



Special Meeting Agenda

City Council

12:00 p.m. (noon) Special Meeting
Monday, December 5, 2016
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Presentation of Community Service award to Luke Trowbridge.**
3. **Informational Item – Linden ravine project – Jose Dominguez.**
4. **Informational Item – Sertoma Park conceptual plan – Jim Goblirsch.**
5. **Briefing on the December 5, 2016 City Council Regular Meeting** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, December 5, 2016
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. November 21, 2016 Special Meeting, November 21, 2016 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors to be Heard**
6. **Public Hearings**
 - a. Retail on-off sale wine license for Schelby Manning for Studio Muse at 117 East Cherry.
7. **Old Business**
8. **New Business**
 - a. Resolution adjusting water rates.
 - b. City fee schedule.
 - c. First Reading of 2016 Supplemental Appropriation Ordinance 1350.
 - d. Business Improvement District #1 Board member appointment.
 - e. Final Plat of Lots 5 and 6, Block 4, Brooks Industrial Park Addition, in the SW ¼ of the NE ¼ of Section 18, T92N, R51W of the 5th P.M., City of Vermillion, Clay County, South Dakota (portion of property addressed as 1322 E. Cherry Street).
9. **Bid Openings**
 - a. Fuel Quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and

staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
November 21, 2016
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, November 21, 2016 at 12:00 noon at the Library Kozak Meeting Room.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Humphrey, Price, Sorensen, Mayor Powell

Absent: Meins, Ward

2. Educational Item - Vermillion Public Library - Dan Burniston

Dan Burniston, Librarian, provided handouts with information on library usage, programs and library materials. Dan explained the library programs, activities and statistics for the ten months of 2016. Dan reviewed the library personnel budget for 2017 with recommendations for adjustments to staff hours and rates for work study/program aid. Dan stated that this information has been presented to the Library Board and that the Board has not had formal action on the proposal at this time. Mayor Powell stated that the City Council will wait for a recommendation from the Library Board before addressing this issue. Dan answered questions of the City Council on the library operations.

3. Briefing on the November 21, 2016 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

4. Adjourn

361-16

Alderman Collier-Wise moved to adjourn the Council special session at 12:58 p.m. Alderman Erickson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of November, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Dan Burniston, Librarian, provided a tour of the library to Council members.

Unapproved Minutes
City Council Regular Session
November 21, 2016
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, November 21, 2016 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise (arrived at 7:02 p.m.), Erickson, Holland, Humphrey, Meins, Price, Sorensen, Mayor Powell, Student Representative Brady

Absent: Ward

2. Pledge of Allegiance

3. Minutes

A. Minutes of November 7, 2016 Special Meeting, November 7, 2016 Regular Meeting

362-16

Alderman Holland moved approval of the November 7, 2016 Special Meeting and November 7, 2016 Regular Meeting minutes. Alderman Sorensen seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

Mayor Powell noted that it has been reported that New Business Items B and C can be removed from the agenda.

363-16

Alderman Price moved approval of the agenda with the removal of New Business Items B and C. Alderman Humphrey seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

Alderman Collier-Wise arrived 7:02 p.m.

A. Proclamation recognizing Vermillion as a Community of Tolerance and Peace

Alderman Collier-Wise read the proclamation recognizing Vermillion as a Community of Tolerance and Peace.

6. Public Hearings

A. Annual liquor and wine license renewals

Mike Carlson, Finance Officer, reported that this was the time set for the public hearing for the annual liquor and wine license renewals. Mike stated that the notice of hearing and the Police Chief's report are included in the packet. Mike stated that, from the police report, there are two license holders that had failed a compliance check and, as required by ordinance, a management plan from Charcoal Lounge, Inc. for Charcoal Lounge and Leo's Sports Bar and Grill, LLC for Leo's Lounge are included in the packet. Mike read the list of license applications requesting renewal.

Mike noted that, for City Council actions, the Council may first want to consider the renewal of the retail on-sale liquor license for the Old Lumber Company, Inc for the Old Lumber Company Bar and Grill at 15 Court Street. Mike stated that when the license was transferred from John Grunewaldt to the Old Lumber Company, Inc in April 2012, as well as the previous renewals, the license had the following condition "interior of the building, at said location". The City Council will need to consider if it wants to continue to restrict the license to the interior of the building. The second action would be to consider the renewal of the balance of the on-sale retail liquor licenses, on-off sale wine licenses and municipal package off sale license. Mike noted that, if not approved, the reason for the denial must be stated. Discussion followed.

364-16

Alderman Holland moved approval of the renewal of the on-sale retail liquor license with Sunday sales for the Old Lumber Company, Inc for the Old Lumber Company Bar and Grill at 15 Court Street with the restriction that the license is for the interior of the building at 15 Court Street. Alderman Erickson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

365-16

Alderman Price moved approval of the renewal of the following licenses: Re-issuance of On-Sale-Retailer Liquor with Sunday sales: Bebee Street II, LLC. - Carey's Bar at 18 West Main; Charcoal Lounge, Inc. - Charcoal Lounge at 6 & 8 East Main; Leo's Sports Bar & Grill, LLC - Leo's Lounge at 11 South Market; Fraternal Order of Eagles - Eagles Club 2421 at 114 West Main; Bunyan's, LLC - Bunyan's at 1201 West Main; Main Street Pub, Inc. - Main Street Pub at 11 West Main; City of Vermillion - The Bluff's Golf Course at 2021 East Main; Maya Jane's, Inc. - Maya Jane's at 9 W Main; J.N.J. Management, Inc. - The Road House at 911 East Cherry; Red Steakhouse, Inc - Red Steakhouse at 1 East Main Street; Old Lumber Company, Inc. - Old Lumber Company Bar & Grill at 15 Court St; Re-issuance of Retail On-Off Sale Wine: Mexico Viejo, Inc - Mexico Viejo Mexican Restaurant 432 E Cherry; Blue Inc - Little Italy's at 831 East Cherry; HyVee Food Stores Inc - HyVee at 525 West Cherry Street; Silk Road Café, Inc - Silk Road Café at 12 West Main Street; Wal-Mart Stores, Inc. - Wal-Mart #3734 at 1207 Princeton Street; Café Brule, Inc - Café Brule at 24 West Main; Red Steakhouse, Inc - Red Steakhouse at 1 East Main Street; Sunset Oil, Inc - Lucky Seven Casino at 629 Stanford St Suite C; Varsity Pub, LLC - The Varsity at 113 East Main Street; Fire Works, Inc - Dakota Brick House at 15 West Main Street; Re-issuance of Municipal Off-Sale Package Liquor: City of Vermillion - Municipal Liquor Store at 826 Cottage. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Transfer of retail on sale liquor license to First Dakota National Bank from Augustus Management, LLC for 912 N. Dakota Street

Mike Carlson, Finance Officer, reported that First Dakota National Bank has filed an application to transfer the retail on sale liquor license from Augustus Management, LLC for 912 N. Dakota Street with the license to be held as inactive. Mike stated that the notice of hearing and the Police Chief's report are included in the packet. Mike noted that the City Council has the ability to transfer a license on basically two criteria: suitable person and suitable location. Mike stated that, as to the suitable person, City ordinance provides that new applicants must submit to a criminal background check to determine suitability but as the license is currently being held as inactive the background check

was waived and, with respect to the location criteria, a license has been previously approved for this location. Mike noted that, if not approved, the reason for the denial must be stated. Discussion followed.

366-16

Alderman Sorensen moved approval of the transfer of the retail on sale liquor license with Sunday sales to First Dakota National Bank from Augustus Management, LLC for 912 N. Dakota Street. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

C. Renewal of retail on sale liquor license for First Dakota National Bank at 912 N. Dakota Street

Mike Carlson, Finance Officer, reported that the license just transferred expires December 31st so this application is to renew the retail on sale liquor license as inactive for the 2017 calendar year. The notice of hearing and Police Chief's report were included with the previous item.

367-16

Alderman Holland moved approval of the renewal of retail on sale liquor license with Sunday sales for First Dakota National Bank at 912 N. Dakota Street. Alderman Humphrey seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. Request to close a portion of Franklin Street for Vermillion Food Pantry Weekend Backpack Program's 3rd Feeding Vermillion Food Giveaway on December 15, 2016 from 1:00 p.m. to 8:30 p.m.

Derek Chancellor, Administrative Intern, reported on the receipt of a request to close a portion of Franklin Street on Thursday, December 15, 2016 from 1:00 p.m. to 8:30 p.m. for Vermillion Food Pantry Weekend Backpack Program's 3rd Feeding Vermillion Food Giveaway. Derek stated that the request and diagram are included in the packet. Derek stated that this request is similar to the previous request with the closing of Franklin being from Princeton Street to the north side of 520 Franklin.

368-16

Alderman Collier-Wise moved approval of the closing of a portion of Franklin Street for Vermillion Food Pantry Weekend Backpack Program's

3rd Feeding Vermillion Food Giveaway on December 15, 2016 from 1:00 p.m. to 8:30 p.m. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Note: Items B and C were removed from agenda at adoption.

D. Policies and Procedures Committee report on swimming pool fees

Jim Goblirsch, Director of Parks and Recreation, reported that the last pool rate increase was in 2014 and that in 2015 and 2016 the rates were reduced anticipating a shortened season due to construction. Jim noted that a variety of pool pass options were offered to the public in addition to a daily admittance fee with reduced season pool passes for those individuals or families meeting certain income requirements. Jim stated that in early summer of 2017 Vermillion will open a new pool with water park like features. Jim reported that the Policies and Procedures Committee met on two occasions to review information and discuss options for pricing admission to the new pool. Jim noted that the Committee members were provided a pool fee survey from 19 surrounding communities and used that information to begin a discussion on pool admission fees. Jim stated that a variety of pass options and pass costs were investigated, including reduced cost pass options. Jim stated that staff also shared current Point of Sale Software capabilities and its ability to be used with pool season pass sales.

Jim reported that the Policies and Procedures Committee and City staff have developed the following proposed fee and rental schedule for the pool:

Proposed 2017 New Pool Season Pass Fees (all passes include lap swimming and water walking)

Ages 0-6	Free - with paid adult, limit two under 7 with paid adult
Youth Pass Ages 7-17	\$35.00
Adult Pass Ages 18-59	\$30.00
Senior Pass Ages 60+	\$25.00
Daily Admission Fee	\$5.00 All ages - 7 years old or older

Jim noted that the Committee also wanted to continue to offer financial assistance on season passes. Jim noted that this has been done for several years in conjunction with the Department of Social Services programs. Jim stated that the Department of Social Services currently provided individuals with three forms of assistance. Jim stated that the Committee's proposal to provide financial assistance for season passes would be 20% off for one form of assistance, 40% off for two forms of assistance and 75% off for three forms of assistance as reported by the Department of Social Services.

Jim stated that the new pool will have a party shelter that can be reserved for private use during regular operating hours with advance notice. Jim stated that they proposed two rental options noting that either option can bring their own cake/cupcake treat but no other food types. Jim stated that the All Inclusive is \$150 which includes two hours use with admission for 12, 3 pizzas, 12 drinks, 12 ice cream treats and private shelter. He stated that the basic rental for \$75 includes admission for 12, 12 ice cream treats and private shelter. Jim stated that there was also proposed a pool rental policy: with a minimum of 50 people, the pool would be closed from 6:00 p.m. to 9:00 p.m. for \$450 if not bringing food or \$500 if bringing food. Jim noted that this was the recommendation of the Policies and Procedures Committee. Members of the Committee and Jim answered questions of the City Council on the rate proposal. Jim noted that, this being the first year, there may need to be changes or adjustments to the proposals but we can work with the Policies and Procedures Committee as items come up. Jim noted that these rates will be included in the annual fees resolution that will be considered at the next Council meeting. Mayor Powell thanked the Committee for the work on the rates.

E. Tree Board member appointment

Mayor Powell stated that by ordinance the City Council appoints two citizens to the Tree Board along with staff and a Council member. The current members are Clarence Pederson, term expiring 2018, Jim Brady, term expiring 2017, Council member Holland, Pete Jahn and Ryan Baedke. Jim Brady has resigned as he is unable to attend meetings. Mayor Powell recommended the appointment of Howard Willson to fill the unexpired term of Jim Brady. Mayor Powell thanked Mr. Brady for his service on the board.

369-16

Alderman Price moved approval of the appointment of Howard Willson to fill the unexpired term of Jim Brady on the Tree Board until September 2017. Alderman Erickson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Sale of Surplus Police Cars, Small Pick-up Truck and Basket Truck

Jose Dominguez, City Engineer, reported that bids for the surplus vehicles were opened on November 16th and recommended the high bid of Tyler Zimmerman for the 1996 S-10 of \$1,700, only bid of East River Properties on the 2000 GMC C7500 of \$12,121, the high bid of Terri Trumm on the 2006 Crown Vic of \$1850 and only acceptable bid of East River Properties on the 2007 Crown Vic of \$1,607. Jose noted that the

bid of Chicago Motors did not include the correct amount of bid bond while Andy's Tree Company did not have proper bid bond. Jose noted that all the recommended bids exceeded the appraised value.

Bids: 1996 Chevy S-10: Ernie Halverson \$1,610, Dan Mart \$1,650, Tyler Zimmerman \$1,700; 2000 GMC C7500: East River Property \$12,121; 2006 Crown Vic: Terri Trumm \$1,850; 2007 Crown Vic: East River Property \$1,607.

370-16

Alderman Collier-Wise moved approval of the high bid of Tyler Zimmerman for the 1996 S-10 of \$1,700, only bid of East River Properties on the 2000 GMC C7500 of \$12,121, the high bid of Terri Trumm of \$1,850 on the 2006 Crown Vic and only acceptable bid of East River Properties on the 2007 Crown Vic of \$1,607 to sell these surplus vehicles. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that City offices will be closed on Thursday, November 24th for the Thanksgiving Day holiday.

B. John reported that the Thursday, November 24th curbside recycling collection will be on Monday, November 28th due to the Thanksgiving Day holiday.

C. John reported that Main Street from Court Street to Ratingen Platz will be closed on Friday, December 2nd from 4:00 p.m. to 7:30 p.m. for the Parade of Lights.

D. John reported that the City fee schedule will likely be part of the December 5th agenda. John stated that this is an annual review of fees charged by the City

E. John reminded citizens that sidewalks are to be cleared 24 hours after the end of a snow event. John stated that snow should be stored on your property not across the street on neighbor's yard without permission or piled up in the street in front of neighbor's property. John noted that if snow is moved across the street, windrows of snow should not be left in the street.

F. John reported that New Business Items B and C that were removed from the agenda were for final plats of property that needed to have the all the required signatures before the City Council could consider.

PAYROLL ADDITIONS AND CHANGES

Volunteer Firefighters: Henry Bruguier, Jonathan Aperans; Street: Ernie Halverson \$23.24/hr; Code: Jim Balleweg \$20.95/hr; Parks: Travis Taggart \$16.02/hr; Light: Travis Tarr \$34.85/hr

11. Invoices Payable

371-16

Alderman Erickson moved approval of the following invoices:

Broadcaster Press	advertising	1,237.37
Bureau Of Administration	telephone	220.87
Cask & Cork	merchandise	1,626.00
Centurylink	telephone	1,495.41
City Of Vermillion	landfill vouchers	348.00
Clay Rural Water System	water usage	43.20
Clay-Union Electric Corp	electricity	1,571.33
Dakota Beverage	merchandise	12,148.91
Dept Of Environment & Natural Res.	SWMP loan payments	34,062.66
Dept. Environment Natl Res	landfill operations fee	3,225.34
Eldon Nygaard	water tapping fee	2,713.14
First National Bank	go bond debt service	199,453.72
First Natl Bank In Sioux Falls	bond series 2016 fees	400.00
Gallagher Benefit Services	professional services	4,166.66
Global Dist.	merchandise	405.00
Gregg Peters	managing fee	6,000.00
Hy Vee Food Store	supplies	215.21
Interstate Improvements	refund meter deposit	672.84
John A Conkling Dist.	merchandise	3,796.80
Johnson Brothers Of SD	merchandise	18,885.40
Jon Cole	gym membership reimb	225.00
Lawson Products Inc	supplies	319.81
League Of Nebraska Municipalities	advertising	155.65
Loren Fischer Disposal	haul cardboard	210.00
MidAmerican	gas usage	1,230.10
Midcontinent Communication	cable/internet service	718.68
Prairie Berry Winery	merchandise	688.00
Quality Telecommunications	repairs	50.00
Republic National Distributing	merchandise	23,381.79
Reserve Account	postage for meter	950.00
Schade's Vineyard	merchandise	792.00
SD Federal Property Agency	Caterpillar scraper	12,500.00

Southern Glazer's Of SD	merchandise	865.96
Staples Advantage	supplies	1,490.70
Stern Oil Co.	fuel	11,281.98
The Equalizer	advertising	159.50
United Parcel Service	shipping	78.23
Us Postmaster	postage for utility bills	900.00
Veolia Environmental Service	household hazardous waste	29,641.93
Vermillion Food Pantry	contribution	2,500.00
With The Wind Vineyard & Winery	merchandise	843.30
Michael Carlson	Bright Energy Rebate	21.00
Julia Blue	Bright Energy Rebate	575.00
Karen Muenster	Bright Energy Rebate	250.00
Vermillion Beauty Shop	Bright Energy Rebate	250.00
Trinity Lutheran Church	Bright Energy Rebate	322.22
Vern Holter	Bright Energy Rebate	9.00
Bob Iverson	Bright Energy Rebate	65.89

Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of December 5, 2016 for a retail on-off sale wine license for Schelby Manning for Studio Muse at 117 East Cherry

B. Set a bid opening date of December 14, 2016 at 1:30 p.m. for the power transformer to be located in the Northeast Substation.

372-16

Alderman Price moved approval of the consensus agenda. Alderman Humphrey seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

373-16

Alderman Erickson moved to adjourn the Council Meeting at 7:41 p.m. Alderman Sorensen seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of November, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: December 5, 2016

Subject: Retail on-off sale wine license for Schelby Manning for Studio Muse at 117 East Cherry

Presenter: Mike Carlson

Background: An application was received for a retail on-off sale wine license for Schelby Manning for Studio Muse at 117 East Cherry. The notice of hearing and the Police Chief's report on the applicants are included in the packet. The retail on-off sale wine license is for the licensing period of January 1 to December 31, 2017.

As additional background, Schelby contacted me this summer about providing a complementary glass of wine only to customers. Through a contact with the SD Department of Revenue, it was determined this activity would be classified as selling wine and would require a license as the only people receiving wine would be the customers. At that time Schelby stated she would wait to apply for the license later in the year to start January 1, 2017.

Discussion: The City Council has the ability to issue a license on basically two criteria: suitable person and suitable location. As to the suitable person, Schelby Manning, had the DCI background check completed as is noted on the Police Chief's report. With respect to the location criteria a license has not been approved for this location but a license has been approved for a location across the street at Coyote Convenience and one-block west at the Cherry Pit Stop. A recent western South Dakota legal ruling defined that other items can impact the location criteria. The character of neighborhoods and businesses tend to change over time and a local governing body has a legitimate interest in managing the alcoholic beverage licensing in its jurisdiction to assess whether an alcohol sales location continues to be suitable. The following are the city ordinances on suitable person and suitable location.

§ 112.20 SUITABLE PERSON.

(A) South Dakota Codified Law § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applicants or their principals are suitable persons before issuing or renewing said licenses. This determination is required annually for each license the applicant seeks. In order to effectuate a thorough determination of suitable person eligibility for license issuance,

new applicants must submit to a criminal background check to determine suitability. Each new applicant shall make arrangements with a law enforcement agency and submit to the fingerprinting process. The applicant must also provide to law enforcement payment to the South Dakota Division of Criminal Investigation in an amount necessary to cover the costs of the criminal record check. These actions must be taken by an applicant prior to publication of hearing notice required by South Dakota law. The applicant's completed application will be attached to the certification of the law enforcement agency when received.

(B) A DISQUALIFYING CRIMINAL RECORD for alcoholic beverage license purposes means any conviction for any felony, a crime of violence as defined in SDCL § 22-1-2(9), a sex offense as defined in SDCL § 22-24B-1, or trafficking in controlled drugs or substances which when and where committed would constitute such in the state of South Dakota. Unpardoned convictions of any crime of moral turpitude as defined by SDCL § 22-1-2(25) which when and where committed would constitute such in the state of South Dakota may constitute a disqualifying record as determined by the City Council on a case-by-case basis. Any criminal conviction not disclosed by an applicant on his application form may be treated as a disqualifying record. Any criminal conviction may be considered in making license issuance decision. Suspended imposition of sentence will not be considered a conviction.

(C) An applicant subject to this policy shall provide to the law enforcement agency performing the fingerprinting process cash, check, or money order in an amount necessary to cover the costs of fingerprints for the criminal record check.

(D) An applicant or principal in any business entity that is an applicant having any indebtedness to the city must satisfy said indebtedness before the City Council will consider any application for alcoholic beverage license issuance or renewal, except for plan one or two special assessment obligations that are not in arrears.

§ 112.21 SUITABLE LOCATION.

(A) South Dakota Codified Laws § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applications propose suitable locations before issuing or renewing said licenses. This determination is required annually for each license the applicant seeks. The following are nonexclusive criteria established to assist in determining suitable location status:

- (1) Identification of a garbage hauler to be utilized by the business and the frequency of the garbage pickup;
- (2) Zoning restrictions, and
- (3) Neighborhood characteristics.

(B) In determining suitable location, the City Council will also utilize factors developed through South Dakota case law. This includes the manner in which the business is operated; the extent to which minors frequent or are employed in such place of business; the adequacy of police facilities to properly police the proposed location, and other factors associated with the sale of alcoholic beverages, such as noise and litter.

§ 112.22 SUITABLE PERSON AND SUITABLE LOCATION CONSIDERATION.

(A) South Dakota codified laws and case law support the premise that the decision to issue an alcoholic beverage license is discretionary. Therefore, the city hereby establishes a two-tiered process to evaluate on-sale liquor applications. The first tier will assess the character of the applicant or principals and whether the location is suitable according to §§ 112.20 and 112.21 of this chapter.

(B) Upon finding evidence that the character of the applicant is acceptable and the location suitable, the City Council will consider second tier criteria. This process can include examining the best location for economic and tourism development, the best ancillary uses (restaurant, etc.) developed with

6. Public Hearing; item a

the sale of liquor, the best location in accordance with the city long-range plan, the size of the facility, parking facilities, closeness to existing supplementing businesses, residences, and activities deemed important by the City Council.

Financial Consideration: The fee is \$500 for the license that is retained by the city. The license, if approved, will be for a one-year period beginning January 1, 2017.

Conclusion/Recommendations: Following the input from the public hearing, the City Council is asked to make a decision on the approval or denial of the retail on-off sale wine license for Schelby Manning for Studio Muse at 117 East Cherry Street for the licensing period January 1 to December 31, 2017. If a motion is made to deny the license, the reason needs to be included in the motion.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



11/18/2016

To: Mike Carlson, Finance Director

From: Matt Betzen, Chief of Police

Reference: Retail on-off Wine License from Jan 1, 2017 to Dec 31, 2017

I have reviewed the application for a new Retail on-off Wine License for Studio Muse at 117 E. Cherry St.

I have reviewed the department records for the applicant, Schelby Manning, and the address of the business, 117 E. Cherry St, Vermillion SD. There is no record of the applicant in the department's records. I have not received a return from the South Dakota Division of Criminal Investigations regarding her criminal history. I have no reason to believe there is any criminal history to find.

I would recommend approval assuming the DCI record search comes back without disqualifying information.

Mike Carlson

From: Matt Betzen [mbetzen@vermillionpd.org]
Sent: Friday, November 25, 2016 9:02 AM
To: Mike Carlson
Subject: Schelby Manning

Mike,

The DCI Criminal Check showed no record for Schelby Manning.

FYI,
Matt Betzen

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 5th day of December, 2016 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated, which has been presented to the City Council and filed in the Finance Officer's Office:

Retail on-off Wine license from January 1, 2017 to December 31, 2017:
Schelby Manning for Studio Muse at 117 East Cherry.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 21st day of November, 2016.

Michael D. Carlson, Finance Officer

Publish: November 25, 2016

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: December 5, 2016

Subject: Resolution adjusting water rates

Presenter: Mike Carlson

Background: During the 2017 budget process, it was proposed to adjust water rates by 2% to generate additional revenue to meet the increased operating costs of the water utility. The bond resolution for the water treatment plant improvements which created the surcharge fee requires that it be reviewed annually and adjusted so that it generates revenue equal to 1.10% of the principal and interest payments. The water rates were last adjusted in January 2016 by 2% to meet the debt service requirements for the water tower bond.

Discussion: The proposed rate resolution is an overall increase of 2% that is projected to generate \$35,000 in additional revenues for the water fund based upon the average water usage. The water rate is broken down into two components: water treatment and distribution, and the debt service surcharge. The debt service surcharge was revised based upon the number of water customers currently on the system. As there are currently more users, the individual surcharge fee can be reduced and still generate the \$263,000 needed to meet the debt service coverage.

The water treatment and distribution portion of the billing is proposed to generate \$35,000 of additional revenues to meet the increased costs of chemicals and other operating expenses. The two rates are combined on the customer's monthly billing with the average increase being 2%. The average residential customer uses 690 cubic feet of water per month and the proposed rate would increase the monthly billing from \$29.95 to \$30.51 or an increase of \$0.57 cents per month.

As water rates have an impact on the wastewater bill calculation that is done annually in April, staff will monitor this and make the needed adjustment to the wastewater billing percentage to generate the budgeted wastewater revenues.

The "BE IT FURTHER RESOLVED" portion of the rate resolution authorizes the transfer of any surcharge funds in excess of the debt service be returned to the water utility. At budget time in August, this transfer for 2016 was estimated to be about

\$34,371 but we will wait until after year end to transfer the exact amount. This language is to move the excess 10% as well as the interest earned on the reserve funds to the water operating account.

Financial Consideration: The proposed water rate resolution will increase water revenues by \$35,000 to meet the increased operating costs.

Conclusion/Recommendations: Administration recommends the adoption of the resolution amending the water rates that will be effective for billing after January 1, 2017.

RESOLUTION AMENDING WATER RATES FOR 2017

WHEREAS Section 53.075 of Title V Public Works of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to establish water rates.

BE IT HEREBY RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 5th day of December, 2016, that water rates be established or changed as follows:

a) Meter Service Charge per billing:

1) Residential

Meter Size (inches)	Service Charge	
$\frac{3}{4}$	\$ 14.63	14.92
1	26.97	27.51
1 ½	50.26	51.27
2	77.43	78.98
3	151.91	154.95
4	236.24	240.96
6	466.22	475.54

The above rates include a surcharge fee defined below.

2) Apartment house and trailer courts per billing:

Meter Size (inches)	Service Charge	
1	26.97	27.51
1 ½	50.26	51.27
2	77.43	78.98
3	151.91	154.95
4	236.24	240.96
6	466.22	475.54

The above rates include a surcharge fee defined below.

In addition, an apartment or trailer charge as follows shall be assessed for each apartment or trailer unit over one (1) connected to a master meter. The listed rate includes a surcharge fee defined below.

Additional units	\$ 4.02	4.10
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3) Commercial and industrial per billing:

Meter Size (inches)	Service Charge	
$\frac{3}{4}$	\$ 14.63	14.92
1	26.97	27.51
1 ½	50.26	51.27
2	77.43	78.98
3	151.91	154.95
4	236.24	240.96
6	466.22	475.54

The above rates include a surcharge fee defined below.

The effective date of the rates listed in Vermillion City Ordinance 53.073 is for bills effective with a billing date after January 1, 2017.

BE IT FURTHER RESOLVED, that any surcharge funds in excess of the debt service requirements be annually transferred to the water fund.

Dated at Vermillion, South Dakota this 5th day of December, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By: _____
John E. (Jack) Powell, Mayor

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

RESOLUTION AMENDING WATER RATES FOR 2017

WHEREAS Section 53.075 of Title V Public Works of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to establish water rates.

BE IT HEREBY RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 5th day of December, 2016, that water rates be established or changed as follows:

a) Meter Service Charge per billing:

(1) Residential

<u>Meter Size (inches)</u>	<u>Service Charge</u>
¾	\$ 14.92
1	27.51
1 ½	51.27
2	78.98
3	154.95
4	240.96
7	475.54

The above rates include a surcharge fee defined below.

(2) Apartment house and trailer courts per billing:

<u>Meter Size (inches)</u>	<u>Service Charge</u>
1	27.51
1 ½	51.27
2	78.98
3	154.95
4	240.96
6	475.54

The above rates include a surcharge fee defined below.

In addition, an apartment or trailer charge as follows shall be assessed for each apartment or trailer unit over one (1) connected to a master meter. The listed rate includes a surcharge fee defined below.

Additional units	\$ 4.10
------------------	---------

(3) Commercial and industrial per billing:

<u>Meter Size (inches)</u>	<u>Service Charge</u>
¾	\$ 14.92
1	27.51
1 ½	51.27
2	78.98
3	154.95
4	240.96
6	475.54

The above rates include a surcharge fee defined below.

BE IT FURTHER RESOLVED, that any surcharge funds in excess of the debt service requirements be annually transferred to the water fund.

Dated at Vermillion, South Dakota this 5th day of December, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By: _____
John E. (Jack) Powell, Mayor

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager

Meeting: December 5, 2016

Subject: City Fee Schedule

Presenter: John Prescott

Background: Due to the large variety of activities that the City is involved with across the organization, a number of different fees are charged for services provided. Over the past few years, a fee schedule has been annually presented to the City Council in order to offer a comprehensive list of fees and to make adjustments as needed. There are still changes in fees during the year. One example is that the sanitary sewer charges are set each May following the winter water consumption.

Discussion: Many sections of the City Code contain language that indicate a fee is set by resolution. The City began utilizing this approach with the code revision in 2008.

Three documents are attached. One document provides a complete listing of all City fees, whether provided for in City Code, Departmental policy, or State statute. The second document lists all of the fees that are set by resolution as provided for in the City of Vermillion's Code of Ordinances. The third document is a resolution that provides for a fee change of special daily on-sale malt beverage and/or special daily on-sale wine licenses.

Fee changes may come from different sources. Some changes arise out of budget discussions while others come from City Council committee, advisory committee, or administrative staff recommendations. The fee schedule includes some changes for 2017:

- **Utility Adjustments** – The City Council recently adopted a resolution adjusting the storm drainage fee at the October 3rd meeting. The City Council was also presented with the suggestion by Administration to adopt a resolution to adjust water rates by 2% earlier on this agenda. This adjustment was proposed during the 2017 budget process to generate additional revenue to meet the increased operating costs of the water utility. The attached fee schedule was prepared with the assumption the water rate increase resolution on this agenda was approved.

- **Special Daily On-Sale Malt Beverage and/or Special Daily On-Sale Wine License Fee** – After conducting a comparative fee analysis of South Dakota municipalities similar to Vermillion (including Aberdeen, Brookings, Harrisburg, Huron, Pierre, Sioux Falls, Spearfish, and many others), Administration discovered that the special daily on-sale malt beverage and/or special daily on-sale wine license fee that many of these municipalities charge is greater than that which is charged by the City of Vermillion. Of the aforementioned municipalities, all institute a special daily on-sale malt beverage and/or special daily on-sale wine license fee of more than \$15.00 per license. Most currently charge \$50.00 per license. Administration recommends amending the daily fee to be \$20.00 per day for special daily malt beverage licenses offered by the City. This is an increase in the daily fee of \$5.00 from the currently established \$15.00 per day fee per license. The advertising fee is not proposed to be adjusted with this change and would remain at \$15.00 fee per license issued.

Having a comprehensive list of fees provides City Council and staff with a resource that can be utilized when questions of cost are presented. This document also helps the public by providing them information regarding the dollar amount that is charged for the respective services that are provided by the City. If the Council wants to adjust a fee, this document will serve as a vehicle to help accomplish this goal. The document also serves as a resource when members of the Council or administrative staff want to evaluate fees.

Financial Consideration: As noted, there are some proposed fee changes.

Conclusion/Recommendations: Administration recommends approval of the following items:

1. Resolution revising the fee for special daily on-sale malt beverage and/or special daily on-sale wine licenses;
2. Resolution establishing fees for the new swimming pool;
3. Fee schedule detailing all other fees currently in place as previously adopted by resolution; and
4. Master fee schedule.

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

TITLE	FEE DESCRIPTION	RATE
<u>Police Department</u>		
Accident Reports		\$5.00
Incident Report	per page	\$2.00
Photos	per photo	\$2.00
Video DVD/CD for Public Information Request	base fee per DVD/CD	\$25.00
Videos longer than 15 minutes without redaction	one hour minimum, charge per hour to produce video	\$20.00
Videos longer than 15 minutes with redaction	one hour minimum, charge per hour to produce video	\$50.00
Parking Tickets	if paid within 10 days	\$15.00
	after 10 days	\$30.00
	after 30 days	\$45.00
Court Money Website Program (Credit Card Payments)	\$2.00 minimum under \$50.00	
	4% of total when over \$50.00	
<u>EMS & Fire Services</u>		
Advanced Life Support - Emergency		\$850.00
Advanced Life Support 2 - Emergency		\$1,000.00
Advanced Life Support - Non Emergency		\$700.00
Advanced Life Support - Treat No Transport		\$200.00
Advanced Life Support - On Scene Care		\$500.00
Basic Life Support - Emergency		\$700.00
Basic Life Support - Non-Emergency		\$600.00
Basic Life Support - Treat No Transport		\$150.00
Basic Life Support - On Scene Care		\$400.00
Stand-by for Special Events	per hour	\$75.00
Additional Standby Staffing	per person, per hour	\$25.00
Loaded Mileage Charge	per mile	\$14.00
Fireworks Permit Fee		\$25.00
<u>Parks & Recreation</u>		
<u>Youth Programs</u>		
Early Childhood Explorers	Ages 4-7, Mon-Thurs at the National Guard Armory	\$80.00
Out and About Adventures	Day Camps that include fishing, hiking, archery, baseball games, museums, science center, zoo, etc.	
Single Session Camps		\$15.00
All Four Days of Camp		\$50.00
Tumbling/Gymnastics	(One Lesson per week, Vermillion High School Gymnastics Room)	
Teeny Tots	Walking age to 3 year olds	\$20.00
Tiny Tots	4 & 5 year olds	\$20.00
Beginners	6 or older	\$25.00
Adv. Beginners	6 or older	\$25.00
Pre-Intermediates	6 or older	\$25.00
Intermediates	6 or older	\$25.00
Advanced Intermediates	Instructor Invite Only	\$30.00
MS/HS	(2 days per week) Instructor invitation only, 7th-12th grade students	\$50.00
Youth Tennis	All participants are required to bring a can of new tennis balls along with program fee.	
Pee Wee	Ages 4-6	\$25.00
Beginner	Ages 7-12	\$25.00
Intermediate	Ages 10-16	\$25.00

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

Youth Wrestling	Run by Vermillion Youth Wrestling Club	
Little Gardeners Club	Ages 9-12, 2 days a week at W.H. Over Museum late May-early August	\$35.00
Youth Track & Field	Ages 9-18, 2 days a week at Vermillion High School	\$25.00
Vermillion Youth Soccer League	Run by the Vermillion Youth Soccer League	
Vermillion Girl's Summer Volleyball Camp	Grades 3-12 held at Vermillion High School	\$35.00
Jr. Football	Run by the Vermillion Youth Football Association, Grades 1-6	
Basketball	Run by the USD Wellness Center	
4th, 5th, and 6th Grade Youth Volleyball	Sept.-Oct. at Vermillion Middle School on Mondays	\$25.00
Jr. Golf League	June-July at the Bluffs, 1 day a week	\$45.00
Jr. Golf Lessons	June-July at the Bluffs, 1 day a week	\$25.00
Dance	Run by the Vermillion Area Dance Association	
Youth Baseball	Run by Vermillion Parks and Recreation	
Tee Ball	Ages 5-6	\$45.00
Rookie League	Ages 7-8	\$55.00
Minor League	Ages 9-10	\$60.00
Major League	Ages 11-12	\$70.00
Youth Softball	Run by Vermillion Parks and Recreation	
4yr Tee Ball		\$35.00
5-6yr Tee Ball		\$35.00
7-8yr Coach Pitch		\$45.00
9-10yr Softball		\$75.00
11-12yr Softball		\$90.00
Youth/Adult Programs		
Water Aerobics	Two sessions, minimum participants 6	\$25.00
Co-Volleyball Leagues (A&B)	per team, October - March/Spring Break	\$250.00
Adult Men 5 on 5 Basketball League	per team, January-March, league is officiated	\$250.00
Miscellaneous Fees		
Camping Fees	per day after 3 days, permission basis only, Lions Park	\$5.00
Armory User Fee	rates vary according to length of time and extent of use	
Swimming Pool		
Season Tickets	Pool is open from May to August (specific dates posted/updated on City website annually)	
Ages 0-6	With paid adult (up to two children)	no fee
Adult	18 - 59 (includes water walking and lap swimming)	\$30.00
Senior	60 +	\$25.00
Youth	7-17	\$35.00
General Admission	Daily pass- all ages 7 years old and up	\$5.00
Rental		
Party Shelter Option A		\$150.00
Party Shelter Option B		\$75.00
Corporate Rental Option A		\$500.00
Corporate Rental Option B		\$450.00
Swimming Lessons		
All Levels	Five separate sessions, including morning and evening lessons	\$15.00
Golf Course		
Season Passes	fees do not include tax	
Golf		

**City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016**

2 Person Family		\$709.00
plus one child		\$749.00
2+		\$779.00
Adult		\$545.00
College (full time) or under 25		\$269.00
Junior	18 and under	\$129.00
Range Season Pass		
Family		\$274.00
Adult		\$199.00
Junior	18 and under	\$94.00
Private Carts		
Cart Storage	Limit to 80 carts	\$359.00
Trail fee (Homeowners)		\$179.00
Cart Passes		
2 Person Family		\$689.00
Adult		\$509.00
Greens Fees		
9 Hole Mon-Thur		\$18.00
18 Hole Mon-Thur		\$24.00
9 Hole Fri-Sun		\$21.00
18 Hole Fri-Sun		\$32.00
Cart Rental		
9 Hole	per person	\$12.00
18 Hole	per person	\$17.00
Driving Range		
Bucket	est. 40 balls per bucket	\$4.00
Handicap	Required to play in any golf league	\$27.00
Golf Lessons		
Individual Lessons	Rates vary, depending on number of lessons	
Group Lesson Rates	Rates vary, depending on number of lessons and participants	
League Membership		
1 league		\$150.00
2 leagues		\$250.00
League Cart		
1 league		\$100.00
2 leagues		\$150.00
Corporate Punch Card (18 holes and 1/2 cart)		\$999.00
<u>Utility Rates</u>		
Residential Utility Rates		
Electric Utility	\$0.091 per KWH (Oct-June) and \$0.098 per KWH (July-Sept)	
Customer Charge		\$11.00
Security Lights		
Lamp Size 70 watt	per month	\$5.90
100 watt	per month	\$7.25
250 watt	per month	\$12.55
400 watt	per month	\$19.40

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

Commercial Utility Rates		
Small Commercial Power Rates	\$0.096 (Oct-June) \$0.102 (July-Sept) per KWH	
Single Phase Customer Charge	per month	\$18.00
Three Phase Customer Charge	per month	\$28.00
Large Commercial Power Rates	per KWH	\$0.0390
Customer Charge	per month	\$40.00
Plus a maximum KW demand	\$12.50 per KW (Oct-June) and \$15.00 per KW (July-Sept)	
Electric Service Fee		
Residential Undeveloped Lot		\$230.00
Single Phase electrical service entrance	for the first 100-ampre, not to exceed 600-ampre	\$380.00
additional	per additional 100-ampre or part thereof	\$85.00
Three Phase electrical service entrance	for the first 100-ampre	\$800.00
additional	per additional 100-ampre or part thereof	\$100.00
Water Utility	per 100 cubic foot	\$2.17
Customer Charges		
	based upon the size of the meter, per month	
1/2 to 3/4 inch		\$14.34
1 inch		\$26.44
1 1/2 inch		\$49.27
2 inch		\$75.91
3 inch		\$148.93
4 inch		\$231.64
6 inch		\$457.08
Mobile homes, apartments, and commercial/industrial units	per unit attached to one master meter	\$3.94
Outside City Limits	shall pay 1.5 times the aforesaid rates	
Stormwater Fee	the runoff weighting factor X parcel area (in square feet) X unit financial charge (in \$/square ft).	\$0.000385
Sewer Utility Rates		
January, February and March	sewer rate will be 127% of the average water bill for these months	
April through the following March	This rate will apply	
Large Commercial and Industrial Sewer Users		
½ to ¾ inch	per month	\$25.00
1 inch	per month	\$45.00
1 ½ inch	per month	\$65.00
2 inch	per month	\$95.00
3 inch	per month	\$185.00
4 inch	per month	\$290.00
6 inch	per month	\$575.00
Sanitary Sewer Flow Meter	per month	\$575.00
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet up to a maximum of 150,000 cubic feet	\$2.77
Cost for EXCEEDING flow, BOD, TSS, and TKN limits		
Cost for sewage discharge (includes flow, BOD, TSS, TKN)	per 100 cubic feet for anything over 150,000 cubic feet	\$3.60
Cost for BOD	per pound for anything over 210 mg/L	\$0.44
Cost for TSS	per pound for anything over 200 mg/L	\$0.60
Cost for TKN	per pound for anything over 25 mg/L	\$3.31
Utility Policies		
Service Connection Fee	to 4:00pm M-F), per service	\$10.00
After Hours and weekends for water		\$50.00

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

After Hours and weekends for electric	plus tax	\$50.00
Pulled Meter Water Service Fee	reinstalled within nine (9) months	\$25.00
Meter Deposits	new residential rental customers	
Electric		\$30.00
Water		\$15.00
Commercial Meter Deposits	equal to one month's estimated billing service	
Disconnect Policy		
Turn-on fee	plus tax, plus payment of the bill in full	\$20.00
After Hours and weekends for water	plus payment of the bill in full	\$50.00
After Hours and weekends for electric	plus tax, plus payment of the bill in full	\$50.00
Code Department		
Building Permit Fee		
Less than \$1,000 valuation		\$25.00
\$1,001 to \$2,000 valuation	plus .75 for each additional \$100 for values over \$1,000.00	\$25.00
\$2,001 to \$25,000	plus \$6.00 per \$1,000 for values over \$2,000	\$32.50
\$25,001 to \$50,000	plus \$4.50 per \$1,000 for values over \$25,000	\$170.00
\$50,001 to \$100,000	plus \$3.00 per \$1,000 for values over \$50,000	\$283.00
\$100,001 and over	plus \$2.50 per \$1,000	\$433.00
Window Permit Fee	per permit regardless of the number of windows in building	\$25.00
Razing Permits	required for the removal or demolition of any building	\$25.00
Sign Permits	required for all signs including the replacement of existing signs	\$30.00
Bill board	per square foot per year	\$0.01
Penalty Fees		
Compliance of Ordinances - (commencing work before obtaining the necessary permits)	Equal to one and one-half of the amount of the permit, but not less that \$100.00 or more than \$500.00	
Inspection Approval not obtained		\$100.00
Certificate of Occupancy not obtained		\$100.00
Appeal Application	fee required regardless of outcome and non-refundable	\$100.00
Providing False Information	Orally or in writing to any Code Official	\$100.00
Failure to Comply	not less than or nor more than \$500.00	\$100.00
Rental Housing	inspected once every two years or upon complaint	
Annual Rental fee	per structure	\$25.00
Plus	per rental unit	\$15.00
Registration Penalty	per unit, per month, added to annual registration fee if not paid by January 15th of each year.	\$5.00
Failure to register a rental unit	first violation within a calendar year	\$100.00
	second violation within a calendar year	\$250.00
	three or more violations within a calendar year	\$500.00
Failure to make required repairs within time allotted		\$100.00
Failure to meet the inspector and provide access to rental units	per structure or \$5.00 per unit, whichever is greater	\$25.00
Dumpster Fee		
Temporary placement of dumpster or portable storage unit on a street or public grounds	Section 96.18 (C)(2)	\$25.00
Failure to obtain permit	plus the cost of the permit	\$50.00
Penalty Fee for failure to comply	plus costs Section 96.18 (J)	\$94.00
Animal Control		
Dog At Large	first offense, violation of this article, cost is set by court system	\$164.00
Subsequent offenses	cost is set by court system	\$164.00
Pick-Up Fee		

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

Boarding fee at Animal Shelter	per day	\$10.00
Disturbing the Peace	cost is set by court system	\$164.00
Animal Excrement Service Fee	plus the costs of the project, hired by the City	\$25.00
Yearly Dog Registration	Dog owners are required to register and provide proof of vaccination on a yearly basis	\$10.00
Administrative Fees		
Grass & Weed Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Side Walk Snow Notice	plus additional \$20 per violation per year, plus costs for service, if necessary	\$10.00
Ice, Snow, Leaves, Grass or other debris into public right of way		\$50.00
<u>Engineering</u>		
Conditional Use Permit		\$100.00
Rezone Application		\$150.00
Concurrent Zone Request and Annexation Request		\$75.00
Variance Petition		\$100.00
Plat Fee	for each lot in a subdivision	
Preliminary Plat		free
Final Plat	per lot, minimum \$30	\$3.00
Easement Fee		no fee
Street Vacation Plan		no fee
<u>Landfill</u>		
Municipal Solid Waste		
Commercial Haulers - Packers		\$46.50
Uncompacted/Resident		\$52.00
Minimum		\$12.00
Uncovered Loads		\$15.00
Metals & White Goods		
With capacitor and/or Freon, Refrigerator	each	\$10.00
Yard Waste (Leaves & Grass)		
Car or Pickup with five or fewer bags		FREE
Single axle Truck or Tandem Trailer	per ton, \$6.00 minimum	\$10.00
Tandem-axle Trucks	per ton, \$6.00 minimum	\$10.00
Brush, Trees & Untreated Wood	same as charges above	
Waste Tires		
Car tire	per tire	\$3.00
Truck tire (17"-22.5")	per tire	\$6.50
Greater than 22.5"	per tire	\$11.00
Construction Equipment tire	per tire	\$16.50
Bulk Tires	per ton	\$190.00
Petroleum Contaminated Soils	per ton, pre-approval required + gate fee	\$10.00
Site Testing fee		\$125.00
Asbestos	per ton, pre-approval required + gate fee	\$65.00
Gate Fee		\$125.00
Clay	per ton, if Buyer Loads	\$0.85
	per ton, if Landfill Loads	\$1.35
Mulch		
When available	per Bobcat bucket load	\$5.00
Bag	each	\$1.50

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

Garbage container	each	\$2.50
Small Truck/Trailer	approx.	\$15.00
Electronics		
TV's	per item	\$25.00
Monitors	per item	\$25.00
Microwaves	per item	\$5.00
Curbside Recycling		
Monthly Fee	per unit (residential households and multi unit dwellings with five units or less)	\$3.50
Replacement Recycling Bins	replacement recycling bins	\$10.00
Small volume customers not requiring specialized containers or equipment for collection	per month	\$10.00
Recycling Center		
UPS Back-Ups	per pound	\$0.25
Fluorescent bulbs and related items (determined by latest bid) cpu (compact fluorescent)		\$.65-\$1.00
3' Tube Bulb		\$1.50
4' Tube Bulb		\$1.75
Capacitors		\$1.50
<u>Finance office</u>		
Miscellaneous Fees		
Return Check Fee		\$40.00
Small Claims Fee	if defendant loses, he/she pays the court costs	\$7.23
Meter Check Fee		\$10.00
Temporary Disconnect Service		\$20.00
Reconnect Water Meter Temp Removal		\$25.00
Stormwater Drainage	per land use code and runoff weighting factor	\$0.000385
License Fees		
Electricians License	per year	\$100.00
Plumbing Contractor		\$100.00
Plus	Per journeyman	\$20.00
Water Softener Installer		\$50.00
Sewer & Water Installer		\$50.00
Airport Fees		
Pilot Instruction	per year	\$100.00
Aerial Spraying	per year	\$100.00
Hangar Space Lease	per square foot, based on Hangar Size	\$0.05
Storage Fee	per day	\$15.00
Commercial Collector	per year	\$300.00
Alcoholic Beverage Licenses		
Package off sale malt beverage	\$100/city, \$100/state - July 1 to June 30	\$200.00
On-off sale malt beverage	\$150/city, \$150/state - July 1 to June 30	\$300.00
Retail On Sale Wine	city - January 1 to December 31	\$500.00
On Sale Liquor	city - January 1 to December 31	\$1,500.00
Package Wine Farm Winery	city - January 1 to December 31	\$150.00
Package off sale liquor	city - January 1 to December 31	\$500.00
Special daily malt beverage and wine	per day limit 14 days plus \$15.00 to advertise	\$20.00
Video Lottery machine fee	per machine per year	\$50.00
On sale liquor restaurant license	no more than 40% of gross revenues is derived from sale of	

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

	alcoholic beverages	\$95,000.00
Malt Beverage Markup	5% on the wholesale cost plus freight	
Business Improvement District #1	\$2.00/per night per occupied hotel/motel room	
Cable TV Franchise Fee	5% of gross revenue in Vermillion	
Mobile Home Placement		\$10.00
Itinerant Merchant, Peddler, Solicitor	\$25/day, \$75/week, \$200/month	
Special Event	\$50/day for <10 vendors or \$100/day >10; plus \$25 for each additional day	
Pawnbroker Fee	per year	\$50.00
Permit to exceed permissible sound level	application required 30 days in advance	\$25.00
Tattoo Establishment	equal to State inspection fee	\$150.00
Tattoo Artist		\$25.00
Taxi Cab business license		\$10.00
Taxi Cab Driver		\$5.00
Court Fines and Costs	Clerk of Courts remits 35% to the State and the rest to the City	
Engineering Copies and CAD Plots	determined by Office	
Video of Council Meeting		\$10.00
Mobile Food Vendors		
30 consecutive day permit		\$35.00
Towing Fees		
Vehicle and up to 1 ton pick up		\$80.00
Motorcycles		\$90.00
Snow Emergency		\$100.00
Impound Storage		\$15.00
Enclosed Storage		\$20.00
Large Truck or Equipment		\$35.00
After Hours Gate Charge		\$20.00
City Owned Vehicles		\$80.00
Recovery Vehicles	Determined by incident	
Usual Clean-Up		\$35.00
	<u>Water</u>	
Water Meter	Varies based on the size of the meter	
1" Far Side	plus \$165.00 for 3/4" meter Plus 2% Excise Tax	\$1,090.00
1" Near Side	plus \$165.00 for 3/4" meter Plus 2% Excise Tax	\$530.00
Tapping fee for over 1" service	charged for time and materials plus 20%, plus the cost of the meter required	
Wastewater		
Sewer Tap		
4" Clay	Plus 2% Excise Tax	\$250.00
6" Clay	Plus 2% Excise Tax	\$250.00
4" PVC	Plus 2% Excise Tax	\$250.00
6" PVC	Plus 2% Excise Tax	\$250.00
Septic Tank Waste Haulers		
0-499	gallon tank	\$25.00
500-1,999	gallon tank	\$30.00
2,000-3,499	gallon tank	\$35.00
3,500 and over	gallon tank	\$40.00
Rental cost		

City of Vermillion
Comprehensive Fee Schedule as of December 5, 2016

Jet Truck Cost	per hour	\$125.00
Televising Camera Cost	per hour	\$100.00
Street	Plus excise tax to all fees	
Sawing Asphalt	Fixed Cost	\$65.00
Unit Cost	per Linear Foot	\$10.00
Sawing Concrete	Fixed Cost	\$65.00
Unit Cost	per Linear Foot	\$10.00
Cutting Asphalt with Colter	Fixed Cost	\$130.00
Unit Cost	per Linear Foot	\$5.00
Patching Preparation	Fixed Cost	\$130.00
Unit Cost	per Square Yard	\$15.00
Minimum Charge		\$255.00
Asphalt Placement	Fixed Cost	\$145.00
Unit Cost	per Square Yard per Inch	\$11.00
Minimum Charge		\$270.00

Fees Set By Resolution

SECTION	TITLE	FEE/RATE	RESOLUTION
	Chapter: Finances; Purchasing		
33.01	Accident Reports	\$5.00 per Accident Report	07/20/2009
33.01	DVD	\$25.00 per DVD plus per hour production fee (see below)	12/07/2015
	Videos longer than 15 minutes without redaction	\$20.00/per hour, one hour minimum	12/07/2015
	Videos longer than 15 minutes with redaction	\$50.00/per hour, on hour minimum	12/07/2015
	Chapter: Electricity		
51.05	License For Electrical Wiring Required	\$100.00	04/15/1996
51.07 B	Service Entrance Requirements (Service Line Fee)	\$5.00 up to 100 feet	02/21/2006
51.07 C	Service Entrance Requirements (Meter Relocation)	\$80.00	02/21/2006
51.22 B-3	Residential Service Rate (Rate)	9.1 Cents Per KWH (October-June) 9.8 Cents Per KWH (July-September)	11/07/2016
51.22 B-4	Residential Service Rate (Customer Charge)	\$11.00 Per Month	11/07/2016
51.23 B-3	Small Commercial Power Secondary Service Rate (Rate)	9.6 Cents Per KWH (October-June) 10.2 Cents Per KWH (July-September)	11/07/2016
51.23 B-4	Small Commercial Power Secondary Service Rate (Customer Charge)	\$18.00 Single Phase/\$28.00 Three Phase	11/07/2016
51.24 B-3	Large Commercial Power Secondary Service Rate (Rate)	3.9 Cents Per KWH and maximum KW demand at \$12.50 per KW (October-June) \$15.00 per KW (July-September)	11/07/2016
51.24 B-4	Large Commercial Power Secondary Service Rate (Customer Charge)	\$40.00 Per Month	11/07/2016
51.26 B-3	Night Watch Flood Service Rate (Rate)	\$5.90/\$7.25/\$12.55/\$19.40 Depending On Wattage	11/07/2016
51.27 C	City Street Lighting Service Rate (Rate)	12.9 Cents Per KWH	11/07/2016
51.28	Minimum Deposit Required (Electric)	\$30.00	04/15/1996
51.30	Special Service; Discontinuance	\$20.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.31 A	Service Connection Charge	\$10.00 During Regular Hours/\$50.00 After Regular Hours	09/20/2010
51.32 A	Special Service (Discontinuance Or Renewal To Seasonal Equipment)	\$15.00	04/15/1996
51.32 B	Special Service (Temporary Electrical Service During Construction)	Costs Of Materials And Labor And Not Less Than \$20.00	04/15/1996
51.32 C	Special Service (Drop And Reinstall Line For Tree Removal, Etc.)	\$20.00	04/15/1996
51.32 D	Special Service (Undeveloped Residential Lot)	\$230.00	04/15/1996
51.32 F-1	Special Service (Single Phase Commercial Or Industrial Service)	\$380.00 First 100 Amps, \$85.00 Each Additional 100 Amps	04/15/1996
51.32 F-2	Special Service (Three Phase Commercial Or Industrial Service)	\$800.00 First 100 Amps, \$100.00 Each Additional 100 Amps	04/15/1996
51.32 H	Special Service (Customer Request)	\$10.00 During Regular Hours/\$40.00 After Regular Hours	04/15/1996
	Chapter: Garbage and Trash		
52.07	Landfill Rates	\$46.50 per ton, licensed haulers/\$52.00 per ton, unlicensed haulers - see fee schedule for detailed charges	12/07/2015
52.10 A	License; Application; Plate To Be Displayed (License Fee)	\$300.00	07/05/1994
	Chapter: Curbside Recycling		

Fees Set By Resolution

52.32	Curbside Recycling Fee	\$3.50 per month, 5% greater on accounts unpaid by the due date stated on utility bill	11/02/2015
Chapter: Water, Sewage, and Sewage Disposal			
53.016 B	Tapping (Tapping Fee)	See Water, Sewer, and Street Taps and Cuts Fee Schedule	03/17/2014
53.016 C	Tapping (License Fee)	\$10.00	02/20/1979
53.018 A	Rates (Sewage) - Class I	127% Of Usage For The Previous January, February, March	04/04/2016
53.018 B	Rates (Sewage) - Class II	Fixed fee based on meter size and affluent composition	10/19/2015
53.031 B	Application For Service; Deposits (Deposit Fee)	\$15.00	11/21/1983
53.031 C	Application For Service; Deposits (Estimated Water Usage Minimum)	\$15.00	11/21/1983
53.04	Charges (Turning Water On)	\$10.00	11/21/1983
53.055 E	Installation (Water Pipes)	Set By Resolution - Situational	01/01/1956
53.075	Rates (Water)	\$2.26 Per 100 Cubic Feet	12/05/2016
53.076 C	Monthly Collections; Delinquency (Renewal Service Charge)	\$20.00	11/21/1983
53.077 A	Turn-On Charges (Connection Charge)	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.077 C	Turn-On Charges (Connection Charge)	\$10.00	11/21/1983
53.077 E	Service Connection Charge	\$10.00 during regular hours, \$50.00 after regular hours	09/20/2010
53.119	Review Of Each User's Waste Water Service Charge	Set By Resolution - Situational	07/02/1979
53.135 B-3	Storm Drainage Fee (Unit Financial Charge)	\$.000385 Per Unit	10/3/2016
Chapter: General Traffic and Parking Regulations			
70.058	Texting While Driving Prohibited	\$54.00 plus court costs (currently \$60.00)	04/01/2013
70.072 E	Prohibited In Certain Places (Bond)	\$10.00/\$15.00	11/17/2003
70.090	Prohibition Of Travel During Emergencies (Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
70.091	Stalled Vehicles (Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
70.092	Abandoned Vehicles In Snow Prohibited (Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
70.093	Special Street Signs For Snow Removal (Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
70.094	Towing of Violators (Storage Charge)	\$15.00/\$30.00/\$45.00	10/20/2008
70.095	Unauthorized Removal Of Impounded Vehicles (Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
70.198 B-1	Enforcement (Parking Violation)	\$15.00/\$30.00/\$45.00	10/20/2008
Chapter: Health and Safety; Nuisances			
90.01 D	Noises Prohibited (Special Permit)	\$25.00	10/01/2001
90.18 B	Notice To Remove (Administrative Fee)	\$10.00 tagging / \$25.00 for abatement	09/14/1994
90.35 N	Motor Vehicle (Storage Fee)	\$10.00 per day	10/20/2008
90.51 C	Duty To Cut (Failure To Comply)	\$10 for first offense / \$20 for each additional	04/03/2006
Chapter: Airport			
91.08 A 1	Permit Requirement; Fees Fixed Base Operator Permit (Multiple Commercial Aeronautical Services or a Limited Service)	\$200.00	03/17/2014

Fees Set By Resolution

91.08	Permit Requirement; Fees (Specialized Commercial Flight Services	\$100.00	03/17/2014
91.08	Permit Requirement; Fees Avionics, Instruments and/or Propeller Services	\$100.00	03/17/2014
91.08 A-2	Permit Requirement; Fees (Air Taxi and Charter Services Permit)	\$100.00	03/17/2014
91.08 A-3	Permit Requirement; Fees Instructors Permit (Flight Training)	\$100.00	03/17/2014
91.08 A-4	Permit Requirement; Fees Crop Spraying Permit (Permanent and Temporary Aerial Applicators)	\$100.00	03/17/2014
91.08 A-5	Permit Requirement; Fees (Aircraft Sales)) Airframe and Power Plant Repair (Aircraft Maintenance and Repair)	\$100.00	03/17/2014
91.08 A	Aircraft Rental Permit	\$100.00	03/17/2014
91.09	Hangar Space Fee	.05 Cents per sq. ft/year based on building size .10 Cents per sq. ft/year based on unused land being leased	06/04/2012
Chapter: Fire Prevention and Protection			
92.07 B	Permit Fee for the Sale of Legal Consumer Fireworks	\$25.00	04/04/2016
Chapter: Animals and Fowl			
93.090	Animal Waste	\$15.00/\$25.00	09/08/2009
93.23 A	Dog Tag License Fee (City Sold)	\$10.00	10/18/1994
93.23 B	Dog Tag License Fee (Veterinarian Sold)	\$10.00	10/18/1994
93.25 B	Impoundment; Disposition (Dogs)	\$20.00	11/17/2003
93.25 C	Impoundment; Disposition (Dogs)	\$17.00 Plus \$10.00 Per Day	11/17/2003
93.41 B-1	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 B-2	Impoundment; Disposition (Cats)	\$25.00	10/18/1994
93.41 D	Impoundment; Disposition (Cats)	\$10.00 Plus \$3.00 Per Day	02/03/1982
93.99 B	Penalty	\$10.00/\$20.00/\$30.00 Depending On Number Of Offenses	12/05/1988
Chapter: Rental Housing Code			
94.05 D	Registration Required (Rental Registration Fee)	\$25.00 Per Structure Plus \$15.00 Per Unit	09/06/2011
94.05 I	Registration Required (Penalty)	\$5.00 per unit per day no change	01/01/1992
Chapter: Streets and Sidewalks			
96.16	Air Conditioning Equipment	\$25.00	01/01/1956
96.36 E	Cutting And Repair Of Pavements	See Water, Sewer, and Street Taps and Cuts Fee Schedule	06/02/2008
Chapter: Advertising			
111.02	License; Fee	\$.01/\$30.00	01/01/1956
Chapter: Alcoholic Beverages			
112.18 A	Special On-Sale Malt Beverage and/or Special On-Sale Wine License	\$20 per day and \$15 advertising fee	12/5/2016
112.18 B	Special Off-Sale Package Wine Dealers License	\$20 per day and \$15 advertising fee	12/5/2016
112.23 G	Full Service On-Sale Restaurant License	\$95,000	02/17/2009

Fees Set By Resolution

	Chapter: Taxicabs		
114.03	License Fee; Expiration; Revocation	\$25.00	11/21/2008
114.09	Fee For Taxicab Driver's License; Expiration; Revocation	\$25.00	11/21/2008
	Chapter: Tattooing		
115.12 B-5	Application For Tattoo Artist License and Body Piercing	\$25.00	12/20/2010
	Chapter: Itinerant Merchants		
116.07	Registration Permit Fee	\$25/day, \$75/week, \$200/month	05/19/2008
116.07	Registration Permit Fee-Special Event	\$50/day for <10 vendors or \$100/day >10; plus \$25 for each additional day	04/19/2010
	Chapter: Boxing, Kickboxing, Mixed Martial Arts		
117.04	Event Permit	\$50.00 per permit	12/15/2008
	Chapter: Furniture Zone		
118.04	Furniture Zone Use Permit	\$35.00 per permit per calendar year	04/19/2010
118.06	Furniture Zone Limited Lease	\$35.00 per lease, expires Nov. 1 of year issued	04/19/2010
	Chapter: Mobile Food Vendors		
119.05	Mobile Food Vendor Permit	\$35.00 for each 30 consecutive day period	09/06/2011
	Chapter: Building Regulations		
150.32	Special Permits; Applicant To Pay Cost Of Altering Utility Wires	Actual Employee and Materials Cost	01/03/2012
150.33	Building Permit Fees	\$100 plus Building Permit Fee Schedule	03/07/2014
	Chapter: Mobile Home Parks		
151.06 A	License; Application And Issuance	\$150.00 Or \$3.00 Per Mobile Home, Whichever Is Greater	11/17/2003
151.07	Inspection Fees	\$5.00	09/15/1975
151.18	Parking Fee; Date Payable	\$1.00 per month	09/19/1977
	Chapter: Signs		
152.07 B-2	Permit Required (Fees) Portable Sign	\$25.00	07/16/2012
152.07 C-2	Permit Required (Fees) Building Sign	\$30.00	07/16/2012
152.10 E-1	Freestanding Signs	\$30/<100 sq. ft, \$50/>100 sq. ft, or \$100 for signs meeting definition of a billboard	07/16/2012
	Chapter: Plumbing Code		
153.08 B	License Fee	\$100.00 For Contractor's License, \$20 for each journeyman, \$20.00 for Plumber's License, \$50 for Water Heater Installer License, \$50 for Water Softener Installer License, and \$50 for Sewer and Water Contractor License	09/19/1994
	Chapter: Subdivision Regulations		
154.03 B-1	Jurisdiction And Procedure	\$1.00 Per Lot And Not Less Than \$10.00	09/19/1994
	Chapter: Zoning Regulations		

Fees Set By Resolution

155.095 C	Conditional Use Permit	\$100.00	07/05/2011
155.099 B	Rezone Application/Concurrent Change of Zone Request and Annexation Request/Variance Petition	\$150/\$75.00/\$100	07/05/2011

**RESOLUTION REVISING THE FEE FOR SPECIAL DAILY ON-SALE MALT
BEVERAGE AND WINE LICENSES**

WHEREAS Title XI Chapter 112 Section 112.18 of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to change the fee for special alcoholic beverage licenses issued in conjunction with special events.

WHEREAS, there is a need to review and adjust fees as things change over time; and

WHEREAS, rates and fees are adjusted periodically to recover the increased costs;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of City Hall at 7:00 p.m. on the 5th day of December, 2016, that rates be changed and established as follows:

112.18 A. Special on-sale malt beverage and/or special on-sale wine license the fee shall be twenty ~~fifteen~~ dollars (\$20.00~~15.00~~) per day plus a fifteen dollar (\$15.00) advertising fee.

112.18 B. Special off-sale package wine dealers license such license may only sell wine manufactured by a farm winery that is licensed pursuant to SDCL 35-12 the fee shall be twenty ~~fifteen~~ dollars (\$20.00~~15.00~~) per day plus a fifteen dollar (\$15.00) advertising fee.

Note: If the same organization is applying for licenses under both 112.18 A and 112.18 B there shall only be one advertising fee.

Dated at Vermillion, South Dakota this 5th day of December, 2016.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

By: _____
John E. (Jack) Powell, Mayor

Attest:

By: _____
Michael D. Carlson, Finance Officer

Adopted: December 5, 2016
Published: December 16, 2016
Effective: January 5, 2017

RESOLUTION ESTABLISHING FEES FOR NEW SWIMMING POOL

WHEREAS, the City Council establishes rates and fees for City services; and

WHEREAS, the Policies and Procedures Committee has reviewed pool fees from other pools, discussed options on admission fees for the new swimming pool, and made a recommendation to the City Council at the November 21, 2016 meeting; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of City Hall at 7:00 p.m. on the 5th day of December, 2016, that rates be changed and established as follows:

Ages 0 – 6	Free with paid adult; limit two under 7 per paid adult
Youth Pass Ages 7-17	\$35.00
Adult Pass Ages 18-59	\$30.00
Senior Pass Ages 60+	\$25.00
Daily Admission Fee	\$5.00 All ages – 7 years old and older

Party Shelter Reservation – only available during regular operating hours with an advance registration required.

\$150 – All inclusive for 12 people for 2 hours. Includes admission, food, drinks, treats and private shelter

\$75 – Basic rental for 12 people for 2 hours. Includes admission, treats and private shelter

Private Pool Reservation – Minimum of 50 people; Available in evenings only with advance registration if the pool is closed to the public.

\$450 if not bringing food

\$500 if bringing food

Dated at Vermillion, South Dakota this 5th day of December, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By: John E. (Jack) Powell, Mayor

Attest:

Michael D. Carlson, Finance Officer

Adopted: December 5, 2016

Published: December 16, 2016

Effective: January 5, 2017

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: December 5, 2016
Subject: First Reading of Ordinance No. 1350 - 2016 Supplemental Appropriations
Presenter: Mike Carlson

Background: The City Council adopted a revised budget for 2016 as part of the budget process in September 2016. Since that time, some expenses have taken place resulting in the need to revise the budget.

To adjust for these items, the City needs to supplement the budget as provided by statute.

SDCL 9-21-7. Supplemental appropriation ordinance for indispensable functions or discharge of municipal duties. In the event of the failure to provide by the annual appropriation ordinance, sufficient revenue to enable the municipality to conduct the indispensable functions of government, in any department, or to discharge any duty which it is the lawful duty of the municipality to discharge, and which requires the incurring of liabilities or expenditures of funds for a purpose or object for which no provision has been made in the annual appropriation ordinance for such fiscal year and, when any of such occasions arise, the governing body of such municipality may make, approve and adopt a supplemental appropriation ordinance, providing therein for appropriations for any or such purposes in such amounts as said governing body may determine necessary and such supplemental appropriation ordinance shall set out in detail each item for which an appropriation is made and the amount thereof. The adoption of such supplemental appropriation ordinance shall be governed by the same laws pertaining to the adoption of the annual appropriation ordinance.

Discussion: The proposed budget adjustments are as follows:

General Fund Revenues:

Contributions and Donations increased \$1,210 – The Library Foundation donated funds for computer equipment expenditures so the contributions are increased and the expenses will be increased.

Appropriation from Reserve – This was increased \$25,000 for repairs to street department truck.

General Fund Expenditures:

Street Department Repairs – The diesel motor in a 2007 tandem dump truck failed and needed to be replaced at an estimated cost of \$25,000. The truck is scheduled to be replaced in 2031, thus a new motor is being installed.

Swimming Pool Wages and Chemicals – Jim Goblirsch, Parks & Recreation Director, approached the City Council at a noon session about using unspent funds to purchase equipment for the new pool. The line items are being reduced \$36,700 and the general fund transfer to the Prentis Park Capital Projects fund is being increased to have all these expenditures in one fund.

8. New Business; item c

Library Furniture & Equipment – This line item was increased by \$1,210 for computer equipment funded by the Library Foundation.

Transfer to Prentis Park Capital Projects Fund: The transfer from General Fund was increased \$36,700 for fixtures and equipment being purchased this year.

Special Revenue Fund - Second Penny Sales Tax:

Fire Department Equipment – The increase of \$11,500 was for protective clothing.

Transfer to City Hall Debt Service – The increase of \$1,550 is for trustee fees for the refunding of the City Hall bond.

Appropriation to Reserve – The increased expenditures will reduce the funds being appropriated to reserve by \$13,050.

Special Revenue Fund - E911:

Repairs and Maintenance – Decreased \$1,650.

Furniture and Equipment – Increased \$1,650 for furniture acquired.

Debt Service – City Hall Debt Service

Transfer in Second Penny – The increase is to cover trustee fees for the refunding bonds.

Fiscal Fees – The increase is for trustee fees for the refunding bonds.

Prentis Park Capital Projects Fund

Transfer in Second Penny – The increase is for pool equipment being purchased this year.

Improvements Other – The increase of \$36,700 is for pool equipment to be purchased this year.

Equipment Replacement Fund

Contributed Capital – This is the Clay County funds to purchase the used ambulance.

Equipment Replacement – The increase is the purchase of the used ambulance.

Financial Consideration: The General Fund reserve will be reduced \$25,000 from what was planned when the budget was adopted.

Conclusion/Recommendations: Administration recommends adoption of first reading of Ordinance No. 1350 Supplemental Appropriations Ordinance for 2016.

PROPOSED ORDINANCE NO. 1350
2016 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

AN ORDINANCE ADOPTING a 2016 Supplemental Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED, BY THE GOVERNING BODY of the City of Vermillion, that the following sums are appropriated to meet the obligations of the municipality.

	<u>2016 Budget</u>	<u>Proposed Budget</u>	<u>Amount of Supplemental Budget</u>
<u>General Fund:</u>			
Revenues:			
Contributions & Donations	5,000	6,210	1,210
Appropriation from Reserve	419,771	444,771	25,000
Expenditures:			
Street Dept Repairs	18,000	43,000	25,000
Swimming Pool Wages	67,736	35,786	(31,950)
Swimming Pool Chemicals	16,000	11,250	(4,750)
Library Furniture & Equip	-0-	1,210	1,210
Transfer to Prentis Park CP	319,455	356,155	36,700
 <u>Second Penny Sales Tax Fund</u>			
Expenditures:			
Fire Dept Equipment	223,200	234,700	11,500
Transfer to City Hall DS	348,460	350,010	1,550
Appropriation to Reserve	175,388	162,338	(13,050)
 <u>E911 Fund</u>			
Expenditures:			
Repairs & Maintenance	5,000	3,350	(1,650)
Furniture & Equipment	-0-	1,650	1,650
 <u>City Hall Debt Service</u>			
Revenue:			
Transfer in Second Penny	348,460	350,010	1,550
Expenditures:			
Fiscal Fees	2,000	3,550	1,550
 <u>Prentis Park Capital Project Fund</u>			
Revenues:			
Transfer in General Fund	348,460	356,155	36,700
Expenditures:			
Improvements Other	-0-	36,700	36,700
 <u>Equipment Replacement Fund</u>			
Revenues:			
Contributed Capital	-0-	19,000	19,000
Expenditures:			
Equipment Replacement	614,169	633,169	19,000

Dated at Vermillion, South Dakota this 19th day of December, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By: _____
John E. (Jack) Powell, Mayor

ATTEST:

By: _____
Michael D Carlson, Finance Officer

First Reading: December 5, 2016
Second Reading: December 19, 2016

Council Agenda Memo

From: John Prescott, City Manager

Meeting: December 5, 2016

Subject: Appointments to Business Improvement District #1 Board

Presenter: Mayor Jack Powell

Background: By State Statute, the Mayor with the approval of the governing body is charged with appointing members of a Business Improvement District Board.

9-55-5. Appointment of business improvement board--Designation of boundaries of district--Duties of board--Proposal of more than one district as part of same development plan. The mayor shall, with the approval of the governing body, appoint a business improvement board consisting of property owners, residents, business operators or users of space within the business area to be improved. The governing body shall, by resolution, designate the boundaries of the business area prior to the time of the appointment of the board. The board shall make recommendations to the governing body for the establishment of a plan or plans for improvements in the business area. If the improvements to be included in one business area offer benefits that cannot be equitably assessed together under this chapter, more than one business improvement district as part of the same development plan for that business area may be proposed. The board may make recommendations to the municipality as to the use of any revenue collected pursuant to § 9-55-2.

The City Council on September 16, 2013 adopted a resolution establishing that the Board of Directors for Business Improvement District #1 would be comprised of five people. The terms of office are for three years. Per the by-laws one member of the Board is to be specifically involved in the lodging industry. Joe Eckert has served this role. Joe's term expired in November and he declined to serve a second three-year term.

Discussion: The current members of the BID Board and term expiration year are: Dan Kenton (2017), Jim Peterson (2017), Amy Christensen (2018), and David Herbster (2018). Mike Carlson serves as the City's ex-officio member and Nate Welch serves as the VCDC's ex-officio member. Jonathan Buckles with the Red Roof Inn has expressed an interest in serving on the BID Board. His expression of interest form is attached.

Financial Consideration: Per the by-laws, the members of the BID Board are not compensated for their service.

Conclusion/Recommendations: Administration recommends appointing Jonathan Buckles to a three-year term on the BID #1 Board.



CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: BID

Title: Mr. Mrs./Miss/Ms. Dr. Name: Jonathan Buckles

Home Address: 804 Dartmouth St. Vermillion SD 57069

Email Address: Smsjbuckles@yahoo.com Phone #: (605) 484-2353

Number of years you have lived in/around Vermillion: 7 months

Occupation: General Manager Employer: (Eberts Prop.) Red Roof Inn

Business Address: 1208 E Cherry St. Vermillion SD 57069

Prior elected or appointed offices held (if any): _____

Present and past community volunteer activities: Member Deadwood Lodge #7 (4 yrs)

Why are you interested in serving on this Board/Commission? Recently making Vermillion my home, I would like to utilize my knowledge of the hospitality industry to help improve the town and help it grow economically.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? I have a diverse skill set, and am able to learn and adapt quickly. Over the last four years my primary focus has been in understanding small town/rural economics.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? I would like to help ensure the best and most efficient use of BID funds


Signature

11/30/16
Date

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: December 5, 2016

Subject: Final Plat of Lots 5 and 6, Block 4, Brooks Industrial Park Addition, in the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 18, T92N, R51W of the 5th P.M., City of Vermillion, Clay County, South Dakota (portion of property addressed as 1322 E. Cherry Street)

Presenter: Jose Dominguez

Background: Brandt Land Surveying has submitted a final plat for Lots 5 and 6, Block 4, Brooks Industrial Park Addition. The final platted area is roughly 6.81-acres. This is a replat of Lot 4, Block 1, Brooks Industrial Park Addition and several lots located north of East Cherry Street behind 1322 East Cherry Street.

Discussion: Staff reviewed the final plat and found that it complied with all code provisions. The applicant will also be rededicating all of the existing utility easements.

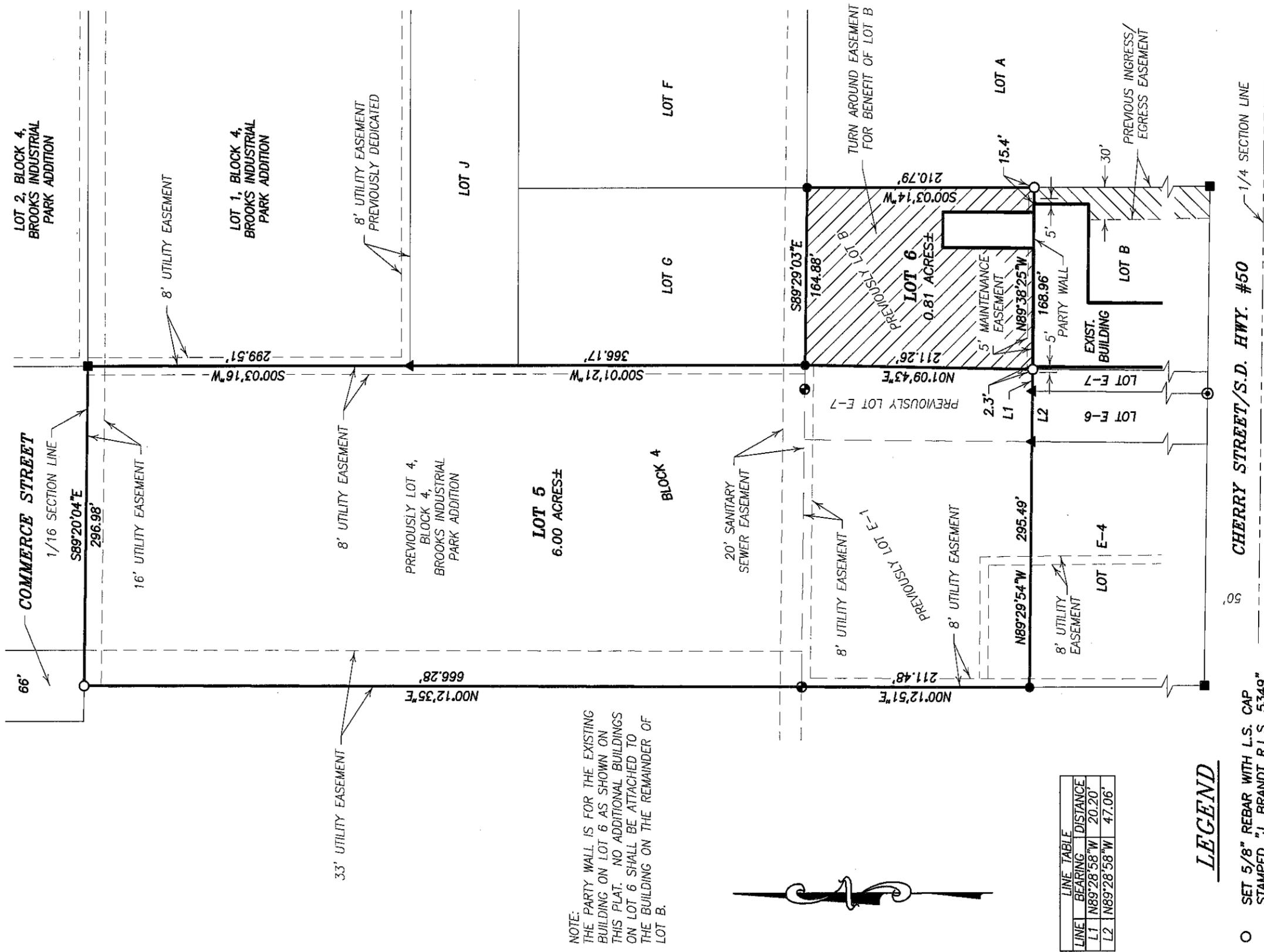
The Planning Commission reviewed this plat at their November 14th meeting. At that meeting the Planning Commission unanimously recommended that the Council approve the plat.

Financial Consideration: All associated platting fees have been paid by the applicant.

Conclusion/Recommendations: Administration finds that the final plat meets all of the ordinance requirements and recommends approval of the final plat.

A REPLAT OF LOT 4, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, CLAY COUNTY, SOUTH DAKOTA; AND LOT E-1, A PORTION OF LOT E-7, AND A PORTION OF LOT B, ALL IN THE SE1/4 OF THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS:

LOTS 5 AND 6, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION, IN THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

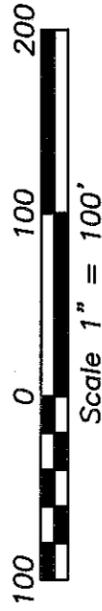


NOTE:
THE PARTY WALL IS FOR THE EXISTING BUILDING ON LOT 6 AS SHOWN ON THIS PLAT. NO ADDITIONAL BUILDINGS ON LOT 6 SHALL BE ATTACHED TO THE BUILDING ON THE REMAINDER OF LOT B.

LINE	BEARING	DISTANCE
L1	N89°28'58"W	20.20'
L2	N89°28'58"W	47.06'

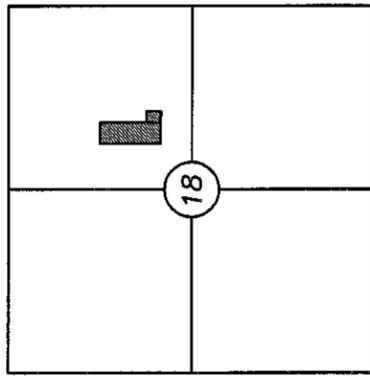
LEGEND

- SET 5/8" REBAR WITH L.S. CAP STAMPED "J. BRANDT R.L.S. 5349"
- FOUND 1/2" REBAR
- FOUND 5/8" REBAR
- ▲ FOUND IRON PIPE WITH CAP STAMPED "GILLEN LS 1342"
- FOUND IRON PIPE WITH CAP STAMPED "KENNEDY LS 5350"
- ⊙ FOUND NAIL & WASHER STAMPED "SDDOT RLS 8294"
- PREVIOUSLY PLATTED LINE
- EXISTING LOT LINE



NOTE:
BASIS OF BEARING
BY GPS OBSERVATION

PREPARED BY:
BRANDT LAND SURVEYING
1202 WILLOWDALE ROAD
YANKTON, SD 57078
(605) 665-8455



A REPLAT OF LOT 4, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA; AND LOT E-1, A PORTION OF LOT B, AND A PORTION OF LOT E-7, ALL IN THE SE1/4 OF THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS;

LOTS 5 AND 6, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION, IN THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

SURVEYOR'S CERTIFICATE

I, JOHN L. BRANDT, A REGISTERED LAND SURVEYOR UNDER THE LAWS OF SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY AND REPLAT OF LOT 4, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA; AND LOT E-1, A PORTION OF LOT E-7, AND A PORTION OF LOT B, ALL IN THE SE1/4 OF THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA; HEREAFTER TO BE KNOWN AS:



LOTS 5 AND 6, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION, IN THE SW1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA. I HAVE SET IRON REBAR AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 18TH DAY OF OCTOBER, 2016.


JOHN L. BRANDT
REG. NO. 5349

OWNER'S CERTIFICATE

I, KELLEY A. JORGENSEN, PRESIDENT OF MIGHTY MO LIVING, INC. A SOUTH DAKOTA CORPORATION, DO HEREBY CERTIFY THAT MIGHTY MO LIVING, INC. IS THE OWNER OF LOT E-1, LOT B, AND A PORTION OF LOT E-7 IN THE SE1/4 OF THE SW1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, AND THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF PLATTING AND TRANSFER, AND I FURTHER CERTIFY THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. THIS PLAT HEREBY VACATES LOT E-1, AS RECORDED IN BOOK 6, PAGE 65B, A PORTION OF LOT E-7, AS RECORDED IN BOOK 7, PAGE 200, AND A PORTION OF LOT B, AS RECORDED IN BOOK 4, PAGE 121. I ALSO HEREBY GRANT THE TURN AROUND, MAINTENANCE AND UTILITY EASEMENTS AS SHOWN ON THIS PLAT.

DATED THIS _____ DAY OF _____, 20____.

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED KELLEY A. JORGENSEN, WHO ACKNOWLEDGED HERSELF AS PRESIDENT OF MIGHTY MO LIVING, INC., AND THAT SHE AS PRESIDENT, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR PURPOSES THEREIN CONTAINED.

KELLEY A. JORGENSEN
PRESIDENT, MIGHTY MO LIVING, INC.

OWNER'S CERTIFICATE

I, DAVID R. HERTZ, DO HEREBY CERTIFY THAT I AM THE OWNER OF LOT 4, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, AND THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF PLATTING AND TRANSFER, AND I FURTHER CERTIFY THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. THIS PLAT HEREBY VACATES LOT 4, BLOCK 4, BROOKS INDUSTRIAL PARK ADDITION, AS RECORDED IN BOOK 7, PAGE 438. I ALSO HEREBY GRANT THE SEWER AND UTILITY EASEMENTS AS SHOWN ON THIS PLAT.

DATED THIS _____ DAY OF _____, 20____.

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED DAVID R. HERTZ, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR PURPOSES THEREIN CONTAINED.

DAVID R. HERTZ

OWNER'S CERTIFICATE

I, DANIEL L. WEIMAN, OWNER OF WEIMAN CONSTRUCTION, LLC, A SOUTH DAKOTA LIMITED LIABILITY COMPANY, DO HEREBY CERTIFY THAT WEIMAN CONSTRUCTION, LLC IS THE OWNER OF THE WEST 47.09 FEET OF THE NORTH 211.30 FEET OF LOT E-7 IN THE SW1/4 OF THE SE1/4 OF THE NE1/4 OF SECTION 18, T92N, R51W OF THE 5TH P.M., CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, AND THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF PLATTING AND TRANSFER, AND I FURTHER CERTIFY THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. THIS PLAT HEREBY VACATES A PORTION OF LOT E-7, AS RECORDED IN BOOK 7, PAGE 200. I ALSO HEREBY GRANT THE UTILITY EASEMENTS AS SHOWN ON THIS PLAT.

DATED THIS _____ DAY OF _____, 20____.

STATE OF _____
COUNTY OF _____

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED DANIEL L. WEIMAN, WHO ACKNOWLEDGED HIMSELF TO BE THE OWNER OF WEIMAN CONSTRUCTION, LLC, AND THAT HE AS OWNER, BEING AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR PURPOSES THEREIN CONTAINED.

DANIEL L. WEIMAN
OWNER, WEIMAN CONSTRUCTION, LLC

RESOLUTION OF APPROVAL

WHEREAS IT APPEARS THAT THE OWNERS THEREOF HAVE CAUSED A PLAT TO BE MADE OF THE ABOVE DESCRIBED REAL PROPERTY.

BE IT RESOLVED THAT THE ATTACHED AND FOREGOING PLAT HAS BEEN SUBMITTED TO AND A REPORT AND RECOMMENDATIONS THEREON MADE BY THE VERMILLION PLANNING COMMISSION TO THE CITY COUNCIL OF VERMILLION AND HAS RECOMMENDED APPROVAL.

BE IT ALSO RESOLVED THAT ACCESS SHALL BE GRANTED TO THE LOT IN ACCORDANCE WITH THE CITY OF VERMILLION STREET ACCESS AND DRIVEWAY APPROACH POLICY, WHICH REQUIRES AN APPLICATION PERMIT.

BE IT FURTHER RESOLVED THAT THE ATTACHED AND FOREGOING PLAT HAS BEEN SUBMITTED TO THE GOVERNING BODY OF THE CITY OF VERMILLION WHICH HAS EXAMINED THE SAME, AND IT APPEARS THAT THE SYSTEM OF STREETS AND ALLEYS SET FORTH THEREIN CONFORMS TO THE SYSTEM OF STREETS AND ALLEYS OF VERMILLION AND THAT ALL TAXES AND SPECIAL ASSESSMENTS, IF ANY, UPON THE TRACT OR SUBMISSION HAVE BEEN FULLY PAID AND THAT SUCH PLAT AND SURVEY HAVE BEEN EXECUTED ACCORDING TO LAW, AND THE SAME IS HEREBY ACCORDINGLY APPROVED.

MAYOR, CITY OF VERMILLION, SOUTH DAKOTA

I, THE UNDERSIGNED, FINANCE OFFICER OF THE CITY OF VERMILLION, SOUTH DAKOTA DO HEREBY CERTIFY THAT THE WITHIN AND FOREGOING IS A TRUE COPY OF THE RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF VERMILLION, SOUTH DAKOTA ON THIS _____ DAY OF _____, 20____.

COUNTY TREASURER'S CERTIFICATE

I, THE UNDERSIGNED, COUNTY TREASURER OF CLAY COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE AND FOREGOING PLAT, AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DIRECTOR OF EQUALIZATION

I, THE UNDERSIGNED, COUNTY DIRECTOR OF EQUALIZATION OF CLAY COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT A COPY OF THE ABOVE PLAT HAS BEEN FILED AT MY OFFICE.

REGISTER OF DEEDS

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ O'CLOCK _____ M., AND RECORDED IN BOOK _____ OF PLATS ON PAGE _____.

CITY OF VERMILLION
 INVOICES PAYABLE-DECEMBER 5, 2016

1 A-OX WELDING SUPPLY CO	BULK CO2	1,044.00
2 AGLAB EXPRESS	TESTING	65.00
3 AMERICAN PUBLIC WORK ASSOC	MEMBERSHIP	620.00
4 AMERICINN	LODGING	91.99
5 ANODE SALES COMPANY	PARTS	626.80
6 APPEARA	SUPPLIES	36.38
7 AQUA-PURE INC	CHEMICALS	2,200.00
8 ARAMARK	UNIFORM SHIRTS	62.33
9 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	378.02
10 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	27.18
11 AVERA OCCUPATIONAL MEDICINE	TESTING	69.90
12 BAKER & TAYLOR BOOKS	BOOKS	527.60
13 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	20,638.01
14 BASIN ELECTRIC POWER COOPERATION	REPAIRS	654.48
15 BETH KNEDLER	MILEAGE REIMBURSEMENT	89.84
16 BHS MARKETING, LLC	SODA ASH	6,822.86
17 BIRSCHBACH EQPT & SUPPLY	SUPPLIES	168.00
18 BLACKSTONE AUDIO INC	BOOKS	321.99
19 BORDER STATES ELEC SUPPLY	SUPPLIES	1,419.41
20 BOUND TREE MEDICAL, LLC	SUPPLIES	3,267.05
21 BRANDON STEENECK	SAFETY BOOTS REIMBURSEMENT	100.00
22 BROADCASTER PRESS	ADVERTISING	124.00
23 BROWN WEGHER CONSTRUCTION	WATER HEATER REBATES	600.00
24 BUHLS CLEANERS	MAT SVC	302.70
25 BURBACH AQUATICS, INC	PRENTIS PARK POOL	28,570.52
26 BUTCH'S PROPANE INC	PROPANE	34.17
27 BUTLER MACHINERY CO.	PARTS	673.98
28 CALLAWAY GOLF	MERCHANDISE	977.85
29 CAMPBELL SUPPLY	SUPPLIES	9,646.88
30 CANNON TECHNOLOGIES, INC	SOFTWARE SUPPORT/INTERFACE	7,002.00
31 CAREY MATHIESEN	REFUND AMBULANCE OVERPAYMENT	728.00
32 CASK & CORK	MERCHANDISE	487.63
33 CDW GOVERNMENT, INC	SOFTWARE	379.00
34 CENTER POINT LARGE PRINT	BOOKS	307.64
35 CENTURY BUSINESS PRODUCTS	COPIER LEASE/COPIES	201.71
36 CENTURLINK	TELEPHONE	745.53
37 CERTIFIED TESTING SERVICES	GEOTECHNICAL REPORT	5,400.00
38 CHESTERMAN CO	MERCHANDISE	144.00
39 CHET MOSER	MEALS REIMBURSEMENT	30.00
40 CITY OF VERMILLION	COPIES/POSTAGE	974.76
41 CITY OF VERMILLION	UTILITY BILLS	39,546.67
42 CLAY CO REGISTER OF DEED	FILING FEE	60.00
43 COLONIAL LIFE ACC INS.	INSURANCE	3,114.34
44 CONCRETE MATERIALS	GOLF SAND	863.31

45	CORTRUST BANK	TIF #6 INTEREST PAYMENT	6,062.00
46	CRYSTAL MCGUIRE	WATER HEATER REBATE	206.00
47	D-P TOOLS	SUPPLIES	17.95
48	DAKOTA BEVERAGE	MERCHANDISE	6,067.85
49	DAKOTA HOSPITAL FOUNDATION	TIF #6 INTEREST PAYMENT	6,062.00
50	DAKOTA PC WAREHOUSE	SUPPLIES	550.93
51	DAKOTA RIGGERS & TOOL SUPPLY	SUPPLIES	17.95
52	DAN GOEDEN	BOOTS REIMBURSEMENT	100.00
53	DANKO EMERGENCY EQUIPMENT	SUPPLIES	476.94
54	DEAR READER.COM	SUBSCRIPTION	300.00
55	DELTA DENTAL PLAN	INSURANCE	6,372.20
56	DELUXE ADVERTISING	CALENDARS	247.46
57	DEMCO	SUPPLIES	59.68
58	DENNIS MARTENS	MAINTENANCE	833.34
59	DGR ENGINEERING	PROFESSIONAL SERVICES	23,305.00
60	DITCH WITCH OF SD	PARTS	279.84
61	DUST TEX	ENTRY MATS	120.00
62	EARTHBEND	PROFESSIONAL SERVICES	1,031.86
63	EBSCO	SUBSCRIPTIONS	4,669.19
64	ECHO ELECTRIC SUPPLY	SUPPLIES	908.23
65	ED M. FELD EQPT CO	SUPPLIES	1,246.25
66	ELECTRONIC ENGINEERING	REPAIRS	374.70
67	FAIR MANUFACTURING, INC	PARTS	204.00
68	FARMER BROTHERS CO.	SUPPLIES	117.30
69	FAST AUTO GLASS	REPAIRS	285.00
70	FASTENAL COMPANY	SUPPLIES	20.04
71	FEDEX.	SHIPPING	11.77
72	FIRST BANK & TRUST	TIF #6 INTEREST PAYMENT	6,062.00
73	FIRST DAKOTA NATIONAL BANK	TIF #6 INTEREST PAYMENT	6,062.00
74	FIRST NATL BANK IN SIOUX FALLS	TRUSTEE FEES	1,300.00
75	FOREMAN MEDIA	COUNCIL MTG	100.00
76	FRED BALLEWEG	SAFETY BOOTS REIMBURSEMENT	100.00
77	FRED HAAR CO, INC	PARTS	87.78
78	G & R CONTROLS	PARTS	925.00
79	GALE	BOOKS	1,918.78
80	GALLAGHER BENEFIT SERVICES	NOVEMBER CONSULTING	2,083.33
81	GALLS INCORPORATED	UNIFORM	74.34
82	GEOTEK ENGINEERING	PROFESSIONAL SERVICES	4,744.00
83	GOSCMA	MEMBERSHIP	100.00
84	GRAHAM TIRE CO.	TIRES	1,701.22
85	GRAYBAR ELECTRIC	SUPPLIES	20.39
86	GRAYMONT CAPITAL INC	CHEMICALS	3,993.31
87	GREGG PETERS	FREIGHT	2,332.80
88	GREGG PETERS	RENT	937.50
89	HAUGER LAWN SERVICE	MOWING	64.00
90	HD SUPPLY WATERWORKS	PARTS	424.02
91	HELMS & ASSOCIATES	PROFESSIONAL SERVICES	14,245.81

92 HERREN-SCHEMPP BUILDING	SUPPLIES	94.77
93 HEWLETT-PACKARD COMPANY	COMPUTERS	1,549.00
94 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	24.20
95 HY VEE FOOD STORE	SUPPLIES	151.55
96 IN CONTROL, INC	PROFESSIONAL SERVICES	3,650.00
97 INDEPENDENCE WASTE	WASTE HAULING/TOILET RENT	1,039.54
98 INGRAM	BOOKS	2,740.39
99 INTL ASSOC OF FIRE CHIEFS	MEMBERSHIP	209.00
100 JACKS UNIFORM & EQPT	UNIFORM	748.45
101 JEFF MART	SAFETY BOOTS REIMBURSEMENT	100.00
102 JERRY'S CHEVROLET BUICK GM	REPAIRS	7,345.76
103 JIM GOBLIRSCH	SUPPLY REIMBURSEMENT	67.51
104 JOHN A CONKLING DIST.	MERCHANDISE	4,748.22
105 JOHN C. PRESCOTT	MEALS REIMBURSEMENT	26.00
106 JOHNSON BROTHERS OF SD	MERCHANDISE	31,953.29
107 JOHNSON CONTROLS	SERVICE AGREEMENT/REPAIRS	4,226.87
108 JOHNSON ELECTRIC	INSTALL LOAD MGMT	175.00
109 JOHNSON FEED, INC	PARTS	38.84
110 JON COLE	BOOT REIMBURSEMENT	200.00
111 JONES FOOD CENTER	SUPPLIES	563.46
112 KARSTEN MFG CORP	MERCHANDISE	59.26
113 KNIFE RIVER MIDWEST, LLC	SUPPLIES	1,318.32
114 KOBLE'S ELECTRIC	INSTALL CONTROLLERS/REPAIRS	251.00
115 KRISTINA STEENICK	REFUND ARMORY RENTAL FEE	35.00
116 KYLE BLAKE	BOOT/GYM REIMBURSEMENT	364.05
117 L.G EVERIST, INC	ICE SAND	3,019.60
118 LARRYS HOME REPAIR	REPAIRS	55.91
119 LEADSONLINE	CONTRACT RENEWAL	1,428.00
120 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	1,476.74
121 LEISURE LAWN CARE	LAWN SERVICE	130.75
122 LESSMAN ELEC. SUPPLY CO	SUPPLIES	55.00
123 LINDA CALLEJA	MILEAGE REIMBURSEMENT	60.48
124 LOCATORS AND SUPPLIES, INC	SUPPLIES	1,683.81
125 LOGIN/IACP NET	SUBSCRIPTION	525.00
126 LONGS PROPANE INC	PROPANE	105.00
127 LOUIES CARPET CLEAN, INC	CARPET/CHAIR CLEANING	2,634.03
128 MALLOY ELECTRIC	PARTS	538.84
129 MART AUTO BODY	TOWING	765.00
130 MASABA, INC	SUPPLIES	410.00
131 MATHESON TRI-GAS, INC	SUPPLIES	584.89
132 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,131.60
133 MCLEODS PRINTING	TRAFFIC TICKETS	2,151.74
134 MEAD LUMBER	SUPPLIES	185.10
135 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	105.56
136 MEDICO LIFE & HEALTH INSURANCE	INSURANCE	410.08
137 MID-AMERICAN RESEARCH CHEM	CHEMICALS	1,094.51
138 MIDWEST ALARM CO	ALARM MONITORING	66.00

139	MIDWEST BUILDING MAINTENANCE	MAT SVC	140.00
140	MIDWEST READY MIX & EQUIPMENT	FLOWABLE FILL	248.50
141	MILLS & MILLER, INC	DEICING SALT	3,113.44
142	MISSOURI RIVER ENERGY SERVICE	MOTOR TESTING	721.70
143	MOBOTREX MOBILITY & TRAFFIC	REPAIRS	1,227.50
144	MOORE WELDING & MFG	REPAIRS	18.00
145	MORSES FARM MARKET	WREATH	245.00
146	NATL BUSINESS FURNITURE	LIBRARY FURNITURE	708.00
147	NCL OF WISCONSIN, INC	SUPPLIES	463.80
148	NETSYS+	SYMANTEC RENEWAL/REPAIRS	1,154.00
149	NEW YORK LIFE	INSURANCE	35.01
150	NORTHERN SAFETY CO. INC	SUPPLIES	167.79
151	O'REILLY AUTO PARTS	PARTS	57.57
152	OFFICE SYSTEMS CO	COPIER CONTRACT/COPIES	454.08
153	ONE OFFICE SOLUTION	CHAIR	275.00
154	OXMOOR HOUSE	BOOKS	42.91
155	PCC, INC	COMMISSION	2,879.30
156	POMPS TIRE SERVICE, INC.	REPAIRS	270.00
157	POSM SOFTWARE	MAINTENANCE CONTRACT	1,500.00
158	PRESTO-X-COMPANY	INSPECTION/TREATMENT	52.90
159	PRINT SOURCE	SUPPLIES	207.00
160	QUILL	SUPPLIES	893.31
161	RACOM CORPORATION	MAINTENANCE	447.85
162	RECORDED BOOKS, INC	BOOKS	247.60
163	REGENT BOOK CO.	BOOKS	29.53
164	REPUBLIC NATIONAL DIST	MERCHANDISE	19,019.72
165	RICCHIO INC.	PRENTIS PARK POOL	109,471.00
166	RIVERSIDE HYDRAULICS & LAB	SUPPLIES	36.40
167	ROB PICKENS	MEALS REIMBURSEMENT	22.00
168	RODNEY TIEMAN	SAFETY BOOTS REIMBURSEMENT	100.00
169	SAFETY BENEFITS INC	REGISTRATION	195.00
170	SANFORD HEALTH PLAN	PARTICIPATION FEES	51.00
171	SCHAEFFER MFG. CO	SUPPLIES	851.20
172	SD ELECTRICAL COUNCIL	MEMBERSHIP DUES	40.00
173	SD FIREFIGHTERS ASSOC	DUES	1,300.00
174	SD GOLF ASSOCIATION	HANDICAP	40.00
175	SD POLICE CHIEFS ASSOCIATION	MEMBERSHIP DUES	269.60
176	SD REDBOOK FUND	BOOKS	65.00
177	SD RETIREMENT SYSTEM	CONTRIBUTIONS	49,977.01
178	SECURITY SHREDDING SERVICE	SHREDDING	35.00
179	SERVALL TOWEL & LINEN	SHOP TOWELS	29.40
180	SIOUXLAND HUMANE SOCIETY	FEES	74.00
181	SKARSHAUG TESTING LAB	TESTING	1,191.83
182	SOOLAND BOBCAT	PARTS	49.40
183	SOUTHERN GLAZER'S OF SD	MERCHANDISE	1,158.93
184	STAN HOUSTON EQPT CO	REPAIRS	40.00
185	STANDARD & POOR'S	BOND RATING SERVICE	2,500.00

186 STANGER LITHO GRAPHICS	SUPPLIES	361.00
187 STAR ENERGY	SUPPLIES	81.60
188 STEFFEN TRUCK EQUIPMENT	PARTS	112.54
189 STEWART OIL-TIRE CO	REPAIRS	296.90
190 STURDEVANTS AUTO PARTS	PARTS	968.28
191 SUN MOUNTAIN	MERCHANDISE	805.64
192 SUSAN HEGGESTAD	MEALS/MILEAGE REIMBURSEMENT	186.46
193 THE EQUALIZER	ADVERTISING	167.50
194 THOMAS L PRICE INC	PROFESSIONAL FEES	350.00
195 TITLEIST DRAWER CS	MERCHANDISE	3,760.81
196 TODD HALVERSON	MEALS REIMBURSEMENT	22.00
197 TONY KLUNDER	MEALS REIMBURSEMENT	95.00
198 TRUCK-TRAILER SALES	PARTS	162.20
199 TRUE VALUE	SUPPLIES	37.99
200 TWIN CITY HARDWARE	REPAIRS	1,228.74
201 TYLER TECHNOLOGIES	MAINTENANCE	602.36
202 TYLER ZIMMERMAN	SAFETY BOOTS/MEALS REIMBURSEMENT	122.00
203 UNITED WAY	CONTRIBUTIONS	507.70
204 USD FOUNDATION OFFICE	TIF #6 INTEREST PAYMENT	6,062.00
205 VALIANT VINEYARDS	MERCHANDISE	441.00
206 VAST BROADBAND	E911 CIRCUIT/DIALUP SERVICE	1,415.45
207 VERIZON WIRELESS	PHONES/WIRELESS COMMUNICATION	1,990.28
208 VERMEER HIGH PLAINS	PARTS	2,849.23
209 VERMILLION ACE HARDWARE	SUPPLIES	407.03
210 VERMILLION AREA ARTS COUNCIL	CONTRIBUTION	6,000.00
211 VERMILLION CHAMBER OF COMMERCE	ALL STAR CONTRIBUTION/BULK MAILING	10,719.98
212 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	6,254.42
213 WAL-MART COMMUNITY	SUPPLIES	1,592.32
214 WALKER CONSTRUCTION	BLISS POINTE PARK/SIDEWALKS	8,227.63
215 WELFL CONSTRUCTION CO	PRENTIS PARK POOL	132,865.46
216 WESCO DISTRIBUTION, INC	SUPPLIES	1,100.00
217 WIGMAN CO	PARTS	124.21
218 YAMAHA GOLF & UTILITY	GOLF CAR LEASE	3,772.17
219 YANKTON FIRE & SAFETY	EXTINGUISHER RECHARGE	32.50
220 ZEE MEDICAL SERVICE	SUPPLIES	148.20
221 ZIEGLER INC	REPAIRS	350.33
222 ZIMCO SUPPLY CO	CHEMICALS	2,660.00
223 KELLI LOVETT	BRIGHT ENERGY REBATE	30.00
	GRAND TOTAL	\$726,693.62



RAFFLE AND LOTTERY NOTIFICATION FORM

See reverse side of form for state laws regarding raffles and lotteries.

1. Organization sponsoring raffle/lottery: Fraternal Order of Eagles #2421

2. Person to contact: Kent Osborne

3. Phone number: 605-638-6106

4. Email address: ozzzy@gmail.com

6. Date(s) ticket(s) will be sold: 12/16-4/17

7. Cost per ticket(s): \$20

8. Date(s) drawing(s) will be held: 1 April 2017

9. Who is eligible to purchase ticket(s)? 21 years of age. Must pass FFL background check

10. Will prize winner(s) be selected at random? [X] Yes No

11. Description and approximate value of grand prize: 75 guns and a liberty gun safe will be raffled again this year. Guns are valued between \$300 and \$700.

12. What will the proceeds be used for? Proceeds will support the many charities we contribute to.

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Tickets will be drawn randomly from a barrel and guns awarded in the order that they are drawn.

There is a dinner preceding the event. I have enclosed a photo of one of the actual tickets - more details are provided there.

Kent Osborne
Applicant's Signature

11/29/2016
Date

APPROVED BY:

[Signature]
City Manager

11-30-16
Date

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

EMAIL: _____

SOLD BY: _____

No. 0326

\$20.00

Ticket

EAGLES GUN RAFFLE

\$20.00

Ticket

VERMILION EAGLES, AERIE #2421 - DRAWING WILL BE APRIL 1, 2017, STARTING AT 5 P.M.
 Limit of 2000 tickets sold. Need not be present to win. Must be 21 years old. Drawings throughout the evening; door prizes that night, guns will be on display that evening. Free Pulled Pork dinner for ticket holders, 5 to 7 pm. Winners must pass state and federal regulations to transfer firearms. Winners will be notified. Winners pay all transfer fees and taxes. Winners must make arrangements with or pickup prize at K&S Gun & Rock Shop, 1517 Edwards Ave., South Sioux City, NE. 402-494-2770 within 60 days or forfeit prize.

First Ticket Drawn: Liberty Gun Safe 18 - 24 Gun

- | | | |
|---|---|---|
| 1. Thompson/Center Venture 204 cal. | 26. TC Venture 22-250 cal. | 51. Savage 33 laminated 22 cal. |
| 2. Remington 870 Express 12 ga. | 27. Thompson/Center 200 mag. | 52. Ruger 10/22 |
| 3. Mossberg Patriot 270 cal. | 28. Sturm Ruger American 17 H&M | 53. Winchester Super X Pump 20 ga. |
| 4. Winchester Super X Pump 12 ga. | 29. D4 Star S&L 12 ga. Over/under | 54. Thompson/Center Venture 143 cal. |
| 5. Henry Standard 1001 22 cal. | 30. Weatherby 20 ga. | 55. Martin Lewis 45-70 cal. |
| 6. DPMS Oracle 223 cal. | 31. Ruger American 30-06 cal. | 56. Thompson/Center Venture Trim mag. |
| 7. CZ 512 Field 12 ga. | 32. Henry MM1 22 mag. | 57. Tri Star S&L / O/U 12 ga. |
| 8. Henry Golden Day 22 cal. | 33. Pelester 12 ga. Auto | 58. Thompson/Center Impact Modelleader 30 cal. |
| 9. Savage Axis 243 cal. | 34. Remington 783 Trim mag. | 59. Weatherby PAD5 20 ga. |
| 10. OF Mossberg 240/54 28-06 cal. | 35. Savage 93 Limited 67 H&M | 60. Henry EVV Frontier Carbine 22 cal. |
| 11. Remington 870 Express 20 ga. 34" | 36. Mossberg 500 410 ga. | 61. Remington 783 30-06 cal. |
| 12. Henry Pump 22 cal. | 37. Ruger 10/22 take-down | 62. CZ 452 American 22 cal. |
| 13. OF Mossberg Remton 20 ga. | 38. Remington 783 Combo 30-06 | 63. Thompson/Center 305 cal. |
| 14. TC Venture 100 cal. Rifle | 39. Ruger American 243 cal. | 64. Remington 887 Nitro 12 ga. |
| 15. CZ 512 Laser-Waterfowl Shotgun 12 ga. | 40. Thompson/Center Venture 223 cal. | 65. Mossberg Patriot 300 Win Mag |
| 16. Remington 783 22-250 Rifle | 41. Ruger TriStar Auto 12 ga. | 66. TriStar Raptor 20 ga. |
| 17. Ruger 10/22 Cap. Rifle | 42. Ruger American Predator 6.5 Creedmoor | 67. Ruger American 17 H&M |
| 18. Weatherby P6 08 Shotgun 20 ga. | 43. OF Mossberg 20 ga Wood Stock | 68. Smith & Wesson 22 Sport Auto |
| 19. Henry 133 Survival 12 cal. | 44. Henry Big Boy 45-70 cal. | 69. Weatherby PAD6 12 ga. 28" |
| 20. Ruger 22 American Rifle | 45. Savage AXI 17 H&M | 70. Mossberg Patriot 308 ga. |
| 21. Winchester Super X Pump 12 ga. | 46. Ruger American 242 cal. | 71. Remington 870 Express 20 ga. |
| 22. Mossberg 900 12 ga. | 47. Thompson/Center Venture 280 cal. | 72. Savage 33 Threadhole 17 H&M |
| 23. Remington 783 Combo 270 cal. | 48. Super X Pump Field 12 ga. | 73. Harrington & Richardson 12 ga. Walnut Stock |
| 24. Savage AXIS 223 cal. | 49. Remington 557 25 cal. | 74. Thompson/Center 30-06 cal. |
| 25. Weatherby PAD5 20ga. | 50. Calvary O/U 410 ga. | 75. Henry Big Boy 45-70 cal. |

No. 0326

