



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Tuesday, February 17, 2015
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – National Guard Armory renovations – Jim Goblirsch.**
3. **Informational Session – Review of Bidding procedures – John Prescott.**
4. **Briefing on the February 17, 2015 City Council Regular Meeting Agenda** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Tuesday, February 17, 2015
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. February 2, 2015 Special Session; February 2, 2015 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
7. **Old Business**
 - a. Second reading of Ordinance 1325 to implement a 5% markup on the wholesale cost and freight of malt beverages beginning July 1, 2015.
8. **New Business**
 - a. Resolution authorizing the purchase of two pickups from State of South Dakota contract.
 - b. City staff request for reconsideration of February 2, 2015 motion to reject Ford Fusion bid submitted by Vermillion Ford and rebid sedan.
 - c. Professional Services Agreement between the City of Vermillion and Burns & McDonnell Engineering Company for the Title V Permit Application for the City of Vermillion Landfill.
9. **Bid Openings**
 - a. Surplus property – former caretaker house at 34 Prentis Avenue.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a public hearing date of March 2, 2015 for a special daily malt beverage and wine license for the Vermillion Area Arts Council on or about March 17, 2015 at 202 Washington Street.
 - b. Set a public hearing date of March 2, 2015 for the airport farmland lease.
 - c. Set a public hearing date of March 2, 2015 for a special permit to exceed allowable sound levels for Pi Kappa Alpha in the northwest corner of Prentis Park on April 16, 2015 from 5:00 p.m. to 7:00 p.m. for a fundraising event.
 - d. Set a bid opening date of March 10, 2015 for a Solid Waste Dept. pickup truck.
13. **Adjourn**

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
February 2, 2015
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, February 2, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Mayor Powell

2. Informational Session - Update on proposed daycare registration ordinance - Shannon Draper

Shannon Draper, Fire Chief, reported, as background, that this issue came forward from a community risk assessment which indicated that currently we do not know where the home based daycare services are located. Shannon stated that if the Fire Department or EMS was responding to a residence that was a known home daycare location or if an incident was close to a home daycare it may impact the amount and type of response. He showed how the home daycare would be shown on their response maps. Shannon stated that the goals were to register, provide fire and safety education and compliance with the adopted fire and building code. Shannon reviewed the sections of a proposed daycare registration ordinance noting how it compared to the state registration requirements and applicable fire and building codes. Shannon answered questions of the City Council on the proposed requirements. Shannon noted that this would serve as the minimum standards for daycare providers in the community. Discussion followed on the fencing requirement, forms of egress, inspection requirements and the need to work with the existing daycare providers. The consensus was to set up a special meeting with the home daycare providers to review the ordinance noting that the registration could be implemented at one date and the inspection requirements at a later date to allow time to do an inspection and make any modifications.

3. Briefing on the February 2, 2015 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

4. Adjourn

29-15

Alderman Ward moved to adjourn the Council special session at 1:01 p.m. Alderman Clarene Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 2nd day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
February 2, 2015
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on February 2, 2015 at 7:00 p.m. by President Willson.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, President Willson

Absent: Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of January 19, 2015 Special Session; January 19, 2015 Regular Session; January 26, 2015 Special Session.

30-15

Alderman Collier-Wise moved approval of the January 19, 2015 Special Session, January 19, 2015 Regular Session, and January 26, 2015 Special Session minutes. Alderman Price seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

4. Adoption of Agenda

31-15

Alderman Collier-Wise moved approval of the agenda. Alderman Ward seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

5. Visitors to be Heard

Christine Ahmand, Coordinator of the Vermillion Community Garden, requested City Council consideration of a change in City ordinance to allow citizens to have up to four hens per residential lot. Christine stated that she would like to have hens at the community garden lot. Christine presented President Willson with information on the topic. President Willson stated that he would ask staff for review and the topic may be assigned to a Council committee for consideration.

6. Public Hearings

A. Special Assessment Roll for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street

Jose Dominguez, City Engineer, reported that on January 6, 2014 the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street. Jose stated that the work was completed on the improvements during 2014 and the final payment has been authorized. Jose noted that, at the January 5, 2015 meeting, the City Council approved a resolution setting today as the hearing date. Jose stated that the notice of hearing was placed in the newspaper and mailed to the affected property owners. Jose reported that State statute requires a public hearing to be held to consider the assessment roll. Jose noted that the City Council may approve, equalize, amend or reject the assessment roll. Jose stated that the construction costs to be assessed are \$316,180.58. Jose noted that this assessable cost includes the construction of the road, sidewalks, approaches, the street lighting and the consultant fees. Jose noted that, as part of working with the applicant for the tax credit project and other property owners to get this section of a collector street installed, the City will pay the interest on the assessments until April 30, 2017 before the property owners begin principal and interest payments. Jose recommended approval of the resolution.

32-15

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR CONSTRUCTION OF CONCRETE SURFACING AND OTHER IMPROVEMENTS ALONG NORTH NORBECK STREET FROM ROOSEVELT STREET TO EAST CLARK STREET IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of construction of a concrete street and other improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15417-00100-010-00	305 Norbeck	LOT 1 BLK 1 MADISON PARK ADDN	\$72,477.07
21000-09251-184-04	401 Norbeck	E 16 RDS OF NW $\frac{1}{4}$ SE $\frac{1}{4}$ & W 58 RDS OF NE $\frac{1}{4}$ SE $\frac{1}{4}$ EXC N 219' & EXC WASHINGTON SQUARE & EXC LOT 13 BLK 1 MEISENHOLDER ADDN & EXC MADISON PARK ADDN 19-92-51	\$56,692.05
15206-00200-110-00	326 Norbeck	LOT 11 BLK 2 DAKOTA ADDN	\$34,082.08
15206-00100-150-00	1321 Roosevel	LOT 15 BLK 1 DAKOTA ADDN	\$29,132.14
15435-00200-010-00	1322 Clark	LOT 1 BLK 2 MEHLHAF ADDN	\$30,859.31
15435-00300-010-00	1400 Clark	LOT 1 BLK 3 MEHLHAF ADDN	\$30,903.27
15206-00200-100-00	1325 Madison	LOT 10A BLK 2 DAKOTA ADDN	\$36,081.36
15206-00100-130-00	1326 Madison	LOT 13A BLK 1 DAKOTA ADDN	\$25,953.30

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 28th day of January 2015.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota, one week prior to the date set for said hearing. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the

date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, at least one week prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, and a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, prior to April 30, 2017.

Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of installments thereof, plus interest thereon, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on February 3, 2015. The property owners portion of the assessment is payable in ten (10) installments at eight percent (8%), per annum, plus interest on unpaid installments as stipulated in the assessment roll for each location. The property owners first installment due date is January 1, 2018. Subsequent installments are due January 1st of each succeeding year until the entire assessment is paid. Interest only payments prior to April 30, 2017 will be paid by the City. Interest accrued on the installments due after May 1, 2017 will be the responsibility of the property owner.

NOTICE IS FURTHER GIVEN, that the preceding paragraph clarifies the same language on the Resolution of Necessity adopted by the Council on January 6, 2014.

The assessment rolls herein referred to are attached.

Dated at Vermillion, South Dakota, this 2nd day of February, 2015

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
J. Howard Willson, Council President

ATTEST:

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Willson declared that the Resolution was adopted.

7. Old Business - None

8. New Business

A. Street Closing request for Kidder Street from Court Street to the alley on Saturday, March 28, 2015 from Noon to 8:00 pm for Polar Plunge

John Prescott, City Manager, state that the Polar Plunge is an annual fund raising event for the Special Olympics that has been held in the High School parking lot in prior years. John noted they are proposing moving the event to a downtown location to increase the exposure and increase participation. John stated that a street closing request was received from the Law Enforcement Torch Run and Special Olympics South Dakota to close Kidder Street from Court Street west to the alley on Saturday March 28, 2015 from 12:00 noon to 8:00 p.m. for the Polar Plunge. John stated that the request to close Kidder Street is for four hours before the event to allow for setup, conduct the hour long event and three hours after the event for tear down. John stated that the letter also indicates that they have talked to the local businesses about the street closing request. John reported that Police, Fire, and EMS Departments have been notified of the closure request and have found no safety concerns. John recommended approval of the street closing request for the Polar Plunge.

33-15

Alderman Holland moved approval of the closing of Kidder Street from Court Street west to the alley on Saturday, March 28, 2015 from Noon to 8:00 pm for Polar Plunge. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

B. Resolution Fixing the Time and Place for a Hearing and Notice of Hearing on the Special Assessment Roll for Construction of Concrete Surfacing on Kennedy Street from West Cherry Street to Cornell Street

Jose Dominguez, City Engineer, reported that on September 27, 2013 the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing on Kennedy Street from West Cherry Street to Cornell Street. Jose stated that the work was completed on the improvements during 2014 and the final payment has been authorized. Jose reported that, per State statute, the City is required to hold a public hearing to allow the affected property owners

to review and discuss any concerns regarding the assessed value. Jose stated that the property owners to be assessed will also be notified of the hearing by mail and the public hearing notice will be published in the Plain Talk. Jose recommended approval of the notice to set the public hearing date of March 2, 2015 for the special assessment roll.

34-15

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION FIXING THE TIME AND PLACE FOR A HEARING AND NOTICE OF
HEARING ON THE SPECIAL ASSESSMENT ROLL FOR CONSTRUCTION OF CONCRETE
SURFACING ON KENNEDY STREET FROM WEST CHERRY STREET TO CORNELL STREET
IN THE CITY OF VERMILLION, SD

WHEREAS, a special assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, Clay County, South Dakota, on the 28th day of January, 2015, for the construction of a concrete street and other improvements in front or abutting lots in the City of Vermillion, Clay County, South Dakota, said special assessment being against the property abutting upon said improvement; and

WHEREAS, said assessment roll, now on file in the office of the City Finance Officer of the City of Vermillion, South Dakota, is open for public inspection and is referred to for further particulars; and

WHEREAS, said assessment roll shows as follows:

1. The name of the owner(s) of each lot to be assessed, as shown by the assessment rolls, of the Director of Equalization.
2. A description by lot, block and addition, or by metes and bounds of each parcel of land to be assessed, recognizing divisions by deed of platted lots, and obtaining the legal description of land as of the date of the adoption of the Resolution of Necessity for such improvement;
3. The amount assessed against each lot;
4. The number of installments, the rate of interest deferred installments shall bear, and the whole of such assessment, or any installment thereof, may be paid at any time, and that all installments paid prior to the respective due dates shall be deemed paid in inverse order of their due date;
5. Whenever the word "lot" appears therein, it shall be construed to include tracts and other parcels of land.

NOW, THEREFORE, BE IT RESOLVED, that Monday, the 2nd day of March, 2015, at the hour of 7:00 p.m. in the City Council Chambers at City Hall located at 25 Center Street, in the City of Vermillion, Clay County, South Dakota, be and the same is hereby fixed as the time and place for

hearing upon said assessment roll. Any interested person may appear and show cause why the Governing Body of said City of Vermillion, South Dakota, should not approve and levy said assessments against the respective premises as set forth in said assessment roll, to defray the costs of the construction of said improvement.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota, shall be and is hereby authorized and directed to cause this Resolution and Notice to be published in the official newspaper in the City of Vermillion, South Dakota, one week prior to the date set for such hearing.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota, shall mail a copy of this Resolution and Notice, by first-class mail, addressed to the owner(s) of any property to be assessed for such improvement at their address as shown by the records of the Director of Equalization. The mailing may not be less than ten nor more than twenty days before the date set for the hearing.

Dated at Vermillion, South Dakota, this 2nd day of February, 2015.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA:

By: _____
J. Howard Willson, Council President

ATTEST:

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Willson declared that the Resolution was adopted.

C. Resolution authorizing the purchase of a golf course utility vehicle off National IPA contract

Jason Anderson, Assistant City Engineer, reported that the golf course's 2005 Toro Workman 3200 is scheduled for replacement in the 2015 Equipment Replacement Fund. Jason noted that staff would like to purchase from the National Intergovernmental Purchasing Alliance (National IPA) bid. Jason stated that National IPA, in conjunction with member city Tucson, Arizona, renewed its contract with Toro Company and its participating distributors through November 26, 2015. Jason stated that the total purchase price for a 2015 Toro Workman HDX Auto is

\$20,442.00 and the participating distributor for South Dakota is Midwest Turf & Irrigation of Omaha, Nebraska who has agreed to honor the price. Jason recommended approval of the resolution to purchase the golf course utility vehicle.

35-15

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE OF
A GOLF COURSE UTILITY VEHICLE

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the National Intergovernmental Purchasing Alliance (National IPA), in conjunction with the City of Tucson, Arizona, for a golf course utility vehicle from Toro Company's participating distributor, Midwest Turf & Irrigation, for the total amount of \$20,442.00 offers an advantageous price to the City for said item; and

WHEREAS, the City has contacted Midwest Turf & Irrigation and they have agreed to allow the City to purchase the golf course utility vehicle for the contract price and terms as awarded by the National IPA/City of Tucson, Arizona.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Finance Officer is hereby authorized to purchase a new 2015 Toro Workman HDX Auto from Midwest Turf & Irrigation of Omaha, Nebraska at the above stated price and under the same terms as the City of Tucson, Arizona.

Dated at Vermillion, South Dakota this 2nd day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
J. Howard Willson, Council President

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Willson declared that the Resolution was adopted.

D. Resolution authorizing the purchase of a Police Department patrol vehicle off State of South Dakota contract

Jason Anderson, Assistant City Engineer, reported that the replacement of a 2012 Chevrolet Tahoe Police SUV is budgeted in the 2015 Equipment Replacement Fund. Jason reported that the State of South Dakota awarded their annual contracts for vehicle acquisition on October 15, 2014 for the 2015 model year vehicles. Jason stated that the contract for a Chevrolet Tahoe Special Service vehicle was awarded to Billion Auto for the amount of \$30,960. Jason noted that, to satisfy City of Vermillion needs, it is recommended that the post-mount spotlight (\$695) be included, for a total cost of \$31,655. Jason recommended approval of the resolution to purchase the police patrol vehicle from the State contract.

36-15

After reading the same once, Alderman Ward moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE OF
A POLICE DEPARTMENT PATROL VEHICLE

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the State of South Dakota for a 2015 Chevrolet Tahoe Special Service Vehicle (SSV) from Billion Auto of Sioux Falls, South Dakota, for the total amount of \$31,655.00 offers an advantageous price to the City for said item; and

WHEREAS, the City has contacted Billion Auto and they have agreed to allow the City to purchase a 2015 Chevrolet Tahoe SSV for the contract price and terms as awarded by the State of South Dakota.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Finance Officer is hereby authorized to purchase a new 2015 Chevrolet Tahoe SSV from Billion Auto

of Sioux Falls, South Dakota at the above stated price and under the same terms as the State of South Dakota contract.

Dated at Vermillion, South Dakota this 2nd day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
J. Howard Willson, Council President

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed on purchasing vehicles locally and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Willson declared that the Resolution was adopted.

9. Bid Openings

A. One Sedan and three pickup trucks

Jason Anderson, Assistant City Engineer, reported that the 2015 Equipment Replacement Fund includes funding for the replacement of one sedan and two pickup trucks and the Joint Powers Landfill budget includes funding for one pickup truck. Jason stated that bids were opened on January 28, 2015 with only one bid received from Vermillion Ford. Jason reported that the bid submitted by Vermillion Ford is between \$2,000 and \$3,800 higher than a comparable purchase from the State of South Dakota contract. Jason stated that typically, Vermillion Ford is able to compete with the State contract price. Jason noted that the owner of Vermillion Ford, prior to bidding, indicated that his bids would be higher than the State contract bids this year due to body changes to the Ford pickups. Jason reported that the majority of the State contract pickups this year are Chevy and Dodge which is likely due to the cost increase associated with the change in construction materials with the Fords. Jason noted that staff has not been unhappy with the service or product provided by Vermillion Ford. Jason noted that the recommendations are based on the acquisition cost of the vehicles and staff respects that the Council may want to keep the purchases with a local dealer. Jason noted that regardless of purchase origin, warranty and service work not completed by the City shop is done with the local dealer. Jason stated that staff is looking for direction from the City Council on if they would want to pursue the State Bid for proposals 1, 2, 3 & 4 that could save \$9,000, or if they

want to stay local with the purchases. Jason noted that his recommendations are based on the purchase price.

Jason reported that proposal 1 is for a ½ ton 2 wheel drive pickup. Jason reported that the State contract does not include a 2WD pickup. Jason noted that instead of purchasing a 2WD pickup from Vermillion Ford, a 4WD pickup could be purchased from the State contract at a savings of \$1,216. He noted that a 4WD pickup has more long term versatility and value for the City. Staff recommends rejecting Proposal 1 from Vermillion Ford and purchase off State bid based upon the price difference.

Jason reported that proposal 2 is for ½ ton 4WD pickup. Jason reported that the State contract is \$3,381 less. Jason recommended rejecting Proposal 2 from Vermillion Ford and purchase off State bid based upon the price difference.

Jason reported that proposal 3 is ¾ ton crew cab 4WD pickup for the landfill. Jason reported that the State contract pickup for Proposal 3 is a Dodge Ram pickup and the Vermillion Ford bid was \$30,500. Jason noted that, as there is not a local Dodge dealer, staff would like to investigate purchasing a ½ ton crew cab 4WD Chevy Silverado from the State contract at \$27,519. Staff recommends rejecting Proposal 3 from Vermillion Ford and purchase off State bid based upon the price difference.

Jason reported that proposal 4 is for a car. Jason reported that the Vermillion Ford price exceeds the State contract by \$2,051 but, because the bid specifications included options that are not included in the state bid, to make the bids comparable Ford's vehicle would be \$1,100 less and with freight would be a difference of \$771. Staff recommends rejecting Proposal 4 from Vermillion Ford bid and purchase off State bid based upon the price difference. Jason noted that the City Council has the option to award or reject on each proposal.

Discussion followed on the different options and the cost difference of staying local with the purchases. It was noted that in the past the local bids were closer to the State contract prices and the City purchased from the local dealer.

37-15

Alderman Collier-Wise moved to reject the bid from Vermillion Ford on all four proposals and requested that resolutions be brought forward to purchase proposal 1 and 2 from the State contract and rebid proposal 3 and 4 with vehicle specifications that are comparable to the State contract items. Alderman Holland seconded the motion. Discussion

followed on the option of buying locally. Motion carried 8 to 0. President Willson declared the motion adopted.

B. Water and waste water chemicals

Jason Anderson, Assistant City Engineer, read the bids received and recommended the low bid on proposal #1 for quicklime of Pete Lien & Sons, Inc. of \$151 per ton total \$75,500 and the low bid on proposal #2 for soda ash of Univar USA, Inc of \$313.13 per ton total of \$148,736.75. Jason noted that the bid on quicklime was lower than last year and the soda ash is up 1.5% over last year.

Bids: Proposal #1 500 ton quicklime price per ton: Graymont LLC \$160 plus fuel surcharge; Mississippi Lime \$248.96; Pete Lien & Sons Inc \$151.00: Proposal #2 475 ton soda ash price per ton: Thatcher Company of Montana \$322.44; BHS Specialty Chemicals \$323.00; Univar USA, Inc \$313.13; Brenntag Pacific, Inc \$316.84

38-15

Alderman Collier-Wise moved approval of the low bid on proposal #1 for quicklime of Pete Lien & Sons, Inc of \$151 per ton and on proposal #2 for soda ash of Univar USA, Inc of \$313.13 per ton. Alderman Holland seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

C. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Brunick's Service on all items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.91, Brunick's Service \$1.86; Item 2 - 3,000 gal No. 1 & 2 Diesel fuel dyed: Stern Oil \$2.11, Brunick's Service \$2.05; Item 3 - 1,000 gal No. 1 & 2 diesel fuel-clear: Stern Oil \$2.35, Brunick's Service \$2.30

39-15

Alderman Ward moved approval of the low quote of Brunick's Service on all three items. Alderman Price seconded the motion. Discussion followed. Motion carried 8 to 0. President Willson declared the motion adopted.

10. City Manager's Report

A. John reminded citizens that sidewalks are to be cleared 24 hours after the end of a snow event. John noted that snow should be stored on your property, not across the street on the neighbor's yard without permission or piled in the street. John requested that

if it is moved across the street that snow should not be left in the street.

B. John encouraged citizens to contact City Hall with comments on the Main/Center/Court intersection as we are gathering information on the traffic study for the Council.

C) John reported that the next meeting will be Tuesday, February 17th due to the Presidents Day holiday on Monday, February 16th.

D) John reported that a raffle notification was approved for the Knights of Columbus who will be selling books for \$20 each from February 1st to March 28th. Prizes range from \$50 to \$150 and are based on the final digits of the Regional, Semi-Final and Final games of the NCAA Men's Basketball tournament. Proceeds from the raffle go to the charitable works sponsored by the Knights of Columbus.

E) John stated that information on the South Dakota Municipal League District meeting which is on April 1st in Yankton was included in Council packets. John asked members interested in attending please let City staff know for registration.

PAYROLL ADDITIONS AND CHANGES

Finance: Lisa Terwilliger \$13.38/hr; Street: Adam Praska \$9.25/hr

11. Invoices Payable

40-15

Alderman Holland moved approval of the following invoice:

University Cleaners	professional services	24.00
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Alderman Collier-Wise seconded the motion. Alderman Clarene Meins requested to abstain. Motion carried 7 to 0. President Willson declared the motion adopted.

41-15

Alderman Holland moved approval of the following invoices:

Allied Insurance	notary bond	100.00
Aramark Uniform Services	uniform cleaning	138.00
Argus Leader Media #1085	subscription	48.00
Austin Anderson	meals reimbursement	42.00
Avera Queen Of Peace Health	testing	144.90

Baker & Taylor Books	books	295.19
Banner Associates, Inc	professional services	4,500.00
Batteries Plus	batteries	29.00
Bomgaars	tools	769.93
Bookpage	subscription	300.00
Bound Tree Medical, LLC	supplies	1,127.37
Campbell Supply	supplies	1,426.14
Cask & Cork	merchandise	407.34
Century Business Leasing	copier contract	138.25
Centurylink	telephone	743.16
Chemco, Inc	supplies	63.59
Chrisamari Vineyards & Winery	merchandise	108.00
City Of Vermillion	copies/postage	1,347.66
City Of Vermillion	utility bills	40,583.20
Class C Solutions Group	supplies	80.59
Clubhouse Hotel & Suites	lodging	1,576.00
Colonial Life Acc Ins.	insurance	3,326.49
Coyote Rentals	water heater/wiring rebate	170.00
Coyote Vending	calendars	346.25
Crescent Electric Supply	supplies	76.92
Cummins Central Power,	repairs	1,864.24
Dakota Beverage	merchandise	10,290.64
Dakota PC Warehouse	supplies	1,262.92
Daniels Residential Inc	baler building	49,725.48
Delta Dental Plan	insurance	6,447.98
Dennis Martens	maintenance	833.34
Dept Of Public Safety	teletype service	3,590.00
Dept Of Revenue	testing	143.00
DGR Engineering	professional services	834.00
Eagles	water heater/wiring rebate	290.00
Echo Electric Supply	parts	632.49
Elbo Computing Resources	professional services	888.69
Epigate Software	agency license	2,400.00
Farmer Brothers Co.	supplies	59.83
Fireguard Inc	supplies	115.75
Foreman Media	council mtgs	100.00
Fred Balleweg	boots/supplies reimb	422.75
Gale	books	25.59
Graham Tire Co.	repairs	160.00
Graymont Capital Inc	chemicals	3,818.85
Gregg Peters	freight/advertising	1,911.20
Gregg Peters	rent	937.50
Guarantee Roofing & Siding	repairs	200.00

Gumdrop Books	books	589.68
HDR Engineering, Inc	professional services	4,033.10
Herren-Schempp Building	supplies	632.56
Hillyard Floor Care Supply	supplies	181.88
Hy Vee Food Store	supplies	89.97
Independence Waste	waste hauling	796.50
Ingram	books	1,059.68
Jacks Uniform & Eqpt	uniforms	1,020.30
John A Conkling Dist.	merchandise	7,044.16
Johnson Brothers Famous Brands	merchandise	31,969.13
Johnson Controls	repairs	794.84
Johnstone Supply	supplies	166.39
Jones Food Center	supplies	1,056.63
Kinetico Quality Water System	repairs	1,405.00
Leggette, Brashears & Graham	professional services	3,783.12
Lessman Elec. Supply Co	supplies	3,684.01
Lincoln Republic Insurance	insurance	506.80
Locators And Supplies, Inc	supplies	551.09
Long Rider Books	books	354.68
Main Street Center	contribution	15,000.00
Manufacturers News, Inc	SD manufacturers register	91.45
Marks Machinery	parts	69.98
Mart Auto Body	towing	375.00
Marty Gilbertson	repairs	1,041.00
Matheson Tri-Gas, Inc	oxygen	60.84
McCulloch Law Office	professional services	1,395.00
Mead Lumber	supplies	135.23
Medical Waste Transport, Inc	haul medical waste	187.79
Menards	supplies	270.73
Michael Frederick	books	42.00
Michael Heine	meals reimbursement	44.00
Michael Todd	plow blades	1,243.89
Micro Marketing	books	59.98
Midcontinent Communication	internet service	15.16
Midwest Alarm Co	install/alarm monitoring	2,189.73
Midwest Building Maintenance	mat svc	262.50
Midwest Radiator & Exhaust	parts	155.00
Mike Wensel	meals reimbursement	42.00
Minn Municipal Utility Assoc.	member dues	6,275.00
Missouri Valley Maintenance	repairs	925.70
Mountain Plains Lib Assn	membership dues	65.00
Municipal Elec. Assoc.	registration	130.00
Natl Emergency Number Assoc	membership dues	137.00

Netsys+	professional services	480.00
New York Life	insurance	84.02
Nike Inc	merchandise	45.02
Northern Safety Co. Inc	supplies	127.55
Office Systems Co	supplies	429.00
Okoboji Wines-SD	merchandise	1,560.75
Overdrive Inc	maintenance/participation fee	3,000.00
Paul Brunick	meals reimbursement	44.00
Pitney Bowes	postage for meter	600.00
Precision Lawn Care	snow removal	1,115.00
Pressing Matters	notary embosser	42.50
Presto-X-Company	inspection/treatment	49.87
Pro-Tainer	recycling trailer	8,970.00
Pump N Pak	fuel	72.50
Quality Telecommunications	repairs	565.00
Quill	supplies	2,163.71
Racom Corporation	maintenance contract	447.85
Randy Isaacson	meals reimbursement	44.00
Recorded Books, Inc	subscription	1,727.00
Reliable Towing & Roadside	professional services	75.00
Republic National Dist.	merchandise	12,842.26
Resco	supplies	1,598.00
Sanford Clinic Vermillion	supplies	1,010.67
Sanford Patient Financial	testing	35.00
Schindler Elevator Corp	maintenance	1,670.40
SD Chapter APWA	registration	100.00
SD Library Association	membership dues	580.00
SD Library Network	network fees	9,398.50
SD Planners Association	membership/subscription	50.00
SD Redbook Fund	books	491.64
SD Retirement System	contributions	44,088.18
Servall Towel & Linen	supplies	16.80
Sioux Falls Kitchen & Bath	liquor store improvements	3,401.36
Special T's And More	uniform	177.55
Stanger Litho Graphics	supplies	298.00
Stewart Oil-Tire Co	repairs	652.85
Strawbale Winery	merchandise	528.00
Stuart C. Irby Co.	supplies	188.51
Sturdevants Auto Parts	parts	723.29
Taser International	police equipment	22,981.88
Thatcher Company	chemicals	13,574.88
The Equalizer	advertising	15.00
The Glass Cutter	liquor store improvements	2,386.65

Thomson Reuters-West	subscription	90.00
Tigert Art Gallery	framing	702.00
Titleist Drawer CS	merchandise	772.17
Todd Halverson	meals reimbursement	42.00
Travis Tarr	meals reimbursement	42.00
Tri County Propane Inc	propane	5,776.69
True Fabrications	merchandise	238.36
True Value	supplies	417.64
Tyler Technologies	software support	20,808.49
Tyler Zimmerman	meals reimbursement	144.00
United Way	contributions	549.50
US Postal Service	stamped envelopes	305.00
US Postmaster	business reply permit fee	220.00
Verizon Wireless	cell phones	2,300.52
Vermeer High Plains	repairs	740.59
Vermillion Ace Hardware	supplies	529.03
Vermillion Chamber Of Commerce	dues/Bliss Pointe	1,345.23
Vermillion Rotary Club	dues/meals	126.75
Visa/First Bank & Trust	fuel/lodging/supplies	7,919.32
Vivax-Metrotech	repairs	486.78
Wal-Mart Community	supplies	567.11
Wesco Distribution, Inc	supplies	1,415.80
Wow! Business	911 circuit	1,365.50
Yankton Janitorial Supply	supplies	593.90
Yankton Winnelson Co	parts	290.60
Market Street Rentals	Bright Energy rebate	150.00
Wheeldon Foods SD	Bright Energy rebate	250.00
USD Foundation	Bright Energy rebate	350.00

Alderman Clarene Meins seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of March 4, 2015 for the Shared Use Path Relocation, Ph. 1 project

42-15

Alderman Ward moved approval of the consensus agenda. Alderman Erickson seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

13. Adjourn

43-15

Alderman Ward moved to adjourn the Council Meeting at 7:33 p.m. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

Dated at Vermillion, South Dakota this 2nd day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
J. Howard Willson, Council President

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: John Prescott, City Manager

Meeting: February 17, 2015

Subject: Second Reading of Ordinance 1325 – Malt beverage markup

Presenter: John Prescott

Background: State Statute provides that a community can implement and collect a 5% markup on the wholesale cost of malt beverages.

35-4-60.2 Purchase of malt beverages by licensee – Price Charged.

A licensee licensed under subdivision 35-4-2(16), (17), or (17A) shall purchase the malt beverages that the licensee sells from the municipality if the municipality in which the licensee is located is licensed under subdivision 35-4-2(5) and if the municipality has by ordinance required that such purchases be made from the municipality. A municipality selling malt beverages to any licensee licensed under subdivision 35-4-2(16), (17), or (17A) may not charge the licensee more than five percent above the municipality's cost for malt beverages plus freight unless the municipality has operating agreements in effect on April 1, 1988, for its on-sale alcoholic beverage licensees licensed pursuant to subdivision 35-4-2(4) and imposes a mark-up higher than five percent for malt beverages. The municipality shall charge all such licensees the same price for malt beverages.

The City Council discussed a malt beverage markup on the wholesale cost at several different times during 2014. A presentation on having a malt beverage markup and how the receipts might be used was made to malt beverage and liquor license holders at a June 5, 2014 meeting. A public meeting was held on June 25 and July 22, 2014. A presentation was also made to Rotary on July 1, 2014. The two public meetings and the Rotary presentation all included the proposal to use a malt beverage markup on the wholesale cost as a method to fund a portion of the cost of park improvements. Use of the malt beverage markup to help fund a portion of the cost of park improvements was presented as a way to avoid a property tax increase to repay General Obligation bonds. A summary of the written comments from those meetings has previously been provided to Council.

At the December 15, 2014 noon meeting, the consensus of the City Council was to bring an ordinance to implement a malt beverage markup on the wholesale cost forward for consideration at an evening meeting. On January 5, 2015 Alderman Ward moved and Alderman Erickson seconded the first reading of Ordinance 1325 to implement a malt beverage markup on the wholesale cost. Motion passed 7-0 with Alderman Holland and Willson absent. A copy of the minutes are attached.

A Special Meeting was held on Monday, January 26, 2015 to receive additional comments on the proposed malt beverage markup. The portion of the 2014 PowerPoint presentation which proposed and explained a malt beverage markup was presented that evening. City staff also added a slide which noted how a malt beverage markup could be viewed as a partnership to develop the park system. No single fund or group is being asked to pay the full costs of the park improvements. Starting last May with the Council discussion on how to fund the improvements, it was noted that no single fund had the ability to cover the full cost of the improvements.

Discussion: Ordinance 1325 would implement a 5% markup on the wholesale cost of malt beverages and the related freight. The ordinance has been drafted to become effective on July 1, 2015. The ordinance specifies that the proceeds of the markup would only be used to retire the General Obligation bond for Prentis Park improvements and/or maintenance, operation, capital improvements or expansion to the parks and park facilities within the City. The funds can be used for park improvements whether they are bonded or not. Several of the communities that have a malt beverage markup are placing the receipts in their General Fund without ordinance limitations on the use of the money.

The ordinance includes language that the City Council would annually conduct a review to receive comments on the use of the funds and the continuation of the malt beverage markup ordinance. The ordinance is drafted to require a regular agenda item with the adoption of the annual budget ordinance. This language has been clarified since the first reading of the ordinance.

Staff previously provided to City Council a list of twenty-three South Dakota communities that currently have a malt beverage markup in place. The largest of these communities is Brookings. Brookings has had a malt beverage markup in place since before April 1, 1988 when a State law capped level of a malt beverage markup. The Brookings malt beverage markup is 10%.

One question that was raised during the January 26, 2015 meeting had to do with the whether the malt beverage markup was a cost that had to be recovered with the sale of the product. According to the Department of Revenue, a 5% malt beverage markup on the wholesale cost is considered part of the cost of the product. As such, the markup must be recovered with the sale of the product.

A letter from Sheila Gestring from USD in support of the malt beverage markup is included. No other written correspondence has been received by the City on this ordinance.

Financial Consideration: The exact amount of revenue that would be generated by a 5% malt beverage markup is unknown. In 2007, a 5% malt beverage markup would have generated \$116,600 in Vermillion. Brookings generated \$465,360 with their 10% markup in 2013. The estimated cost of the annual debt service on the General Obligation bond for the Prentis Park improvements is \$222,000. A malt beverage markup would make a significant impact on this debt service. As noted earlier, the malt beverage markup is not intended to be the sole funding source for the debt service or the overall park improvements. At the end of the memo is information on the impact of a malt beverage mark-up that was presented during the public meetings in 2014 and two 2015 meetings.

Conclusion/Recommendations: Administration recommends approval of the second reading of Ordinance 1325 to implement a 5% malt beverage markup on the wholesale cost and freight of malt beverages as of July 1, 2015. As this is the second reading, a roll-call vote is required.

	Wholesale Cost	Cost per Can or 12 oz cup	Cost per Can or 12oz cup with 5% Mark-up
Bud Light 18pk	\$12.40	\$.69	\$.72
Michelob Ultra 24pk	\$23.30	\$.97	\$1.02
Sam Adams 24pk	\$26.50	\$1.10	\$1.16
Bud Light ½ barrel	\$93.00	\$.63	\$.66
Michelob Ultra 1/6 barrel	\$48.00	\$.98	\$ 1.03
Leinenkugel's 1/6 barrel	\$52.50	\$ 1.07	\$ 1.13

*Assume 10% loss on barrels; cost are based on Bluffs Golf course expenditures in July 2014

ORDINANCE NUMBER 1325

AN ORDINANCE AMENDING TITLE XI BUSINESS REGULATIONS, CHAPTER 112 ALCOHOLIC BEVERAGES OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA BY ADDING SECTIONS 112.24 THROUGH 112.31 IMPOSING A CHARGE UPON MALT BEVERAGE PURCHASES PURSUANT TO SDCL 35-4-60.2

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA that Title XI, Chapter 112, Sections 112.24 through 112.31 be added as follows:

112.24: Wholesale purchase price fee

The City does hereby impose a fee of five percent (5%) of the wholesale purchase price, plus freight, for all malt beverages as defined by SDCL 35-1-1, as amended, delivered to the holder of a license issued pursuant to SDCL 35-4-2(16), (17), or (17A).

All holders of a license which permits the sale of malt beverages as described herein shall purchase the malt beverages that the holder of such license sells from the City. In order to facilitate orders and delivery, in lieu of direct purchases from the City, holders of a license described herein may utilize the procedures contained in Section 112.25 herein.

The authority for the imposition of this fee is contained in SDCL 35-4-60.2.

112.25: Submission of invoices and assessment of fees

All malt beverage wholesalers, as defined by SDCL 35-1-1, and licensed, pursuant to SDCL 35-4-2(16), (17), or (17A), shall provide a copy to the Finance Officer of all invoices for sales of malt beverages delivered to holders of a license as described in Section 112.24 herein, within the City, on or before the 5th day of each month for all sales made in the City for the prior month.

The Finance Officer shall on the 15th day of each month, or on the first working day thereafter, send a statement to each license holder permitted to sell malt beverages as described in Section 112.24 herein, assessing the fee required hereunder, based upon all invoices received by the City for malt beverages delivered to the license holder for the prior calendar month. The license holder shall have a period of ten (10) days within which to pay to the City the fee required hereunder. In the event of the failure by the license holder to pay the required fee within said ten (10) day time period, the Finance Officer shall notify the malt beverage wholesalers, in writing, by first-class mail, postage prepaid at Vermillion, South Dakota, of the fact that this fee has not been paid and that the license holder is in violation of the terms of this Chapter. A copy of the notice sent to the malt beverage wholesaler shall be sent to the license holder who is in default. The wholesalers shall not deliver any malt beverage to the license holder who is in default under the terms of this Chapter until such time as the wholesalers are notified by the City that all fees owing to the City have been paid in full.

112.26: Delivery and sale required within city

No holder of a license which permits the sale of malt beverages, as described in Section 112.24 herein, shall sell any malt beverages that have not been delivered to the holder of a license permitting the sale of malt beverages within the City for sale within the City.

112.27: Consequences for failure to timely pay city

No license which permits the sale of malt beverage, as described in Section 112.24 herein, shall be renewed until all fees owing pursuant to this Chapter have been paid in full.

In addition to the termination of the malt beverage sales to the premises affected and/or non-renewal of a license, the City may take any civil action authorized by the statutes of the State of South Dakota to collect the charges imposed by this Chapter.

112.28: Maintenance of records

The Finance Officer shall maintain an accurate record, using the information supplied by the malt beverage wholesaler of the sales made to the individual license holders in the City. The records, including copies of wholesalers' invoices, maintained by the Finance Officer concerning any malt beverage license holder shall be open to inspection only by that license holder or his or her designee during normal business hours.

112.29 Use of funds

The funds generated from Section 112.24 herein shall be used to retire the General Obligation Bond issued for the Prentis Park Improvements and/or maintenance, operation, capital improvements or expansion to the parks or parks facilities within the City.

112.30 Annual Review

The City Council will annually have a regular meeting agenda item with the adoption of the budget ordinance to update the community on the use of previous receipts collected, where future receipts would be utilized, and to gather public input on the continuation of the wholesale license fee.

112.31 Effective Date

Effective date of this ordinance shall be for purchases of malt beverages from a malt beverage wholesaler beginning July 1, 2015.

Dated at Vermillion, South Dakota this 17th day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
J. Howard Willson, Council President

ATTEST:

By _____
Michael D. Carlson, Finance Officer

First Reading: January 5, 2015
Second Reading: February 17, 2015
Publish: February 27, 2015
Effective Date: July 1, 2015

Alderman Ward seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

C. Permit for Consumption but not sale of alcoholic beverages on public property - Edith B. Siegrist Vermillion Public Library, 18 Church Street

Mike Carlson, Finance Officer, reported on receipt of a request from the Vermillion Public Library Board for a permit to consume alcoholic beverages on public property for an Adult Book Club Discussion at the Edith B. Siegrist Vermillion Public Library small conference room on Tuesday, January 20, 2014 from 7:00 p.m. to 9:00 p.m. A copy of the request is included in the packet. Mike stated that SDCL 35-1-5.5 provides that the Governing Body of a municipality may permit the consumption, but not sale, of any alcoholic beverage on property owned by the public. The Governing Body may attach conditions and shall state the hours that consumption will be allowed.

Mike stated that administration would recommend approval of the special permit to allow the consumption, but not sale, of alcoholic beverages in the Edith B. Siegrist Vermillion Public Library small conference room from 7:00 p.m. to 9:00 p.m. Discussion followed on the request.

6-15

Alderman Collier-Wise moved approval of the permit to allow the consumption, but not sale, of alcoholic beverages in the Edith B. Siegrist Vermillion Public Library small conference room from 7:00 p.m. to 9:00 p.m. on Tuesday, January 20, 2015 for the Vermillion Public Library Board. Alderman Price seconded the motion. Discussion followed. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

D. First Reading of Ordinance 1325 - creating a malt beverage markup

John Prescott, City Manager, reported that State Statute provides that a community can implement and collect a 5% markup on the wholesale cost of malt beverages. John stated that the City Council discussed a malt beverage markup at several different times during 2014 as a funding option for the Prentis Park improvements. John noted that a presentation on a malt beverage markup and how the receipts might be used was made to license holders on June 5, 2014. John noted that there were also public meetings held on June 25 and July 22, 2014 where the pool project and the funding options including the malt beverage markup were explained. John reported that a summary of the written comments from those meetings has previously been provided to Council. John stated at the December 15, 2014 Noon meeting, the consensus of the City Council was to bring a malt beverage ordinance forward for consideration and possible action. John noted that 23 communities in

the state have the malt beverage markup in place. John stated that the largest community is Brookings that has a 10% markup as it was adopted prior to the law changing in 1988. John reported that Brookings generated \$465,360 in 2013 from the 10% malt beverage markup. John reported that the ordinance provides that the funds are to be used to retire the general obligation bond and/or parks maintenance. John stated that the ordinance also provides for an annual review by the City Council. Discussion followed on the proposed ordinance noting the need to provide for the annual review to be a regular meeting agenda item.

7-15

Mayor Powell read the title to the above mentioned Ordinance and Alderman Ward moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1325 entitled An Ordinance Amending Chapter 112 Alcoholic Beverages Of The Revised Ordinances Of The City Of Vermillion, South Dakota By Adding Sections 112.24 Through 112.31 Imposing A Charge Upon Malt Beverage Purchases Pursuant To SDCL 35-4-60.2 has been read and the Ordinance has been considered for the first time in its present form and content with the amendment to section 112.30 for the annual review to be an agenda item at a regular meeting, at this meeting being a regularly called meeting of the Governing Body of the City on this 5th day of January, 2015 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Erickson. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 7 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

E. Resolution Fixing the Time and Place for a Hearing and Notice of Hearing on the Special Assessment Roll for Construction of Concrete Surfacing and Other Improvements Along North Norbeck Street from Roosevelt Street to East Clark Street

Jose Dominguez, City Engineer, reported that on January 6, 2014, the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street. Jose noted that work was completed on the improvements during 2014 and the final payment has been authorized. Jose stated that the special assessments were calculated and filed with the Finance Officer on December 30, 2014. Jose reported that State statute requires the City to hold a public hearing to allow the affected property owners to review and discuss any concerns regarding the assessments. Jose stated

Thank you to the City employees, pool committee and council members for their vision and leadership in development of the plans for the new pool; including the financing package.

In 2012, the City of Vermillion engaged a consultant (Community Housing Laboratory, LLC) to “determine the extent to which a chronic lack of workforce housing and other factors have impaired the ability of local employers to attract and hold qualified workers, analyze its impact on the VCDC’s ability to attract large employers, and recommend specific steps the community should take to solve the problem and put the community on solid footing for the future.” (CHLab, LLC, 2012)

Recruiting and retaining top talent was the focal point of the survey. The survey found that “Every employer interviewed reported frustration and concern about their ability to recruit and retain talent. High rates of rejection of offers of employment and high attrition rates for new hires were common complaints.” (CHLab, LLC, 2012)

Second only to housing, USD candidates often ask “what is there to do in Vermillion?” Candidates ask about amenities. Amenities like city parks and a modern pool, bike paths, and other recreational opportunities are critical assets in recruiting and retaining top talent. When we are successful in recruiting, USD finds that roughly 40% of our faculty and staff commute. During the 2012 survey, that was approximately 420 employees. This is a concerning number:

- USD is a more vibrant, more productive, and better university if that number decreases. Therefore, the survey results and subsequent findings were important to USD as we seek to recruit and retain top talent.
- Consider the lost revenue to the city. The city still provides the basic infrastructure such as roads and law enforcement/safety for these 420 who drive to work, drive home, and spend their income in other communities.
- Consider the lost revenue to the school district. Over half of those commuters that were surveyed indicated they had children living at home. Those children are attending in other school districts, and the state funding is not reaching Vermillion.
- USD is not the only major employer experiencing the commuter problem:
 - Sanford; 30% commute (250 employees)
 - Masaba and Builders Choice; 60% commute (260 employees combined)
 - Polaris; 50% commute (130 employees)

Why do so many commute? Quality, affordable housing was clearly the number one obstacle. The Bliss Pointe development is an attempt to address this obstacle.

Another significant obstacle was “community quality issues.” If we get people to move here, they have to have something to do. Amenities like city parks and a modern pool, bike and walking paths, and other recreational opportunities begin to address this second obstacle. Ordinance 1325 seeks to remedy the lack of amenities that current and potential future residents require.

USD urges the council to pass Ordinance 1325.

Council Agenda Memo

From: Jason Anderson, Assistant City Engineer

Meeting: February 17, 2015

Subject: Resolution Authorizing the Purchase of Two Pickups from the State of South Dakota Contract

Presenter: Jason Anderson

Background: The 2015 Equipment Replacement Fund includes funding for the replacement of one sedan and two pickup trucks. The Joint Powers Landfill budget includes funding for one pickup truck. A bid opening was held on January 28, 2015 for all four pieces of equipment. At the February 2, 2015 meeting, the City Council elected to reject the bids received from Vermillion Ford for Proposal One and Two, and purchase the vehicles from the State of South Dakota contract.

Proposal 1 is a replacement pickup for the Parks & Recreation Department. The proposal was to purchase a ½ ton 2WD pickup. The new pickup will replace a 1996 Chevrolet S10. The 1996 pickup will be sold at the City's spring auction.

Proposal 2 is a replacement pickup for the Water Department. The proposal is for a ½ ton 4WD pickup. The new pickup will replace a 2001 Chevrolet Silverado. The 2001 pickup will be kept within the City as the Parks Department water truck. This transition will displace the existing water truck, a 1994 Ford F150. The 1994 pickup will be sold at the City's spring auction.

Discussion: After some discussion at the February 2nd meeting, it was moved to reject the Vermillion Ford bids and direct City staff to bring resolutions to purchase the pickups for Proposals 1 and 2 from the State of South Dakota contract. Staff has not been unhappy with the service or product provided by Vermillion Ford. This decision was based on cost. Prior to bidding, Vermillion Ford had noted a body change to the new Ford pickups has increased their production cost.

As noted, Proposal 1 is to purchase a ½ ton 2WD pickup. There is not a ½ ton 2WD pickup on the state contract. When the bids were open, it was noted that a ½ ton 4WD pickup could be purchased from the state contract for \$23,519 versus the

price of \$24,735 for a ½ ton 2WD drive pickup offered by Vermillion Ford. To meet the City bid spec for Proposal 1, a rear slip differential option needs to be added to the state contract price at a cost of \$595. This results in an adjusted price of \$24,114 for the state contract price on a ½ ton 4WD pickup. The difference in the total cost of the Vermillion Ford 2WD pickup and the state contract 4WD pickup is \$621. A 4WD pickup offers more versatility for the City over the 15-20 years that the truck will likely be used by the organization.

Proposal 2 is for a ½ ton 4WD pickup. With respect to Proposal 2, the state contract price for a ½ ton 4WD pickup is \$23,519. The City bid spec requires a rear slip differential which adds \$595 to the state contract price. The total price to purchase a ½ ton 4WD which meets City specs from the State contract is \$24,114. The Vermillion Ford bid price is \$26,900. The difference between the State contract price and Vermillion Ford for Proposal 2 is \$2,786.

Financial Consideration: The 2015 Equipment Replacement Fund has \$22,500 budgeted for Proposal 1 and \$25,000 budgeted for Proposal 2.

Conclusion/Recommendations: Administration recommends approving the resolution to purchase two ½ ton 4 WD pickups with the rear slip differential option from the State of South Dakota contract.

**RESOLUTION
AUTHORIZING THE PURCHASE OF
TWO PICKUP TRUCKS**

WHEREAS, SDCL 5-18-18 authorizes a governmental entity to purchase necessary supplies from the lowest responsible bidder of another governmental entity or State at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the State of South Dakota for a 2015 Chevrolet Silverado pickup from Billion Auto of Sioux Falls, South Dakota, for the total amount of \$24,114.00 offers an advantageous price to the City for said item; and

WHEREAS, the City has contacted Billion Auto and they have agreed to allow the City to purchase two 2015 Chevrolet Silverado pickups for the contract price and terms as awarded by the State of South Dakota.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota that the City Finance Officer is hereby authorized to purchase **two 2015 Chevrolet Silverado pickups from Billion Auto of Sioux Falls, South Dakota** at the above stated price and under the same terms as the State of South Dakota contract.

Dated at Vermillion, South Dakota this 17th day of February, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
J. Howard Willson, Council President

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager

Meeting: February 17, 2015

Subject: Reconsider car bid

Presenter: John Prescott

Background: At the February 2, 2015 meeting, the City Council reviewed bids on several pickups and a car. The City Council moved to reject the Vermillion Ford bid for the car and have staff rebid the vehicle purchase.

Discussion: Since the February 2 meeting, staff has met with Vermillion Ford and reviewed the bid documents. Staff made an error in comparing the bid submitted by Vermillion Ford and the state contract. The state contract vehicle would not meet the bid specs as written by the City. Staff determined that there were two courses of action. The City bid specs could be rewritten so that the State contract car could be considered in comparison to a Vermillion Ford proposal. The second option would be to seek quotes that meet the City specs and make a recommendation. It appears from conversations with the dealer that has the State car contract that a comparably equipped Chevy would be similar in price to the Vermillion Ford bid reviewed on February 2.

As noted at the last meeting, staff has not been unhappy with the service or product provided by Vermillion Ford. The recommendation was based on the vehicle acquisition cost. Warranty and service work not completed by the city shop is typically done with the local dealer of that make.

Financial Consideration: The 2015 Equipment Replacement Fund has \$20,800 budgeted for the purchase of a car.

Conclusion/Recommendations: Administration would recommend that the City Council reconsider the February 2nd motion “to reject the bid from Vermillion Ford and direct staff to rebid the proposal”. As all Council members present that night voted for the original motion, any member can make the motion to reconsider. If the motion is reconsidered by the Council, Administration would recommend the purchase of a Ford Fusion from Vermillion Ford for \$19,900.

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: February 17, 2015

Subject: Professional Services Agreement between the City of Vermillion and Burns & McDonnell Engineering Company for the Title V Permit Application for the City of Vermillion Landfill

Presenter: Jose Dominguez

Background: The 1990 Clean Air Act requires that air pollution sources be permitted. The part of the act that requires this permit is called Title V. This is an umbrella permit that combines all air quality requirements, permits, and compliance elements into one permit. This permit is only required once a landfill exceeds a certain capacity.

Recently the City received a letter from the South Dakota Department of Environment and Natural Resources (DENR) stating that the new cell construction at the landfill would be putting the City's landfill above the threshold. This would in turn require that the landfill file a Title V permit.

Additionally, the EPA also manages the Mandatory Greenhouse Gas Reporting Program (GHG) for landfills. Originally the landfill did not meet the threshold set by the EPA; however, the threshold has recently been lowered. With the new threshold in place the landfill now falls within the GHG program. This will also require the City to file periodic reports to the EPA.

Discussion: The agreement with Burns & McDonnell will encompass all aspects of the Title V permit and the GHG documents that need to be filed. The agreement would require that Burns & McDonnell complete six tasks. The tasks would encompass permitting, monitoring and inventorying. Once all of the documents are completed, and filed with DENR, the contract with Burns & McDonnell would end. It should be noted that some of these tasks will be completed by the City in future filings; however, this time Burns & McDonnell would complete the process and show Staff how to file the forms for future filings. Additionally, Task 4 will need to be completed every five years. This includes monitoring gases generated at the landfill and completing a report to be filed with DENR. This future task would require that the City contract with a consultant to complete work.

Financial Consideration: The agreement is for the \$38,390. This amount includes six tasks ranging from permit application to emissions inventory. The budget for the landfill will have to be revised during the budget revision to include money necessary to pay for the services rendered by the consultant.

Conclusion/Recommendations: Administration recommends signing the agreement between the City and Burns & McDonnell Engineering Company, Inc.

Exhibit A
City of Vermillion
25 Center Street
Vermillion, South Dakota 57069

AUTHORIZATION NO. 2
For
PROFESSIONAL SERVICES
To
BURNS & McDONNELL ENGINEERING COMPANY, INC.
Kansas City, Missouri

In accordance with the AGREEMENT for PROFESSIONAL CONSULTING SERVICES dated December 16, 2014 between the City of Vermillion (CLIENT) (hereinafter called CLIENT) and Burns & McDonnell Engineering Company, Inc. (hereinafter called CONSULTANT), CLIENT hereby authorizes CONSULTANT to proceed with the following services:

I. SCOPE

The Scope of Services included herein, represent

1. Preparation of a South Dakota Department of Environment and Natural Resources (DENR) Title V Permit Application for the Vermillion Landfill (Site), which will consist of the following:
 - a. Potential-to-Emit calculations for Criteria Pollutants, and incorporate Greenhouse Gas (GHG) Potential-to-Emit calculations, as required by USEPA's Final GHG Tailoring Rule (issued May 13, 2010).
 - b. A Permit Application Report Narrative to describe sources of emissions and list applicable emissions calculation methodologies used to develop a facility's Potential-to-Emit.
 - c. DENR application forms which list emissions sources and respective Potential-to-Emit emissions.
2. Prepare a New Source Performance Standards [40 CFR 60, Subpart WWW] Design Capacity Report for submittal to DENR.
 - a. The Design Capacity Report will contain one figure and volume calculations developed to substantiate the submitted Design Capacity.
3. Conduct Tier 1 non-methane organic compound (NMOC) emissions calculation report for submittal to DENR as required by 40 CFR 60, Subpart WWW.

4. If Tier 1 emissions exceed 50 Megagrams (metric tons) per year of NMOC, CONSULTANT will conduct a Tier 2 NMOC emissions evaluation:
 - a. CONSULTANT will prepare a sampling plan for review by the CLIENT and at CLIENT'S option, the sampling plan can be submitted to DENR.
 - b. CONSULTANT will coordinate and contract a Geoprobe contractor to collect two landfill gas (LFG) samples per hectare of the pre-Subtitle D and Subtitle D landfill areas per 40 CFR 60.754(a)(3). Samples will be composited in summa canisters in groups up to 5 as allowed under EPA's approved sampling procedures for laboratory sampling for NMOC compounds per Method 25C of Appendix A. Samples will also be analyzed for Method 3C as required by 40 CFR 60, Subpart WWW.
 - c. CONSULTANT will coordinate and contract with a fixed base subcontract laboratory to complete the complete necessary composite gas analyses. Ten composite samples (corresponding to an assumed combined pre-Subtitle D + Subtitle D footprint of 25 hectares or larger) are budgeted for the Site. If the combined pre-Subtitle D + Subtitle D footprint is less than 25 hectares, the total number of required samples will be reduced accordingly.
 - d. All samples will be shipped to the laboratory by CONSULTANT's dangerous goods specialist utilizing appropriate Department of Transportation (DOT) Dangerous Goods Classifications.
 - e. CONSULTANT will prepare Tier 2 emissions report based on laboratory determined NMOC concentration, historical waste information, and future tonnage information provided by CLIENT. The report will include an outline of the sampling events and field methodology, laboratory analytical results including chain of custody records, a site map showing the sample locations, and calculations performed to determine a site-specific NMOC concentration used to determine the site's NMOC emission rate. One copy of a draft final report will be submitted to the CLIENT for review. After acceptance of the final report, four total copies will be submitted to CLIENT and DENR.
5. CONSULTANT will prepare United States Environmental Protection Agency (EPA) Mandatory Greenhouse Gas (GHG) Monitoring Plan. The GHG Monitoring Plan will be completed in accordance with the requirements of the EPA's Mandatory GHG Reporting Rule (40 CFR, Part 98).
6. CONSULTANT will complete Reporting Year 2014 EPA Greenhouse Gas Emission Inventory for Site by March 31, 2015 (assuming Authorization is approved by March 1, 2015). The GHG Inventory will be completed in accordance with instructions and requirements of the EPA's Mandatory GHG Reporting Rule.

II. TIME OF SERVICE

CONSULTANT will proceed with providing the services set forth herein after a signed authorization has been received from the CLIENT.

III. COMPENSATION

CLIENT shall compensate CONSULTANT for providing the services set forth herein in accordance with the terms specified in Section 5 of the existing Agreement. The compensation for this Authorization is up to \$38,390, not to be exceeded without written authorization of the CLIENT. Services will be performed on a time and materials basis. An estimate of the costs by Task is presented below.

Task 1:	DENR Title V Permit Application	\$6,560.00
Task 2:	NSPS Design Capacity Report	\$3,110.00
Task 3:	Tier 1 NMOC Emissions Report	\$1,120.00
Task 4:	Tier 2 NMOC Sampling & Emissions Reporting	\$22,000.00
Task 5:	USEPA GHG Monitoring Plan	\$3,240.00
Task 6:	USEPA GHG Emissions Inventory	\$2,360.00

If additional work is requested by the CLIENT, the CONSULTANT will bill level of effort above the Authorization level using the applicable hourly billing rates specified in the existing Agreement.

AUTHORIZED BY:

City of Vermillion, South Dakota

By: _____

Title: _____

Date: _____

ACCEPTED BY:

BURNS & McDONNELL ENGINEERING COMPANY, INC.

By: Robert W. Craggs

Title: Dept. Manager

Council Agenda Memo

From: James Goblirsch, Park and Recreation Director

Meeting: February 17th, 2015

Subject: Bid Opening on Surplus house at Prentis Park

Presenter: Jim Goblirsch

Background: With the adoption of the Prentis Park Master Plan in January and recent voter approval to issue \$3.1 million of General Obligation bonds to assist with funding park improvements, there are many steps to be completed to bring about the changes. Removal of the former Prentis Park caretaker house was one step. Staff worked with the State and local historical society to insure the house removal would not impact the historical attributes of Prentis Park.

Discussion: The Clay County Historic Preservation Commission at their November meeting authorized the removal of the house from Prentis Park. They encouraged the City to try to relocate the house if possible but provided for demolition if a buyer couldn't be found. Bidders were provided the dates and requirements to be met as part of their packet. The Surplus Property Committee declared the house surplus on December 1, 2014. The proposed scheduled for the removal is as follows:

February 12	Open Bids
February 17	Award Bids
April 1	All moving permits obtained and route approved
May 15	House is moved on or before this date

Since the house was declared surplus, staff provided times for interested bidders to review the property prior to submitting their bid. The house was advertised and sealed bids were opened at 2:00 pm on February 12, 2015. One bid was received from William H. Ranney III for \$3,100. Mr. Ranney stated he would be moving the house into the country.

Financial Consideration: The sales proceeds of \$3,100 for the Prentis Park house would be returned to the General Fund.

9. Bid Openings; item a

Conclusion/Recommendations: Administration recommends accepting the only bid of \$3,100 from William H. Ranney III for the Prentis Park Caretaker house.

CITY OF VERMILLION
 INVOICES PAYABLE-FEBRUARY 17, 2015

1 BETTY CONWAY	REFUND AMBULANCE OVERPAYMENT	25.00
2 BROADCASTER PRESS	ADVERTISING	1,898.15
3 BUREAU OF ADMINISTRATION	TELEPHONE	222.67
4 CANON FINANCIAL SERVICES	COPIER LEASE	196.27
5 CENTURYLINK	TELEPHONE	1,494.51
6 CITY OF VERMILLION	CITY SHARE ASSESSMENTS	1,603.18
7 CLAY RURAL WATER SYSTEM	WATER USAGE	58.50
8 CLAY-UNION ELECTRIC CORP	ELECTRICITY	2,357.14
9 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,492.05
10 GRAHAM TIRE CO.	TIRES	613.88
11 GREGG PETERS	MANAGERS FEE	6,000.00
12 JOHNSTONE SUPPLY	PARTS	757.47
13 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	2,262.91
14 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
15 MIDAMERICAN	GAS USAGE	11,090.97
16 MIDCONTINENT COMMUNICATION	CABLE SERVICE	53.68
17 REPUBLIC NATIONAL DIST.	MERCHANDISE	23,516.87
18 SANFORD HEALTH PLAN	PARTICIPATION FEES	57.00
19 SD DEPT OF TRANSPORTATION	REGISTRATION	30.00
20 SD RETIREMENT SYSTEM	CONTRIBUTION	3.30
21 SDGCSA	REGISTRATION	415.00
22 STERN OIL CO.	FUEL	10,993.81
23 STURDEVANTS AUTO PARTS	PARTS	126.36
24 UNITED HEALTH GROUP RECOVERY	REFUND AMBULANCE OVERPAYMENT	506.60
25 UNITED PARCEL SERVICE	SHIPPING	58.73
26 US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,050.00
27 VERMILLION AREA DANCE ORG.	REGISTRATION COLLECTIONS	33.40
28 VERMILLION YOUTH WRESTLING	REGISTRATION COLLECTIONS	36.40
29 VGSA	REGISTRATION COLLECTIONS	27.05
30 VISA/FIRST BANK & TRUST	FUEL/SUPPLIES	219.99
31 WOW! BUSINESS	DIAL UP SERVICE	49.95
32 DOUG BYE	BRIGHT ENERGY REBATE	175.00
33 JARED HEIDEN	BRIGHT ENERGY REBATE	425.00
34 DOUG GOODMAN	BRIGHT ENERGY REBATE	425.00
	GRAND TOTAL	\$69,485.84