

EDITH B. SIEGRIST VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING

TUESDAY, JUNE 16, 2015  
6:00 PM  
STAFF WORKROOM

### MINUTES

ROLL CALL: Carl Gutzman, Diane Leja, Kelsey Collier-Wise and Jon Flanagin.

OTHERS PRESENT: Susan Heggstad and Jane Larson.

On a motion by Leja, seconded by Collier-Wise the minutes of the May 21, 2015 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Board members commented on the stat that we added 69 new library cards in the month of May.

On a motion by Collier-Wise, seconded by Leja the proposed June expenditures were approved for payment with the addition of \$96.00 to Hauger Lawn Care and \$1032.30 to Lenovo for a new laptop. All present voted aye.

#### REPORTS:

SDLN – Larson reported that we have not received the reserve refund from SDLN but anticipate it arriving soon.

FRIENDS – Larson reported that the Friends are hosting a “Free Books” site as part of the community-wide rummage sales.

FOUNDATION – No report.

#### UNFINISHED BUSINESS:

Larson reported that we will meet with City staff on Wednesday, July 8<sup>th</sup> at 2pm to review our proposed 2016 budget request. We do not have any new information on personnel costs for 2016.

#### NEW BUSINESS:

On a motion by Leja, seconded by Collier-Wise the Library will purchase 3 Lego Robotics Kits from our Fines & Gifts Account. All present voted aye.

Heggstad presented a plan on the proposed adult programs thru December 2015. On a motion by Gutzman, seconded by Collier- Wise approximately \$600 will be allocated from the Fines and Gifts account to fund these programs. All present voted aye.

Heggstad presented information on our co-sponsoring with Dakota Hospital Foundation and the Vermillion Robotics Club to provide a 3-D printer and appropriate programming. The Dakota Hospital Foundation has provided grant money to make this possible. Heggstad also presented information that the Library might consider a “Tool Lending Library’ in the future.

Larson announced that Jeffrey Engeman has joined the Library staff as the Processor and Technical Assistant. He joined the team on Wednesday, June 3 working 30 hours a week.

Larson reported to the Board that we are having water issues in the basement and hope to have the situation fixed in the next few days with the help of several city staff members.

Larson reported that she will be out of the building Tuesday, June 23- Friday, June 25<sup>th</sup>. Wendy Nilson will be Acting Director in her absence.

Meeting adjourned at 7:00 pm

Respectfully submitted,

Jane A. Larson  
Secretary for the Board