

Unapproved Minutes
Council Special Session
September 21, 2015
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, September 21, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Price, Ward, Willson, Mayor Powell

Absent: Holly Meins

2. Educational Session - Overview of 2014 Audited Comprehensive annual report - Jeff Peters, Williams & Company, CPA

Jeff Peters, representing Williams & Company, CPA, stated that the Comprehensive Annual Financial Report and the management letter should have been provided to all members. Jeff reviewed the content of the Comprehensive Annual Financial Report and the management letter. Jeff answered questions of the City Council on the report.

3. Informational Session - Vermillion Fertilizer Company proposal to sell 325 W Chestnut to the City - John Prescott

John Prescott, City Manager, reported that the City was offered the property located at 325 W Chestnut for a dollar. John provided a map of the property location and pictures. John reported that none of the City departments had a use for this property. Discussion followed on the property and possible used. The consensus of the City Council was to ask the City Manager to relay that the City was not going to accept the offer of the land.

4. Briefing on the September 21, 2015 City Council Regular Meeting agenda

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

286-15

Alderman Ward moved to adjourn the Council special session at 12:25 p.m. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of September, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
September 21, 2015
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on September 21, 2015 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of September 8, 2015 Special Meeting, September 8, 2015 Regular Meeting, September 15, 2015 Special Meeting

287-15

Alderman Clarene Meins moved approval of the September 8, 2015 Special Meeting, September 8, 2015 Regular Meeting and September 15, 2015 Special Meeting minutes. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

288-15

Alderman Willson moved approval of the agenda. Alderman Holland seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special permit to exceed permissible sound levels by no more than 50% for W.H. Over Museum at 1110 North University on October 9 & 10, 2015 for Oktoberfest.

Mike Carlson, Finance Officer, reported that an application for a special permit to exceed permissible sound levels by no more than 50% was received from W.H. Over Museum for their Oktoberfest event on October 9 & 10 at 1110 North University from 5:00 p.m. to 11:00 p.m. each day. Mike stated that the application and diagram for the event is included in the packet and the \$25 fee has been paid.

289-15

Alderman Collier-Wise moved approval of the special permit to exceed permissible sound levels by no more than 50% for W.H. Over Museum on October 9 & 10 at 1110 North University for Oktoberfest Event from 5:00 p.m. to 11:00 p.m. each day. Alderman Holland seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Special daily malt beverage and wine license for Vermillion Area Chamber & Development Company, Inc. on or about October 9 & 10, 2015 at 1110 North University for Oktoberfest.

Mike Carlson, Finance Officer, reported that an application was received from the Vermillion Area Chamber & Development Company, Inc. for a special daily malt beverage and wine license on or about October 9 & 10 at 1110 North University for the Oktoberfest event. Mike stated that the notice of hearing, Police Chief's report and diagram of beer garden location are included in the packet.

290-15

Alderman Ward moved approval of the special daily malt beverage and wine license for Vermillion Area Chamber & Development Company, Inc. on or about October 9 & 10, 2015 at 1110 North University for the Oktoberfest event. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

7. Old Business

A. Second reading of Ordinance 1330 - 2016 Appropriations

John Prescott, City Manager, stated that the final step in the 2016 budget process is second reading of the appropriations ordinance. John stated that the budget ordinance was developed following the City Council budget hearings in August and first reading was approved on September 8th. John recommended approval of second reading of the budget ordinance for 2016.

291-15

Second reading of title to Ordinance No. 1330, entitled 2016 Appropriations Ordinance for the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Willson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1330 entitled 2016 Appropriations Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 8th day of September, 2015 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 21st day of September, 2015 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1330
2016 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2016 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2016 Budget

GENERAL FUND

REVENUES:

General Property Taxes	2,186,500
Sales Tax	1,695,000
Penalties & Interest	4,000
Licenses & Permits	148,200
Cable TV Franchise	105,000
State Intergovernmental	315,100
County Intergovernmental	94,900

Charges for Goods & Services	557,500	
Fines & Forfeits	38,650	
Miscellaneous Revenues	217,525	
TOTAL GENERAL FUND REVENUES		5,362,375

EXPENDITURES:

Policy & Administration:

General Government	569,705	
Finance Office	184,007	
Engineering	314,760	
Planning & Zoning	800	
Code Compliance	205,538	
Community Promotion	92,325	
Total Policy & Administration		1,367,135

Public Safety & Security:

Police Administration & Invest.	491,105	
Police Patrol	1,377,843	
Fire & Rescue	259,503	
Emergency Management	2,200	
Ambulance	343,941	
Total Public Safety & Security		2,474,592

Maintenance & Transportation:

Municipal Garage	140,669	
Municipal Service Center	34,550	
Street Department	661,968	
Snow Removal	73,092	
Sweeping & Mowing	114,061	
Carpentry	31,148	
City Hall Maintenance	80,650	
Old Landfill Maintenance	11,000	
Airport	102,315	
Total Maintenance & Transportation		1,249,453

Human Development & Leisure Services:

Library	593,870	
Parks & Forestry	308,227	
Swimming Pool	124,584	
Recreation	176,478	
Mosquito Control	19,657	
National Guard Armory Center	53,918	
Total Human Development & Leisure		1,276,734
TOTAL GENERAL FUND EXPENDITURES		6,367,914

GENERAL FUND NEEDS (1,005,539)

Transfer to 911 Fund - Communications (278,217)

Transfer to Prentis Park Debt Service (116,000)

Transfer to Prentis Park Capital Project	(1,000,000)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Capital Projects	8,000
Transfer from Utilities Engineering Fees	136,387
Transfer from BID #1	1,430
Transfer to Equipment Replacement	(6,000)
Appropriation from Reserve	1,258,914
GENERAL FUND BALANCE	<u><u>0</u></u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,808,500
Expenditures - Second Cent Sales Tax	583,850
Transfer to Airport Capital Projects	(30,000)
Transfer to TIF #6 Debt Service	(55,845)
Transfer to City Hall Debt Service Fund	(348,710)
Transfer to Bike Path Capital Projects	(200,000)
Transfer to Prentis Park Capital Projects	(731,000)
Transfer to Equipment Replacement	(13,500)
Appropriation from Reserve	154,405
SECOND CENT SALES TAX FUND BALANCE	<u><u>0</u></u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	3,010
Expenditures - Parks Improvements	<u>3,010</u>
PARKS IMPROVEMENT FUND BALANCE	<u><u>0</u></u>

BBB SALES TAX FUND

Revenues	344,080
Expenditures	316,300
Appropriation to Reserve	(27,780)
BBB SALES TAX FUND BALANCE	<u><u>0</u></u>

911 FUND -COMMUNICATIONS

Revenues	278,216
Expenditures	556,433
Transfer from General Fund	278,217
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	71,500
Expenditures	60,000
Transfer to General Fund	1,430
Appropriation to Reserve	(10,070)
Business Improvement District #1 Fund Balance	<u>0</u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	214,550
Expenditures:	75,000
Appropriation to Reserve	(139,550)
STORMWATER FEE FUND BALANCE	<u>0</u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	13,015
Expenditures - Library	7,500
Appropriation to Reserve	(5,515)
LIBRARY FINE AND GIFT FUND BALANCE	<u>0</u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	39,653
Expenditures	39,653
Interfund Loan	162,000
Transfer to Capital Projects	(162,000)
DS SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

DEBT SERVICE-- TIF District No. 5

Revenues	27,000
Expenditures	27,000
DEBT SERVICE - TIF 5 FUND BALANCE	<u>0</u>

DEBT SERVICE-- TIF District No. 6

Revenues	4,775
Expenditures	60,620
Transfer from Second Cent Sales Tax Fund	55,845
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - CITY HALL

Revenues	2,000
Expenditures	350,710

Transfer from Second Cent Sales Tax Fund	348,710
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

<u>DEBT SERVICE - PRENTIS PARK BOND</u>	
Revenues	116,000
Expenditures	109,565
Appropriation to Reserve	<u>(6,435)</u>
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

<u>CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT</u>	
Expenditures	150,000
Transfer to General Fund	(8,000)
Transfer from Debt Service	162,000
Appropriation to Reserve	<u>(4,000)</u>
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

<u>CAPITAL PROJECTS FUND - AIRPORT</u>	
Revenues	470,000
Expenditures	500,000
Transfer from Second Cent Sales Tax Fund	<u>30,000</u>
CP AIRPORT FUND BALANCE	<u>0</u>

<u>CAPITAL PROJECTS FUND - PRENTIS PARK</u>	
Revenues	3,150,000
Expenditures	4,881,000
Transfer from General Fund	1,000,000
Transfer from Second Cent Sales Tax Fund	<u>731,000</u>
CP PRENTIS PARK FUND BALANCE	<u>0</u>

<u>CAPITAL PROJECTS FUND - BIKE PATH</u>	
Revenues	80,000
Expenditures	280,000
Transfer from Second Cent Sales Tax Fund	<u>200,000</u>
CP BIKE PATH FUND BALANCE	<u>0</u>

<u>CAPITAL PROJECTS FUND - MAIN STREET SIGNALS</u>	
Revenues	24,000
Expenditures	<u>24,000</u>
CP <u>MAIN STREET SIGNALS</u> FUND BALANCE	<u>0</u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Fund
<u>Revenues</u>				
Internal Dept Charges		18,150	92,000	433,691
Interest on Investments	130			2,300
Other Revenues				75,500
Total Revenues	130	18,150	92,000	511,491
<u>Expenditures</u>				
Personnel			87,789	
Operating Expenses	130	16,350	3,427	
Capital			500	689,500
Total Expenditures	130	16,350	91,716	689,500
Transfer Out (In)				(28,100)
(To) From Reserve		(1,800)	(284)	149,909
Fund Balance	0	0	0	0

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,900,000	1,479,000	1,563,000	1,329,600	1,483,000	731,300	120,000
Surcharge	776,000	270,000	332,000				
Other Revenue	100,000	52,700	8,800	24,000		75,000	200
Interest	152,950	4,320	4,042	1,500	140	4,000	250
Total Revenues	6,928,950	1,806,020	1,907,842	1,355,100	1,483,140	810,300	120,450
<u>Expenditures</u>							
Personnel	1,014,278	649,640	501,722	533,553		376,710	98,371
Operating Expenses	3,945,824	554,297	629,734	871,830	1,266,949	415,316	12,900
Capital	660,504	152,316	418,940	429,345	2,000	13,000	36,250
Debt Service		187,105	251,608	196,814			8,408
Debt Service Surcharge	572,463	235,669	291,013				
Total Expenditures	6,193,069	1,779,027	2,093,017	2,031,542	1,268,949	805,026	155,929
Transfers Out	(884,950)	(38,583)	(37,279)		(194,200)		
Transfers In	9,000						
(To) From Reserve	140,069	11,590	222,454	676,442	(19,991)	(5,274)	35,479
Fund Balance	0	0	0	0	0	0	0

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor: \$2,190,500

Dated at Vermillion, South Dakota this 21th day of September, 2015

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____

John E. (Jack) Powell, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Erickson. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Erickson-Y, Holland-Y, Clarene Meins-Y, Holly Meins-Y, Price-Y, Ward-Y, Willson-Y, Mayor Powell-Y

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Second reading of Ordinance 1331 - 2015 Revised Appropriations

John Prescott, City Manager, stated that the 2015 budget was adopted in September 2014 and since that time some things have changed that have been incorporated into the revised appropriations ordinance. John stated that there would most likely need to be another revised ordinance before the yearend to address unanticipated items. John recommended adoption of the 2015 revised appropriations ordinance.

292-15

Second reading of title to Ordinance No. 1331, entitled 2015 Revised Appropriations Ordinance for the City of Vermillion, South Dakota

Mayor Powell read the title to the above named Ordinance, and Alderman Ward moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1331 entitled 2015 Revised Appropriations Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 8th day of September, 2015 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 21st day of September, 2015 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1331
2015 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2015 Revised Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2015 Revised Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,164,900	
Sales Tax	1,648,000	
Penalties & Interest	10,000	
Licenses & Permits	190,200	
Cable TV Franchise	110,000	
State Intergovernmental	294,970	
County Intergovernmental	94,900	
Charges for Goods & Services	546,600	
Fines & Forfeits	38,650	
Miscellaneous Revenues	165,000	
TOTAL GENERAL FUND REVENUES		5,263,220
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	563,863	
Finance Office	182,077	
Engineering	305,140	
Planning and Zoning	800	
Code Compliance	204,219	
Community Promotion	53,455	
Total Policy & Administration		1,309,554
<u>Public Safety & Security:</u>		
Police Administration & Invest.	461,457	
Police Patrol	1,279,051	
Fire & Rescue	249,705	
Emergency Management	2,200	
Ambulance	341,786	
Total Public Safety & Security		2,334,199
<u>Maintenance & Transportation:</u>		
Municipal Garage	137,595	
Municipal Service Center	33,440	
Street Department	716,673	
Snow Removal	75,192	
Sweeping & Mowing	111,135	
Carpentry	30,615	

City Hall Maintenance	79,000	
Old Library Maintenance	1,900	
Old Landfill Maintenance	11,000	
Airport	92,236	
Total Maintenance & Transportation		1,288,786

Human Development & Leisure Services:

Library	592,539	
Parks & Forestry	297,062	
Swimming Pool	118,920	
Recreation	170,925	
Mosquito Control	24,664	
National Guard Armory Center	55,897	
Total Human Development & Leisure		1,260,007
TOTAL GENERAL FUND EXPENDITURES		6,192,546

GENERAL FUND NEEDS (929,326)

Transfer to 911 Fund	(271,085)
Transfer to Prentis Park Debt Service	(58,000)
Transfer to Equipment Replacement	(6,000)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Capital Projects	17,012
Transfer from BID #1	1,430
Transfer from Utilities Engineering Fees	136,387
Appropriation from Reserve	108,557
GENERAL FUND BALANCE	0

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,660,650
Expenditures - Second Cent Sales Tax	396,000
Transfer to Bike Path Capital Projects	(31,533)
Transfer to Airport Capital Projects	(10,380)
Transfer to City Hall Debt Service Fund	(352,041)
Transfer to TIF #6 Debt Service	(55,845)
Transfer to Prentis Park Capital Projects	(347,000)
Transfer to W. Main Capital Projects	(173,000)
Appropriation to Reserve	(294,851)
SECOND CENT SALES TAX FUND BALANCE	0

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees 3,010

Expenditures - Parks Improvements	3,010
PARKS IMPROVEMENT FUND BALANCE	<u>0</u>

BBB SALES TAX FUND

Revenues	337,060
Expenditures	307,550
Appropriation to Reserve	<u>(29,510)</u>
BBB SALES TAX FUND BALANCE	<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	307,105
Expenditures	578,190
Transfer from General Fund	<u>271,085</u>
911FUND- FUND BALANCE	<u>0</u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	71,500
Expenditures	85,000
Transfer to General Fund	1,430
Appropriation from Reserve	<u>14,930</u>
Business Improvement District #1 Fund Balance	<u>0</u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	220,900
Expenditures:	35,200
Appropriation from Reserve	<u>(185,700)</u>
STORMWATER FEE FUND BALANCE	<u>0</u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	11,215
Expenditures - Library	8,000
Appropriation to Reserve	<u>(3,215)</u>
LIBRARY FINE AND GIFT FUND BALANCE	<u>0</u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	27,559
Expenditures	27,559
Interfund Loan	517,599
Transfer to Capital Projects	(517,599)
SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

DEBT SERVICE - TIF District No. 5

Revenues	204
Expenditures	<u>204</u>
DEBT SERVICE - TIF 5 FUND BALANCE	<u>0</u>

DEBT SERVICE - TIF District No. 6

Revenues	4,775
Expenditures	60,620
Transfer from Second Cent Sales Tax Fund	<u>55,845</u>
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - City Hall

Revenues	2,000
Expenditures	354,041
Transfer from Second Cent Sales Tax Fund	<u>352,041</u>
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

DEBT SERVICE - Prentis Park Bond

Expenditures	0
Appropriation to Reserve	(58,000)
Transfer from General Fund Malt Beverage	<u>58,000</u>
DEBT SERVICE - PRENTIS PARK BOND FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Revenues	615,311
Expenditures	100,000
Transfer to General Fund	(17,012)
Appropriation to Reserve	<u>(498,299)</u>
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Expenditures	0
Transfer from Second Cent Sales Tax	31,533
Appropriation to Reserve	<u>(31,533)</u>
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	162,620
Expenditures	173,000
Transfer from Second Cent Sales Tax	<u>10,380</u>
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - PRENTIS PARK

Revenues	
Expenditures	347,000
Transfer from Second Cent Sales Tax	<u>347,000</u>
CP PRENTIS PARK FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - TIF #6 BLISS POINTE

Expenditures	45,973
Appropriation from Reserve	<u>45,973</u>
CP TIF #6 BLISS POINT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - MAIN MILL/OVERLAY & SIGNALS

Revenues	324,000
Expenditures	497,000
Transfer from Second Cent Sales Tax	<u>173,000</u>
CP WEST MAIN MILL/OVERLAY & SIGNAL FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemploy- ment Fund	Copier - Fax- Postage Fund	Custodial Fund	Fund
<u>Revenues</u>				
Internal Dept Charges		18,150	87,000	439,397
Interest on Investments	40			2,200
Other Revenues				16,200
Total Revenues	40	18,150	87,000	457,797
<u>Expenditures</u>				

Personnel			85,986	
Operating Expenses	40	16,450	3,213	
Capital			500	329,400
Total Expenditures	40	16,450	89,699	329,400
Transfer (Out) In				6,000
(To) From Reserve		(1,700)	2,699	(134,397)
Fund Balance	0	0	0	0

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,580,000	1,425,000	1,526,000	1,243,600	1,456,000	710,400	112,000
Surcharge	749,000	269,000	332,000				
Other Revenue	110,000	52,700	8,800	27,500		73,730	200
Interest	150,950	4,540	4,064	1,650	140	4,000	210
Grants				30,290			
Total Revenues	6,589,950	1,751,240	1,870,864	1,303,040	1,456,140	788,130	112,410
<u>Expenditures</u>							
Personnel	982,277	598,351	486,829	514,443		364,172	94,463
Operating Expenses	3,650,355	552,561	660,093	965,710	1,236,920	409,700	12,450
Capital	1,173,867	285,420	134,300	359,000	11,162	18,937	250
Debt Service	575,663	187,138	253,337	239,989			8,409
Surcharge Debt Service		235,669	291,013				
Total Expenditures	6,382,162	1,859,139	1,825,572	2,079,142	1,248,082	792,809	115,572
Transfers Out	(884,950)	(38,583)	(28,679)		(194,200)		
Transfers In	9,000						
(To) From Reserve	668,162	146,482	(16,613)	776,102	(13,858)	4,679	3,162
Fund Balance	0	0	0	0	0	0	0

Dated at Vermillion, South Dakota this 21th day of September, 2015.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

by _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Willson. Thereafter, the question of the adoption of the Ordinance was put to a roll call

vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Erickson-Y, Holland-Y, Clarene Meins-Y, Holly Meins-Y, Price-Y, Ward-Y, Willson-Y, Mayor Powell-Y

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Tree Board appointment

Mayor Powell reported that the City Council is charged with appointing members to the City Tree Board. He stated that the term of Jim Brady is expiring and it is recommended that he be reappointed for a two year term.

293-15

Alderman Holland moved approval of the reappointment of Jim Brady to the Tree Board for a two year term expiring in September 2017. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Street Closure Request Modification September 30th to add Main Street from Prospect to High Street 4:30 p.m. - 11:30 p.m.

Andy Colvin, Assistant to the City Manager, reported that the Dakota Days Executive Board is sponsoring a community wide event associated with Dakota Days on Wednesday, September 30, 2015. The initial request for street closing for this event that was approved on August 3rd was for the closing of Market Street from Main to Kidder Streets from 4:30 p.m. to midnight. Andy stated that on September 17th an amended request was received to include the closing of Main Street from Prospect to High Streets. Andy stated that Police, Fire and EMS were notified and have found no safety concerns.

294-15

Alderman Willson moved approval of the closing of Main Street from Prospect to High Streets in addition to the initial closing of Market Street from Main to Kidder Street on Wednesday, September 30, 2015 from 4:30 to midnight for the USD Dakota Days Executive Board community event. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

C. Utilities Committee report on amending Chapter 53 Water, Sewers, and Sewage Disposal, Sections 53.110 through 53.123

Jose Dominguez, City Engineer, stated that the City of Vermillion Utilities Committee met on September 15, 2015 to review proposed sewer

rate changes. Jose stated that the City has an ordinance that addresses how large users would be charged, but the ordinance needs to be brought up to date to ensure that the main constituents which are flow, biochemical oxygen demand (BOD), total suspended solids (TSS) and Kjendahl nitrogen (TKN) are treated at the Waste Water Plant and are paid for by the users generating these types of constituents. Jose stated that the proposed ordinance presented to the Committee addressed several areas that needed to be brought current to fairly charge all of our users in case we had a large industrial/commercial user in town. Jose noted that the proposed changes to the ordinance do not change the sanitary sewer rate for existing customers. Jose stated that the proposed ordinance will allow the revenue collected to meet the funds expended to treat the waste water. Jose reported that the City Council cannot act on a report of a committee at the same meeting the report is received and, if the City Council accepts the report, the ordinance will be included on the next meeting agenda. Discussion followed.

295-15

Alderman Holland moved to accept the report of the Utility Committee on amending Sewage Disposal, Section 53.110 through 53.123 and Section 53.018. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

D. Resolution Supporting the City's Transportation Alternatives Program Grant Application for a possible downtown infrastructure program

Jose Dominguez, City Engineer, reported that during discussion on the proposed improvements to the intersection of Main and Center/Court Streets the City received several inquiries about the possibility of having a larger downtown project. Jose reported that the City held a number of public meetings to gather public input regarding possible downtown infrastructure projects. Jose reported that staff began looking into the possibility of applying for a Transportation Alternatives Program (TAP) grant soon after the first public meeting was held. Jose noted that the grant is managed by the DOT and it only covers the cost of design and construction on alternative forms of transportation up to \$400,000. Jose reported that the grant requires a matching contribution of at least 18.05% or \$72,200. Jose reported that the proposed project, at this time, is only for the reconstruction of sidewalks along Main Street from Dakota Street to Market Street. Jose noted that the proposed project would also cover Elm, Center, Prospect, Church, Court and Market Streets for one block from Main Street. Jose stated that, in order to be able to apply for multiple grants and to make the project financially feasible, it will be split into three phases with the cost of each phase around \$500,000. Jose stated that this cost would include the design engineering, construction cost and construction administration. Jose stated that the end result for each

of the phases would be a sidewalk that meets all standards with a paver/colored concrete strip along the curb, larger bump-outs and bicycles corrals at the intersections. Jose stated that this grant application would be for only the first phase which would be on Main Street from Dakota to just shy of Center Street. The intersection between Main and Center/Court Streets would be done with the intersection improvement project. Jose reported that a resolution is required by the State as part of the grant application which has been included in the packet. Jose requested that the City Council move approval of the resolution to be included with the grant application. Discussion followed.

296-15

After reading the same once, Alderman Holland moved adoption of the following:

A RESOLUTION SUPPORTING THE CITY'S TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION FOR POSSIBLE DOWNTOWN INFRASTRUCTURE PROJECT

WHEREAS, the City of Vermillion understands the significance of making improvements to existing transportation infrastructure; and,

WHEREAS, the City of Vermillion has received numerous requests from the public to complete a downtown infrastructure project; and,

WHEREAS, the City of Vermillion strives to accommodate as many forms of transportation as possible, such as pedestrians, bicyclists, motorists, and mass transit, within the City's road network; and,

WHEREAS, the City of Vermillion recently adopted the 2004 Vermillion Downtown Streetscape Plan as an informational document to be used as a resource in planning future downtown projects; and,

WHEREAS, the City of Vermillion also adopted goals that promote safety, financial viability of projects, historical conservation and to reintroduce the downtown area to the public; and,

WHEREAS, the adopted goals are to be met during any project within the downtown area; and,

WHEREAS, the City of Vermillion wishes to improve the sidewalks within the downtown area to improve pedestrian accessibility, to provide bicycle racks for bicyclists, to improve pedestrian and motorists safety at the intersections, and to provide a dedicated mass transit stop; and,

WHEREAS, the City of Vermillion is in support of applying for a grant through the State of South Dakota's Transportation Alternatives Program to help defray a portion of the cost; and,

WHEREAS, the City of Vermillion will provide a match of at least 18.05% of the cost of the project; and,

WHEREAS, the City of Vermillion will maintain the completed project through a combination of enforcement, public funds, or private initiatives.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion that the City Council is in support of applying for a grant through the State of South Dakota's Transportation Alternatives Program, and will be responsible for at least 18.05% of the cost of the project.

Dated at Vermillion, South Dakota this 21st day of September, 2015.

FOR THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

E. Developers Agreement between the City and Polaris Industries Inc. for Lot 1A, Block 3, Erickson Addition

Jose Dominguez, City Engineer, reported that Polaris Industries Inc. is in the process of expanding their facilities along Carr Street south of SD Highway 50. Jose noted that the new expansion will be fronting a portion of Carr Street that has not been constructed. Jose stated that City ordinance requires that the property owner construct sidewalks, grading, curb and gutter, street surfacing, street lights, water and sewer improvements on all streets abutting a property to be developed. Jose stated that the agreement will require Polaris Industries, Inc. to develop the portion of Carr Street at which time the City would request the development or other development needs the street completed. Discussion followed.

297-15

Alderman Ward moved approval of the Developers Agreement between the City and Polaris Industries Inc. for Lot 1A, Block 3, Erickson Addition and authorized the Mayor to sign on behalf of the City. Alderman Erickson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

F. 2014 Audited Comprehensive annual report

Mike Carlson, Finance Officer, reported that the 2014 Audited Comprehensive Financial Report is included in the packet. Mike stated that the firm of Williams & Company completed the audit and also included in the packet is a letter to the Mayor and Council from Williams & Company. Mike stated that the Department of Legislative Audit has reviewed the audit. Mike noted that the City Council will need to accept the report. Discussion followed.

298-15

Alderman Holland moved approval of the acceptance of the 2014 Audited Comprehensive Financial Report. Alderman Erickson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

G. Labor and Finance Committee report on AFSCME agreement negotiations

John Prescott, City Manager, reported that the City has contracts with two unions. John reported that, as part of the negotiations with the AFSCME union, the City of Vermillion Labor and Finance Committee met on July 20, 2015. John stated that the committee provided guidance on completing the negotiations. John stated that since then staff has met with the union representatives and have reached an agreement. John stated that a few larger changes in the proposed agreement include: a) The proposed agreement would run from January 1, 2016 until December 31, 2018; b) The proposal provides for a cost of living adjustment of 2.5% on January 1, 2016, 2.25% on January 1, 2017, and 2.25% on January 1, 2018; c) All employees will pay a \$30 monthly fee in addition to any health insurance premium for the type of health insurance coverage selected; d) When Veterans Day falls on a Saturday or Sunday (occurs in 2017 & 2018), the employees will have the day after Thanksgiving as a paid holiday in these two years in place of the Friday or Monday preceding or following Veterans Day; e) Changes to a couple of pay schedules for specific positions. John stated that it is anticipated that the final agreement will be on the agenda for consideration at a future meeting. John stated that, as such, the City Council will need to accept the committee report.

299-14

Alderman Willson moved to receive the report of the Labor and Finance Committee on union negotiations with the AFSCME union. Alderman Ward

seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reminded residents that Market Street and parts of Main Street will be closed on Wednesday, September 30th from 4:30 p.m. to midnight for Verm Town Bash which is sponsored by the Dakota Days Committee.

B. John reported that the Light & Power Open House is Thursday, October 8th from 11:00 a.m. to 1:00 p.m. at the Municipal Service Center at 115 W. Duke Street.

C. John reported that the Fire/EMS Open House is Wednesday, October 7th from 5:00 p.m. to 7:00 p.m. at the Fire/EMS Station at 820 N. Dakota Street.

D. John reported that from the Joint Powers meeting it was noted that some recycling users did not know that lids can be left on plastic containers that are being recycled. John noted that the plastic containers need to be clean and empty to recycle.

E. John reported that the Household Hazardous Waste collection is Friday, September 25th at the Recycling Center, 840 N Crawford Road from 2:00 p.m. to 6:00 p.m. with a fee of \$10 per vehicle. The collection will be in Yankton on Saturday.

PAYROLL ADDITIONS AND CHANGES

Recreation: Kayla Lewis \$8.50/hr, Carter Williams \$8.50/hr, McKenzie Waugh \$8.50/hr

11. Invoices Payable

300-15

Alderman Ward moved approval of the following invoices:

Broadcaster	advertising	87.00
Brunicks Service Inc	fuel	10,570.51
Bureau Of Administration	telephone	296.41
Candace Country Gardens	plants	1,990.00
Centurylink	telephone	1,494.51
City Of Vermillion	landfill vouchers	600.00
Clay Co Register Of Deed	filing fee	60.00
Clay Rural Water System	water usage	63.60
Clay-Union Electric Corp	electricity	1,613.90

Dakota Beverage	merchandise	545.80
Dept. Environment Natl Res	landfill operations fee	3,357.97
Drain Masters	repairs	569.39
Gregg Peters	managers fee	6,000.00
Jose Dominguez	travel reimbursement	195.00
Loren Fischer Disposal	haul cardboard	210.00
Matheson Tri-Gas, Inc	supplies	299.68
MidAmerican	gas usage	969.21
MidContinent Communication	internet/cable service	118.68
OGIO	merchandise	179.52
Republic National Dist.	merchandise	19,678.78
Reserve Account	postage for meter	900.00
SD Public Assurance Alliance	insurance coverage	131.00
Sioux Equipment	parts	1,271.13
Stern Oil Co.	fuel	5,463.93
United Parcel Service	shipping	15.21
US Postmaster	postage for utility bills	1,050.00
Vermillion Youth Football	online registration	2,857.33
Rick Erickson	Bright Energy Rebate	1,700.00
Donald E Peterson	Bright Energy Rebate	1,700.00

Alderman Erickson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

301-15

Alderman Ward moved to adjourn the Council Meeting at 7:25 p.m. Alderman Erickson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of September, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.