

VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING

THURSDAY, FEBRUARY 19, 2015  
6:00 PM  
SMALL CONFERENCE ROOM

MINUTES

ROLL CALL: Diane Leja, Kelsey Collier-Wise, Fern Kaufman, Carl Gutzman and Dan Burniston.

OTHERS PRESENT: Jane Larson and Susan Heggstad

On a motion by Kaufman, seconded by Burniston the minutes of the January 15, 2015 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson noted totals of additions and withdrawn items from the collection as the staff prepares to migrate to Atrium in late March.

On a motion by Burniston, seconded by Leja the proposed February expenditures were approved for payment. Larson noted that the invoice for Book Systems (Atrium) and an invoice for a podium that is funded by the Foundation were unusual invoices this month. All present voted aye.

REPORTS:

SDLN-Larson reported that we are in the process of migrating to Atrium with the hope that we will have the process completed by July 1.

FRIENDS- Larson reported that the next Book Sale is March 6 & 7.

FOUNDATION-Larson reported that the group has funded a podium for the Kozak Room and the security system that will be installed next week.

UNFINISHED BUSINESS:

Larson reminded the group of the Staff Appreciation Dinner tomorrow at 6pm.

NEW BUSINESS:

On a motion by Kaufman, seconded by Burniston the 2015 Library Salary Scale was approved. All present voted aye.

On a motion by Collier-Wise, seconded by Leja the 2015 donations from Clay County will be deposited in the money market account. All present voted aye.

On a motion by Burniston, seconded by Kaufman the Library will be closed for the one-day training to Atrium. All present voted aye.

On a motion by Collier-Wise, seconded by Kaufman the 2014 Annual Report was approved. All present voted aye.

Heggestad presented a proposal for videotaping and archiving instructional videos on the YouTube channel. On a motion by Leja, seconded by Collier-Wise the Board allotted \$100 from the Fines & Gifts Account to purchase software and microphone. All present voted aye. The program will be re-evaluated later in 2015.

Heggestad presented information on a tech program for teens using Lego robotics. Youth Services Librarian Beth Knedler is teaming up with Heggestad to present this new program and they have submitted a funding request to the Library Foundation.

There was a discussion on meeting dates and times with future meetings set at 6:30 pm.

Meeting adjourned at 7:14 pm.

Respectfully submitted,

Jane A. Larson  
Secretary for the Board