

MINUTES

ROLL CALL: Diane Leja, Kelsey Collier-Wise, Gabrielle Strouse, Dan Burniston, Martha Muellenberg, Fern Kaufman

OTHERS PRESENT: John Prescott, Wendy Nilson

On a motion by Burniston, seconded by Collier-Wise, the minutes of the June 23, 2016 meeting were approved. All present voted aye.

On a motion by Collier-Wise, seconded by Leja, the July proposed expenditures were approved. All present voted aye.

There was no official director's report.

OLD BUSINESS:

John Prescott notified the board of a budgetary issue that is affecting the city. The health insurance premiums proposed by Sanford were raised 98%, thus, each department will need to cut expenses to make up the deficit. Therefore, the Library Materials budget will be cut by \$20,000 for the next fiscal year.

On a motion by Burniston, seconded by Collier-Wise, the library board will pay \$120 towards Shelly Koller's retirement gift. All present voted aye.

NEW BUSINESS:

Board reviewed the Board of Trustee by-laws. Several changes were discussed and will be discussed further at a future meeting. On a motion by Collier-Wise, seconded by Burniston, the by-laws were approved with modifications. All present voted aye.

On a motion by Collier-Wise, seconded by Leja, Michael Suing was approved as a volunteer to teach yoga classes. All present voted aye.

On a motion by Leja, seconded by Collier-Wise, the board approved reimbursing Shelly Koller for the existing pop in the pop machine - \$92.53 and discontinuing the contract for the machine. All present voted aye. Wendy will contact the company about picking up the machine at the end of August.

Kaufman declared the Board into executive session at 7:13 for personnel issues. Burniston left the meeting at this time.

Kaufman declared the Board out of executive session at 7:50.

The next meeting will be August 25, 2016 in the Small Conference Room.

On a motion by Leja, seconded by Strouse, the meeting was adjourned at 7:56 pm.

Respectfully submitted,

Wendy Nilson
Acting Director