

MINUTES

ROLL CALL: Jon Flanagin, Diane Leja, Kelsey Collier-Wise, Fern Kaufman, Carl Gutzman, Dan Burniston

OTHERS PRESENT: Wendy Nilson, John Prescott

On a motion by Kaufman, seconded by Gutzman, the minutes of the November 17, 2015 meeting were read and approved. All present voted aye.

There was no official director's report as Jane is on extended sick leave. Nilson reported that the staff is doing an amazing job in Jane's absence.

One correction was made to the proposed expenditures – Center Point Large Print was paid \$657.59 not \$6570.59. On a motion by Gutzman, seconded by Burniston, the expenditures for December were approved for payment. All present voted aye.

REPORTS:

SDLN – We have no updated information regarding the new ILL system or the use of the courier. Wendy will email Nina Mentzel to see if she has any more information regarding the overlay for ILL and a possible time frame for implementation.

FRIENDS – Nilson reported that the Friends book sale continues to be very popular.

FOUNDATION – No report.

OLD BUSINESS:

Staff brought a CO2 tester from home and tested its volume in the closed furnace room and book sale area. The tester placed in the book sale area was audible at the Circulation Desk and the tester placed in the closed furnace room was audible in the book sale area. Therefore, Wendy will purchase two CO2 testers to be placed in the furnace room and book sale area.

NEW BUSINESS:

The board discussed Jane's extended sick leave. They reiterated their complete support of her in this difficult time. On a motion by Gutzman and seconded by Kaufman, the board voted to review her situation every three months as necessary.

Susan Heggstad provided the board with an overview of her proposed winter/spring programming. She is asking the board for \$845. On a motion by Kaufman and seconded by Leja, the board approved the proposed expenditures for winter/spring adult programming.

Nilson discussed issues with short staffing and asked the board to consider hiring an on-call person to help with these shortages. On a motion by Kaufman and seconded by Leja, Wendy will begin the hiring process for an on-call person.

Next meeting will be Thursday, January 21st at 6:00 p.m.

Meeting adjourned at 6:50 pm.

Respectfully submitted,

Wendy Nilson
Acting Director