



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, June 15, 2015
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Update on Public Meeting on Downtown Sidewalks and other possible downtown projects – Jose Dominguez.**
3. **Informational Session –Information on permitting chickens in city limits – Andy Colvin.**
4. **Briefing on the June 15, 2015 City Council Regular Meeting Agenda** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, June 15, 2015
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. Roll Call

2. Pledge of Allegiance

3. Minutes

- a. June 1, 2015 Special Session; June 1, 2015 Regular Session.

4. Adoption of the Agenda

5. Visitors To Be Heard

6. Public Hearings

- a. Retail on-off sale malt beverage license for Guo Wei Zheng for Asian Buffet at 404 Bower Street.

7. Old Business

8. New Business

- a. Planning Commission appointments.
- b. Vermillion Housing Authority Board appointment.
- c. Request to close Main Street from the Bank of the West entrance to Market Street, Center Street from Main Street north to National Street, Court Street from Main Street south one-half block to the alley from 5:00 p.m. to 9:00 p.m. on Wednesday, July 15, 2015 for the Tri-State Drive-In Cruisers.
- d. Request to close N. Plum Street, from E. Cherry Street to SD Highway 50 bypass, on Friday, August 21, 2015 from 5:00 a.m. to 3:00 p.m. for USD's Move-In Day.
- e. Request to close Rose Street, from Coyote Village to the Dakota Dome, on Friday, August 21, 2015 from 5:00 a.m. to 3:00 p.m. for USD's Move-In Day.
- f. Resolution Appointing Precinct Election Officials and Fixing Compensation.
- g. Agreement between the State and the City for Use and Restoration of Haul Road as it relates to the W. Main Street mill and asphalt overlay project.

9. Bid Openings

- a. 2015 Miscellaneous Concrete projects.

10. City Manager's Report

11. Invoices Payable

12. Consensus Agenda

13. Adjourn

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
June 1, 2015
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, June 1, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Holland, Clarene Meins, Ward, Willson, Mayor Powell

Absent: Erickson, Holly Meins, Price

2. Presentation of Police Department Life Saving awards - Police Chief Matt Betzen

Matt Betzen, Police Chief, reported on the life saving events of April 23, 2015 and presented the Police Department Life Safety awards to Officers Joe Ostrem and Jon Cole. Mayor Powell and City Council members expressed their appreciation to the Officers.

3. Informational Session - Update on Downtown Art Sculpture project - Dr. Larry Schou

Dr. Larry Schou, representing the Vermillion City Sculpture Walk 2015, thanked the City Council for their support of the project and reviewed the sculptures that will be placed in the downtown area. Dr. Schou stated that the sculptures will be installed in August 2015 and remain until August 2017. Dr. Schou answered questions of the City Council on the project.

4. Informational Session - Update on Prentis Park ball field improvements - Jim Goblirsch

Jim Goblirsch, Director of Parks and Recreation, updated the City Council on Prentis Park ball field improvements. Jim stated that funding was included in the 2015 budget for restroom and storage facilities. Jim reported that the house has been sold and moved and that City staff has removed excess vegetation around the ball field. Jim stated that, with excess funds from the Eagle Scout project, Builders Choice and Midwest Ready-Mix completed the seating berm along the left field fence. Jim reported that Builders Choice constructed the 18' X 30' storage facility. Jim stated that the next items planned would be a six foot perimeter fence that is to be completed by July

1st, new restroom facilities that will be starting August 15th and the Prentis Street entrance arch will be moved to the south between the restroom and storage buildings. Jim stated that the parking lot and sidewalks will be installed as part of the pool project. Jim stated that with the improvements completed the City will be able to bid on hosting future state tournaments. Jim answered questions of the City Council on the Prentis Park project.

5. Briefing on June 1, 2015 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

6. Adjourn

171-15

Alderman Ward moved to adjourn the Council special session at 12:45 p.m. Alderman Collier-Wise seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 1st day of June, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
June 1, 2015
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on June 1, 2015 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Ward, Willson, Mayor Powell

Absent: Price

2. Pledge of Allegiance

3. Minutes

A. Minutes of May 18, 2015 Special Session; May 18, 2015 Regular Session

172-15

Alderman Clarene Meins moved approval of the May 18, 2015 Special Session and May 18, 2015 Regular Session minutes. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

173-15

Alderman Willson moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special permit to exceed permissible sound levels by no more than 50% for the Vermillion Fire Department on July 4th in Barstow Park from 3:00 p.m. to 9:00 p.m.

Mike Carlson, Finance Officer, reported that an application was received for a special permit to exceed the permissible sound levels by no more than 50% in the northwest portion of Barstow Park on July 4th for a band as part of the Vermillion Fire Department Community Day in the Park event. Mike stated that the request is from 3:00 p.m. to 9:00 p.m. The Fire Department is inviting the community to the events they have planned from 4:00 p.m. until the fireworks in the evening. Mike reported that the diagram and notice of hearing are included in the packet. Mike recommended approval of the special permit.

174-15

Alderman Ward moved approval of the special permit to exceed permissible sound levels by no more than 50% in the northwest portion of Barstow Park on July 4, 2014 from 3:00 p.m. to 9:00 p.m. for the Vermillion Fire Department Community Day in the Park event that will include a band. Alderman Erickson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Annual malt beverage license renewals

Mike Carlson, Finance Officer, reported that the Notice of Hearing and the Police Chief's report for the applicants are included in the packet. Mike noted that City ordinance requires a management plan upon re-application if a violation occurred since last renewal. Mike noted that the management plans from Casey's Retail Company, Inc for Casey's, Main Street Pub, Inc for Main Street Pub, Mexico Viejo, Inc for Mexico Viejo Mexican Restaurant, Prairie River, Inc for R-Pizza and OMA Shree, LLC for Speedee Mart were included in the packet. Mike read the list of licenses that had applied for renewal noting that the Old Lumber Company license was restricted to the interior of the building when it was last renewed. Discussion followed.

175-15

Alderman Erickson moved approval of the renewal of the following malt beverage licenses: Re-issuance of Retail (On-Off Sale) Malt Beverage: Bunyan's LLC for Bunyan's at 1201 West Main Street; Café Brule, Inc. for Café Brule at 24 West Main Street; BeBee Street II, Inc. for Carey's Bar at 18 & 20 West Main Street; Spanrex, Inc. for Chae's at 8 West Main Street; Charcoal Lounge, Inc. for Charcoal Lounge at 6 & 8 West Main Street; Coyote Convenience, Inc. for Coyote Convenience at 116 East Cherry Street; Blue, Inc. for Little Italy's at 831 East Cherry Street; Main Street Pub, Inc. for Main Street Pub at 11 West Main Street; Maya Janes, Inc. for Maya Janes at 9 West Main Street; Mexico Viejo, Inc. for Mexico Viejo Mexican Restaurant at 432 E. Cherry Street; NPC International, Inc. for Pizza Hut #2788 at 928 East Cherry Street; Sunset Oil, Inc. for Lucky 7 Casino at 629 Stanford Suite A; Sunset Oil, Inc. for Sunset Casino at 629 Stanford Suite B; Pump N Stuff of Vermillion, Inc. for Pump N Stuff VL room #1 at 203 E Main St; Pump N Stuff of Vermillion, Inc. for Pump N Stuff VL room #2 at 203 E Main St; Bonnie K. Rowland for Raziell's at 13 West Main Street; Red Steakhouse, Inc. for Red Steakhouse at 1 East Main Street; Prairie River, Inc. for R Pizza at 2 West Main Street; Silk Road Café, Inc. for Silk Road Café at 12 West Main Street; OMA SHREE, LLC for Speedee Mart at 802 East Cherry Street; City of Vermillion for The Bluff's Golf Course at 2021 East Main Street; City of Vermillion for Municipal Liquor Store 820 Cottage Avenue; David W. Raabe for Westside Inn at 1313 West Cherry Street; Valiant Vineyard, Inc for Valiant Vineyard at 1500 West Main; Dwight Iverson for Cherry Pit Stop video lottery at 23 East Cherry Street; Varsity Pub, LLC for The Varsity at 113 East Main Street; Re-issuance of Package (Off Sale) Malt Beverage: Dwight Iverson for Cherry Pit Stop at 23 East Cherry Street; Freedom Valu Centers, Inc for Erickson Freedom Valu Ctr at 830 E Cherry Street; HyVee Food Stores, Inc. for HyVee at 525 West Cherry Street; Leo's Sports Bar & Grill, LLC for Leo's Lounge at 11 Market Street; Pump N Stuff of Vermillion, Inc. for Pump N Stuff at 203 East Main Street; Wal-Mart

Stores, Inc. for Wal-Mart Super Center #3734 at 1207 Princeton Street; Re-issuance of Package (Off Sale) Malt Beverage with SD Farm Wine: Casey's Retail Company, Inc. for Casey's General Store at 615 Jefferson St and the renewal of the retail on-off sale malt beverage with the restriction to the interior of the structure located at 15 Court Street for the Old Lumber Company, Inc. for Old Lumber Company at 15 Court Street. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

C. Special daily malt beverage and wine license for Vermillion Area Chamber of Commerce and Development Company for Coyoteopoly Shakespeare Festival June 11-14 in the Prentis Park Band shell area

Mike Carlson, Finance Officer, reported that an application was received from the Vermillion Area Chamber of Commerce and Development Company for a special daily malt beverage and wine license for June 11-14 in the Prentis Park band shell area for the Coyoteopoly Shakespeare Festival. Mike stated that the notice of hearing and Police Chief's reports are included in the packet. Mike stated that the Police Chief's report includes safety measures that will mitigate any problems and that Mr. Huckabee has indicated that the safety measures are acceptable. Mike stated that a map of the area was handed out. Mike reported that a certificate of insurance naming the City as additional insured has been received. Mike recommended approval with the Police Chief's safety measures.

176-15

Alderman Collier-Wise moved approval of the special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company for the Coyoteopoly Shakespeare Festival in Prentis Park on June 11-14, 2015 in the vending area and seating area as long as the safety measures outlined by the Police Chief are followed. Alderman Ward seconded the motion. Discussion followed with Greg Huckabee answering questions on the event. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. Policies and Procedures Committee report on backyard chickens

Andy Colvin, Assistant to the City Manager, reported that the Policies and Procedures Committee has been exploring the issue of permitting chickens in city limits. Andy noted that a request to allow chickens within the city limits was received at the February 2, 2015 City Council meeting. Andy noted that the committee has met a number of

times and requested that the unofficial survey be placed on the City web site. Andy reported the results of the survey noting that it was unofficial. Andy noted that the committee requested what other South Dakota cities were doing in regard to allowing chickens and requested possible ordinances. Andy reported that at the May 18th committee meeting the committee voted 3 to 1 to move the issue of permitting chickens forward to the City Council for consideration. Andy noted that research has been done for the committee on possible ordinances and that the City Council will need to determine what to include in an ordinance. Andy noted that the City Council would need to receive the committee report and then at a future meeting discuss an ordinance. Discussion followed.

177-15

Alderman Holland moved approval of accepting the report of the Policies and Procedures Committee on allowing chickens within the city limits. Alderman Erickson seconded the motion. Discussion followed on the process to proceed with the consideration of any ordinance change. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Amend request from USD to close Rose Street from Dakota Dome to 400 feet south of the Dakota Dome until July 24, 2015

John Prescott, City Manager, reported that at the May 18th City Council meeting the USD request was made to close Rose Street from Dakota Dome to 400 feet south of the Dakota Dome from May 19 to May 27. John noted that after the Council meeting it was discovered that a staff error was made as the USD contractor had requested the closing from May 18 to July 24. John recommended approval of the closing until July 24th as the USD contractor had requested.

178-15

Alderman Ward moved approval of amending the request from USD to close Rose Street from Dakota Dome to 400 feet south of the Dakota Dome until July 24, 2015. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

C. Resolution Authorizing Purchase of Electric Switches from City of Sioux Falls Bid

Jason Anderson, Assistant City Engineer, reported that the Electric Department is in need of two padmount switches for this year's construction projects. Jason reported that the City of Sioux Falls had awarded bids on switches meeting our standards to Stuart C. Irby Company. Jason reported that Stuart C. Irby Company has agreed to sell two switches to the City at the Sioux Falls bid price of \$10,790 each.

Jason recommended adoption of the resolution to authorize the purchase of two switches.

179-15

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION
AUTHORIZING PURCHASE OF
PADMOUNT SWITCHES

WHEREAS, SDCL 5-18A-22 authorizes a governmental entity to purchase necessary supplies from the lowest responsible bidder of another governmental entity at the accepted bid price and the concurrence of said bidder; and,

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the City of Sioux Falls, South Dakota to Stuart C. Irby Co. in the amount of \$10,790 per S&C PMH-9 padmount switchgear offers an advantageous price to the City for the said item; and,

WHEREAS, the City has contacted Stuart C. Irby Co. and they have agreed to allow the City to purchase two (2) S&C PME-9 padmount switches for the awarded price and terms as they have contracted with the City of Sioux Falls, South Dakota.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion that the City Finance Officer is hereby authorized to purchase two (2) S&C PMH-9 padmount switches at the awarded price and under the same terms as the City of Sioux Falls, South Dakota for a total amount of \$21,580.

Dated at Vermillion, South Dakota this 1st day of June 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

D. Transfer of Airport entitlement funds to the SD Department of Transportation for pavement maintenance

Sophie Johnson, City Manager Intern, reported that the SDDOT administers the pavement maintenance program at the airport on behalf of the City. Sophie stated that a requirement of the federal grants received for the airport is maintenance of the airport. Sophie stated that the SDDOT is requesting reimbursement for 90% of the pavement maintenance totaling \$38,000.08 from the City's federal allotment of approximately \$150,000 per year with the agreement that is included in the packet. Sophie stated that the SDDOT will be billing the City for the 5% local share of the pavement maintenance costs.

180-15

Alderman Willson moved approval of the Agreement for Transfer of Entitlements with the SDDOT for the transfer of \$38,000.08 of the federal allotment to the SDDOT for pavement maintenance. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$2.4264, Brunick's Service \$2.49; Item 2 - 1,000 gal unleaded: Stern Oil \$2.7841, Brunick's Service \$2.798; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$2.1045, Brunick's Service \$2.18; Item 4 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$2.4110, Brunick's Service \$2.49

181-15

Alderman Willson moved approval of the low quote of Stern Oil on all four items. Alderman Collier-Wise seconded the motion. Discussion followed. Motion carried 8 to 0. President Willson declared the motion adopted.

B. Chip Seal

Jason Anderson, Assistant City Engineer, explained the chip seal process that extends the life of asphalt streets. Jason reported that chip seal bids were opened on May 27th with two bids received. The low bid was Topkote with a bid of \$67,170.08 while the other bid was for \$77,835.20. Jason recommended approval of the low bid of Topkote.

182-15

Alderman Collier-Wise moved approval of the low bid of Topkote of \$67,170.08 for the chip seal project. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that there are five terms that are expiring on the Planning Commission and asked citizens interested in serving to complete an Expression of Interest form. John stated that the form is due by noon on Thursday, June 11th for City Council consideration on the June 15th meeting.

B. John reported that there is one term that is expiring on the Housing Authority Board and asked citizens interested in serving to complete an Expression of Interest form. John stated that the form is due by noon on Thursday, June 11th for City Council consideration on the June 15th meeting.

C. John reported that later this month the City will be seeking Expression of Interest forms for a citizen appointment to the Joint Powers Board.

D. John reported on the road construction updates:

1. West Main Street mill and asphalt overlay is anticipated to begin June 15th. Street will remain open during construction but there may be delays and difficulty accessing driveways.

2. Cottage Avenue between West Dartmouth and West Cherry Street will be closed on June 3, 4 and 5th as a utility connection is made for the development.

3. The Cottage Ave water main project has started with materials being delivered to the site. Work in the road takes place this week. Closing of the northern portion of the block between West Cherry and West Duke Street is expected to begin on June 8th.

E. Upon request, John noted that the pool consultant is 90 to 95 percent complete with the design but recommended that the project not proceed until the funding issues are resolved. John stated that an amended timeline has not been received as well as the any amended cost estimates. John reported that the consultant stated the financial insecurity about the funding for a project can have an impact on the bid prices contractors propose for a project. John stated that we will wait for the June 30th election results.

PAYROLL ADDITIONS AND CHANGES

Recreation: Nick Heitkamp \$8.75/hr, Ashley Thompson \$8.50/hr; Pool: Anna Hackemer \$8.50/hr, Dawn Bergeson \$12.00/hr, Tia Hemiller \$9.50/hr; Parks: Allison Heine \$8.75/hr; Library: Susan Heggstad \$13.39/hr; Golf Clubhouse: Michael Mettler \$9.00/hr; Communications: Tenelle Choal \$15.87/hr; Landfill: Cole Betzen \$9.25/hr

11. Invoices Payable

183-15

Alderman Ward moved approval of the following invoices:

Advanced Weighing Systems	annual support	1,595.00
Amchem Enterprises, Inc	supplies	82.50
Ams Building System LLC	water heater rebates	1,050.00
Appearra	supplies	127.64
Aramark	work shirts	94.95
Aramark Uniform Services	uniform cleaning	144.16
Argus Leader Media #1085	subscription	52.00
Austin Anderson	safety boots reimbursement	100.00
AWWA	membership dues	178.00
Baker & Taylor Books	books	793.13
Banner Associates, Inc	professional services	2,979.20
Barkley Asphalt	asphalt	232.65
Benjamin Nelsen	meals reimbursement	130.00
Bierschbach Eqpt & Supply	supplies	53.00
Blackstone Audio Inc	books	194.79
Bob Iverson	meals reimbursement	53.00
Border States Elec Supply	supplies	11,236.44
Bound Tree Medical, LLC	supplies	2,257.94
Broadcaster Press	advertising	360.00
Brown Traffic Products	supplies	77.25
Bushnell Outdoor Products	merchandise	615.13
Butler Machinery Co.	parts	289.05
Callaway Golf	merchandise	141.36
Campbell Supply	supplies	1,498.86
Cannon Technologies, Inc	supplies	7,514.70
Capstone Press, Inc	books	94.95
Cask & Cork	merchandise	673.75
Century Business Leasing	copier contract	138.25
Centurylink	telephone	743.74
Chesterman Co	merchandise	763.36
City Directories	publication	405.00
City Of Vermillion	copies/postage	1,257.48
City Of Vermillion	utility bills	37,877.68

Class C Solutions Group	supplies	285.40
Clubhouse Hotel & Suites	lodging	484.00
Coffee King, Inc	supplies	62.75
Colonial Life Acc Ins.	insurance	3,132.69
CorTrust Bank	TIF #6 interest payment	6,062.00
Cory Moore	meals reimbursement	26.00
Coyote Convenience	fuel	12.35
Coyote Rentals	water heater/wiring rebate	170.00
Creative Product Source	supplies	72.46
Credit Collections Bureau	commission	276.99
Dakota Beverage	merchandise	15,752.69
Dakota Hospital Foundation	TIF #6 interest payment	6,062.00
Dakota PD Warehouse	computer/supplies	959.91
Danko Emergency Equipment	repairs	505.97
Dave Feddersen	repairs	165.00
Delta Dental Plan	insurance	6,308.62
Demco	supplies	450.14
Dennis Martens	maintenance	833.34
DENR	loan payments landfill	66,031.51
Dept Of Revenue	testing	339.00
DGR Engineering	professional services	13,036.18
Diamond Vogel Paints	yellow marking paint	1,824.00
Division Of Motor Vehicle	title/plates	14.00
Don's Dust Control	dust control application	5,100.30
Dust Tex	mat service	80.00
E.A Sween Company	supplies	381.27
Earthgrains Baking Co's Inc	supplies	117.13
Eberle Design Inc	repairs	178.00
Echo Electric Supply	supplies	952.73
Electronic Engineering	repairs	117.95
Embroidery & Screen Works	embroidery	110.00
Energis High Voltage Resource	professional services	19,944.00
Far From Normal	supplies	115.35
Farmer Brothers Co.	supplies	59.83
Fedex.	shipping	11.30
Fireguard Inc	repairs	1,637.65
First Bank & Trust	TIF #6 interest payment	6,062.00
First Dakota National Bank	TIF #6 interest payment	6,062.00
Foreman Media	April/may council mtg	200.00
Fred Balleweg	meals reimbursement	26.00
Graham Tire Co.	tires	1,079.90
Graybar Electric	supplies	391.72
Greg Signs	lettering	75.00

Gregg Peters	freight	1,761.60
Gregg Peters	rent	937.50
Hander Inc. Plumbing & Htg	wastewater boiler	23,985.39
Hartington Tree LLC	professional services	2,015.00
Hauff Mid-America Sports	supplies	186.60
Hauger Lawn Service	mowing	20.00
HD Supply Waterworks	supplies	3,430.38
Heiman, Inc.	fire fighter equipment	1,882.82
Herc-U-Lift	repairs	318.61
Herren-Schempp Building	supplies	113.17
Hillyard Floor Care Supply	parts	10.48
Hy Vee Food Store	supplies	343.71
In Control, Inc	professional services	2,241.50
Independence Waste	portable toilet rent	1,512.23
Ingram	books	3,000.00
Innovative Laboratory System	lab cabinets	4,039.55
Istate Truck Center	parts	238.16
J & L Harley-Davidson	repairs	1,181.53
Jacks Uniform & Eqpt	uniform	3,206.80
Jacy Nelsen	meals reimbursement	130.00
Jim Balleweg	boots/meals reimbursement	94.00
John A Conkling Dist.	merchandise	9,298.30
Johnson Brothers Famous Brand	merchandise	46,498.08
Johnson Controls	repairs	4,385.26
Johnson Feed, Inc	repairs	547.84
Jones Food Center	supplies	1,095.88
Jones Food Center	supplies	462.34
Karsten Mfg Corp	merchandise	1,300.81
Leggette, Brashears & Graham	professional services	2,810.36
Leisure Lawn Care	professional services/repair	143.40
Lessman Elec. Supply Co	supplies	2,332.00
Lincoln Republic Insurance	insurance	480.93
Locators And Supplies, Inc	supplies	1,134.51
Longs Propane Inc	propane	60.00
Malloy Electric	repairs	5,539.85
Mart Auto Body	towing	375.00
Marty Gilbertson	repairs	1,060.00
Matthew Betzen	meals reimbursement	57.00
McCulloch Law Office	professional services	1,566.00
Mead Lumber	supplies	412.41
Medical Waste Transport, Inc	haul medical waste	213.40
Midwest Alarm Co	alarm monitoring	66.00
Midwest Building Maintenance	mat svc	629.55

Midwest Ready Mix & Equipment	monster blocks/concrete	1,162.00
Midwestern Mechanical, Inc	inspection/testing	325.00
Miller & Sons Golf Cars, LLC	parts	50.16
Missouri Valley Maintenance	repairs	1,031.25
Moore Welding & Mfg	materials	53.82
Motion Picture Licensing Co.	license	169.68
Movie Licensing USA	copyright compliance license	351.00
Mr. Golf Car, Inc	repairs	52.25
Mtech, Inc	tank and pump package	2,000.00
National Music Museum	online registration	316.29
National Registry Of EMT	emblems	234.50
NCL Of Wisconsin, Inc	chemicals	250.42
Netsys+	internal hard drive/repairs	1,390.50
New York Life	insurance	84.02
Nike Inc	merchandise	39.41
North Central Distribution	supplies	49.98
Northern Truck Eqpt Corp	supplies	134.29
Nursery Wholesalers Inc	supplies	508.44
Office Of Weights & Measuring	test reports	254.00
Office Systems Co	copies/contract	439.99
Okoboji Wines-SD	merchandise	519.00
Olson Sod Farms	sod	1,180.00
Overhead Door Of Sioux City	repairs	920.50
Parker Brokerage	supplies	218.38
Paul Conway Shields	fire fighter shields	134.45
PCC, Inc	commission	2,565.89
Penguin Random House LLC	books	191.25
Pete Lien & Sons, Inc	chemicals	7,500.17
PGA Of America	membership dues	968.00
Pitney Bowes, Inc	ink cartridges	61.19
Potomac Aviation Technology	monitoring fees/repairs	698.07
Prairie Berry Winery	merchandise	846.00
Precision Lawn Care	mowing	767.50
Pressing Matters	supplies	262.00
Presto-X-Company	professional services	43.44
Print Source	supplies	18.40
Pump N Pak	fuel	68.51
Queen City Wholesale	merchandise	549.35
Quill	supplies	1,507.18
Racom Corporation	maintenance	447.85
Randy Isaacson	meals/mileage reimbursement	193.60
Rechnagel Construction, Inc	crushed gravel	1,339.92
Recorded Books, Inc	books	620.30

Reinhart Foodservice, LLC	supplies	262.92
Republic National Distributin	merchandise	14,069.58
Resco	transformers	73,377.00
Riverside Hydraulics & Lab	parts	10.12
Rosewood Greenhouse	plants	502.69
Runge Enterprises, Inc	refund overpayment	199.53
Sanford Health Plan	participation fee	57.00
SD Public Assurance Alliance	insurance	769.00
SD Retirement System	contributions	51,400.96
Siouxland Magazine	subscription	13.95
Smith Manufacturing	grinder	4,452.53
South Dakota Open	bronze sponsorship	500.00
Special T's And More	uniform t-shirts	713.75
Stan Houston Eqpt Co	measuring wheel	139.99
Stern Oil Co.	oil	1,506.07
Stewart Oil-Tire Co	repairs	894.85
Sturdevants Auto Parts	parts	2,416.96
Taylor Made	merchandise	118.68
The Equalizer	advertising	1,650.50
The Graphic Edge	merchandise	93.98
Tim Taggart	meals reimbursement	38.00
Titleist Drawer Cs	merchandise	2,320.96
Todd Halverson	reimburse exam fees	140.00
Todds Electric Service	install load mgmt controller	175.00
True Value	supplies	531.51
Turfwerks	parts	248.56
Twin City Hardware	repairs	716.64
Two Ten Twenty Pizza, Inc	meals	71.88
Uline	trash liners	144.94
Ultramax	supplies	618.00
United Way	contributions	548.50
Univar USA Inc	soda ash	15,030.24
Usa Bluebook	parts	1,494.19
USD Foundation Office	TIF#6 interest payment	6,062.00
Van Diest Supply Co	chemicals	2,471.00
Vast Broadband	911 circuit	1,365.50
Verizon Wireless	cell phones	1,570.83
Vermillion Ace Hardware	supplies	1,394.71
Vermillion Area Arts Council	online registration	420.76
Vermillion Chamber Of Commerc	fourth of July celebration	3,500.00
Vermillion Community Theatre	online registration	680.66
Vermillion Concrete	bike path relocation	6,217.41
Vermillion Equine Center	online registration	549.33

Vermillion Ford	repairs	681.46
Vermillion Taekwondo	online registration	316.40
Vermillion Youth Baseball	online registration	1,361.20
Vermillion Youth Football	online registration	601.70
Visa/First Bank & Trust	fuel/lodging/supplies	7,035.72
Wal-Mart	supplies	669.17
Walker Construction	repairs	418.20
Walt's Homestyle Foods, Inc	supplies	167.40
Wesco Distribution, Inc	supplies	8,774.19
Williams & Co.	2014 audit	10,560.00
Willson Florist	floral arrangement	55.00
Yamaha Golf & Utility	golf car lease	3,772.97
Yankton Janitorial Supply	supplies	17.50
Yankton Medical Clinic	testing	78.00
Yankton Winnelson Co	supplies	186.20
Zee Medical Service	supplies	91.40
Zimco Supply Co	supplies	2,769.00
Emery Wasley	Bright Energy rebate	30.00
Lowell Macy	Bright Energy rebate	30.00
Patricia Downey	Bright Energy rebate	30.00

Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of June 15, 2015 for a retail on-off sale malt beverage license for Guo Wei Zheng for Asian Buffet at 404 Bower Street.

184-15

Alderman Holland moved approval of the consensus agenda. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

185-15

Alderman Ward moved to adjourn the Council Meeting at 7:32 p.m. Alderman Erickson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 1st day of June, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: June 15, 2015

Subject: Retail on-off sale wine license for Guo Wei Zheng for Asian Buffet at 404 Bower Street

Presenter: Mike Carlson

Background: An application was received for a retail on-off sale malt beverage license for Guo Wei Zheng for Asian Buffet at 404 Bower Street. The notice of hearing and the Police Chief's report on the applicant are included in the packet. The retail on-off sale malt beverage license is for the licensing period of July 1, 2015 to June 30, 2016.

Discussion: The City Council has the ability to issue a license on basically two criteria: suitable person and suitable location. As to the suitable person, Guo Wei Zheng, has completed a DCI background check and the Police Chief reported on the receipt. With respect to the location criteria, a malt beverage license has been approved for a relative Guo Fei Zheng for the same location. A recent western South Dakota legal ruling defined that other items can impact the location criteria. The character of neighborhoods and businesses tend to change over time and a local governing body has a legitimate interest in managing the alcoholic beverage licensing in its jurisdiction to assess whether an alcohol sales location continues to be suitable. The following are the city ordinances on suitable person and suitable location.

112.20 SUITABLE PERSON.

(A) South Dakota Codified Law § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applicants or their principals are suitable persons before issuing or renewing said licenses. This determination is required annually for each license the applicant seeks. In order to effectuate a thorough determination of suitable person eligibility for license issuance, new applicants must submit to a criminal background check to determine suitability. Each new applicant shall make arrangements with a law enforcement agency and submit to the fingerprinting process. The applicant must also provide to law enforcement payment to the South Dakota Division of Criminal Investigation in an amount necessary to cover the costs of the criminal record check. These actions must be taken by an applicant prior to publication of hearing notice required by South Dakota law. The applicant's completed application will be attached to the certification of the law enforcement agency when received.

(B) A DISQUALIFYING CRIMINAL RECORD for alcoholic beverage license purposes means any conviction for any felony, a crime of violence as defined in SDCL § 22-1-2(9), a sex offense as defined in SDCL § 22-24B-1, or trafficking in controlled drugs or substances which when and where committed would constitute such in the state of South Dakota. Unpardoned convictions of any crime of moral turpitude as defined by SDCL § 22-1-2(25) which when and where committed would constitute such in the state of South Dakota may constitute a disqualifying record as determined by the City Council on a case-by-case basis. Any criminal conviction not disclosed by an applicant on his application form may be treated as a disqualifying record. Any criminal conviction may be considered in making license issuance decision. Suspended imposition of sentence will not be considered a conviction.

(C) An applicant subject to this policy shall provide to the law enforcement agency performing the fingerprinting process cash, check, or money order in an amount necessary to cover the costs of fingerprints for the criminal record check.

(D) An applicant or principal in any business entity that is an applicant having any indebtedness to the city must satisfy said indebtedness before the City Council will consider any application for alcoholic beverage license issuance or renewal, except for plan one or two special assessment obligations that are not in arrears.

§ 112.21 SUITABLE LOCATION.

(A) South Dakota Codified Laws § 35-2-1.2 requires the City Council to determine whether retail alcohol beverage license applications propose suitable locations before issuing or renewing said licenses. This determination is required annually for each license the applicant seeks. The following are nonexclusive criteria established to assist in determining suitable location status:

- (1) Identification of a garbage hauler to be utilized by the business and the frequency of the garbage pickup;
- (2) Zoning restrictions, and
- (3) Neighborhood characteristics.

(B) In determining suitable location, the City Council will also utilize factors developed through South Dakota case law. This includes the manner in which the business is operated; the extent to which minors frequent or are employed in such place of business; the adequacy of police facilities to properly police the proposed location, and other factors associated with the sale of alcoholic beverages, such as noise and litter.

§ 112.22 SUITABLE PERSON AND SUITABLE LOCATION CONSIDERATION.

(A) South Dakota codified laws and case law support the premise that the decision to issue an alcoholic beverage license is discretionary. Therefore, the city hereby establishes a two-tiered process to evaluate on-sale liquor applications. The first tier will assess the character of the applicant or principals and whether the location is suitable according to §§ 112.20 and 112.21 of this chapter.

(B) Upon finding evidence that the character of the applicant is acceptable and the location suitable, the City Council will consider second tier criteria. This process can include examining the best location for economic and tourism development, the best ancillary uses (restaurant, etc.) developed with the sale of liquor, the best location in accordance with the city long-range plan, the size of the facility, parking facilities, closeness to existing supplementing businesses, residences, and activities deemed important by the City Council.

Financial Consideration: The license fee is \$300 with \$150 retained by the city and \$150 for the state. The license if approved will be for the period July 1, 2015 to June 30, 2016.

Conclusion/Recommendations: Following the input from the public hearing, the City Council is asked to make a decision on the approval or denial of the retail on-off sale malt beverage license for Guo Wei Zheng for the Asian Buffet at 404 Bower Street for the licensing period July 1, 2015 to June 30, 2016. If a motion is made to deny the license, the reason needs to be included in the motion.

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 15th day of June, 2015 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated, which has been presented to the City Council and filed in the Finance Officer's Office:

Retail on-off Malt Beverage license until June 30, 2016:
Guo Wei Zheng for Asian Buffet at 404 Bower Street.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 28th day of May, 2015.

Michael D. Carlson, Finance Officer

Publish: June 5, 2015

Published once at the approximate cost of _____.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



05/27/15

To: Mike Carlson, Finance Director

From: Matt Betzen, Chief of Police

Reference: Retail on-off Malt Beverage license Until June 30, 2016 for Asian Buffet

I have reviewed the department records for the applicant, Guo Wei Zheng, and the address of the business, 404 Bower St, Vermillion SD. There is no record of the applicant in the department's records and the Division of Criminal Investigations sent me a letter indicating there is no South Dakota criminal history for the applicant.

I have no information that would cause concern with the application.

Council Agenda Memo

From: John Prescott, City Manager
Meeting: June 15, 2015
Subject: Planning Commission Appointments
Presenter: Mayor Jack Powell

Background: By State Statute, the City Council is charged with appointing members of the City Planning Commission.

11-4-11. Appointment of planning and zoning commission--Same as city planning and zoning commission. In order to avail itself of the powers conferred by this chapter, the governing body shall appoint a commission to be known as the planning and zoning commission to recommend the boundaries of the zoning districts and appropriate regulations to be enforced therein. The planning and zoning commission provided herein shall be the same planning and zoning commission provided under the provisions of chapter 11-6.

The Planning Commission is comprised of nine citizens appointed by the City Council. The terms are for five years and expire in June.

Discussion: The current members of the Planning Commission and term expiration year are: Matt Fairholm (2017), Don Forseth (2015), Debbie Gruhn (2017) Bob Iverson (2017), Laura Jones (2015), Mike Manning (2015), Ted Muenster (2015), Bob Oehler (2017), and Doug Tuve (2015).

The Planning Commission openings were advertised on the local cable channel, the City website, and at during City Council meetings. Interested applicants were asked to complete an Expression of Interest Form. Applications were due by Thursday, June 11 at Noon. Eight Expression of Interest forms were received and are included with the packet. City Council members are asked to indicate their preferences to the Mayor.

Financial Consideration: Each member of the Planning Commission is paid \$15 per meeting.

Conclusion/Recommendations: Administration recommends appointing five individuals to fill the terms.

Wesley P. Christensen
1525 Crestview Dr.
Vermillion, SD 57069
605-670-1069
Wes.Christensen@usd.edu
June 4, 2015

John Powell, Holly Meins, Clarene Meins, Rich Holland, Steve Ward, Katherine Price, Kelsey Collier-Wise, Howard Wilson, Parker Erickson
Mayor and City Council of Vermillion
25 Center St.
Vermillion, SD 57069

To the Mayor and City Council of Vermillion:

I am attaching an expression of interest form for your review at the June 15th 2015 Vermillion City Council meeting. I would attend this meeting in person however I will be out of the country from June 10th – June 17th. You can reach me with any questions or concerns before or after the dates listed. I believe that my qualifications and desire to continue to keep Vermillion strong would be an asset to the Planning Commission. Thank you for your consideration.

Respectfully,

Wesley P. Christensen



**CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning Commission

Title: Mr. Mrs./Miss/Ms. Dr. Name: Wesley P. Christensen

Home Address: 1525 Crestview Dr.

Email Address: wes.christensen@usd.edu Phone #: 605-670-1069

Number of years you have lived in/around Vermillion: 30

Occupation: Environmental Scientist Employer: South Dakota Geological Survey

Business Address: Akeley-Lawrence Science Center 414 E. Clark St.

Prior elected or appointed offices held (if any): President of St. Agnes School Advisory Council
Westlund-Peterson Post #44 Commander (American Legion)

Present and past community volunteer activities: Missouri River cleanup(s), Flag displays at local
and rural cemeteries for veteran holidays

Why are you interested in serving on this Board/Commission? Would like to represent the younger
adults/families in the Vermillion area. Interested in seeing Vermillion continue to grow and would like to be a part of that process.

I believe my urban and rural lifelong residency along with my education provides great benefits to the commission.

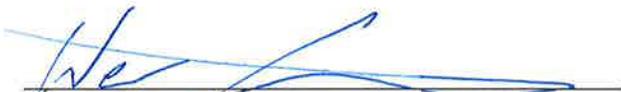
Do you have any unique skills or experiences which would be beneficial to the City to know in selecting
someone to serve? Have worked professionally with ESRI's (ArcGIS etc.) suite of programs for over 7
years. Graduate of VHS and USD. Work with large amounts of PLSS data and maintain it's QA/QC.

Publish maps and have intimate knowledge of accuracy issues that can develop. Maintain and update webmapping applications.

Are there any particular projects, programs or goals you would like to see achieved while serving on the
Board/Commission? Would like to see the cities zoning maps become more interactive and user friendly.

Would like to see all city maps in one easily accessible area/webpage.

I believe all city residents should know where these maps are and how to find them.


Signature

6/4/2015
Date



CITIZEN BOARD/COMMISSION EXPRESSION OF INTEREST FORM

Return completed forms to: City of Vermillion, John Prescott 25 Center Street Vermillion, SD 57069

Board/Commission on which you are interested in serving: PLANNING COMMISSION

Title: (Mr) Mrs./Miss/Ms. Dr. Name: DONALD R. FORSETH

Home Address: 8 NORTH YALE STREET

Email Address: DON.FORSETH@STATE.SD.US Phone #: 605 677-9560

Number of years you have lived in/around Vermillion: 48

Occupation: ENGINEER Employer: STATE OF SOUTH DAKOTA

Business Address: 555 NORTH DAKOTA STREET

Prior elected or appointed offices held (if any): PLANNING COMMISSION, CITY COUNCIL

Present and past community volunteer activities: VERMILLION/CLAY COUNTY AMBULANCE (10 YEARS) VERMILLION FIRE DEPARTMENT (40 YEARS)

Why are you interested in serving on this Board/Commission? BECAUSE OF MY PAST EXPERIENCE WITH BOTH THIS BOARD & THE CITY COUNCIL

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? LIFE - SO FAR!

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? INCREASED IMPROVEMENTS IN CITY-WIDE PROPERTY MAINTENANCE

Signature: Donald R. Forseth

Date: 06/05/2015



CITIZEN BOARD/COMMISSION EXPRESSION OF INTEREST FORM

Return completed forms to: City of Vermillion, John Prescott 25 Center Street Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning Commission

Title: Mr. Mrs./Miss/Ms. Dr. Name: Laura Jones

Home Address: 100 N Washington St, Vermillion SD 57069

Email Address: laurajones731@gmail.com Phone #: 402-369-0749

Number of years you have lived in/around Vermillion: 12

Occupation: Grant Specialist Employer: USD

Business Address: 414 E Clark St, Vermillion SD 57069

Prior elected or appointed offices held (if any): Planning Commission Member

Present and past community volunteer activities: Sierra Club

Why are you interested in serving on this Board/Commission? I am very interested in planning & zoning and how they play into the function of a city. The past year on the Commission has been very enlightening.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? I have an MPA with an emphasis on state and local government. I attended USD for both my BS & MPA and have lived in Vermillion ever since, so I feel I have some insight as to what makes Vermillion appealing to young people.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? I would like to see the completion of the Comprehensive Plan as I see the value in having such a plan for future development. I would also like to see some new affordable housing options come to fruition.

Laura E. Jones Signature

5/27/2015 Date

**CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning + Zoning

Title: Mr. Mrs./Miss/Ms. Dr. Name: Michael Manning

Home Address: 30 Cypress Drive

Email Address: MhManning6@Hotmail.Com Phone #: 605-670-9912

Number of years you have lived in/around Vermillion: Lifetime

Occupation: Retired Employer: _____

Business Address: _____

Prior elected or appointed offices held (if any): Present member Planning + Zoning
County Commissioner

Present and past community volunteer activities: Food Pantry, Saint Agnes Charities
Saint Agnes School Board

Why are you interested in serving on this Board/Commission? Interested in seeing
Vermillion grow and continue to be a great place
to live and raise a family.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? As a Postmaster I have worked with Businesses
in Vermillion and have good relationships with many of them.
As a farmer I know what it takes to run a business.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? I would like to see the completion of the
2035 Comprehensive Plan.

Michael Manning
Signature

5/29/15
Date



CITIZEN BOARD/COMMISSION EXPRESSION OF INTEREST FORM

Return completed forms to: City of Vermillion, John Prescott 25 Center Street Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning & Zoning

Title: (Mr) Mrs./Miss/Ms. Dr. Name: Ted Muenster

Home Address: 509 Linden, Vermillion, SD 57069

Email Address: tmuenster@lyn.midco.net Phone #: 677-6208

Number of years you have lived in/around Vermillion: 21 yrs (3 occasions)

Occupation: Retired Part Time Employer: USF Foundation

Business Address: Box 5555

Prior elected or appointed offices held (if any): currently member

Present and past community volunteer activities: Various

Why are you interested in serving on this Board/Commission? Complete comprehensive plan

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? business and government service

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? Comprehensive plan

Signature

Date 5/26/15

**CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning & Zoning Comm.

Title: (Mr.) Mrs./Miss/Ms. Dr. Name: Douglas Ture

Home Address: 602 E. Main St.

Email Address: sdture@midco.net Phone #: 605-659-5259

Number of years you have lived in/around Vermillion: 10 years

Occupation: retired Employer: _____

Business Address: _____

Prior elected or appointed offices held (if any): Planning & Zoning Commission

Present and past community volunteer activities: Meals on Wheels, Rotary Board, USD Foundation Trustee, Welcome Table, Mason Officer

Why are you interested in serving on this Board/Commission? I wish to contribute to the betterment of the Vermillion community.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? Construction management, prior experience on the Planning & Zoning Commission

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? Preservation of the unique aspects of the community such as historic district preservation

Douglas Ture
Signature

26 May 2015
Date



CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning Commission

Title: Mr. Mrs./Miss/Ms. Dr. Name: John S Walker

Home Address: 603 S Norbeck

Email Address: walkercont87@gmail.com Phone #: 605-670-7966

Number of years you have lived in/around Vermillion: 47 years

Occupation: @City/owner Employer: City of Verm. / Walker Const

Business Address: 603 S Norbeck

Prior elected or appointed offices held (if any): None

Present and past community volunteer activities: Soccer President for 3 years,
Volunteer Fire Fighter for 27 years 2nd Asst Chief

Why are you interested in serving on this Board/Commission? I would bring ~~great~~ experiences
in building, land use. For my business ~~can~~ is building house's
Always good to have a look from the builder side.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? Have been in construction business for over 20 years
And have a great ~~know~~ experiences in the construction field,

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? Want to see Verm. grow, and use the
land, to the best of the people would like to see,

John S Walker
Signature

5-17-15
Date



**CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: Planning Board

Title: Mr. Mrs./Miss/Ms. Dr. Name: Gary Wright

Home Address: 1601 E. Cherry St.

Email Address: gardot@vyn.midco.net Phone #: 605-624-4327

Number of years you have lived in/around Vermillion: 51 yrs.

Occupation: Retired Chief of Police Employer: City of Vermillion

Business Address: N/A

Prior elected or appointed offices held (if any): City Council from 1997 to 2004

Present and past community volunteer activities: former Lions club member; Drug/Alcohol at USD; been on several committees with City when employed.

Why are you interested in serving on this Board/Commission? My interest in City to see it grow with business and employment so people will want to live here.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? I worked four years at a lumber co. in sales and as a draftsman, drawing house plans. Working almost 30 yrs. in Public Safety, Chief for almost 14 yrs and 7 yrs as council member for NE ward; many committees in that position.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? The quality of life for the citizens. Taking pride in their property and how it represents the community of Vermillion. Assist in drawing new citizens to our City by working for good of all the people.

Gary Wright
Signature

May 19, 2015
Date

Council Agenda Memo

From: John Prescott, City Manager
Meeting: June 15, 2015
Subject: Vermillion Housing Authority Board Appointment
Presenter: Mayor Jack Powell

Background: By State Statute the City Council is charged with appointing members of the Vermillion Housing Authority.

11-7-12. Appointment and terms of commissioners--Vacancies. The commissioners constituting a commission shall be appointed by the mayor or the chairman of the board of county commissioners, with the approval of the governing body. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively. Thereafter all commissioners shall be appointed for five-year terms. Each vacancy in an unexpired term shall be filled in the same manner in which the original appointment was made.

The Housing Authority Board is comprised of five citizens appointed by the City Council. The terms are for five years and expire in June.

Discussion: The current members of the Vermillion Housing Authority and term expiration year are: Elizabeth Abbott (2018), Cindy Benzel (2019), Joan Holter (2015), Sandy Brown (2016), and Craig Develder (2017). The expiring Board term was advertised on the City's website and mentioned as part of the City Manager's report at several City Council meetings. Interested applicants were asked to complete an Expression of Interest form by Thursday, June 11 by Noon.

Only one Expression of Interest form was received. It is included in the packet.

Financial Consideration: None. Neither the City nor the Housing Authority compensates Housing Authority Board members for their service. The 2015 City budget includes \$8,500 of funding to help the Housing Authority Board with administrative costs.

Conclusion/Recommendations: Administration recommends the City Council make an appointment to fill the Vermillion Housing Authority Board term expiring in 2020.



CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM

Return completed forms to:
City of Vermillion, John Prescott
25 Center Street
Vermillion, SD 57069

Board/Commission on which you are interested in serving: VERMILLION HOUSING

Title: Mr. Mrs./Miss/Ms. Dr. Name: JOAN E. HOLTEN

Home Address: 219 N. WALZ - VERMILLION

Email Address: VERNSO@MSD.COM Phone #: _____

Number of years you have lived in/around Vermillion: FOR EVER

Occupation: RETIRED Employer: _____

Business Address: _____

Prior elected or appointed offices held (if any): SCOUTS - CHURCH -

VARIOUS FUND RAISERS - ETC

Present and past community volunteer activities: _____

Why are you interested in serving on this Board/Commission? IT IS A NEEDED SERVICE TO OUR TOWN.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve? _____

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission? _____

Joan E. Holten
Signature

June 9 - 2015
Date

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: June 15, 2015

Subject: Street Closure Request – Portions of Main, Court, and Center Streets for Tri-State Drive-In Cruisers

Presenter: Jose Dominguez

Background: The Tri-State Drive-In Cruisers are hosting their annual car show Wednesday, July 15, 2015. The group is requesting the temporary closure of portions of West Main Street, Court Street, and Center Street to display the vehicles. A copy of the application from the organization is attached.

Discussion: The Tri-State Drive-In Cruisers are requesting the closure of the following streets:

- . Main Street, from the Bank of the West drive-thru to Prospect Street
- . Court Street from Main Street south ½ block to the alley
- . Center Street from Main Street north 1 block to National Street

The group requests the streets to be closed from 5:00 p.m. to 9:00 p.m.

The Police, Fire, and EMS Departments have been notified of the closure request and have found no safety concerns. The applicant indicated they will take care of any clean-up and have notified property owners adjacent to the proposed closure area.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends allowing the closure of portions of Main Street, Court Street and Center Street on July 15, 2015 from 5:00 p.m. to 9:00 p.m. to facilitate the success of the Tri-State Cruisers event.

To be included in the Vermillion City Council Agenda, Monday June 15, 2015

Street Closure Request for Tri State Drive In Cruise July 15, 2015

The Tri State Drive In Cruisers from Sioux City, Iowa have again included Downtown Vermillion on their 2015 Wednesday Cruise Schedule.

Request that on Wednesday July 15, 2015, Main Street be closed from Bank of the West driveway, west to Market and Prospect Street corners, Center Street from Main Street 1 block north to National Street and Court Street from Main Street ½ block south to alley approach from 5:00 PM to 9:00 PM.

As in the past the Vermillion Street Departments assistance in setting out barricades as well as providing cones with "No Parking after 5 PM" signs to set out on sidewalks at noon time is appreciated.

The Tri State Drive In Cruisers have had Downtown Vermillion on their Wednesday Cruise Schedule for several years, bringing in car enthusiasts from the local area. This will provide Downtown with a small car show and people looking for places to dine.

As with any outdoor event, if the weather is bad or raining most likely this would be cancelled on that day.

Thank you for this opportunity to show case our Downtown to out of town folks.

George Roetman

Representing Dakota Classic Cruisers Car Club and

SODAC'S Cruise Group.

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: June 15, 2015

Subject: Request from USD for temporary street closing on N. Plum Street from E. Cherry Street to Hwy 50 for Move-In Day on August 21, 2015

Presenter: Jose Dominguez

Background: The University of South Dakota has requested to close Plum Street, between Highway 50 and East Cherry Street, during their freshman Move-In Day. This year move-in day is Friday, August 21. The traffic control for the move-in requires the assistance of the City and the DOT. During the move-in, Plum Street between East Cherry Street and SD Hwy. 50 will be closed to the public.

Discussion: The request for the closure is due to safety concerns with traffic on Plum Street. In past years, the personnel directing traffic has had close calls with vehicles turning from Duke Street into the wrong lanes along Plum Street. This can be attributed to the local traffic not being familiar with the lane shifts; whereas the move-in traffic is guided through the process starting at the Dakota Dome. In order to mitigate the danger of the local traffic on Plum Street, USD has requested that Plum Street, from Cherry Street to Hwy. 50, be closed from 5:00 a.m. to 3:00 p.m. on Friday, August 21, 2015. All residents in the Mobile Home Park and apartments have an alternate route available to access their residence.

The Police, Fire, and EMS Department have been notified of the closure request and have found no safety concerns. This is the same closure as the last couple of years.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends that the City Council approve the temporary closing of Plum Street from East Cherry Street to Hwy 50 on Friday, August 21, 2015 for USD's Move-In Day from 5:00 a.m. to 3:00 p.m., with the stipulation that all traffic control devices for the closure be acquired, installed, and removed by USD.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting USD' Police Department

Contact Person JEFF RICE Phone 677-5342

Contact Person Address 414 E. CLARK, Davidson 101

Event USD MOVE-IN Day Date(s) of Event 8-21-15

Street(s) Requesting to be closed (Include a map if needed.)

Street N PLUM from E. Cherry to SD 50 BYPASS

Street Closing Times 5am to 3pm

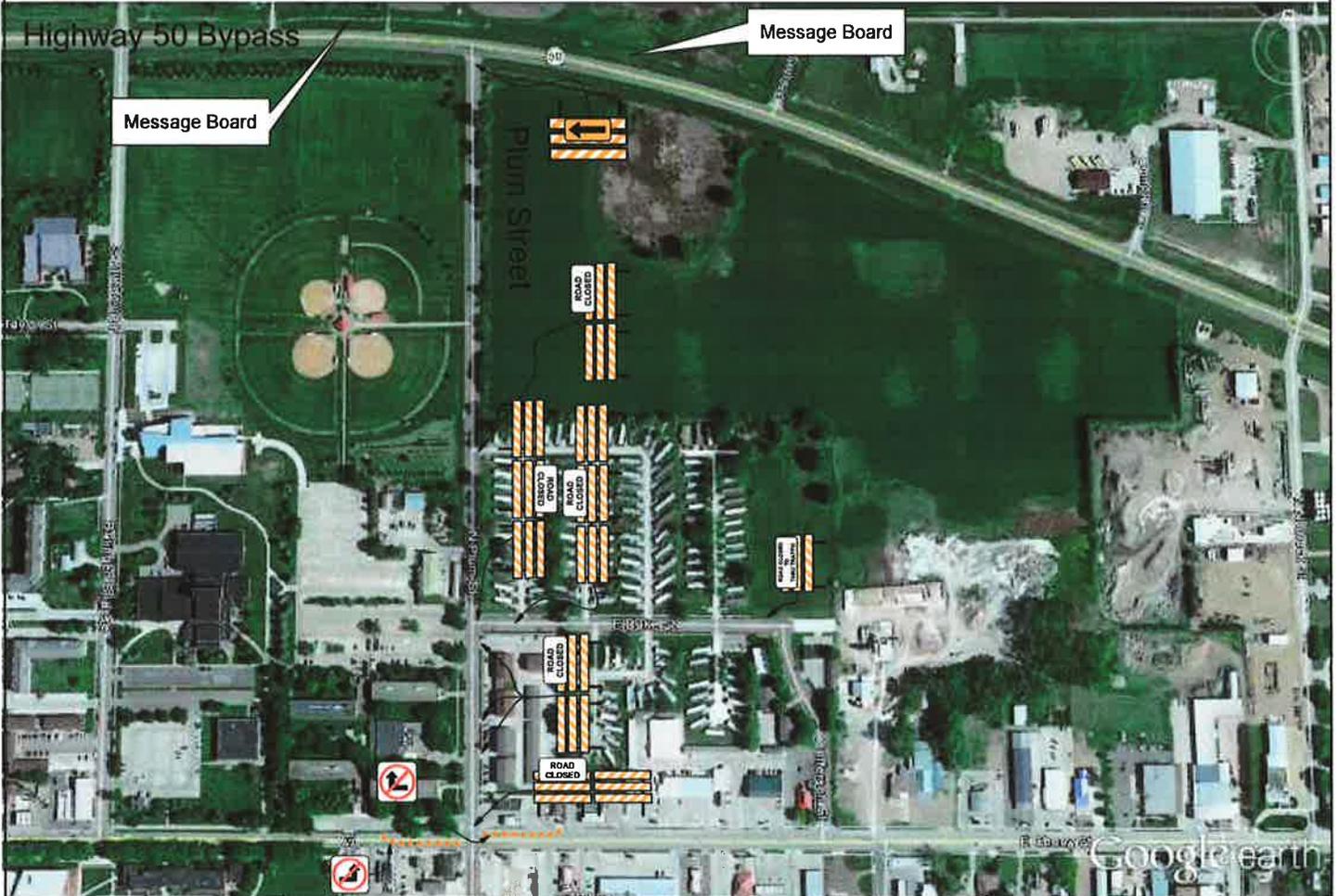
If the street closing requested would affect other residents or businesses have they been notified of the request. Yes No

Have arrangements been made for clean up after the event and other facilities? Please describe:

Traffic Solutions and USD Police Dept will pick up
Cones and barricades

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant Jeff Rice date 5/26/15



Date: 6/5/2015 Author: Blaine Weippert When: August ?? 6:30 am to 3:00 pm
Where: Plum Street What: Close Plum Street to Public Traffic
Comments:
Work is for University Police Department
Contacts are Pete Jensen 677-5342 and Jef Rice 658-6199

TO: Pete Jensen, Director UPD

FROM: Lt. Jef Rice

DATE: 06/03/15

RE: Request to Close City Street

In reference to the request to close N. Plum street, I have contacted all property owners on N. Plum and they related no concerns with closing off the street for Move-In Day August 21st, 2015. This is for the properties of Speedee Mart, Plum Villa Apartments, as well as, Tom Durham from the trailer park.

I have also sent Shannon Draper, Fire Chief, an email regarding our move in dates and information on what our plans were. I asked him to email back if he had any concerns.

Jef Rice – Lieutenant
University of South Dakota Police Department
414 E. Clark Street
Davidson 101
Vermillion, SD 57069
605-658-6199

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: June 15, 2015

Subject: Request to from USD for temporary street closing of Rose Street from Coyote Village to the Dakota Dome for Move-In Day

Presenter: Jose Dominguez

Background: In addition to utilizing Plum Street, between Highway 50 and Cherry Street, the University of South Dakota has also requested to close Rose Street, between Coyote Village and the Dakota Dome, during their freshman Move-In Day on August 21, 2015. The traffic control for the move-in requires the assistance of the City and the DOT.

Discussion: The request for the closure of Rose Street is due to safety concerns with traffic. In order to remove the danger of the local traffic on Rose Street, USD has requested that Rose Street, from Coyote Village to the Dakota Dome, be closed from 5:00 a.m. to 3:00 p.m. on Friday, August 21, 2015. This closure does not directly impact a resident's ability to access their residence. Last year, USD also requested to close Rose Street for Move-In Day.

The Police, Fire, and EMS Department have been notified of the closure request and have found no safety concerns.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends that the City Council approve the temporary closing of Rose Street from 5:00 a.m. to 3:00 p.m., from Coyote Village to the Dakota Dome, on Friday, August 21, 2015 for USD's Move-In Day with the stipulation that all traffic control devices for the closure be acquired, installed, and removed by UPD.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting USD Police Dept

Contact Person Jeff Rice Phone 677-5342

Contact Person Address 414 E. Clark, Davidson 101

Event USD Move-In Day Date(s) of Event 8-21-15

Street(s) Requesting to be closed (Include a map if needed.)

Street ROSE ST from Coyote Village to Dakota Dome

Street Closing Times 5am to 3pm

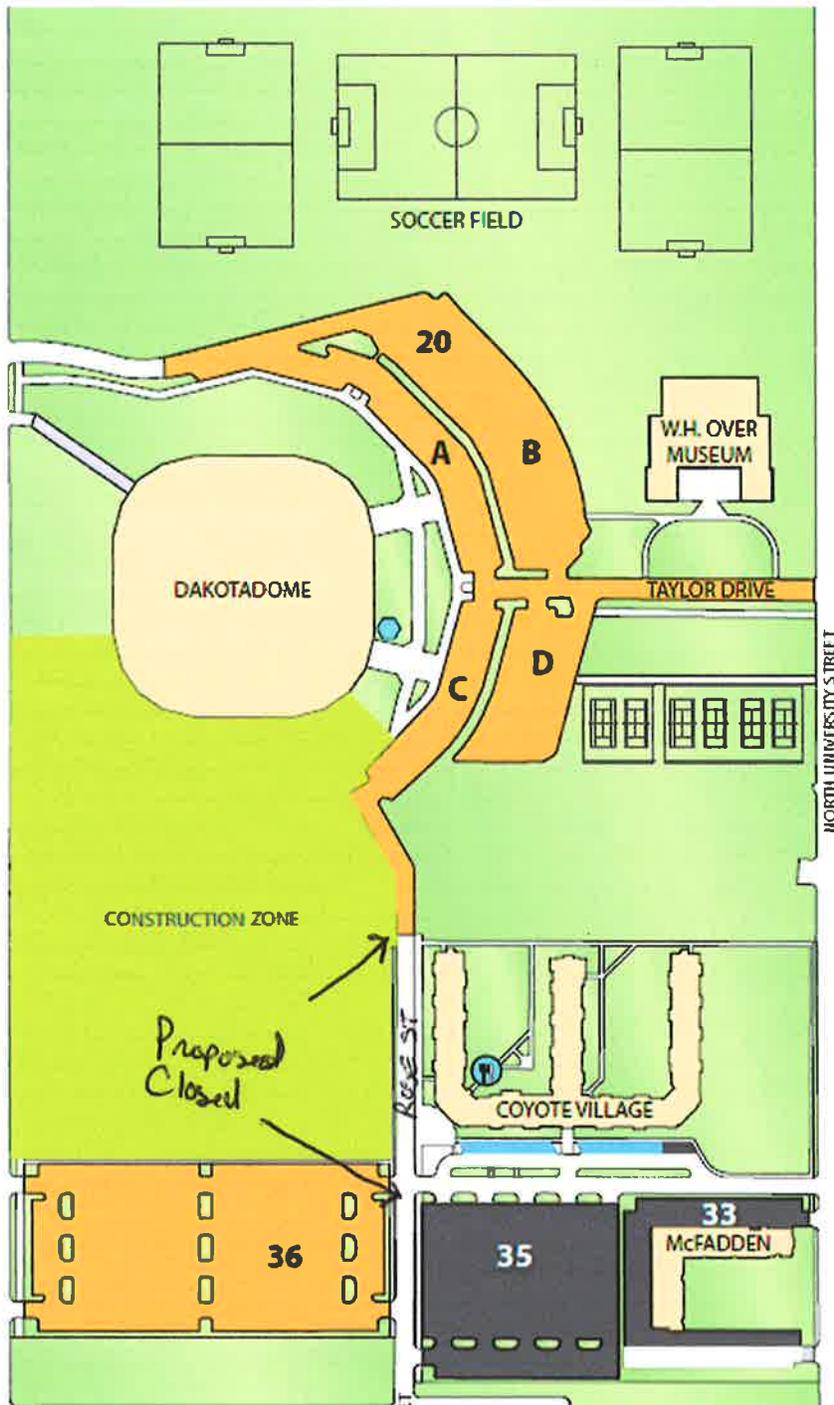
If the street closing requested would affect other residents or businesses have they been notified of the request. Yes No

Have arrangements been made for clean up after the event and other facilities? Please describe:

USD Police Department will pick up cones and
Barricades

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant Jeff Rice date 5/26/15



Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: June 15, 2015
Subject: Resolution Appointing Precinct Election Officials and Fixing Compensation
Presenter: Mike Carlson

Background: The City Council set June 30, 2015 as the special election for the initiated measure on the malt beverage mark up and the referred measure on the daycare registration. The City Council appoints and sets the compensation as provided in the following state statute:

9-13-16.1. Precinct election boards - Composition - Compensation.

Each voting precinct shall be presided over by an election board consisting of a minimum of two precinct deputies and one precinct superintendent appointed by the governing body. Each precinct superintendent and precinct deputy shall receive compensation which shall be fixed by the governing body.

Discussion: The County Auditor was contacted for the list of workers used at the primary and general elections last year and the compensation. It is recommended that one set of workers be used for each ward. Staff recommends a compensation fee of \$175.00 for the election superintendent and \$145.00 for the precinct election officials. If any of the election officials attend an election meeting called by the finance officer for instruction on election laws and duties they will receive \$25.00 of additional compensation. In addition, should there be one cell phone provided by one precinct worker at the polling place, a \$5.00 fee will be paid for the usage of the phone for only that day. The per individual compensation fees are \$25 higher than what the county adopted for 2015 election workers as these election workers will be counting the ballots after the polls close.

Financial Consideration: The cost for the election workers for the election will be \$2,180.

Conclusion/Recommendations: Administration recommends adoption of the Resolution Appointing Precinct Election Officials and Fixing Compensation for the June 30, 2015 special election.

Resolution Appointing Precinct Election Officials
And Fixing Compensation for June 30, 2015 Special Election

WHEREAS, the Vermillion City Council has set a special election for June 30, 2015 for the initiated and referred measures, and;

WHEREAS, SDCL 9-13-16.1 requires that each voting precinct shall be presided over by one superintendent and at a minimum two deputies appointed by the Governing Body, and;

WHEREAS, the statute also states that the compensation for such precinct workers shall be fixed by the Governing Body.

THEREFORE, BE IT RESOLVED that the precinct workers be appointed as follows:

Central Ward – Superintendent – Lisa Johnson
Deputies – Jennifer Ashley, Joan Holter

Northeast Ward – Superintendent – Kent Osborne
Deputies – Mary Sorensen, Aaron Fader

Northwest Ward – Superintendent – Erma Larson
Deputies – Darlene Bottolfson, Marsha Martinson

Southeast Ward – Superintendent – Wess Pravecek
Deputies – Beverly Orr, Doris Hodgen

And the Finance Officer is authorized to appoint substitute precinct workers if any of the above are unable to serve their appointment.

BE IT FURTHER RESOLVED, that the compensation for each superintendent be \$175.00 and each deputy be \$145.00 per election, plus \$25.00 for each precinct worker attending a meeting on election instruction and that there will be one cell phone provided by one precinct worker per ward and a \$5.00 fee will be issued for the usage of the phone for election day.

Dated at Vermillion, South Dakota this 15th day of June, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: June 15, 2015

Subject: Agreement between the State and the City for use and restoration of haul road

Presenter: Jose Dominguez

Background: The City/State project that will be milling and overlaying West Main Street from High Street to Stanford Street started on June 8th. This project will consist of performing some curb and gutter spot repairs, bringing all of the handicap ramps to current ADA standards, and milling and overlaying the road surface. The project is expected to be completed by July 27, 2015.

Discussion: Part of the project will require that the existing road surface be milled. The City will be keeping the millings to be used on future projects. The contractor that has been retained to complete the milling will also be transporting the material from the project site to the City's stockpile. The stockpile is on City land on South Dakota Street by the sand pit north of the airport.

Due to the fact that the City's road system will be used during the project to haul the material the State is requiring that the Contractor sign an agreement. This agreement will protect the City from any damage that may occur to the roads. The agreement will make the State and the Contractor responsible for any repairs necessary if any damage were to occur to the roads.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends signing the Agreement for Use and Restoration of Haul Road with the State and the Contractor.

**SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR USE AND RESTORATION OF HAUL ROAD**

Agreement No. 2015-04AF

File No. _____

This Agreement is made by and between the State of South Dakota, acting by and through its Department of Transportation, hereinafter referred to as "STATE," and City of Vermillion South Dakota, hereinafter referred to as "GOVERNING AGENCY."

WHEREAS, STATE has authorized the PRELIMINARY ENGINEERING FOR HIGHWAY PROJECT NUMBER. P 05708 (05), PCN 04AF and in order to complete said project it may become necessary for the Contractor to utilize a portion of the Vermillion Highway System of the GOVERNING AGENCY for the conveyance of construction equipment and materials to the project site;

NOW, THEREFORE, in consideration of the mutual promises and obligations set out in this Agreement, the parties agree as follows:

1. The portion of GOVERNING AGENCY'S highway system which may be used as a haul road by STATE is identified as follows and will hereinafter be referred to as the "HAUL ROAD":
Dakota Street, Chestnut and Twelfth Street
2. Unless otherwise agreed herein, the STATE or STATE'S designee will restore the HAUL ROAD, after it has been used to convey construction equipment and materials, to the condition which existed immediately prior to STATE'S use or as near as possible thereto. Estimates and projections concerning loss of useful life will not be considered in determining the restored condition of the highway roadbed and highway appurtenances.
3. An inspection team, consisting of representatives of the GOVERNING AGENCY and the STATE, will inspect the HAUL ROAD prior to its use as a haul road to determine and record its existing condition, including the type, thickness, and width of surfacing material in place. Authorized representatives of the GOVERNING AGENCY and the STATE will sign the report of the inspection, thereby agreeing to the original condition of the HAUL ROAD as contained in the report.
4. The GOVERNING AGENCY will be responsible for the maintenance of the HAUL ROAD during the time the HAUL ROAD is used as a haul road.

IN WITNESS WHEREOF, the said parties hereto have caused this agreement to be signed by their respective and duly authorized officers.

Vermillion, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

Attest:

Finance Officer/Clerk

[Seal]

AGREEMENT

HAUL ROUTE INSPECTION REPORT

NO. 2015-04AF-01

HIGHWAY PROJECT NO. P 05708(25) PCN 04AF

An inspection of the highway to be used for a haul route as set forth in the Agreement No. 2015-04AF-01, dated June 1, 2015, was conducted on the _____ day of _____, 20 ____, by duly authorized representatives of the parties thereto and was found in the condition detailed as follows:

RECORD WIDTH OF SUBGRADE AND TYPE, THICKNESS AND WIDTH OF SURFACING IN PLACE AT APPROXIMATELY UNIFORM INTERVALS ALONG THE ROUTE. CONDITION OF BRIDGES, BOX CULVERTS, PIPE CULVERTS, CATTLE GUARDS AND OTHER HIGHWAY APPURTENANCES SHOULD BE RECORDED IF PERTINENT. Haul Route videotaped on 5-29-15

MRM 0.00 Entrance into City of Vermillion Stockpile Site / Dakota St.

see attached sheet for inspection detail

MRM Intersection of 12th Street + W. Main St.
GOVERNMENTAL AGENCY _____

By: _____ Title: _____

CONTRACTOR _____

By: _____ Title: _____

SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

By: _____ Title: _____



6.4.15
 O. Maldonado
 G. Rothschild

- M/RM 0.00 - Dump Entrance
- 0.040 - Asphalt Concrete : Width = 27', no rutting
- 0.252 - Width = 27', no rutting
- 0.342 - Center Bridge; Width = 27'
- 0.373 - End Bridge, begin C&G section with concrete pavement.
- 0.462 - Width = 30.2' Face-to-Face
- 0.526 - Center Int. Chestnut & Dakota
- 0.534 - Start C&G w/ asphalt concrete
- 0.550 - Ruts: WBL = 0 EBL : 1/2" & 1/4"
Width = 26'
- 0.779 - Ruts: WBL = 0 EBL = 1/4" & 1/8"
Width = 26'
- 0.919 - Int of Chesnut & Tux/fth
- 0.954 - Potholes in EBL
- 0.975' Width = 26'; no rutting
- 1.135 : Width = 26'; no rutting
- 1.148 : Int w/ W. Main St

Google earth



Council Agenda Memo

From: Jose Dominguez, City Engineer
Meeting: June 15, 2015
Subject: 2015 Miscellaneous Concrete Project
Presenter: Jose Dominguez

Background: The City has an ongoing program to update all of the handicap ramps within the City. The program was instituted several years back and designates funding for handicap ramp improvements. The City also utilizes this project to repair curb and gutter sections and storm sewer inlets that were damaged during the winter months.

Bids were opened on June 10, 2015. The City send request for bids to five contractors and to five plan houses. From those requests to bid, the City received only one bid. The bid was from M & M Construction for the amount of \$74,559.32. The City's estimate was \$79,825.

Discussion: Bidding is required by State law when the cost of the project is estimated to exceed \$50,000. This project consists of performing several spot repairs to curb and gutter sections, bringing up-to-date handicap ramps, constructing sidewalks at Prentis Park baseball field and at Barstow Park, constructing a 65x80-foot chip pad at the Service Center, and performing repairs to the storm sewer system through the City.

Financial Consideration: This project will be paid for through several funds due to the areas that will be worked on. The Parks and Receptions budget line that will be used to pay for the work will need to be revised to account for a \$2,600 change for the work at the parks.

Conclusion/Recommendations: Administration recommends awarding the project to M & M Construction for the amount of \$74,559.32.

**210 - CONTRACT
2015 MISCELLANEOUS CONCRETE**

THIS AGREEMENT entered into this 15th day of June 2015 by and between the City of Vermillion, South Dakota, acting by and through the City Council of said City hereinafter called the City, and M & M Construction of Vermillion, SD, hereinafter called the Contractor.

WITNESSETH:

WHEREAS the City Council of Vermillion, South Dakota has heretofore caused to be prepared certain drawings, specifications, and proposal blank for furnishing equipment and materials for said City under terms and conditions therein fully stated and set forth; and

WHEREAS the Contractor is required to return to the City a signed copy of the contract within 20-days of signing of the Contract by the Mayor along with the required bonds and insurance.

WHEREAS said drawings, specifications, and proposal of the Contractor accurately and fully describe the terms and conditions upon which the Contractor has offered to furnish all equipment and material awarded the Contractor;

NOW, THEREFORE, IT IS AGREED: That the City hereby accepts the proposal of the Contractor at the prices set out hereinafter:

ITEM	DESCRIPTION	UNIT	QUAN	UNIT PRICE	TOTAL PRICE
1	1100-REMOVE SIDEWALK	SY	172	\$18.50	\$3,182.00
2	1100-REMOVE PCC PVMT	SY	121	\$18.50	\$2,238.50
3	1100-REMOVE CURB AND GUTTER	LF	117	\$11.50	\$1,345.50
4	1200-UNCLASSIFIED EXCAVATION	CY	422	\$16.50	\$6,963.00
5	2000-SUBBASE	TON	228	\$26.50	\$6,042.00
6	4000-PCC PVMT, 8-INCHES	SY	567	\$48.75	\$27,641.25
7	4000-PCC FILLET, 6-INCHES	SY	121	\$47.75	\$5,777.75
8	4300-CONCRETE CURB AND GUTTER, 6-INCHES	LF	117	\$21.00	\$2,457.00
9	4400-SIDEWALK, 5-INCHES	SY	254	\$48.50	\$12,319.00
10	6000-REPLACE INLET TOP, TYPE V	EA	1	\$500.00	\$500.00
11	10000-LANDSCAPING	LS	1	\$1,200.00	\$1,200.00
12	20000-STORM SEWER REPAIR	EA	5	\$350.00	\$1,750.00
12	20000-EROSION CONTROL	LS	1	\$500.00	\$500.00
13	20000-MOBILIZATION	LS	1	\$2,043.32	\$2,043.32

14	20000-TRAFFIC CONTROL	LS	1	\$600.00	\$600.00
TOTAL AMOUNT					\$74,559.32

The work to be performed shall be completed no later than the date specified within the specifications.

IN ADDITION, IT IS FURTHER AGREED: That said drawings, specifications, proposal and addenda are hereby incorporated as parts of this contract as fully as though set out herein verbatim.

This contract is executed in DUPLICATE by the parties hereto as of the date first herein written.

CITY OF VERMILLION
CLAY COUNTY, STATE OF SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

DATE SIGNED: _____

Michael D. Carlson, Finance Officer

M & M Construction
CONTRACTOR

DATE SIGNED: _____

CITY OF VERMILLION
 ACCOUNTS PAYABLE-JUNE 15, 2015

1 AHEAD, INC	MERCHANDISE	424.33
2 AIDAN BECK	REFUND METER DEPOSIT/FEES	65.60
3 BILLION CHEVROLET	VEHICLE PURCHASED	31,655.00
4 BLUETARP FINANCIAL, INC	STORAGE CABINET	666.53
5 BROADCASTER PRESS	ADVERTISING	2,054.99
6 BUREAU OF ADMINISTRATION	TELEPHONE	250.97
7 CENTURYLINK	TELEPHONE	1,502.51
8 CITY OF VERMILLION	LANDFILL VOUCHERS	648.00
9 CLAY RURAL WATER SYSTEM	WATER USAGE	58.50
10 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,590.45
11 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,177.77
12 DIVISION OF MOTOR VEHICLE	TITLE/PLATES	14.00
13 ELIZABETH SPRINGER	REFUND SWIM LESSONS FEE	10.00
14 GCSAA	MEMBERSHIP DUES	375.00
15 GREGG PETERS	RENT	6,000.00
16 HEINE ELECTRIC & IRRIGATION	REPAIRS	10,297.00
17 LAURA GLOVER	REFUND REC. PROGRAM FEES	30.00
18 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
19 MARK MILBRODT	SAFETY BOOTS REIMBURSEMENT	100.00
20 MATHESON TRI-GAS, INC	SUPPLIES	606.22
21 MIDAMERICAN	GAS USAGE	1,998.35
22 MIDCONTINENT COMMUNICATION	INTERNET/CABLE SERVICE	118.68
23 REPUBLIC NATIONAL DIST	MERCHANDISE	12,425.95
24 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
25 SENTRY INSURANCE	REFUND AMBULANCE PAYMENT	35.00
26 STERN OIL CO.	FUEL	16,802.92
27 TEREX UTILITIES, INC	REPAIRS	2,630.51
28 UNITED PARCEL SERVICE	SHIPPING	270.59
29 US POSTMASTER	POSTAGE	1,100.00
30 VAST BROADBAND	DIALUP SERVICE	49.95
31 WELLMARK BCBS	REFUND AMBULANCE OVER PAYMENT	6.00
32 WESTERN IOWA TECH	REGISTRATION	75.00
33 KIMBERLY GRIEVE	BRIGHT ENERGY REBATE	30.00
34 RENNEE ONDROZECK	BRIGHT ENERGY REBATE	30.00
35 TOM LAVIN	BRIGHT ENERGY REBATE	60.00
36 MAXINE ROGERS	BRIGHT ENERGY REBATE	30.00
37 JOANNE DAVIS	BRIGHT ENERGY REBATE	30.00
38 PATRICIA DOWNEY	BRIGHT ENERGY REBATE	400.00
39 KEN BERINGER	BRIGHT ENERGY REBATE	30.00
	GRAND TOTAL	\$96,809.82

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries.)
RAFFLE AND LOTTERY NOTIFICATION FORM

1. Today's date: **6/4/15**
2. Organization sponsoring raffle/lottery: **Heartland Humane Society**
3. Person to contact: **Michelle Cwach**
4. Phone number: **605-760-7115**
5. E-mail address: **mlrydell@gmail.com**
6. Date(s) ticket(s) will be sold: **6/13/15**
7. Cost per ticket(s): **\$5 for 2 or 5 for \$10**
8. Date(s) drawing(s) will be held: **6/13/15**
9. Who is eligible to purchase ticket(s)? **Any Taste and Tour attendee**
10. Will prize winner(s) be selected at random? Yes No
11. Description and approximate value of grand prize: **50% of total amount of winnings**
50% of total amount of winnings
12. What will the proceeds be used for? **Healthcare costs and shelter for local animals.**

Healthcare costs and shelter for local animals.

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Taste and Tour is a fundraising event for HHS and takes place in downtown Vermillion.

Michelle Cwach

Applicant's Signature

Approval: <i>John Prescott</i>	<u>6-5-15</u>
City Manager	Date