

EDITH B SIEGRIST  
VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING

JULY 17, 2013  
6:00 PM  
SMALL CONFERENCE ROOM

MINUTES

TRUSTEES PRESENT: Cyndy Chaney, Janet Hoff, Fern Kaufman, Carl Gutzman and Jon Flanagin

OTHERS PRESENT: Jane Larson

On a motion by Chaney, seconded by Hoff the minutes of the June 13, 2013 meeting were read and approved. All present voted aye.

The Reports of the Director were reviewed and discussed. Larson corrected the app name from Coyote.biz to yote.biz. Larson provided additional information on the donations.

On a motion by Hoff, seconded by Chaney the proposed expenditures with the addition of \$265.00 to SDLA Conference under line item 2700 was approved. On a motion by Hoff, seconded by Kaufman the proposed expenditures for the new building equipment and furniture was approved. All present voted aye.

REPORTS:

SDLN – Larson reported that 3 staff members will receive ALEPH v. 21 training on August 6.

FRIENDS – Larson reported that volunteers continue to sort books in the basement in preparation for the fall book sale.

FOUNDATION - Larson reported that the plaques and electronic billboard are expected to be installed in August.

UNFINISHED BUSINESS:

Larson reported on the following on the building project: grass seeding on the north and east sides of the building; carpet installed in Kozak Room storeroom; water valve has been switched to a brass fixture and awaiting painting; tile ordered for around hand dryers and the outside lettering is expected to be installed in early August.

The Staff Advancement Policy was reviewed and discussed. Corrections and revisions were done. The corrected copy will be emailed to staff and John Prescott for suggestions. A Special Board meeting will be held Tuesday, July 23, 2013 at noon to review any suggestions submitted.

The 2013 budget revisions and 2014 budget request were reviewed. Larson will request a budget session on August 14 or 15 around 7 pm and relay that information to Board when time is set.

The logo project was reviewed. By consensus the logo presented in the browns and blues from the

307C color chart was accepted with the understanding that when it is printed in B&W the shades will be grays and black. Library staff can now proceed with the ordering of inside signage.

NEW BUSINESS:

On a motion by Gutzman, seconded by Hoff, Flanagin was nominated for President of the Library Board of Trustees. On a motion by Kaufman, seconded by Hoff, Gutzman was nominated for Vice-President of the Library Board of Trustees. A unanimous ballot was cast and Flanagin and Gutzman were re-elected.

The personnel issues were tabled to the Special Meeting on Tuesday, July 23.

Meeting adjourned at 7:35 pm.

Respectfully submitted,

Jane A. Larson  
Secretary for the Board