

VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, JANUARY 17, 2013
6:00 PM
LIBRARY BOARD OF TRUSTEES

MINUTES

TRUSTEES PRESENT: Fern Kaufman, Cyndy Chaney and Jon Flanagin

OTHERS PRESENT: John Prescott and Jane Larson

On a motion by Kaufman, seconded by Chaney the minutes of the December 13, 2012 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed.

On a motion by Chaney, seconded by Kaufman the proposed expenditures for January with the addition of \$725 for 3 tables for the adult reading area were approved for payment. The \$725 will be reimbursed to the City by the Foundation. All present voted aye.

REPORTS:

SDLN – No report.

FRIENDS – The Friends donated \$500 to purchase 210 locking DVD cases. Library staff have processed them and they are being used at the Circulation Desk.

FOUNDATION – We continue to collect pledges and new donations. Reminder letters were mailed to 12 people. The group has been gathering ideas for the spring ribbon-cutting.

UNFINISHED BUSINESS:

The building project was discussed. Larson reported that all the Sheetrock has been installed; glass in the teen center has been replaced and communication lines have been installed. We are waiting for the tape and texture crew to arrive. Prescott reported on the City's naming policy, the issue with the radiant heat panels, the signage and the landscaping. Dates for the grand opening were discussed.

The employee advancement policy was tabled to next month's meeting.

NEW BUSINESS:

On a motion by Kaufman, seconded by Chaney we will not give a donation to the SD Humanities Council. All present voted aye.

Replacement of the 4 year-old copier was discussed. By consensus, it was agreed to replace the copier after construction is completed.

On a motion by Kaufman, seconded by Chaney the \$3000 donation from Clay County will be deposited in the money market account. All present voted aye.

Larson reported that the Staff Appreciation Dinner was set for Friday, February 22 at 6:30 pm at The Red Steakhouse. Mayor Jack Powell and Lisa and City Manager John Prescott and Karen will be invited as guests. All guests are to RSVP to Larson by February 20th.

Prescott stated that the Board terms of Flanagin and Gutzman expire the end of May 2013. Applications are available on the city's website.

Meeting adjourned at 6:52pm.

Respectfully submitted,

Jane A. Larson
Secretary for the Board