

MINUTES

ROLL CALL: Diane Leja, Kelsey Collier-Wise, Gabrielle Strouse, Dan Burniston, Martha Muellenberg, Fern Kaufman

OTHERS PRESENT: John Prescott, Wendy Nilson

On a motion by Burniston, seconded by Leja, the minutes of the May 31, 2016 meeting were approved. All present voted aye.

On a motion by Collier-Wise, seconded by Leja, the June proposed expenditures were approved. All present voted aye.

There was no official director's report.

The two new library board members, Gabrielle Strouse and Martha Muellenberg, were welcomed.

On a motion by Burniston, seconded by Collier-Wise, Fern Kaufman was elected library board president and Diane Leja was named vice president. Fern and Diane will both be allowed to sign checks on library accounts at Bank of the West and First National Bank. All present voted aye.

OLD BUSINESS:

As per policy, the IT Technician/Processor job description was reviewed for a second time. It was agreed that the position would start at \$13.72. On a motion by Collier-Wise, seconded by Burniston, it was agreed that the new job description would be approved. All present voted aye.

On a motion by Collier-Wise, seconded by Kaufman, the new Library Director job description was approved. Leja, Collier-Wise, Strouse, Muellenberg, and Kaufman voted aye, Burniston abstained.

The draft of the 2017 budget was reviewed. A review with City Hall will take place in July.

NEW BUSINESS:

Board discussed the process for hiring a new Library Director. Several ideas were discussed. It was decided that the board would review applications after August 1, 2016. Ads will be placed on the SDLA and MPLA websites, the Sioux City Journal, and South Dakota, Iowa, Minnesota and Nebraska municipal league magazines.

On a motion by Leja, seconded by Collier-Wise, Beth Knedler was awarded a step increase. All present voted aye.

Wendy Nilson notified the board that she would be gone June 27 – July 5 as she'll be in Ireland. Shelly Koller will be in charge in her absence.

The next meeting will be August 4, 2016 in the Small Conference Room.

On a motion by Collier-Wise, seconded by Burniston, the meeting was adjourned at 7:10 pm.

Respectfully submitted,

Wendy Nilson
Acting Director