

EDITH B SIEGRIST
VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, JUNE 13, 2013
6:00 PM
SMALL CONFERENCE ROOM

MINUTES

TRUSTEES PRESENT: Cyndy Chaney, Carl Gutzman, Fern Kaufman, Janet Hoff and Jon Flanagin

OTHERS PRESENT: Joyce Moore, Shelly Koller and Jane Larson

On a motion by Hoff, seconded by Kaufman the minutes of the May 18, 2013 meeting were read and approved. All present voted aye.

The Reports of the Director were reviewed and discussed. The total amount of Summer Reading Program donations was discussed.

On a motion by Gutzman, seconded by Kaufman the proposed expenditures for June were approved for payment. On a motion by Kaufman, seconded by Hoff the proposed expenditures for new building equipment and furniture were approved for payment. All present voted aye on both motions.

REPORTS:

SDLN – Larson reported that SDLN will provide training for ALEPH Version 21 on August 6 at USD.

FRIENDS – Larson reported that volunteers are continuing to organize for a book sale and sort books.

FOUNDATION – Larson reported that the Foundation volunteers helped considerably at the ribbon-cutting and are continuing to work on the plaques and electronic billboard.

Motion by Kaufman, seconded by Gutzman to send a written thank you to Shirley Huber, Foundation President for all of their assistance. All present voted aye.

UNFINISHED BUSINESS:

The remaining issues with the building project were discussed: sod, HVAC, outside lettering, water valve and storm sewers.

Larson presented revised 2013 budget and changes to the 2014 budget request as discussed at the last Board meeting. These changes and/or additions were discussed. No changes were noted.

Gutzman presented the first draft of salary scales for 2013 and 2014 and procedures for the proposed advancement policy. Each staff member will review and comments and questions will be presented to Gutzman. Board and John Prescott will review in July with expected adoption in July.

On a motion by Kaufman, seconded by Hoff employees that were eligible for merit pay in 2012 and one from 2013 will be eligible in 2013. All present voted aye.

Larson reported that we requested a revision on the proposed logo via the supervising USD Professor and are still waiting for a response from the student. We anticipate using the new logo on our interior signage.

The election of new Board officers was tabled until the July meeting after Board members are appointed by the Vermillion City Council.

Respectfully submitted,

Jane A. Larson
Secretary for the Board