

VERMILLION PUBLIC LIBRARY

6:00 PM

BOARD OF TRUSTEES

SMALL CONFERENCE ROOM

EDITH B SIEGRIST

SEPTEMBER 19, 2013

MONTHLY MEETING

MINUTES

TRUSTEES PRESENT : Cyndy Chaney; Janet Hoff, Fern Kaufman, Carl Gutzman and Kent Osborne.

OTHERS PRESENT: Jane Larson

On a motion by Hoff, seconded by Kaufman the minutes of the July 17, 2013 meeting were read and approved. On a motion by Kaufman, seconded by Hoff the minutes of the July 23, 2013 meeting were read and approved with typo correction from Joye to Joyce. All present voted aye.

The reports of the Director were reviewed and discussed. Larson provided additional information on the snake problem.

On a motion by Hoff, seconded by Chaney the proposed expenditures for August were approved for payment. On a motion by Chaney, seconded by Kaufman the proposed expenditures for September were approved for payment. On a motion by Kaufman, seconded by Hoff the proposed August expenditures for the new building project were approved for payment. On a motion by Hoff, seconded by Chaney the proposed September expenditures for the new building project were approved for payment. All present voted aye.

REPORTS:

SDLN – Larson reported that ALEPH migration has been changed to next year as version 23 will be released early 2014 and it will save considerable staff time and downtime to only migrate once.

FRIENDS – Larson reported that the Friends Book Sale in September netted \$416.30 after postage and sales tax were paid.

FOUNDATION – Larson reported that the Foundation has purchased the big screen TV, software and plaques for installation in the west vestibule. Installation is scheduled for early October.

UNFINISHED BUSINESS:

The building project was discussed with Larson reporting on the humidity problem in the Kozak Room. She also reported that the coffee pot and serving cart have been ordered and the last 6 oak chairs are being refinished and reupholstered.

The program aid position was discussed. By consensus option #2, using dollars earmarked for work-study, will fund 100 more hours to the aid for teen programming throughout the year.

NEW BUSINESS:

The dates for the Christmas holidays were discussed. On a motion by Osborne, seconded by Kaufman the issue was tabled to the October meeting. All present voted aye.

On a motion by Hoff, seconded by Chaney the Library will purchase a new Lanier copier for under \$8000 with trade in of the 2009 model. The copier will be paid from the Fines & Gifts Account. All present voted aye.

Meeting adjourned at 7:00 pm.

Respectfully submitted,

Jane A. Larson

Secretary for the Board