

VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, MARCH 21, 2013
6:00 PM
LIBRARY BASEMENT

MINUTES

TRUSTEES PRESENT: Fern Kaufman, Jon Flanagin

OTHERS PRESENT: Jessica Kennedy, John Prescott, Jane Larson

On a motion by Kaufman, seconded by Flanagin the minutes of the February 21, 2013 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson reported that the Library is now offering FAX service to the general public and revenue will be noted on the financial report.

On a motion by Kaufman, seconded by Flanagin the proposed expenditures for March were approved for payment with the following changes: the amount to I.D. Cards Unlimited was corrected to \$614.40 and an invoice for \$867.00 to Hatch furniture for 2 love seats was added to the new building expenses. All present voted aye.

REPORTS:

SDLN – Larson reported that the Advisory Council will meet in Chamberlain on May 14.

FRIENDS – No Report

FOUNDATION – Shirley Huber and Larson presented a program to the Rotary Club. Larson reported that a committee is researching an electronic billboard to hang in the west vestibule. The group will meet April 4 to plan the dedication program.

UNFINISHED BUSINESS:

Larson reported that moving plans are in place to close March 25-April 8 to move all the stacks, weed the adult collection, re-arrange collection and move staff desks. Delivery of the shelving and tech center desk has been delayed and we will need to close for a few days in late April.

Prescott reported on the latest version of a bike rack plan. Larson and Prescott will fine-tune the plan so that the project can be completed by June.

Prescott and Larson reported on the outside signage. Edith B. Siegrist signage would be added above the current Vermillion Library signage on the west wall and new signage would be added above the south doorway.

NEW BUSINESS:

Jessica Kennedy from the City's Park Department presented a plan for landscaping around the new library building. The building fund will fund the project. On a motion by Kaufman, seconded by

Flanagin the plan was approved. Kennedy will obtain information and pricing on an irrigation system and sod.

Larson presented the 2012 Annual Report. On a motion by Kaufman, seconded by Flanagin the report was approved. Larson will present the Annual Report to the City Council on April 1.

Larson reported that the dedication date has been tentatively set for June 1. The Foundation is meeting April 4 to finalize plans, speakers, plaques, etc.

Meeting adjourned at 7:05 pm.

Respectfully submitted,

Jane A. Larson
Secretary for the Board