

VERMILLION PUBLIC LIBRARY

6:00 PM

BOARD OF TRUSTEES

SMALL CONFERENCE ROOM

MONTHLY MEETING

OCTOBER 17, 2013

MINUTES

TRUSTEES PRESENT: Janet Hoff, Kent Osborne, Fern Kaufman, Carl Gutzman, Cindy Chaney and Jon Flanagin

OTHERS PRESENT: Jane Larson

On a motion by Gutzman, seconded by Kaufman the minutes of the September 14, 2013 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. The new report from Staff members was discussed.

On a motion by Hoff, seconded by Chaney the proposed expenditures for October were approved for payment.

On a motion by Hoff, seconded by Kaufman the proposed expenditures for the new building project were approved for payment. All present voted aye.

REPORTS:

SDLN - Larson reported that SDLN was down several days in early October due to the blizzard so our transactions were recorded in back-up mode.

FRIENDS- Larson reported that the next Book Sale is October 4th and then November 1st and 2nd.

FOUNDATION – Larson reported that the annual meeting will be soon and it appears that Board officers will change.

UNFINISHED BUSINESS:

Larson reported the following to the building project: Electronic billboard , plaques and bulletin board have been installed in the west vestibule and waiting for the electrician; a projection screen has been installed in the Small Conference Room; a microwave has been added to the Kozak Room; some end panel signs have been added; pop machine has been installed and a self-check machine was picked up in Sioux Falls and we are awaiting calibration, internet and electricity for the unit. Also a stabilization project of the bank on the east lawn of the Library has been started.

The closing hours for the Library for the Christmas holidays were discussed. On a motion by Chaney, seconded by Kaufman we will be closed December 24 and December 25. Voting was four pro, one con. Motion passed.

NEW BUSINESS:

Landscaping issues were discussed. Larson will get additional information on plans and cost for the two raised planters from Jessica Kennedy of the Parks Dept. Board will review when available. On a motion by Hoff, seconded by Chaney, the Board wholeheartedly supports the Foundation's efforts to landscape north of the Library and re-instate the Moses garden. All present voted aye.

Larson reported on the meeting next week in Mitchell with public library directors as we explore our options for different software under SDLN for just public library functions

Meeting adjourned at 7:15 pm.

Respectfully submitted,

Jane A. Larson

Secretary for the Board