

EDITH B. SIEGRIST VERMILLION PUBLIC LIBRARY

THURSDAY, MARCH 20, 2014

BOARD OF TRUSTEES

6:00 PM

MONTHLY MEETING

STAFF WORKROOM

MINUTES

TRUSTEES PRESENT: Fern Kaufman, Cyndy Chaney, Carl Gutzman, Jon Flanagin

OTHERS PRESENT: Jane Larson

On a motion by Gutzman, seconded by Kaufman the minutes of the February 20, 2014 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Flanagin commented that our inter-library loan usage is outstanding and staff should be commended for providing such a great service.

On a motion by Chaney and seconded by Gutzman the proposed expenditures for March were approved for payment. This included \$313.19 for a "people counter" that will be funded by the Foundation and \$88.00 to Joyce Moore for meal re-imbusement for the PLA conference. All present voted aye.

REPORTS:

SDLN –Larson reported that she attended 3 ILS presentations at the PLA Conference but they did not provide enough information. She will attend in-state demos as they are scheduled.

FRIENDS-Larson reported that the Book Shop is going great and that tickets are still available for the Literary Lunch with Judge Rusch on April 3.

FOUNDATION-Larson reported that the group is still working on the art project for the new facility and that soon a decision will be made on the art work for the Kozak Room.

UNFINISHED BUSINESS:

On the building project Larson reported that 6 clocks have been installed, a people counter at the south door has been installed and a telephone and light fixture have been installed in the Book Shop.

NEW BUSINESS:

On a motion by Gutzman, seconded by Chaney the 2013 Annual Report was approved. All present voted aye. Larson will present the report to the City Council on April 7.

The perceived incident that was reported for March 15 between staff and a special needs patron was discussed. By consensus, Board members determined it was handled properly by staff and no further action is required.

On a motion by Kaufman, seconded by Gutzman, Larson's annual goals for 2014 were reviewed and accepted. Larson will add additional clarification in relation to the Library's Five-Year Plan. All present voted aye.

Meeting adjourned at 6:46 pm.

Respectfully submitted,

Jane A. Larson

Secretary for the Board