

VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, APRIL 18, 2013
6:00 PM
LIBRARY COMMUNITY ROOM

MINUTES

TRUSTEES PRESENT: Fern Kaufman, Cyndy Chaney, Jon Flanagan, Carl Gutzman and Kent Osborne

OTHERS PRESENT: John Prescott and Jane Larson

On a motion by Kaufman, seconded by Gutzman the minutes of the March 21,2013 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson reported that most of the window blinds have been installed and some of the furnishings have arrived with shelving arriving the week of May 1.

On a motion by Gutzman, seconded by Chaney the proposed expenditures for April were approved for payment with the addition of \$14.94 to HyVee under budget item 2612. All present voted aye.

REPORTS:

SDLN – Larson reported that the SDLN office was closed in Spearfish for 3 days during the past 30 days due to blizzards. She also reported that the Advisory Council will be meeting on May 14 in Chamberlain.

FRIENDS – Larson reported that the Friends have sent out their membership newsletter and that they are continuing their sorting of donated books for a future book sale.

FOUNDATION – Larson reported that the group is working on the June 1 ribbon-cutting ceremony, the plaques, invites and programs.

UNFINISHED BUSINESS:

Prescott updated the Board on the bike rack project indicating that Welfl Construction will start next week and the bid amount is about \$8600 which will be paid from the contingency.

Larson reported that the Library will close at 5pm Wed. May 1 thru Saturday, May 4 at 10:00 am. The new shelving will be delivered and installed. Staff will again be moving library materials onto the new shelving.

Presentation of the first draft of the personnel advancement policy was tabled to the May meeting. Kaufman will write up a draft policy and Gutzman will create a compensation table.

NEW BUSINESS:

Larson and Prescott presented information on the ribbon-cutting and dedication for June 1 at 2pm. The Foundation is creating the program and the invites. They will arrange the refreshments, plaques, etc. Flanagan will emcee the event.

Larson presented information on the presentation from USD art students on the new logo project. The presentation will be Tuesday, April 30 at 9am at Fine Arts room 175.

Meeting adjourned at 6:55 pm.

Respectfully submitted,

Jane A. Larson
Secretary for the Board