

VERMILLION PUBLIC LIBRARY

TUESDAY, DECEMBER 17, 2013

BOARD OF TRUSTEES

6:00 PM

MONTHLY MEETING

SMALL CONFERENCE ROOM

MINUTES

TRUSTEES PRESENT: Fern Kaufman, Carl Gutzman and Jon Flanagin

OTHERS PRESENT: Jane Larson

On a motion by Kaufman, seconded by Gutzman the minutes of the November 18, 2013 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Flanagin noted that the circulation for November 2013 has doubled from the circulation for November 2012.

On a motion by Gutzman, seconded by Kaufman the proposed expenditures for December were approved for payment with the addition of \$103.23 to Michelle Koller for mileage under line item 2700 Travel and Training. All present voted aye. On a motion by Gutzman, seconded by Kaufman the proposed expenditures for November and December for the new building project were approved for payment. All present voted aye.

REPORTS:

SDLN – Larson reported that the public library director's group is meeting in February in Huron to discuss our options for ILS service.

FRIENDS – The Friends had a book sale December 6 and 7 with the next book sale February 6 and 7, 2014.

FOUNDATION – Larson reported that the Foundation is working with us on securing a 2 to 1 match from The Kraft Foundation of MN.

UNFINISHED BUSINESS:

Larson reported on the following items on the new building project: Staff has taken some of the training on the electronic billboard and we have the proposal for shelving for the Teen Room and the Horror section.

On a motion by Gutzman, seconded by Kaufman the Five Year Technology Plan was approved as presented. A final copy will be included with the January Board packet. All present voted aye.

On a motion by Gutzman, seconded by Kaufman the Library Board will participate in the SD State Library Trustee Academy Training Program in 2014. All present voted aye.

On a motion by Kaufman, seconded by Gutzman the wording on the amendment to the Bylaws regarding compensation will read: Board members will receive compensation as provided by the governing body. All present voted aye.

NEW BUSINESS:

The end-of-the year expenditure procedure was reviewed and discussed. As in past years Larson will email the list of proposed expenditures to Board members for their approval. The list will also be included in the January 2014 meeting.

Meeting adjourned at 6:50 pm.

Respectfully submitted,

Jane A. Larson

Secretary for the Board