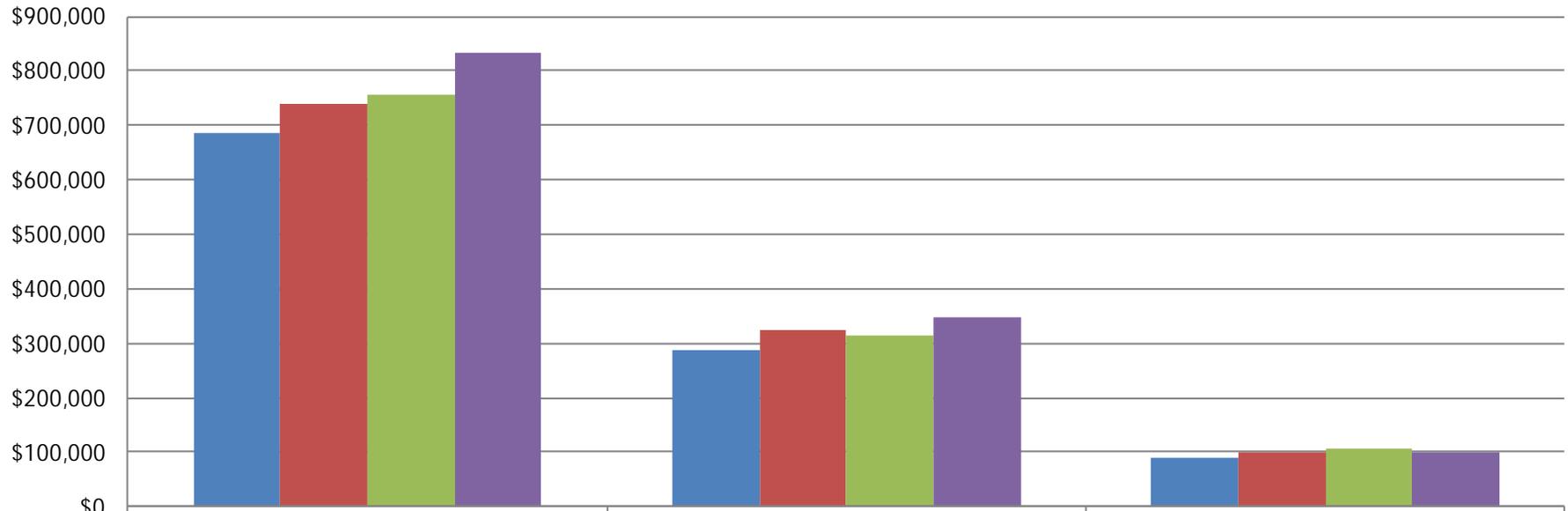
RECREATION

PRENTIS PARK SWIMMING POOL

NATIONAL GUARD ARMORY

MOSQUITO CONTROL

HUMAN DEVELOPMENT & LEISURE



	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY
2013 ACTUAL	\$687,094	\$288,578	\$88,791
2014 ACTUAL	\$740,636	\$325,598	\$99,379
2015 ACTUAL	\$754,721	\$314,436	\$106,355
2016 BUDGET	\$832,334	\$346,400	\$98,000

PUBLIC LIBRARY

The Edith B. Siegrist Vermillion Public Library serves the community of Vermillion and Clay County. Its purpose is to maintain a current collection of print and non-print materials. The public library provides a variety of items for check-out including books, magazines, newspapers, audiobooks, DVD's, and large-print materials as well as access to eBooks, eAudiobooks, eMagazines, and IndieFlix movie streaming. Patrons are provided access to interlibrary loan services through World Share. Databases such as Pro Quest, So Dak Live, South Dakota Grant Directory, Reference USA, ERIC Index, Ancestry Library, Info-Trac, Learning Express, Lexis-Nexis and Value Line are available with the cooperation of the South Dakota State Library. Internet access is provided through fourteen in-house computers as well as a facility-wide wireless service.

The library staff includes a full-time director, three full-time and four part-time employees and temporary work-study help. The mission of the public library is to satisfy patrons' educational, informational and recreational pursuits. It makes space available on a continuing basis for exhibits, group meetings and programs of interest to the community. The library is open seven days per week excluding the three summer months when it is open six days a week.

Our service base and demands for service, especially for youth of all ages, has expanded. The average monthly circulation is 9,000 items per month.

EXPENSE HIGHLIGHTS:

3400 - Library Materials, including eBooks and eAudiobooks.

<u>PUBLIC LIBRARY</u>			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
101	45500	1100	WAGES	260,993	273,700	280,166	278,587	274,269	285,989
101	45500	1200	FICA	18,655	18,890	21,433	21,312	20,149	21,878
101	45500	1300	RETIREMENT	14,866	14,980	15,542	15,287	15,577	15,719
101	45500	1400	WORKMEN'S COMPENSATION	600	563	560	546	546	543
101	45500	1900	INSURANCE	<u>47,182</u>	<u>49,427</u>	<u>53,527</u>	<u>52,822</u>	<u>52,428</u>	<u>56,806</u>
			SUBTOTAL	342,296	357,560	371,228	368,554	362,969	380,935
OPERATING EXPENSES									
101	45500	2300	PUBLISHING & ADVERTISING	2,275	2,190	2,700	2,700	3,653	2,800
101	45500	2540	BUILDING REPAIR & MAINTENANCE	9,716	19,090	13,500	13,500	24,662	13,500
101	45500	2590	OTHER REPAIR & MAINTENANCE	23,867	24,219	26,900	20,000	15,364	20,000
101	45500	2612	OPERATING SUPPLIES & MATERIALS	13,061	13,439	14,000	14,000	13,676	14,000
101	45500	2613	CLEANING SUPPLIES & SERVICES	20,898	21,457	22,400	22,400	21,067	25,000
101	45500	2615	COPY SUPPLIES	660	661	800	800	798	800
101	45500	2616	POSTAGE	1,673	1,113	2,000	2,000	1,360	2,000
101	45500	2629	OTHER SUPPLIES & MATERIALS	3,659	3,600	4,400	4,400	3,614	4,400
101	45500	2700	TRAVEL & TRAINING	3,495	6,182	3,600	3,600	1,595	3,600
101	45500	2810	ELECTRICITY	19,597	20,312	18,100	18,100	22,305	18,100
101	45500	2820	WATER	1,636	1,102	1,300	1,300	1,475	1,300
101	45500	2830	SEWER	1,635	1,659	1,675	1,675	1,698	1,675
101	45500	2840	GAS	6,140	5,965	6,000	6,000	4,261	6,000
101	45500	2850	TELEPHONE	861	855	900	900	852	900
101	45500	2851	DEDICATED TELEPHONE LINE	252	252	260	260	264	260
101	45500	2860	REFUSE COLLECTION	<u>468</u>	<u>468</u>	<u>600</u>	<u>600</u>	<u>468</u>	<u>600</u>
			SUBTOTAL	109,893	122,564	119,135	112,235	117,112	114,935
CAPITAL OUTLAY									
101	45500	3400	BOOKS	86,798	81,644	93,000	93,000	84,669	95,000
101	45500	3500	FOUNDATION FURNITURE & EQUIPMENT	0	15,500	0	14,250	14,220	0
101	45500	3900	OTHER CAPITAL EXPENSES	<u>1,993</u>	<u>2,235</u>	<u>3,000</u>	<u>4,500</u>	<u>4,266</u>	<u>3,000</u>
			SUBTOTAL	88,791	99,379	96,000	111,750	103,155	98,000
PUBLIC LIBRARY TOTAL				540,980	579,503	586,363	592,539	583,236	593,870

PARKS

A full-time Parks and Recreation Director, a Parks and Recreation Supervisor, two full-time Parks Maintenance Technicians, and supplemental seasonal staff administer the Parks program. All costs for the maintenance and operation of all park facilities except the swimming pool are budgeted here.

OF INTEREST:

The Parks program currently maintains 135 acres of land, including most City rights-of-way that may need foliage trimmed from trees or shrubs. The Parks program has a commitment to recreational structures and buildings and maintains an ongoing capital improvement list for all parks and recreation facilities. Major 2013 improvements included lighting and sidewalks around ice rink/skate Park at Barstow Park funded by a donation from Wellmark and second penny sales tax.

City staff developed a Prentis Park master plan and funding option for the City Council, it was approved in January of 2014. In the November 2014 general election, voters approved a \$3.2 million bond to finance the plan. Work is currently underway to complete this project.

EXPENSE HIGHLIGHTS:

2614 - Increased fuel prices.
2629 - Lawn supplies, lumber and paint.

PARKS AND FORESTRY

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
			PERSONNEL SERVICES						
101	45220	1100	WAGES	144,052	153,159	162,117	164,132	155,709	169,315
101	45220	1200	FICA	10,342	10,933	12,402	12,556	11,031	12,953
101	45220	1300	RETIREMENT	7,280	8,255	8,518	8,522	8,523	8,800
101	45220	1400	WORKMEN'S COMPENSATION	3,378	3,295	3,194	3,161	3,161	3,183
101	45220	1900	INSURANCE	<u>18,509</u>	<u>21,431</u>	<u>23,184</u>	<u>22,879</u>	<u>22,638</u>	<u>23,218</u>
			SUBTOTAL	183,561	197,073	209,415	211,250	201,062	217,469
			OPERATING EXPENSES						
101	45220	2200	PROFESSIONAL SERVICES & FEES	247	138	800	500	0	500
101	45220	2300	PUBLISHING & ADVERTISING	117	173	200	200	114	200
101	45220	2510	MOTOR VEHICLE REPAIR & MAINT.	566	635	1,500	1,500	1,741	1,500
101	45220	2530	EQUIPMENT REPAIR & MAINTENANCE	5,225	4,653	7,500	7,500	10,435	7,000
101	45220	2591	TURF CARE SUPPLIES & MAIN	-	-	-	0	0	6,000
101	45220	2612	OPERATING SUPPLIES	244	394	650	650	744	500
101	45220	2614	MOTOR VEHICLE FUEL & SUPPLIES	10,208	8,871	8,750	8,750	6,581	8,750
101	45220	2619	UNIFORMS	0	370	500	500	272	500
101	45220	2629	OTHER SUPPLIES & MATERIALS	13,966	13,000	18,000	18,000	18,366	12,000
101	45220	2700	TRAVEL & TRAINING	342	674	1,000	1,200	482	1,000
101	45220	2810	ELECTRICITY	12,353	11,605	14,178	14,178	12,330	14,200
101	45220	2820	WATER	4,009	1,647	4,510	2,500	1,665	3,500
101	45220	2830	SEWER	1,748	1,767	1,845	1,845	1,701	1,900
101	45220	2840	GAS	1,280	1,236	1,545	1,545	597	1,600
101	45220	2850	TELEPHONE	974	1,579	1,000	1,000	2,262	1,100
101	45220	2860	REFUSE COLLECTION	2,880	3,204	3,500	3,500	2,989	3,500
101	45220	2900	VEHICLE EQUIPMENT RENTAL	17,012	17,657	19,494	19,494	19,494	20,758
101	45220	2990	OTHER CURRENT EXPENSES	218	301	250	250	426	250
101	45220	2992	FLOWERS	2,777	2,741	2,700	2,700	3,254	3,000
101	45220	2993	TREE REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,000</u>
			SUBTOTAL	74,166	70,645	87,922	85,812	83,453	90,758
			PARKS TOTAL	257,727	267,718	297,337	297,062	284,515	308,227

RECREATION

The City Recreation program, consisting of a Parks and Recreation Supervisor, a full-time Recreation Specialist, and numerous seasonal employees to coach, officiate, and supervise events, provides a spectrum of activities to Vermillion area residents year-round. The department provides recreational and leisure activities to the citizens of Vermillion. Last year nearly 18,000 participants registered for Parks and Recreation programs.

Specialists in a particular field of recreation direct the majority of the recreation programs provided to the community. In addition, the Recreation Department also contracts with various individuals to conduct numerous arts & leisure programs. Available programming, past and present, include men's and women's adult league basketball, adult coed volleyball, coed slo-pitch softball, aerobics, tennis, dance classes, baton, preschool programming, playground arts program, little league baseball, flag football, wrestling, gymnastics (3 sessions), track, Red Cross swim lessons, water aerobics, lap swim, walking for fitness, girls softball, youth basketball leagues, Dakota Dome youth baseball tournament, roller skating, ice skating, cross country skiing, youth soccer, after school sports program, as well as hosting the local Aquafina Pitch, Hit, and Run competition.

The success of programming led the Recreation program to implement an on-line registration software system in 2014. This system allows users to register for classes or programs on their schedule instead of having to attend the registration days at the Armory.

EXPENSE HIGHLIGHTS:

- 2300 - Seasonal advertising, color photo cover on summer activity guides and public notices.
2629 - Supplies for recreation programs, which includes materials for ball field resurfacing.

<u>RECREATION</u>				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45122	1100	WAGES	83,190	101,161	116,609	117,581	103,053	122,609
101	45122	1200	FICA	6,344	7,690	8,921	8,995	7,796	9,380
101	45122	1300	RETIREMENT	2,377	4,196	4,306	4,365	4,365	4,537
101	45122	1400	WORKMEN'S COMPENSATION	946	851	816	808	808	821
101	45122	1900	INSURANCE	<u>6,416</u>	<u>12,601</u>	<u>13,368</u>	<u>13,192</u>	<u>13,270</u>	<u>13,424</u>
SUBTOTAL				99,273	126,499	144,020	144,941	129,292	150,771
CURRENT EXPENSES									
101	45122	2200	PROFESSIONAL SERVICES & FEES	1,132	14,960	2,000	2,000	1,909	2,000
101	45122	2300	PUBLISHING & ADVERTISING	2,275	3,134	3,500	3,500	1,523	3,500
101	45122	2611	OFFICE SUPPLIES	270	577	500	500	713	500
101	45122	2612	WELLNESS OPERATING SUPPLIES	0	0	2,500	2,500	1,970	2,500
101	45122	2615	COPY SUPPLIES	125	264	400	400	195	400
101	45122	2616	POSTAGE	152	65	400	300	99	300
101	45122	2619	UNIFORMS	0	407	500	500	295	500
101	45122	2629	OTHER SUPPLIES & MATERIALS	8,187	16,516	11,700	11,700	10,838	4,000
101	45122	2634	ATHLETIC FIELD MAINTENANCE	0	0	0	0	0	4,000
101	45122	2635	RECREATION CLASS/SUPPLIES	0	0	0	0	0	4,000
101	45122	2700	TRAVEL AND TRAINING	1,173	620	2,500	3,000	2,129	2,000
101	45122	2900	VEHICLE EQUIPMENT RENTAL	<u>1,381</u>	<u>1,429</u>	<u>1,584</u>	<u>1,584</u>	<u>1,584</u>	<u>2,007</u>
SUBTOTAL				14,695	37,972	25,584	25,984	21,255	25,707
RECREATION TOTAL				113,968	164,471	169,604	170,925	150,547	176,478

PRENTIS PARK SWIMMING POOL

The current swimming pool, a Prentis Park feature since 1965, opens on or around the third Saturday in May of each year.

OF INTEREST:

In 2007, repairs were made to the wading pool deck, an ADA pool lift was purchased for handicapped accessibility, and a new motor and pump for the pool's operating system was purchased. In 2008, two ADA ladders were added in addition to joint repair and painting. In 2009, the water slide was painted. In 2010, an additional vacuum was purchased to help with trouble spots that the robot vacuum cannot take care of and new fixtures were installed in the bathrooms.

In 2013 new lights were installed in the bath house restrooms, additional lounge chairs were purchased, and the AED battery was replaced.

In 2015, the Prentis Park pool was operational; however limited improvements or updates were made in anticipation to the new pool project in conjunction of the Prentis Park master plan. The current pool will be operational in 2016 from May through July. Construction on the new pool will begin in May.

EXPENSE HIGHLIGHTS:

2618 - Chemicals for pool
 2810 - Increased electricity and water costs
 2840 - Increased natural gas costs

SWIMMING POOL

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45124	1100	WAGES	50,376	49,017	49,599	58,690	51,177	62,638
101	45124	1101	RED CROSS SWIMMING INSTRUCTORS	0	0	4,000	4,000	0	4,000
101	45124	1200	FICA	3,854	3,750	4,100	4,796	3,915	5,098
101	45124	1400	WORKMEN'S COMPENSATION	<u>1,147</u>	<u>1,264</u>	<u>1,173</u>	<u>1,184</u>	<u>1,184</u>	<u>1,398</u>
SUBTOTAL				55,377	54,031	58,872	68,670	56,276	73,134
CURRENT EXPENSES									
101	45124	2200	PROFESSIONAL SERVICES & FEES	300	378	700	700	300	700
101	45124	2540	BUILDING REPAIR & MAINTENANCE	4,410	1,882	5,000	5,000	2,414	5,000
101	45124	2590	OTHER REPAIR & MAINTENANCE	1,938	321	2,500	2,500	5,814	2,500
101	45124	2611	OFFICE SUPPLIES	10	97	500	500	66	500
101	45124	2612	OPERATING SUPPLIES	379	585	600	600	481	600
101	45124	2613	CLEANING SUPPLIES & MATERIALS	2,872	16	2,000	2,000	988	2,000
101	45124	2618	CHEMICALS	15,296	13,467	15,500	15,500	15,837	16,000
101	45124	2619	UNIFORMS	873	810	950	950	1,515	1,000
101	45124	2629	OTHER SUPPLIES & MATERIALS	1,818	384	2,500	2,500	1,709	2,500
101	45124	2810	ELECTRICITY	4,838	4,682	5,150	5,100	4,776	5,200
101	45124	2820	WATER	5,217	5,639	6,600	6,600	6,032	7,000
101	45124	2830	SEWER	1,978	1,356	2,150	2,150	1,141	2,200
101	45124	2840	GAS	4,310	6,454	4,400	4,600	2,947	4,700
101	45124	2850	TELEPHONE	397	394	450	450	397	450
101	45124	2990	OTHER CURRENT EXPENSES	<u>662</u>	<u>1,165</u>	<u>1,100</u>	<u>1,100</u>	<u>1,474</u>	<u>1,100</u>
SUBTOTAL				45,298	37,630	50,100	50,250	45,891	51,450
SWIMMING POOL TOTAL				100,675	91,661	108,972	118,920	102,167	124,584

NATIONAL GUARD ARMORY COMMUNITY CENTER

The National Guard Armory Community Center opened June 1, 1989. A share of the construction cost of the Armory was provided by the extra-penny sales tax. The National Guard and the City share the cost of operation and maintenance. The National Guard uses the building for assembly, training and instruction and storage. The Recreation Department of the City is housed in the Armory and has exclusive right to grant permission for use of the Armory as long as the event does not conflict with the National Guard usage.

OF INTEREST:

The Community Center provides a site for a dozen City recreational programs as well as several Vermillion School programs and civic programs. The City currently maintains a five-year agreement with the federal government for the care of the facility. Because of this agreement, the City encumbers a contractual expense for professional services and fees. The City has made investments to improve the building, including roof repairs and lighting.

2013 improvements included the Armory's boiler system replacement; overhead and interior doors refurbished, and wall repairs. Funding was also allocated for safety equipment such as padding underneath the basketball hoops and around the volleyball standards.

In April 2014, all floors were professionally stripped and refinished. In spring 2015, the interior gym and classroom were professionally repainted, in addition the replacement of safety padding around door frames and edges. In the mechanical room, a chemical filtration will be added to improve efficiency of the boiler and increase the life span of the heating system.

EXPENSE HIGHLIGHTS:

- 2200 - Mechanical service contract and other maintenance.
- 2540 - Building repairs.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2810 - Electricity costs

NATIONAL GUARD ARMORY COMMUNITY CENTER

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45610	1100	WAGES	596	661	2,250	2,550	683	2,601
101	45610	1200	FICA	46	51	172	195	52	198
101	45610	1400	WORKMEN'S COMPENSATION	<u>59</u>	<u>66</u>	<u>62</u>	<u>62</u>	<u>62</u>	<u>69</u>
SUBTOTAL				701	778	2,484	2,807	797	2,868
CURRENT EXPENSES									
101	45610	2200	PROFESSIONAL SERVICES	3,403	780	5,900	3,000	1,819	3,000
101	45610	2300	PUBLISHING & ADVERTISING	1,789	1,838	1,789	1,800	1,890	1,800
101	45610	2540	BUILDING REPAIR & MAINTENANCE	4,447	9,782	11,000	11,000	11,716	8,000
101	45610	2611	OFFICE SUPPLIES	0	4	200	200	161	250
101	45610	2613	CLEANING SUPPLIES	11,772	12,050	14,200	14,200	12,147	14,200
101	45610	2629	OTHER SUPPLIES & MATERIALS	360	585	1,000	900	759	900
101	45610	2810	ELECTRICITY	7,875	7,739	9,100	8,000	7,594	8,500
101	45610	2820	WATER	1,083	812	1,370	1,000	1,004	1,300
101	45610	2830	SEWER	1,060	965	1,190	1,190	1,039	1,300
101	45610	2840	GAS	7,516	7,741	9,500	9,000	3,484	9,000
101	45610	2850	TELEPHONE	1,187	842	1,300	1,300	694	1,300
101	45610	2860	REFUSE COLLECTION	<u>1,121</u>	<u>1,359</u>	<u>1,500</u>	<u>1,500</u>	<u>1,494</u>	<u>1,500</u>
SUBTOTAL				41,613	44,497	58,049	53,090	43,801	51,050
NATIONAL GUARD ARMORY COMMUNITY CENTER TOTAL				<u>42,314</u>	<u>45,275</u>	<u>60,533</u>	<u>55,897</u>	<u>44,598</u>	<u>53,918</u>

MOSQUITO CONTROL

This fund was established in 2003 in an effort to address concerns about the West Nile virus. Since 2002, the South Dakota Department of Health has documented the virus in birds, mosquitoes and humans. Along with the state health department, the City of Vermillion is taking steps to help protect the public through a West Nile virus control program. The purpose of the City of Vermillion's West Nile virus control program is to implement an integrated, risk-based response plan designed to promote a safe and livable community, educate and involve Vermillion as well as other governmental agencies and residents in a year-round effort to control mosquito breeding as well as minimize environmental and health impacts associated with the West Nile virus.

The City will continue its program to control mosquito activity in the community. This program comprises the monitoring and management of mosquito larva as well as the monitoring and management of adult mosquito populations. In 2011, a fogger and additional traps were purchased to control the adult mosquito population. In 2015, a storage building was purchased by the Mosquito Control program to store equipment and application agents during the off season period. Since 2013, the Mosquito Control officer has held a yearly informational session in May detailing equipment and chemicals used to combat mosquitoes.

EXPENSE HIGHLIGHTS:

2629 - Supplies and materials associated with mosquito surveillance and mosquito control product application.
3600 - Mosquito monitoring equipment

MOSQUITO CONTROL

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
101	45240	1100	WAGES	5,310	4,185	6,480	6,480	3,843	6,480
101	45240	1200	FICA	406	320	496	496	294	496
101	45240	1400	WORKMEN'S COMPENSATION	170	190	189	188	188	181
SUBTOTAL				5,886	4,695	7,165	7,164	4,325	7,157
CURRENT EXPENSES									
101	45240	2629	OTHER SUPPLIES & MATERIALS	<u>2,913</u>	<u>12,290</u>	<u>12,500</u>	<u>12,500</u>	<u>2,924</u>	<u>12,500</u>
SUBTOTAL				2,913	12,290	12,500	12,500	2,924	12,500
CAPITAL OUTLAY									
101	45240	3600	MACHINERY & AUTO EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>3,200</u>	<u>0</u>
SUBTOTAL				0	0	0	5,000	3,200	0
MOSQUITO CONTROL TOTAL				<u>8,799</u>	<u>16,985</u>	<u>19,665</u>	<u>24,664</u>	<u>10,449</u>	<u>19,657</u>

HUMAN DEVELOPMENT AND LEISURE TOTALS

2013	2014	2015	2015	2015	2016
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>1,064,463</u>	<u>1,165,613</u>	<u>1,242,474</u>	<u>1,260,007</u>	<u>1,175,512</u>	<u>1,276,734</u>

TRANSFERS

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
101	47000	6100	TRANSFER TO DEBT SERVICE	0	0	0	58,000	58,000	116,000
101	47000	6101	TRANSFER TO POOL CONSTRUCTION	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>
TOTAL				0	0	0	58,000	58,000	1,116,000

GENERAL FUND TOTALS

2013	2014	2015	2015	2015	2016
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>5,659,364</u>	<u>5,999,616</u>	<u>6,461,611</u>	<u>6,527,631</u>	<u>6,120,559</u>	<u>7,768,131</u>

UTILITY FUNDS

ELECTRIC FUND REVENUES

PURCHASE OF POWER

ELECTRIC DISTRIBUTION

WATER FUND REVENUES

WATER TREATMENT

WATER DISTRIBUTION

WASTEWATER FUND REVENUES

WASTEWATER COLLECTION

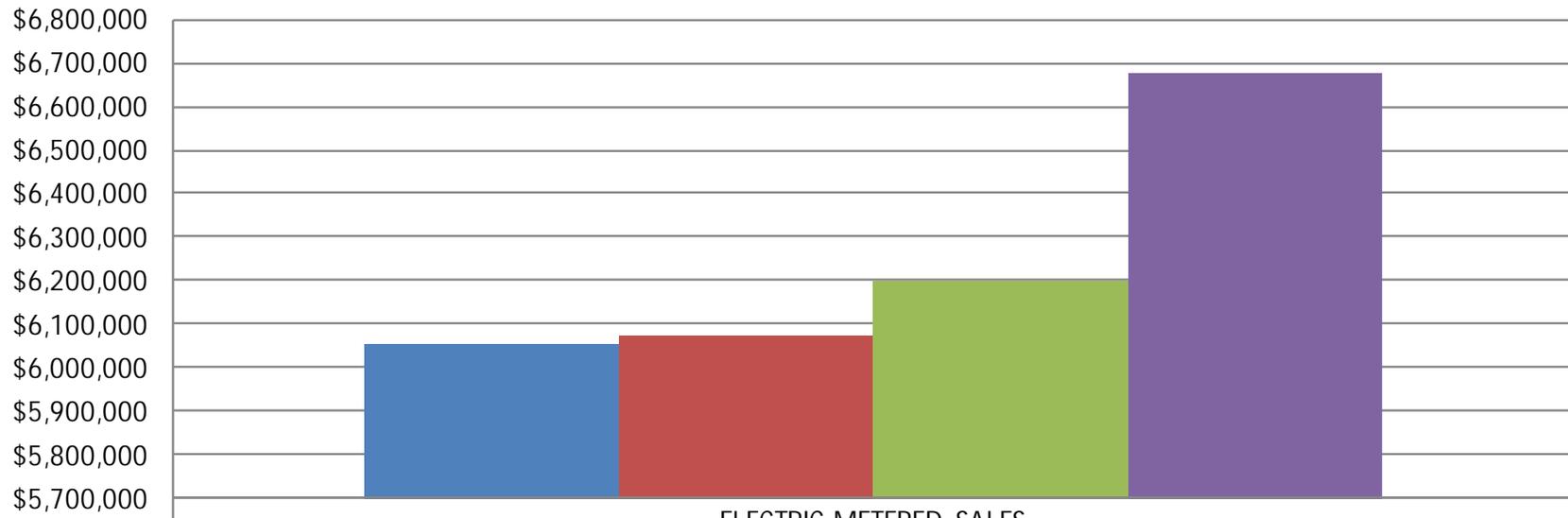
WASTEWATER TREATMENT

JOINT POWERS LANDFILL

JOINT POWERS RECYCLING CENTER

CURBSIDE RECYCLING

ELECTRIC METERED SALES REVENUE



	ELECTRIC METERED SALES
■ 2013 ACTUAL	\$6,054,665
■ 2014 ACTUAL	\$6,072,385
■ 2015 ACTUAL	\$6,199,425
■ 2016 BUDGET	\$6,676,000

ELECTRIC FUND REVENUES

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
621	38211	ELECTRIC METERED SALES	5,319,859	5,356,989	5,632,000	5,580,000	5,482,095	5,900,000
623	38111	ELECTRIC SURCHARGE	734,806	715,396	744,000	749,000	717,330	776,000
621	36110	INTEREST ON INVESTMENTS	9,476	9,310	10,000	8,000	7,607	8,000
621	36111	TRANSFER IN INTEREST RESERVE	0	0	18,000	18,000	0	20,000
621	38231	SALE OF MATERIAL	5,537	10,205	20,000	30,000	26,336	20,000
621	38242	SERVICE FEES	34,551	54,020	38,000	55,000	50,191	55,000
621	38260	BRIGHT ENERGY MRES	32,084	24,328	30,000	30,000	96,882	30,000
621	38261	BRIGHT ENERGY MRES(REFUNDS)	(32,084)	(24,328)	(30,000)	(30,000)	(96,882)	(30,000)
621	38290	ELECTRICAL OTHER	36,404	25,331	32,000	25,000	84,844	25,000
621	38240	WATER DEPT METER READING	9,000	9,000	9,000	9,000	9,000	9,000
621	39358	TRANSFER IN SURCHARGE RESERVE	293,507	266,874	294,187	298,287	267,051	328,487
621	39359	TIF 3 LOAN REPAYMENT	108,394	0	0	0	0	0
621	39595	APPROPRIATION FROM RESERVE	0	68,213	134,207	668,162	0	140,069
ELECTRIC FUND REVENUES			6,551,534	6,515,338	6,931,394	7,440,449	6,644,454	7,281,556
ELECTRIC RESERVE								
622	36110	INTEREST ON BOND RESERVE	25,116	20,998	18,000	18,000	24,946	20,000
623	36110	INTEREST ON INVESTMENTS	14,971	6,039	5,300	4,450	4,875	4,450
623	36113	INTEREST REFUND	119,579	120,489	120,550	120,500	120,509	120,500
ELECTRIC RESERVE TOTAL			159,666	147,526	143,850	142,950	150,330	144,950
ELECTRIC TOTAL REVENUE			6,711,200	6,662,864	7,075,244	7,583,399	6,794,784	7,426,506

ELECTRIC BILLING

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
621	41420	1100 WAGES	69,034	71,496	73,891	72,703	67,668	74,517
621	41420	1101 OVERTIME	44	0	240	320	169	320
621	41420	1200 FICA	5,058	5,207	5,671	5,586	5,011	5,725
621	41420	1300 RETIREMENT	4,121	4,290	4,448	4,381	3,947	4,490
621	41420	1400 WORKMEN'S COMPENSATION	155	152	148	144	144	142
621	41420	1900 INSURANCE	9,413	10,138	9,953	9,735	9,876	10,018
SUBTOTAL			87,825	91,283	94,351	92,869	86,815	95,212
OPERATING EXPENSES								
621	41420	2200 PROFESSIONAL SERVICES	1,087	1,055	924	1,470	2,442	840
621	41420	2530 EQUIPMENT REPAIR	12,707	11,341	11,200	14,592	15,719	12,144
621	41420	2611 OFFICE SUPPLIES	1,434	4,847	3,456	3,456	3,856	3,456
621	41420	2615 COPY SUPPLIES	233	288	320	320	280	320
621	41420	2616 POSTAGE	8,203	8,260	7,020	7,332	8,693	7,332
621	41420	2700 TRAVEL & TRAINING	404	294	1,200	984	170	1,200
621	41420	2850 TELEPHONE	734	958	856	856	714	856
SUBTOTAL			24,802	27,043	24,976	29,010	31,874	26,148
CAPITAL OUTLAY								
621	41420	3811 COMPUTER EXPENDITURES	2,179	0	480	480	0	1,504
SUBTOTAL			2,179	0	480	480	0	1,504
ELECTRIC BILLING TOTAL			114,806	118,326	119,807	122,359	118,689	122,864

PURCHASE OF POWER

The Western Area Power Administration (WAPA) is the primary power supplier for the City of Vermillion. In 2014, WAPA supplied 64.5% of the power to the City of Vermillion. The balance of the City's needs is supplied by our supplemental power provider, Missouri River Energy Services (MRES).

OF INTEREST:

In 2015, we finished our 115 KV breakers and related switch gear project. In 2016, we will begin engineering on a new transmission line and new substation to be built in 2017.

EXPENSE HIGHLIGHTS:

2521- Transmission line supplies and equipment.
 2522- Transmission line maintenance.
 2622 - Electricity purchased from WAPA.
 2623 - Electricity purchased from MRES.
 2990 - Dues to MRES for purchase of power, Municipal League dues, etc.
 2991 - Water Heater Rebate Program.

ELECTRIC OPERATIONS DATA

Energy (Kilowatt Hours)	2011	2012	2013	2014	2015
Residential Metered	31,416,488	31,459,608	31,320,665	30,430,387	30,180,254
Commercial Metered	34,848,014	35,261,379	34,609,238	33,735,011	33,874,055
City/Street Lights Metered	854,089	850,930	870,666	869,462	884,766
Total Metered	67,118,591	67,571,917	66,800,569	65,034,860	64,939,075
Purchased	69,511,606	69,698,271	69,311,327	67,266,904	66,325,479
Difference	-2,393,015	-2,126,354	-2,510,758	-2,232,044	-1,386,404
Percent Loss	-3.4%	-3.1%	-3.6%	-3.3%	-2.09%
Summer Peak Kilowatt Hours	16,720	17,051	16,562	15,393	14,915
Winter Peak Kilowatt Hours	11,240	10,836	11,218	11,079	11,099

ELECTRIC POWER PLANT

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
OPERATING EXPENSES									
621	43410	2110	FIRE INSURANCE	4,440	4,602	5,200	5,200	4,438	5,000
621	43410	2130	LIABILITY INSURANCE	25,158	24,944	28,000	28,000	24,815	30,000
621	43410	2150	BOILER INSURANCE	1,703	1,771	2,200	2,200	1,773	2,200
621	43410	2200	PROFESSIONAL SERVICES & FEES	0	0	1,300	1,300	0	1,300
621	43410	2520	SUPPLIES, REPAIRS, & MAINTANCE	6,996	6,100	10,000	10,000	5,818	9,210
621	43410	2521	TRANSMISSION LINE SUPPLIES	2,220	179	10,000	10,000	0	10,000
621	43410	2522	TRANSMISSION LINE MAINTENANCE	4,560	4,096	129,300	129,300	815	149,700
621	43410	2612	OPERATING SUPPLIES	97	152	600	600	77	600
621	43410	2613	CLEANING SUPPLIES & SERVICE	9,383	9,773	10,540	10,540	10,613	11,000
621	43410	2622	FIRM PURCHASE OF POWER	1,413,159	1,413,159	1,413,200	1,413,200	1,413,159	1,415,200
621	43410	2623	SUPPLEMENTAL PURCHASE OF POWER	1,488,526	1,496,305	1,671,000	1,628,600	1,553,976	1,887,000
621	43410	2810	ELECTRICITY	9,613	9,508	10,000	13,000	12,854	13,000
621	43410	2820	WATER	403	407	500	500	432	500
621	43410	2830	SEWER	474	476	525	525	501	525
621	43410	2840	GAS	3,405	4,476	6,010	6,010	2,672	6,000
621	43410	2850	TELEPHONE	0	0	200	200	0	200
621	43410	2860	REFUSE COLLECTION	702	716	900	900	722	900
621	43410	2990	OTHER CURRENT EXPENSES	5,556	9,653	8,240	8,240	5,461	8,750
621	43410	2991	REBATE PROGRAM	3,165	9,155	10,000	10,000	7,390	15,000
			SUBTOTAL	2,979,560	2,995,472	3,317,715	3,278,315	3,045,516	3,566,085
621	43410	3500	FURNITURE & MINOR EQUIPMENT	2,745	1,045	10,000	10,000	1,316	5,000
			SUBTOTAL	2,745	1,045	10,000	10,000	1,316	5,000
			ELECTRIC POWER PLANT TOTAL	2,982,305	2,996,517	3,327,715	3,288,315	3,046,832	3,571,085

ELECTRIC DISTRIBUTION

Vermillion Light & Power consists of one superintendent, one lineman supervisor, two lead lineman, four journey linemen, one apprentice lineman and one electric system specialist. The department maintains and repairs, as well as upgrades, the electric distribution system in the City and maintains and installs electrical equipment in City facilities. The department ensures the demand for electrical power is kept at the lowest reasonable cost while maintaining reliability of services.

OF INTEREST:

In 2015, we finished the 115KV Breaker project, Masaba upgrade, and the High School upgrade. We also finished numerous apartment buildings on Norbeck Street and on West Cherry Street. We also worked on the Prentis Park upgrade, new hospital expansion, and numerous businesses.

In 2016, we will continue working on the hospital upgrade. We will begin engineering on the new transmission line and the new northeast substation. We will begin replacing our old street lights with new LED lights. Continue with our overhead to underground conversion. We will work with new businesses coming to Vermillion.

EXPENSE HIGHLIGHTS:

- 2200 - Fees for collection agency, professional service fees for consulting services for implementing the Long Range Plan.
- 2300 - Publishing and advertising to promote public power.
- 2629 - Electrical supplies to maintain adequate electrical system. This includes maintaining and upgrading existing overhead and underground electric lines on the distribution system and any other unforeseen maintenance or minor construction due to building construction.
- 2615 - Minor Equipment
- 2700 - The department is a member of the Minnesota Municipal Utilities Association as part of an ongoing safety training program.
- 3500 - Minor equipment.
- 3810 - New construction and underground conversion.
- 5522 - Engineering Services for new projects.

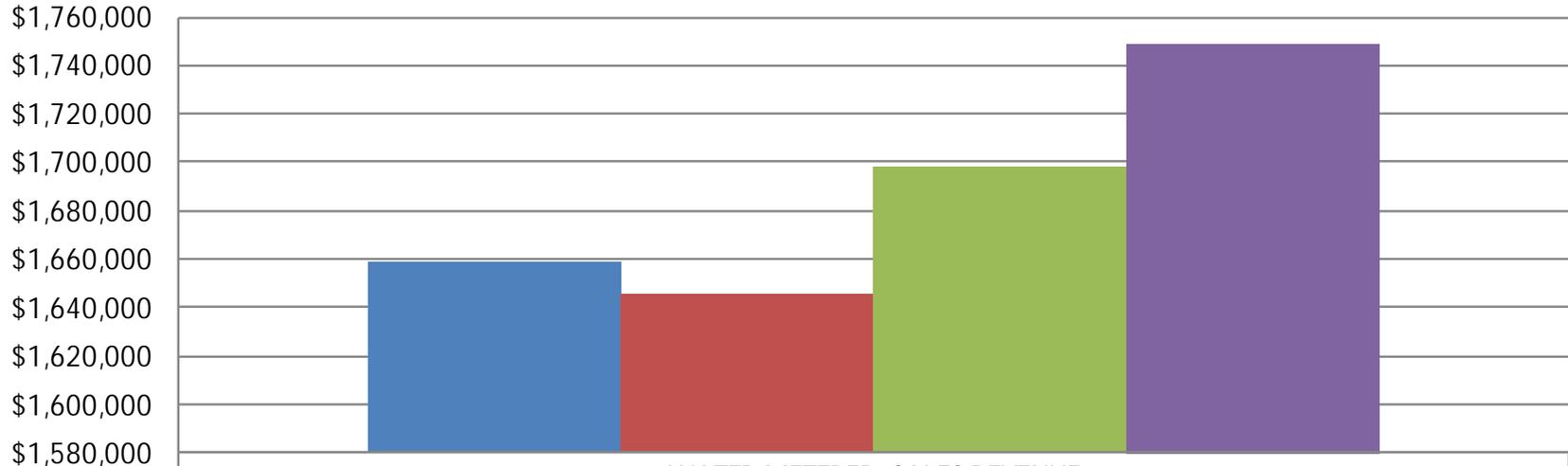
ELECTRICAL DISTRIBUTION DATA

	2011	2012	2013	2014	2015
Underground Primary Wire (ft.)	19,676	19,605	33,475	14,330	25,863
Underground Secondary Wire (ft.)	4,425	4,596	705	2,600	3,152
Overhead Primary Wire (ft.)	0	0	0	2,000	0
Overhead Secondary Wire (ft.)	0	0	0	900	0
Pole-Mount Transformers (13.8/7.9 kV)	0	0	0	664	0
Pad-Mount Transformers (13.8/7.0 kV)	6	12	6	7	31

ELECTRICAL DISTRIBUTION

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
621	43420	1100	WAGES	641,431	642,785	697,084	698,418	679,269	721,057
621	43420	1101	OVERTIME	15,700	12,869	17,500	17,500	12,380	19,500
621	43420	1200	FICA	47,552	48,689	54,666	54,768	51,244	56,653
621	43420	1300	RETIREMENT	36,928	37,851	39,950	40,030	39,802	41,508
621	43420	1400	WORKMEN'S COMPENSATION	10,491	10,278	10,219	9,640	9,640	10,146
621	43420	1900	INSURANCE	<u>61,187</u>	<u>66,121</u>	<u>69,973</u>	<u>69,052</u>	<u>69,594</u>	<u>70,202</u>
			SUBTOTAL	813,289	818,593	889,392	889,408	861,929	919,066
OPERATING EXPENSES									
621	43420	2120	FLEET INSURANCE	5,879	10,224	10,500	10,500	8,369	11,000
621	43420	2192	INLAND MARINE INSURANCE	852	853	950	950	805	1,000
621	43420	2200	PROFESSIONAL SERVICES & FEES	18,467	19,816	38,300	38,300	19,940	43,300
621	43420	2300	PUBLISHING & ADVERTISING	5,901	5,099	10,000	7,500	7,794	7,500
621	43420	2510	MOTOR VEHICLE REPAIR & MAINT.	309	3,769	7,500	7,500	2,492	7,500
621	43420	2520	SUPPLIES REPAIRS & MAINT.	1,023	1,532	3,800	3,800	3,601	3,800
621	43420	2530	EQUIPMENT REPAIR & MAINT.	26,436	32,177	33,600	33,600	25,033	37,600
621	43420	2590	OTHER REPAIR & MAINTENANCE	4,517	2,537	9,000	9,000	6,869	12,300
621	43420	2611	OFFICE SUPPLIES	2,732	2,766	2,900	2,900	3,429	3,000
621	43420	2612	OPERATING SUPPLIES & MATERIALS	5,729	6,489	4,500	4,500	4,989	4,500
621	43420	2614	MOTOR VEHICLE FUEL & SUPPLIES	19,373	17,744	21,600	21,600	13,858	21,600
621	43420	2615	COPY SUPPLIES	560	306	1,000	1,000	314	1,000
621	43420	2616	POSTAGE	508	463	1,000	1,000	567	1,000
621	43420	2617	MAGAZINES	0	26	100	100	26	100
621	43420	2618	CHEMICALS	0	0	600	600	0	600
621	43420	2619	UNIFORMS	9,152	9,106	15,000	15,000	11,252	15,000
621	43420	2629	OTHER SUPPLIES & MATERIALS	64,696	78,043	79,000	79,000	67,943	79,000
621	43420	2700	TRAVEL & TRAINING	12,364	12,417	16,000	16,000	12,771	16,000
621	43420	2850	TELEPHONES	2,633	2,307	3,200	3,200	3,443	3,000
621	43420	2900	VEHICLE EQUIPMENT RENTAL	77,228	75,601	81,980	81,980	81,980	79,791
621	43420	2992	TREE PROGRAM	<u>2,118</u>	<u>1,120</u>	<u>5,000</u>	<u>5,000</u>	<u>2,015</u>	<u>5,000</u>
			SUBTOTAL	260,477	282,395	345,530	343,030	277,490	353,591
621	43420	3500	FURNITURE & MINOR EQUIPMENT	25,284	10,612	7,000	7,000	2,544	18,000
621	43420	3810	ELECTRIC CONSTRUCTION	265,545	247,791	253,000	253,000	294,763	338,000
621	43420	3811	LOAD MANAGEMENT EXPENSES	<u>33,356</u>	<u>34,168</u>	<u>35,000</u>	<u>35,000</u>	<u>36,115</u>	<u>35,000</u>
			SUBTOTAL	324,185	292,571	295,000	295,000	333,422	391,000
DEBT SERVICE									
623	43420	4100	PRINCIPAL	190,000	195,000	200,000	200,000	200,000	205,000
623	43420	4200	INTEREST	379,350	375,550	371,163	371,163	371,163	4,500
623	43420	4300	FISCAL AGENT FEES	<u>6,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>
			SUBTOTAL	575,850	575,050	575,663	946,826	575,663	572,463
TRANSFERS & RESERVES									
622	43420	6100	TRANSFER INTEREST	0	20,998	18,000	18,000	0	20,000
621	43420	6100	TRANSFER TO GENERAL FUND	803,117	803,117	803,117	803,117	803,117	803,117
623	43420	6100	TRANSFER TO ELECTRIC FUND	293,507	266,874	294,187	298,287	267,051	328,487
621	43420	6105	ENGINEERING FEES GENERAL FUND	81,833	81,833	81,833	81,833	81,833	81,833
621	43420	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			SUBTOTAL	1,278,457	1,172,822	1,197,137	1,201,237	1,152,001	1,233,437
ELECTRIC CONSTRUCTION									
621	43420	5522	ENGINEERING	110,259	55,350	297,000	240,000	84,257	235,000
621	43420	5540	CONSTRUCTION CONTRACTS	<u>17,724</u>	351,240	<u>28,000</u>	<u>628,387</u>	<u>582,149</u>	<u>28,000</u>
			SUBTOTAL	127,983	406,590	325,000	868,387	666,406	263,000
			ELECTRIC TOTAL	6,477,352	6,662,864	7,075,244	7,954,562	7,032,432	7,426,506

WATER METERED SALES REVENUE



WATER METERED SALES REVENUE	
■ 2013 ACTUAL	\$1,658,542
■ 2014 ACTUAL	\$1,645,382
■ 2015 ACTUAL	\$1,698,465
■ 2016 BUDGET	\$1,749,000

WATER FUND REVENUE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
631	38111	METERED WATER SALES	1,395,203	1,379,025	1,475,000	1,425,000	1,426,037	1,479,000
633	38111	METERED WATER SALES FOR DEBT	263,339	266,357	263,000	269,000	272,428	270,000
631	36110	INTEREST ON INVESTMENTS	3,280	3,271	3,000	2,400	2,267	2,400
631	36111	TRANSFER IN RESERVE INTEREST	0	0	1,350	1,800	0	1,800
631	38121	BULK WATER SALES	944	688	800	800	381	800
631	36210	RENTAL	9,720	9,121	2,100	8,400	3,497	8,400
631	38131	SALE OF MATERIAL	9,999	19,816	15,000	20,000	22,813	20,000
631	38142	SERVICE FEES	8,875	10,415	9,000	10,000	10,662	10,000
631	38151	WATER TAP FEES	8,284	8,968	10,000	10,000	11,175	10,000
631	38152	IN LIEU OF SPECIAL ASSESSMENTS	0	0	500	500	0	500
631	36306	INTEREST 2006 ASSESSMENTS	580	435	662	300	118	80
631	38190	WATER OTHER REVENUE	2,449	1,726	4,000	3,000	1,469	3,000
631	39355	STATE REVOLVING LOAN	886,560	408,127	0	0	0	0
631	39107	CONTRIBUTED CAPITAL	0	221,554	0	0	0	0
631	39358	TRANSFER IN SURCHARGE	27,748	30,727	27,406	33,371	73,563	34,371
631	33110	GRANTS	64,431	30,694	0	0	7,000	0
631	39595	APPROPRIATION FROM RESERVE	0	186,244	18,454	146,482	0	11,590
WATER REVENUE TOTAL			2,681,412	2,577,168	1,830,272	1,931,053	1,831,410	1,851,941
WATER RESERVE								
632	36110	INTEREST ON INVESTMENTS	1,112	897	1,350	1,800	1,334	1,800
633	36110	INTEREST ON INVESTMENTS	78	38	75	40	22	40
WATER RESERVE TOTAL			1,190	935	1,425	1,840	1,356	1,840
WATER TOTAL REVENUE			2,682,602	2,578,103	1,831,697	1,932,893	1,832,766	1,853,781

WATER BILLING

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
631	41420	1100 WAGES	61,084	63,228	64,655	63,615	59,953	65,202
631	41420	1101 OVERTIME	0	0	210	280	0	280
631	41420	1200 FICA	4,474	4,606	4,962	4,888	4,429	5,009
631	41420	1300 RETIREMENT	3,644	3,794	3,892	3,834	3,487	3,929
631	41420	1400 WORKMEN'S COMPENSATION	134	133	130	126	126	124
631	41420	1900 INSURANCE	8,310	8,950	8,709	8,518	8,703	8,765
SUBTOTAL			77,646	80,711	82,558	81,261	76,698	83,309
OPERATING EXPENSES								
631	41420	2200 PROFESSIONAL SERVICES	686	686	809	1,286	1,806	735
631	41420	2530 EQUIPMENT REPAIR	10,645	9,884	9,800	12,768	11,421	10,626
631	41420	2611 OFFICE SUPPLIES	1,255	3,218	3,024	3,024	2,551	3,024
631	41420	2615 COPY SUPPLIES	204	252	280	280	245	280
631	41420	2616 POSTAGE	4,952	4,938	6,143	6,416	5,224	6,416
631	41420	2700 TRAVEL & TRAINING	354	257	1,050	861	149	1,050
631	41420	2850 TELEPHONE	642	838	749	749	625	749
SUBTOTAL			18,738	20,073	21,855	25,384	22,021	22,880
CAPITAL OUTLAY								
631	41420	3811 COMPUTER EXPENDITURES	1,907	0	420	420	0	1,316
SUBTOTAL			1,907	0	420	420	0	1,316
WATER BILLING TOTAL			98,291	100,784	104,833	107,065	98,719	107,505

WATER TREATMENT

The City of Vermillion Water Department's Water Treatment program is responsible for the operation of the water plant and involves six full-time employees; one superintendent and five operators provide treatment service seven days a week from 5 a.m. to 9 p.m. The department maintains a dependable, as well as, uninterrupted water treatment and delivery service to Vermillion users.

OF INTEREST:

In 2015 the Water Treatment Plant was recognized by the state DENR for its excellent water quality. The Water Department tests for pH, chlorine, acidity, alkalinity, total hardness, calcium hardness and fluoride every three to four hours during operation. Ten bacteriological samples from various sites around the city are sent to the State Health Lab every month. The Plant also tests eight regulated and 51 unregulated volatile organic chemicals as well as synthetic organic chemicals. The Water Department now collects 30 samples to be tested for lead and copper to meet Federal Drinking Water Standards (every three years).

EXPENSE HIGHLIGHTS:

2530 - Cost of equipment repairs
2618- Treatment Chemicals
2810 - Cost of electricity

WATER TREATMENT

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
631	43330	1100	WAGES	266,857	283,455	286,937	286,882	282,885	323,842
631	43330	1101	OVERTIME	10,295	12,909	15,794	15,794	12,880	18,514
631	43330	1200	FICA	20,560	22,002	23,159	23,155	21,922	24,260
631	43330	1300	RETIREMENT	16,505	17,772	18,164	18,161	17,733	19,028
631	43330	1400	WORKMEN'S COMPENSATION	5,687	5,634	5,510	5,460	5,460	5,518
631	43330	1900	INSURANCE	<u>34,435</u>	<u>37,817</u>	<u>40,118</u>	<u>39,590</u>	<u>39,173</u>	<u>40,286</u>
SUBTOTAL				354,339	379,589	389,682	389,042	380,053	431,448
OPERATING EXPENSES									
631	43330	2110	FIRE INSURANCE	7,789	8,993	8,200	8,850	8,527	8,900
631	43330	2130	LIABILITY INSURANCE	5,697	5,816	5,000	6,000	5,646	6,000
631	43330	2150	BOILER INSURANCE	2,774	2,884	2,900	2,900	2,889	2,900
631	43330	2200	PROFESSIONAL SERVICES & FEES	9,903	8,765	10,000	10,000	9,987	10,000
631	43330	2300	PUBLISHING & ADVERTISING	1,762	1,693	2,000	1,000	610	1,000
631	43330	2530	EQUIPMENT REPAIR & MAINT.	24,270	29,984	30,000	30,000	29,699	30,000
631	43330	2540	BUILDING REPAIR & MAINT.	8,916	1,030	2,000	2,000	1,888	2,000
631	43330	2590	OTHER REPAIR & MAINTENANCE	0	0	1,000	1,000	0	1,000
631	43330	2611	OFFICE SUPPLIES	304	966	900	900	612	900
631	43330	2612	OPERATING SUPPLIES & MATERIALS	2,536	1,813	3,000	3,000	2,554	3,000
631	43330	2613	CLEANING SUPPLIES & SERVICES	118	55	500	500	360	500
631	43330	2614	MOTOR VEHICLE FUEL & SUPPLIES	1,478	1,103	2,000	1,500	1,175	1,500
631	43330	2615	COPY SUPPLIES	46	35	300	300	59	300
631	43330	2616	POSTAGE	177	134	300	300	246	300
631	43330	2618	CHEMICALS	234,869	228,584	260,000	230,000	231,360	230,000
631	43330	2619	UNIFORMS	845	250	1,500	1,500	520	1,500
631	43330	2629	OTHER SUPPLIES & MATERIALS	2,362	1,343	3,000	3,000	283	3,000
631	43330	2700	TRAVEL & TRAINING	3,886	2,679	4,000	4,000	2,326	4,000
631	43330	2810	ELECTRICITY	79,065	80,963	84,000	84,000	85,754	84,000
631	43330	2840	GAS	8,055	10,188	10,000	10,000	5,897	10,000
631	43330	2850	TELEPHONE	2,284	1,931	2,000	2,000	2,039	2,000
631	43330	2860	REFUSE COLLECTION	936	937	1,000	1,000	936	1,000
631	43330	2900	VEHICLE EQUIPMENT RENTAL	<u>2,352</u>	<u>2,525</u>	<u>2,782</u>	<u>2,782</u>	<u>2,782</u>	<u>2,847</u>
SUBTOTAL				400,424	392,671	436,382	406,532	396,149	406,647
CAPITAL OUTLAY									
631	43330	3200	BUILDING & STRUCTURES	0	0	35,000	0	0	0
631	43330	3500	FURNITURE & MINOR EQUIPMENT	<u>12,374</u>	<u>1,138</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0</u>
SUBTOTAL				12,374	1,138	40,000	0	5,000	0
DEBT SERVICE & TRANSFERS									
631	43330	4100	PRINCIPAL	72,941	115,855	139,074	130,643	130,643	134,570
633	43330	4100	PRINCIPAL	163,688	167,819	172,054	172,054	172,054	176,396
631	43330	4200	INTEREST	47,374	55,735	61,398	56,495	56,494	52,535
633	43330	4200	INTEREST	71,980	67,850	63,615	63,615	63,615	59,273
632	43330	6100	TRANSFER INTEREST	0	897	1,350	1,800	0	1,800
633	43330	6100	TRANSFER OUT-SURCHARGE	27,748	30,727	27,406	33,371	73,563	34,371
631	43330	6100	TRANSFER TO GENERAL FUND	2,306	2,306	2,306	2,306	2,306	2,306
631	43330	6105	ENGINEERING FEES GENERAL FUND	27,277	27,277	27,277	27,277	27,277	27,277
631	43330	6200	TRANSFER TO ELECTRIC METER READING	9,000	9,000	9,000	9,000	9,000	9,000
631	43330	6201	TRANSFER TO TIF #6	<u>0</u>	<u>9,645</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				422,314	487,111	503,480	496,561	534,952	497,528
WATER TREATMENT TOTAL				1,189,451	1,260,509	1,369,544	1,297,135	1,316,154	1,340,623

WATER DISTRIBUTION

This division, consisting of two full-time operators plus seasonal help, is responsible for the maintenance and repair of the water distribution mains, water meters, fire hydrants, storage reservoirs, five water supply wells, and three lime sludge lagoons.

OF INTEREST:

The challenge of the Water Distribution program is to stay ahead of problems in over forty-nine miles of water line whose service age may vary from one to seventy-five years old. Since 1969 the Water Department has replaced 46,693 feet of water main and installed 121,523 feet of new water main.

In 2015, the Water Department replaced water main on Cottage Avenue from Duke Street to West Cherry Street. Another water main replacement took place on North Crawford Street from East Cherry Street to the north side of the Highway 50 bypass. Also, the demolition of the Market Street water tower happened in 2015.

In 2016, the Water Department will be doing three water main replacement projects; they will all involve replacing old 4" cast iron pipe with new 6" PVC pipe.

- 1) Luxemburg Street, from West Main to Kidder Street
- 2) Franklin Street, from West Dartmouth around to Princeton Street
- 3) West Broadway, from 12th Street to Market Street

Other Annual Water Distribution work:

- 1) Continuation of meter change program.
- 2) Valve exercise program.

EXPENSE HIGHLIGHTS:

3800 - Water Main Replacement projects

WATER DEPARTMENT OPERATIONS DATA

	2011	2012	2013	2014	2015
Raw Water Pumped (gal)	367,171,000	429,029,000	385,518,000	365,308,000	378,227,000
Treated Water Pumped (gal)	349,890,000	412,522,000	366,859,000	349,912,000	360,473,000
Daily Average (gal)	1,005,948	1,172,210	1,056,214	1,000,844	1,036,238
Maximum	1,864,000	2,249,000	2,071,000	1,904,000	1,694,000
Minimum	530,000	604,000	640,000	587,000	596,000

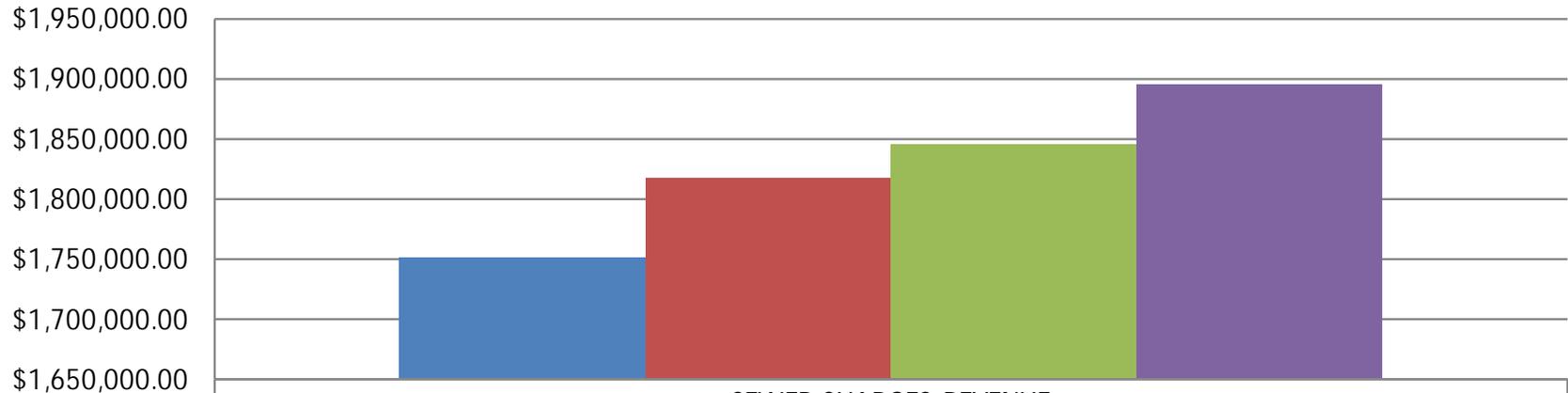
WATER DISTRIBUTION

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
631	43340	1100	WAGES	82,082	80,120	88,844	88,844	85,687	94,007
631	43340	1101	OVERTIME	2,181	2,634	8,221	8,221	1,840	8,862
631	43340	1200	FICA	5,737	5,572	7,425	7,425	5,892	7,869
631	43340	1300	RETIREMENT	4,723	4,965	5,539	5,539	5,048	5,870
631	43340	1400	WORKMEN'S COMPENSATION	1,799	1,754	1,747	1,737	1,737	1,769
631	43340	1900	INSURANCE	<u>14,385</u>	<u>15,066</u>	<u>16,499</u>	<u>16,282</u>	<u>15,609</u>	<u>16,506</u>
SUBTOTAL			110,907	110,111	128,275	128,048	115,813	134,883	
OPERATING EXPENSES									
631	43340	2120	FLEET INSURANCE	347	872	1,250	1,250	1,162	1,250
631	43340	2192	INLAND MARINE INSURANCE	238	239	300	300	224	300
631	43340	2200	PROFESSIONAL SERVICES & FEES	6,630	8,367	15,000	15,000	14,789	15,000
631	43340	2201	STATE FEES	4,250	4,250	4,250	4,250	4,465	4,250
631	43340	2400	RENTAL	0	200	2,000	3,100	3,644	2,000
631	43340	2510	MOTOR VEHICLE REPAIR & MAINT.	1,597	2,588	3,000	3,000	3,541	3,000
631	43340	2520	SUPPLIES REPAIRS & MAINT.	15,849	6,750	16,000	16,000	13,304	16,000
631	43340	2530	EQUIPMENT REPAIR & MAINTENANCE	2,126	2,064	2,500	2,500	1,524	2,500
631	43340	2540	BUILDING REPAIR & MAINT.	2,491	193	2,500	2,500	2,583	2,500
631	43340	2550	STREET REPAIR & MAINTENANCE	5,650	2,636	4,000	4,000	9,055	4,000
631	43340	2590	OTHER REPAIR & MAINTENANCE	17,009	22,723	20,000	20,000	10,898	20,000
631	43340	2612	OPERATING SUPPLIES & MATERIALS	3,428	3,493	3,500	3,500	2,948	3,500
631	43340	2614	MOTOR VEHICLE FUEL & SUPPLIES	9,876	10,038	10,500	10,500	8,324	10,500
631	43340	2616	POSTAGE	989	1,025	1,000	500	13	500
631	43340	2619	UNIFORMS	618	612	1,200	1,200	470	1,200
631	43340	2629	OTHER SUPPLIES & MATERIALS	16,007	14,216	15,000	15,000	16,006	20,000
631	43340	2700	TRAVEL & TRAINING	3,152	1,574	3,000	3,000	844	3,000
631	43340	2840	GAS	1,708	1,744	2,500	2,500	1,041	2,500
631	43340	2900	VEHICLE EQUIPMENT RENTAL	<u>11,774</u>	<u>12,190</u>	<u>12,545</u>	<u>12,545</u>	<u>12,545</u>	<u>12,770</u>
SUBTOTAL			103,739	95,774	120,045	120,645	107,380	124,770	
CAPITAL OUTLAY									
631	43340	3200	WATER MAIN HYDRANTS	18,572	19,950	25,000	25,000	0	25,000
631	43340	3500	FURNITURE & MINOR EQUIPMENT	1,090	2,055	6,000	6,000	5,505	5,000
631	43340	3501	WATER METERS	10,396	17,495	20,000	20,000	10,493	20,000
631	43340	3800	WATER MAIN REPLACEMENT	26,744	442,932	58,000	210,000	189,576	46,000
631	43340	3801	NEW WATER MAINS	6,525	221,554	0	0	0	0
631	43340	3900	OTHER CAPITAL EXPENDITURES	<u>641,397</u>	<u>306,939</u>	<u>0</u>	<u>19,000</u>	<u>18,848</u>	<u>50,000</u>
SUBTOTAL			704,724	1,010,925	109,000	280,000	224,422	146,000	
WATER DISTRIBUTION TOTAL			919,370	1,216,810	357,320	528,693	447,615	405,653	

WATER FUND TOTALS

	2013	2014	2015	2015	2015	2016
	ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
WATER FUND TOTAL	2,207,112	2,578,103	1,831,697	1,932,893	1,862,488	1,853,781

SEWER CHARGES REVENUE



SEWER CHARGES REVENUE	
■ 2013 ACTUAL	\$1,749,755.00
■ 2014 ACTUAL	\$1,817,373.00
■ 2015 ACTUAL	\$1,845,362.00
■ 2016 BUDGET	\$1,895,000.00

WASTEWATER FUND REVENUE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
643	38111	SEWER SURCHARGE FOR DEBT SERVICE	322,606	325,433	322,000	1,526,000	1,514,528	1,563,000
641	38311	SEWER CHARGES	1,427,149	1,491,940	1,510,000	332,000	330,834	332,000
641	38390	SEWER OTHER	1,998	776	2,000	2,000	3,677	2,000
641	38351	SEWER TAP FEES	643	2,000	4,000	4,000	1,338	4,000
641	38352	IN LIEU OF SPECIAL ASSESSMENTS	9,243	7,936	2,800	2,800	2,656	2,800
641	36110	INTEREST ON INVESTMENTS	3,559	2,593	3,000	3,200	3,685	3,200
641	36111	TRANSFER IN RESERVE INTEREST	0	707	800	800	0	800
641	36306	INTEREST 2006 ASSESSMENT	317	238	405	44	71	22
641	39107	CONTRIBUTED CAPITAL	0	322,338	0	0	0	0
641	39595	APPROPRIATION FROM RESERVE	0	54,325	0	0	0	222,454
641	39358	TRANSFER IN SURCHARGE	<u>31,630</u>	<u>34,439</u>	<u>31,022</u>	<u>41,007</u>	<u>39,830</u>	<u>41,007</u>
WASTEWATER REVENUE TOTAL			1,797,145	2,242,725	1,876,027	1,911,851	1,896,619	2,171,283
WASTEWATER RESERVE								
642	36110	INTEREST ON INVESTMENTS	796	707	800	800	908	800
643	36110	INTEREST ON INVESTMENTS	<u>37</u>	<u>19</u>	<u>35</u>	<u>20</u>	<u>10</u>	<u>20</u>
RESERVE TOTAL			833	726	835	820	918	820
WASTEWATER TOTAL REVENUE			1,797,978	2,243,451	1,876,862	1,912,671	1,897,537	2,172,103

WASTEWATER BILLING

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES								
641	41420	1100 WAGES	42,506	44,015	46,182	45,439	41,608	46,573
641	41420	1101 OVERTIME	28	0	150	200	106	200
641	41420	1200 FICA	3,113	3,204	3,544	3,491	3,080	3,578
641	41420	1300 RETIREMENT	2,537	2,641	2,780	2,738	2,429	2,806
641	41420	1400 WORKMEN'S COMPENSATION	95	95	93	90	90	89
641	41420	1900 INSURANCE	<u>5,809</u>	<u>6,258</u>	<u>6,221</u>	<u>6,084</u>	<u>6,111</u>	<u>6,261</u>
SUBTOTAL			54,088	56,213	58,970	58,042	53,424	59,507
OPERATING EXPENSES								
641	41420	2200 PROFESSIONAL SERVICES	489	489	578	919	1,289	525
641	41420	2530 EQUIPMENT REPAIR	7,153	7,021	7,000	9,120	7,706	7,590
641	41420	2611 OFFICE SUPPLIES	896	1,281	2,160	2,160	2,136	2,160
641	41420	2615 COPY SUPPLIES	146	180	200	200	175	200
641	41420	2616 POSTAGE	4,369	4,363	4,388	4,583	4,606	4,583
641	41420	2700 TRAVEL & TRAINING	253	183	750	615	106	750
641	41420	2850 TELEPHONE	<u>625</u>	<u>599</u>	<u>535</u>	<u>535</u>	<u>446</u>	<u>535</u>
SUBTOTAL			13,931	14,116	15,611	18,132	16,464	16,343
CAPITAL OUTLAY								
641	41420	3811 COMPUTER EXPENDITURES	<u>1,362</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>940</u>
SUBTOTAL			1,362	0	300	300	0	940
WASTEWATER BILLING TOTAL			69,381	70,329	74,881	76,474	69,888	76,790

WASTEWATER COLLECTION

The responsibility of this division, composed of one full-time worker and one part-time summer utility maintenance worker, is to maintain and repair the sewage collection system, clean a one-third to one-half of the sanitary lines each year, maintain the seven lift stations and the storm sewer system.

OF INTEREST:

Since 1985, Vermillion's Sewer Maintenance program conducts a pro-active strategy to keep the City's discharge system in proper condition.

The maintenance program was further enhanced in 1987 with the purchase of a "Camel" jet-vacuum truck; the jet-vacuum truck is replaced every ten years. The vacuum system on the truck allows for jet cleaning and vacuuming of the one-third of sanitary sewer system each year.

In 2013, two auto-transfer switches were installed to automatically start the stand-by generators at the Main lift Station #2 and Princeton Street lift Station in the event of an electric power failure. Fall protection for entering manholes or confined space areas was purchased. Tom Street lift station assessment for condition of pumps, pump capacities and future hydraulic loading to lift station was started.

In 2014, new software and a controller for televising camera were purchased to make televising of sewer lines more efficient. Tom Street lift station assessment was completed by Banner Associates; this study assessed pumps, pump capacities and future hydraulic loading to the lift station.

In 2015, sanitary sewer manhole rehab with strong back cement and epoxy coating continued. Sanitary sewer infiltration/inflow assessment continued. Replacement of the comminutor at the Main pumping station was done.

In 2016, the City will complete repairs to the Lift Station #2. The repairs are estimated to cost approximately \$150,000.

EXPENSE HIGHLIGHTS:

- 2200 - Banner Associate engineering fees for Infiltration/Inflow study.
- 2530- Replace comminutor at Main pumping station.
- 2590 - Epoxy coating of sewer manholes. Replacement of sewer manhole rings, and covers.
- 3500 - Two new four-gas monitors for entering sewer manholes and confined spaces
- 3800 - Money for sanitary sewer slip-lining and for future sanitary sewer projects.

WASTEWATER TREATMENT

This division is responsible for the operation of the Wastewater Treatment Plant and is composed of one department head, one laboratory technician, one maintenance operator, two treatment operators, and one part-time summer maintenance worker. The Wastewater Treatment Plant continues to play a key role in the protection of community health and the environment.

State takeover of the National Pollutant Discharge Elimination System caused a significant annual expenditure for state fees. Increasingly stringent regulations continue to play a major role in the operation of the department. The new Surface Water Discharge Permit includes ammonia limits. This has resulted in the need for the plant expansion of feeding soda ash for nutrient removal in 1997. This expansion will require additional operational equipment at the plant that will increase operational costs such as maintenance, electricity, water, chemicals, and testing.

A small mechanical treatment facility was put into operation in 1967 and was upgraded to an activated sludge facility in 1984; this system has been in continuous operation for nearly 30 years. In 2004, the assessment study concluded that the equipment at the facility is in need of improvements. These Phase I improvements took place in the spring of 2005 and was completed in the fall of 2006; Phase II improvements were completed in 2011. These improvements will allow for domestic wastewater growth over the next twenty years.

OF INTEREST:

In 2013, fifteen year old soda ash feeder was replaced, back-up boiler for heating sludge was installed and natural gas installed replacing propane as the secondary fuel source. Fifteen year old AC condenser unit was replaced and rear access door on boiler was replaced.

In 2014, four dissolved oxygen and analyzers were replaced in aeration basins, replacement of 30-UV bulbs in the disinfection basin. New redundant boiler was installed; this will allow the sludge treatment process to continue without interruption while the existing boiler is out of service for repair.

In 2015, the motor starters and motor monitoring devices in the pre-treatment and digester control rooms were replaced and the existing effluent sampler.

EXPENSE HIGHLIGHTS:

2200 - Sludge hauling and HVAC service contract.

2530 - Replacement of thirty UV bulbs, replace motor monitoring devices in the pretreatment and digester control rooms.

2590- Replace two windows on the control building and replace the motor starters in digester and pretreatment control rooms.

3200 - Lower roof on digester to be replaced.

3500 - Effluent sampler, computer and copier will be replaced.

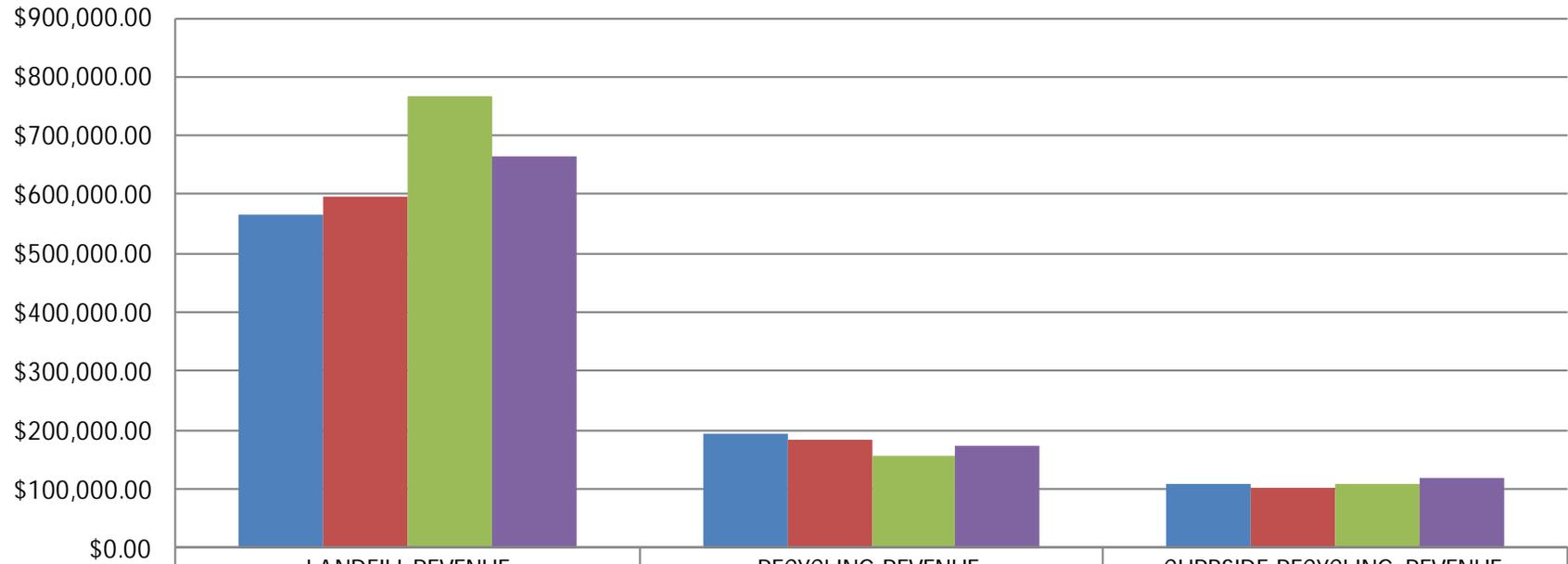
WASTEWATER TREATMENT

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
641	43256	1100	WAGES	243,830	252,038	260,253	260,253	213,675	268,180
641	43256	1101	OVERTIME	12,844	18,903	20,000	20,000	19,359	20,000
641	43256	1200	FICA	18,688	19,660	21,439	21,439	15,462	22,046
641	43256	1300	RETIREMENT	15,233	15,898	16,437	16,437	12,715	16,913
641	43256	1400	WORKMEN'S COMPENSATION	4,481	4,450	4,120	4,098	4,098	4,063
641	43256	1900	INSURANCE	<u>31,603</u>	<u>33,997</u>	<u>36,565</u>	<u>36,084</u>	<u>30,885</u>	<u>36,656</u>
SUBTOTAL				326,679	344,946	358,814	358,311	296,194	367,858
OPERATING EXPENSES									
641	43256	2120	FLEET INSURANCE	4,792	4,896	4,800	5,000	4,974	5,000
641	43256	2130	LIABILITY INSURANCE	4,849	4,819	4,800	5,000	4,409	5,000
641	43256	2192	INLAND MARINE INSURANCE	345	346	350	375	340	400
641	43256	2200	PROFESSIONAL SERVICES & FEES	42,664	45,956	60,000	60,000	46,117	60,000
641	43256	2201	STATE FEES	10,500	10,500	10,500	10,500	10,500	10,500
641	43256	2300	PUBLISHING & ADVERTISING	190	311	500	500	324	500
641	43256	2510	MOTOR VEHICLE REPAIR & MAINT.	2,325	1,584	3,000	3,000	2,172	2,500
641	43256	2530	EQUIPMENT REPAIR & MAINT.	69,960	67,905	80,000	95,000	84,659	95,000
641	43256	2590	OTHER REPAIR & MAINTENANCE	17,936	18,854	25,000	25,000	14,842	25,000
641	43256	2611	OFFICE SUPPLIES	460	1,371	750	750	810	750
641	43256	2613	CLEANING SUPPLIES & SERVICES	3,828	4,696	6,000	6,000	5,609	6,000
641	43256	2614	MOTOR VEHICLE FUEL & SUPPLIES	5,927	4,481	5,500	5,500	2,894	5,500
641	43256	2615	COPY SUPPLIES	22	38	500	250	188	250
641	43256	2616	POSTAGE	115	53	250	250	205	250
641	43256	2617	MAGAZINES	0	312	350	0	0	350
641	43256	2618	LAB SUPPLIES & CHEMICALS	54,817	54,740	65,000	65,000	69,113	65,000
641	43256	2619	UNIFORMS	380	43	1,700	1,250	956	1,250
641	43256	2629	OTHER SUPPLIES & MATERIALS	2,913	1,562	2,000	2,000	8,794	2,500
641	43256	2700	TRAVEL & TRAINING	2,848	2,581	6,000	4,000	3,637	4,000
641	43256	2810	ELECTRICITY	68,085	70,031	71,500	71,500	70,625	72,000
641	43256	2820	WATER	16,523	11,161	17,000	17,000	4,494	15,000
641	43256	2830	SEWER	16,092	16,254	18,000	18,000	10,065	16,000
641	43256	2840	GAS	14,084	11,521	18,000	15,000	4,145	15,000
641	43256	2850	TELEPHONE	1,493	1,781	2,000	2,000	2,076	2,000
641	43256	2900	VEHICLE EQUIPMENT RENTAL	<u>6,850</u>	<u>7,104</u>	<u>8,303</u>	<u>8,303</u>	<u>8,303</u>	<u>7,949</u>
SUBTOTAL				347,998	342,900	411,803	421,178	360,251	417,699
CAPITAL OUTLAY									
641	43256	3200	CONSTRUCTION PLANT	56,920	279,095	25,000	25,000	0	15,000
641	43256	3500	FURNITURE & MINOR EQUIPMENT	<u>2,751</u>	<u>25,362</u>	<u>7,000</u>	<u>7,000</u>	<u>4,040</u>	<u>20,000</u>
SUBTOTAL				59,671	304,457	32,000	32,000	4,040	35,000
DEBT SERVICE & RESERVES									
641	43256	4100	PRINCIPAL	108,576	200,405	199,572	199,572	199,572	200,377
643	43256	4100	PRINCIPAL	167,184	172,684	178,365	178,365	178,365	184,233
641	43256	4200	INTEREST	58,204	54,919	52,665	52,665	52,665	50,131
643	43256	4200	INTEREST	123,829	118,329	112,648	112,648	112,648	106,780
641	43256	4300	FISCAL AGENT FEES	1,100	1,100	600	1,100	1,100	1,100
641	43256	4400	RESERVE	0	0	22,871	16,613	0	0
641	43256	4501	BOND ISSUANCE COSTS	<u>58,850</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL				517,743	547,437	566,721	560,963	544,350	542,621
TRANSFERS									
641	43256	6100	TRANSFER TO GENERAL FUND	1,402	1,402	1,402	1,402	1,402	1,402
642	43252	6100	TRANSFER INTEREST	0	707	800	800	0	800
643	43256	6100	TRANSFER OUT SURCHARGE	31,630	34,439	31,022	41,007	39,830	41,007
641	43256	6105	ENGINEERING FEES GENERAL FUND	27,227	27,277	27,277	27,277	27,277	27,277
641	43256	6110	TRANSFER TO EQUIPMENT REPLACEMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,600</u>
SUBTOTAL				60,259	63,825	60,501	70,486	68,509	79,086
WASTEWATER TREATMENT TOTAL				<u>1,312,350</u>	<u>1,603,565</u>	<u>1,429,839</u>	<u>1,442,938</u>	<u>1,273,344</u>	<u>1,442,264</u>

WASTEWATER TOTALS

2013	2014	2015	2015	2015	2016
ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
<u>1,607,745</u>	<u>2,243,451</u>	<u>1,876,862</u>	<u>1,912,671</u>	<u>1,616,070</u>	<u>2,172,103</u>

LANDFILL & RECYCLING REVENUES



	LANDFILL REVENUE	RECYCLING REVENUE	CURBSIDE RECYCLING REVENUE
2013 ACTUAL	\$567,064.00	\$193,463.00	\$109,569.00
2014 ACTUAL	\$598,024.00	\$182,031.00	\$100,063.00
2015 ACTUAL	\$765,976.00	\$154,610.00	\$108,077.00
2016 BUDGET	\$664,560.00	\$171,540.00	\$120,000.00

JOINT POWERS LANDFILL

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The system also provides services to non-member customers, currently, Centerville, rural Union County, Elk Point, and Beresford.

The joint operations include the Vermillion Landfill, the Missouri Valley Recycling Center in Vermillion and the Transfer and Recycling Facility in Yankton. Under the terms of the agreement, Vermillion and Yankton share resources and funding for the solid waste management while exercising local control of ownership, operations, and personnel engaged in solid waste management activities. In 1999/2000, Vermillion landfill implemented a conversion from conventional land filling to a balefill operation. The balefill operation greatly extends the landfill life.

The Vermillion Landfill is located five miles northwest of Vermillion on Bluff Road. The facility is a Class IIA landfill permitted by the South Dakota Department of Environment and Natural Resources. The landfill budget incorporates one-half (1/2) of the Joint Powers Solid Waste Director's salary and five full-time landfill equipment operators plus summer part-time labor. The Landfill personnel responsibilities include the operation, maintenance, and extensive record keeping relating to solid waste disposal and attention to the consistent and constant environmental safe guards required for Landfill operations. The duties include, but are not limited to, scaling and recording all materials received; building, equipment, site and area roads maintenance; daily cover, weekly intermediate cover, litter control and clean up; heavy equipment operations in the baling, bale transport and stacking, cell construction and closure; leachate and groundwater control and monitoring; and the constant attention to the landfill environmental protections and records as required by state and federal laws.

Increases in the landfill 2015 budget can be attributed to the following factors: the completion of Trench 5, fuel costs (equipment), repair of roads in the Landfill, and related consulting engineering projects (air permits and greenhouse gas permits).

EXPENSE HIGHLIGHTS:

- 2590 - Facility repairs and maintenance – gravel and rock for roads.
- 2612 - Operational supplies – GPS update for Equipment.
- 3600 - Machinery & Auto – Roll-off containers and pickup.
- 3801- Landfill Development – Cell 5, Cell 2 closure, and air/greenhouse gas permits.

JOINT POWERS LANDFILL

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
673	34411	TO RECYCLING TIPPING FEE	(41,891)	(42,309)	(45,330)	(43,560)	(44,606)	(44,040)
673	34428	BERESFORD	25,395	26,375	25,000	51,750	60,238	51,750
673	34430	LANDFILL FEES COLLECTORS	442,951	485,181	470,000	540,000	544,088	544,500
673	34432	LANDFILL FEES ELK POINT	40,364	41,169	40,800	47,250	47,875	49,500
673	34433	CENTERVILLE	12,270	10,459	10,600	14,400	12,780	14,850
673	34434	LANDFILL FEES OTHER	56,652	27,170	40,000	40,000	40,350	30,000
673	34436	YARD WASTE & TREES	3,983	6,106	2,000	4,000	3,860	2,000
673	34438	CONTAMINATED SOIL	1,460	1,121	500	9,000	71,689	500
673	34439	ASBESTOS	7,317	12,020	5,800	7,200	7,012	4,000
673	34440	WHITE GOODS	11,402	13,177	7,500	7,500	8,336	7,500
673	34441	ELECTRONIC	3,586	3,934	3,000	4,500	6,472	1,500
673	34442	TIRES	3,575	13,621	2,500	7,500	7,882	2,500
673	34449	OTHER REVENUE	7,075	15,757	7,500	7,500	6,003	7,500
673	39130	SALE OF EQUIPMENT	44,577	0	5,000	3,500	3,150	0
673	33891	YANKTON PROFIT TO VERMILLION	255,091	255,112	398,000	344,000	345,862	460,000
673	36110	INTEREST ON INVESTMENTS	4,177	4,629	4,000	1,650	1,681	1,500
673	33421	GRANT STATE LANDFILL	277,524	433,251	0	30,290	30,291	0
673	33892	CONTRIBUTED CAPITAL	23,986	24,900	24,000	24,000	12,415	24,000
673	39356	STATE LOAN	417,412	1,221,588	0	0	0	0
673	39595	APPROPRIATION FROM DEPRECIATION RESERVE	0	<u>1,911,781</u>	<u>893,333</u>	<u>776,102</u>	0	<u>676,442</u>
LANDFILL TOTAL REVENUE			1,596,906	4,465,042	1,894,203	1,876,582	1,165,378	1,834,002

JOINT POWERS LANDFILL

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
673	43240	1100	201,314	218,970	224,663	233,964	234,307	246,774	
673	43240	1101	17,167	14,925	12,500	12,500	14,906	10,000	
673	43240	1200	16,397	17,573	18,143	18,854	18,769	19,643	
673	43240	1300	12,935	13,287	14,020	13,654	13,898	13,961	
673	43240	1400	8,862	8,961	8,704	8,650	8,650	9,038	
673	43240	1900	<u>30,985</u>	<u>33,024</u>	<u>36,763</u>	<u>36,279</u>	<u>36,450</u>	<u>36,916</u>	
			SUBTOTAL	287,660	306,740	314,793	323,901	326,980	336,332
OPERATING EXPENSES									
673	43240	2110	5,706	7,498	10,000	10,000	6,791	10,000	
673	43240	2200	18,359	29,353	35,000	35,000	25,983	40,000	
673	43240	2201	34,494	34,854	36,955	36,320	37,007	36,680	
673	43240	2202	0	0	250	250	0	250	
673	43240	2204	8,997	5,926	12,000	12,000	11,134	15,000	
673	43240	2300	1,855	1,187	1,500	1,500	816	1,000	
673	43240	2510	1,899	958	3,200	3,200	791	3,000	
673	43240	2530	49,305	94,989	50,000	50,000	44,687	40,000	
673	43240	2540	18,159	1,739	10,000	10,000	12,214	5,000	
673	43240	2590	17,247	17,338	25,000	25,000	15,185	25,000	
673	43240	2611	983	1,033	1,500	1,500	908	1,000	
673	43240	2612	600	102,109	150,000	150,000	100,568	150,000	
673	43240	2614	106,665	91,775	60,000	50,000	45,512	45,000	
673	43240	2615	18	33	300	300	15	250	
673	43240	2616	93	34	300	300	79	250	
673	43240	2619	3,602	3,659	3,800	3,800	3,885	4,000	
673	43240	2700	4,342	4,166	4,500	4,500	3,352	4,500	
673	43240	2810	4,237	11,010	12,500	17,000	18,404	18,000	
673	43240	2820	731	1,013	750	750	716	1,000	
673	43240	2840	0	6,639	15,000	16,500	14,077	20,000	
673	43240	2850	2,023	2,041	2,000	2,000	1,815	2,000	
673	43240	2995	<u>180,670</u>	<u>251,270</u>	<u>300,000</u>	<u>300,000</u>	<u>280,542</u>	<u>300,000</u>	
			SUBTOTAL	459,985	668,624	734,555	729,920	624,481	721,930
CAPITAL OUTLAY									
673	43240	3200	615,670	1,551,823	30,000	15,000	0	10,000	
673	43240	3500	4,364	7,111	2,000	2,000	0	2,000	
673	43240	3600	132,653	104,246	55,500	55,500	54,027	200,000	
673	43240	3801	<u>878,081</u>	<u>1,374,244</u>	<u>125,000</u>	<u>240,000</u>	<u>167,447</u>	<u>50,000</u>	
			SUBTOTAL	1,630,768	3,037,424	212,500	312,500	221,474	262,000
DEBT SERVICE									
673	43240	4100	132,094	135,435	169,028	184,281	184,281	140,204	
673	43240	4200	<u>19,380</u>	<u>29,386</u>	<u>60,873</u>	<u>55,708</u>	<u>55,708</u>	<u>56,610</u>	
			SUBTOTAL	151,474	164,821	229,901	239,989	239,989	196,814
RESERVES									
673	43240	4400	13,277	57,416	8,150	7,990	16,109	8,010	
673	43240	4401	64,957	64,985	78,000	76,650	102,049	76,775	
673	43240	4402	<u>994</u>	<u>1,004</u>	<u>1,100</u>	<u>1,050</u>	<u>198,996</u>	<u>1,060</u>	
			SUBTOTAL	79,228	123,405	87,250	85,690	317,154	85,845
LANDFILL TOTAL			2,609,115	4,301,014	1,578,999	1,692,000	1,730,078	1,602,921	

JOINT POWERS RECYCLING CENTER

In April 1994, the City of Vermillion implemented a Joint Powers Agreement with Clay County, the City of Yankton, and Yankton County for the management and funding of an integrated solid waste system for the region. The joint system also serves customers from Elk Point, Rural Union County, Beresford, and Centerville. The joint operations include the Vermillion Landfill and Missouri Valley Recycling center and the Yankton Transfer & Recycling facility. Under the terms of the agreement, Vermillion and Yankton share resources and funding for integrated solid waste management while exercising local control of ownership, operations and employees engaged in solid waste management activities.

The Joint Powers, City of Vermillion recycling center (Missouri Valley Recycling) is located at 840 N. Crawford Road in Vermillion. The recycling budget expenses incorporate one half of the Joint Powers Solid Waste Director's salary and three full-time recycling equipment operators and one summer laborer. The personnel duties include operational and management related to the receiving sorting, baling and marketing of commodities received from regional commercial and residential recycling. The facility also maintains four satellite recycling trailers for 24/7 recycling access.

The City of Vermillion has a thirty-year history of recycling. The Missouri Valley Recycling (MVR) program, a drop off recycling and materials processing facility, opened in September 1994 replacing the private volunteer recycling center (Clay County Recycling Center). The MVR is operated, as is the landfill, as a fully funded enterprise of the City of Vermillion.

The 2014 capital budget included Phase 3 of concreting around the building. The 2015 capital budget included replacement of a drop trailer.

EXPENSE HIGHLIGHTS:

- 2200 - Hazardous Waste Collection - Household Hazardous Waste collection
- 2612 - Operating Supplies – Wire and Gaylord boxes and tools
- 3200 - Concrete last phase and building renovations
- 3600 - Machinery & Auto – replace drop trailer

JOINT POWERS RECYCLING

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
RECYCLING REVENUES								
673	30404	TIPPING FEE	41,891	42,309	45,330	43,560	44,606	44,040
673	30405	MAGAZINES-VERMILLION	9,772	8,024	9,000	9,000	6,954	8,500
673	30406	PLASTIC	35,986	47,747	40,000	35,000	31,521	32,000
673	30407	TIN	4,615	8,548	9,500	3,000	2,137	5,000
673	30408	ALUMINUM - VERMILLION	23,818	25,596	20,000	25,000	14,670	28,000
673	30409	NEWSPAPER-VERMILLION	9,249	7,377	10,000	10,000	9,671	9,000
673	30410	CARDBOARD-VERMILLION	43,889	24,076	35,000	30,000	24,505	28,000
673	30411	OTHER METALS/MATERIALS	12,325	2,651	4,500	4,500	3,552	2,000
673	30412	HIGH GRADE PAPER	11,918	15,703	15,000	15,000	16,994	15,000
673	30413	ALUMINUM - YANKTON	6,731	7,441	4,500	4,500	4,479	5,000
673	30414	NEWSPAPER-YANKTON	7,672	8,078	8,000	8,000	7,918	6,000
673	30415	CARDBOARD-YANKTON	<u>19,189</u>	<u>16,492</u>	<u>15,000</u>	<u>15,000</u>	<u>16,987</u>	<u>15,000</u>
RECYCLING REVENUE TOTAL			227,055	214,042	215,830	202,560	183,994	197,540

JOINT POWERS RECYCLING

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET	
PERSONNEL SERVICES									
673	43242	1100	WAGES	135,579	138,620	141,339	141,339	142,935	145,020
673	43242	1101	OVERTIME	6,070	4,497	5,000	5,000	5,210	5,000
673	43242	1200	FICA	9,898	10,762	11,195	11,195	11,136	11,477
673	43242	1300	RETIREMENT	7,221	7,979	8,384	6,384	8,465	8,737
673	43242	1400	WORKMEN'S COMPENSATION	3,969	3,770	3,571	3,537	3,537	3,495
673	43242	1900	INSURANCE	<u>18,069</u>	<u>20,485</u>	<u>23,395</u>	<u>23,087</u>	<u>23,181</u>	<u>23,492</u>
			SUBTOTAL	180,806	186,113	192,884	190,542	194,464	197,221
OPERATING EXPENSES									
673	43242	2110	INSURANCE POLICIES	3,453	1,563	5,000	5,000	2,246	2,000
673	43242	2200	PROFESSIONAL SERVICES & FEES	12,820	276	10,000	5,000	42	5,000
673	43242	2204	HAZARDOUS WASTE COLLECTION	28,608	31,146	30,000	30,000	32,070	32,500
673	43242	2300	PUBLISHING & ADVERTISING	1,749	622	1,500	1,000	733	1,500
673	43242	2510	MOTOR VEHICLE REPAIR & MAINT.	329	101	1,000	1,000	67	1,000
673	43242	2530	EQUIPMENT REPAIR & MAINTENANCE	10,229	3,166	10,000	10,000	8,764	11,000
673	43242	2540	BUILDING REPAIR & MAINTENANCE	2,547	1,534	5,000	5,000	3,796	3,000
673	43242	2611	OFFICE SUPPLIES	787	364	650	650	388	500
673	43242	2612	OPERATING SUPPLIES	7,844	3,913	10,000	9,000	11,801	10,000
673	43242	2614	MOTOR VEHICLE FUEL & SUPPLIES	9,416	6,182	8,000	7,500	4,063	7,500
673	43242	2615	COPY SUPPLIES	16	0	150	150	15	150
673	43242	2616	POSTAGE	20	5	150	150	34	150
673	43242	2617	FREIGHT	1,960	2,100	2,000	2,000	2,500	2,000
673	43242	2619	UNIFORMS	420	459	800	800	391	750
673	43242	2620	MATERIALS PURCHASED	7,324	8,182	9,000	9,000	5,298	8,500
673	43242	2621	REVENUE SHARING MATERIALS	11,754	0	12,000	10,000	6,957	11,000
673	43242	2700	TRAVEL & TRAINING	2,305	2,159	1,500	1,500	2,090	1,500
673	43242	2810	ELECTRICITY	6,273	6,223	5,500	6,000	6,285	5,500
673	43242	2820	WATER	421	459	600	550	445	550
673	43242	2830	SEWER	865	827	1,000	1,000	934	1,000
673	43242	2840	HEATING FUEL-GAS	3,719	5,058	6,500	5,500	2,745	5,500
673	43242	2850	TELEPHONE	821	822	800	800	840	800
673	43242	2995	DEPRECIATION-RECYCLING	<u>33,955</u>	<u>36,286</u>	<u>38,500</u>	<u>38,500</u>	<u>37,974</u>	<u>38,500</u>
			SUBTOTAL	147,635	111,447	159,650	150,100	130,478	149,900
CAPITAL OUTLAY									
673	43242	3200	BUILDING & STRUCTURES	0	80,327	125,000	20,000	0	55,000
673	43242	3500	FURNITURE & MINOR EQUIPMENT	0	183	1,500	1,500	0	1,500
673	43242	3600	MACHINERY & AUTO	<u>39,617</u>	<u>0</u>	<u>52,000</u>	<u>25,000</u>	<u>15,165</u>	<u>25,000</u>
			SUBTOTAL	39,617	80,510	178,500	46,500	15,165	81,500
			RECYCLING TOTAL	368,058	378,070	531,034	387,142	340,107	428,621

CURBSIDE RECYCLING

In November 2008, City of Vermillion residents voted to implement curbside recycling for single-family homes and multi-family housing with five or less units. The households are charged \$3.50 plus sales tax a month for the service. Each qualifying resident was provided with two curbside recycling bins purchased by the City with a grant from the American Recovery and Reinvestment Act of 2009 (Stimulus Bill). The Curbside Recycling program began collection on September 8, 2009.

The weekly source separated curbside collection is provided Tuesday through Friday. One quarter of the community's recycling is collected each of the four days. Monday's provide time for special collections and business that have signed up for pickup. The Curbside collection is operated through the Solid Waste Department with two full-time employees responsible for the collection, sorting, delivery, and assistance at the recycling facility.

In 2009, the Curbside Recycling program received a grant/loan package from SD DENR for equipment which included the purchase of a truck and hydraulic dump collection trailers. The interest and other start-up expenses were transferred to the debt service and reserve in 2010.

In 2009, a large public education campaign was implemented in order to inform the public of the Curbside Recycling. The programs early success may be attributed to the intensive education program provided. The continued success and program improvement requires that the public receive refreshing reminders to Reduce, Reuse and RECYCLE.

OF INTEREST:

The numbers calculated were based off 2495 households participating in the program. This number varies throughout the year and will increase as the program expands its focus.

EXPENSE HIGHLIGHTS:

2300 - Publishing and Advertising
4200 - Interest on grant/loan

CURBSIDE RECYCLING

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
675	30311	UTILITY BILLING	97,815	100,063	101,000	102,000	101,120	109,000
675	30315	REVENUE SHARING	11,754	0	12,000	10,000	6,957	11,000
675	36110	INTEREST ON INVESTMENTS	0	135	50	210	269	250
675	38431	SALE OF BINS	220	160	300	200	190	200
675	39595	APPROPRIATION FROM RESERVE	0	2,915	43,068	3,162	0	35,479
CURBSIDE RECYCLING REVENUE TOTAL			109,789	103,273	156,418	115,572	108,536	155,929

CURBSIDE RECYCLING

				2013	2014	2015	2013	2014	2015
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
675	43270	1100	WAGES	58,459	63,013	66,926	66,926	67,302	70,136
675	43270	1101	OVERTIME	102	0	2,000	2,000	0	2,000
675	43270	1200	FICA	4,479	4,801	5,273	5,273	5,078	5,518
675	43270	1300	RETIREMENT	3,324	3,781	4,136	4,136	4,038	4,328
675	43270	1400	WORKMEN'S COMPENSATION	3,088	2,991	2,957	2,936	2,936	2,965
675	43270	1900	INSURANCE	<u>10,833</u>	<u>12,621</u>	<u>13,368</u>	<u>13,192</u>	<u>13,289</u>	<u>13,424</u>
			SUBTOTAL	80,285	87,207	94,660	94,463	92,643	98,371
OPERATING EXPENSES									
675	43270	2110	INSURANCE POLICIES	710	663	900	750	623	750
675	43270	2200	PROFESSIONAL-LEGAL	0	0	250	250	0	250
675	43270	2300	PUBLISHING & ADVERTISING	230	0	2,000	1,000	0	1,000
675	43270	2510	MOTOR VEHICLE REPAIR & MAINT.	35	698	2,000	1,500	672	2,000
675	43270	2530	EQUIPMENT REPAIR & MAINTENANCE	638	1,372	2,000	2,000	258	2,000
675	43270	2611	OFFICE SUPPLIES	0	0	200	200	0	250
675	43270	2612	OPERATING SUPPLIES	30	104	500	500	0	500
675	43270	2614	MOTOR VEHICLE FUEL & SUPPLIES	4,918	4,493	6,000	5,000	3,070	5,000
675	43270	2615	COPY SUPPLIES	0	0	100	100	0	100
675	43270	2616	POSTAGE	13	0	200	200	80	100
675	43270	2619	UNIFORMS	629	328	600	600	217	600
675	43270	2700	TRAVEL & TRAINING	0	0	250	250	0	250
675	43270	2850	TELEPHONE	<u>256</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>100</u>
			SUBTOTAL	7,459	7,658	15,100	12,450	4,920	12,900
CAPITAL OUTLAY									
675	43270	3500	FURNITURE & MINOR EQUIPMENT	0	0	250	250	0	250
675	43270	3600	MACHINERY & AUTO	<u>0</u>	<u>0</u>	<u>38,000</u>	<u>0</u>	<u>0</u>	<u>36,000</u>
			SUBTOTAL	0	0	38,250	250	0	36,250
DEBT SERVICE									
675	43270	4100	PRINCIPAL	7,660	7,853	8,050	8,051	8,050	8,253
675	43270	4200	INTEREST EXPENSE	<u>748</u>	<u>555</u>	<u>358</u>	<u>358</u>	<u>358</u>	<u>155</u>
			SUBTOTAL	8,408	8,408	8,408	8,409	8,408	8,408
			TOTAL CURBSIDE RECYCLING EXPENDITURES	96,152	103,273	156,418	115,572	105,971	155,929

ENTERPRISE FUNDS

LIQUOR STORE

BLUFFS PROJECT

BLUFFS CLUBHOUSE

BLUFFS MAINTENANCE

LIQUOR STORE

The City of Vermillion, which owns the municipal liquor store, initiated in 1990 a manager's agreement that gives a private contractor the freedom to establish alternative operating procedures.

OF INTEREST:

In March of 2000, the Liquor Store moved to 826 Cottage. This facility provided good floor and shelf space, for versatility and effective marketing of merchandise and also included a larger walk-in cooler for merchandise, which enhanced the shopping experience of liquor store customers. In February 2006, a new point-of-sale system was installed to provide better inventory control, updated sales techniques, and consistency in pricing.

In November of 2005, the City Council entered into an agreement with the current managers to operate the store through 2008. The City Council entered into a second agreement with the current managers to operate the store until December 2010 with two opportunities to renew for an additional two years each time that would extend the contract to December 2014.

On October 20, 2014 the City Council entered into a five year agreement with Gregg and Nikki Peters to manage the liquor store. The agreement provided for the relocation to a larger store at 820 Cottage with an agreement allocating the costs of leasehold improvements.

The Liquor Store Manager is responsible for hiring employees, ordering merchandise, and pricing and daily operations of the store. The manager receives a share of the profits and an operating stipend for managing the store.

The current managers have completed a store reset, painted and expanded the inventory to better serve customers. A video lottery room and expanded cooler and shelf space are part of the new location. A growler fill station was installed in the fall of 2015.

EXPENSE HIGHLIGHTS

- 2200 - Fees for management services.
- 2300 - Newspaper and radio advertising of sale specials and store hours.
- 2400 - The space for the store and some equipment is rented.
- 2530 - Repair and maintenance of cooler, cash registers. General maintenance of fixtures and equipment.
- 2616 - The cost for freight on the merchandise.
- 2623 - Liquor purchases
- 2625 - Beer purchases

LIQUOR STORE FUND

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
652	38011	LIQUOR SALES	742,026	783,955	800,000	900,000	880,774	915,000
652	38012	SALES WINE	183,000	185,927	165,000	220,000	220,224	225,000
652	38013	SALES BEER	233,061	250,690	260,000	300,000	357,061	305,000
652	38014	SALES MISC	28,104	25,846	31,000	31,000	37,998	32,000
652	38015	LOTTERY	-	-	-	5,000	2,334	6,000
REVENUES TOTAL			1,186,191	1,246,418	1,256,000	1,456,000	1,498,391	1,483,000
OPERATING EXPENSES								
652	49910	2110 FIRE INSURANCE	156	161	170	160	155	170
652	49910	2130 LIABILITY INSURANCE	5,874	6,327	6,000	6,400	6,474	6,600
652	49910	2200 CONTRACT SERVICES	64,500	64,500	64,500	71,375	71,375	72,000
652	49910	2201 PROFESSIONAL SERVICES	3,557	3,585	4,000	4,000	4,156	4,000
652	49910	2300 ADVERTISING	2,000	2,000	2,000	2,000	2,000	2,000
652	49910	2400 RENTAL	11,250	11,250	11,250	11,250	11,250	11,250
652	49910	2530 EQUIPMENT REPAIR & MAINT	259	1,611	1,500	5,000	4,603	5,000
652	49910	2611 OFFICE SUPPLIES	237	786	500	500	715	500
652	49910	2612 OPERATING SUPPLIES	22,255	24,096	23,000	29,000	30,471	30,000
652	49910	2613 CLEANING SUPPLIES & SERVICES	1,678	2,243	1,500	1,500	1,072	1,500
652	49910	2616 FREIGHT	21,916	23,206	25,000	23,000	19,807	24,000
652	49910	2623 LIQUOR PURCHASES	499,847	508,938	520,000	594,000	629,170	604,000
652	49910	2624 WINE PURCHASES	123,522	126,280	115,500	151,800	158,229	155,000
652	49910	2625 BEER PURCHASES	175,884	183,907	195,000	225,000	282,537	229,000
652	49910	2626 MISC PURCHASES FOR RESALE	14,607	15,168	15,500	18,600	28,848	19,200
652	49910	2810 ELECTRICITY	6,946	7,854	7,800	9,000	8,679	9,200
652	49910	2840 GAS	489	481	575	575	146	600
652	49910	2850 TELEPHONE	1,187	1,212	1,225	1,225	1,205	1,300
652	49910	2990 OTHER CURRENT EXPENSES	551	1,050	750	750	1,250	750
652	49910	2999 PROFITS TO MANAGER	<u>75,021</u>	<u>66,249</u>	<u>78,069</u>	<u>81,785</u>	<u>89,098</u>	<u>90,879</u>
SUBTOTAL			1,031,736	1,050,904	1,073,839	1,236,920	1,351,240	1,266,949
CAPITAL OUTLAY								
652	49910	3500 FURNITURE & EQUIPMENT	900	11,999	2,000	4,000	18,358	2,000
652	49910	3501 LEASEHOLD IMPROVEMENTS	<u>0</u>	<u>11,002</u>	<u>0</u>	<u>7,162</u>	<u>7,162</u>	<u>0</u>
SUBTOTAL			900	23,001	2,000	11,162	25,520	2,000
RESERVES & TRANSFERS								
651	36110	INTEREST INCOME	1,183	495	500	140	138	140
652	36111	TRANSFER IN RESERVE INTEREST	0	495	500	0	0	0
652	49910	4400 TO RESERVE	0	(21,687)	(13,539)	13,858	0	19,991
651	49910	6100 TRANSFER INTEREST	0	0	500	140	0	140
652	49910	6100 TRANSFER TO GENERAL FUND	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>	<u>194,200</u>
SUBTOTAL			194,200	172,513	180,161	207,918	194,200	214,051
LIQUOR STORE FUND TOTAL			1,226,836	1,246,418	1,256,000	1,456,000	1,570,960	1,483,000

THE BLUFFS PROJECT

The Bluffs multi-level golf course and residential development exists as a self-sustaining City enterprise independent of General Fund revenues. The project demanded a 20-year commitment to produce golf fees, property sales and property tax revenue sufficient to pay development costs for an 18-hole golf course interspersed with 120 improved lots for residential housing. Professional staffers supervising The Bluffs golf course are under the direction of the Vermillion Parks & Recreation Director.

A Housing Needs Assessment Study prepared by the Southeastern Council of Governments, in June 1993, identified that Vermillion was in need of additional residential housing, including as many as 100 single family homes. At the same time, the Vermillion Golf Association was continuing a 4-year lobbying effort to convince the City Council of the need for an 18-hole golf course, either through expansion of the existing 9-hole course or through relocation to an attractive site.

A local citizens' committee reviewed a feasibility study presented by THK Associates in December of 1993. In February of 1994, the committee recommended the 214-acre Smith/Quam site directly southeast of Vermillion on the Missouri River bluff. The City Council voted unanimously to adopt the project. On February 22, the Smith/Quam site was annexed by the City for the purpose of constructing a 6,000-yard-long golf course with concrete streets annexed site and 120 fully developed housing lots zoned for single-family houses, twin homes and townhouses.

In April 1994, the City purchased the Smith/Quam site and established a Tax Increment Financing District wherein all property tax generated by lot sales and improvements would be applied to retiring a bond debt of \$4.1 million, the approximate cost of the project including interest payments. Construction of the course and Housing Development "A" began in October 1994, with grading of the course contours, lakes and greens as well as base grading for Augusta, Oakmont, Pinehurst Drives and the installation of utility lines. The sale of housing lots commenced in February of 1995.

Construction of housing development "B" began in October of 2001. As of 2010, there are no more developed lots in the Bluffs project for sale by the City.

GOLF COURSE OPERATIONS REVENUE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	34110	SEASON PASSES	126,310	138,839	145,000	145,000	133,451	149,000
611	34115	GREEN FEES	123,912	117,558	138,000	138,000	110,121	142,000
611	34116	HANDICAP	5,809	7,852	7,500	7,500	7,050	7,700
611	34150	DRIVING RANGE	13,585	13,002	15,000	15,000	13,861	15,450
611	34160	GOLF LESSONS	1,988	2,510	3,000	3,000	1,752	3,075
611	34165	JUNIOR GOLF	2,640	2,536	2,700	2,700	1,907	2,775
611	34170	GOLF CART RENTAL	83,416	90,662	90,000	90,000	87,389	92,700
611	34171	RENTAL EQUIPMENT	377	5	400	400	152	400
611	34181	TOURNAMENT FEES	762	4,455	2,400	2,400	670	2,400
611	34182	PRO SHOP	98,752	84,986	104,000	104,000	82,839	107,000
611	34183	BEER	77,260	72,880	84,000	84,000	76,810	86,500
611	34184	LIQUOR	25,710	20,623	29,000	29,000	21,597	29,800
611	34185	FOOD	52,113	40,356	60,000	60,000	44,965	63,000
611	34188	LOTTERY	1,694	3,209	3,200	3,200	3,110	3,300
611	34190	CART STORAGE & TRAIL FEES	23,979	23,604	26,000	26,000	24,244	26,000
611	34196	LONG AND (SHORT)	<u>129</u>	<u>69</u>	<u>200</u>	<u>200</u>	<u>196</u>	<u>200</u>
		COURSE OPERATIONS REVENUE	638,436	623,146	710,400	710,400	610,114	731,300

**GOLF COURSE NON-OPERATING
REVENUES AND EXPENSES**

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	39107	CONTRIBUTED CAPITAL	29,682	3,640	0	0	0	0
611	36110	INTEREST ON INVESTMENTS-CONS	2,880	4,322	4,000	4,000	4,521	4,000
611	36990	OTHER REVENUE	<u>0</u>	<u>362</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			32,562	8,324	4,000	4,000	4,521	4,000
GOLF COURSE TAX INCREMENT			2013	2014	2015	2015	2015	2016
BOND RESERVE ACCOUNT			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
611	31110	PROPERTY TAXES TIF-1	498,282	0	0	0	0	0
611	36212	SALES TAX	200,000	0	0	0	0	0
611	36210	RENTALS-MOCKLER	71,694	72,719	73,725	73,730	73,733	75,000
611	39595	APPROPRATION FROM RESERVE	<u>0</u>	<u>79,665</u>	<u>3,623</u>	<u>4,679</u>	<u>0</u>	<u>0</u>
TOTAL			769,976	152,384	77,348	78,409	73,733	75,000
EXPENDITURES								
611	45125	4100 PRINCIPAL	655,000	0	0	0	0	0
611	45125	4200 INTEREST	8,187	0	0	0	0	0
611	45125	4300 FISCAL AGENT FEES	500	0	0	0	0	0
611	45125	4401 TO DEBT SERVICE RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,274</u>
			663,687	0	0	0	0	5,274
TOTAL EXPENDITURES			1,445,875	783,854	791,748	792,809	777,671	810,300

BLUFFS CLUBHOUSE

A full-time Professional Golf Association Pro, a full-time assistant golf professional, a part-time clubhouse assistant, and supplemental seasonal staff carryout the clubhouse operations.

The clubhouse staff maintains a food and beverage operation, a pro shop, a driving range and the 18-hole course. In 2012, the Bluffs completed some needed updates to the clubhouse, including interior finishes and replacement of the roof.

In 2014 the Clubhouse introduced an On-Line tee reservation system from The Active Golf Network. Active Golf enables members and non member to make tee times, receive email promotions, keep track of scores and handicaps. The Active Golf Network also has a free smart phone app for the course which has a Google earth course flyover and a hole yardage GPS.

EXPENSE HIGHLIGHTS:

- 2200 - Membership fees for the Professional Golfers Association.
- 2300 - Advertising for tournaments and other course/clubhouse events.
- 2613 - Cleaning supplies, chemicals, paper products and janitorial expenses.
- 2700 - Attendance at PGA Conferences and training seminars.
- 2901 - Rental of public golf car fleet.

CLUBHOUSE OPERATIONS

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45125	1100	WAGES	161,393	157,955	166,134	160,134	170,873	169,062
611	45125	1102	GOLF LESSONS	1,988	2,510	3,000	3,000	1,752	3,075
611	45125	1200	FICA	12,464	12,437	12,709	12,709	13,205	12,933
611	45125	1300	RETIREMENT	7,514	7,464	7,748	7,748	7,907	7,924
611	45125	1400	WORKMEN'S COMPENSATION	1,687	1,574	1,512	1,528	1,528	1,471
611	45125	1900	INSURANCE	<u>17,684</u>	<u>18,868</u>	<u>20,053</u>	<u>19,768</u>	<u>19,866</u>	<u>20,136</u>
SUBTOTAL				202,730	200,808	211,156	204,887	215,130	214,601
OPERATING EXPENSES									
611	45125	2120	INSURANCE	3,512	3,580	3,200	3,500	3,434	3,500
611	45125	2200	PROFESSIONAL SERVICES & FEES	2,317	2,588	2,700	2,600	2,445	2,600
611	45125	2201	VISA/MASTER CARD CHARGES	7,949	9,898	7,600	10,000	9,064	10,000
611	45125	2204	HANDICAP	5,050	6,170	7,500	7,500	5,790	7,500
611	45125	2300	ADVERTISING	488	453	1,410	2,000	1,400	2,000
611	45125	2530	EQUIPMENT REPAIRS	1,029	1,089	2,130	2,130	2,443	2,130
611	45125	2540	BUILDING REPAIR & MAINT.	637	884	1,630	1,630	1,260	1,630
611	45125	2611	OFFICE SUPPLIES	1,595	1,783	1,650	1,650	1,178	1,650
611	45125	2612	OPERATING SUPPLIES	422	414	1,000	700	588	700
611	45125	2613	CLEANING SUPPLIES & SERVICES	5,813	5,475	6,700	6,700	5,265	6,700
611	45125	2615	COPY SUPPLIES	11	11	100	100	7	100
611	45125	2616	POSTAGE	264	297	350	350	232	350
611	45125	2700	TRAVEL & TRAINING	0	722	3,400	3,000	560	3,000
611	45125	2810	ELECTRICITY	8,129	8,271	8,910	8,910	8,476	8,910
611	45125	2820	WATER	2,159	1,850	2,140	2,140	2,262	2,140
611	45125	2830	SEWER	1,351	964	1,375	1,375	849	1,375
611	45125	2840	GAS	2,069	2,365	2,600	2,600	1,431	2,600
611	45125	2850	TELEPHONE	1,533	1,546	1,400	1,400	1,518	1,400
611	45125	2860	GARBAGE	1,744	1,512	1,500	1,500	1,584	1,500
611	45125	2901	EQUIPMENT RENTAL	24,099	23,345	24,500	24,000	22,683	24,000
611	45125	2990	OTHER	<u>1,650</u>	<u>1,800</u>	<u>3,100</u>	<u>2,000</u>	<u>2,941</u>	<u>2,000</u>
SUBTOTAL				71,821	75,017	84,895	85,785	75,410	85,785
INVENTORY EXPENSES									
611	45126	2623	LIQUOR MERCHANDISE	7,368	7,987	8,650	8,000	8,054	8,240
611	45126	2625	BEER MERCHANDISE	28,474	24,891	32,950	29,000	26,380	29,870
611	45126	2628	MISCELLANEOUS CONCESSIONS	19,579	18,185	22,500	20,000	17,778	20,600
611	45126	2630	GRILL INVENTORY	13,370	12,290	17,500	15,000	11,863	15,750
611	45126	2631	GOLF MERCHANDISE FOR RESALE	79,161	80,068	81,750	81,750	76,386	84,203
611	45126	2632	GOLF MERCHANDISE	<u>0</u>	<u>2,772</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,030</u>
SUBTOTAL				147,952	146,193	164,350	154,750	140,461	159,693
CAPITAL OUTLAY									
611	45125	3200	CLUB HOUSE & PARKING LOT	23,230	0	0	0	0	0
611	45125	3500	FURNITURE & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,000</u>
SUBTOTAL				23,230	0	0	0	0	8,000
TOTAL CLUBHOUSE EXPENSES				445,733	422,018	460,401	445,422	431,001	468,079

BLUFFS MAINTENANCE

The Bluff's maintenance staff includes a full-time superintendent, a full-time assistant superintendent and supplemental seasonal part-time staff. The maintenance program maintains 200 acres of land that includes fairways, roughs, tee boxes and golf greens.

OF INTEREST:

Each year fundraising efforts provide for course improvements. In 2014, the front driving range underwent a total renovation. The range was increased in size and had cement driving range platforms added to it. This will allow several users on it at a time and also allow users on it when the ground is soft.

In 2015, the course irrigation well was professionally serviced and a privacy fence was added along Pinehurst Avenue to screen the maintenance area from the street.

EXPENSE HIGHLIGHTS:

- 2200 - Professional Services & Fees - Membership in the Golf Course Superintendent Association of America (GCSAA).
- 2700 - Travel & Training - Attendance at GCSAA conferences and training.
- 2590 - Other Repair & Maintenance - Chemical, fertilizer, sand and materials.
- 2900 - Vehicle Equipment Rental - Rental for golf maintenance equipment replacement.

GOLF COURSE MAINTENANCE

				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
PERSONNEL SERVICES									
611	45135	1100	WAGES	124,465	122,520	124,013	128,438	134,034	130,685
611	45135	1200	FICA	9,599	9,351	9,487	9,826	10,231	9,997
611	45135	1300	RETIREMENT	5,163	5,328	5,411	5,411	5,483	5,546
611	45135	1400	WORKMEN'S COMPENSATION	2,591	2,536	2,443	2,418	2,418	2,457
611	45135	1900	INSURANCE	<u>11,812</u>	<u>12,602</u>	<u>13,368</u>	<u>13,192</u>	<u>13,270</u>	<u>13,424</u>
SUBTOTAL				153,630	152,337	154,722	159,285	165,436	162,109
OPERATING EXPENSES									
611	45135	2120	INSURANCE	2,002	2,045	2,100	2,100	2,129	2,100
611	45135	2200	PROFESSIONAL SERVICES & FEES	445	415	600	990	990	600
611	45135	2300	ADVERTISING	39	43	50	50	32	50
611	45135	2510	MOTOR VEHICLE REPAIR & MAINT	220	235	300	300	693	300
611	45135	2530	EQUIPMENT REPAIRS	6,533	12,616	12,000	12,000	11,739	12,000
611	45135	2540	BUILDING REPAIR & MAINTENANCE	1,529	67	1,000	1,100	1,073	1,000
611	45135	2590	OTHER REPAIR & MAINTENANCE	42,835	55,719	46,000	46,000	44,884	9,000
611	45135	2611	OFFICE SUPPLIES	110	417	350	0	0	32,000
611	45135	2612	OPERATING SUPPLIES	9,014	4,968	9,500	0	0	5,000
611	45135	2614	MOTOR VEHICLE FUEL/SUPPLIES	20,296	20,473	18,000	350	136	350
611	45135	2616	POSTAGE	49	112	50	9,500	6,263	9,500
611	45135	2618	CHEMICALS	15,370	11,783	15,000	18,000	13,105	18,000
611	45135	2619	UNIFORMS	50	125	150	50	7	50
611	45135	2700	TRAVEL & TRAINING	1,922	2,522	2,500	15,000	15,880	15,000
611	45135	2810	ELECTRICITY	10,900	13,621	14,000	200	900	150
611	45135	2820	WATER	531	598	500	2,500	1,519	2,500
611	45135	2830	SEWER	4,986	5,216	5,000	14,000	15,725	14,000
611	45135	2840	GAS	853	865	800	500	658	500
611	45135	2850	TELEPHONE	391	386	400	5,000	5,282	5,000
611	45135	2860	GARBAGE	738	747	800	800	575	800
611	45135	2900	VEHICLE EQUIPMENT RENTAL	<u>34,330</u>	<u>36,312</u>	<u>39,525</u>	<u>400</u>	<u>400</u>	<u>400</u>
SUBTOTAL				153,143	169,285	168,625	169,165	162,298	169,838
CAPITAL OUTLAY									
611	45135	3200	BUILDING & STRUCTURE	0	14,574	0	8,640	8,639	0
611	45135	3600	MACHINERY & AUTO	0	0	0	0	0	0
611	45135	3900	COURSE IMPROVEMENTS	<u>29,682</u>	<u>3,640</u>	<u>8,000</u>	<u>10,297</u>	<u>10,297</u>	<u>5,000</u>
SUBTOTAL				29,682	18,214	8,000	18,937	18,936	5,000
TOTAL MAINTENANCE OPERATIONS				336,455	339,836	331,347	347,387	346,670	336,947
TRANSFERS									
611	45125	6100	INTERFUND LOAN	<u>0</u>	<u>22,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS				<u>0</u>	<u>22,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

CLUBHOUSE AND COURSE EXPENDITURE TOTALS

782,188 783,854 791,748 792,809 777,671 805,026

SPECIAL FUNDS

BED, BOARD, AND BOOZE TAX

ADDITIONAL SALES TAX FUND (2ND PENNY)

LIBRARY FUND

STORMWATER COLLECTION FUND

PARKS CAPITAL IMPROVEMENT FUND

911 FUND

BUSINESS IMPROVEMENT DISTRICT #1

NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)

Approved in 1984 and supported by public vote in 1985. The fund provides for economic development and has been used by the Vermillion Area Chamber of Commerce and Development Company and other community organizations as approved by the City Council.

The revenues are budgeted at \$337,060 for 2016.

In 2016, the following organizations or projects will receive funding:

- W.H. Over Museum - \$15,000
- National Music Museum - \$15,000
- USD Admissions - \$5,000
- Fourth of July Celebration - \$3,500
- Vermillion Chamber of Commerce and Development Company - \$200,000
- Ribs, Rods and Rock'n'Roll - \$5,000
- Vermillion Now! - \$50,000
- Thursday's on the Platz - \$500
- Local Access Cable Channel - \$800
- Coyoteoply- \$3,000
- Ratingen Student Exchange - \$500
- Street Banners - \$18,000

<u>NON-AD VALOREM, LODGING, DINING, AND ALCOHOL TAX (BED, BOARD, & BOOZE)</u>			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 REVISED	2015 ACTUAL	2016 BUDGET
REVENUES								
211	31310	BED,BOARD, AND BOOZE TAX	312,984	330,253	331,500	336,800	322,848	343,500
211	36110	INTEREST INCOME	<u>226</u>	<u>1,026</u>	<u>400</u>	<u>260</u>	<u>260</u>	<u>580</u>
REVENUES TOTAL			313,210	331,279	331,900	337,060	323,108	344,080
EXPENDITURES								
211	46500	4400 APPROPRIATION TO RESERVE	0	46,150	24,600	29,510	0	27,780
211	46500	5600 W H OVER MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5603 NATIONAL MUSIC MUSEUM	15,000	15,000	15,000	15,000	15,000	15,000
211	46500	5605 USD ADMISSIONS	0	0	5,000	5,000	5,000	5,000
211	46500	5608 FOURTH OF JULY CELEBRATION	3,500	3,500	3,500	3,500	3,500	3,500
211	46500	5610 VDC-CHAMBER PROGRAM	185,400	200,000	200,000	200,000	200,000	200,000
211	46500	5619 PROMOTION RIBS RODS & ROCK & ROLL	5,000	5,000	5,000	5,000	5,000	5,000
211	46500	5620 VERMILLION NOW	30,000	30,000	50,000	50,000	50,000	50,000
211	46500	5622 THURSDAYS O THE PLATZ PROMOTION	0	500	500	500	0	500
211	46500	5624 WAYFINING SIGNS	19,164	0	0	0	0	0
211	46500	5625 LOCAL ACCESS CHANNEL	3,115	5,379	800	800	381	800
211	46500	5627 RATINGEN STUDENT EXCHANGE	0	750	500	500	0	500
211	46500	5628 BOOSTER CLUB SIGNAGE	0	10,000	0	0	0	0
211	46500	5629 COYOTEOPLY SHEKESPEARE FEAST	0	0	2,000	2,000	2,000	3,000
211	46500	5630 SCULPTURE WALK	0	0	10,000	10,000	10,000	0
211	46500	5631 VERMILLION AREA ARTS COUNCIL	0	0	0	250	250	0
211	46500	2632 STREET BANNERS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,000</u>
TOTAL EXPENDITURES			276,179	331,279	331,900	337,060	306,131	344,080

ADDITIONAL PENNY SALES TAX FUND

This special extra penny sales tax fund was established to record all special sales tax revenue and expenditures for municipal capital construction projects.

In 2001, the City council adopted an ordinance extending the sales tax effective July 1 for an indefinite time period.

In 2003, changes were made to the state laws regulating the additional sales tax; the revenue collected is now considered general fund money. However, the Vermillion City Council elected by ordinance that the additional penny sales tax will be used only for capital projects and purchases, to include capital outlay items of \$500 or greater.

SECOND PENNY SALES TAX FUND

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
201	31320	SALES TAX	1,553,805	1,663,576	1,674,000	1,648,000	1,791,080	1,695,000
201	33410	STATE GRANT	0	0	34,500	4,000	0	99,000
201	36110	INTEREST ON INVESTMENTS	13,316	8,858	9,000	8,650	8,661	14,500
201	39595	APPROPRIATION FROM RESERVE	0	0	0	0	0	154,405
201	39555	INTERFUND LOAN	0	22,000	0	0	0	0
REVENUE TOTAL			1,567,121	1,694,434	1,717,500	1,660,650	1,799,741	1,962,905
CAPITAL OUTLAY								
201	41220	3502 ENGINEERING GIS SERVICES	0	0	0	0	0	20,000
201	42110	3100 FIRE/AMBULANCE FACILITY	0	32,889	0	0	0	40,000
201	42110	3201 SHELTER ROOF	0	0	0	0	0	9,000
201	42110	3500 POLICE EQUIPMENT	18,409	34,949	40,500	30,500	25,482	2,500
201	42110	3502 FIRE FIGHTING EQUIPMENT	33,821	47,493	21,000	21,000	19,818	126,000
201	42110	3503 COMMUNICATIONS CONSOL	27,500	0	0	0	0	0
201	42110	3900 PUBLIC SAFETY BUILDING HVAC	0	49,577	0	0	0	0
201	42110	3504 AMBULANCE EQUIPMENT	11,898	48,051	42,000	37,000	36,506	6,500
201	43110	3200 AIRPORT IMPROVEMENTS	3,329	47	4,750	10,380	1,464	30,000
201	43110	3500 STREET DEPT EQUIPMENT	23,329	10,373	17,700	17,475	14,903	46,850
201	43110	3701 CONCRETE WORK	54,888	38,108	45,000	45,000	28,765	45,000
201	43110	3702 STREET CONSTRUCTION & ASPHALT OVERLAYS	72,030	208,392	140,000	173,000	94,758	93,000
201	43110	3703 ENGINEERING DOWNTOWN PROJECT	0	0	0	12,000	7,638	0
201	45122	3201 BIKE PATH PAVING	1,095	2,700	60,000	101,533	101,483	200,000
201	45122	3205 PARKS EQUIPMENT REPLACEMENT	10,510	0	15,000	121,875	128,990	158,500
201	45122	3208 ARMORY IMPROVEMENTS	35,845	0	0	3,150	3,145	0
201	45122	3500 SWIMMING POOL	7,921	5,394	0	347,000	327,326	731,000
201	45122	3900 LIBRARY EQUIPMENT	547,833	0	0	0	0	0
201	46000	3901 VERMILLION NOW	136,710	0	50,000	50,000	0	50,000
201	46000	3910 USD WELLNESS PARTICIPATION	68,000	68,000	0	0	0	0
201	46000	5637 VCDC REINVESTMENT PROGRAM	0	33,676	26,000	0	22,332	0
SUBTOTAL			1,053,118	579,649	461,950	969,913	812,610	1,558,350
TRANSFERS & RESERVES								
201	41150	6102 BLUFFS HOUSING	200,000	0	0	0	0	0
201	41150	6108 TRANSFER CITY HALL DEBT SERVICE	339,689	346,025	351,741	352,041	351,764	348,710
201	41150	6109 TRANSFER TO EQUIPMENT REPLACEMENT	0	8,500	0	0	0	0
201	41150	6110 ADVANCE TO TIF #6	0	295,491	60,620	55,845	55,845	55,845
201	43900	4400 APPROPRIATION TO RESERVE	0	464,769	843,189	294,851	0	0
SUBTOTAL			539,689	1,114,785	1,255,550	702,737	407,609	404,555
TOTAL EXPENDITURES AND TRANSFERS			1,592,807	1,694,434	1,717,500	1,672,650	1,220,219	1,962,905

LIBRARY FUND

Library Fund revenues come from three primary sources: library fines and fees, gifts to the library, and Clay County. Fines and fees are comprised of overdue fees, copier machine revenues and payments for lost or damaged materials. The expenditures in this fund are for items approved by the board.

<u>LIBRARY FUND</u>				2013	2014	2015	2015	2015	2016
				ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES									
214	34635		COUNTY REVENUE	3,000	3,000	3,000	4,000	4,000	4,000
214	35110		FINES & FORFIETS	2,686	2,011	3,100	3,100	3,153	3,500
214	36110		INTEREST ON INVESTMENTS	16	11	15	15	20	15
214	36710		CONTRIBUTIONS & DONATIONS	6,313	7,770	2,700	2,700	5,143	3,200
214	36990		OTHER	<u>2,987</u>	<u>3,471</u>	<u>1,400</u>	<u>1,400</u>	<u>4,160</u>	<u>2,300</u>
REVENUES TOTAL				15,002	16,263	10,215	11,215	16,476	13,015
EXPENDITURES									
214	45122	2590	OTHER REPAIR & MAINTENANCE	0	0	1,000	1,000	54	0
214	45122	2990	OTHER CURRENT EXPENSES	7,593	9,039	6,000	7,000	11,618	7,500
214	45122	3900	CAPITAL EXPENDITURES	7,665	0	0	0	0	0
214	45122	4400	APPROPRIATION TO RESERVE	0	7,224	3,215	3,215	0	5,515
214	45122	6200	TRANSFER TO CAPITAL PROJECTS	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENDITURE TOTAL				20,258	16,263	10,215	11,215	11,672	13,015

STORMWATER COLLECTION SYSTEM MAINTENANCE FUND

On November 30, 1992, the City Council approved a citywide property drainage fee dedicated to the construction or replacement of storm water collection lines. Property owners will pay the fee at a rate determined by the size and use of their properties. This fee also applies to otherwise tax-exempt property holdings and is expected to total \$211,800 in 2016. The fee is used to repair the storm sewer system, to complete studies about the system and to construct new portions of storm sewer through the City.

In the past, the fund was utilized for construction of new storm water infrastructure within the French East Addition, Bliss Pointe Development and North Norbeck Street Project.

In 2016, the fund will be completing three storm drainage studies that are partially funded by a grant.

<u>STORMDRAINAGE FEE FUND</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	REVISED	ACTUAL	BUDGET
REVENUES								
218	31111	ESTIMATED DELINQUENT TAXES	0	0	(4,000)	(4,200)	0	(4,250)
218	31180	DELINQUENT TAXES	0	1,580	2,000	4,000	3,453	2,000
218	31190	STORM WATER FEE	180,390	191,380	201,000	206,300	203,778	211,800
218	31910	PENALTY & INTEREST	425	450	300	800	938	500
218	33410	GRANTS	10,000	0	0	10,000	25,000	0
218	36110	INTEREST ON INVESTMENTS	1,697	3,886	4,250	4,000	4,034	4,500
218	39595	APPROPRIATION FROM RESERVE	0	109,414	0	0	0	0
REVENUES TOTAL			192,512	306,710	203,550	220,900	237,203	214,550
OPERATING EXPENSES								
218	43150	2200 PROFESSIONAL FEES	25,321	0	0	0	0	60,000
218	43150	2540 STORM SEWER REPAIR & MAINTENANCE	<u>7,548</u>	<u>14,674</u>	<u>15,000</u>	<u>20,000</u>	<u>20,482</u>	<u>15,000</u>
SUBTOTAL			32,869	14,674	15,000	20,000	20,482	75,000
CAPITAL OUTLAY								
218	43150	3800 STORM SEWER CONSTRUCTION	<u>71,422</u>	<u>153,027</u>	0	<u>15,200</u>	<u>15,153</u>	0
SUBTOTAL			71,422	153,027	0	15,200	15,153	0
DEBT SERVICE & RESERVE								
218	43150	4400 RESERVE	0	0	188,550	185,700	0	139,550
218	43150	6201 TRANSFER TO TIF 6	0	<u>139,009</u>	0	0	0	0
SUBTOTAL			0	139,009	188,550	185,700	0	139,550
TOTAL EXPENDITURES			104,291	306,710	203,550	220,900	35,635	214,550

PARKS CAPITAL IMPROVEMENT FUND

This fund was established in 1993 to account for recreation fees and private contributions that have been earmarked for the acquisition and improvements of City park facilities. The Parks Capital Improvement Fund contains money for softball, soccer, baseball field improvements, the Youth Center and the swimming pool. The fund also provides equipment to public schools tumbling and fitness in exchange for use of facilities. The Wellmark 3 Point Play program was completed with a final contribution in 2013 of \$8,540. In 2014, Wellmark again combined with the City of Vermillion's Recreation Department; amount of funds received from the 3-Point Play will be based on performance of certain University of South Dakota athletic teams.

PARKS CAPITAL FUND

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
			REVENUES					
202	34635		3,670	3,293	3,500	3,000	1,934	3,000
202	36110		13	10	20	10	10	10
202	36710		8,966	2,782	0	0	71,674	0
202	39595		<u>0</u>	<u>2,615</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			12,649	8,700	3,520	3,010	73,618	3,010
			REVENUES TOTAL					
			EXPENDITURES					
202	45122	3900	<u>6,874</u>	<u>8,700</u>	<u>3,520</u>	<u>3,010</u>	<u>2,309</u>	<u>3,010</u>
			6,874	8,700	3,520	3,010	2,309	3,010
			PARKS CAPITAL TOTAL					

911 FUND

The Clay Area Emergency Services Communication Center (CAESCC) was established by an amendment to the City/County Joint Powers Agreement. The Communication Center is the Public Safety answering point (PSAP) for all 9-1-1 calls originating within the borders of Clay County, as well as many coming from outlying counties via cellular phone. The CAESCC dispatches for law enforcement, fire and emergency medical services within Clay County.

The Communication Center Director and seven full-time 9-1-1 Telecommunicators staff the Communication Center. All personnel have been certified as 9-1-1 Telecommunicators by the State of South Dakota.

In addition to handling emergency situations throughout Clay County, the Telecommunicators process and dispatch non-emergency calls for the Vermillion Police Department, the Clay County Sheriff's Office, the South Dakota Highway Patrol, the South Dakota Department of Game, Fish & Parks and Clay County Emergency Management. Telecommunicators assist local law enforcement agencies via the South Dakota Teletype System. This system allows the operators to access criminal records, driving records, want and warrant records, vehicle registration and records of the National Crime Information Center (NCIC). The Telecommunicators also communicate with city employees via radio and handle after hours calls for the City of Vermillion (i.e. utilities and miscellaneous after hours calls).

OF INTEREST:

The 911 system is aging and will need to be replaced in the near future. SDN, who maintains the system, is unable to commit to a maintenance fee amount at this time due to the age of the system. The South Dakota State 911 Master Plan has Vermillion slated to be connected to the State's new NG911 network in 2016. A majority of the costs associated with this transition will be paid by the State through the 911 surcharge fund.

EXPENSE HIGHLIGHTS:

2530 – Maintenance contracts increased

911 FUND

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2015 ACTUAL	2016 BUDGET
212	33890	COUNTY PAYMENT -COMMUNICATIONS	287,337	280,375	271,305	271,085	256,057	278,216
212	33410	FEDERAL GRANTS	0	0	0	36,020	36,020	0
212	39111	TRANSFER IN FROM GENERAL	267,837	254,875	271,305	271,085	256,057	278,217
		REVENUES TOTAL	555,174	535,250	542,610	578,190	548,134	556,433

911 FUND EXPENDITURES

			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2015 ACTUAL	2016 BUDGET
		PERSONNEL SERVICES						
212	42151	1100 WAGES	294,382	312,897	335,019	335,019	322,138	346,200
212	42151	1101 OVERTIME	10,095	11,085	11,000	11,000	10,529	11,000
212	42151	1200 FICA	22,961	24,389	26,470	26,470	25,143	27,326
212	42151	1300 RETIREMENT	18,262	19,439	20,761	20,761	19,930	21,432
212	42151	1400 WORKMEN'S COMPENSATION	693	684	657	670	670	679
212	42151	1900 INSURANCE	46,097	50,762	53,473	52,769	51,138	53,696
		SUBTOTAL	392,490	419,256	447,380	446,689	429,548	460,333
		OPERATING EXPENSES						
212	42151	2200 PROFESSIONAL SERVICES	4,948	5,691	7,500	7,500	7,688	7,500
212	42151	2300 ADVERTISING	223	0	500	500	401	500
212	42151	2530 EQUIPMENT REPAIR & MAINT.	33,126	35,781	37,430	37,430	27,823	39,100
212	42151	2590 OTHER REPAIR & MAINTENANCE	3,932	122	5,000	5,000	2,385	5,000
212	42151	2611 OFFICE SUPPLIES	2,091	1,038	2,000	2,000	1,838	2,000
212	42151	2616 POSTAGE	36	7	100	100	0	100
212	42151	2617 PROFESSIONAL PUBLICATIONS	705	712	700	700	849	700
212	42151	2618 UNIFORMS	1,288	0	1,000	1,000	926	1,000
212	42151	2700 TRAVEL & TRAINING	1,146	2,492	4,000	4,000	911	4,000
212	42151	2850 TELEPHONE/TELETYPE	34,131	33,909	35,500	35,500	38,276	35,500
		SUBTOTAL	81,626	79,752	93,730	93,730	81,097	95,400
		CAPITAL OUTLAY						
212	42151	3500 FURNITURE & EQUIPMENT	57,659	8,943	0	36,271	36,271	0
212	42151	3501 EQUIPMENT REPLACEMENT	23,899	27,299	1,500	1,500	1,218	700
		SUBTOTAL	81,558	36,242	1,500	37,771	37,489	700
		911 FUND EXPENDITURES	555,674	535,250	542,610	578,190	548,134	556,433

Business Improvement District #1

In September 2013, the City Council adopted a resolution designating the boundaries of a business improvement district. The Council also adopted a resolution establishing the Board of Directors. Five Board directors have been appointed and bylaws have been approved. The City Council approved a resolution setting the fee amount at \$2 per night beginning June 1, 2014. In 2016, the fund is estimated to collect \$71,500.

State law permits cities to fund business improvement districts through a lodging fee at \$2.00 per occupied room per night. The purpose of the district is to fund a portion of the costs of creation, promotion and marketing of visitor facilities, events, attractions and activities which benefit the City and hotels. Eligible expenses may include payment for costs of acquisition, construction, maintenance, operation and funding of public improvements, facilities for the enhancement, expansion, marketing, and promotion of visitor facilities, events, attractions and activities, and the necessary staff to execute these efforts.

During 2015, the BID Board recommended and the City Council approved a two-year plan to allocate 85% of the amount collected to the Vermillion Area Chamber VCDC to assist with marketing. The City Council approved a resolution setting the fee amount at \$2 per night beginning June 1, 2014. In 2016, the fund is estimated to collect \$71,500.

BUSINESS IMPROVEMENT DISTRICT #1

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
213	31310	B.I.D . #1 OCCUPANCY TAX	0	39,858	71,500	71,500	59,306	71,500
213	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,930</u>	<u>0</u>	<u>0</u>
REVENUES TOTAL			0	39,858	71,500	86,430	59,306	71,500
EXPENDITURES								
213	46500	2300 PROMOTIONS/MARKETING	0	15,000	35,750	85,000	38,891	60,000
213	46500	4400 APPROPRIATION TO RESERVE	0	24,061	34,320	0	0	10,070
213	46500	6105 TRANSFER TO GENERAL	<u>0</u>	<u>797</u>	<u>1,430</u>	<u>1,430</u>	<u>1,119</u>	<u>1,430</u>
EXPENDITURE TOTAL			0	39,858	71,500	86,430	40,010	71,500

DEBT SERVICE FUNDS

SPECIAL ASSESSMENTS

**TIF DISTRICT #5 (VERMILLION
TECHNOLOGY CENTER)**

TIF DISTRICT #6 (BLISS POINTE)

CITY HALL DEBT SERVICE

PRENTIS PARK IMPROVEMENTS

DEBT SERVICE FUNDS

SPECIAL ASSESSMENTS

This fund accounts for the accumulation of monies for payment of special assessment bonds principal and interest. The special assessment bonds from 2002 to 2015 collections and bond payments are recorded. Assessments are certified to the county for collection.

<u>SPECIAL ASSESSMENT</u>			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2015 ACTUAL	2016 BUDGET
REVENUES								
751	36110	INTEREST ON INVESTMENTS	301	3,002	700	650	700	1,100
751	36288	PRINCIPAL	86,993	119,337	21,854	21,529	38,811	22,942
751	36396	INTEREST 1996 ASSESSMENTS	569	462	0	0	544	0
751	36304	INTEREST 2005 ASSESSMENTS	2,128	667	123	123	205	0
751	36306	INTEREST 2006 ASSESSMENTS	10,583	7,323	467	467	780	234
751	36307	INTEREST 2007 ASSESSMENTS	920	677	311	310	498	207
751	36308	INTEREST 2008 ASSESSMENTS	7,470	3,500	2,803	2,803	3,332	2,103
751	36310	INTEREST 2010 ASSESSMENTS	0	0	60	60	0	50
751	36312	INTEREST 2012 ASSESSMENTS	773	392	125	0	87	0
751	36313	INTEREST 2013 ASSESSMENTS	63	5,568	1,117	1,117	2,667	993
751	36315	INTEREST 2015 ASSESSMENTS	0	0	0	500	265	12024
751	39595	APPROPRIATION FROM RESERVE	0	23,993	0	0	0	0
751	39555	INTERFUND LOAN	0	0	340,200	517,599	0	162,000
REVENUES TOTAL			109,800	164,921	367,760	545,158	47,889	201,653
EXPENDITURES								
751	43140	3700 INTEREST	14,917	12,897	4,883	4,882	4,882	15,611
751	43140	3741 REPAY INTERFUND LOAN PRINCIPAL	55,268	152,024	22,677	22,677	22,677	24,042
751	43140	6100 CAPITAL PROJECTS TRANSFER	62,463	0	340,200	517,599	409,599	162,000
TOTAL EXPENDITURES			132,648	164,921	367,760	545,158	437,158	201,653

TIF DISTRICT NO. 5

The City Council created TIF 5 in 2013 to assist the VCDC with construction of the Vermillion Technology Center. Property taxes from the fund will go toward the project. Property tax collections are expected to begin in 2015 with collections in 2016.

<u>DEBT SERVICE -TIF #5 VCDC BUILDING</u>			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2015 ACTUAL	2016 BUDGET
REVENUES								
776	31110	PROPERTY TAXES	0	0	0	204	204	27,000
REVENUES TOTAL			0	0	0	204	204	27,000
EXPENDITURES								
776	46510	4200 INTEREST EXPENSES	0	0	0	204	204	27,000
TOTAL EXPENDITURES			0	0	0	204	204	27,000

TIF DISTRICT NO. 6 (Bliss Pointe)

This fund is being created for the accumulation of monies for payment of tax incremental financing bonds principal and interest to construct the infrastructure. Property tax revenue was received in 2015 with the balance of the debt service being advanced from second penny sales tax.

<u>DEBT SERVICE -TIF #6 BLISS POINTE</u>			2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2015 ACTUAL	2016 BUDGET
REVENUES								
776	31110	PROPERTY TAXES	0	0	0	4,775	4,775	4,775
776	39555	ADVANCE FROM SALES TAX	0	35,362	60,620	55,845	55,845	55,845
REVENUES TOTAL			0	35,362	60,620	60,620	60,620	60,620
EXPENDITURES								
776	46510	4200 INTEREST EXPENSES	0	35,362	60,620	60,620	60,620	60,620
TOTAL EXPENDITURES			0	35,362	60,620	60,620	60,620	60,620

CITY HALL DEBT SERVICE

This fund was created to service the debt on the city hall bond issue. The bond included a debt service reserve that will accrue interest that will be used on the debt service. The second penny sales tax fund will transfer funds needed to make the debt service payments. The last payment on the lease is due December, 2026.

DEBT SERVICE -CITY HALL

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
775	36110	INTEREST INCOME	9,077	6,686	2,300	2,000	6,473	2,000
775	39111	TRANSFER IN SALES TAX	339,689	346,024	351,741	352,041	351,764	348,710
775	39595	APPROPRIATION TO RESERVE	0	0	0	0	2,695,000	0
REVENUES TOTAL			348,766	352,710	354,041	354,041	3,053,237	350,710
EXPENDITURES								
775	46510	4100 PRINCIPAL	200,000	205,000	215,000	215,000	215,000	220,000
775	46510	4200 INTEREST EXPENSES	152,634	144,934	137,041	137,041	137,041	128,710
775	46510	4300 FISCAL AGENT FEES	2,000	2,000	2,000	2,000	2,000	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	776	0	0	0	0
TOTAL EXPENDITURES			354,634	352,710	354,041	354,041	410,766	350,710

PRENTIS PARK IMPROVEMENTS

This fund accounts for the accumulation of monies for payment of the general obligation bonds issued for improvements to Prentis Park. The bonds were issued in February 2016 with funding sources from transfer from general fund of malt beverage markup fee and second penny sales tax. If these amounts are not sufficient the difference will be certified to the county for funding from property taxes.

DEBT SERVICE - PRENTIS PARK

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
772	39112	TRANSFER IN GENERAL FUND	0	0	0	58,000	58,000	116,000
REVENUES TOTAL			0	0	0	58,000	58,000	116,000
EXPENDITURES								
775	46510	4100 PRINCIPAL	0	0	0	0	0	50,000
775	46510	4200 INTEREST EXPENSES	0	0	0	0	0	57,565
775	46510	4300 FISCAL AGENT FEES	0	0	0	0	0	2,000
775	46510	4400 APPROPRIATION TO RESERVE	0	0	0	58,000	0	6,435
TOTAL EXPENDITURES			0	0	0	58,000	0	116,000

CAPITAL PROJECT FUNDS

SPECIAL ASSESSMENTS

AIRPORT IMPROVEMENT

WEST MAIN STREET MILL AND OVERLAY

BLISS POINTE TIF #6

BIKE PATH PROJECT

PRENTIS PARK IMPROVEMENTS

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for payments of capital improvement projects outside of the enterprise funds.

Capital Projects Special Assessments

This fund is used to account for receipts and disbursements of monies used for the construction of capital improvements, which are to be assessed to property owners. The property owners and the sale of special assessment bonds finance the projects. The eight percent fiscal fee, which has accumulated in the fund, is being transferred to the general fund. The fiscal fee is transferred to the general fund for engineering services.

SPECIAL ASSESSMENT

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
752	39112	TRANSFER FROM DEBT SERVICE	16,564	0	340,200	517,599	409,599	162,000
752	39120	PUBLIC PAYMENTS FOR IMPROVEMENTS	77,421	7,431	0	97,712	97,712	0
752	39121	ADVANCE FROM ELECTRIC	45,898	0	0	0	0	0
752	39595	APPROPRIATION FROM RESERVE	0	474,162	0	0	0	0
REVENUES TOTAL			139,883	481,593	340,200	615,311	507,311	162,000
EXPENDITURES								
752	43110	3700 STREET LIGHT CONSTRUCTION	0	31,789	0	0	0	0
752	43110	3701 STREET CONSTRUCTION	0	389,885	0	0	0	0
752	43110	3702 SIDEWALKS	16,037	59,919	315,000	100,000	0	150,000
752	43110	4400 APPROPRIATION TO RESERVE	0	0	7,128	198,299	0	4,000
752	43110	6100 TRANSFER TO GENERAL FUND-ENGINEERING	20,369	0	18,072	17,012	17,012	8,000
TOTAL EXPENDITURES			36,406	481,593	340,200	615,311	17,012	162,000

Airport

The fund accounts for airport improvements financed for federal and state grants. 2012 saw the completion of the parallel taxiway extension and jet fuel system project with an advance of sales tax funds repaid with 2013 grant funds. The project funds has changed from 95% federal, 3% state and 2% local to 90% federal funds, 5% state funds and 5% local.

AIRPORT

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
755	33111	STATE GRANT	13,315	48	4,750	6,920	1,464	20,000
755	33421	FEDERAL GRANT	149,796	855	85,500	155,700	26,354	450,000
755	39111	SECOND PENNY TRANSFER IN	3,329	47	4,750	10,380	1,464	30,000
REVENUES TOTAL			166,440	950	95,000	173,000	29,282	500,000
EXPENDITURES								
755	43500	3200 AIRPORT CONSTRUCTION	166,440	950	95,000	173,000	29,282	500,000
TOTAL EXPENDITURES			166,440	950	95,000	173,000	29,282	500,000

West Main Street Mill & Overlay

West Main Street from High Street to Stanford Street was milled and overlaid during the 2015 construction season. The 2014 funding was for engineering services for surveying and preparation of construction documents for the project. The cost associated with the design and topographical work will be paid directly by the DOT out of the City's allocated STIP funds. In 2015, some engineering began on the downtown traffic signal project.

W. MAIN MILL AND OVERLAY

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
760	33420	STATE GRANT	33,347	38,728	265,400	324,000	397,279	24,000
760	39111	TRANSFER IN SALES TAX	0	0	140,000	173,000	94,758	0
REVENUES TOTAL			33,347	38,728	405,400	497,000	492,037	24,000
EXPENDITURES								
760	43500	3700 STREET CONSTRUCTION	0	0	373,000	473,000	437,986	0
760	43500	3701 PROFESSIONAL FEES	33,347	38,728	32,400	0	18,128	0
760	43500	3711 PROFESSIONAL FEE - MAIN STREET	0	0	0	24,000	35,923	24,000
TOTAL EXPENDITURES			33,347	38,728	405,400	497,000	492,037	24,000

Bliss Pointe TIF 6 Improvements

The City will be issuing a tax incremental financing bond to fund the improvements to Phase 1 of the Bliss Pointe development. Construction began in 2013 and was completed in 2014 with final payments made in 2015.

TIF #6 BLISS POINTE

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
761	36110	INTEREST ON INVESTMENTS	0	1,265	0	0	0	0
761	39111	TRANSFER IN STORMWATER	0	139,009	0	0	0	0
761	39112	TRANSFER IN WATER	0	9,645	0	0	0	0
761	39355	BOND PROCEEDS	0	1,732,000	0	0	0	0
761	39555	ADVANCE FROM VCDC		0	0	0	0	0
761	39555	ADVANCE FROM SALES TAX	0	260,130	0	0	0	0
761	39595	APPROPRIATION FROM RESERVE	0	0	0	45,973	0	0
REVENUES TOTAL			0	2,142,049	0	0	0	0
EXPENDITURES								
761	43500	3700 STREET CONSTRUCTION	83,039	1,885,640	0	45,973	45,973	0
761	43500	3701 PROFESSIONAL SERVICES	15,000	112,397	0	0	0	0
761	43500	4400 APPROPRIATION TO RESERVE	0	144,012	0	0	0	0
TOTAL EXPENDITURES			98,039	2,142,049	0	0	0	0

Bike Path

This fund is used to account for the bike path construction. The City received a \$750,000 federal grant to assist with hike / bike path projects. The federal grant will fund 82% of the project and city match will be transferred from the second penny sales tax fund to provide the local match. In 2009, a contract was entered into for the extension along the Vermillion River. The second phase was the extension along SD Hwy 50. The third phase was the construction of the trail along Hwy. 19 from Cherry Street to Hwy 50. In 2015 the City will also be relocating a portion of the bike trail along the Vermillion River. This relocation will be completed using City funds and not the federal grant. The City has also been in conversations with the State regarding the bike trail west of 12th Street and how that will be fixed.

BIKE PATH

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
757	33420	FEDERAL GRANT	4,972	0	0	0	0	80,000
757	39111	TRANSFER IN SALES TAX	1,095	2,700	0	31,533	31,533	200,000
REVENUES TOTAL			6,067	2,700	0	31,533	31,533	200,000
EXPENDITURES								
757	43901	3200 BIKE PATH CONSTRUCTION	6,067	2,700	0	0	0	200,000
757	43901	3201 PROFESSIONAL SERVICES	0	0	0	0	0	80,000
757	43901	4400 APPROPRIATION TO RESERVE	0	0	0	31,533	0	0
TOTAL EXPENDITURES			6,067	2,700	0	31,353	0	280,000

Prentis Park Improvements

This fund is used to account for donations, transfers in, and bond proceeds used for improvements planned for Prentis Park. The improvements planned are for a swimming pool, basketball courts, sidewalks, and parking lot. Bids for the swimming pool portion of the project were approved in February 2015 and a general obligation bond for \$3,100,000 was authorized for the projects.

PRENTIS PARK IMPROVEMENTS

			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
754	36710	CONTRIBUTIONS & DONATIONS	0	0	0	0	13,220	50,000
754	39111	TRANSFER IN SECOND PENNY	0	0	0	347,000	327,326	731,000
754	39112	TRANSFER IN GENERAL FUND	0	0	0	0	0	1,000,000
754	39355	BOND PROCEEDS	0	0	0	0	0	3,100,000
REVENUES TOTAL			0	0	0	31,533	31,533	200,000
EXPENDITURES								
754	45500	2200 PROFESSIONAL SERVICES	0	0	0	347,000	340,546	181,000
754	45500	3200 POOL IMPROVEMENTS	0	0	0	0	0	4,600,000
754	45500	3900 IMPROVEMENTS-OTHER	0	0	0	0	0	0
754	45500	4350 BOND ISSUANCE COSTS	0	0	0	0	0	100,000
TOTAL EXPENDITURES			0	0	0	347,000	340,546	4,881,000

INTERNAL SERVICE FUNDS

EQUIPMENT REPLACEMENT FUND

UNEMPLOYMENT FUND

CUSTODIAL SERVICES FUND

COPIER, FAX AND POSTAGE FUND

INTERNAL SERVICE FUNDS

Equipment Replacement Fund

The Equipment Replacement Fund was approved by the City Council in 1989 to better anticipate the inevitable depreciation of City fleet vehicles and to avoid cost overruns for a budget year.

In 2016, the vehicles scheduled for replacement include: Police Department car, Street Department sweeper, tractor and mower, sander, dump truck, Wastewater Department skid steer, Parks & Recreation Department infield rake, and a Golf Course sprayer. The fund balance at the end of 2016 is projected to be \$689,500.

<u>EQUIPMENT REPLACEMENT FUND</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
810	36210	EQPT. REPLACEMENT	407,948	418,330	439,397	439,397	439,397	433,691
810	36110	INTEREST ON INVESTMENTS	2,357	959	1,100	2,200	2,564	2,300
810	39107	CONTRIBUTED CAPITAL	119,837	0	0	0	0	
810	39130	SALE OF EQUIPMENT	29,695	247,352	38,000	16,200	15,950	75,500
810	39111	TRANSFER IN	100,000	8,500	6,000	6,000	6,000	28,100
810	39595	APPROPRIATION FROM RESERVE	0	0	27,403	0	0	149,909
REVENUES TOTAL			659,837	675,141	511,900	463,797	463,911	689,500
EXPENDITURES								
810	43810	3600 EQUIPMENT REPLACEMENT	1,062,500	404,968	511,900	329,400	234,422	689,500
810	43810	4400 APPROPRIATION TO RESERVE	0	270,173	0	134,397	0	0
TOTAL EXPENDITURES			1,062,500	675,141	511,900	463,797	234,422	689,500

Unemployment Fund

As the City is self-funded, the Unemployment Fund was established to pay unemployment claims from the State. The fund retains interest earnings and pays claims. The fund balance at the end of 2016 was \$12,526. If unused, the annual interest is added to the fund balance.

<u>UNEMPLOYMENT FUND</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
REVENUES								
708	36110	INTEREST ON INVESTMENTS	66	52	50	40	89	130
REVENUES TOTAL			66	52	50	40	89	130
EXPENDITURES								
708	44100	2200 REIMBURSEMENT TO STATE	0	0	50	40	0	130
SUBTOTAL			0	0	50	40	0	130
RESERVES								
708	44100	4400 TO RESERVE	0	52	0	0	0	0
SUBTOTAL			0	52	0	0	0	0
UNEMPLOYMENT TOTAL			0	52	50	40	0	130

Custodial Services Fund

This fund provides custodial services to all City facilities. The department currently consists of two full-time custodians and one part-time custodian. The fund provides the labor while the individual facilities provide necessary supplies.

<u>CUSTODIAL SERVICES FUND</u>			2013	2014	2015	2015	2015	2016
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET
CUSTODIAL REVENUE								
812	31190	CUSTODIAL FEES	83,020	84,520	87,000	87,000	87,000	92,000
812	39595	APPROPRIATION FROM RESERVE	0	2,482	297	2,699	0	0
REVENUES TOTAL			83,020	87,002	87,297	89,699	87,000	92,000
PERSONNEL SERVICES								
812	43280	1100 WAGES	60,055	62,889	60,667	63,072	63,987	64,421
812	43280	1101 OVERTIME	0	0	100	100	0	100
812	43280	1200 FICA	4,498	4,712	4,649	4,833	4,794	4,936
812	43280	1300 RETIREMENT	3,114	3,250	3,311	3,311	3,412	3,392
812	43280	1400 WORKMEN'S COMPENSATION	1,376	1,539	1,489	1,478	1,478	1,516
812	43280	1900 INSURANCE	11,812	12,602	13,368	13,192	13,270	13,424
SUBTOTAL			80,855	84,992	83,584	85,986	86,941	87,789

OPERATING EXPENSES									
812	43280	2200	PROFESSIONAL SERVICES	0	0	200	200	0	200
812	43280	2510	MOTOR VEHICLE REPAIR & MAINTENANCE	560	10	750	750	137	750
812	43280	2530	EQUIPMENT REPAIR & MAINTENANCE	0	0	500	500	0	500
812	43280	2614	MOTOR VEHICLE FUEL & SUPPLIES	743	648	750	750	802	750
812	43280	2619	UNIFORMS	342	158	300	300	575	500
812	43280	2850	TELEPHONES	236	236	300	300	236	300
812	43280	2900	VEHICLE EQUIPMENT RENTAL	<u>387</u>	<u>400</u>	<u>413</u>	<u>413</u>	<u>413</u>	<u>427</u>
			SUBTOTAL	2,268	2,010	3,213	3,213	2,163	3,427
CAPITAL OUTLAY									
812	43280	3500	FURNITURE & MINOR EQUIPMENT	0	0	0	500	0	500
812	43280	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>284</u>
			SUBTOTAL	0	0	500	500	0	784
			CUSTODIAL SERVICES TOTAL	83,123	87,002	87,297	89,699	89,104	92,000

Copier, Fax and Postage Fund

The internal Copier and Fax Fund were established to provide the mechanism to charge each department for photocopies and fax operations. The postage meter is also part of this fund to provide for charging postage and equipment maintenance to each department. The charge provides for enough funds to purchase new equipment when needed.

COPIER FAX POSTAGE FUND

			2013	2014	2015	2015	2015	2016	
			ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	BUDGET	
REVENUES									
801	34150	CITY COPIES	4,272	4,934	5,000	5,000	4,230	5,000	
801	34190	POSTAGE REVENUE	13,752	11,657	13,000	13,000	11,750	13,000	
801	34250	FAX REVENUE	98	151	150	150	94	150	
801	39595	APPROPRIATION FROM RESERVE	<u>0</u>	<u>9,672</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
		REVENUES TOTAL	18,122	26,414	18,150	18,150	16,074	18,150	
OPERATING EXPENSES									
801	41220	2530	POSTAGE MACHINE MAINTENANCE	1,147	903	1,200	1,200	1,134	1,200
801	41220	2611	OFFICE SUPPLIES--COPIER	3,024	5,198	3,500	3,500	1,898	3,500
801	41220	2616	POSTAGE	12,782	11,159	11,500	11,500	9,971	11,500
801	41221	2611	OFFICE SUPPLIES--FAX	<u>167</u>	<u>167</u>	<u>150</u>	<u>250</u>	<u>313</u>	<u>150</u>
			SUBTOTAL	17,120	17,427	16,350	16,450	13,316	16,350
CAPITAL OUTLAY									
801	41220	3500	FURNITURE & EQUIPMENT--COPIER	0	8,987	0	0	0	0
801	41220	4400	APPROPRIATION TO RESERVE	<u>0</u>	<u>0</u>	<u>1,800</u>	<u>1,700</u>	<u>0</u>	<u>1,800</u>
			SUBTOTAL	0	8,987	1,800	1,700	0	1,800
			TOTAL	17,120	26,414	18,150	18,150	13,316	18,150

APPENDIX

**2015 APPROPRIATION ORDINANCE
BOND INDEBTEDNESS & PAYMENT SCHEDULE
2016 PAYROLL RESOLUTION**

ORDINANCE NO. 1331
 2015 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2015 Revised Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2015 Revised Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,164,900	
Sales Tax	1,648,000	
Penalties & Interest	10,000	
Licenses & Permits	190,200	
Cable TV Franchise	110,000	
State Intergovernmental	294,970	
County Intergovernmental	94,900	
Charges for Goods & Services	546,600	
Fines & Forfeits	38,650	
Miscellaneous Revenues	165,000	
TOTAL GENERAL FUND REVENUES		5,263,220
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	563,863	
Finance Office	182,077	
Engineering	305,140	
Planning and Zoning	800	
Code Compliance	204,219	
Community Promotion	53,455	
Total Policy & Administration		1,309,554
<u>Public Safety & Security:</u>		
Police Administration & Invest.	461,457	
Police Patrol	1,279,051	
Fire & Rescue	249,705	
Emergency Management	2,200	
Ambulance	341,786	
Total Public Safety & Security		2,334,199
<u>Maintenance & Transportation:</u>		
Municipal Garage	137,595	
Municipal Service Center	33,440	
Street Department	716,673	
Snow Removal	75,192	
Sweeping & Mowing	111,135	
Carpentry	30,615	
City Hall Maintenance	79,000	
Old Library Maintenance	1,900	
Old Landfill Maintenance	11,000	
Airport	92,236	
Total Maintenance & Transportation		1,288,786

Human Development & Leisure Services:

Library	592,539	
Parks & Forestry	297,062	
Swimming Pool	118,920	
Recreation	170,925	
Mosquito Control	24,664	
National Guard Armory Center	55,897	
Total Human Development & Leisure		1,260,007
TOTAL GENERAL FUND EXPENDITURES		<u>6,192,546</u>

GENERAL FUND NEEDS (929,326)

Transfer to 911 Fund	(271,085)	
Transfer to Prentis Park Debt Service	(58,000)	
Transfer to Equipment Replacement	(6,000)	
Transfer from Electric Fund	803,117	
Transfer from Water Fund	2,306	
Transfer from Sewer Fund	1,402	
Transfer from Liquor Fund	194,200	
Transfer from Capital Projects	17,012	
Transfer from BID #1	1,430	
Transfer from Utilities Engineering Fees	136,387	
Appropriation from Reserve	108,557	
GENERAL FUND BALANCE		<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,660,650	
Expenditures - Second Cent Sales Tax	396,000	
Transfer to Bike Path Capital Projects	(31,533)	
Transfer to Airport Capital Projects	(10,380)	
Transfer to City Hall Debt Service Fund	(352,041)	
Transfer to TIF #6 Debt Service	(55,845)	
Transfer to Prentis Park Capital Projects	(347,000)	
Transfer to W. Main Capital Projects	(173,000)	
Appropriation to Reserve	(294,851)	
SECOND CENT SALES TAX FUND BALANCE		<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	3,010	
Expenditures - Parks Improvements	3,010	
PARKS IMPROVEMENT FUND BALANCE		<u>0</u>

BBB SALES TAX FUND

Revenues	337,060	
Expenditures	307,550	
Appropriation to Reserve	(29,510)	
BBB SALES TAX FUND BALANCE		<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	307,105
Expenditures	578,190
Transfer from General Fund	271,085
911 FUND- FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	71,500
Expenditures	85,000
Transfer to General Fund	1,430
Appropriation from Reserve	14,930
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	220,900
Expenditures:	35,200
Appropriation from Reserve	(185,700)
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	11,215
Expenditures - Library	8,000
Appropriation to Reserve	(3,215)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	27,559
Expenditures	27,559
Interfund Loan	517,599
Transfer to Capital Projects	(517,599)
SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 5

Revenues	204
Expenditures	204
DEBT SERVICE - TIF 5 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 6

Revenues	4,775
Expenditures	60,620
Transfer from Second Cent Sales Tax Fund	55,845
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - City Hall

Revenues	2,000
Expenditures	354,041
Transfer from Second Cent Sales Tax Fund	352,041
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

DEBT SERVICE - Prentis Park Bond

Expenditures	0
Appropriation to Reserve	(58,000)
Transfer from General Fund Malt Beverage	58,000
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Revenues	615,311
Expenditures	100,000
Transfer to General Fund	(17,012)
Appropriation to Reserve	(498,299)
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Expenditures	0
Transfer from Second Cent Sales Tax	31,533
Appropriation to Reserve	(31,533)
CP BIKE PATH FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	162,620
Expenditures	173,000
Transfer from Second Cent Sales Tax	10,380
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	
Expenditures	347,000
Transfer from Second Cent Sales Tax	347,000
CP PRENTIS PARK FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - TIF #6 BLISS POINTE

Expenditures	45,973
Appropriation from Reserve	45,973
CP TIF #6 BLISS POINT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - MAIN MILL/OVERLAY & SIGNALS

Revenues	324,000
Expenditures	497,000
Transfer from Second Cent Sales Tax	173,000
CP WEST MAIN MILL/OVERLAY & SIGNAL FUND BALANCE	<u>0</u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		18,150	87,000	439,397
Interest on Investments	40			2,200
Other Revenues				16,200
Total Revenues	<u>40</u>	<u>18,150</u>	<u>87,000</u>	<u>457,797</u>
<u>Expenditures</u>				
Personnel			85,986	
Operating Expenses	40	16,450	3,213	
Capital			500	329,400
Total Expenditures	<u>40</u>	<u>16,450</u>	<u>89,699</u>	<u>329,400</u>
Transfer (Out) In (To) From Reserve		(1,700)	2,699	6,000 (134,397)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,580,000	1,425,000	1,526,000	1,243,600	1,456,000	710,400	112,000
Surcharge	749,000	269,000	332,000				
Other Revenue	110,000	52,700	8,800	27,500		73,730	200
Interest	150,950	4,540	4,064	1,650	140	4,000	210
Grants				30,290			
Total Revenues	<u>6,589,950</u>	<u>1,751,240</u>	<u>1,870,864</u>	<u>1,303,040</u>	<u>1,456,140</u>	<u>788,130</u>	<u>112,410</u>
<u>Expenditures</u>							
Personnel	982,277	598,351	486,829	514,443		364,172	94,463
Operating Expenses	3,650,355	552,561	660,093	965,710	1,236,920	409,700	12,450
Capital	1,173,867	285,420	134,300	359,000	11,162	18,937	250
Debt Service	575,663	187,138	253,337	239,989			8,409
Surcharge Debt Service		235,669	291,013				
Total Expenditures	<u>6,382,162</u>	<u>1,859,139</u>	<u>1,825,572</u>	<u>2,079,142</u>	<u>1,248,082</u>	<u>792,809</u>	<u>115,572</u>
Transfers Out	(884,950)	(38,583)	(28,679)		(194,200)		
Transfers In	9,000						
(To) From Reserve	<u>668,162</u>	<u>146,482</u>	<u>(16,613)</u>	<u>776,102</u>	<u>(13,858)</u>	<u>4,679</u>	<u>3,162</u>
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Dated at Vermillion, South Dakota this 21th day of September, 2015.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

BY Michael D. Carlson
Michael D. Carlson, Finance Officer

First Reading: September 8, 2015
Second Reading: September 21, 2015
Publish: October 3, 2015
Effective: October 23, 2015



VERMILLION'S BOND INDEBTEDNESS AND PAYMENT SCHEDULE

Certificates of Participation in a Lease Purchase Agreement – City Hall

Amount Outstanding: \$3,230,000

The certificates of participation are on the lease purchase agreement with The First National Bank in Sioux Falls for the city hall building. The City makes one principal payment per year and two interest payments per year. The interest rate varies from 3.7% to 4.4%. Repayment is from the second penny sales tax fund. This bond will be refunded on December 15, 2017 from the advance refunding proceeds issued December 30, 2015.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	215,000.00	137,041.26	3,015,000.00
2016	220,000.00	128,710.00	2,795,000.00
2017	230,000.00	120,020.00	2,565,000.00
2018	240,000.00	110,820.00	2,325,000.00
2019	250,000.00	100,740.00	2,075,000.00
2020	260,000.00	90,240.00	1,815,000.00
2021	270,000.00	79,320.00	1,545,000.00
2022	285,000.00	67,980.00	1,260,000.00
2023	295,000.00	55,440.00	965,000.00
2024	310,000.00	42,460.00	655,000.00
2025	320,000.00	28,820.00	335,000.00
2026	335,000.00	14,740.00	0.00

2015 Refunding Certificates of Participation in a Lease Purchase Agreement – City Hall

Current Balance: \$2,695,000

Annual Payments: The City makes interest only payment until December 15, 2017 then will make one principal payment and two interest payment per year. The interest payments until December 15, 2017 will be from earnings and refunding proceeds. After December 15, 2017 repayment is from the second penny sales tax fund. The interest rate varies from 1.45% to 2.8%. The net present value of the advance refunding was a savings of \$111,072.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2015	0.00	26,982.08	2,695,000.00
2016	0.00	58,870.00	2,695,000.00
2017	0.00	58,870.00	2,695,000.00
2018	280,000.00	56,840.00	2,415,000.00
2019	280,000.00	52,570.00	2,135,000.00
2020	285,000.00	47,765.00	1,850,000.00
2021	290,000.00	42,300.00	1,560,000.00
2022	300,000.00	36,100.00	1,260,000.00
2023	305,000.00	29,140.00	955,000.00
2024	315,000.00	21,463.75	640,000.00
2025	315,000.00	13,273.75	325,000.00
2026	325,000.00	4,550.00	0.00

2006 Special Assessment Improvement Bond

Current Balance: \$4,848.41

Annual Payments: The City makes one principal payment and one interest payment per year. With the principal to be paid from the debt service fund of \$7,790.97, the Water Fund of \$590.91 and \$362.02 is paid by the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2016	4848.41	290.90	0.00

2007 Special Assessment Improvement Bond

Current Balance: \$3,450.82

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2016	1,725.41	207.05	1,725.41
7/1/2017	1,725.41	103.52	0.00

2008 Special Assessment Improvement Bond

Current Balance: \$35,048.51

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
7/1/2016	11,682.84	2,102.91	23,365.67
7/1/2017	11,682.84	1,401.94	11,682.83
7/1/2018	11,682.83	700.97	0.00

2010 Special Assessment Improvement Bond

Current Balance: \$1,112.75

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	222.55	50.07	890.20
2017	222.55	40.06	667.65
2018	222.55	30.04	445.10
2019	222.55	20.03	222.55
2020	222.55	10.01	0.00

2013 Special Assessment Improvement Bond

Current Balance: \$24,833.61

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2016	3,104.21	993.34	21,729.40
07/01/2017	3,104.20	869.18	18,625.20
07/01/2018	3,104.20	745.01	15,521.00
07/01/2019	3,104.20	620.84	12,416.80
07/01/2020	3,104.20	496.67	9,312.60
07/01/2021	3,104.20	372.50	6,208.40
07/01/2022	3,104.20	248.31	3,104.20
07/01/2023	3,104.20	124.17	0.00

2015-A Special Assessment Improvement Bond

Current Balance: \$36,372.06

Annual Payments: The City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2016	3,662.31	1,079.20	32,709.75
07/01/2017	3,662.31	981.29	29,047.44
07/01/2018	3,662.31	871.42	25,385.13
07/01/2019	3,662.31	761.55	21,722.82
07/01/2020	3,662.31	651.68	18,060.51
07/01/2021	3,662.29	541.82	14,398.22

07/01/2022	3,662.29	431.95	10,735.93
07/01/2023	3,662.25	322.08	7,073.68
07/01/2024	3,662.25	212.21	3,411.43
07/01/2025	3,411.43	102.34	0.00

2015-B Special Assessment Improvement Bond

Current Balance: \$316,180.58

Annual Payments: The first two years are interest only payments to be made by the City on a delayed assessment program for a portion of North Norbeck Street. Starting in 2018 City makes one principal payment and one interest payment per year. Paid by Debt Service Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
07/01/2016	0.00	10,945.05	316,180.58
07/01/2017	0.00	11,066.32	316,180.58
07/01/2018	31,618.09	11,066.32	284,562.49
07/01/2019	31,618.08	9,959.69	252,944.41
07/01/2020	31,618.08	8,853.05	221,326.33
07/01/2021	31,618.08	7,746.42	189,708.25
07/01/2022	31,618.07	6,639.79	158,090.18
07/01/2023	31,618.06	5,533.16	126,472.12
07/01/2024	31,618.05	4,426.52	94,854.07
07/01/2025	31,618.03	3,319.89	63,236.04
07/01/2026	31,618.02	2,213.26	31,618.02
07/01/2027	31,618.02	1,106.63	0.00

2009 Electric Revenue Bonds Series B

Amount Outstanding: \$6,260,000

The bond is for the construction costs for the electric transmission line project including the line, substation improvements and Spirit Mound switchyard improvements. The City makes one principal payment per year and two interest payments per year. The Series B portion is \$6,460,000 with interest at 4.1% to 6.25% is a Build America Bond that will have 35% of the interest refunded by the Federal Government. Repayment will be from the electric utility surcharge fee.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	205,000.00	362,962.35	6,055,000.00
2017	210,000.00	354,045.00	5,845,000.00
2018	220,000.00	344,490.00	5,625,000.00
2019	225,000.00	333,710.00	5,400,000.00
2020	235,000.00	322,460.00	5,165,000.00
2021	240,000.00	310,475.00	4,925,000.00
2022	250,000.00	297,035.00	4,675,000.00
2023	260,000.00	283,035.00	4,415,000.00
2024	270,000.00	268,475.00	4,145,000.00
2025	280,000.00	253,355.00	3,865,000.00
2026	290,000.00	237,675.00	3,575,000.00
2027	300,000.00	220,275.00	3,275,000.00
2028	310,000.00	202,275.00	2,965,000.00
2029	320,000.00	183,675.00	2,645,000.00
2030	335,000.00	164,475.00	2,310,000.00
2031	350,000.00	144,375.00	1,960,000.00
2032	360,000.00	122,500.00	1,600,000.00
2033	375,000.00	100,000.00	1,225,000.00
2034	390,000.00	76,562.50	835,000.00
2035	410,000.00	52,187.50	425,000.00
2036	425,000.00	26,562.50	0.00

2003 Water Revenue Note

Amount Outstanding: \$769,270.23

Payments: The loan calls for quarterly payments of \$26,255.91 for twenty years at 3.5% interest. The first payment was made October, 1, 2004. The loan proceeds were used for the Phase II improvements to water treatment plant and are paid from the Water Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	79,130.23	25,893.41	690,140.00
2017	81,936.35	23,087.29	608,203.65
2018	84,841.98	20,181.66	523,361.67
2019	87,850.65	17,172.99	435,511.02
2020	90,966.01	14,057.63	344,545.01
2021	94,191.86	10,831.78	250,353.15
2022	97,532.09	7,491.55	152,821.06
2023	100,990.79	4,032.85	51,830.27
2024	51,830.27	681.55	0.00

2006 Water Revenue Note

Amount Outstanding: \$2,436,717.74

Payments: The loan calls for quarterly payments of \$58,917.16 for twenty years at 2.5% interest. The first payment was made April 1, 2008. The loan proceeds were used for addition of a second upflow basin; chemical feed equipment and the refurbishment of the existing upflow basin and chemical equipment and are paid from the Water Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	176,395.82	59,272.82	2,260,321.92
2017	180,847.23	54,821.41	2,079,474.69
2018	185,410.98	50,257.66	1,894,063.71
2019	190,089.88	45,578.76	1,703,973.83
2020	194,886.88	40,781.76	1,509,086.95
2021	199,804.91	35,863.73	1,309,282.04
2022	204,847.06	30,821.58	1,104,434.98
2023	210,016.44	25,652.20	894,418.54
2024	215,316.29	20,352.35	679,102.25
2025	220,749.87	14,918.77	458,352.38
2026	226,320.57	9,348.07	232,031.81
2027	232,031.81	3,636.83	0.00

2013 Water Utility Revenue Note

Amount Outstanding: \$1,202,820.13

Payments: The loan calls for quarterly payments of 20,362.81 for twenty years at 2.5% interest. The first payment was made April 1, 2014. The loan proceeds were for the Shriner Street 500,000 gallon water tower that was completed in 2014. The repayment is from the water fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	54,848.38	26,602.86	1,147,971.75
2017	56,092.92	25,358.32	1,091,878.83
2018	57,365.71	24,085.53	1,034,513.12
2019	58,667.38	22,783.86	975,845.74
2020	59,998.56	21,452.68	915,847.18
2021	61,359.96	20,091.28	854,487.22
2022	62,752.26	18,698.98	791,734.96
2023	64,176.15	17,275.09	727,558.81
2024	65,632.34	15,818.90	661,926.47
2025	67,121.57	14,329.67	594,804.90
2026	68,644.60	12,806.70	526,160.30
2027	70,202.18	11,249.06	455,958.12
2028	71,795.10	9,656.14	384,163.02
2029	73,424.18	8,027.06	310,738.84
2030	75,090.22	6,361.02	235,648.62

2003 Wastewater Revenue Note

Amount Outstanding: \$143,459.78

Payments: The loan calls for quarterly payments of \$4,776.23 for twenty years at 3.5% interest. The first payment was made July 1, 2004. The loan proceeds were used for the Princeton Street lift station and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	14,269.76	4,835.16	129,190.02
2017	14,775.80	4,329.12	114,414.22
2018	15,299.77	3,805.15	99,114.45
2019	15,842.33	3,262.59	83,272.12
2020	16,404.14	2,700.78	66,867.98
2021	16,985.86	2,119.06	49,882.12
2022	17,588.22	1,516.70	32,293.90
2023	18,211.93	892.99	14,081.97
2024	14,081.97	246.72	0.00

2005 Wastewater Revenue Bond

Amount Outstanding: \$2,115,000

Payments: The original SRF loan from 2005 at 3.5% in the amount of \$2,481,847 was refunded in January 2013. The Revenue Refunding Bond Series 2013 was issued in the principal amount of \$2,550,000. The interest rate varies from .5 to 2.45 percent. The City makes one principal and two interest payments per year. The net present value debt service savings was \$140,316 with issuance costs of \$58,850. The original loan proceeds were used for Phase II improvements to wastewater treatment plant and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	175,000.00	40,347.50	1,940,000
2017	175,000.00	38,422.50	1,765,000
2018	180,000.00	36,350.00	1,585,000
2019	185,000.00	33,920.00	1,400,000
2020	185,000.00	31,052.50	1,215,000
2021	190,000.00	27,815.00	1,025,000
2022	195,000.00	24,015.00	830,000
2023	200,000.00	19,725.00	630,000
2024	205,000.00	15,125.00	425,000
2025	210,000.00	10,307.50	215,000
2026	215,000.00	5,267.50	0.00

2008 Wastewater Revenue Note

Amount Outstanding: \$3,354,164.25

Payments: The loan calls for quarterly payments of \$72,753.34 for twenty years at 3.25% interest. The first payment was made July 1, 2010. The loan proceeds were used for addition wastewater Phase III improvements and are paid from the Wastewater Surcharge Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	184,233.22	106,780.14	3,169,931.03
2017	190,294.17	100,719.19	2,979,636.86
2018	196,554.52	94,458.84	2,783,082.34
2019	203,020.81	87,992.55	2,580,061.53
2020	209,699.85	81,313.51	2,370,361.68
2021	216,598.60	74,414.76	2,153,763.08
2022	223,724.31	67,289.05	1,930,038.77
2023	231,084.45	59,928.91	1,698,954.32
2024	238,686.72	52,326.64	1,460,267.60
2025	246,539.10	44,474.26	1,213,728.50
2026	254,649.80	36,363.56	959,078.70
2027	263,027.33	27,986.03	696,051.37
2028	271,680.47	19,332.89	424,370.90
2029	280,618.28	10,395.08	143,752.62
2030	143,752.62	1,754.06	0.00

2009 Wastewater Revenue Note

Amount Outstanding: \$200,339.48

Payments: The loan calls for quarterly payments of \$4,158.72 for twenty years at 3% interest. The first payment was made April 1, 2010. The loan amount is \$499,000 of which 50% is a principal forgiveness grant. The loan proceeds were used for cured-in-place pipe and pipe bursting for improvements to the wastewater collection mains and are paid from the Wastewater Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	10,744.83	5,890.05	189,594.65
2017	11,070.81	5,564.07	178,523.84
2018	11,406.69	5,228.19	167,117.15
2019	11,752.76	4,882.12	155,364.39
2020	12,109.33	4,525.55	143,255.06
2021	12,476.72	4,158.16	130,778.34
2022	12,855.25	3,779.63	117,923.09
2023	13,245.27	3,389.61	104,677.82
2024	13,647.12	2,987.76	91,030.70
2025	14,061.16	2,573.72	76,969.54
2026	14,487.76	2,147.12	62,481.78
2027	14,927.32	1,707.56	47,554.46
2028	15,380.19	1,254.69	32,174.27
2029	15,846.82	788.06	16,327.45
2030	4,127.61	31.11	0.00

2013 Joint Powers Revenue Note

Amount Outstanding: \$1,593,580.94

Payments: The loan calls for quarterly payments of \$27,319.21 for twenty years at 3% interest. The first payment was made May 2015. The loan proceeds are being used for the construction of the landfill leachate collection system with related pond and the construction of cell 5 with repayment from the Joint Powers Solid Waste Fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	62,164.38	47,112.46	1,531,416.56
2017	64,050.40	45,226.44	1,467,366.16
2018	65,993.64	43,283.80	1,401,372.52
2019	67,995.84	41,281.00	1,333,376.68
2020	70,058.77	39,218.07	1,263,317.91
2021	72,184.30	37,092.54	1,191,133.61
2022	74,374.31	34,902.53	1,116,759.30
2023	76,630.77	32,646.07	1,040,128.53
2024	78,955.68	30,321.16	961,172.85
2025	81,351.14	27,925.70	879,821.71
2026	83,819.27	25,457.57	796,002.44
2027	86,362.29	22,914.65	709,640.15
2028	88,982.43	20,294.41	620,657.72
2029	91,682.08	17,594.76	528,975.64
2030	94,463.66	14,813.18	434,511.98
2031	97,329.60	11,947.24	337,182.38
2032	100,282.50	8,994.34	236,899.88
2033	103,324.99	5,951.85	133,574.89
2034	106,459.78	2,817.06	27,115.11
2035	27,115.11	203.36	0.00

2008 Solid Waste Management Note Payable

Amount Outstanding: \$8,252.59

Payments: The loan calls for semiannual payments of \$4,203.81 for seven years at 2.5% interest. The first payment was made June 1, 2010. The loan proceeds were used for acquisition of curbside recycling equipment and are paid from the Curbside Recycling fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	8252.59	155.03	0.00

2010 Solid Waste Note Payable - Baler

Amount Outstanding: \$134,898.42

Payments: The loan calls for semiannual payments of \$14,338.54 for ten years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill baler and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	25,786.10	2,890.98	109,112.32
2017	26,369.56	2,307.52	82,742.76
2018	26,966.20	1,710.88	55,776.56
2019	27,576.35	1,100.73	28,200.21
2020	28,200.21	476.87	0.00

2010 Solid Waste Note Payable - Dozer

Amount Outstanding: \$60,373.56

Payments: The loan calls for semiannual payments of \$15,520.28 for seven years at 2.25% interest. The first payment was made June 1, 2011. The loan proceeds were used for purchase of landfill dozer and are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	29,849.12	1,191.44	30,524.44
2017	30,524.44	516.12	0.00

2012 Solid Waste Capital Lease Motor Grader

Amount Outstanding: \$166,601.67

Payments: The lease calls for annual payments of \$27,818.62 for six years with a balloon in the seventh year of \$125,000. The interest rate is 3.25%. The lease is for a 2012 Caterpillar 140M2AWD motor grader and lease payments are paid from the Joint Powers Solid Waste fund.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	22,404.07	5,414.55	144,197.60
2017	23,132.20	4,686.42	121,065.40
2018	121,065.40	3,934.60	0.00

2013 Tax Increment Financing District #6

Amount Outstanding: \$1,732,000

Payments: The closing on the bond was December 19, 2013 with fund delivery to be made in the second quarter of 2014. Semi-annual payments are due June 15 and December 15 annually from the tax increment generated by the district with payments first applied to interest and the balance to principal until retired. The initial interest rate is 3.5% which is adjusted each five years to the 20 year treasury rate plus 50 basis points but may not increase more than 1% per adjustment nor above 5.5%. The repayment will be from the tax increment generated within the district or advances approved by the City Council from second penny sales tax.

2015 General Obligation Bond

Amount Outstanding: \$3,005,000

Payments: The semi-annual payments are due June 1 and December 1 of each year. The interest rate ranges from 1% to 3.5%. Unless the City Council transfers funding from other sources prior to approval of the budget the annual debt service will be levied for collection with next year's taxes.

The City issued \$3,005,000 of General Obligation Bonds on March 18, 2016 for the purpose of acquisition and construction of Prentis Park improvements to consist of a new swimming pool to replace the existing pool, parking lot, basketball courts and related improvements.

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Balance</u>
2016	150,000	49,454	2,855,000
2017	125,000	72,068	2,730,000
2018	125,000	70,818	2,605,000
2019	125,000	69,755	2,480,000
2020	130,000	67,255	2,350,000
2021	135,000	64,655	2,215,000
2022	135,000	61,955	2,080,000
2023	135,000	59,930	1,945,000
2024	140,000	57,905	1,805,000
2025	140,000	55,315	1,665,000
2026	145,000	52,725	1,520,000
2027	150,000	48,375	1,370,000
2028	155,000	43,875	1,215,000
2029	160,000	39,225	1,055,000
2030	165,000	34,425	890,000
2031	165,000	29,475	725,000
2032	170,000	24,525	555,000
2033	180,000	19,425	375,000
2034	185,000	13,125	190,000
2035	190,000	6,450	0.00

**CITY OF VERMILLION
2016 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with AFSCME Local 1052 covering the calendar year 2016 that includes a 2.5% increase to the wages of employees covered by AFSCME; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.5% on January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2016.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$419.62; Kelsey Collier-Wise/\$242.94; Parker Erickson/\$242.94; Rich Holland/\$242.94; Clarene Meins/\$242.94; Holly Meins/\$242.94; Katherine Price/\$242.94; Steve Ward/\$242.94; Howard Willson/\$242.94; **General Government:** John Prescott/\$4,712.00; Andrew Colvin/\$2,331.20; **Ambulance:** Matthew Callahan/\$2,334.40; Robin Hower/\$200.00; Anthony Klunder/\$200.00; **Code Enforcement:** Farrel Christensen/\$2,252.80; **Communications:** Ryan Anderson/\$2,081.60; **Engineering:** Jose Dominguez/\$3,079.20; Shane Griese/\$1,826.40; **Finance:** Mike Carlson/\$3,822.40; **Fire/Rescue:** Richard Draper/\$2,586.40; **Library:** Jane Larson/\$2,497.60; **Light and Power:** Mark Koller/\$3,385.60; Monty Munkvold/\$2,680.80; **Parks and Recreation:** James Goblirsch/\$2,664.00; Aaron Baedke/\$1,651.20; Ryan Baedke/\$1,603.20; Kirk Hogen; \$2,391.20; **Police:** Matthew Betzen/\$3,330.40; Chad Passick/\$2,897.60; Crystal Brady/\$2,375.20; Luke Trowbridge/\$2,188.80; **Solid Waste:** Robert Iverson/\$2,508.80; **Street:** Pete Jahn/\$2,413.60; **Water:** Randy Isaacson/\$2,547.20.

HOURLY WAGES:

Ambulance/Fire: Dawn Abbott-Thompson/\$10.10, \$2.00/hr on-call; Riley Ackerman/\$8.55; Emily Brigham/\$10.10, \$2.00/hr on-call; Ashley Brunick/\$11.20, \$2.00/hr on-call; Luke Crance/\$10.20, \$2.00/hr on-call; Ryun Fischbach/\$10.10, \$2.00/hr on-call; Jarrett Fowler/\$8.55; Nicole Gulley/\$11.30, \$2.00/hr on-call; Amanda Hansen/\$10.00, \$2.00/hr on-call; Brandon Hansen/\$12.90, \$2.00/hr on-call; Valerie Hower/\$12.20, \$2.00/hr on-call; Alyssa Hunt/\$10.10, \$2.00/hr on-call; Cody Jansen/\$10.40, \$2.00/hr on-call; David Kyte/\$10.10, \$2.00/hr on-call; Joe Kyte/\$12.90, \$2.00/hr on-call; Jordyn Larson/\$10.20, \$2.00/hr on-call; Neil Melby/\$10.50, \$2.00/hr on-call; Danielle Portz/\$10.00, \$2.00/hr on-call; Mandy Reed/\$12.80, \$2.00/hr on-call; Tara Rohan/\$10.20, \$2.00/hr on-call; Stephanie Ruden/\$8.55; Alexander Sherlock/\$12.40,

\$2.00/hr on-call; Shea Soderlin/\$8.55; John Wetherington/\$10.10, \$2.00/hr on-call; Michael Wildermuth/\$13.70, \$2.00/hr on-call; Lisa Wood/\$10.50, \$2.00/hr on-call; Sophie Johnson/\$10.25; Matt Taggart/\$14.35; **Code Enforcement:** Jim Balleweg/\$20.51; Eric Birkeland/\$17.46; **Custodial:** Karl Bottessini/\$14.89; Ron Maher/\$11.91; Joel Gonzalez/\$10.76; **Electric:** Rodney Tieman/\$32.75; Mike Wensel/\$32.75; Chad Christopherson/\$32.22; Todd Halverson/\$32.22; Travis Tarr/\$32.22; Austin Anderson/\$32.22; Phil Wiebelhaus/\$24.93; Karen Harris/\$19.66; Mark Podany/\$0.25/Meter; Doug Brunick/\$0.25/Meter; **Engineering:** Todd Nordyke/\$19.38; Travis VanBeek/\$21.03; Harold Holoch/\$20.00; **Finance:** Linda Wensel/\$25.89; Sherry Howe/\$24.66; Vicki Fader/\$17.61; Lisa Terwilliger/\$13.71; Janis Johnson/\$15.72; **General Government:** Jennifer Olson/\$15.15; Cole Bockelmann/\$8.55; **Library:** Wendy Nilson/\$19.87; Michelle Koller/\$18.61; Linda Calleja/\$15.24; Susan Heggstad/\$13.72; Beth Knedler/\$18.41; Jeffrey Engeman/\$11.54; Dylan Chang/\$11.91; Epiphany Knedler/\$8.75; Atla Allen/\$8.75; **Parks & Recreation/Golf:** Mark Clark/\$28.60; Russell Jensen/\$19.10; Brian Nelson/\$15.67; Tyler Tregaser/\$15.67; Jessica Kennedy/\$16.76; Dennis Chandler/\$12.99; Katie Herrera/\$8.75; Ryan Sevening/\$9.23; Kendall Kritenbrink/\$8.75; Brandon Mockler/\$8.75; Megan Olson/\$8.75; Matt Ouellette/\$8.75; **Police:** Janna Mollet/\$20.76; Megan Anthony/\$12.06; Cindy Carrington/\$13.84; **Solid Waste/Recycling:** Jennifer Holthe/\$12.92; Daniel Goeden/\$20.13; Mark Milbrodt/\$19.20; Timothy Taggart/\$21.02; Barry Braaten/\$17.97; Jim Zimmerman/\$18.80; Todd Moe/\$17.37; Dan Hanson/\$16.98; Calle Sorensen/\$16.23; Eric McPherson/\$15.50; Josh Eitel/\$9.50; **Street:** Ernie Halverson/\$22.74; Bradley Swee/\$22.21; Jeffrey Mart/\$20.32; Chris Nissen/\$17.69; Duane Fulk/\$16.92; Rich Walker/\$10.25; Tyler Williamson/\$16.53; Brian Steffen/\$16.53; Paul Brunick/\$8.75; **Telecommunications:** David Stammer/\$21.39; Liv West/\$21.39; Marsha McKinney/\$21.39; Wendy Carroll/\$20.57; Jessica Standley/\$19.01; Derek Ronning/\$16.90; **Wastewater:** Fred Balleweg/\$26.56; John Walker/\$22.29; Michael Heine/\$20.86; Cory Moore/\$19.17; Robert Pickens/\$18.11; **Water:** Tom Kruse/\$28.39; Allen Clark/\$23.34; Wade Mount/\$22.66; Curtis Haakinson/\$21.83; Dale Husby/\$20.38; Tyler Zimmerman/\$20.38; **Volunteer Firefighters:** Karl Brewer; Emily Brigham; Jeff Brown; Kellen Cusick; Ray Decker; Ryun Fischbach; Matthew Glawe; Nicole Gulley; Brandon Hanson; Ryan Husby; Cody Jansen; Anthony Klunder; Brady London; Austin Martensen; Scott Martinsen; Curtis Mincks; Matthew Moore; Ben Murra; Mike Murra; Dylan Nelsen; Dayrl Newman; Minh Pham; Elizabeth Rakness; Scott Roberts; Tony Rydstom; Justin Sadler; Blaine Schoellerman; Calle Sorensen; Bill Sperry; Rhett Struve; Cory Taggart; Matt Taggart; Mark Taggart; Keith Thompson; Brad Waage; Brian Waage; John Walker; Rich Walker; Brandon Wanamaker; Matthew Wanamaker; Matthew Wilmes; **Associate Firefighters:** Doug Brunick; Dick Brown; Mike Chaney; Gary Eidem; Bob Frank; Don Forseth; Dean Hansen; Joe Reedy; Wade Mount; Todd Halverson; Rob Pickens; Travis Schroeder; Chuck Taggart; Clarence Voudry; Clyde Watts; **Planning Commission:** Matthew Fairholm/\$15.00/per meeting; Don Forseth/\$15.00/ per meeting; Robert Iverson/\$15.00/per meeting; Mike Manning/\$15.00/per meeting; Ted Muenster/\$15.00/per meeting; Laura Jones/\$15.00/per meeting; Robert Oehler/\$15.00/per meeting; Debra Gruhn/\$15.00/per meeting; Douglas Tuve/\$15.00/per meeting; **Library Board:** Daniel Burniston/\$15.00/per meeting; Jon Flanagan/\$15.00/per meeting; Carl Gutzman/\$15.00/per meeting; Diane Leja/\$15.00/per meeting; Fern Kaufman/\$15.00/per meeting.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at

the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Governing Body will publish Police Department wages within thirty days following the completion of salary negotiations with the bargaining agent.

Dated at Vermillion, South Dakota this 4th day of January 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By John E. Powell
John E. (Jack) Powell, Mayor

ATTEST:

By Michael O. Carlson
Michael O. Carlson, Finance Officer

