

Approved Minutes
Council Budget Session
August 17, 2011
Thursday - 5:15 p.m.

The special budget session of the City Council, City of Vermillion, South Dakota was held on Wednesday, August 17, 2011 at 5:15 p.m. at the City Hall large conference room.

1. Roll Call

Present: Davies, French, Grayson (arrived 5:35 pm), Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

2. Budget Workshop

The Council continued the review of the 2012 proposed budget and 2011 revised budget by reviewing the following sections of the budget with the City Manager and Department Heads: Fire and Rescue, Emergency Management, Ambulance, Police Administration and Investigation, Police Patrol, Service Center, Mechanic's Garage, Street Department, Snow Removal, Sweeping/Mowing, Carpentry, Code Enforcement, Emergency Communications, Parks & Forestry, Recreation, Swimming Pool, Armory, Mosquito Control, Bluffs Clubhouse, Bluffs Maintenance; Parks Capital Fund, General Government and Finance Office. John Prescott, City Manager, reported that he had made contact or left messages with the outside agencies on the funding proposed for next year.

Budget Wrap-up:

Mayor Powell asked John Prescott for items that the City Council will need to address for the budget.

John Prescott, City Manager, stated that the City Council in the past has provided direction as to the Mayor and City Council compensation to be included in the budget.

255-11

Alderman Willson moved to set the Mayor and City Council compensation for 2012 at the same amounts as 2011. Alderman Davies seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Alderman Ward requested that the City Council consider funding for a community marketing and promotion position. Discussion followed on marketing and promotion of the city with the consensus of the

council to have the City Manager report on this topic at a noon session.

Discussion followed on the funding for step increases for employees in the 2012 budget. The consensus of the City Council was to include funding for potential step increases in the 2012 budget.

John Prescott, City Manager, reported that the City Council will need to provide direction on a request from the Director of Equalization for funding assistance on the Pictometry software. The request was for \$7,500 per year for three years. Discussion followed with the consensus to request the Director of Equalization make a presentation to the City Council on the benefits to the city of this software.

John Prescott, City Manager, noted that it had been reported that the electric fund advanced funds to TIF #3 to make the debt service payments and asked what the City Council wanted to do with the debt owing the electric fund as the bonds have been repaid. Mike Carlson, Finance Officer, provided a handout reporting that the electric fund had loaned \$246,400 to the TIF #3 debt service fund as the bond resolution provided and that the bond resolution authorizes the continuation of the TIF district until all debts are repaid. The City Council will need to provide direction if it wants to continue the TIF to repay the electric fund or dismiss the debt to the electric fund and dissolve the TIF district. Discussion followed.

256-11

Alderman Zimmerman moved to authorize staff to develop a resolution to continue the TIF district #3 to repay the debt to the electric fund for consideration at a future council meeting. Alderman Willson seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Discussion followed on the swimming pool passes with the consensus to have staff provide the numbers of pool passes and survey what other communities are charging.

John Prescott, City Manager, stated that in 2011 the city contributed \$9,300 to the Housing Authority to help with their cash flows. It has been suggested that the rental housing fees be adjusted to provide additional funds needed by the city to finance the Housing Authority. John noted that there are 875 structures with 2201 units. The current rate is \$20 per structure with \$12 per unit. John stated a fee increase of \$3 each would generate about \$9,200 per year. Discussion followed on the rental housing fees.

257-11

Alderman Davies moved to authorize staff to prepare the resolution to adjust rental housing fees to \$25 per structure with \$15 per unit for consideration at a future city council meeting. Alderman Osborne seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Based upon the adjustment to the rental housing rates the consensus of the City Council was to include \$10,000 in the 2012 budget for the Vermillion Housing Authority.

John Prescott, City Manager, reported that the City of Yankton is adopting the resolution to adjust landfill rates at their meeting next week and as we have three weeks between meetings a special meeting would be needed to have our rates in place by October 1st. Discussion followed with the consensus to have the City Manager schedule a special meeting the last week of August including the possibility of having the Director of Equalization present to explain the Pictometry request.

Mayor Powell wanted to thank the Council members for making the time for the budget hearings.

258-11

Alderman Willson moved to authorize staff to include the changes outlined into the budget ordinance for consideration at the first meeting in September. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adjourn

259-11

Alderman Ward moved to adjourn the Council Meeting at 9:03 p.m. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 17th day of August, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.