



Special Meeting Agenda
City Council
12:00 p.m. (noon) Special Meeting
Monday, August 19, 2013
City Hall-Large Conference Room
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session - Prentis Park Swimming Pool Discussion Follow-Up – Jim Goblirsch.**
3. **Wrap-up items related to 2014 proposed budget – John Prescott**
4. **Briefing on the August 19, 2013 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings On Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, August 19, 2013
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. August 5, 2013 Special Session; August 5, 2013 Regular Session; August 13, 2013 Special Session; August 14, 2013 Special Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
 - a. Addition of South Dakota Farm Wine to the retail on-off sale malt beverage license for the Varsity Pub, LLC for the Varsity Pub at 113 E Main Street.
 - b. Special permit to exceed permissible sound levels by no more than 50% for Pi Kappa Alpha on August 24, 2013 in the open lot in the southwest corner of Cherry and Pine Street from 9:00 pm to midnight for a student welcoming concert. (Note change in location to East of Dakota Dome)
 - c. Special permit to exceed permissible sound levels by no more than 50% for St. Agnes Catholic Church and School on September 11, 2013 in the parking lot east of the school building from 6:00 pm to 8:30 pm for a celebration of the St. Agnes campaign.
7. **Old Business**
 - a. Landfill Baler Building Bid Opening.
8. **New Business**
 - a. Resolution to approve a Project Plan for TIF #6 (Infrastructure development in Bliss Pointe Addition).
 - b. Permit for consumption of alcohol in the meeting room at the Edith B. Siegrist Vermillion Public Library on August 28, 2013 for Osher Lifelong Learning Institute (OLLI) open house.
9. **Bid Openings**
 - a. 2013 Sidewalk Assessment Project.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
August 5, 2013
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, August 5, 2013 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Ward, Zimmerman, Mayor Powell

Absent: Osborne, Willson

2. Informational Session Public Safety Center HVAC Discussion - Chief Matt Betzen

Matt Betzen, Police Chief, reported that he and the Sherriff had budgeted funds this year for repair and replacement of some of the air conditioning equipment at the Public Safety Center. The Court House air conditioner has quit and an option the County Commissioners were considering was one system for both the Courthouse and Public Safety Center. The County contacted a Trane supplier who developed a quote for replacing both systems, but decided that two separate systems would best serve the two buildings. The estimate for the Public Safety Center was \$113,000 which included \$15,000 to air condition the basement meeting room and \$9,500 to air condition the small server room. Andy Howe, County Sherriff, stated that the estimate included the two additional rooms, but is considerably higher than what he felt was needed for the system now. Andy noted that the system is currently operating in the Public Safety Building, but has problems resetting when it switches from heating to cooling in the spring and fall. Matt stated that he and Andy had budgeted funds to upgrade and replace parts of the air conditioning system for 2013, but not a complete system replacement as estimated by Trane. Matt stated that they will work to obtain estimates for the upgrades and replacement to the existing system. Discussion followed with Matt and Andy answering questions of the City Council on the HVAC system.

3. Informational Session ICAP Goals Review - John Prescott

Mayor Powell stated that Talent Attraction Strategy and Workforce Housing Solutions report completed in October 2012 included about 40 summary recommendations that referred to an Integrated Community Advancement Program (ICAP). Mayor Powell noted that completing all 40

at one time might not be possible but it is good to review where we are at and what we might want to accomplish.

John Prescott, City Manager, reported that the summary recommendations were in three areas: 1) Workforce Housing, 2) Elevate and Integrate Community Advancement Efforts and 3) Leadership. The core of which was to the creation of an Integrated Community Advancement Program. John reviewed the 40 recommendations noting that some are in process, some have changed, and the City Council many want to determine through the budget process what they want to accomplish this next year. Discussion followed noting that the VCDC worked with a committee to refine the ICAP recommendations. It was also noted that the VCDC is considering some of the ICAP recommendations in its future planning.

4. Briefing on the August 5, 2013 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

228-13

Alderman Ward moved to adjourn the Council special session at 12:57 p.m. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
August 5, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, August 5, 2013 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Ward, Zimmerman, Mayor Powell, Student Representative Peterson

Absent: Osborne, Willson

2. Pledge of Allegiance

3. Minutes

A. Minutes of July 15, 2013, Regular Session

229-13

Alderman Zimmerman moved approval of the July 15, 2013 special session and July 15, 2013 regular session minutes. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

230-13

Alderman Meins moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

Alderman Ward wanted to thank the Mayor and City Manager for the noon discussion of the Integrated Community Advancement Program noting the need to consider these recommendations as we plan for the future of the city.

Mayor Powell reported on his attendance at an APPA Policy Makers Council meeting. Mayor Powell stated that the most significant issue discussed was the idea to remove the ability of local government to issue tax exempt bonds for public improvements. He noted that taxable bonds would be about 2% higher, thus raising the cost of the repayment. He stated that contact has been made with our federal delegation who support continuing the ability to issue tax exempt bonds, but it is an issue that will need to be monitored at the federal level.

6. Public Hearings

A. Special Assessment Roll for the construction of concrete surfacing, trails and sidewalks on Stanford Street from West Main Street to West Cherry Street

Jose Dominguez, City Engineer, stated that on February 6, 2012, the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing, Trails, Sidewalks and Storm Sewer Improvements on Stanford Street from West Main Street to West Cherry Street. He stated that the project has been completed by the State, the assessment roll has been filed in the finance office and final payment has been processed to the State. Jose noted that, at the July 15th meeting, the Council approved a resolution setting August 5, 2013 as the hearing date. Notice of this hearing was placed in the newspaper and mailed to the affected property owners. Jose stated that the project cost was \$1,256,668.07 of which \$96,674.20 is assessable. He stated that the assessable value does not include the 8% administrative fee. Jose noted that the City will be paying \$174,711.46 of the construction costs with the balance of the construction cost paid by the State from the City's STIP account. He reported that State statute requires a public hearing to consider the assessment roll at which the City Council may approve, equalize, amend or reject the assessment roll. Jose recommended approval of the assessment roll. Discussion followed.

231-13

After reading the same once, Alderman Zimmerman moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR THE CONSTRUCTION OF CONCRETE SURFACING, TRAILS, SIDEWALKS AND STORM SEWER ON STANFORD STREET FROM WEST MAIN STREET TO WEST CHERRY STREET IN THE CITY OF VERMILLION, SD

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of construction of concrete surfacing and related improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15090-00100-020-00	1201 West Main Street	Lots 1 & 2, Block 1, Exc. Lot H1 Bliss Addition	\$5,422.03
15090-00100-030-00	204 Stanford Street	Lot 3, Block 1 Bliss Addition	\$2,419.20
15880-09252-144-32	400 Stanford Street	Tract 1 Bliss Third Addition (N 300' OF AUD TRACT 1	\$36,359.06

& N & E 300' OF AUD
TRACT 3 & E 300' OF
AUD TRACT 4, 14-92-52)

15515-00300-110-08	1221 Cornell Street	S 103' of Lots 5 & 6 Oden Addition	\$3,114.72
15515-00300-110-06	1222 West Cherry Street	Lots 5 & 6, Exc. S 103' Oden Addition	\$5,676.05
15180-00000-010-00	629 Stanford Street	Lot 1A Collins Addition	\$6,782.83
15180-00000-020-00	617 Stanford Street	Lot 1B Collins Addition	\$3,695.33
15180-00000-020-02	607 Stanford Street	Lot 1D Collins Addition	\$3,725.57
15180-00000-130-03	505 Stanford Street	Lot A of Lot 13 Collins Addition	\$6,178.03
15880-09252-144-04	411 Stanford Street	Lot 14, NE $\frac{1}{4}$ SE $\frac{1}{4}$, 14- 92-52 Miscellaneous	\$15,120.00
15770-09252-140-03	1119 West Clark Street	Lot 21 Replat of Lots 15 & 17, E $\frac{1}{2}$ SE $\frac{1}{4}$, 14- 92-52	\$3,356.64
15770-09252-140-05	213 Stanford Street	Lot 23 Replat of Lot 16, E $\frac{1}{2}$ SE $\frac{1}{4}$, 14-92-52	\$3,326.40
15770-09252-140-04	205 Stanford Street	Lot 22, Replat of Lot 16, E $\frac{1}{2}$ SE $\frac{1}{4}$, 14-92-52	\$3,326.40
15390-00000-020-00	1132 Westend Drive	Lot 1 & W $\frac{1}{2}$ of Lot 2 Larson's Subdivision	\$1,315.44
15810-02800-010-00	1129 West Main Street	Lot 1 Replat of Block 28 & N $\frac{1}{2}$ of Lot 5 & Lot 8, Block 9 Van Meters Addition	\$4,590.43

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 9th day of July 2013.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing upon the assessment rolls and directed the City Finance Officer of the City of Vermillion, Clay County, South Dakota to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota, one week prior to the date set for said hearing. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, at least one week prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner or owners of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One as set forth in Sections 9-43-30 to 9-43-41, inclusive of the

Codified Laws of 1967 of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in the Municipal Building at 25 Center Street in the City of Vermillion, South Dakota, at any time within thirty days after the filing of the approved assessment rolls in the office of said City Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of installments thereof, plus interest thereon, from the filing date to the date of payment may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment under Plan One shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls will be filed with the City Finance Officer on August 6, 2013. The assessment is payable in ten (10) installments at ten percent (10%) per annum interest on unpaid installments as stipulated in the assessment roll for each location. The first installment due date is January 1, 2014. Subsequent installments are due January 1 of each succeeding year until the entire assessment is paid.

The assessment rolls herein referred to are attached.

Dated at Vermillion, South Dakota, this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Meins. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 7 members voted in favor of and 0 members voted in

opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

B. Special daily malt beverage and wine license for Ribs, Rods & Rock'n Roll on or about September 6 & 7, 2013 on W. Main Street between High and Prospect Streets, Ratingen Platz, and Market Street from Main to Kidder Streets

Mike Carlson, Finance Officer, reported that an application has been received for a special daily malt beverage and wine license from Ribs, Rods & Rock'n Roll event on September 6 & 7, 2013 on West Main Street between High Street and Prospect Street, the Ratingen Platz, and Market Street from West Main Street to Kidder Street. Mike stated that the request from Ribs, Rods, & Rock'n Roll, notice of hearing, Police Chief's report and map of the area are included in the packet. Mike stated that City ordinance allows the City Council to set conditions and restrictions, as it may deem appropriate, in issuing a special license. In the past, these conditions were to require a Release and Indemnification releasing the City from liability for the event, a Certificate of Insurance naming the City as an additional insured, require the area to be fenced, reimburse the City for overtime wages of the Police Department up to a maximum of \$1,000, provide six security personnel, require a cleanup plan and provide restroom facilities. As to hours, the request is to start at 5:00 p.m. on Friday until midnight and a start time of 11:00 a.m. on Saturday until midnight. Discussion followed with Rich Job, President of Ribs, Rods & Rock'n Roll, noting that changes for this year are the elimination of the admission fee to the event, elimination of the large tent, adding an amateur "Backyard Competition" and noted that all bands will be on the Platz. Discussion followed.

232-13

Alderman Ward moved approval of the special daily malt beverage and wine license for Ribs, Rods & Rock'n Roll, Inc. on or about September 6 & 7, 2013 on Main Street between High and Prospect Streets, the Ratingen Platz and Market Street from Main Street to Kidder Street, contingent upon the following: 1) The applicant provides a Release and Indemnification releasing the City from liability for the event; 2) The applicant provide a Certificate of insurance naming the City of Vermillion as an additional insured, including liquor liability, for the event; 3) The applicant utilizes a fenced area where alcoholic beverages may be sold and consumed, as well as a plan to monitor the entrances and exits from this area; 4) The Organization provide a minimum of 6 personnel that are at least age 21 to serve as security for the street dance. The individuals shall be wearing shirts that state "Event Security" on the back; 5) The Organization agrees to reimburse the City of Vermillion for the overtime for police officers

assigned to the event limited to \$1,000 or actual costs, whichever is lower; 6) The Organization shall have a plan for clean up and provide adequate restroom facilities; 7) The hours authorized for malt beverage and wine sales are 5:00 p.m. Friday to midnight and Saturday 11:00 a.m. Saturday until midnight. Alderman Grayson seconded the motion. Discussion followed on the event. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

C. Special permit to exceed permissible sound levels by no more than 50% for a street dance (Ribs, Rods & Rock'n Roll) on West Main Street between High and Prospect Streets on Friday, September 6, 2013 between 5:00 p.m. and 1:00 a.m. and on Saturday, September 7, 2013 between 5:00 p.m. and 1:00 a.m. Sunday

Mike Carlson, Finance Officer, reported that a permit has been received from Ribs, Rods & Rock'n Roll, Inc. to exceed allowable sound levels by no more than 50% for a street dance on West Main Street between High and Prospect on Friday, September 6, 2013 between 5:00 p.m. and midnight and on Saturday, September 7th between 5:00 p.m. and midnight. The application and diagram are included in the packet. Rich Job, President of Ribs, Rods & Rock'n Roll, Inc., was present to answer questions.

233-13

Alderman Davies moved approval of the special permit to exceed permissible sound levels by no more than 50% for Ribs, Rods & Rock'n Roll, Inc. for a street dance on Main Street between High and Prospect Streets from 5:00 p.m. on Friday, September 6th to midnight and from 5:00 p.m. on Saturday, September 7th to midnight. Alderman Collier-Wise seconded the motion. Discussion followed on the sound levels. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

7. Old Business

A. Second reading of Ordinance No. 1302 - To rezone Blocks 1, 2, 3, 4, 5 and 6, Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota from the Natural Resource Conservation District to the Bliss Pointe Planned Development District (located north of Main Street and west of Stanford Street)

Andy Colvin, Assistant to the City Manager, reported on the location of the property that is proposed to be rezoned, noting that it was recently purchased by the Vermillion Area Chamber of Commerce and Development Company. The final plat was recommended for approval by the Planning Commission and approved by the City Council. The zoning amendment to create the Bliss Pointe Planned Development District was recommended for approval by the Planning Commission and has passed

first reading of the City Council. Andy reviewed a map of the proposed Planned Development District which will be divided into four areas. Area A will be single-family detached dwellings, Area B will include a mix of single-family detached dwellings and single-family attached dwellings by conditional use permit, Area C will include multiple family housing and Area D will include some light commercial, including primarily office and retail. Andy answered questions of the City Council on the ordinance. Discussion followed.

234-13

Second reading of title to Ordinance No. 1302, entitled AN ORDINANCE AMENDING Chapter 155, Zoning Regulations, of the Revised Ordinances of the City of Vermillion, South Dakota, section 155.026 entitled adoption of official zoning map and adding section 155.058 entitled Bliss Pointe Planned Development district, rezoning a portion of Tract 1, Bliss Third Addition to the City of Vermillion, Clay County, South Dakota from the Natural Resource Conservation District to the Bliss Pointe Planned Development District.

Mayor Powell read the title to the above named Ordinance, and Alderman Davies moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1302 entitled AN ORDINANCE AMENDING Chapter 155, Zoning Regulations, of the Revised Ordinances of the City of Vermillion, South Dakota, section 155.026 entitled adoption of official zoning map and adding section 155.058 entitled Bliss Pointe Planned Development district, rezoning a portion of Tract 1, Bliss Third Addition to the City of Vermillion, Clay County, South Dakota from the Natural Resource Conservation District to the Bliss Pointe Planned Development District was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 15th day of July, 2013 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 5th day of August, 2013 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1302

AN ORDINANCE AMENDING CHAPTER 155, zoning REGULATIONS, OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, SECTION 155.026 ENTITLED ADOPTION OF OFFICIAL ZONING MAP AND ADDING SECTION 155.058 ENTITLED BLISS POINTE PLANNED DEVELOPMENT DISTRICT, rezoning A PORTION

OF TRACT 1, BLISS THIRD ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA FROM THE NATURAL RESOURCE CONSERVATION DISTRICT TO THE BLISS POINTE PLANNED DEVELOPMENT DISTRICT (LOCATED NORTH OF MAIN STREET AND WEST OF STANFORD STREET) and ADOPTING regulations therefore.

BE IT ORDAINED BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

SECTION 1. That Section 155.026, Adoption of Official Zoning Map, is hereby amended as follows:

THAT BLOCKS 1, 2, 3, 4, 5 AND 6, BLISS POINTE ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, IS HEREBY INCLUDED IN THE BLISS POINTE PLANNED DEVELOPMENT DISTRICT AND THE OFFICIAL ZONING MAP IS AMENDED TO INCLUDE SUCH LAND IN THE BLISS POINTE PLANNED DEVELOPMENT DISTRICT.

SECTION 2. That a new Section entitled 155.058 Bliss Pointe Planned Development District be added and shall include the following regulations:

155.058 BLISS POINTE PLANNED DEVELOPMENT DISTRICT.

The regulations set forth in this section or set forth elsewhere in the Vermillion Zoning Ordinance when referred to in this section are the district regulations in the Bliss Pointe Planned Development District. The purpose of this district is to provide for mixed density residential and limited commercial areas within the Planned Development District. All city ordinances apply to the Planned Development District. Land included in Areas A through D shall be reflected on the official zoning map of the City of Vermillion.

- (A) Area A (Low-density, single-family detached residential uses)
All city ordinances apply to the planned development district identified as Area A except for those modified below.

Permitted Uses	Applicable Standards
Single-family detached dwellings	§§ 155.070, 155.072, 155.076, 155.077
Home occupations	§§ 155.070, 155.072, 155.076, 155.077, 155.078
Group day care	A safe pickup and drop off area must be provided for the children. All applicable dwelling standards apply
Neighborhood utilities	§ 155.070
Public park areas	§ 155.070

Fences	§ 155.074
Accessory structure (such as, garage, shed)	§§ 155.071, 155.082(A) (see definition)

(B) Area B (Low to medium-density, single-family residential uses)
All city ordinances apply to the planned development district identified as Area A except for those modified below.

Permitted Uses	Applicable Standards
Area A permitted uses	See Area A permitted uses
Conditional Uses	Applicable Standards
Single-family attached (townhouse) dwellings	§§ 155.070, 155.072, 155.076, 155.077
Two-family attached (duplex) dwellings	§§ 155.070, 155.072, 155.076, 155.077

(C) Area C. (Medium to high-density residential uses) All city ordinances apply to the planned development district identified as Area C except for those modified below.

Permitted Uses	Applicable Standards
Single-family attached (townhouse) dwellings	§§ 155.070, 155.072, 155.076, 155.077
Two-family attached (duplex) dwellings	§§ 155.070, 155.072, 155.076, 155.077
Home Occupations	§§ 155.070, 155.072, 155.076, 155.077, 155.078
Day care center	Adequate and safe playground area with fence 4 feet high.
Neighborhood utilities	§ 155.070
Public park areas	§ 155.070
Fences	§ 155.074
Accessory structure (such as, garage, shed)	§§ 155.071, 155.082(A) (see definition)
Conditional Uses	Applicable Standards

Multiple-family (apartments and condominiums) dwellings (more than 2)	§§ 155.070, 155.072, 155.076, 155.077
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(D) Area D. (Light commercial uses) All city ordinances apply to the planned development district identified as Area D except for those modified below.

Permitted Uses	Applicable Standards
Retail trade or service	§§ 155.070, 155.072, 155.073, 155.077
Office	§§ 155.070, 155.072, 155.073, 155.077
Personal Service	§§ 155.070, 155.072, 155.073, 155.077
Hospital/Clinic	§§ 155.070, 155.072, 155.073, 155.077
Public Service Facility	§§ 155.070, 155.072, 155.073, 155.077
Day Care Center	§§ 155.070, 155.072, 155.073, 155.077
Accessory Use	§§ 155.070, 155.072, 155.073, 155.077

(E) Lot and yard regulations. All measurements shall be taken from the lot line to the building line (see definitions).

	Lot Area	Frontage	Building Line	Front Yard	Side Yard	Rear Yard	Maximum Height
Single-family detached	6,500 square feet	50 feet	65 feet	25 feet See #3	8 feet See #2	25 feet See #8	35 feet
Single-family attached (townhouse) dwellings See #4	2,500 square feet	25 feet	25 feet	25 feet See #3	0 or 8 feet on non-party wall side	25 feet	35 feet
Two-family attached (duplex) dwellings	7,500 square feet	50	65	25 feet	8 feet	25 feet	35 feet
Multi-family (apartments and	7,500 square feet	50	75	25 feet	8 feet	25 feet	35 feet

condominiums) dwellings (4 units) (1 lot)							
3 to 8 multiple dwelling units (1 lot)	7,500 square feet	50 feet	60 feet	30 feet See #5	10 feet See #1	10 feet	35 feet
9 to 12 multiple dwelling units (1 lot)	20,000 square feet	50 feet	70 feet	30 feet See #5	10 feet See #1	10 feet	45 feet
Over 12 multiple dwelling units (1 lot)	30,000 square feet	50 feet	85 feet	30 feet See #5	10 feet See #1	10 feet	45 feet
Area D uses	NA	Up to 50 feet	50 feet	15 feet see #2	5 feet see #2, #6	5 feet see #7	45 feet
Area D uses	NA	51 to 100 feet	50 feet	20 feet see #2	5 feet see #2, #6	5 feet see #7	45 feet
Area D uses	NA	101 or more feet	50 feet	25 feet see #2	5 feet see #2, #6	5 feet see #7	45 feet
All other uses	7,500 square feet	50 feet	75 feet	30 feet	10 feet	25 feet	45 feet

Exceptions: #1 The side yard will be required to be increased by 15 feet when the building is 3 stories in height or more.
#1 The side yard will be required to be increased by 10 feet when the building is 3 stories in height or more
#2 There shall be a required front yard on each street side of a double frontage lot. There shall be a required front yard on each street side of a corner lot.
#3 See also adjustments to yard regulations (§ 155.082) for other specific exceptions.
#4 Every two (2) units shall be staggered.

- #5 More than one building per lot may be constructed.
#6 A side yard of 15 feet shall be required where a lot is adjacent to or abuts a residential district.
#7 A rear yard of 20 feet shall be required where a lot is adjacent to or abuts a residential district.
#8 The rear yard may be reduced to 20 feet for lots 9,000 square feet or less.

(F) Property re-division. All future property re-division shall require a re-platting of the affected parcels. The Planned Development District may require an amendment depending on property re-division.

Dated at Vermillion, South Dakota this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Zimmerman. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Davies-Y, Grayson-Y, Meins-Y, Ward-Y, Zimmerman-Y, Mayor Powell-Y

Motion carried 7 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Second reading of Ordinance No. 1303 - Adding Chapter 92 Section 92.08, Rapid Entry System, to the City of Vermillion Code of Ordinances, which will require certain government, residential, and business structures to install a rapid entry system

Richard Draper, Fire Chief, reported that the ordinance is unchanged since first reading and the Fire Department recommended approval. Richard stated that the facilities covered by the ordinance include new commercial or industrial structures that are secured in a manner that restricts access during an emergency, new multifamily residential structures that have restricted access and new governmental structures and nursing care facilities. Discussion followed.

235-13

Second reading of title to Ordinance No 1303, entitled AN ORDINANCE Adding Chapter 92 Section 92.08 Rapid Entry System of the Revised Ordinances of the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Grayson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1303 entitled AN ORDINANCE Adding Chapter 92 Section 92.08 Rapid Entry System of the Revised Ordinances of the City of Vermillion, South Dakota was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 15th day of July, 2013 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 5th day of August, 2013 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1303

AN ORDINANCE ADDING CHAPTER 92 SECTION 92.08 RAPID ENTRY SYSTEM OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA WHICH WILL REQUIRE CERTAIN GOVERNMENT, RESIDENTIAL, AND BUSINESS STRUCTURES TO INSTALL A RAPID ENTRY SYSTEM.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Chapter 92 Section 08 is added and it is hereby ordained by authority of the same as follows:

§ 92.08 RAPID ENTRY SYSTEM

- (A) The following newly constructed structures shall be equipped with a key lock box at or within 15 feet of the main entrance or such other location required by the fire chief:
- (1) Commercial or industrial structures that are secured in a manner that restricts access during an emergency;
 - (2) Multifamily residential structures that have restricted access; and
 - (3) Governmental structures and nursing care facilities.
- (B) All newly constructed structures or complexes subject to this section shall have the key lock box installed and operational prior to the issuance of an occupancy permit.

- (C) The Fire Chief shall designate the type of key lock box system to be implemented within the city and shall have the authority to require all applicable structures to use the designated system.
- (D) The owner or operator of a structure or complex required to have a key lock shall, at all times, keep a key in the lock box, or maintain the operation of the box at all times.
- (E) The Fire Chief shall be authorized to implement rules and regulations for the use of the lock box system.
- (F) Any person who owns or operates a structure or complex subject to this section shall be subject to the penalties set forth in all sections of the Code for any violation of this section; provided that the maximum fine for a conviction for a violation of this section shall be \$100.00.
- (G) All requests for the designated key lock box system shall be coordinated through the Fire Chief. The Fire Chief shall approve the location of the box on each site.
- (H) The Fire Chief shall provide a list of compatible entry systems.
- (1) Box systems must be UL Listed and test box system.
- (I) All surface mount box systems shall be securely installed on the address side of the building and 7-10 feet from ground level or if a recessed box is installed, the box may be installed at eye level on the address side of the building.
- (J) Inside the box system, a master key for all exterior and interior locks must be placed inside.
- (1) No more than two keys permitted inside the box without approval of the Fire Chief;
- (2) If two keys are present inside the box, the keys must be clearly labeled "Exterior Doors," etc.
- (3) Master electronic key cards may be placed inside instead of a physical key.
- (K) The location of the installation must be approved by the Fire Chief or his (her) designee prior to being installed.

Dated at Vermillion, South Dakota this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Collier-Wise. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Davies-Y, Grayson-Y, Meins-Y, Ward-Y, Zimmerman-Y, Mayor Powell-Y

Motion carried 7 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Ribs, Rods & Rock 'n Roll street closing for September 6th and 7th for portions of Main, Market, Prospect, & Kidder Streets

Andy Colvin, Assistant to the City Manager, reported that Ribs, Rods & Rock'n Roll, Inc. has requested a temporary street closing to host Ribs, Rods, & Rock'n Roll State BBQ Championship, Music Festival, and Car Show on September 6 and 7, 2013. Andy stated that a diagram was included in the packet, noting that the request is broken down into three areas as follows:

Section A - Prospect Street from Main Street ½ block north from Friday, September 6th at 3:00 p.m. until noon on Sunday, September 8th

Section B - Main Street from Prospect Street to the Bank of the West drive-through, Court Street from Main Street south one-half (½) block to the alley and Center Street from Main Street to National Street on Saturday, September 7th, from 7:00 a.m. until 5:00 p.m.

Section C - West Main Street from the west side of the Prospect Street intersection west to the diagonal intersection of High Street and Austin Street, Market Street from the intersection with West Main Street south to Bloomingdale Street and Kidder Street

from the alley just west of the Craig Thompson Law Office to the alley on the east side of Total Flooring from 7:00 a.m. Friday, September 6th until Noon on Sunday, September 8th

Andy noted that the request includes the use of Ratingen Platz and the City parking lot at the corner of Market and Kidder. Jenny French, representing Ribs, Rods & Rock'n Roll, reported on the number of competitors that have preregistered to compete. Discussion followed on the request.

236-13

Alderman Zimmerman moved approval of the temporary street closing in the three sections as listed and to include the use of the Ratingen Platz and City parking lot at the corner of Market and Kidder Streets. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

B. Request to close a portion of Rose Street from the southern corner of Coyote Village to the Dakota Dome parking lot for USD Tailgate Nation on August 31 and October 5, 2013 from 8:00 a.m. to 4:00 p.m. and October 12, November 2, November 9, and November 16, 2013 from 7:00 a.m. to 3:00 p.m.

James Bandy, SR. Associate Director of Athletics and Internal Operations at USD, stated that for the last few years they have requested closure of a portion of Rose Street to provide a safe area for fans to gather for pregame activities. James stated that for this football season the request is to close Rose Street from Coyote Village north to the Dakota Dome from 8:00 a.m. to 4:00 p.m. on August 31st and October 5th, and 7:00 a.m. to 3:00 p.m. on October 12th, November 2nd, November 9th, and November 16th. Discussion followed.

237-13

Alderman Davies moved approval of closing the portion of Rose Street from Coyote Village north to the Dakota Dome from 8:00 a.m. to 4:00 p.m. on August 31st and October 5th and 7:00 a.m. to 3:00 p.m. October 12th, November 2nd, November 9th, and November 16th. Alderman Collier-Wise seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

C. Request to close Market Street from West Main Street south for ½ block on August 29, 2013 from 5:30 p.m. to 8:00 p.m. for Thursdays on the Platz

John Prescott, City Manager, reported that Thursday's on the Platz had one event in downtown Vermillion while a second event scheduled for July 25th was rained out. He stated that this summer's events were

scheduled for July 11, July 25, August 8, August 22, and September 5, 2013 and the street closings for these dates were previously approved by the Council. John stated that the group is requesting a street closing for August 29th in the event that there is another rainout. This date would not be used if there is no rainout on the previously scheduled dates. The request is to close Market Street from West Main Street to the East/West alley between West Main Street and Kidder Street from 5:30 p.m. to 8:00 p.m. Discussion followed.

238-13

Alderman Zimmerman moved approval of closing Market Street from West Main Street to the East/West alley between West Main Street and Kidder Street on August 29th from 5:30 p.m. to 8:00 p.m. for the Thursdays on the Platz event. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

D. Resolution authorizing the submission of a grant application to DENR for assistance in funding the baler building at the landfill

Jose Dominguez, City Engineer, reported that the landfill baler building was lost in the fire on October 22, 2012. Due to the loss, the City has been in the process of planning for the replacement of the equipment and building. The insurance carrier has estimated the replacement cost of the building at \$663,788.

Jose stated that the proposed building will be approximately 30 feet longer and thus will cost more to build. He stated that the increase in size is due to a few factors. First, the building that was destroyed in the fire was considered too small and unsafe during operations. This was made obvious during several inspections by the City's Safety Committee during the process of utilizing the loaders to empty some of the garbage trucks. Secondly, maintenance tools and equipment used at the landfill are stored inside the building. Thirdly, the size of the building that was destroyed was nearing the end of its capacity. Jose reported that the estimated cost of the proposed building with engineering and utility extensions is \$997,291 and in contacting the Solid Waste Management program with DENR we were encouraged to submit a grant application. Jose stated that the resolution is to support a grant application for \$200,000 to assist with the cost not covered by insurance with the balance to come from the Joint Powers funds. Discussion followed on the application and funding for the project.

239-13

Alderman Zimmerman moved approval of the resolution authorizing the grant/loan application to DENR for the landfill baler building replacement as presented requesting \$200,000 of grant funding.

Alderman Collier-Wise seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

E. Resolution fixing the time and place for a hearing and notice of hearing to levy special assessments for nuisance abatement

Mike Carlson, Finance Officer, reported that, as part of the nuisance abatement process, the City incurred costs for tagging, hiring contractors to mow or remove the snow and remove dangerous buildings. The state statute provides for the special assessment of these costs and requires that the City Council set a public hearing date, notify the property owners by sending notice and publishing the notice of hearing. The resolution will set a public hearing date of September 3, 2013 and provides for notice to the property owners. Discussion followed.

240-13

After reading the same once, Alderman Ward moved adoption of the following:

RESOLUTION FIXING THE TIME AND PLACE
FOR A HEARING AND NOTICE OF HEARING
ON THE SPECIAL ASSESSMENT ROLL
FOR NUISANCE ABATEMENT
IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, a special assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, Clay County, South Dakota on the 5th day of August, 2013 for the abatement of public nuisance to be levied against the property abutting upon:

NUISANCE ABATEMENT

On various properties as follows:

<u>Property</u>			
<u>Location</u>	<u>Legal</u>	<u>Corrective Action</u>	<u>Amount</u>
15 Linden	S 18" of Lots 1 & 2 & N 32' of Lot 3	remove dangerous structure	1,145.11
	Blk 1 Cottage Place	sidewalk snow removal 1/2/13	63.60
23 N Harvard	W 71' of N 1/2 of Lot 8 & W 71' of Lot 9	removal of dangerous structure	11,321.99
	Blk 62 Bigelows Addition		
601 E Lewis	Lot 1 Replat of Aud Tract A S 1/2 Lot 2	sidewalk snow removal 1/2/13	84.80
	NW 1/4 19-92-581 Aud Tract 19-92-51	sidewalk snow removal 2/27/13	108.65
716 Maple	E 77.7' of 11,12& E 77.7' of S 1/2 of	grass/weed removal 8/14/12	180.20
	13 Blk 3, Eastside		

in the City of Vermillion, Clay County, South Dakota, said special assessment being against the property for the corrective action.

WHEREAS, said assessment roll, now on file in the office of the City Finance Officer of the City of Vermillion, South Dakota, is open for public inspection and is referred to for further particulars; and

WHEREAS, said assessment roll shows:

1. The name of the owner(s) of each lot to be assessed as shown by the assessment rolls of the Director of Equalization;
2. A description by lot, block, and addition, or by metes and bounds of each parcel of land to be assessed, recognizing divisions by deed of platted lots, and obtaining the legal description of land as of the date of the adoption of the Resolution of Necessity for such improvement;
3. The amount assessed against each lot;
4. The number of installments, the rate of interest deferred installments shall bear, and the whole of such assessment or any installment thereof may be paid at any time, and that all installments paid prior to the respective due dates shall be deemed paid in inverse order of their due date;
5. Whenever the word "lot" appears therein, it shall be construed to include tracts and other parcels of land.

NOW THEREFORE BE IT RESOLVED, that 3rd day of September, 2013, at the hour of 7:00 p.m. in the City Hall Council Chambers 25 Center Street in the City of Vermillion, Clay County, South Dakota, be and the same is hereby fixed as the time and place for hearing upon said assessment roll. Any interested person may appear and show cause why the Governing Body of the said City of Vermillion, South Dakota should not approve and levy said assessments against the respective premises as set forth in said assessment roll, to defray the costs of the nuisance abatement.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall be and is hereby authorized and directed to cause this Resolution and Notice to be published in the official newspaper in the City of Vermillion, South Dakota, one week prior to the date set for such hearing.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall mail a copy of this Resolution and Notice, by first-class mail with postage thereon fully

prepaid, addressed to the owner(s) of any property to be assessed for such nuisance abatement at their address as shown by the records of the Director of Equalization. Such mailing shall be done at least one (1) week prior to the date set for said hearing.

Dated at Vermillion, South Dakota, this 5th day of August 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 7 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

F. Presentation of the proposed 2014 budget

John Prescott, City Manager, stated that the 2014 Proposed Budget was included in the binder placed at each seat at the Council table. John stated that the budget utilizes conservative fiscal principals to develop a plan of action for 2014. He noted that two of the existing TIF districts have been dissolved and the plan is for the third to be dissolved later this year thus providing more tax revenues to the general fund for 2014. John stated that the proposed budget will be reviewed during budget session scheduled for August 13th and 14th starting at 5:15 p.m. in the large conference room on second floor of City Hall. He stated that we are in the process of developing an electronic file of the proposed budget that will be available later in the week. Discussion followed.

241-13

Alderman Collier-Wise moved to acknowledge receipt of the 2014 proposed budget. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Landfill baler building

Jose Dominguez, City Engineer, reported that bids were opened on August 5th for the landfill baler building with nine set of plans sent out and two bids received. Jose stated that the engineer's estimate for the building cost was \$850,000, which is above the insurance estimate for the replacement of the building as the proposed building is 80 feet by 160 feet compared to the building destroyed of 80 feet by 130 feet. The low bid was from Peska Construction in the amount of \$1,060,000. Jose stated that the discrepancy between the engineer's estimate and the low bid could be attributed to the proposed schedule. The proposed schedule is laid out to have the baler delivered to the site and the concrete in the building completed at the same time (towards the beginning of November). He stated that this schedule would have given the contractor an additional month to complete the building after the baler would have been delivered to the landfill. Jose noted that the steel manufacturer for the building requires at least a twelve week lead time for delivery of steel required that only left two months for the building to be erected and all of the finishing to be completed. Jose stated that several of the contractors thought that the schedule was too aggressive and would not allow enough time to complete the building without penalties being enforced. Jose reported that State Statute 5-18B-5 allows the City to negotiate with the low bidder if the bid exceeds the estimated cost of the project. He stated that staff will be contacting the low bidder to discuss possible options to lower the bid to a more manageable amount. In case that the negotiations do not result in a lower bid amount, the project will be rebid with a more lenient schedule that takes into consideration most of the contractors concerns. Jose recommended tabling action on the bid until the August 14th budget session to determine if a bid can be awarded or if the project is to be rebid. Discussion followed on the timing and funding for the project.

Bids Received: Peska Construction - \$1,060,000, HCI - \$1,228,000

242-13

Alderman Davies moved to table the action on the bid for the landfill baler building until the August 14, 2013 meeting to allow staff time to review the low bid. Alderman Grayson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

B. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all four items.

Monthly quotes received - Item 1: 4,350 gal unleaded 10% ethanol - Stern Oil \$3.3276, Brunick's Service \$3.33; Item 2: 1,000 gal unleaded gasoline regular - Stern Oil \$3.194, Brunick's Service \$3.47; Item 3:

3,000 gal No. 2 Diesel fuel-clear - Stern Oil \$3.3234, Brunick's Service \$3.39; Item 5: 1,000 gal No. 2 diesel fuel-clear - Stern Oil \$3.5599, Brunick's Service \$3.61

243-13

Alderman Zimmerman moved approval of the low quote of Stern Oil on all four items. Alderman Meins seconded the motion. Discussion followed. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

C. Annual supply of liquefied propane for Solid Waste and Wastewater Departments

Jason Anderson, Assistant City Engineer, reported that bids were opened on Wednesday, July 31, 2013 for the annual supply of liquefied propane for the Solid Waste and Wastewater Departments. Jason reported that there were four bids received with the low bid from Butch's Propane of \$1.089/gallon. Jason noted that this is up from \$1.045/gallon low bid for 2012. Jason reported that the bid ifs for the unit price up to 35,000 gallons and the City will only be billed for what is delivered. Jason recommended acceptance of the low bid.

Bids: Butch's Propane - \$1.089, Long's Propane - \$1.23, Star Energy - \$1.20, Tri County Oil & Propane - \$1.2328

244-13

Alderman Zimmerman moved approval of the low bid of Butch's Propane of \$1.089/gallon for the annual supply of liquefied propane up to 35,000 gallons. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that Thursdays on the Platz is scheduled for August 8th so Market Street will be closed for approximately one half block south of West Main Street from 5:30 p.m. to 8:00 p.m. for the event.

B. John reported that the Police Department will be hosting the National Night Out activities in Prentis Park on Tuesday, August 6th from 5:00 p.m. to 8:00 p.m.

C. John reported that the quarterly City Information page will be in the August 6th Equalizer.

D. John reported that the chip seal street maintenance is scheduled to start on Wednesday, August 7th depending on the weather. John stated that the list of streets included in the project are on the City web site.

E. John reported that the swimming pool will be closing for the season on August 18th at 5:00 p.m. and the dog plunge is on August 19th.

F. John reported that the City Council will be meeting to review the 2014 proposed budget on Tuesday, August 13th and Wednesday, August 14th starting at 5:15 p.m. each day in the large conference room on the second floor.

G. John reported that a notice of raffle was included in the packet for the Vermillion After Prom Committee who will be selling tickets for \$5 or 3 for \$10 for a Tanager quilt. Ticket sales start August 23rd with the drawing on April 12, 2014.

H. John reported that the Vermillion Area Chamber of Commerce & Development Company, University of South Dakota and Eagle Creek Software Services invited the community to the official ground breaking for Eagle Creek Software Service's new technology center in Vermillion, Tuesday, August 13th at 10:00 a.m. at 1012 Princeton Street.

PAYROLL ADDITIONS AND CHANGES

Ambulance: Valarie Hower \$37.14/1st-\$23.35/2nd, Michael Wildermuth \$37.89/1st-\$23.81/2nd; Pool: Josh Callahan \$8.50/hr; Golf Clubhouse: Meghan Rose \$7.25/hr; Landfill: Mark Milbrodt \$17.47/hr

11. Invoices Payable

245-13

Alderman Zimmerman moved approval of the following invoices:

A-OX WELDING SUPPLY CO	OXYGEN	773.28
ALPHA MEDICAL EQUIPMENT, INC	SUPPLIES	759.95
AMERICAN BUS CORP.	TRAVEL-OUT & ABOUT ADVENTURE	701.27
AMERICAN LIBRARY ASSOCIATION	BOOKS	45.00
AMSAN	SUPPLIES	127.97
APPEARA	SUPPLIES	352.79
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	204.40
ARGUS LEADER	ADVERTISING	57.28
ARGUS LEADER MEDIA #1085	SUBSCRIPTION	47.70
AVERA QUEEN OF PEACE HEALTH	TESTING	144.90
BAKER & TAYLOR BOOKS	BOOKS	855.53
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	1,153.65
BARKLEY ASPHALT	ASPHALT	669.17
BIERSCHBACH EQPT & SUPPLY	SUPPLIES	242.49
BLACKSTONE AUDIO INC	BOOKS	150.00
BOBS CANDY SERVICE, INC	SUPPLIES	130.40

BORDER STATES ELEC SUPPLY	SUPPLIES	1,574.90
BOUND TREE MEDICAL, LLC	SUPPLIES	975.56
BROCK WHITE CO	PARTS	5,378.62
BROWN TRAFFIC PRODUCTS	SUPPLIES	253.00
BRUNICK FURNITURE & FLOORING	LIBRARY FURNISHINGS	908.00
BRUNICKS SERVICE INC	PROPANE	399.00
BUTLER MACHINERY CO.	PARTS	744.59
CALLAWAY GOLF	MERCHANDISE	141.30
CAMPBELL SUPPLY	SUPPLIES	1,603.23
CANFIELD BUSINESS INTERIOR	LIBRARY FURNISHINGS	10,864.76
CANNON TECHNOLOGIES, INC	LOAD MANAGE UPDATE/HARDWARE	30,184.40
CAREFREE SECURITY PRODUCTS	REPAIRS	57.50
CASK & CORK	MERCHANDISE	861.35
CCI POWER SUPPLIES, LLC	PARTS	82.99
CDW GOVERNMENT, INC	SUPPLIES	10,184.37
CENTER POINT LARGE PRINT	BOOKS	220.23
CENTURY BUSINESS LEASING, INC	COPIER CONTRACT	138.25
CENTURY BUSINESS PRODUCTS	COPIES	72.88
CENTURYLINK	TELEPHONE	737.31
CHEMCO, INC	SUPPLIES	427.08
CHERRY STREET GRILLE	CATERING	881.25
CHESTERMAN CO	MERCHANDISE	2,363.07
CITY OF VERMILLION	POSTAGE/COPIES	1,202.59
CITY OF VERMILLION	UTILITIES	44,332.83
CLAY CO REGISTER OF DEED	FILING FEE	90.00
CLAY RURAL WATER SYSTEM	HYDRANT/WATER USAGE LANDFILL	342.79
CLEMET BOSTUCK	MOWING	929.50
CLUBHOUSE HOTEL & SUITES	LODGING	268.00
COFFEE KING, INC	SUPPLIES	115.50
COLONIAL LIFE ACC INS.	INSURANCE	3,069.56
CRYSTAL BRADY	MEALS REIMBURSEMENT	27.00
CULLIGAN WATER	WATER	50.00
CURT HAAKINSON	SAFETY BOOT REIMBURSEMENT	94.98
DAKOTA BEVERAGE	MERCHANDISE	8,867.91
DAKOTA PC WAREHOUSE	SUPPLIES	34.93
DAKOTA RIGGERS & TOOL SUPPLY	REPAIRS	90.00
DANKO EMERGENCY EQUIPMENT	SUPPLIES	1,176.00
DARLA TASSLER	REFUND TUMBLING FEES	25.00
DAVIS PHARMACY	SUPPLIES	46.27
DELTA DENTAL PLAN	INSURANCE	6,064.42
DEMCO	SUPPLIES	1,761.14
DENICE CLIFT	REFUND AMBULANCE OVERPAYMENT	7.00
DENNIS MARTENS	MAINTENANCE	833.34

DEPT OF REVENUE	TESTING	195.00
DGR ENGINEERING	PROFESSIONAL SERVICES	4,276.45
DIANE'S GREENHOUSE	PLANTS/FLOWERS	17.99
DIVISION OF MOTOR VEHICLE	LICENSE PLATE/TITLE	64.00
DUST TEX	SUPPLIES	104.80
E.A SWEEN COMPANY	SUPPLIES	352.59
EARTHGRAINS BAKING CO'S INC	SUPPLIES	290.01
EBERLE DESIGN INC	PROFESSIONAL SERVICES	356.00
ECHO ELECTRIC SUPPLY	PARTS	725.90
ELECTRONIC ENGINEERING	REPAIRS	403.00
ELLIOTT EQUIPMENT CO	PARTS	88.23
EMERGENCY MEDICAL PRODUCTS	SUPPLIES	291.63
ENDRESS + HAUSER, INC	PARTS	352.00
FARMER BROTHERS CO.	SUPPLIES	40.67
FEDEX.	SHIPPING	22.94
FILTERTEC	SUPPLIES	178.83
FLOWERS BY BOB	FLORAL ARRANGEMENT	50.00
FOREMAN MEDIA	COUNCIL MTG	50.00
FRED HAAR CO, INC	PARTS	24.94
GALE	BOOKS	494.80
GARYS TREE SERVICE, INC	STUMP GRINDING	1,802.50
GAYLORD BROS INC	SUPPLIES	52.24
GEAR FOR SPORTS	MERCHANDISE	1,140.84
GEMPLERS INC	SUPPLIES	63.65
GOVERN FINANCE OFFICERS ASSOC	MEMBERSHIP	170.00
GRAHAM TIRE CO.	TIRE	84.31
GRAINGER	SUPPLIES	137.52
GRAYBAR ELECTRIC	SUPPLIES	467.38
GRAYMONT CAPITAL INC	CHEMICALS	7,559.35
GREAT PLAINS ZOO	ZOO MOBILE-EARLY CHILDHOOD	141.00
GREG SIGNS	LETTERING	250.00
GREGG PETERS	ADVERTISING/MANAGERS FEE	2,566.50
GREGG PETERS	RENT	937.50
GREY HOUSE PUBLISHING	BOOKS	81.00
HACH CO	CHEMICALS	998.87
HANCOCK CONCRETE PRODUCTS	TRASH GUARD-STORM SEWER	371.00
HARTINGTON TREE LLC	TREE MOVING	2,000.00
HAUGER YARD/SNOW SERVICE	MOWING	111.00
HAWKINS INC	CHEMICALS	7,500.63
HD SUPPLY WATERWORKS	SUPPLIES	26,895.71
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	6,955.78
HELMS & ASSOCIATES	PROFESSIONAL SERVICES	2,319.75
HENDERSONS ULTIMATE CAR WASH	CAR WASH CARD	80.00

HERREN-SCHEMPP BUILDING	SUPPLIES	268.66
HEWLETT-PACKARD COMPANY	LIBRARY FURNISHINGS	1,988.54
HIGMAN SAND & GRAVEL	SAND	319.54
HY VEE FOOD STORE	SUPPLIES	454.83
INDEPENDENCE WASTE	WASTE HAUL/PORT TOILET RENTAL	1,507.70
INGRAM	BOOKS	3,916.61
JACKS UNIFORM & EQPT	UNIFORMS	952.45
JAY'S PLUMBING	REPAIRS	57.12
JESSICA KENNEDY	REIMBURSE REGISTRATION FEE	30.00
JOHN A CONKLING DIST.	MERCHANDISE	9,430.22
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	9,147.42
JOHNSON CONTROLS	SERVICE AGREEMENT/REPAIRS	2,625.13
JOHNSON FEED, INC	PARTS	43.13
JOHNSTONE SUPPLY	SUPPLIES	318.00
JOHNYS ELECTRIC	UNDERGROUND REIMBURSEMENT	440.00
JONES FOOD CENTER	SUPPLIES	905.15
JONES FOOD CENTER	SACK LUNCHES	299.40
JONES LIBRARY SALES, INC	LIBRARY FURNISHINGS	2,570.00
KALINS INDOOR COMFORT	REPAIRS	522.98
KARSTEN MFG CORP	MERCHANDISE	1,033.18
KNOLOGY	911 CIRCUIT	1,415.45
KOLLY FOSTVEDT	WATER HEATER REBATE	315.00
LAYNES WORLD	LETTERING	7.50
LESSMAN ELEC. SUPPLY CO	SUPPLIES	990.60
LINCOLN MUTUAL LIFE	INSURANCE	446.20
LINDA CALLEJA	MILEAGE REIMBURSEMENT	56.61
LIVING HERE	SUBSCRIPTION	15.00
LOCATORS AND SUPPLIES, INC	SUPPLIES	233.65
LUKE TROWBRIDGE	MEALS REIMBURSEMENT	27.00
MAGUIRE IRON, INC	WATER TOWER PROJECT	100,872.00
MAINLAND ENGRAVING LLC	MEDALS/RIBBONS	72.00
MALLOY ELECTRIC	PARTS	794.00
MART AUTO BODY	REPAIRS	1,046.00
MATHESON TRI-GAS, INC	SUPPLIES	149.95
MAXIMUM PROMOTIONS	BANNERS	606.75
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,280.56
MEAD LUMBER	SUPPLIES	88.24
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	85.53
MENARDS	EDGING/SUPPLIES	348.67
MICHELLE KOLLER	MILEAGE REIMBURSEMENT	111.11
MID-AMER RESEARCH CHEMICALS	SUPPLIES	90.06
MIDWEST ALARM CO	ALARM MONITORING	126.00
MIDWEST BUILDING MAINTENANCE	MAT SVC	559.70

MIDWEST TIRE & MUFFLER, INC	REPAIRS	160.00
MIDWEST TURF & IRRIGATION	PARTS	745.94
MIDWEST WHEEL COMPANIES	SUPPLIES	13.74
MILLER INSTALLATION	INSTALLATION-PROFILE UNIT	1,080.00
MINITEX LIBRARY	LIBRARY FURNISHINGS	678.00
MINN MUNICIPAL UTILITY ASSOC	3RD QTR SAFETY MGMT PROGRAM	5,539.14
MISSOURI VALLEY MAINTENANCE	REPAIRS	2,059.26
MOBILE ELECTRONIC SERVICE	INSTALL ROCKET ROUTER SYSTEM	495.00
N B GOLF LLC	REPAIRS/GOLF CAR/BEV UNIT LEASE	5,152.83
NCL OF WISCONSIN, INC	SUPPLIES	283.58
NDSWRA	REGISTRATION	430.00
NETSYS+	PROFESSIONAL SERVICES	2,423.98
NORTH CENTRAL AMBULANCE	AMBULANCE	119,837.00
NEW YORK LIFE	INSURANCE	94.02
NORTH STAR SAFETY INC	WORK SHIRTS/JACKET	1,214.01
NORTHERN BALANCE & SCALE	CALIBRATION	441.00
NORTHERN SAFETY CO. INC	SAFETY GLASSES	225.12
NORTHERN TRUCK EQPT CORP	LIGHT BAR	476.00
OFFICE SYSTEMS CO	SUPPLIES	49.07
OLSON MEDICAL CLINIC	PROFESSIONAL CHARGES	158.00
PAULS PLUMBING	REPAIRS	107.14
PCC, INC	JUNE COMMISSION	1,811.76
PFEIFER IMPLEMENT CO.	PARTS	14.52
PIONEER ELECTRIC, INC	INSTALL LOAD MGMT	25.00
PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
PRAIRIE BERRY WINERY	MERCHANDISE	917.50
PRAIRIE MOON HERBS	PROFESSIONAL SERVICES	40.00
PRECISION PAINTING	PROFESSIONAL SERVICES	2,172.60
PRESSING MATTERS	NOTARY STAMP	31.00
PRESTIGE FLAG	FLAGS	497.12
PRESTO-X-COMPANY	INSPECTION/TREATMENT	85.75
PRINT SOURCE	BUSINESS CARDS/COPIES	121.25
PUMP N PAK	FUEL	1,802.77
QUADSTATES FINISHING SYSTEM	REPAIRS	372.92
QUEEN CITY WHOLESALE	MERCHANDISE	1,263.54
QUILL	SUPPLIES	1,694.48
RACOM CORPORATION	3RD 911 STATION/MAINTENANCE	44,154.88
RANDOM HOUSE, INC	BOOKS	157.50
RANDY VOSS	PROFESSIONAL SERVICES	110.00
RASMUSSEN MOTORS, INC	REPAIRS	60.48
RECORDED BOOKS, INC	BOOKS	390.75
REINHART FOODSERVICE, LLC	SUPPLIES	2,625.83
REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	9,242.76

RESCO	SUPPLIES	62,742.94
RIVERSIDE HYDRAULICS & LAB	PARTS	174.68
ROBIN HOWER	MEALS REIMBURSEMENT	64.00
SCHADE'S VINEYARD	MERCHANDISE	240.00
SD DEPT OF HEALTH	TATTOO INSPECTION	300.00
SD DEPT OF TRANSPORTATION	CITY SHARE STANFORD STREET	271,385.66
SD LIBRARY ASSOCIATION	REGISTRATION FEES	265.00
SD LIBRARY NETWORK	NETWORK ONGOING COSTS	9,173.00
SD ONE CALL	LOCATES	441.85
SD POLICE CHIEFS ASSOCIATION	TEST FORMS	195.00
SD PUBLIC ASSURANCE ALLIANCE	VEHICLE COVERAGE	598.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	47,467.40
SD SOLID WASTE MANAGEMENT	MEMBERSHIP DUES	400.00
SD STATE HISTORICAL SOCIETY	MEMBERSHIP	35.00
SECURITY SHREDDING SERVICE	SHREDDING CONTAINERS	35.00
SERVALL TOWEL & LINEN	SUPPLIES	16.80
SIGN PRO	VEHICLE WRAP	1,500.00
SIOUX CITY FOUNDRY CO	SUPPLIES	75.20
SIOUX EQUIPMENT	REPAIRS	125.50
SIOUX FALLS TWO WAY RADIO	REPAIRS	41.99
SIOUXLAND HUMANE SOCIETY	FEES	74.00
SMEAL FIRE APPARATUS INC	FIRE TRUCK CHASSIS	150,255.00
SOOLAND BOBCAT	PARTS	91.32
STANLEY SECURITY SOLUTIONS	REPAIRS	838.50
STATE RADIO COMMUNICATION	TELETYPE SERVICE LICENSE	3,700.00
STERN OIL CO.	OIL	1,469.29
STEVE'S HEATING & A/C INC	REPAIRS	326.83
STURDEVANTS AUTO PARTS	PARTS	603.71
TAPCO	SUPPLIES	378.58
TAYLOR & ASSOCIATES, INC	CHAISE LOUNGERS/RESIN ARMCHAIR	809.20
TESTAMERICA LABORATORIES,	PROFESSIONAL SERVICES	4,021.33
THATCHER COMPANY	SODA ASH	13,675.20
THE NEW SIOUX CITY IRON CO	PARTS	50.13
TIGERT ART GALLERY	FRAMING	25.00
TITAN ACCESS ACCOUNT	PARTS	101.68
TITLEIST DRAWER CS	MERCHANDISE	1,251.42
TRUE VALUE	SUPPLIES	469.09
ULTRAMAX	SUPPLIES	366.00
UNITED WAY	CONTRIBUTIONS	355.20
USA BLUEBOOK	SUPPLIES	46.06
VANDERPOL DRAGLINE, INC	AIRPORT TAXIWAY/FUEL SYSTEM IMP	100,457.05
VERIZON WIRELESS	POLICE COMMUNICATIONS	212.05
VERMEER HIGH PLAINS	SUPPLIES	100.30

VERMILLION ACE HARDWARE	SUPPLIES	1,656.43
VERMILLION CONCRETE	CONCRETE WORK	29,688.73
VERMILLION FORD	PARTS	127.90
VERMILLION NOW!	REIMBURSEMENT	657.40
VERMILLION ROTARY CLUB	DUES/MEALS	147.25
VISA/FIRST BANK & TRUST	LODGING/FUEL/SUPPLIES	5,877.18
VIVAX-METROTECH	REPAIRS	497.94
VS VISUAL STATEMENT INC	MAINTENANCE	1,194.30
WAL-MART COMMUNITY	SUPPLIES	1,388.01
WALKER CONSTRUCTION	GARBAGE/DEBRIS REMOVAL	315.00
WALT'S HOMESTYLE FOODS, INC	SUPPLIES	90.00
WEEDCOPE, INC	PROFESSIONAL SERVICES	410.00
WESCO DISTRIBUTION, INC	SUPPLIES	1,685.76
WEST GROUP PAYMENT CENTER	SUBSCRIPTION	181.00
WILLIAMS & CO.	2012 AUDIT	8,100.00
WILLSON FLORIST	PLANTS	28.90
WRIGHT LINE	DISPATCH WORKSTATION	7,323.81
YANKTON JANITORIAL SUPPLY	SUPPLIES	2,114.64
YANKTON MEDICAL CLINIC	PRE-EMPLOYMENT EXAM	70.00
ZEE MEDICAL SERVICE	SUPPLIES	381.95
ZIMCO SUPPLY CO	SUPPLIES	4,756.90
ZUERCHER TECHNOLOGIES LLC	LEADSUITE SUBSCRIPTION	11,550.00
FRANK POMMERSHEIM	BRIGHT ENERGY REBATE	275.00
TIM SCHWASINGER	BRIGHT ENERGY REBATE	275.00
HAROLD BUCHMANN	BRIGHT ENERGY REBATE	25.00
DOUG DOORN	BRIGHT ENERGY REBATE	275.00
RUDOLPH ESLICK	BRIGHT ENERGY REBATE	250.00

Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of August 19, 2013 for the addition of SD Farm Wine to the retail on-off sale malt beverage license for the Varsity Pub, LLC for the Varsity Pub at 113 E Main Street

B. Set a bid opening of August 14, 2013 for the 2013 Sidewalk Assessment Project

C. Set a public hearing date of August 19, 2013 for a special permit to exceed permissible sound levels by no more than 50% for Pi Kappa Alpha on August 24, 2013 in the open lot in the southwest corner of Cherry and Pine Street from 9:00 p.m to midnight for a student welcoming concert

D. Set a public hearing date of August 19, 2013 for a special permit to exceed permissible sound levels by no more than 50% for St. Agnes Catholic Church and School on September 11, 2013 in the parking lot east of the school building from 6:00 p.m. to 8:30 p.m. for a celebration of the St. Agnes campaign

246-13

Alderman Grayson moved approval of the consensus agenda. Alderman seconded Ward the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

247-13

Alderman Meins moved to adjourn the Council Meeting at 7:58 p.m. Alderman Zimmerman seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 5th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Unapproved Minutes
Council Budget Session
August 13, 2013
Tuesday - 5:15 p.m.

The special budget session of the City Council, City of Vermillion, South Dakota was called to order on Tuesday, August 13, 2013 at 5:15 p.m. at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Ward (arrived 5:17 p.m., Zimmerman, Mayor Powell

Absent: Willson,

2. Pledge of Allegiance

3. Adoption of Agenda

248-13

Alderman Meins moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

4. Permit for consumption of alcohol in the Café Brule Furniture Zone Use permit area (Market Street sidewalk as it abuts the building at 24 W. Main)

Mike Carlson, Finance Officer, reported that Jim Waters, on behalf of Café Brule, Inc., has applied for a sidewalk furniture zone use permit for Café Brule for six two person tables on the Market Street side of the restaurant. Administration has approved the use of the sidewalk furniture zone use permit for food consumption, but the request was to also include alcohol. City ordinance provides that the City Council may permit the consumption of alcoholic beverages within the furniture use zone. The ordinance provides additional rules to governing alcoholic beverages in the furniture zone, one of which is that the hours of operation for the sale and consumption shall be noon to 10:00 p.m. The application for furniture zone use permit, alcohol sales plan, certificate of insurance, diagram of the area and report of the Police Chief are included in the packet.

Alderman Ward arrived at 5:17 p.m.

Mike stated that, related to the times that sales are allowed, Mr. Waters has requested the Council's consideration of amending the

ordinance to allow sales earlier as they would like to serve mimosas in the morning. Mike noted that the request is twofold, one the ability to sell and consume alcoholic beverages in the furniture use zone and second to request the amendment to the ordinance that will take two readings and become effective 20 days after publication.

Discussion followed on the sale and consumption of alcoholic beverages in the furniture zone area including the times. There were concerns about how early this should be allowed, noting that maybe it would be best to see how it worked with the current hours of noon to 10:00 p.m. before changing the times.

249-13

Alderman Ward moved approval of the sale and consumption of alcoholic beverages in the Café Brule Furniture Zone Use permit area during the hours outlined in the ordinance being noon to 10:00 p.m. Alderman Davies seconded the motion. Motion carried 8 to 0.

5. Budget Workshop

John Prescott, City Manager, provided an overview of the budget noting that the budget presented should serve as the starting point for the process to develop the 2014 budget. He stated that the budget hearings are to provide the Council with the information about the budget to allow them to make the decisions needed to finalize the 2014 budget and also lists proposed changes in the 2013 budget. John reviewed some of the items for the budget noting that a 2% electric rate increase was included based upon reports from our supplemental power supplier that will be confirmed at the regional meetings later this fall. An increase in water rates was already approved by the City Council for the water tower project of 2.25%. Wastewater has a 3% increase for the improvements planned/debt service and the storm drainage fee is proposed to be increased. John noted that the 2014 general fund budget is with no increase in personnel proposed. John stated the library had requested extra funding for a Teen Program Aid for 10 hours a week while they have unused work study personnel services budgeted noting that funding could be redirected to this position if they so chose. The City Council has finalized two TIF Districts and it is planned that the third will be finalized yet this year, thus the property taxes will flow to the general fund for 2014. Discussion followed and, upon request, John noted that the swimming pool project has not been included in the budget presented as direction is needed on the financing.

The Council started the review of the 2014 proposed budget, as well as revisions to the 2013 budget, by reviewing the following sections of the budget with the City Manager and department heads: E911 Fund -

Emergency Communications; Utility Funds - Electric, Wastewater, Water; Equipment Replacement Fund; Maintenance and Transportation - Municipal Service Center, Mechanics Garage, Street Department, Snow Removal, Sweeping and Mowing, Carpentry; Public Safety and Security - Ambulance; Policy and Administration - Engineering, Old Library Maintenance, Old Landfill Maintenance, Airport, Stormwater Collection Fund, Capital Projects Funds; Policy and Administration - Code Compliance; Special Funds - BBB Fund, Second Penny Sales Tax Fund; Outside Organizations requests included in the BBB sales tax fund and general fund. Discussion followed on the outside agency requests. The consensus was to fund the outside agency requests at the same level for 2014 as 2013 except for the Vermillion Area Chamber of Commerce and Development Company increase to \$200,000 for 2014.

5. Adjourn

250-13

Alderman Grayson moved to adjourn the Council Meeting at 8:54 p.m. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 13th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Unapproved Minutes
Council Budget Session
August 14, 2013
Wednesday - 5:15 p.m.

The special budget session of the City Council, City of Vermillion, South Dakota was held on Wednesday, August 14, 2013 at 5:15 p.m. at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson (arrived at 5:17 p.m.), Meins, Osborne, Ward (arrived at 5:17 p.m.), Zimmerman, Mayor Powell
Absent: Willson

2. Pledge of Allegiance

3. Adoption of Agenda

251-13

Alderman Zimmerman moved approval of the agenda with the addition of item B to Old Business - Resolution Authorizing the Grant/Loan Application to DENR for the Landfill Building and an executive session per SDCL 1-25-2(1) for personnel matters prior to adjourn. Alderman Osborne seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

4. Old Business

A. Landfill Baler Building Bid

Alderman Grayson and Ward arrived at 5:17 p.m.

Jose Dominguez, City Engineer, reported that bids were opened on August 1, 2013 for the landfill baler building and due to the fact that the bids were \$210,000 over the engineers estimate the City Council tabled action on the bid at the August 5th meeting to allow staff time to work with the low bidder on possible options to reduce the amount of the bid. Jose noted after discussions with the low bidder it has been determined that the schedule might have not played as large of a roll as it was first determined. However, the timing of the project could have played a part. From conversations with the DENR, they informed us that projects through the State have been running close to 20% over the engineer's estimate. They have attributed this increase in cost to the fact that a lot of the projects in the State have been hampered by

weather issues (late start to the construction season, wet spring and summer, etc...). This might have diminished the amount of contractors that bid the project originally and drove the price up on the contractors that did bid. Jose reviewed the pro's and con's of the following four options: 1. Accepting the bid as it stands, 2. Tabling the bid award until August 19th, 3. Rebidding the project with a short bid with a 2013 construction time line and 4. Rebidding the project with a 2014 completion date. Discussion followed with Jose recommending tabling action until the August 19th meeting to allow additional time to work with the low bidder on possible options to reduce the project cost.

252-13

Alderman Osborne moved to table action on the landfill building bid until the August 19th City Council meeting to allow staff time to work with the low bidder on options to reduce the project cost. Alderman Zimmerman seconded the motion. Discussion followed. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Resolution Authorizing the Grant/Loan Application to DENR for Landfill Building

Jose Dominguez, City Engineer, reported that the SD DENR had encouraged the City to submit a grant/loan application for assistance with the landfill building project and an application was submitted to up to a \$200,000 grant. Since the bid opening on August 1st contact has been made with SD DENR about the bid being over the estimated cost by \$210,000 and the DENR staff recommended the City amend the grant/loan application to increase it to \$400,000. The Board of Water and Natural Resources will be meeting in late September to consider funding of grant/loan applications. Jose stated the resolution handed out authorized the submittal of the grant application to the SD DENR for a \$400,000 grant and authorizing the City Manager to sign any related documents. Discussion followed.

253-13

Alderman Osborne moved approval of the resolution authorizing the grant/loan application of \$400,000 for the landfill building and also authorized the City Manager to sign any related documents. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Budget Workshop

John Prescott, City Manager, reported at the August 5th noon meeting the City Council discussed the Integrated Community Advancement

Program (ICAP) recommendations. The number one ICAP recommendation was the need to address workforce housing which John stated the 2013 revised budget and 2014 proposed budget included funding for the stormwater and city share of street improvements in the French Addition as it relates to the extension of Mickelson Street proposed for this year as well as funding for the City share of stormwater and street improvements of the Bliss Pointe development. One of the other ICAP recommendations was to match employer's with USD graduates that is evident with the Eagle Creek Software expansion into Vermillion. The ground breaking for this project was this week and demonstrates the cooperation between the State, USD, VCDC, County, Public School and City to bring 200 jobs to the community. The tax incremental district will provide funding to assist the VCDC with the building project. Discussion followed on the ICAP recommendations and the impact on the budget.

The Council continued the review of the 2014 proposed budget and 2013 revised budget by reviewing the following sections of the budget with the City Manager and Department Heads: Public Safety and Security: Police Administration and Investigation, Police Patrol, Fire and Rescue, Emergency Management; Utility Funds: Joint Powers Landfill and Recycling, Curbside Recycling; Human Development and Leisure: Library, Library Special Revenue Fund, Parks and Forestry, Recreation, Prentis Park Swimming Pool, National Guard Armory, Mosquito Control, Parks Capital Fund, Bluffs Clubhouse, Bluffs Maintenance, Liquor Store Enterprise Fund, Debt Service Funds, Unemployment Fund, Custodial Fund, Copy/Fax/Postage Fund, City Hall Maintenance, Policy and Administration: Planning and Zoning, General Government and Finance Office. During the review of the Prentis Park Swimming Pool discussion followed on the replacement of the pool with the consensus was to continue this discussion at the Monday, August 19 noon session. During the review of the Fire Department there was discussion on the options of additional personnel for inspection.

6. Executive Session

A. Executive session per SDCL 1-25-2(1) for personnel matters.

254-13

Alderman Zimmerman moved to go into execution session per SDCL 1-25-2(1) for personnel matters at 8:45 p.m. Alderman Ward seconded the motion. Mayor Powell declared the City Council in executive session.

Mayor Powell declared the Council out of executive session at 9:01 p.m.

255-13

Alderman Davies moved approval of an 8% increase in the salary for John Prescott, City Manager and Mike Carlson, Finance Officer, to be effective with the start of the next pay period (August 26, 2013). Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Budget Wrap-up:

Mayor Powell wanted to thank the Council members for time commitment for the budget hearings.

Discussion followed on the possible fire inspection position requesting administration review of options for a report at a future meeting.

Upon request it was noted that the proposed 2014 budget included a 2.25% COLA increase for all benefited employees and City Council members as was agreed to by the unions representing city employees.

The consensus of the City Council was to authorize staff to include the changes outlined into the budget ordinance for consideration at the first meeting in September.

7. Adjourn

256-13

Alderman Osborne moved to adjourn the Council Meeting at 9:08 p.m. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 14th day of August, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell,

Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: August 19, 2013

Subject: Addition of South Dakota Farm Wine to the retail on-off sale malt beverage license for the Varsity Pub, LLC for the Varsity Pub at 113 E Main Street.

Presenter: Mike Carlson

Background: The application is for the addition of South Dakota Farm Wine to the retail on-off sale malt beverage license from the Varsity Pub, LLC for the Varsity Pub located at 113 East Main Street. The notice of hearing and Police Chief's report are included in the packet.

The state statute was changed on July 1, 2011 to provide for a new type of license that will allow a retail on-off sale malt beverage licensee to also sell SD farm wines. The fee for the on-off sale malt beverage license was increased by \$25 for the addition of SD farm wine.

As to background for licenses at this location, Sammelson Brothers, Inc had a retail on-off sale wine license and a retail on-off sale malt beverage license. They did not renew the retail on-off sale wine license for the 2012 calendar year. The City Council approved the transfer of the retail on-off sale malt beverage license from Sammelson Brothers, Inc. to the Varsity Pub, LLC in September 2012. The City Council approved the renewal of the retail on-off sale malt beverage license for the Varsity Pub, LLC., in June 2013 for the licensing period of July 1, 2013 to June 30, 2014.

The owner of the Varsity Pub, LLC called about information on the availability of wine licenses. The retail on-off sale wine license is \$500 for a calendar year that would allow the sale of all wine products. A SD Farm Wine license added to the malt beverage license is \$25 and allows for the sale of only SD Farm Wine for the licensing period July 1 to June 30. The application is to include SD Farm wine onto the existing retail on-off sale malt beverage license at the fee of \$25. The owner indicated they may apply for a retail on-off sale wine license in December for the calendar year 2014.

Discussion: The City Council has the ability to issue a license on basically two criteria: suitable person and suitable location. With respect to the location criteria, a license has previously been approved for this location. A recent western South Dakota legal ruling

defined that other items can impact the location criteria. The character of a neighborhood and businesses tend to change over time and a local governing body has a legitimate interest in managing the alcoholic beverage licensing in its jurisdiction to assess whether an alcohol sales location continues to be suitable. With respect to the suitable person criteria, the City Council can also determine that an applicant is not of suitable moral character and not renew a license. If an application is denied, the motion must state the reasoning for denial. The applicant cannot reapply for this type of license for one year.

Financial Consideration: The City will receive \$12.50 for the addition of South Dakota farm wine to the Varsity Pub, LLC and the SD Dept of Revenue will receive \$12.50.

Conclusion/Recommendations: Following input from the public hearing, the City Council is asked to make a decision on the approval or denial of the addition of SD farm wine to the Varsity Pub, LLC. retail on-off sale malt beverage license. If a motion is made to deny, the reason needs to be included in the motion.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



07/31/13

To: Mike Carlson, Finance Director

From: Matt Betzen, Chief of Police 

Reference: Addition of SD Farm Wine to Retail On-off Sale Malt Beverage – Varsity Pub.

The 2013 renewal report for the Varsity Pub was:

“Varsity Pub, LLC. for The Varsity at 113 East Main Street

- On 03/27/13, the Varsity passed a compliance check.
- There were no alcohol involved incidents reported at this location.”

The Vermillion Police Records have no additional information that would reflect on this application.

The owners/managers of this business have previously provided criminal background checks, and the department has no reason to believe there is any additional criminal history information that would reflect on this application.

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 19th day of August, 2013 at the hour of 7:00 P.M. at City Hall Council Chambers will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated, which has been presented to the City Council and filed in the Finance Officer's Office:

Retail On-off Sale Malt Beverage with the addition of SD Farm Wine:

Varsity Pub, LLC for the Varsity Pub at 113 E. Main.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 2nd day of August, 2013

Michael D. Carlson, Finance Officer

Publish: August 9, 2013

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: August 19, 2013

Subject: Special Permit to exceed permissible sound levels by no more than 50% for Pi Kappa Alpha for a student welcome concert in the open lot at the southwest corner of Cherry and Pine Streets on August 24, 2013 from 9:00 p.m. until midnight (Note change of location to east of Dakota Dome)

Presenter: Mike Carlson

Background: Pi Kappa Alpha fraternity has applied for a special permit to exceed allowable noise levels for a student welcome concert in the open lot at the southwest corner of Cherry and Pine Streets on Saturday, August 24, 2013 from 9:00 p.m. to midnight. In working with USD on the concert, Pi Kappa Alpha was informed on August 14, 2013 of a change in location to east of the Dakota Dome. The fraternity was asked by the City to post notice of the concert at the adjoining apartment complexes as the notice that was published was for a different location. A copy of the application and a map of the new location are attached.

The city noise ordinance is as follows:
Sec. 90.01. Noises prohibited.

(A)General prohibitions: In addition to the specific prohibitions outlined below, it shall be unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public, any neighborhood, any business operation, family, lawful assembly of persons, or any person by committing any act or acts of disturbance within the limits of the City of Vermillion.

(B)The following acts are declared to be in violation of this chapter.

1) Sound equipment prohibited: Except for emergency vehicles, it shall be unlawful for any person to operate or cause to be operated upon the streets or public places in the city a sound truck or car with sound amplification equipment in operation. "Sound truck" as used herein means any vehicle having thereon or attached thereto any sound amplification equipment. "Sound amplification equipment" as used herein means any machine or device for the amplification of the human voice, music or other sound, but shall not include radio or warning devices on vehicles used for traffic warning or control purposes.

2) Stereos, radios, television sets, musical instruments and similar devices:

- a. Using, operating or permitting the use or operation of any stereo, radio, musical instrument, television, phonograph, drum or other machine or device for the production or reproduction of sound, except as provided for in paragraph (1) above, in such a manner as to violate this section or cause a noise disturbance.
 - b. The operating of any such device between the hours of 11:00 p.m. and 7:00 a.m. the following day in such a manner as to be plainly audible at the property boundary of the source or plainly audible at fifty (50) feet from such device when operated within a vehicle parked on a public right-of-way or when operated from within a private residence.
- 3) Maximum permissible sound levels: It shall be unlawful for any person to operate or permit the operation of any stationary source of sound in such a manner as to create a sound pressure level during any ten-minute measurement period which exceeds the limits set forth for the following receiving land use districts when measured at the boundary or at any point within the property affected by the noise. Sound level measurements shall be made at a distance of fifty (50) feet from source with a sound level meter of type 2 or better, using the "A" weighting scale, in accordance with standards promulgated by the American National Standards Institute.

Use District	11:00 p.m.-6:00 a.m.	6:00 a.m.-11:00 p.m.
Residential	50 dB(A)	55dB(A)
Commercial	55 dB(A)	60dB(A)
Industrial & Agricultural	75 dB(A)	80dB(A)

- (C) It shall be a violation of this section if the sound which is measured creates a sound pressure level greater than the levels set forth for the receiving land use district for ninety (90) per cent of the time in any measurement period, such as the level exceeded for nine (9) minutes of a ten-minute period.
- (D) Special Permit - The City Council may, following a Public Hearing, issue a Special Permit to exceed allowable sound levels by not more than 50% of the allowable limit within the Use District, in a suitable location with appropriate facilities, during the allowable time. It shall be required of any applicant for a Special Permit to demonstrate that the event for which the permit is requested be of public benefit. An applicant shall submit a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source. Application for a Special Permit shall be made with the City Finance Officer, and shall be accompanied with an application fee of \$25.00. Application for a Special Permit shall be completed no later than 30 days prior to the proposed event, and it shall contain all applicable information relative to the nature and purpose of the event. (Ord. No. 1100, 10-1-01)
- (E) Semi-tractors; prohibited noises: It shall be unlawful for any person within the city limits of Vermillion, to make, or cause to be made, loud or disturbing or offensive noises with any mechanical devices operated by compressed air and used for purposes of assisting braking on any semi-tractor, except for the aversion of imminent danger. (Ord. No. 1102, 10-15-01)

6. Public Hearing; item b

Violation: Any person violating any provision of this section may be punished by a fine of not more than one hundred dollars (\$100.00) or by imprisonment not to exceed thirty (30) days, or by both such fine and imprisonment. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

Discussion: The application and map indicate that the stage and sound system will be east of the Dakota Dome facing northwest towards the Dakota Dome. An e-mail was received from Brent Olinger regarding the change in location that is also attached. Lindsey G. Sparks, representing USD, sent a notice that the concert was approved by USD.

The City Council will need to determine, at the public hearing, if it is in a suitable location, with appropriate facilities, during the allowable time, and if the applicant can demonstrate the public benefit of the event. Relevant questions, for a public gathering, when a noise permit is sought, include the availability of restroom facilities.

Financial Consideration: The Committee has paid the \$25 fee for the noise permit.

Conclusion/Recommendations: Administration recommends approval of the special permit unless information is presented at the public hearing that indicates that there were problems related to the noise.

Mike Carlson

From: Olinger, Brent John [Brent.Olinger@coyotes.usd.edu]
Sent: Thursday, August 15, 2013 11:47 AM
To: Mike Carlson
Subject: Change in Concert Area

Importance: High

Hello! I was informed on August 14th that we would no longer be at the original location for the Avian Sunrise concert. I realize informing you this late isn't ideal, but it is an issue that facilities management has with hosting this event in the same location as last year.

I was informed that the new location will be at the Dakota Dome on the east side facing the dome itself. I realize that giving this short notice isn't ideal, but given the university's short notice to me, I am in a tough situation. The new location however will be beneficial to the city as it should not interfere with residential areas as it did in the previous location. I am prepared and will go out the the apartment complexes to inform them of the concert so residence are aware of the noise situation. Thank you for your time and I am sorry for this happening on such short notice.

Brent Olinger
The University of South Dakota
Political Science and Communications Major
Pi Kappa Alpha
(605)421-0272

"It's the important things that you dedicate your time to. If you're lucky, you'll find something important enough to dedicate a lifetime to."

φφκκ

**REQUEST FOR SPECIAL PERMIT
TO EXCEED PERMISSIBLE SOUND LEVELS
BY NO MORE THAN 50%
OF CITY NOISE ORDINANCE**

This application shall be completed no later than thirty (30) days prior to the proposed event and shall contain all applicable information relative to the nature and purpose of the event.

Organization Requesting Pi Kappa Alpha

Contact Person Brent Olinger Phone (605)421-0272

Contact Person Address 309 N Pine St

Location of Event Open lot south of North complex Date of Event 8/24/13

Duration of event from time 9:00 pm to Time 12:00 am

The ordinance asks if this is a suitable location with appropriate facilities:

Yes.

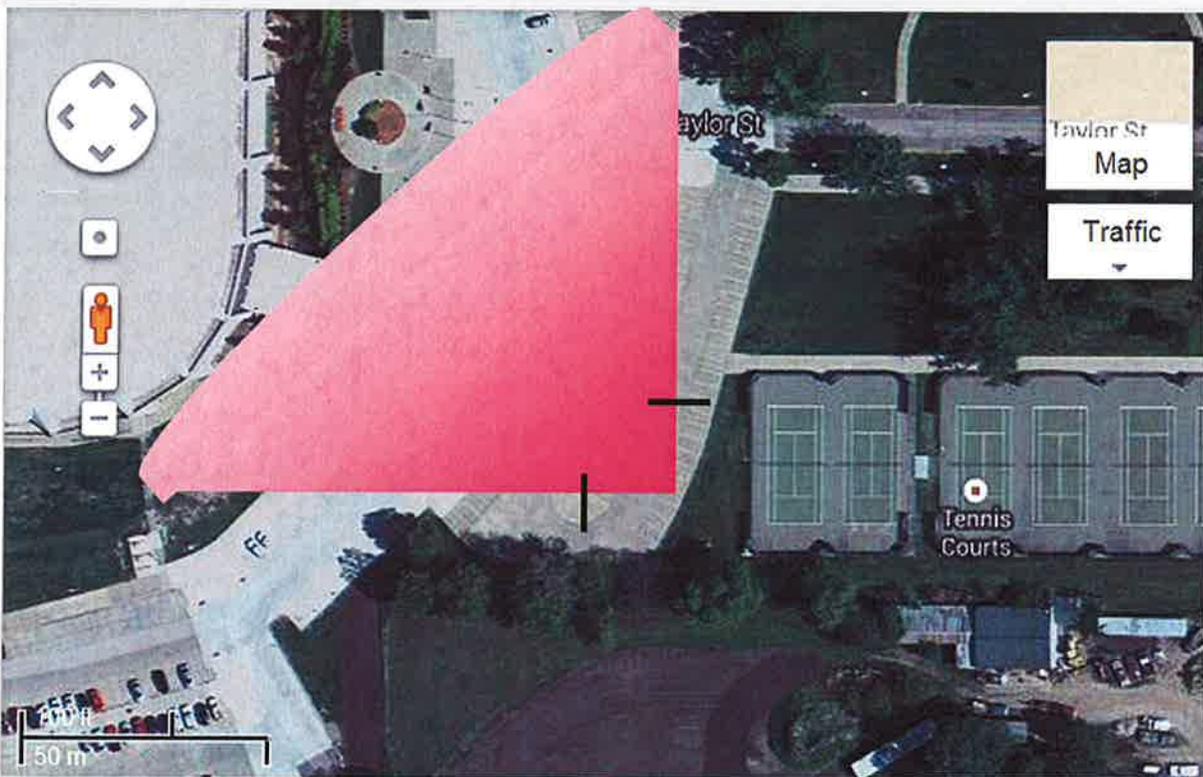
The ordinance asks the applicant to demonstrate that the event for which the permit is requested be of public benefit. Describe the public benefit:

The benefit will be welcoming incoming students to USD campus by providing them with a concert.

Please attach a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source.

File this application along with the diagram with the finance officer accompanied with an application fee of \$25.00.

Signature of applicant Brent Olinger date 7/30/13



Avian Sunrise Concert

USD Campus Vermillion

8/24/13

-95 dba at 50 ft

-75 dba at 200 ft

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: August 19, 2013

Subject: Special Permit to exceed permissible sound levels by no more than 50% for St. Agnes Catholic Church & School for a celebration in the parking lot at 909 Lewis Street on September 11, 2013 from 6:00 p.m. to 8:30 p.m.

Presenter: Mike Carlson

Background: St. Agnes Catholic Church & School has applied for a special permit to exceed allowable noise levels for a celebration in the parking lot at 909 Lewis Street on September 11, 2013 from 6:00 p.m. to 8:30 p.m. A copy of the application and a map of the area are attached.

The city noise ordinance is as follows:
Sec. 90.01. Noises prohibited.

(A)General prohibitions: In addition to the specific prohibitions outlined below, it shall be unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public, any neighborhood, any business operation, family, lawful assembly of persons, or any person by committing any act or acts of disturbance within the limits of the City of Vermillion.

(B)The following acts are declared to be in violation of this chapter.

- 1) Sound equipment prohibited: Except for emergency vehicles, it shall be unlawful for any person to operate or cause to be operated upon the streets or public places in the city a sound truck or car with sound amplification equipment in operation. "Sound truck" as used herein means any vehicle having thereon or attached thereto any sound amplification equipment. "Sound amplification equipment" as used herein means any machine or device for the amplification of the human voice, music or other sound, but shall not include radio or warning devices on vehicles used for traffic warning or control purposes.
- 2) Stereos, radios, television sets, musical instruments and similar devices:
 - a. Using, operating or permitting the use or operation of any stereo, radio, musical instrument, television, phonograph, drum or other machine or device for the production or reproduction of sound, except as provided for in paragraph (1) above, in such a manner as to violate this section or cause a noise disturbance.

6. Public Hearing; item c

b. The operating of any such device between the hours of 11:00 p.m. and 7:00 a.m. the following day in such a manner as to be plainly audible at the property boundary of the source or plainly audible at fifty (50) feet from such device when operated within a vehicle parked on a public right-of-way or when operated from within a private residence.

3) Maximum permissible sound levels: It shall be unlawful for any person to operate or permit the operation of any stationary source of sound in such a manner as to create a sound pressure level during any ten-minute measurement period which exceeds the limits set forth for the following receiving land use districts when measured at the boundary or at any point within the property affected by the noise. Sound level measurements shall be made at a distance of fifty (50) feet from source with a sound level meter of type 2 or better, using the "A" weighting scale, in accordance with standards promulgated by the American National Standards Institute.

Use District	11:00 p.m.-6-00 a.m.	6-00 a.m.-11:00 p.m.
Residential	50 dB(A)	55dB(A)
Commercial	55 dB(A)	60dB(A)
Industrial & Agricultural	75 dB(A)	80dB(A)

(C) It shall be a violation of this section if the sound which is measured creates a sound pressure level greater than the levels set forth for the receiving land use district for ninety (90) per cent of the time in any measurement period, such as the level exceeded for nine (9) minutes of a ten-minute period.

(D) Special Permit - The City Council may, following a Public Hearing, issue a Special Permit to exceed allowable sound levels by not more than 50% of the allowable limit within the Use District, in a suitable location with appropriate facilities, during the allowable time. It shall be required of any applicant for a Special Permit to demonstrate that the event for which the permit is requested be of public benefit. An applicant shall submit a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source. Application for a Special Permit shall be made with the City Finance Officer, and shall be accompanied with an application fee of \$25.00. Application for a Special Permit shall be completed no later than 30 days prior to the proposed event, and it shall contain all applicable information relative to the nature and purpose of the event. (Ord. No. 1100, 10-1-01)

(E) Semi-tractors; prohibited noises: It shall be unlawful for any person within the city limits of Vermillion, to make, or cause to be made, loud or disturbing or offensive noises with any mechanical devices operated by compressed air and used for purposes of assisting braking on any semi-tractor, except for the aversion of imminent danger. (Ord. No. 1102, 10-15-01)

Violation: Any person violating any provision of this section may be punished by a fine of not more than one hundred dollars (\$100.00) or by imprisonment not to exceed thirty (30) days, or by both such fine and imprisonment. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such.

Discussion: The application and map indicate that the stage and sound system will be located east of the school off Lewis Street and will face south. The application indicates this is a onetime event for the celebration of the St. Agnes campaign.

The City Council will need to determine, at the public hearing, if it is in a suitable location, with appropriate facilities, during the allowable time, and if the applicant can demonstrate the public benefit of the event. Relevant questions, for a public gathering, when a noise permit is sought, include the availability of restroom facilities.

Financial Consideration: The Committee has paid the \$25 fee for the noise permit.

Conclusion/Recommendations: Administration recommends approval of the special permit unless information is presented at the public hearing that indicates that there were problems related to the noise.

**REQUEST FOR SPECIAL PERMIT
TO EXCEED PERMISSIBLE SOUND LEVELS
BY NO MORE THAN 50%
OF CITY NOISE ORDINANCE**

This application shall be completed no later than thirty (30) days prior to the proposed event and shall contain all applicable information relative to the nature and purpose of the event.

Organization Requesting St. Agnes Catholic Church & School

Contact Person RAY HOFMAN Phone 605-624-6457

Contact Person Address 521 SHARPE Dr, Vermillion, S.D.

Location of Event Parking lot of St. Agnes - 909 Lewis St. Date of Event September 11, ~~2010~~ 2013

Duration of event from time 6:00 pm to Time 8:30 pm

The ordinance asks if this is a suitable location with appropriate facilities:

Yes. Temporary stage and tent to be set up in the parking lot to the east of St. Agnes School.

The ordinance asks the applicant to demonstrate that the event for which the permit is requested be of public benefit. Describe the public benefit:

This is a one-time event for the celebration of the St. Agnes campaign.

Please attach a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source.

File this application along with the diagram with the finance officer accompanied with an application fee of \$25.00.

Signature of applicant  date 7-31-2013

Sterling

Lee St

French Dr

S Norbeck St

Bulow St



St Agnes Parish
Celebration
Wed, Sept 11
6-8 p.m.

Tent/Stage
in school parking
lot - East End.

E Lewis St

Sharpe Dr

Ave

Sycamore

Ave

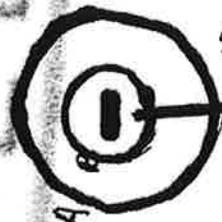
S St

Walker

taina

East-

gate Dr



Sound
direction

A 200ft - 75 decibels

B 50ft - 90 decibels

NOTICE OF PUBLIC HEARING FOR SPECIAL PERMIT
TO EXCEED ALLOWABLE SOUND LEVELS

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 19th day of August, 2013 at the hour of 7:00 p.m. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for a special permits to exceed allowable sound levels which has been filed in the Finance Officer's Office:

St Agnes Catholic Church & School request for a special permit to exceed allowable sound levels for a celebration in the parking lot at 909 Lewis Street, Wednesday, September 11, 2013 between 6:00 p.m. and 8:30 p.m.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application for special permit.

Dated at Vermillion, South Dakota this 2nd day of August, 2013.

Michael D. Carlson, Finance Officer

Publish: August 9, 2013

Published once at the approximate cost of _____.

Council Agenda Memo

From: Jose Dominguez, City Engineer
Meeting: August 19, 2013
Subject: Landfill Baler Building Bid Opening
Presenter: Jose Dominguez

Background: The Landfill baler building and all of the bailing equipment were lost during a fire on October 22, 2012. Due to the loss the City has been in the process of purchasing new bailing equipment. The City has also been working to replace the building that was destroyed during the fire.

The City and the insurance carrier agreed on a replacement cost of \$663,788 for a new baler building equal to the size that was destroyed.

Bids were opened August 1, 2013. The City sent requests for bids to nine builders. From this, the City only received two bids for the construction of the building. The low bid was from Peska Construction, from Sioux Falls, for the amount of \$1,060,000. The other bid received was for \$1,228,000. The engineer's estimate was for \$850,000.

This item was discussed at the August 5th and August 14th Council meetings. At those meetings the Council tabled the decision to award the project. These decisions were made due to the fact that the low bid was \$210,000 over the engineer's estimate. Tabling the award allowed staff to work with the low bidder on ways of lowering the bid closer to the engineer's estimate.

Discussion: After discussions with the low bidder it has been determined that the schedule might have not played as large of a roll as it was first determined. However, the timing of the project could have played a part. From conversations with the DENR, they informed us that projects through the State have been running close to 20% over the engineer's estimate. They have attributed this increase in cost to the fact that a lot of the projects in the State have been hampered by weather issues (late start to the construction season, wet spring and summer, etc...). This might have diminished the amount of contractors that bid the project originally and drove the price up on the contractors that did bid. As mentioned previously, Staff has been looking into several options.

Following are the options with pro's and con's associated with each:

1. **Accepting the Bid as it Stands** – This option will allow the project to be completed in time. However, without knowing how much assistance the City will be receiving from the State it would be safe to assume that the City will have to cover the difference between the estimated cost and the low bid amount.
2. **Accepting the Lower Bid** – This option will also allow the project to be completed in time. However, the bid amount would be lowered by removing some items from the bid (e.g. unit heaters, lowering the addressable points in the fire alarm system, removing the completion of the break room and bathroom from project, etc...). As with the previous option, it would be safe to assume that the City will have to cover the difference between the estimated cost and the low bid amount. We estimate that this option might lower the bid by \$60,000.
3. **Rebidding Project (Short Bid – 2013 Construction)** – Not awarding the project and rebidding it with a short bidding process. At this point we would also extend the completion date by about 6-weeks (not counting the rebidding time). We would assume that this would increase the amount of bidders, but are unsure if the bid would be any lower than the one already received. As with the previous option, it would be safe to assume that the City will have to cover the difference between the estimated cost and the low bid amount.
4. **Rebidding Project (Normal Bid – 2014 Construction)** – Not awarding the project and rebidding it around October 2013 with construction happening in 2014. This would allow contractors to schedule the project for the spring/summer of 2014. This approach might lower the price and could increase the number of bidders. Also, by this point we would know how much money the State would be granting the City for the construction of the building.

Financial Consideration: This project was not budgeted for in 2013 as the fire had not yet taken place. The money collected from the insurance company will be used to cover part of the cost of the project. The remaining portion will be paid by a combination of City and potential DENR Grant funds. At this point it is estimated that the budget will have to be revised by \$143,503.

Conclusion/Recommendations: Due to continued discussions with the low bidder Staff will have the actual recommendation ready for the Council prior to the meeting on August 19, 2013.

Council Agenda Memo

From: John Prescott, City Manager
Meeting: August 19, 2013
Subject: TIF 6 project plan for Bliss Pointe
Presenter: John Prescott

Background: The City Council approved the boundaries of Tax Increment District #6 on July 15, 2013. The boundaries of TIF #6 are Blocks 1-6 Bliss Pointe Addition. The overall property is from the west side of Stanford Street between W. Main Street and W. Cherry Street. The TIF District is mainly located in the western half of Bliss Pointe Addition. The Vermillion Chamber of Commerce and Development Company is the owner of the property. The VCDC plans to develop the property to market the lots for a variety of housing types and price points to meet the need for additional housing in Vermillion.

Discussion: In order for the area to develop for housing or any other use, infrastructure such as water, sanitary sewer, storm sewer, paving, street lights, natural gas and electrical need to be installed. The VCDC has limited funds to purchase the property and develop the land. The Bliss family contributed significantly in advancing the community by allowing the VCDC to purchase the land over time.

While the City contributes to any development by paying for over sizing or items that benefit the entire community, the bulk of the infrastructure development costs are the responsibility of the developer. The Tax Incremental District was created to assist the VCDC with the infrastructure development. The City by resolution will issue a Private Placement Tax Increment Bond. The VCDC and City have been in discussion with several local entities which will be bond holders. The bonds will be issued by the City and the proceeds provided as grants to the VCDC to fund the improvements. Property taxes generated by the development within the TIF district will be collected by the County, transferred to the City who will make the payments to the bond holders.

This bond is a little different in comparison to some other city issued bonds. The TIF plan proposes that the City Council annually consider, during the budget process, making advances to the TIF fund for interest only payment to the bond holders until the TIF

revenues are sufficient to make the payments. The City is not guaranteeing the bonds. Should the tax revenue not be generated or be insufficient to fully repay the bond holders, the City is not responsible for the difference.

As the assessed value of the district increases the total property taxes paid by the owners of property in the district increases accordingly. The increase in the taxable value is the “increment”. The County will collect the property taxes and transfer the proceeds of the increment to the City. The City will disburse the tax increment funds to the bond holders as interest and principal payments until the bonds are retired and any other advances are repaid or 20 years whichever comes first.

State Statutes require a Project Plan be prepared for each TIF District. The attached plan provides information on the existing conditions of the TIF District and what is anticipated to be diverted from the City, County, School, and Water District in property taxes over the next 20 years. The Plan provides information on the overall project costs and uses of the TIF funds. The numbers are all estimates at this point as the project has not been placed out for bid yet and the actual assessed value and corresponding tax rates are unknown.

Financial Consideration: The City’s General Fund will not receive the increased property tax payments that will be generated by the increase in assessed value brought about by the housing. The impact to the City’s General Fund is estimated to be just over \$1,587,191 for the 20 year life of the TIF district.

Conclusion/Recommendations: Administration recommends approval of the Resolution adopting the Project Plan for TIF 6.

**RESOLUTION
ADOPTING PROJECT PLAN FOR TAX INCREMENTAL
DISTRICT NUMBER SIX
BLISS POINTE DEVELOPMENT PHASE 1**

WHEREAS, the City Council and Planning Commission of the City of Vermillion, South Dakota (the “City”) in pursuing housing development efforts has here to fore created Tax Incremental District Number Six; and

WHEREAS, this Tax Incremental District was created on July 15, 2013 to aid infrastructure funding for the Bliss Pointe Development Phase 1 in the City of Vermillion; and

WHEREAS, the City of Vermillion’s Planning Commission has considered and approved the Project Plan for Tax Incremental District Number Six; and

WHEREAS, the Project Plan for Tax Incremental District Number Six is hereby found to be feasible and in conformity with the City’s Master Plan.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Vermillion that the Project Plan for Tax Incremental District Number Six is hereby approved.

Dated at Vermillion, South Dakota this 19th day of August, 2013.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Approved: August 19, 2013
Publish: August 30, 2013
Effective: September 19, 2013

PROJECT PLAN

CITY OF VERMILLION
TAX INCREMENT DISTRICT #6
BLISS POINTE PLANNED DEVELOPMENT DISTRICT

District Created – July 15, 2013

Plan Approved _____, 2013

DRAFT

INTRODUCTION

Tax Increment Financing is a method of financing improvements and development in an area which has been determined to be blighted or will stimulate and develop the general economic welfare according to the criteria set forth in SDCL Ch. 11-9. The improvements are completed without incurring a general obligation for the taxpayers of the entire City of Vermillion (city hereafter). Tax Increment Financing (TIF) is an incentive utilized by local governments to stimulate development and investment. TIF helps to overcome the extraordinary costs that often prevent private investment from occurring in difficult to develop areas of the community. As a result, the TIF area itself improves and property values increase.

The assessed value of a district is determined by the South Dakota Department of Revenue at the time the district is created by the City Council. This valuation is termed the Tax Increment Base Valuation for the district, or simply the “base valuation.” As the property taxes for the property are paid, that portion of the taxes paid on the Base Valuation continue to go to those entities, (City, County, School, etc.), which levy property taxes.

When in succeeding years, the assessed valuation of the district increases, the total property taxes paid by the owners of property in the district will increase accordingly. That increase in taxable valuation is the “increment.” When the tax bills are paid, only that portion of the tax bill which results from the Base Valuation is paid to the taxing entities. The remainder of the tax bill, known as the tax increment, is deposited in a special fund. It is this plan which determines how these accumulated funds will be used. The property in the proposed Tax Incremental District will be developed for residential housing and limited commercial. The City will issue a Private Placement Bank Qualified Tax Increment bond to finance the site improvements and if needed other advances from the City and/or VCDC will be made for interest or contingency, to be repaid after the bond is retired.

This financing method is invaluable for encouraging growth and development of blighted properties including open area impairing growth, since the amount of funds available for use by the project plan is directly related to the increase in valuation which a given project or development will create. TIF projects must be recommended for approval by the Vermillion City Planning Commission and the Vermillion City Council.

OVERVIEW

The City Council via a resolution on July 15, 2013 created the boundaries of Tax Increment District #6 (TIF 6 hereafter). The Tax Increment District consists of Blocks 1-6 Bliss Pointe Addition to the City of Vermillion that is approximately 28 acres in size. This property is located west of Stanford Street between West Main and West Cherry Streets. The TIF property being developed is the first phase of the approximately 50 acres purchased by the Vermillion Chamber of Commerce and Development Company (VCDC) to address the housing needs of the community. The development of this property will have a significant impact on housing options for families looking to relocate to Vermillion or move on the next level of homeownership. This property is all located within the Bliss Pointe Planned Development District. The Planned

Development District is divided into four areas. Area A will be single-family detached dwellings; Area B will include a mix of single-family detached dwellings and single-family attached dwellings by conditional use permit; Area C will include multiple family housing; Area D is for light commercial, including primarily office and retail. The property in TIF 6 has development property available in Area A, B and D. A map of TIF 6 and the Bliss Pointe Planned Development District are included at the end of the plan.

The plan proposes to fund the infrastructure development costs to be incurred by the VCDC for the proposed district consists of grading, water, sanitary sewer, street surfacing, street lighting and other utility services. The VCDC will be marketing the lots with the lot sale proceeds used to retire the VCDC debt on the land purchase with the excess available for TIF payments and/or to fund future phases of the development.

The TIF financing method is invaluable for encouraging growth and development in areas with special development problems or opportunities, since the amount available for use by the project plan is directly related to the increase in valuation which a given project or development creates.

The project area of TIF 6 has never been developed. The area of TIF 6 has been farmland to the best knowledge of the City and the VCDC.

There are no existing structures within the TIF 6 project boundaries. This area consisted of undeveloped farm ground, some of which was annexed into the city limits after being purchased by the VCDC. All of the property in Bliss Pointe and TIF 6 is now within City limits. Following annexation the property was rezoned into the Bliss Pointe Planned Development District.

As noted in this section of the plan, the project area recently has been rezoned into the Bliss Pointe Planned Development District with this phase consisting of 68 single family residential lots, 9 lots for townhome and 3 light commercial lots.

The following maps are provided at the end of the project plan in compliance with state law and to better describe the project plan:

- Attachment 1 – Existing Conditions map
- Attachment 2 – List of Real Property improvements
- Attachment 3 – Zoning district of TIF 6 Project area
- Attachment 4 – Map of TIF 6 Project with proposed improvements

ELEMENTS OF THE PROJECT PLAN

1. In accordance with SDCL 11-9-13 the following is the kind, number, location and dollar amount of estimated Project Costs, costs of public works and improvements.

The public works activities will consist of (1) grading, (2) storm sewer, (3) water, (4) sanitary sewer, (5) street lighting, (6) streets, (7) electric utility connections and (8) natural gas service will be located within the District on the streets and servicing the lots shown in Attachment 4.¹ The VCDC will contract for the improvements within the TIF district that will be funded by

¹ SDCL § 11-9-13(1)

grants from the City from the TIF bond proceeds. All improvements will be in the TIF district. The estimated project costs are as follows:

<u>Kind of Project Cost</u>	
Capital Cost	245,796
Financing Costs	915,196
Real Property Assembly	-
Professional Fees	15,000
Administrative Costs	-
Relocation Costs	-
Organizational Costs	-
Discretionary Costs and Grants	<u>2,095,810</u>
 Total Eligible Project Costs	 3,271,802

* The City reserves the right to move project costs from one category to another without requiring an amendment to the plan.

The City zoning ordinance was amended prior to the adoption of this plan. No other changes will be needed to the City’s master plan, building codes or city ordinances as a result of this project plan.²

2. Economic feasibility study³

Current Valuation

Blocks 1-6 of the Bliss Pointe Addition are located in portions of two parcels of property on the Clay County records. In accordance with SDCL 11-9-20, the certification of the base value has been requested from the South Dakota Department of Revenue following creation and approval of the district by the City Council. The anticipated certified base value of the property in TIF 6 is less than \$92,007 (the current value of the two parcels).

Expected Increase in Valuation

Estimated Future Valuation of Proposed District

Estimated Assessed Value of District	\$92,007
Estimated Assessed Value of Project (year 20)	\$16,732,309
Other Anticipated Increases in Assessed Value	0
Estimated Increase in Assessed Value of Land*	0
Estimated Total Valuation (year 20)	\$ 16,824,316

² SDCL § 11-9-16(4)

³ SDCL § 11-9-13(2)

*For purposes of TIF 6, the increase in land value is not included in these estimates. Any additional value will pay off the loan earlier than anticipated.

Revenue Estimates from Tax Increments

The TIF 6 Plan anticipates 38 semi-annual payments over 19 years. The potential negative short-term impact on various taxing districts will be offset by the increase in the tax base in future years.

2012 Owner Occupied Tax Levies and Percentage of Total Levy

<u>Taxing Entity</u>	<u>Tax Levy*</u>	<u>Percentage of Total Levy</u>
Vermillion Public School District	10.887	58.53%
Clay County	6.29	28.04%
City of Vermillion	5.214	23.24%
Vermillion Basin Water District	.041	.18%

*Rates per \$1,000 of assessed valuation

The estimated tax increment available to pay for project costs in the TIF 6 Plan is calculated by multiplying the anticipated tax rate by the increment in valuation. This calculation results in the following tax increments, which become available as taxes are paid for the applicable periods. The housing sites will be sold by the VCDC starting in 2014 with structures to be constructed thereafter. The projection is that 77 structures will be completed by 2019 and no value was included for the three commercial lots.

Projected Tax Increment Income

Assessment <u>Date</u>	Year Taxes <u>Paid</u>	Projected Increment <u>In Valuation</u>	Adjusted <u>Value</u>	Total Tax Increment <u>Payments</u>	Six Month <u>Total</u>
Nov-14	2016	1,450,000	1,450,000	32,526	16,263
Nov-15	2017	4,343,000	4,343,000	97,422	48,711
Nov-16	2018	6,401,128	6,401,128	143,590	71,795
Nov-17	2019	9,968,162	9,968,162	223,606	111,803
Nov-18	2020	12,591,309	12,591,309	282,448	141,224
Nov-19	2021	14,556,489	14,556,489	326,531	163,266
Nov-20	2022	14,702,054	14,702,054	329,796	164,898
Nov-21	2023	14,849,075	14,849,075	333,094	166,547
Nov-22	2024	14,997,565	14,997,565	336,425	168,213
Nov-23	2025	15,147,541	15,147,541	339,790	169,895
Nov-24	2026	15,299,016	15,299,016	343,188	171,594
Nov-25	2027	15,452,007	15,452,007	346,619	173,310
Nov-26	2028	15,606,527	15,606,527	350,086	175,043
Nov-27	2029	15,762,592	15,762,592	353,586	176,793
Nov-28	2030	15,920,218	15,920,218	357,122	178,561
Nov-29	2031	16,079,420	16,079,420	360,694	180,347
Nov-30	2032	16,240,214	16,240,214	364,300	182,150
Nov-31	2033	16,402,616	16,402,616	367,943	183,972
Nov-32	2034	16,566,643	16,566,643	371,623	185,811

Total Tax Increment Expected to Accrue by 12-1-2034

5,660,392

* The above table reflects an estimate of the valuations and tax increment of the District. Actual valuations and increments may vary.

NOTE: Tax increment payments are calculated using the estimated taxable value as follows:

Single family detached dwellings on bluff lots	\$250,000
Single family detached dwellings	175,000
Single family attached dwellings	125,000
Commercial lots	-0-

Property taxable values are projected to increase by 1% per year over the life of the TIF district with the tax calculated using the 2012 mill levy payable in 2013.

3. Detailed list of project costs⁴

The VCDC as the land owner/developer will be making the improvements to the property for the residential and commercial lots. The VCDC will use the lot sale proceeds to retire the VCDC debt on the land and assist with the retirement of the TIF bonds or use the funds for developing the balance of the property. The City will make grants of the bond proceeds to VCDC to assist with the financing of the improvements.

The estimated cost of engineering, grading, water, sanitary sewer, electric, natural gas, street lighting and paving along with a contingency are estimated at \$2,095,810. The site improvements will begin in the fall of 2013 and are anticipated to be completed in 2014.

The TIF bond proceeds will be granted to the VCDC for the improvement costs while the VCDC will fund \$60,000 of the site engineering costs and the City will provide the funding for the contingency of \$319,000 along with the capitalized interest costs estimated at \$245,796 to reduce the amount of the bond. The costs advanced by the VCDC and City will be reimbursed with interest after the TIF bonds are retired.

The debt on the Tax Increment District Project Costs covered in the Plan will be retired by deposits made in the TIF 6 as taxes are paid on the property in succeeding years. The City's Finance Office will make the disbursements from the fund in accordance with this Plan. According to SDCL 11-9-25, positive tax increments will be allocated to that fund until the debt from the project costs are retired or in no event may the positive tax increments be allocated longer than twenty years after the calendar year of creation. The final payment based upon the estimates in this plan is scheduled to be made in June 2028 depending upon the interest rate on the bonds and projections of taxable value generated within the district.

⁴ SDCL §11-9-13(3)

Total Estimated Project Costs to be Paid by the Tax Increment District:

Capital Costs:		
Capitalized Interest		245,796
Financing Costs:		
Bond Interest Payments	528,273	
Interest on Funds Advanced	<u>386,923</u>	915,196
Professional Fees:		
Bond Issuance Costs		15,000
Discretionary Costs and Grants:		
Engineering		
Design	60,000	
Construction Admin/Inspection	80,000	
Construction		
Site Costs		
Grading	381,704	
Traffic Control	2,000	
Erosion Control	54,250	
Storm Sewer	125,501	
Water	275,180	
Sanitary Sewer	271,431	
Street lighting	49,400	
Surfacing	577,650	
City to reimburse Storm Sewer	(125,501)	
City to reimburse oversize water costs	(16,000)	
<u>Utility Services</u>		
Electric Service Fee \$235 per lot	18,095	
Natural Gas extension to property \$300/lot	23,100	
Contingency at 20% of Construction Costs	<u>319,000</u>	<u>2,095,810</u>
Total Project Costs		3,271,802

* The City reserves the right to move project costs from one category to another without requiring an amendment to the plan. These estimated engineering, construction, utility services and contingency project costs are intended to be expended as grants as allowed by SDCL Ch 11-9.

Capital Costs – The capital costs of \$245,796 are for capitalized interest for 2013 through 2016 or until the tax increment revenues are sufficient to meet the interest payments.

Financing Costs – The financing costs for this Project Plan are dependent on the interest rate obtained. The interest rate on the bonds is the twenty year Treasury Bill rate plus half a point which will be adjusted every five years but no rate adjustment will increase/decrease the rate more than twenty-five percent from the previous rate. The interest rate estimated for this project is 5% for the TIF bonds and 1% less for the VCDC/City advances. It is estimated that the TIF Bond financing costs will total \$528,273. The interest on funds advanced of \$407,044 is based upon the entire contingency expended. If a lower interest rate is obtained, the project costs will be repaid more quickly and the property will be returned to the tax rolls sooner.

Real Property Assembly Costs – No real property assembly costs are anticipated as the City will not be acquiring any real or personal property. The VCDC is and has been the owner of Blocks 1-6 Bliss Pointe Addition prior to TIF 6 being created.

Professional Service Costs – Professional service costs are estimated at \$15,000 for Bond Counsel is anticipated in the Project Plan.

Imputed Administrative Costs – All Tax Increment District actions require municipal staff time to prepare and enact. The City, to assist in the project, will forgo any administrative costs.

Relocation Costs – No relocation costs are anticipated in the Project Plan. No residents or families will be displaced by the project. There are no families or persons residing on the premises. A relocation plan is not needed.⁵

Organizational Costs – No organizational costs are anticipated in the Project Plan.

Payments and Grants – The VCDC as owner/developer of the land will be contracting for the engineering, construction, utility improvements including contingency that will be covered by grants from the City from the TIF proceeds.

List of Estimated Non-Project Costs – It is anticipated that there will be no non-project costs for the TIF district.⁶

4. Fiscal impact statement⁷

There will be no adverse impact on the City, County, or School District during the duration of the TIF 6 since the development would not have occurred without the creation of TIF 6. In fact, by setting a new and updated base value, there will be additional revenue being created. Further, a positive impact on these taxing jurisdictions will occur when TIF 6 is dissolved and the development in TIF 6 will become part of the tax base of all affected taxing jurisdictions. When this occurs, the tax rates of the taxing jurisdictions will be lower than they would have been had the TIF 6 not been established.

⁵ SDCL § 11-9-16(6)

⁶ SDCL § 11-9-16(5)

⁷ SDCL § 11-9-13(4)

It is anticipated that the taxable value of the single family dwelling constructed on the parcels included in TIF 6 will increase an average of 1% per year over the life of the TIF. The single family dwellings will be constructed during the first few years of the TIF and will retain their value over the life of the TIF. The impact of tax incremental financing on the assessed value of each taxing jurisdiction in which TIF 6 is located in whole or in part would also remain stable from year to year. Based on this assumption, it is anticipated that tax increment will be captured annually as shown. The estimate is based on the qualifications identified in this report and does not include the possible tax increment derived from the three parcels zoned for commercial development or tax rate changes after 2013.

Total assessed value of TIF 6 upon certification is estimated to be less than \$92,077.

Below is information which shows the impact of TIF 6, both until and after the Developer's debt is retired, upon all entities levying taxes upon property in TIF 6.

Year	Valuation	Vermillion School District	Clay County	City of Vermillion	Vermillion Basin Water District	Total
<u>Paid</u>	<u>Increase*</u>	<u>District</u>	<u>County</u>	<u>Vermillion</u>	<u>District</u>	<u>Total</u>
2016	1,450,000	15,786	7,560	9,121	59	32,526
2017	4,343,000	47,282	22,644	27,317	178	97,422
2018	6,401,128	69,689	33,375	40,263	262	143,590
2019	9,968,162	108,523	51,974	62,700	409	223,606
2020	12,591,309	137,082	65,651	79,199	516	282,448
2021	14,556,489	158,476	75,898	91,560	597	326,531
2022	14,702,054	160,061	76,657	92,476	603	329,796
2023	14,849,075	161,662	77,423	93,401	609	333,094
2024	14,997,565	163,278	78,197	94,335	615	336,425
2025	15,147,541	164,911	78,979	95,278	621	339,790
2026	15,299,016	166,560	79,769	96,231	627	343,188
2027	15,452,007	168,226	80,567	97,193	634	346,619
2028	15,606,527	169,908	81,372	98,165	640	350,086
2029	15,762,592	171,607	82,186	99,147	646	353,586
2030	15,920,218	173,323	83,008	100,138	653	357,122
2031	16,079,420	175,057	83,838	101,140	659	360,694
2032	16,240,214	176,807	84,676	102,151	666	364,300
2033	16,402,616	178,575	85,523	103,172	673	367,943
2034	16,566,643	180,361	86,378	104,204	679	371,623

* The above table reflects an estimate of the valuations and tax increment of the District. Actual valuations and increments may vary.

5. Methods of Financing⁸

Below is a description of the methods of financing all estimated project costs and the time when related costs or monetary obligations are to be incurred.

The City will issue a Private Placement Tax Incremental Revenue bond for \$1,732,000 in the fourth quarter of 2013. The interest rate on the bonds will be the current twenty year Treasury Bill rate plus half a point. The rate will be adjusted every five years to the current twenty year treasury bill rate plus half a point but may not increase or decrease by more than twenty-five percent from the previous rate.

The VCDC will advance \$60,000 for the preliminary engineering to be reimbursed, plus interest at 1% less than the rate on the TIF bond, after the TIF bond is repaid.

The City will advance the estimated \$319,000 for construction contingency. The City Council will annually consider budgeting the capitalized interest until the TIF revenues are sufficient to cover the bond interest. The advances are to be reimbursed, plus interest at 1% less than the rate on the TIF bond, after the TIF bond is repaid.

⁸ SDCL § 11-9-13(5)

The projected amortization for the TIF Bond is as follows:

<u>No.</u>	<u>Payment Date</u>	<u>Beginning Balance</u>	<u>Interest</u>	<u>Capital Int Payment</u>	<u>Tax Inc Payment</u>	<u>Principal Payment</u>	<u>Loan Balance</u>	<u>Cummulative Interest</u>
1	12/31/2013	1,732,000	18,523	18,523			1,732,000	18,523
2	06/30/2014	1,732,000	43,300	43,300			1,732,000	61,823
3	12/31/2014	1,732,000	43,300	43,300			1,732,000	105,123
4	06/30/2015	1,732,000	43,300	43,300			1,732,000	148,423
5	12/31/2015	1,732,000	43,300	43,300			1,732,000	191,723
6	06/30/2016	1,732,000	43,300	27,037	16,263		1,732,000	235,023
7	12/31/2016	1,732,000	43,300	27,037	16,263		1,732,000	278,323
8	06/30/2017	1,732,000	43,300		48,711	5,411	1,726,589	321,623
9	12/31/2017	1,726,589	43,165		48,711	5,546	1,721,043	364,788
10	06/30/2018	1,721,043	43,026		71,795	28,769	1,692,274	407,814
11	12/31/2018	1,692,274	42,307		71,795	29,488	1,662,785	450,120
12	06/30/2019	1,662,785	41,570		111,803	70,233	1,592,552	491,690
13	12/31/2019	1,592,552	39,814		111,803	71,989	1,520,563	531,504
14	06/30/2020	1,520,563	38,014		141,224	103,210	1,417,353	569,518
15	12/31/2020	1,417,353	35,434		141,224	105,790	1,311,563	604,952
16	06/30/2021	1,311,563	32,789		163,266	130,477	1,181,086	637,741
17	12/31/2021	1,181,086	29,527		163,266	133,738	1,047,348	667,268
18	06/30/2022	1,047,348	26,184		164,898	138,715	908,633	693,452
19	12/31/2022	908,633	22,716		164,898	142,182	766,451	716,167
20	06/30/2023	766,451	19,161		166,547	147,386	619,065	735,329
21	12/31/2023	619,065	15,477		166,547	151,071	467,994	750,805
22	06/30/2024	467,994	11,700		168,213	156,513	311,481	762,505
23	12/31/2024	311,481	7,787		168,213	160,426	151,056	770,292
24	06/30/2025	151,056	3,776		169,895	166,118	(15,063)	774,069

* The above table reflects an estimate of the valuations and tax increment of the District. Actual valuations and increments may vary.

The projected amortization of the City/VCDC advances to the project is as follows:

No	Date	Beginning Balance	Advance	Interest	Tax Inc Payment	Advance Balance	Cummulative Interest
	10/15/2013	-	60,000			60,000	
1	12/31/2013	60,000	18,523	513		79,036	513
2	06/30/2014	79,036	363,300	7,981		450,317	8,494
3	12/31/2014	450,317	43,300	9,006		502,623	17,500
4	06/30/2015	502,623	43,300	10,052		555,976	27,553
5	12/31/2015	555,976	43,300	11,120		610,395	38,672
6	06/30/2016	610,395	27,037	12,208		649,640	50,880
7	12/31/2016	649,640	27,037	12,993		689,669	63,873
8	06/30/2017	689,669		13,793		703,463	77,666
9	12/31/2017	703,463		14,069		717,532	91,736
10	06/30/2018	717,532		14,351		731,883	106,086
11	12/31/2018	731,883		14,638		746,520	120,724
12	06/30/2019	746,520		14,930		761,451	135,654
13	12/31/2019	761,451		15,229		776,680	150,883
14	06/30/2020	776,680		15,534		792,213	166,417
15	12/31/2020	792,213		15,844		808,058	182,261
16	06/30/2021	808,058		16,161		824,219	198,422
17	12/31/2021	824,219		16,484		840,703	214,907
18	06/30/2022	840,703		16,814		857,517	231,721
19	12/31/2022	857,517		17,150		874,668	248,871
20	06/30/2023	874,668		17,493		892,161	266,365
21	12/31/2023	892,161		17,843		910,004	284,208
22	06/30/2024	910,004		18,200		928,204	302,408
23	12/31/2024	928,204		18,564		946,768	320,972
24	06/30/2025	946,768		18,935	15,063	950,641	339,907
25	12/31/2025	950,641		19,013	169,895	799,759	358,920
26	06/30/2026	799,759		15,995	171,594	644,160	374,915
27	12/31/2026	644,160		12,883	171,594	485,450	387,799
28	06/30/2027	485,450		9,709	173,310	321,849	397,508
29	12/31/2027	321,849		6,437	173,310	154,976	403,945
30	06/30/2028	154,976		3,100	175,043	(16,967)	407,044

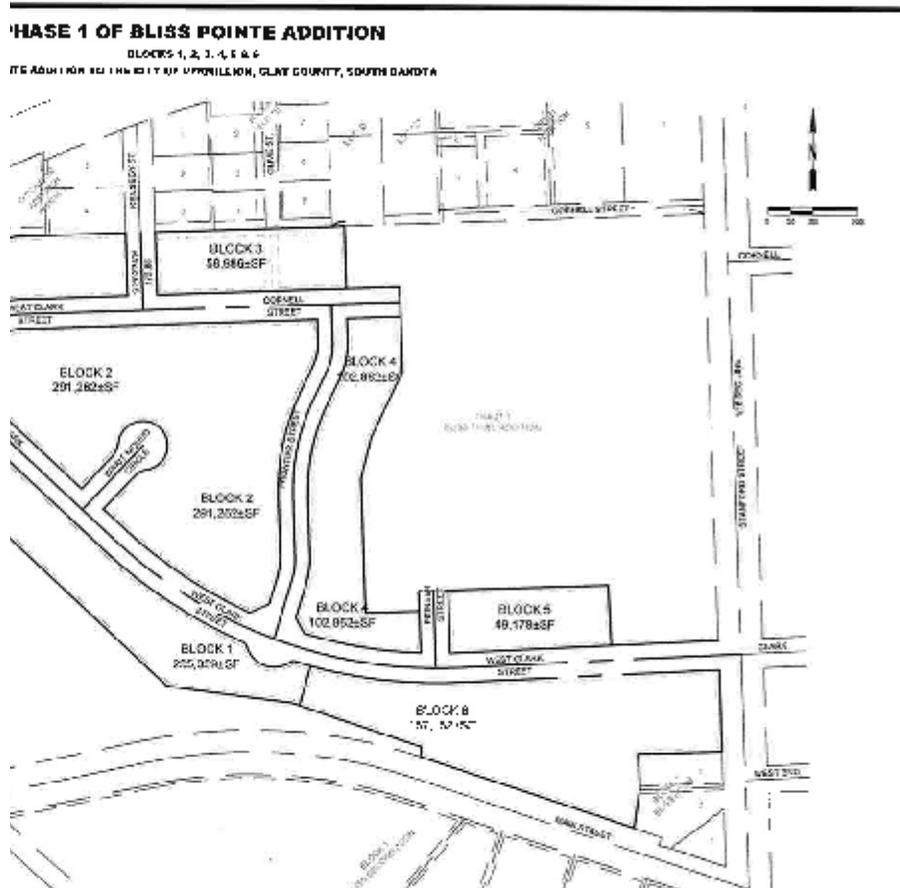
* The above table reflects an estimate of the valuations and tax increment of the District. Actual valuations and increments may vary.

Attachment 1

Existing Conditions Map
(SDCL § 11-9-16(1))

Legal Description

Blocks 1-6 Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota according to the recorded plat thereof.



Attachment 2

List of Real Property Improvements

Improvements to be located in the tax increment district are shown below:

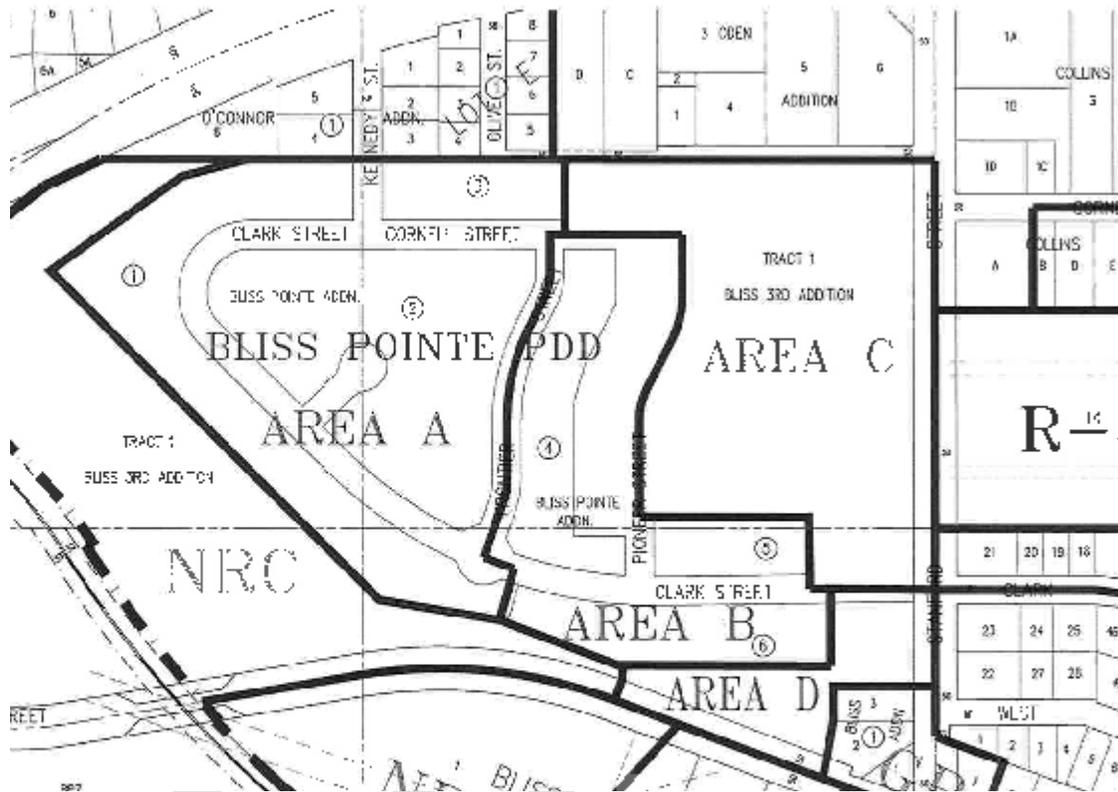
Engineering and Construction Inspection
Grading
Traffic Control
Erosion Control
Storm Sewer
Water
Sanitary Sewer
Electric
Natural Gas
Street Lighting
Surfacing
Contingency
Financing Costs
Bond Issuance Costs

All improvements will be made within boundaries of the Tax Increment District Number 6 as shown in Attachment 4.

Attachment 3
(SDCL § 11-9-16(3))
Zoning Changes

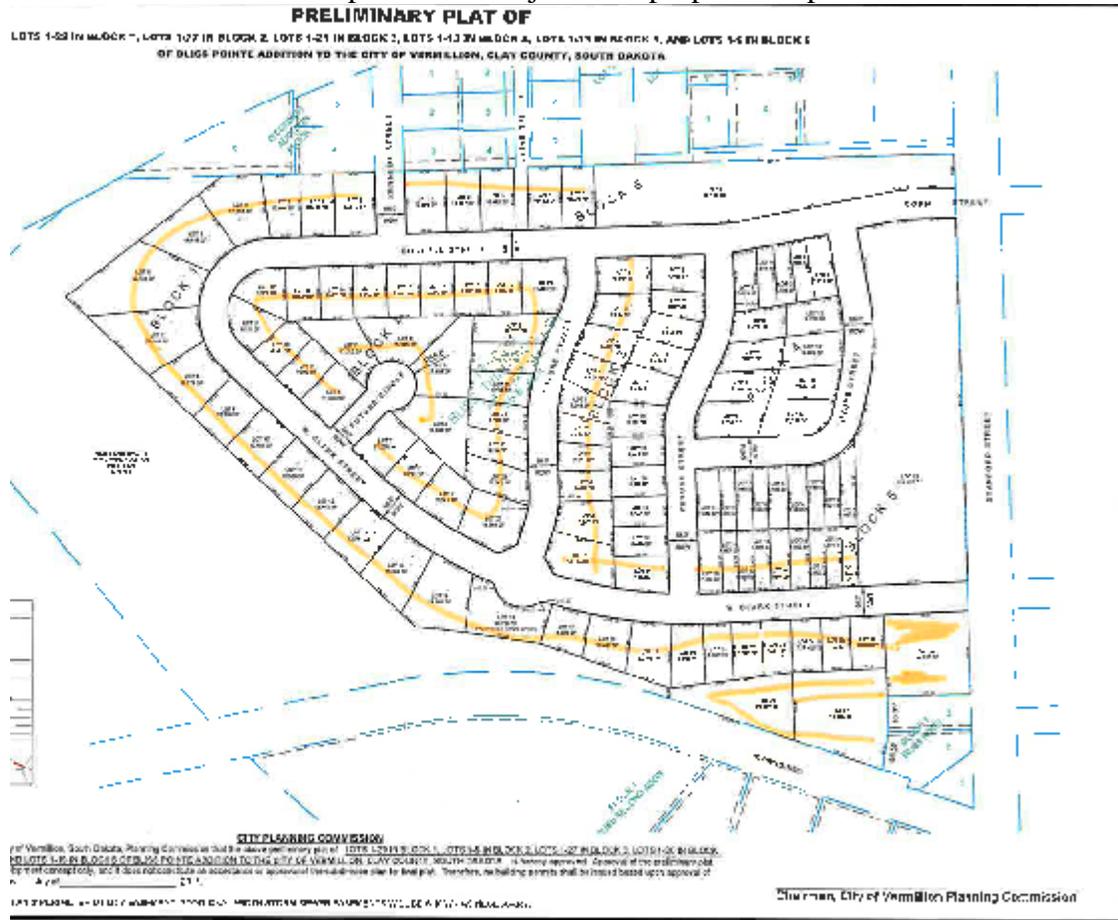
All zoning changes have taken place prior to this plan

The property is zoned Bliss Pointe Planned Development District



Attachment 4
(SDCL § 11-9-16(2))

Map of TIF 6 Project with proposed improvements



Council Agenda Memo

From: Mike Carlson

Meeting: August 19, 2013

Subject: Permit for consumption at the Edith B. Siegrist Vermillion Public Library meeting room on August 28, 2013 for Osher Lifelong Learning Institute (OLLI) open house.

Presenter: Mike Carlson

Background: Nancy Wehrkamp, Director of Lifelong Learning, on behalf of the Osher Lifelong Learning Institute (OLLI) has requested a permit to consume alcoholic beverages on public property for a fall kickoff open house at the Edith B. Siegrist Vermillion Public Library Roger Kozak community meeting room on Wednesday, August 28, 2013. A copy of the request is attached.

State statute 35-1-5.5 provides that provides that the Governing Body of a municipality may permit the consumption, but not sale, of any alcoholic beverage on property owned by the public. The statute is as follows:

35-1-5.5. Permit for consumption of alcoholic beverage on property owned by public or nonprofit corporation. The board of county commissioners or the governing body of a municipality may permit the consumption, but not the sale, of any alcoholic beverage on property owned by the public or by a nonprofit corporation within its jurisdiction. The permit period may not exceed twenty-four hours and the hours of authorized consumption may not exceed those permitted for on-sale licensees. However, a municipality or county may permit the sale of alcoholic beverages on publicly owned property or property owned by a nonprofit corporation if it is during a special event for which a temporary license has been issued pursuant to § 35-4-124.

The event is a fall kick off gathering scheduled from 5:00 p.m. to 6:30 p.m. on Wednesday, August 28, 2013. Library Director Jane Larson was contacted and indicated that she has no objections to the consumption of alcoholic beverages at the Edith B. Siegrist Vermillion Public Library Roger Kozak community meeting room.

Discussion: The City Council may permit the consumption, but not the sale, of alcoholic beverage on property owned by the public.

Below are some special conditions required by the City Council for other entities that have used city property for the consumption of alcoholic beverages. Adjustments may be appropriate for the conditions, but Staff recommends the City Council consider the following conditions:

- Require a Release and Indemnification to hold the City harmless from claims.
- Certificate of insurance naming the City as an additional insured for the event. (Since the event will be held for such a limited amount of time and will be solely indoors, staff would recommend waving the insurance requirement. At the very least, the City Council may require OLLI to sign a waiver for the use of the room, similar to the use of the City Hall conference rooms.)
- The hours consumption will be allowed will need to be stated. The statute provided the permit period may not exceed twenty-four hours and the hours of authorized consumption may not exceed those permitted for on-sale licensees.

Financial Consideration: None

Conclusion/Recommendations: Administration would recommend approval of the special permit to allow the consumption but not sale of alcoholic beverages in the Edith B. Siegrist Vermillion Public Library Roger Kozak community meeting room from 5:00 p.m. to 6:30 p.m. on Wednesday, August 28, 2013, contingent upon Osher Lifelong Learning Institute complying with the conditions as stipulated by the City Council.

Permit Request for Consumption of Alcoholic Beverages on Property Owned by the Vermillion Public

(Not the sale of alcoholic beverages)

Attention: Michael D. Carlson
Finance Officer
25 Center Street
Vermillion, SD 57069

Event: Osher Lifelong Learning Institute (OLLI) Open House
Date: Wednesday, August 28, 2013 **Time:** 5-6:30pm **Location:** Vermillion Public Library

What is OLLI?

- Osher Lifelong Learning Institute is a non-profit organization associated with the University Center in Sioux Falls, USD in Vermillion and SDSU in Brookings.
- OLLI brings together curious people who want to learn for the love of it – no grades, not tests, just FUN! OLLI aims to engage the mind, stimulate the senses and foster learning through an affordable program of classes, travel, lectures, films and active learning opportunities.
- Classes are offered in the fall, winter and spring of each academic year and span a broad range of interests from history and current events to creative arts and other mind expanding topics. Classes are designed for learners age 50 and up...retired or semi-retired, folks that are wanting to expand their horizons beyond their career choice.
- OLLI instructors are a mix of university professors, peer enthusiasts and experts in particular fields.

Purpose of OLLI's Open House in Vermillion

Each community that South Dakota's OLLI has a relationship with has a fall kick off gathering: to enjoy time together with OLLI friends, learn more about OLLI and encourage others to join OLLI. This year's Vermillion event will be held at the newly remodeled Vermillion Public Library. Beverage refreshments (wine, coffee, tea & water) and light hors d'oeuvres will be served.

"Consumption of Alcoholic Beverage Permit" request made by:



Nancy Wehrkamp, Director of Lifelong Learning
University Center

Vermillion Open House



When: Wednesday, August 28
Time: 5pm to 6:30pm
Where: Vermillion Public Library
18 Church Street
Vermillion, SD

Council Agenda Memo

From: Jose Dominguez, City Engineer
Meeting: August 19, 2013
Subject: 2013 Sidewalk Assessment Project Bid Opening
Presenter: Jose Dominguez

Background: Last year, the City inspected sidewalks in the quadrant north of Main Street and west of Dakota Street. The sidewalks in this quadrant were inspected for trippers, holes and spalling. Notices were sent to the property owners last year. Through the notice, the property owners were notified of the deficiencies and also given a deadline to have the permit for repairs into the City. The permits were to be in to the City no later than the end of June 2013. Approximately 50% of the property owners chose to complete the repairs themselves.

Bids were opened on August 14, 2013. Bid notices were sent to 5 potential bidders. The City received only one bid. The only bid received was for \$184,222.40 from Walker Construction. The engineer's estimate was \$110,000.

Discussion: Bidding is required by State law when the cost of the project exceeds \$50,000. Due to the fact that the project was going to be assessed to the property owners, the City chose to bid the project rather than quoting it.

State statute 5-18B-5 allows the City to negotiate with the low bidder if the bid exceeds the estimated cost of the project. Through negotiations the contractor agreed to lower the bid to \$113,101.56. However, the deadline for the project would need to be extended to June 1, 2014. This new deadline will require that the contractor complete a portion of the repairs this year, with the remaining portion being completed in 2014. Additionally, it will require that Staff notify the property owners of the extended construction schedule. This notice will be done through the newspaper.

Financial Consideration: \$110,000 was budgeted for this project. This includes the sidewalks being assessed and the City sidewalks being repaired. Next year's budget will need to be modified to reflect the portions that will be completed in 2014.

9. Bid Opening; item a

Conclusion/Recommendations: Administration recommends awarding the project to Walker Construction for the amount of \$113,101.56.

210 - CONTRACT
2013 SIDEWALK REPAIR ASSESSMENT

THIS AGREEMENT entered into this 19th day of August 2013 by and between the City of Vermillion, South Dakota, acting by and through the City Council of said City hereinafter called the City, and Walker Construction of Vermillion, SD, hereinafter called the Contractor.

WITNESSETH:

WHEREAS the City Council of Vermillion, South Dakota has heretofore caused to be prepared certain drawings, specifications, and proposal blank for furnishing equipment and materials for said City under terms and conditions therein fully stated and set forth; and

WHEREAS the Contractor is required to return to the City a signed copy of the contract within 20-days of signing of the Contract by the Mayor along with the required bonds and insurance.

WHEREAS said drawings, specifications, and proposal of the Contractor accurately and fully describe the terms and conditions upon which the Contractor has offered to furnish all equipment and material awarded the Contractor;

NOW, THEREFORE, IT IS AGREED: That the City hereby accepts the proposal of the Contractor at the prices set out hereinafter:

ITEM	DESCRIPTION	UNIT	QUAN	UNIT PRICE	TOTAL PRICE
1	1100-REMOVE SIDEWALK	SY	2049.0	\$10.75	\$22,026.75
2	1200-UNCLASSIFIED EXCAVATION	CY	346.0	\$21.85	\$7,560.10
3	2000-GRAVEL CUSHION	TON	654.0	\$18.00	\$11,772.00
4	4400-SIDEWALK, 4-INCHES	SY	1714.7	\$33.00	\$56,585.10
5	4400-SIDEWALK, 5-INCHES	SY	334.3	\$42.35	\$14,157.61
6	10000-LANDSCAPING	LS	1	0	0
7	20000-MOBILIZATION	LS	1	\$1,000.00	\$1,000.00
8	20000-TRAFFIC CONTROL	LS	1	0	0
9	20000-EROSION CONTROL	LS	1	0	0
TOTAL					\$113,101.56

Project start – Not before September 3, 2013
Project completion – No later than June 1, 2014

IN ADDITION, IT IS FURTHER AGREED: That said drawings, specifications, proposal and addenda are hereby incorporated as parts of this contract as fully as though set out herein verbatim.

This contract is executed in DUPLICATE by the parties hereto as of the date first herein written.

CITY OF VERMILLION
CLAY COUNTY, STATE OF SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

DATE SIGNED: _____

Michael D. Carlson, Finance Officer

Walker Construction
CONTRACTOR

DATE SIGNED: _____

CITY OF VERMILLION
INVOICES PAYABLE-AUGUST 19, 2013

1 BUREAU OF ADMINISTRATION	TELEPHONE	273.23
2 CANON FINANCIAL SERVICES	COPIER LEASE	196.27
3 CENTURYLINK	TELEPHONE	1,548.94
4 CITY OF VERMILLION	LANDFILL VOUCHERS	432.00
5 CLAY-UNION ELECTRIC CORP	ELECTRICITY	378.19
6 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,350.88
7 DIVISION OF MOTOR VEHICLE	TITLE/PLATES	13.00
8 GREGG PETERS	MANAGERS FEE	5,375.00
9 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	140.00
10 MIDAMERICAN	GAS USAGE	949.31
11 MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	118.55
12 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
13 SDWWA	REGISTRATION	120.00
14 SPRINT	CELL PHONES	1,281.85
15 STERN OIL CO.	FUEL	34,667.31
16 THE EQUALIZER	ADVERTISING	379.95
17 TREASURER-STATE	UNCLAIMED PROPERTY	822.73
18 US POSTMASTER	POSTAGE FOR UTILITY BILLS	850.00
19 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	614.15
20 WALKER CONSTRUCTION	CONCRETE WORK	1192.99
	GRAND TOTAL	\$53,654.35

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

- Date: 8/14/13
1. Name of organization/group United Way of Vermillion
Contact person: Name: Kelsey Collier-Wise
2. Date(s) that tickets/chances will be sold: from 8/19/13 to 10/4/13
Cost of tickets/chances: \$5 for 1, \$20 for 5
3. Date(s) of drawing(s): 10/5/13
4. Can anyone purchase tickets? Yes
5. Will the prize winner(s) be selected at random? Yes X No _____
6. Description and approximate value of top prize: See below

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Raffle to raise money for United Way of Vermillion. Two prizes:
--Two season tickets to USD Theatre's 2013 season. Approx. value: \$120
--Ten skybox tickets for USD football's Nov. 2, refreshments provided. Approx. value: \$280

Kelsey Collier-Wise

Digitally signed by Kelsey Collier-Wise
DN: cn=Kelsey Collier-Wise, o=United Way of Vermillion,
ou, email=kcollier@unitedwayofverm.org, c=US
Date: 2013.08.14 15:39:24 -0500

Applicant's Signature

Approval:

John Prescott
City Manager

8-14-13
Date

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 8/8/13

1. Name of organization/group Vermillion Girls High School Soccer
Contact person: Name: Kris Gregoire
2. Date(s) that tickets/chances will be sold: from 8/13/13 to 10/3/13
Cost of tickets/chances: \$10
3. Date(s) of drawing(s): 8/24, 9/7, 9/19, 9/24, 10/3
4. Can anyone purchase tickets? Yes
5. Will the prize winner(s) be selected at random? Yes No
6. Description and approximate value of top prize: \$100

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Our soccer girls will sell chances to win a drawing at half-time of all our home games. The first 4 games will have a prize of \$20 & the last game the prize will be \$100.
ALL
Proceeds going to Vermillion High School Girls Soccer, for equipment and fees.

Kris Gregoire
Applicant's Signature

Approval: <u>John Prescott</u> City Manager	<u>8-9-13</u> Date
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City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 8/14/13

1. Name of organization/group Vermillion Rotary
Contact person: Name: Timothy J Tracy

2. Date(s) that tickets/chances will be sold: from 8/19 to 9/4
Cost of tickets/chances: \$25.00 per book limit 100 books

3. Date(s) of drawing(s): 18 weekly drawings from 9/6-12/23

4. Can anyone purchase tickets? yes

5. Will the prize winner(s) be selected at random? Yes No

6. Description and approximate value of top prize: \$50 per week total \$900

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Sale raffle books for Monday Night
NFL Football - Score determines
winner randomly. Charitable
fundraiser for the Vermillion
Rotary Club.


Applicant's Signature

Approval: John Prewitt
City Manager 8-14-13
Date