

VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, JANUARY 19, 2012
6:00 PM
SOUTH DAKOTA ROOM

MINUTES

TRUSTEES PRESENT: Cyndy Chaney, Fern Kaufman, Carl Gutzman and Jon Flanagin

OTHERS PRESENT: Jane Larson

On a motion by Gutzman, seconded by Kaufman the minutes of the December 15, 2011 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson provided additional information on the 2011 budget and time frame to get all 2011 invoices paid.

On a motion by Kaufman, seconded by Gutzman the proposed expenditures for January were approved for payment. All present voted aye.

REPORTS:

SDLN - Larson reported that the SDLN Task Force is still collecting feedback for an RFP. The first draft of the RFP will be submitted to the Executive Committee by February 1. Four of our staff members have participated in this process.

FRIENDS – Larson reported that the Annual Literary Luncheon has been set for April 19. More details later.

FOUNDATION – Larson reported that the fund-raising campaign is going strong and we are expecting several large donations by February 1.

UNFINISHED BUSINESS:

The building project was discussed. Flanagin reported on the bid opening earlier today and the expectation that the City Council will award the bid on January 30 or February 6. There were 8 bidders participating. The bids will be reviewed by the architect and city staff. Larson and Flanagin reported that the Library contributed \$48859.65 to the project as of today with \$89371.24 plus interest committed in 2012 for a 4-year total of approximately \$138230.89.

NEW BUSINESS:

On a motion by Kaufman, seconded by Chaney we will send a \$100 donation from the Fines and Gifts Account to the SD Humanities Council in honor of their 40th Anniversary. The Library often uses the resources of this organization for programming. All present voted aye.

On a motion by Kaufman, seconded by Gutzman the Board will sponsor a Staff Appreciation Dinner for all permanent staff members and their spouses, Mayor Jack Powell and Lisa and City Manager John Prescott and Karen.. The date was set for Friday, February 10 and Larson will provide details to all.

On a motion by Chaney, seconded by Kaufman the \$3000 Clay County donation will be deposited into the Fines and Gifts Account. All present voted aye.

On a motion by Chaney, seconded by Kaufman the Board budgeted \$1000 from the Fines and Gifts Account toward expenses for the 2012 Summer Reading Program. All present voted aye.

On a motion by Kaufman, seconded by Gutzman the proposed 2012 Salary Scale was approved. All present voted aye.

Meeting adjourned at 7:06 pm.

Respectfully submitted,

Jane A. Larson
Secretary for the Board