

Unapproved Minutes
Council Special Session
October 5, 2015
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, October 5, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Clarene Meins, Price, Mayor Powell

Absent: Erickson, Holly Meins, Holland, Ward, Willson

Mayor Powell stated that, as there was not a quorum present, no action can be taken.

2. Briefing on the October 5, 2015 City Council Regular Meeting

Council members present reviewed items on the agenda with City staff. No action was taken.

Council members traveled to the landfill to tour facility.

Unapproved Minutes
City Council Regular Session
October 5, 2015
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on October 5, 2015 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Clarene Meins, Holly Meins, Price, Mayor Powell, Student Representative Ireland

Absent: Holland, Ward, Willson

2. Pledge of Allegiance

3. Minutes

A. Minutes of September 21, 2015 Special Meeting, September 21, 2015 Regular Meeting.

302-15

Alderman Price moved approval of the September 21, 2015 Special Meeting and September 21, 2015 Regular Meeting minutes. Alderman Erickson seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

303-15

Alderman Collier-Wise moved approval of the agenda. Alderman Price seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Disability Employment Awareness Month Proclamation

Alderman Price read the proclamation designating October 2015 as Disability Employment Awareness Month in Vermillion. Mayor Powell presented the proclamation to representatives of SESDAC.

B. Public Power Week Proclamation

Alderman Erickson read the proclamation designating the week of October 4-10, 2015 as Public Power Week in Vermillion. Mayor Powell asked John Prescott to present the proclamation to the Light Department.

C. National Fire Safety Week Proclamation

Alderman Clarene Meins read the proclamation designating the week of October 4-10, 2015 as Fire Prevention Week in Vermillion. Mayor Powell asked John Prescott to present the proclamation to the Fire Department.

D. Domestic Violence Awareness Month Proclamation

Alderman Collier-Wise read the proclamation designating October, 2015 as Domestic Violence Awareness Month in Vermillion. Mayor Powell presented the proclamation to Sandie Sullivan. Sandie thanked the Mayor and City Council for the proclamation and support.

E. Extra Mile Day Proclamation

Alderman Holly Meins read the proclamation designating November 1, 2015 as "Extra Mile Day" in Vermillion to recognize the individuals and

organizations within the community who go the extra mile in order to make a difference in the community.

6. Public Hearings - None

7. Old Business - None

8. New Business

A. First reading of Ordinance 1332 amending Chapter 53 Water, Sewers, and Sewage Disposal, Sections 53.110 through 53.123, and Section 53.018

Jose Dominguez, City Engineer, reported that the proposed amendments to the ordinance will address several areas that need to be updated to fairly charge all of our users in the event we have a large industrial/commercial user in town. Jose stated that the proposal will charge large users for the cost to treat sewage flow, biochemical oxygen demand (BOD), total suspended solids (TSS), and total Kjendahl nitrogen (TKN). Jose reported that the City's Utility Committee met on September 15, 2015 to review the proposed ordinance. The Council accepted the Committee's report at the September 21, 2015 meeting. Jose noted that this ordinance change and the proposed fees will not affect the sewer rate of any existing customer. Jose stated that following second reading of the ordinance a rate resolution will be presented for consideration. Discussion followed.

304-15

Mayor Powell read the title to the above mentioned Ordinance and Alderman Collier-Wise moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1332 entitled An Ordinance Amending Title V Public Works Chapter 53 Water, Sewers, And Sewage Disposal Sections 53.018, 53.111-53.113, And 53.115-53.119 of the Revised Ordinances of the City of Vermillion, South Dakota, to address how the administrative/fixed fee is derived, how the cost associated with treating waste water is split amongst its constituents, how the different class users are determined, how the cost for each of the class users is calculated, and how the user's charge may be modified, of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 5th day of October, 2015 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Erickson. After discussion, the question of adoption of the Resolution was put to a vote of the

Governing Body and 6 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

B. Resolution for Funding Agreement for the Design of the Apron Reconstruction at Harold Davidson Field between the City and the State

Jose Dominguez, City Engineer, reported that the existing airport capital improvement plan and the 2015 budget for the airport have the design for the reconstruction of the apron starting this year. Jose noted that this agreement is similar to the one entered into recently with the FAA. Jose stated that the agreement stipulates how the funding will be made available and also has criteria that need to be followed during the development of the plan. Jose reported that the City has entered into similar agreements for every project that has been completed at the airport. Jose reported that, as part of the grant agreement, the City Council needs to pass a resolution accepting the agreement with the State for 5% of the cost to complete the ALP. Jose reported that the project estimate is \$44,444.44 with the City share being \$2,222.22. Jose recommended adoption of the resolution.

305-15

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION

ACCEPTING THE FUNDING AGREEMENT FOR THE DESIGN ENGINEERING FOR THE RECONSTRUCTION OF THE APRON AT HAROLD DAVIDSON FIELD BETWEEN THE CITY AND STATE OF SOUTH DAKOTA.

WHEREAS, the City of Vermillion wishes to complete the engineering design for the reconstruction of the apron by utilizing a combination of Local, State and Federal Funds, and;

WHEREAS, the Governing Body of the City of Vermillion is asked by the State of South Dakota's Department of Transportation to approve the above mentioned agreement by resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion accepts the Agreement between the State of South Dakota and the City of Vermillion for Project 3-46-0056-011-2015.

Dated at Vermillion, South Dakota this 5th day of October 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Erickson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 6 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. AFSCME agreement January 1, 2016 to December 31, 2018

John Prescott, City Manager, reported that in the last several months the City has been negotiating with AFSCME Local 1052, Council #65, that represents employees in the following departments: Street, Water, Waste Water, Parks & Recreation, Solid Waste, and General Government with the exception of the Department Heads, supervisors, professional, confidential, part-time and seasonal employees. John reported that the proposed agreement covers the period January 1, 2016 through December 31, 2018. John stated that the Council's Labor and Finance Committee were made aware of the proposal as the negotiations progressed and have reviewed the final proposal and recommend adoption. John noted that the report of the Labor and Finance Committee's recommendation was made at the September 21st City Council meeting. John reviewed the major changes included in the proposed agreement and recommended approval. Discussion followed.

306-15

Alderman Erickson moved approval of the AFSCME Local 1052, Council #65 agreement as presented for the period of January 1, 2016 through December 31, 2018. Alderman Holly Meins seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

D. Resolution to adjust the storm drainage fee

Mike Carlson, Finance Officer, reported that during the budget process it was proposed to raise the storm drainage fee to provide additional revenues for storm drainage projects. The fee is charged to all properties in the city and is included on the property tax statements. The proposed increase will generate \$5,500 of additional revenue for the storm water fund. For a residential lot of 10,000 square feet, the fee would go from \$27.00 to \$27.75 per year. Discussion followed.

307-15

After reading the same once, Alderman Clarene Meins moved adoption of the following:

RESOLUTION TO CHANGE STORM DRAINAGE FEE

WHEREAS, Section 53-135 of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to change the city wide property drainage fee.

AND WHEREAS, during the annual budget it was determined there were not sufficient revenues in the storm drainage fee fund.

BE IT HEREBY RESOLVED by the Governing body of the City of Vermillion, South Dakota, at a regular meeting thereof of said City at 7:00 p.m. on the 5th day of October, 2015 that the fee be changed as follows:

The unit financial charge shall be \$0.00037.

Dated at Vermillion, South Dakota this 5th day of October, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

The motion was seconded by Alderman Erickson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 6 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

9. Bid Openings

A. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$2.2663, Brunick's Service \$2.29; Item 2 - 1,000 gal unleaded: Stern Oil \$2.6385, Brunick's Service \$2.75; Item 3 - 3,000 gal No. 2 Diesel fuel dyed:

Stern Oil \$1.9129, Brunick's Service \$2.00; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$2.1894, Brunick's Service \$2.35

308-15

Alderman Price moved approval of the low quote of Stern Oil on all four items. Alderman Erickson seconded the motion. Discussion followed. Motion carried 6 to 0. President Powell declared the motion adopted.

B. Bid Opening for 2003 Ford Expedition 4x4 SUV

Jose Dominguez, City Engineer, reported that the Police Department's 2003 Ford Expedition has been replaced and was declared surplus at the July 20th meeting. The vehicle was appraised at \$2,000, advertised for sale to other government unities through the Municipal League and then advertised for sale by sealed bids with bid opening on September 30th. One bid was received but was withdrawn prior to bid opening. Jose stated that, due to lack of bids and the low appraised value, he recommended to continue efforts to market and if not sold placed on the next City auction.

309-15

Alderman Collier-Wise moved to acknowledge that no bids were received and authorized the continued marketing of the surplus vehicle and if it remained unsold to include on the next City auction. Alderman Erickson seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that the Fire/EMS Open House is Wednesday, October 7th from 5:00 p.m. to 7:00 p.m. at the Station, 820 N Dakota Street.

B. John reported that the Light & Power Open House is Thursday, October 8th from 11:00 a.m. to 1:00 p.m. at the Municipal Service Center, 115 West Duke Street.

C. John reported that the Police/Emergency Communications Open House is Saturday, October 24th from 11:00 a.m. to 1:00 p.m. at the Police Station, 15 Washington Street.

D. John reported that the fall fire hydrant flushing will begin on Tuesday, October 13th.

E. John reported that, due to equipment problems, the roll-off at the Recycling Center for tree branches is unavailable. John reported that tree branches are accepted at the Landfill. John stated that a notice

will be posted on the City website when the tree branch roll-off is available back at the Recycling Center.

F. John reported that City offices are closed next Monday, October 12th for the Native Americans Day holiday.

PAYROLL ADDITIONS AND CHANGES

Golf Clubhouse: Alexa Rudeen \$8.50/hr; Recycling: Eric McPherson \$15.12/hr; Curbside Recycling: Dan Hanson \$16.57/hr

11. Invoices Payable

310-15

Alderman Collier-Wise moved approval of the following invoices:

University Cleaners	professional services	26.00
---------------------	-----------------------	-------

Alderman Holly Meins seconded the motion. Alderman Clarene Meins requested to abstain. Motion carried 5 to 0. Mayor Powell declared the motion adopted.

311-15

Alderman Collier-Wise moved approval of the following invoices:

3D Specialties Inc	supplies	1,388.25
4Imprint	open house supplies	2,058.25
A-Ox Welding Supply Co	supplies	2,208.14
AGK Electric	install load mgmt	1,100.00
Allied Insurance	notary bond filing fee	100.00
Appera	supplies	160.88
Aramark	uniform shirts	8.63
Aramark Uniform Services	uniform cleaning	167.45
Baker & Taylor Books	books	401.58
Banner Associates, Inc	professional services	2,488.14
Barkley Asphalt	asphalt	4,645.89
Batteries Plus	batteries	59.95
Benjamin Nelsen	mileage reimbursement	48.10
Best Western Vermillion Inn	lodging	368.00
Beth Knedler	meals reimbursement	36.00
Bierschbach Eqpt & Supply	parts	2,135.20
Bike Plus	repairs	285.20
Blackstone Audio Inc	books	50.00
Blake Carver	subscription	104.00
Blick Art Materials	supplies	158.63

Border States Elec Supply	parts	960.27
Bound Tree Medical, LLC	supplies	386.48
Broadcaster Press	advertising	247.25
Brown Traffic Products	supplies	53.50
Builders Choice	park fence/archway/concrete	35,871.00
Butler Machinery Co.	parts	1,361.51
Campbell Supply	supplies	1,957.15
Cask & Cork	merchandise	2,676.84
Century Business Leasing	copier contract	138.25
Century Business Products	copies	93.07
Centurylink	telephone	743.46
Chad Christopherson	safety boots reimbursement	100.00
Chemco, Inc	supplies	63.80
Chesterman Co	merchandise	1,370.15
City Of Vermillion	copies/postage	1,303.25
City Of Vermillion	utility bills	42,010.94
Class C Solutions Group	supplies	131.47
Clay County EMS Association	CPR card	40.00
Clay County Highway Dept	tack oil liquid asphalt	609.32
Coffee King, Inc	supplies	62.75
Colonial Life Acc Ins.	insurance	3,276.43
Coyote Convenience	fuel	14.11
Creative Product Source Inc	supplies	256.88
Cummins Central Power, LLC	repairs	1,580.20
D-P Tools	supplies	122.27
Dakota Beverage	merchandise	28,784.17
Dakota PC Warehouse	computer/TV/repairs	1,198.90
Dakota Supply Group	supplies	775.86
Danko Emergency Equipment	supplies	851.46
Delta Dental Plan	insurance	6,489.58
Demco	supplies	92.72
Dennis Martens	maintenance	833.34
Dept Of Revenue	testing	1,117.00
DGR Engineering	professional services	8,744.35
Diamond Vogel Paints	white traffic paint	2,659.25
Diane's Greenhouse	plants	175.88
Dust Tex	entry mats	80.00
E.A Sween Company	supplies	85.48
Earthgrains Baking Co's Inc	supplies	120.90
Eberle Design Inc	recertify	178.00
Echo Electric Supply	supplies	317.70
Elliott Equipment Co	repairs	923.82
Farmer Brothers Co.	supplies	131.75

Fastenal Company	supplies	183.81
Fedex.	shipping	11.95
Findaway World LLC	books	310.60
Foreman Media	council mtg	100.00
Fred Balleweg	meals reimbursement	60.00
Fred Haar Co, Inc	repairs	155.70
G & R Controls	repairs	151.47
Gale	books	296.63
Gator Brothers Boring, Inc	water line boring	19,850.00
Gov Office	annual support	1,100.00
Graham Tire Co.	tires	593.16
Graybar Electric	supplies	320.00
Gregg Peters	freight/fill station/supplies	9,708.85
Gregg Peters	rent	937.50
Hach Co	chemicals	2,234.13
Hansen Locksmithing	repairs	1,412.00
Hauger Lawn Service	mowing	128.00
Hawkins Construction	professional services	20.00
Hawkins Inc	chemicals	1,102.92
HD Supply Waterworks	supplies	11,290.63
Heiman, Inc.	annual inspection	157.00
Helget Safety Supply, Inc	supplies	261.81
Herc-U-Lift	maintenance	225.78
Hercules Industries, Inc	supplies	251.27
Herren-Schempp Building	supplies	1,390.25
Hy Vee Food Store	supplies	143.49
In Control, Inc	parts	9,661.70
Independence Waste	waste hauling/toilet rental	1,533.95
Ingram	books	1,064.15
Interstate All Battery Center	battery	56.80
Intoximeters	supplies	345.00
J & L Harley-Davidson	repairs	1,575.75
Jacks Uniform & Eqpt	uniform	217.69
Janway Company	supplies	163.73
Jim Goblirsch	travel reimbursements	443.00
John A Conkling Dist.	merchandise	22,925.40
Johnson Brothers Famous	merchandise	55,707.48
Johnson Controls	repairs/service agreement	2,405.54
Johnson Electric	install load mgmt	100.00
Johnys Electric	install load mgmt	331.50
Jonathan Warner	boots reimbursement	45.55
Jones Food Center	merchandise	2,774.58
Karsten Mfg Corp	merchandise	1,118.12

Lawson Products Inc	supplies	153.08
Laynes World	name plate	8.00
Leisure Lawn Care	fertilizing	50.00
Lessman Elec. Supply Co	supplies	1,312.50
Life-Assist, Inc	test strips	64.50
Lincoln Republic Insurance	insurance	484.62
Locators And Supplies, Inc	supplies/safety equip	8,685.32
M & M Construction LLC	concrete work	12,375.35
Mainland Engraving LLC	medals	90.20
Malloy Electric	parts	100.10
Mart Auto Body	towing	525.00
Matheson Tri-Gas, Inc	medical oxygen	103.50
Matthew Bender & Co, Inc	subscription	143.62
McCulloch Law Office	professional services	1,414.20
Mead Lumber	supplies	303.26
Medical Waste Transport, Inc	haul medical waste	446.02
Menards	supplies	154.31
Micro Marketing LLC	books	599.91
Microfilm Imaging Systems	service agreement	371.00
Mid-American Research Chem	floor cleaner	98.33
MidAmerican	gas usage	383.25
Midwest Alarm Co	alarm monitoring	147.00
Midwest Building Maintenance	mat svc	536.70
Midwest Ready Mix & Equipment	flowable fill	6,330.00
Midwest Turf & Irrigation	parts	365.08
Missouri River Energy Service	registration fee	225.00
Missouri Valley Maintenance	repairs	627.60
Moore Welding & Mfg	repairs	68.00
Nalco Chemical Co	supplies	169.65
NCL Of Wisconsin, Inc	chemicals	1,272.81
Netsys+	professional services	1,697.12
New York Life	insurance	84.02
Nike Inc	merchandise	126.64
Northern Leak Detection	leak survey	2,172.00
Northern Truck Eqpt Corp	supplies	987.08
Office Of Weights & Meas	testing	92.00
Okoboji Wines-SD	merchandise	2,596.80
Overhead Door Of Sioux City	repairs	9,924.24
PCC, Inc	commission	1,579.38
Pedersen Machine Inc	parts	117.24
Penguin Random House LLC	books	255.00
Penworthy Company	books	80.33
Pete Lien & Sons, Inc	chemicals	7,453.36

Photography By Jerry	department pictures	120.00
Physio-Control Corp	patient cable	271.00
Pitney Bowes	postage meter lease	289.71
Positive Promotions	open house supplies	657.44
Powerphone, Inc	recertification	258.00
Prairie Berry Winery	merchandise	1,560.00
Precision Lawn Care	professional services	601.25
Presto-X-Company	inspection/treatment	43.44
Quality Books Inc.	books	4,432.07
Quality Equipment And Service	supplies	87.50
Queen City Wholesale	merchandise	504.80
Quill	supplies	2,664.48
Racom Corporation	maintenance contract	447.85
Ragnasoft, Inc	subscription	1,225.00
Randy Isaacson	meals/registration reimb	189.00
Rechnagel Construction, Inc	crushed gravel	718.13
Reinhart Foodservice, LLC	supplies	836.89
Republic National Dist.	merchandise	43,225.26
Rick Erickson	water heater rebates	960.00
Rob Pickens	meals reimbursement	60.00
Robert Hansen	water heater rebate	200.00
Ryan Hough	fitness membership reimb	110.18
Sanford Health Plan	participation fee	57.00
Sanitation Products	repairs	1,886.84
Scholastic Library Publishing	books	880.13
SD Assoc. Of Rural Wtr System	annual dues	1,000.00
SD Federal Property Agency	tires/wrench set	2,022.25
SD Golf Association	handicap	1,180.00
SD Municipal League	registration	215.00
SD Retirement System	contributions	51,295.93
SD Secretary Of State	filing fee	30.00
SD Solid Waste Management	conference registration	1,325.00
Servall Towel & Linen	shop towels	16.80
Shane Griese	meals reimbursement	49.00
Sioux Falls Two Way Radio	repairs	171.91
Special T's And More	caps	432.00
Standard Ready Mix Concrete	patching mix	325.00
Steffen	parts	34.77
Stewart Oil-Tire Co	tires	209.85
Storey Kenworthy/Matt Parrot	utility bills	4,389.40
Stuart C. Irby Co.	supplies	334.00
Sturdevants Auto Parts	parts	1,305.18
Supplyworks	supplies	339.20

Susan Heggestad	meals reimbursement	36.00
Swanson Flo	repairs	2,096.42
Taste Of Home Books	Taste Of Home Christmas	32.98
Taylor Made	merchandise	1,866.14
The Equalizer	advertising	172.00
The Growler Station, Inc	merchandise	2,575.24
Titan Machine-Productivity	parts	693.63
Titleist Drawer Cs	merchandise	105.50
Tony Klunder	meals reimbursement	236.00
Tri-B-Trim Shop	repairs	110.00
True Fabrications	merchandise	432.55
True Value	supplies	721.99
United Laboratories	chemicals	1,332.16
United Way	contributions	527.50
Univar USA Inc	soda ash	7,515.12
Us Golf Association	membership	110.00
USA Bluebook	supplies	659.13
Van Diest Supply Co	supplies	550.13
Vast Broadband	911 circuit/dialup service	1,415.45
Verizon Wireless	wireless communications	2,603.13
Vermillion Ace Hardware	parts	1,443.23
Vermillion Chamber Of Commerce	contributions	50,000.00
Visa/First Bank & Trust	fuel/lodging/supplies	6,231.35
Wal-Mart Community	supplies	853.43
Walker Construction	sidewalk repair	229.50
Walt's Homestyle Foods, Inc	supplies	239.70
Wesco Distribution, Inc	supplies	1,834.80
Williams & Co.	2014 audit	7,140.00
Win-911 Software	software maintenance	395.00
Yamaha Golf & Utility	Aug golf cars lease	3,772.97
Yankton Fire & Safety	extinguisher recharge	59.00
Yankton Janitorial Supply	supplies	383.25
Yankton Medical Clinic	pre-employment exam	59.00
Zee Medical Service	supplies	368.50
Rick Erickson	Bright Energy Rebate	1,700.00
Donald E Peterson	Bright Energy Rebate	1,700.00

Alderman Holly Meins seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of November 2, 2015 for the lease of approximately 232 acres of farmland east of Vermillion.

312-15

Alderman Price moved approval of the consensus agenda. Alderman Erickson seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

313-15

Alderman Collier-Wise moved to adjourn the Council Meeting at 7:29 p.m. Alderman Price seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 5th day of October, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.