

Unapproved Minutes
Council Special Session
January 3, 2012
Tuesday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Tuesday, January 3, 2012 at 12:00 noon in the City Hall large conference room.

1. Roll Call

Present: Davies, Grayson, Meins, Osborne, Willson, Zimmerman, Mayor Powell

Absent: French, Ward

2. Informational Session - Update of electrical capital improvement plan purchases - Mark Koller

Mark Koller, Electric Superintendent, reported that the 10 year capital plan was presented to the City Council last summer and the upgrading of the electric switches was recommended to be included in the 2012 work schedule. Bids are scheduled to be opened for the switches on January 11th with estimated delivery in June 2012. The bid is for three of the five switches outlined in the 10 year plan as the Electric Department will install the three this year and plan on installing one in 2013 and one in 2014. Mark noted that the estimated cost of the three switches is \$105,000 that was not included in the 2012 budget but will need to be included in the revision later this year. Mark answered questions of the City Council on the electric system improvements.

3. Informational Session - Conference Center study update - Steve Howe, Vermillion Chamber of Commerce and Development Company

Steve Howe, Executive Director of the Vermillion Area Chamber of Commerce and Development Company, reported on the executive summary of the market feasibility report for a conference center. Steve reported that the firm of Convention, Sports and Leisure International has completed phase one of the study components and he wanted to update the City Council on the report. Steve reported that the demand was from the local market in the 300 plus group size. The facility would be 18,000 to 26,000 square feet with onsite parking for 200 vehicles. The report noted that the facility would need to be publicly funded to some degree as it would need to be affordable for local events. Another consideration would be some equity return vehicles such as leased space or long term facility usage

agreements. Steve stated that the next step would be the economic impact study and wanted to know if the City Council saw the event facility as a necessary community amenity. Discussion followed on the proposed event center noting that without the economic impact study there is no way to know what funds would be needed for the facility. Steve noted that complete copies of the report are available for review at the Chamber office.

4. Briefing on the January 3, 2012 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

001-12

Alderman Osborne moved to adjourn the Council special session at 12:59 p.m. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of January, 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
January 3, 2012
Tuesday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on January 3, 2012 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Davies, French, Grayson, Meins, Osborne, Willson, Zimmerman, Mayor Powell

Absent: Ward

2. Pledge of Allegiance

3. Minutes

A. December 19, 2011 Special Session; December 19, 2011 Regular Session

002-12

Alderman Meins moved approval of the December 19, 2011 special session minutes and the December 19, 2011 regular session minutes. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

003-12

Alderman French moved approval of the agenda. Alderman Zimmerman seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings - None

7. Old Business

A. Second Reading of Ordinance No. 1269 - Petition for change of zoning to exclude from the NRC Natural Resource Conservation District and include in the R-1 Residential District Lots 2, 3, and 4, Block 1, Bliss Second Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported on the location of the lots to be rezoned noting that this property was just annexed into the city and upon entering the city limits is zoned NRC, the most restrictive zoning district. The Planning Commission held a public hearing and recommended approval of the zone change. There have been no comments since first reading of the ordinance. Administration recommends approval of Second Reading.

004-12

Mayor Powell read the title to the above named Ordinance, and Alderman French moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1269 entitled Petition for change of zoning to exclude from the NRC Natural Resource Conservation District and include in the R-1 Residential District Lots 2, 3, and 4, Block 1, Bliss Second Addition to the City of Vermillion, Clay County, South Dakota was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 19th day of December, 2011 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 3rd day of January, 2012 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1269

AN ORDINANCE AMENDING TITLE 15, CHAPTER 155, SECTION 155.026, OFFICIAL ZONING MAP, FOR THE CITY OF VERMILLION, SOUTH DAKOTA, BY REZONING CERTAIN REAL PROPERTY FROM THE NRC, NATURAL RESOURCE CONSERVATION, DISTRICT TO THE R-1, RESIDENTIAL DISTRICT

BE IT ORDAINED, BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

That Section 155.026 is hereby amended as follows:

Lots 2, 3 and 4, Bliss Second Addition to the City of Vermillion, Clay County, South Dakota, are hereby rezoned from the NRC Natural Resource Conservation District to the R-1 Residential District and the official zoning map referred to in Section 155.026 of the 2008 Revised Ordinances of the City of Vermillion, South Dakota, is amended to include such land in the R-1 Residential District.

Dated at Vermillion, South Dakota this 3rd day of January, 2012

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E, (Jack) Powell, Mayor

ATTEST

BY: _____
Michael D Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Meins. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Davies-Y, French-Y, Grayson-Y, Meins-Y, Osborne-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y.

Motion carried 8 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Second Reading of Ordinance No. 1271 - Amending Title 15, Chapter 150 - Building Regulations, Section 150.26 through 150.36, Amendments for Special Permits for Moving Structures

Farrel Christensen, Building Official, reported that the ordinance is to add several safeguards to the house moving process by establishing bonds for the house mover, bond for homeowner to complete the exterior, require a foundation prior to move, and establish criteria to deny the application. Farrel stated that he has talked to a house mover about the proposed ordinance change and the bond is acceptable. The house mover's only concern was the foundation requirement as there is not the time for this to be completed prior to the move in some cases. Farrel noted that Section 150.33 was changed to have the fee set by resolution. Farrel answered questions of the City Council.

005-12

Mayor Powell read the title to the above named Ordinance, and Alderman Zimmerman moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1271 entitled Amending Title 15, Chapter 150 - Building Regulations, Section 150.26 through 150.36, Amendments for Special Permits for Moving Structures was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 19th day of December, 2011 and that the title was again read at this

meeting, being a regularly called meeting of the Governing Body on this 3rd day of January, 2012 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1271

AN ORDINANCE AMENDING TITLE 15, CHAPTER 150 - BUILDING REGULATIONS, SECTION 150.26 THROUGH 150.36, AMENDMENTS FOR SPECIAL PERMITS FOR MOVING STRUCTURES OF THE CITY OF VERMILLION, SOUTH DAKOTA.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SD: That Sections 150.26 through 150.36, of the Building Regulations of Vermillion, SD, is hereby amended to read as follows:

§ 150.26 SPECIAL PERMITS; FOR MOVING STRUCTURES.

Any person proposing to move, on or across the public streets of the City, any building or structure used for business, dwelling, storage, or other similar purpose shall obtain any permit required therefore from the Building Official, as authorized by the Council, or through appeal to the Council, and shall file, with the Building Official, a written application for the permit. Permits are only required for structures being moved from their original permanent building site to a new permanent location.

§ 150.27 SPECIAL PERMITS; PREREQUISITE; CONDITIONS IMPOSED.

(A) Conformance. Structures moved into, or within the jurisdiction, shall comply with the provisions of the Building Code, Plumbing Code and Electrical Code for new structures at the time the building or buildings are located or relocated. The foundation and/or basement on which structure will rest shall be complete and ready to accept the building prior to moving said building from the present location to the proposed location. A maximum of one hundred twenty (120) days from the date of issuance of the moving permit shall be allowed for the completion of all exterior modifications and changes including, but not limited to, house placement, foundation back fill, final grading, required sidewalks, all siding exterior doors and windows, and roof coverings.

(B) No building, with an area of one hundred twenty (120) square feet or more, shall be moved until a permit has been

obtained as provided in this chapter. The Building Official shall not issue the permit if, in the Building Official's judgment, the proposed new location of the structure would seriously increase the fire hazard of the surrounding buildings, or if moving the building or structure will, or probably will, likely result in unreasonable damage to streets, trees, or other property along the route over which the building or structure is proposed to be moved.

(C) No permit to move a residential structure to a new location within the city shall be granted unless the full and true property tax assessment value of the structure at its original location is at least eighty-five percent (85%) of the average full and true property tax assessment values of the residential structures within two hundred feet (200') of any part of the premises upon which the structure shall be located at its future proposed site within the city. If the structure does not meet the value requirement, a variance may be granted within the city if at least eighty-five percent (85%) of the owners of residential property within two hundred feet (200') of the structure at its future proposed site, excluding property owned by the applicant, sign a petition favoring the variance. The City may require an appraisal to determine the full and true value of the structure to be moved if it is not located within Clay County.

(D) Any structure that shall remain upon, occupy or stand upon any street, alley or sidewalk is hereby declared a public nuisance pursuant to SDCL Ch. 21-10 and may be abated by the City according to law.

(E) Whenever the person, firm, or corporation moving a structure upon, or along any street or alley, shall willfully, or negligently, permit such structure, while in transit, to remain upon the street, alley or sidewalk, the City shall have the authority, and is authorized, to move said building from the street, alley, or sidewalk to any point or place in the city where the same shall not obstruct travel or cause inconvenience to the public. The City shall keep an account of the expense of such removal, and said person, firm, or corporation and the sureties of the bond filed, as required by the provisions of this chapter, shall be liable to the City for such expense and the same may be recovered by civil action.

(F) A permit to move a building or structure shall not be granted if:

(1) The building is too large to move without endangering persons or property in the city or the weight of the building or structure may cause damage to the roadway;

(2) In the opinion of the Building Official, the building or structure is in such a state of deterioration or disrepair or is otherwise so structurally unsafe that it cannot be moved without potentially endangering persons or property in the city;

(3) The applicant's, or house/building mover's equipment, is unsafe and persons and property may be endangered by its use;

(4) The location where the building or structure would be moved would be in violation of any of the provisions of the zoning regulations relating to location, use and occupancy, or

(5) The building or structure to be moved would be in violation of any of the provisions of the Building Code relating to, but not limited to, construction methods and periodic inspections.

§ 150.28 SPECIAL PERMITS; APPLICATION CONTENT.

(A) Generally. The application for a special permit to move a structure shall contain the following information.

(B) Specifically.

1. The name of the owner of the structure;
2. The name of the owner of the premises from which the structure is to be moved, and the legal description of the premises;
3. The name of the owner of the premises to which the structure is to be moved and legal description of the premises;

4. The applicant, or house/building mover, shall furnish a travel route along with the date and time when the move will commence. The City Engineer may require that the route be changed or altered in the interest of protecting the public's health, safety and welfare and/or minimize potential damage to property, or to minimize potential traffic problems that may occur.

5. Any travel route that involves transit on city streets within the City of Vermillion, but does not include locating the moved building in the city limits, shall be subject to the same requirements and applicable fees as stated in the sections of this chapter;

6. The person or contractor by whom the moving operation is to be done;

7. A statement enumerating and locating electric wire, or other public utility installations, which will have to be removed or altered in order to accommodate the moving operation;

8. A statement containing an accurate estimate of the extent and nature of trimming, alteration, or removal of trees, which will be necessary to accommodate the moving operation;

9. The estimated complete cost of moving the structure and relocating the same;

10. The size of the lot or lots on which the structure will be located;

11. The dimensions of the building or structure, including width, length and height, and the maximum height the building will attain when loaded for moving;

12. The distance that the building will be from the front lot line, the rear lot line, and the side lot lines on each side of the building;

13. Whether the outside walls are frame, brick, stucco, or cement construction and at least two photographs of the structure taken from different angles;

14. Where application is made for moving/construction, as described in this chapter, the owner or the registered design professional in charge, acting as the owner's agent, shall

employ one or more special inspectors to provide inspection reports detailing the existing building's noncompliance with the current building, plumbing and electrical codes. The special inspector(s) shall be qualified person(s), licensed in each field who shall demonstrate competence, to the satisfaction of the Building Official for inspection of the particular type of construction or operation requiring special inspection;

15. The site, from which the structure is moved, if within city limits, is to be fenced upon removal of the structure if a basement remains. Openings in the foundation where the structure is placed must be closed or fenced until permanently enclosed.

16. A statement signed by the owner, or his or her agent, that all work will be done in conformity to the facts stated in the application and that all work done will conform with the zoning ordinance of the City, this chapter, and the laws of the state or any other information as the Building Official or Council may require in any particular case.

17. Provide documentation that all property taxes are current per SDCL 10-20-10 on the proposed former and future site locations.

§ 150.29 SPECIAL PERMITS; BONDS REQUIRED.

Any person moving a structure under the conditions of this ordinance shall first have filed an indemnity bond in an amount to be fixed by the City with sufficient surety to be approved by the Building Official, indemnifying for injury, damage or loss occasioned by the movement of the building or structure described in the application to the streets, the adjacent parking, the trees or shrubs along the streets, the property of any municipal utility, or the property of any person. In lieu of the surety bond, cash may be deposited with the Finance Officer in an amount approved by the Building Official.

Any property owner proposing placement of a moved structure shall first have filed a performance bond, in an amount to be fixed by the City, with sufficient surety to be approved by the Building Official to guarantee satisfactory completion of a structure relocation project as required under section 150.27 Conformance.

§ 150.30 SPECIAL PERMITS; PLANS FOR WATER AND SEWER REQUIRED.

Before any structure is moved onto a tract of ground pursuant to this chapter, a diagram showing water and sewer connections must be presented to the Building Official for approval. If the structure is beyond the minimum distance required for connecting with the city sewer system, then the diagram must show plans for septic tank system compliance, which is mandatory if connection with the city sewer is not required.

§ 150.31 SPECIAL PERMITS; CUTTING OR PRUNING TREES.

Any cutting or pruning of trees, that needs to be complete before moving any building or structure over the public right-of-ways of the City, must be done under the direction and supervision of a responsible person designated by the City Manager, and the fee for the supervision shall be set by resolution, and the sum shall be paid to the City by the owner of the structure or person contracting to move the same at least three days prior to the day on which any structure is moved over a public right-of-way. Trimming shall be done in accordance with pruning standards. If a tree is removed, severely damaged or dies as a result of trimming or as a result of the moving of a building or other structure, the permit applicant shall pay to the City the cost for each replacement tree which is necessary.

§ 150.32 SPECIAL PERMITS; APPLICANT TO PAY COST OF ALTERING UTILITY WIRES.

Every applicant for a permit to move any building or structure over the public right-of-ways of the City shall be required to pay an advance minimum sum of an amount, set by resolution, for each electric wire or cable of any municipal utility which must be cut, altered, or removed; and the necessity for the removal or alteration of the wires or cable shall be determined by the City's Superintendent of Electrical Distribution. The minimum charge shall be paid by the applicant to the Finance Officer at least three days prior to the day on which any structure is moved over a public right-of-way.

§ 150.33 FEES.

Fees for special permits for moving structures shall be set by resolution of the City Council.

§ 150.34 PLATTING REQUIREMENTS.

No structure shall be moved onto a tract of ground within the city which has not been platted into lots and approved by the governing body.

§ 150.35 REQUIRED RECORDS.

It shall be the duty of the Building Official to keep a permanent record of all applications for building permits and all moving permits issued either by the Building Official or by the Council.

§ 150.36 EXPIRATION.

Any building permit or moving permit under which no construction work has been commenced within six months after the date of issue of the permit, or under which the proposed construction has not been completed within two years after the date of issue, shall expire by limitation and no work or operations shall take place under any such permit after the expirations unless the permit has been renewed.

Dated at Vermillion, South Dakota this 3rd day of January, 2012

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E, (Jack) Powell, Mayor

ATTEST

BY: _____
Michael D Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Willson. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Davies-Y, French-Y, Grayson-Y, Meins-Y, Osborne-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y.

Motion carried 8 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Mid-American Energy Report

John Prescott, City Manager, reported that when the City Council renewed the natural gas franchise with MidAmerican Energy the Council requested that the company provide an annual update. He

stated that representatives are present to provide information and answer questions.

Tim Forsch, MidAmerican Distribution Engineer, reported that the price of natural gas for 2011 was between \$.44 and \$.51 per therm and they expect these rates to remain within this range for 2012. He stated that MidAmerican reinvests in its communities and, as such, contributed \$250 to the library furnishing campaign. Tim reported that 10 new services were made during 2011 and a number of relocations were done. He stated that a 4 inch plastic line was extended to the Lewis & Clark water treatment plant north of town.

Denny VanRuler, MidAmerican Operations Manager, reported on the number of gas leaks during the last two years along with the response times. Denny reported on the staffing levels in the area to respond to leaks.

Brad Howard, MidAmerican Community Relations and Economic Development Representative, stated that he works closely with Steve Howe from the Vermillion Area Chamber of Commerce and Development Company to provide the needed information for natural gas service for business prospects. Brad reported that the MidAmerican Economic Development office contributed \$1,000 to the library furnishing campaign.

The representatives answered questions of the City Council on the MidAmerican operations.

B. First Reading of Ordinance No. 1272 - Amending Title XI Business Regulations, Chapter 115 Tattooing and Body Piercing, Section 115.13 to remove the one month residency requirement

Mike Carlson, Finance Officer, reported that in 1995 an ordinance was adopted for the licensing of tattoo establishments and tattoo artists. The ordinance was amended in 2010 to include the licensing of body piercing establishments and body piercing artists. At that time, the artist licensing requirements were updated to include background checks and criteria were established to determine suitability for licensing. One of the criteria was a one month residence in Clay County before license application. The local tattoo establishment stated that they work with artists from other cities that would like to come into their shop for special events, but the ordinance prevents them from being licensed until they are a resident for one month. The proposed ordinance removes the one month residency requirement for license application. Discussion followed.

006-12

Mayor Powell read the title to the above mentioned Ordinance and Alderman Grayson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1272 entitled An Ordinance Amending Title XI, Business Regulations, Chapter 115 Tattooing and Body Piercing, Section 115.13, to remove the one month Clay County residency requirement, of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 3rd day of January, 2012 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman French. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 8 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

C. First Reading of Ordinance No. 1273 - Amending Title XV Land Usage, Chapter 152 Signs to provide for the permitting and regulation of signs within the Joint Jurisdictional Zoning Area between Clay County and the City of Vermillion

Andy Colvin, Assistant to the City Manager, reported that the County and City are in the process of adopting zoning regulations for the Joint Jurisdictional Area. During the work sessions to develop the proposed joint jurisdictional ordinance, the County representation felt that signs within the joint jurisdictional area should be regulated by the City's sign code to ensure consistency and fairness for businesses located within the joint area and the city. The proposed amendment creates definition and regulations for signs within the Joint Jurisdictional Zoning area. The amendment also creates a table that creates parallel references between the City's zoning districts and the zoning district in the Joint Jurisdictional Zoning area. Andy answered questions of the City Council on the proposed ordinance.

007-12

Mayor Powell read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1273 entitled An Ordinance Amending Chapter 152, Signs, Section 152.01 through 152.03 and 152.13 to add

a definition and regulations for signs within the Joint Jurisdictional Zoning Area of Clay County and the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 3rd day of January, 2012 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Meins. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 8 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

D. Resolution establishing fees for Special Permits for Moving Structures

Farrel Christensen, Building Official, reported that the resolution is to establish fees for house moving as outlined in the ordinance just adopted. The resolution is to establish the mover's indemnity bond at \$10,000 for damage to the street and public areas, the building owner's performance bond at \$10,000 to complete the house after the move, the cost to move utility wires as determined by the Electric Department and a \$100 fee for moving the structure. Farrel answered questions of the City Council and recommended adoption of the resolution.

008-12

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION ESTABLISHING FEES FOR SPECIAL PERMITS
FOR MOVING STRUCTURES

WHEREAS, Ordinance No. 1271 amended the building regulations for special permits for moving structures in the City of Vermillion, and determined the need to establish amounts for indemnity bond, performance bond, utility fees and the special permit fee; and

WHEREAS, the ordinance provided for a indemnity bond from the person moving the structure in an amount to be set by resolution of the City and a performance bond from the property owner proposing placement of a moved structure in an amount to be set by resolution of the City; and

WHEREAS, the ordinance provides for fees to cut, alter or move utility wires be set by resolution of the City Council; and

WHEREAS, the ordinance provides for a special permit fee for moving structures to be set by resolution of the City Council.

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 3rd day of January, 2012, that the bond amounts and fees are established as follows:

§ 150.29 The minimum bond amount for an indemnity bonds shall be \$10,000.00.

§ 150.29 The minimum bond amount for an performance bonds shall be \$10,000.00.

§ 150.32 The fee to cut, alter or move utility wires shall be the actual costs of employee time and equipment with the Superintendent of Electric Distribution estimate used for deposit.

§ 150.32 The special permit fee for moving structures shall be \$100.00, plus the building permit fee as established in § 156.15.

Dated at Vermillion, South Dakota this 3rd day of January, 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

The motion was seconded by Alderman French. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

E. 2012 Payroll Resolution

John Prescott, City Manager, reported that State Statute requires the City Council to adopt a resolution setting the wages/salaries for all employees for 2012 at its first meeting following the beginning of the fiscal year. John noted that both the AFSCME and Teamsters Union agreements included 2.75% increases for 2012 and this same increase was used for non-union employees. John noted that during the budget session the City Council took action to not increase their wages for 2012. Discussion followed.

009-12

After reading the same once, Alderman Grayson moved adoption of the following:

CITY OF VERMILLION
2012 PAYROLL RESOLUTION

WHEREAS, effective and responsive delivery of City goods and services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with AFSCME Local 1052 covering the calendar year 2012 that includes a 2.750% increase to the wages of employees covered by AFSCME; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with General Drivers & Helpers Local 749 (Teamsters) covering the calendar year 2012 that includes a 2.750% increase to the wages of Police and Emergency Communications employees; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.750% on January 1, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2012.

Elected Officials/Boards/Commissions:

Mayor: John Powell \$9,956.70; City Council: Tom Davies \$5,764.46, Jennifer French \$5,764.46, John Grayson \$5,764.46, Clarene Meins \$5,764.46, Kent Osborne \$5,764.46, Dennis Zimmerman \$5,764.46, Steve

Ward \$5,764.46, Howard Willson \$5,764.46; Planning Commission: Matthew Fairholm \$15.00/Meeting, Don Forseth \$15.00/Meeting, Steve Howe \$15.00/Meeting, Robert Iverson \$15.00/Meeting, Mike Manning \$15.00/Meeting, Ted Muenster \$15.00/Meeting, Thomas Reasoner \$15.00/Meeting, Debra Gruhn \$15.00/Meeting, Douglas Tuve \$15.00/Meeting, Library Board: Cyndy Chaney \$15.00/Meeting, Jon Flanagan \$15.00/Meeting, Carl Gutzman \$15.00/Meeting, Janet Hoff \$15.00/Meeting, Fern Kaufman \$15.00/Meeting.

FULL-TIME/PART-TIME:

Ambulance: Lee Huber \$41,091.84, Merritt Groh \$8.00/hr \$30.60/1st \$17.34/2nd, Amy Frankl \$10.50/hr, Michael Wildermuth \$8.00/hr \$37.14/1st \$23.35/2nd \$9.00/FTO, Valerie Hower \$8.00/hr \$36.41/1st \$22.89/2nd \$9.00/FTO, Nicole Huber \$8.00/hr \$36.41/1st \$22.89/2nd \$9.00/FTO, Anthony Klunder \$8.00/hr \$36.41/1st \$22.89/2nd \$9.00/FTO, Brandon Hansen \$8.00/hr \$35.70/1st \$22.40/2nd \$9.00/FTO, Beth Boyd \$8.00/hr \$6.00/1st \$6.00/2nd, Mandy Reed \$8.00/hr \$36.41/1st \$22.89/2nd \$9.00/FTO, Kevin Oliver \$8.00/hr \$35.70/1st \$22.40/2nd \$9.00/FTO, Joe Kyte \$8.00/hr \$32.47/1st \$18.40/2nd, Robin Hower \$8.00/hr \$31.21/1st \$17.69/2nd, Jon Christensen \$8.00/hr \$30.60/1st \$17.34/2nd \$9.00/FTO, Patrick Farrens \$8.00/hr \$30.00/1st \$17.00/2nd, Travis Bjordahl \$8.00/hr \$30.00/1st \$17.00/2nd, Doug Brunick \$8.00/hr \$6.00/1st \$6.00/2nd, Darryl Madsen \$8.00/hr \$6.00/1st \$6.00/2nd, Teri Madsen \$8.00/hr \$6.00/1st \$6.00/2nd, Neil Melby \$8.00/hr \$30.00/1st \$17.00/2nd, Layne Stewart \$8.00/hr \$6.00/1st \$6.00/2nd, Michael Wager \$8.00/hr \$30.00/1st \$17.00/2nd, Lisa Wood \$8.00/hr \$30.00/1st \$17.00/2nd, Dominick Santa Maria \$8.00/hr \$35.00/1st \$22.00/2nd, Tyler Schimmel \$8.00/hr \$30.00/1st \$17.00/2nd, Alexander Sherlock \$8.00/hr \$6.00/1st \$6.00/2nd, Travis Snyders \$8.00/hr \$6.00/1st \$6.00/2nd, Cody Jansen \$8.00/hr \$30.00/1st \$17.00/2nd; Code Enforcement: Farrell Christensen \$50,112.00, Jim Balleweg \$17.08, Todd Nordyke \$13.01; Custodial: Karl Bottessini \$13.60, Ron Maher \$10.25, Zibeon Samudzi \$10.00; Electric: Mark Koller \$73,852.56, Rodney Tieman \$30.58, Monty Munkvold \$28.74, Mike Wensel \$28.74, Richard Brown \$28.26, Chad Christopherson \$28.26, Todd Halverson \$28.26, Travis Tarr \$28.26, Austin Anderson \$24.32, Karen Harris \$17.94, Terry Johnson \$0.25/Meter, Jon Trefz \$0.25/Meter; Engineering: Jose Dominguez \$67,839.12, Jason Anderson \$44,182.08, Travis VanBeek \$18.75, Duane Schilling \$17.19; Finance: Mike Carlson \$84,292.56, Michelle Eidem \$23.63, Sherry Howe \$21.96, Vicki Fader \$15.38, Mari Mehlbrech \$14.35, Janis Johnson \$13.72; Fire & Rescue: Doug Brunick \$50,717.52; General Government: John Prescott \$103,919.76, Andrew Colvin \$47,752.56, Kate Amundson \$14.05, Jordan McQuillen \$7.50; Library: Jane Larson \$58,338.72, Wendy Nilson \$17.10, Joyce Moore \$17.14, Michelle Koller \$16.66, Misi Kayl \$14.39, Linda

Calleja \$13.37, Michael Stark \$10.87, Bobbi Burgess \$9.92, Nancy Chelgren \$7.25-Work Study, Joseph Finn \$7.54-Work Study, Rebecca Roberts \$7.54-Work Study, Chandra Schultz \$7.25-Work Study, ShyAnne Zaragoza \$7.25-Work Study; Parks & Recreation: David Nelson \$65,772.00, Kirk Hogen \$56,939.76, Lauren Tolsma \$49,757.04, Mark Clark \$26.10, Russell Jensen \$17.43, Brian Nelson \$14.30, Aaron Baedke \$17.45, Ryan Baedke \$15.75, Jessica Kennedy \$14.30, Dennis Chandler \$11.85, Nick Hovden \$8.50, Elly Melby \$8.50, Amber Walker \$8.50, Jon Brooks \$8.00, Marissa Bunger \$8.00, Tim Christopherson \$8.00, McKenzie Huska \$8.00, Camden Nettetstad \$8.00, Ryan Sevensing \$8.25, Aaron Steele \$8.00, Mark Turner \$8.00, Erik Ustad \$8.00, Ellen Brown \$7.75, Natasia Eastman \$7.75, Jared Heiden \$7.75, Carol Logoto \$7.75, Alexa Regnerus \$7.75, Lindsay Robinet \$7.75, Chris White \$7.75, Anna Erickson \$7.50, Emma Erickson \$7.50, Anne Grady \$7.75, Allison Heine \$7.50, Elizabeth Hoffman \$7.50, Tom Reynolds \$7.50, Justin Snyder \$7.50, Lucas Turner \$7.50, Dawn Bergeson \$11.25, Alexandra DeJong \$8.00, Kylie Fischbach \$7.75, Bennet Johnson \$7.75, Ryan Kost \$8.00, Skye Lindquist \$8.00, Alexa Mockler \$8.00, Abby Ouellette \$8.00, Shane Potter \$7.75, Rory Tucker \$8.00, Tori Kroll \$7.75, Jason Gault \$25 per game; Police: Matthew Betzen \$74,061.36, Chad Passick \$59,925.60, Ryan Hough \$26.38, Crystal Brady \$24.33, Robin Hower \$24.33, Randy Crum \$22.41, Ben Nelsen \$21.81, Jonathan Warner \$21.82, Luke Trowbridge \$21.81, Jacy Nelsen \$21.22, Bryan Beringer \$19.28, Kevin Malloy \$19.28, Jordan Helming \$19.28, Anthony Klunder \$18.81, Janna Mollet \$18.35, Brandon Hansen \$18.18, Cindy Carrington \$12.54, Vicki Eilts \$12.77, Nathan Goette \$17.37, Nicholas Marcus \$17.73; Solid Waste: Robert Iverson \$55,812.24, David Christopherson \$21.05, Daniel Goeden \$17.13, Mark Milbrodt \$16.39, Timothy Taggart \$15.29, Barry Braaten \$15.29, Jim Zimmerman \$15.15, Todd Moe \$14.80, Kyle Paulson \$14.62, Matthew Puthoff \$14.48, Dan Hanson \$13.84; Street: Pete Jahn \$53,703.36, Ernie Halvorson \$20.75, Fred Savoie \$20.76, Bradley Swee \$20.26, Jeffrey S Mart \$18.09, Mike Taggart \$18.09, Chris Nissen \$16.15, Duane Fulk \$15.09, Rich Walker \$9.50, Larry Gray \$8.50; Telecommunications: Ryan Anderson \$45,831.60, David Stammer \$19.52, Liv West \$19.52, Marsha McKinney \$19.52, Wendy Carroll \$15.05, Laura Bergeleen \$14.84, Jessica Standley \$14.84, Alicia Kloster \$14.27; Wastewater: Paul Brunick \$59,925.60, Fred Balleweg \$23.12, John Walker \$19.88, Michael Heine \$17.11, Cory Moore \$17.11, Rob Pickens \$15.17; Water: Randy Isaacson \$56,647.44, Tom Kruse \$23.12, Allen Clark \$19.88, Wade Mount \$19.88, Curtis Haakinson \$19.16, Dale Husby \$15.46, Brook Hansen \$15.11, Shane Griese \$15.17; Volunteer Firefighters: Karl Brewer, Doug Brunick, Nick Buckman, Jon Christensen, Kellen Cusick, Ray Decker, Gary Eidem, Patrick Farrens, Ryun Fischbach,

Brandon Hansen, Brook Hansen, Lee Huber, Ryan Husby, Pete Jahn, Cody Jansen, Tony Klunder, Austin Martensen, Cody Merrigan, Curtis Mincks, Cory Moore, James Moore, Monty Munkvold, Rob Pickens, Jay Rydstrom, Terry Rye, Ford Sommervold, Tom Sorensen, Bill Sperry, Layne Stewart, Chuck Taggart, Cory Taggart, Mark Taggart, Matt Taggart, Keith Thompson, Brad Waage, Brian Waage, John Walker, Rich Walker, Brandon Wiemers, Tyler Zimmerman; Associate Firefighters: Bob Frank, Don Forseth, Joe Reedy, Clyde Watts, Mike Chaney, Dean Hansen, Wade Mount, Todd Halverson.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

Dated at Vermillion, South Dakota this 3rd day of January 2012.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

F. Resolution for Maintenance and Financial Agreement for the Installation of a Ground Communications Outlet Radio at Harold Davidson Field

Jose Dominguez, City Engineer, reported that the South Dakota Department of Transportation will be purchasing a ground communications outlet radio that will allow pilots to connect directly with the air traffic control monitoring the airport to get a clearance. The agreement is for the City to provide the phone line and agree to maintain the equipment for 10 years. Jose noted that

the resolution of the City Council is required to accept the maintenance costs. Discussion followed.

010-12

After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION

ACCEPTING THE MAINTENANCE AND FINANCIAL AGREEMENT FOR THE GROUND COMMUNICATION OUTLET RADIO AT HAROLD DAVIDSON FIELD BETWEEN THE STATE OF SOUTH DAKOTA AND THE CITY OF VERMILLION

WHEREAS, the State of South Dakota Department of Transportation is requiring that the City install a Ground Communication Outlet radio (GCO) at the airport, and;

WHEREAS, the State is purchasing the GCO for the City, and;

WHEREAS, the Governing Body of the City of Vermillion is asked by the South Dakota Department of Transportation to approve the above mentioned maintenance and financial agreement by resolution, and;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion accepts the Maintenance and Financial Assistance Agreement between the Department of Transportation and the City of Vermillion for Project AP7000 (12)-2011 (GCO).

Dated at Vermillion, South Dakota this 3rd day of January 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

The motion was seconded by Alderman French. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

G. Resolution of Necessity and Notice of Hearing for Construction of Concrete Surfacing, Trails and Sidewalks on Stanford Street from West Main to West Cherry Street

Jose Dominguez, City Engineer, reported that the reconstruction of Stanford Street between Main and Cherry Streets was budgeted for 2012. The project is to be funded from Federal Aid Urban funds through the State, second penny sales tax and assessments to the adjoining property owners. Jose reported that he met with the property owners and it was agreed that the City would assess 8% of the construction costs, but that the amount will not exceed \$28 per foot. The resolution will set a public hearing of February 6, 2012 to consider the resolution of necessity to assess the construction costs. Discussion followed.

011-12

After reading the same once, Alderman Zimmerman moved adoption of the following:

RESOLUTION OF NECESSITY AND NOTICE OF HEARING
FOR CONSTRUCTION OF CONCRETE SURFACING, TRAILS AND SIDEWALKS ON
STANFORD STREET FROM WEST MAIN STREET TO WEST CHERRY STREET IN THE
CITY OF VERMILLION, SD

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City at 7:00 p.m. on the 3rd day of January 2012, that the convenience and necessity has arisen for the construction of concrete surfacing on the portion of the public streets and in front, or abutting, several lots, or parcels of land, hereinafter named:

STANFORD STREET from West Main to West Cherry Street:
Lot 1, Block 1, Bliss Addition
Lot 2, Block 1, Bliss Addition
Auditors Tract 3 and 4 of SE $\frac{1}{4}$, 14-92-52
Lot 1, Replat of Block 28 and N $\frac{1}{2}$ of Lot 5 and Lot 8, Block
9, Van Meters Addition
Lot 3, Block 1, Bliss Addition
Lot 21, Replat Lots 15 & 17, E $\frac{1}{2}$ SE $\frac{1}{4}$, 14-92-52
Lot 14, NE $\frac{1}{4}$ SE $\frac{1}{4}$, 14-92-52

Lot A and B of Lot 13, Collins Addition
Lot 1D, Collins Addition
Lot 1A, Collins Addition
Lot 1B, Collins Addition
Lot 1 & W ½ of Lot 2, Larson's Subdivision
Lot 22, Replat of Lot 16, E ½ SE ¼, 14-92-52
Lot 23, Replat Lots 15 & 17, E ½ SE ¼, 14-92-52
South 103' of Lot 6, Oden Addition
North 255' of Lot 6, Oden Addition

BE IT FURTHER RESOLVED, that the general nature of the improvement shall be as follows:

The gravel base shall be 44 feet, 4 inches wide and 5 inches thick.
The concrete surfacing shall be 33 feet wide and 8 inches thick.
The concrete sidewalk shall be 5 feet wide and 4 inches thick.
The concrete trail shall be 8 feet wide and 6 inches thick.
The concrete curb and gutter shall be 2 feet and 8 inches wide and 6 inches high.

BE IT FURTHER RESOLVED, that the materials to be used in the construction of said improvement shall be according to the specifications adopted by the City.

BE IT FURTHER RESOLVED, that the benefit of the improvement to each lot or tract is as follows:

Any cost incurred, but not covered by the following benefits, will be paid for with City or Federal funds.

The estimated assessment, excluding the fiscal fee, against the properties fronting and abutting on said streets is as follows:

The cost, per foot, for the gravel, concrete surfacing, sidewalk, trail and curb and gutter will be eight percent (8%) of the final construction cost divided by the total frontage along Stanford Street. The cost per foot shall not exceed \$28.00.

BE IT FURTHER RESOLVED, that when the cost of construction of the improvement has been determined, the Engineer shall calculate and report to the Governing Body the amount to be assessed against each lot, or part of lot, fronting or abutting upon the improvement. In determining such assessment, the Engineer shall divide the total cost of the improvement, less the City's share of the cost, by the

number of feet fronting or abutting upon said improvement. The quotient, plus an eight percent (8%) fiscal fee, shall be the amount assessed, per front foot, upon the property fronting or abutting thereon.

BE IT FURTHER RESOLVED, that the assessment shall be divided into ten (10) equal annual installments, which shall be payable under Plan One, collection by the County Treasurer, as set forth in 1967 SDCL 9-43-30 etc. e.g., and that all deferred installments shall bear interest at the rate of not more than ten percent (10%) per annum.

BE IT FURTHER RESOLVED, that the contractors who undertake to perform the work of construction herein provided for shall be paid, in cash, from the sale of special assessment bonds.

BE IT FURTHER RESOLVED, that any person interested may appear and show cause before the Governing Body of the City of Vermillion at the City Council Chambers of said City at 7:00 p.m. on the 6th day of February 2012, why the above and foregoing resolution should not, at said time and place, be adopted and passed by the Governing Body, at which time the Governing Body will finally approve, disapprove, or modify the same in its discretion.

Dated at Vermillion, South Dakota this 3rd day of January 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Meins. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

H. Declaration of Surplus Wheel Loader

Jason Anderson, Assistant City Engineer, reported that the new wheel loader has been received and placed into service at the landfill. The 2005 Caterpillar 938G II will need to be declared

surplus, appraised by the Surplus Property Appraisal Committee and sold by sealed bids. Jason answered questions of the City Council.

012-12

Alderman Willson moved to declare the 2005 Caterpillar 938G II wheel loader as surplus to be appraised by the Surplus Property Appraisal Committee to be sold by sealed bids. Alderman French seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted and requested the Surplus Property Appraisal Committee meet to establish the value.

I. Ingress/Egress Agreement with USD for Electric Utility Lines

Jason Anderson, Assistant City Engineer, reported that an electric utility line was installed between Rose Street and University Street south of the Dakota Dome on the University property in 1985. In reviewing the records, no easement or agreement was granted for the installation. The Electric Department would like to replace the line as part of the 2012 construction projects and, as such, an Ingress/Egress Agreement with USD has been prepared to allow for the replacement and continued maintenance of this line. The agreement has been reviewed by the City Attorney and if approved will be filed with the Register of Deeds. Discussion followed.

013-12

Alderman Zimmerman moved approval of the Ingress/Egress Agreement with USD for the electric utility line between Rose Street and University Street. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Substation Relay Upgrade

Jason Anderson, Assistant City Engineer, reported that bids were opened on December 22, 2011 for the substation relay upgrade. Four bids were received with the low bid of Harold K. Scholz Company of \$86,157.00. A letter is included in the packet from DGR, the consulting engineer, recommending the acceptance of the low bid. Jason noted that Harold K. Scholz has done previous work for the City on the substations. This project was included in the 2011 budget but, due to delays in getting the project bid, will require a revision to the 2012 budget. Discussion followed.

Bids: Harold K. Scholz Co. \$86,157.00; Utilities Plus Energy Services \$97,550.00; L & S Electric, Inc \$130,031.00; Aevenia Inc \$171,409.69

014-12

Alderman Davies moved approval of the low bid of Harold K. Scholz Company of \$86,157.00 for the substation relay upgrade. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all three items.

Item 1: 4,350 gal unleaded (10% ethanol): Stern Oil \$3.0749, Brunick's Service \$3.14; Item 2: 1,500 gal average cost of No. 1 and No. 2 diesel fuel dyed: Stern Oil \$3.3492, Brunick's Service \$3.45; Item 3: 500 gal average cost of No. 1 and No. 2 diesel fuel-clear: Stern Oil \$3.6294, Brunick's Service \$3.72

015-12

Alderman Zimmerman moved approval of the low quote of Stern Oil on Items 1-3. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that the Christmas tree collection site is accepting real trees through January 20, 2012. The site is located on the south side of Broadway Street just west of Dakota Street. Please remove any plastic, lights and decorations.

B. John reported that the City Engineer approved a plat of Lots 8A and 9A, Block 49 Snyder's Addition on December 30, 2011.

PAYROLL ADDITIONS AND CHANGES

Finance: Mari Mehlbrech \$13.97/hr; Ambulance: Kevin Oliver \$22.40/2nd shift; Wastewater: Mike Heine \$16.65/hr, Fred Balleweg \$22.50/hr, John Walker \$19.35/hr; Recycling: Todd Moe \$14.40/hr

11. Invoices Payable

016-12

Alderman Davies moved approval of the following invoice:

WILLSON FLORIST	FUNERAL ARRANGEMENTS	127.00
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Alderman Zimmerman seconded the motion. Alderman Willson requested to abstain. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

017-12

Alderman Osborne moved approval of the following invoices:

3D SPECIALTIES INC	SUPPLIES	1,355.00
AGLAB EXPRESS	TESTING	32.00
AMERICAN TECHNICAL SERVICE	ENVIRONMENTAL DRILLING	2,115.84
AQUA-PURE INC	SUPPLIES	311.00
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	254.85
AT&T	POLICE COMMUNICATIONS	21.85
AUDIO GO	BOOKS	123.98
AUTOMATIC BUILDING CONTROL	REPAIRS	1,404.54
BAKER & TAYLOR BOOKS	BOOKS	458.57
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	4,119.20
BIERSCHBACH EQPT & SUPPLY	PVC HOSE/COUPLERS	759.20
BLACKBURN MANUFACTURING CO	SUPPLIES	156.81
BOOK WHOLESALERS, INC	BOOKS	474.62
BOUND TREE MEDICAL, LLC	SUPPLIES	712.86
BROADCASTER PRESS	ADVERTISING	42.00
BUTCH'S PROPANE INC	PROPANE	6,262.67
BUTLER MACHINERY CO.	REPAIRS	7,508.33
CADD/ENGINEERING SUPPLY, INC	SUPPLIES	52.71
CALLAWAY GOLF	MERCHANDISE	152.00
CAMPBELL SUPPLY	SUPPLIES	2,293.21
CANNON TECHNOLOGIES, INC	ELECTRIC MATERIALS	10,503.96
CANON FINANCIAL SERVICES,	COPIER LEASE	56.16
CASK & CORK	MERCHANDISE	948.02
CBCINNOVIS, INC	TESTING SUPPLIES	25.96
CEDAR SHORE RESORT	TRAVEL	163.90
CENTER POINT LARGE PRINT	BOOKS	53.80
CENTRAL STATES WIRE PRODUCTS	WIRE	10,528.30
CENTURY BUSINESS PRODUCTS	COPIER CONTRACT	40.00
CENTURYLINK	TELEPHONE	734.52
CHEMCO, INC	SUPPLIES	379.60
CITY OF VERMILLION	COPIES/POSTAGE	4,427.07
CITY OF VERMILLION	UTILITY BILLS	34,355.91
CLAY COUNTY HIGHWAY DEPT	CULVERTS/BANDS	276.60
CLIMATE SYSTEMS, INC	REPAIRS	1,123.06
COLONIAL LIFE ACC INS.	INSURANCE	3,219.57

COYOTE CHEMICAL COMPANY	SUPPLIES	88.00
COYOTE VENDING	SUPPLIES	156.25
CUMMINS CENTRAL POWER, LLC	REPAIRS	748.30
D & D PEST CONTROL	INSPECTION/TREATMENT	17.50
D-P TOOLS	SUPPLIES	23.90
DAKOTA BEVERAGE	MERCHANDISE	6,401.95
DAKOTA PC WAREHOUSE	COMPUTERS/SOFTWARE/REPAIRS	14,907.66
DANKO MES, INC.	SUPPLIES	335.44
DAVIS PHARMACY	SUPPLIES	72.23
DELTA DENTAL PLAN	INSURANCE	5,583.44
DENNIS MARTENS	MAINTENANCE	833.34
DEPT OF REVENUE	TESTING	329.00
DEWILD GRANT RECKERT & ASSOC.	PROFESSIONAL SERVICES	11,690.00
DUECO, INC	REPAIRS	1,735.00
DUST TEX	SUPPLIES	46.60
ECHO ELECTRIC SUPPLY	SUPPLIES	3,679.20
ELECTRONIC ENGINEERING	REPAIRS	735.00
ELLIOTT EQUIPMENT CO	SUPPLIES	740.00
ERIN J. SEEP	MAINTENANCE	65.25
FARMER BROTHERS CO.	SUPPLIES	70.76
FEDEX.	SHIPPING	10.97
FLAGS UNLIMITED	FLAGS	59.76
FOREMAN MEDIA	COUNCIL MTG	200.00
GALE	BOOKS	177.56
GE CAPITAL	COPIER LEASE	136.48
GILLEN LAND SURVEYING	LAND SURVEYOR	264.00
GLAXOSMITHKLINE FINANCIAL	SUPPLIES	1,324.30
GRAHAM TIRE CO.	TIRES	465.36
GREGG PETERS	FREIGHT	1,839.50
GREGG PETERS	RENT	937.50
HD SUPPLY WATERWORKS	SUPPLIES	447.56
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	3,469.50
HERREN-SCHEMPP BUILDING	SUPPLIES	353.62
HIGHLAND PRODUCTS GROUP LLC	BENCHES/WASTE CONTAINERS	2,874.90
HILLYARD FLOOR CARE SUPPLY	SUPPLIES	171.58
HY VEE FOOD STORE	SUPPLIES	19.39
IN CONTROL, INC	LIFT STATIONS RADIO COMM.	15,439.23
INDEPENDENCE WASTE	WASTE HAULING	792.00
INGRAM	BOOKS	710.54
INTERSTATE POWER SYSTEMS	REPAIRS	575.59
JACKS UNIFORM & EQPT	UNIFORMS	1,848.95
JEFF MART	SAFETY BOOT REIMBURSEMENT	100.00

JOHN A CONKLING DIST.	MERCHANDISE	5,560.85
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	27,716.09
JOHNSON CONTROLS	REPAIRS	2,356.05
JONES ACE HARDWARE	SUPPLIES	1,667.94
JONES FOOD CENTER	SUPPLIES	544.01
JOYCE MOORE	EDUCATION REIMBURSEMENT	500.00
KALINS INDOOR COMFORT	REPAIRS	1,236.40
KARIAN PETERSON CONTRACTING	REPAIRS	4,344.19
KARSTEN MFG CORP	MERCHANDISE	181.13
LARGE PRINT OVERSTOCKS	BOOKS	27.08
LAYNES WORLD	PLAQUE	58.84
LEARNING OPPORTUNITIES, INC	BOOKS	37.50
LESSMAN ELEC. SUPPLY CO	PARTS	1,750.36
LINCOLN MUTUAL LIFE	INSURANCE	497.01
LINDA CALLEJA	MILEAGE REIMBURSEMENT	95.46
LOCATORS AND SUPPLIES, INC	SUPPLIES	1,169.18
MALLOY ELECTRIC	PARTS	279.16
MARKS MACHINERY	PARTS	75.74
MART AUTO BODY	TOWING	720.00
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,488.10
MERRICK INDUSTRIES	POWER SUPPLY UPGRADE	824.88
MICHAEL HEINE	SAFETY BOOTS REIMBURSEMENT	100.00
MICHAEL TODD	PARTS	2,956.26
MICHELLE KOLLER	MILEAGE REIMBURSEMENT	103.79
MID-STATES ASBESTOS REMOVAL	ASBESTOS REMOVAL-LIBRARY	850.00
MIDCONTINENT COMMUNICATION	JOINT TRENCH	21,415.00
MIDWEST ALARM CO	ALARM MONITORING	135.00
MIDWEST BUILDING MAINTENANCE	MAT SVC	475.10
MIDWEST READY MIX	FLOWABLE FILL	679.94
MISSOURI RIVER ENERGY SERVICE	ELECTRIC RATE STUDY	6,000.00
MISSOURI VALLEY MAINTENANCE	REPAIRS	557.00
MOORE WELDING & MFG	REPAIRS	469.00
MORSES FARM MARKET	SUPPLIES	16.00
NATIONAL ARBOR DAY FOUNDATION	MEMBERSHIP DUES	15.00
NATL REC & PARK ASSOC	MEMBERSHIP DUES	150.00
NCL OF WISCONSIN, INC	SUPPLIES	409.25
NETSYS+	REPAIRS	1,064.65
NEW YORK LIFE	INSURANCE	95.00
NORTHERN BALANCE & SCALE	SERVICE/CALIBRATION	606.46
NORTHERN TRUCK EQPT CORP	DUMP BODY/SNOWPLOW	33,549.00
O'GRADY PUBLISHING COMPANY	BOOKS	39.00
OFFICE SYSTEMS CO	COPIER CONTRACT	697.28

PETE LIEN & SONS, INC	CHEMICALS	3,886.69
PFEIFER IMPLEMENT CO.	PARTS	28.57
PITNEY BOWES	POSTAGE METER RENTAL	242.49
PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
POMPS TIRE SERVICE, INC.	TIRES	2,133.98
PRESSING MATTERS	SUPPLIES	15.00
PRESTO-X-COMPANY	INSPECTION/TREATMENT	47.00
PRINT SOURCE	SUPPLIES	98.00
PUMP N PAK	FUEL	2,141.46
QUALITY BOOKS INC.	BOOKS	1,625.31
QUALITY TELELCOMMUNICATION	TELEPHONE	269.00
QUILL	SUPPLIES	1,595.41
RACOM CORPORATION	MAINTENANCE CONTRACT	335.00
RANDOM HOUSE, INC	BOOKS	107.00
RECORDED BOOKS, INC	BOOKS	1,211.65
REPUBLIC NATIONAL DIST	MERCHANDISE	22,240.32
RESCO	SUPPLIES	314.30
RIVERSIDE HYDRAULICS & LAB	REPAIRS	138.32
SANFORD USD MEDICAL CENTER	TESTING	35.00
SAYRE ASSOCIATES, INC	PROFESSIONAL SERVICES	334.94
SCHWEITZER ENGINEERING LAB	ELECTRIC MATERIALS	30,808.00
SD BOARD OF OPERATOR CERT	OPERATOR CERTIFICATION RENEWAL	60.00
SD PUBLIC ASSURANCE ALLIANCE	AUTO DAMAGE COVERAGE	2,180.00
SD REDBOOK FUND	TEXTBOOKS	927.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	10,419.25
SDWWA	MEMBERSHIP	70.00
SEAN BRAY	UNDERGROUND REIMBURSEMENT	500.00
SERVALL TOWEL & LINEN	SHOP TOWELS	29.40
SIOUX CITY WINTRONIC	PARTS	437.56
SIOUX FALLS TWO WAY RADIO	PARTS	135.77
SIOUXLAND HUMANE SOCIETY	DROPOFF FEES	37.00
SKARSHAUG TESTING LAB.	TESTING	1,605.79
SOOLAND BOBCAT	PARTS	226.83
STEFFEN	PARTS	167.52
STERN OIL CO.	SUPPLIES	444.15
STEVE FORD	REFUND RECREATION FEES	10.00
STEWART OIL-TIRE CO	REPAIRS	152.90
STUART C. IRBY CO.	REPAIRS	4,605.00
STURDEVANTS AUTO PARTS	PARTS	605.98
SWANA	MEMBERSHIP DUES	228.00
SYMBOL ARTS	SUPPLIES	685.00
THATCHER COMPANY	SODA ASH	6,886.00

THE EQUALIZER	ADVERTISING	86.40
TITAN ACCESS ACCOUNT	PARTS	1,358.16
TITLEIST DRAWER CS	MERCHANDISE	138.84
TONY KLUNDER	MEALS REIMBURSEMENT	144.00
TRI TECH SALES	PARTS	1,010.55
TRUE VALUE	SUPPLIES	305.39
TYLER TECHNOLOGIES	MAINTENANCE	774.40
TYS BUILDING SERVICE	REPAIRS	180.54
UNITED WAY	CONTRIBUTIONS	266.00
US POSTMASTER	FIRST-CLASS PRESORT FEE	190.00
USD	COMPLEX SHARED REPAIRS	962.64
USD CREATIVE SERVICES	SUPPLIES	12.00
VALIANT VINEYARDS	MERCHANDISE	252.00
VERIFICATIONS INC	PROFESSIONAL SERVICES	64.95
VERIZON WIRELESS	POLICE COMMUNICATIONS	402.77
VERMEER HIGH PLAINS	PARTS	1,138.86
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	6,026.22
WADE LARSON	WATER HEATER REBATE	150.00
WAL-MART COMMUNITY	SUPPLIES	583.75
WALKER CONSTRUCTION	SIDEWALK REPAIR	182.60
WASTEQUIP	SUPPLIES	979.36
WESCO DISTRIBUTION, INC	SUPPLIES	2,297.95
WEST GROUP PAYMENT CENTER	SUBSCRIPTION	85.50
WESTERN OFFICE TECHNOLOGIES	FILE CABINET	210.95
YANKTON JANITORIAL SUPPLY	SUPPLIES	141.00
ZEE MEDICAL SERVICE	SUPPLIES	222.40
ZIMCO SUPPLY CO	SUPPLIES	4,180.00
HANSEN FUNERAL HOME	BRIGHT ENERGY REBATE	400.00

Alderman Davies seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a Bid Opening of Wednesday, February 1st at 2:00 p.m. for Sale of Surplus Wheel Loader

018-12

Alderman Osborne moved approval of the consensus agenda. Alderman Zimmerman seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

019-12

Alderman Osborne moved to adjourn the Council Meeting at 7:53 p.m. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 3rd day of January, 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.