

VERMILLION PUBLIC LIBRARY

5:30 PM

BOARD OF TRUSTEES

SMALL CONFERENCE ROOM

MONTHLY MEETING

NOVEMBER 18, 2013

MINUTES

TRUSTEES PRESENT: Kent Osborne, Fern Kaufman, Carl Gutzman and Cyndy Chaney

OTHERS PRESENT: Patti Roberts-Pizzuto and Jane Larson

On a motion by Kaufman, seconded by Chaney the minutes of the October 17, 2013 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson provided additional information on the book sales and outreach storytimes. The Board noted that the newsletter for November was excellent. The budget sheet was reviewed and discussed.

On a motion by Chaney, seconded by Kaufman the proposed expenditures for November were approved for payment. All present voted aye.

REPORTS:

SDLN – Larson reported that Director Warren Wilson is leaving SDLN at the end of June and Nina Mentzel is moving to Pierre to work for the SD State Library on January 8, 2014. The Executive Board continues to work with BOR to create a new MOU for the consortium. This document should be complete by July 2014.

FRIENDS – The next used book sale is December 6 and 7.

FOUNDATION – The annual meeting is November 19 at 5:30 in the Library's Small Conference Room.

UNFINISHED BUSINESS:

Larson reported on the new building project that the following steps have been completed: western shelving unit installed; north end panels to adult stacks installed and 2 OPAC stations have been installed in the adult area. The new copier has been installed and the HotSpot for WiFi printing has been completed.

On a motion by Kaufman, seconded by Osborne the raised planters on the west and south sides of the building will be refurbished by Jessica Kennedy, City Gardener. The project will be funded from the Fines & Gifts Account as presented for a cost of approximately \$2450.00.

Larson reported on the meeting in Mitchell in regard to the future of public libraries using SDLN for online library services. A joint letter was sent to the SDLN Executive Board listing our concerns. Several

options were discussed but the group will wait until we receive official word from the SD Board of Regents.

NEW BUSINESS:

On a motion by Chaney, seconded by Kaufman the Library Bylaws were amended to note the change on the travel fee at \$15.00 per meeting for Board members. This change was necessary as the Vermillion City Council changed their policy. All present voted aye.

Patti Roberts-Pizzuto presented a proposal for adult programming for 2014. On a motion by Kaufman, seconded by Chaney \$1000 was allotted from the Fines & Gifts Account to fund the programming for Jan-April 2014 with a report to the Board at the May meeting. At that time the Board will make an assessment as to the continuance of the funding. All present voted aye.

On a motion by Osborne, seconded by Kaufman the Technology Plan was tabled to the December meeting. All present voted aye.

The SDSL Trustee Academy program was discussed.

On a motion by Chaney, seconded by Osborne the Library will close on Martin Luther King Day, January 20, 2014 for the library's annual "Close and Clean Day". 10 volunteers from USD and Library staff will participate in the project.

Meeting adjourned at 6:35 pm.

Respectfully submitted,

Jane A. Larson

Secretary for the Board