



Special Meeting Agenda City Council

12:00 pm (noon) Special Meeting
Monday March 7, 2011
Large Conference Room - City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Education Session – Presentation of Revised Subdivision Regulations – Jose Dominguez.**
3. **Briefing on the March 7, 2011 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item
4. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings On Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting

Monday, March 7, 2011

City Council Chambers

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. February 22, 2011 Special Session; February 22, 2011 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
 - a. Developmental Disabilities Awareness Month Proclamation.
6. **Public Hearings**
7. **Old Business**
8. **New Business**
 - a. Annexation of Lot 4, Block 1 and Lots 1 thru 5, Block 2, Arobba Addition to the City of Vermillion.
 - b. Authorization for transfer from Debt Service Fund to Capital Projects Fund.
 - c. 2010 Annual Financial Report.
 - d. Consolidated Board of Equalization appointments.
 - e. Resolution Authorizing the Purchase of Electric Pad-mount Switches.
 - f. Declaration of Surplus Golf Course Equipment.
 - g. Declaration of Surplus Ambulance Equipment.
9. **Bid Openings**
 - a. Fuel quotes.
 - b. Combination Catch Basin/Sewer & High Pressure Cleaning Truck.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a bid opening date of March 30, 2011 for the 2011 PCC Parking Lots.
 - b. Set a bid opening date of March 29, 2011 for Sale of Surplus Utility Vehicle and Fairway Mower.
 - c. Set a bid opening date of March 28, 2011 for chassis cab truck.
13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
February 22, 2011
Tuesday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, February 22, 2011 at 12:00 noon in the City Hall large conference room.

1. Roll Call

Present: Davies, French, Grayson, Meins, Osborne (arrived at 12:11 p.m.), Ward (arrived at 12:02 p.m.), Willson, Zimmerman, Mayor Powell

2. Briefing on the February 22, 2011 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

3. Executive Session - Personnel Matters

041-11

Alderman Osborne moved to go into executive session at 12:25 p.m. for personnel matters. Alderman French seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Mayor Powell declared the Council out of executive session at 12:52 p.m.

4. Adjourn

042-11

Alderman Zimmerman moved to adjourn the Council special session at 12:53 p.m. Alderman Osborne seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 22nd day of February, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
February 22, 2011
Tuesday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on February 22, 2011 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Davies, French, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. February 7, 2011 Special Session; February 7, 2011 Regular Session; February 8, 2011 Special Session

043-11

Alderman Ward moved approval of the February 7, 2011 special session, February 7, 2011 regular session and February 8, 2011 special session minutes with the addition to the February 7th special session minutes of the discussion on a possible resolution expressing concerns over the impact to the community of the 10% state funding cuts to education and Medicaid. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

044-11

Alderman Zimmerman moved approval of the agenda. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special Daily Malt Beverage and Wine License for the Vermillion Area Arts Council on or about March 17, 2011 at 202 Washington Street

Mike Carlson, Finance Officer, reported that an application was received for a daily malt beverage and wine license for the Vermillion Area Arts Council on or about March 17, 2011 at 202 Washington Street. The letter from Norma Wilson explaining the event, the Police Captain's letter and notice of hearing are included in the packet.

045-11

Alderman Davies moved approval of the special daily malt beverage and wine license for the Vermillion Are Arts Council on or about March 17, 2011 at 202 Washington Street. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. Vermillion Housing Authority Memorandum of Understanding

John Prescott, City Manager, reported that the Vermillion Housing Authority presented information to the City Council at the December 20, 2010 noon meeting about their need for funding assistance as HUD is reducing the administration assistance. John noted that the Housing Authority was created by the action of the City Council who also appoints the five Board members. The Board hires the Executive Director to administer the housing assistance program. HUD provides funds for housing assistance and for administration of the program. HUD will not allow rental assistance funds to be used to supplement the administration funds. To assist the Housing Authority, the City has provided a rent free space in the City Hall building. As the Housing Authority does annual inspections of each rental unit in their program, it was suggested that the Housing Authority add any additional inspection requirements of the City and make the inspections available to the City Code Officer. In addition, if time allows, the Housing Authority could also do some of the City rental housing inspections. Based upon this, a Memorandum of Understanding was developed for the Housing Authority to provide the inspections in exchange for the payment.

David Thiese, Executive Director of the Vermillion Housing Authority, stated that the Housing Authority administers the HUD Section 8 vouchers and this is the first request for assistance to keep the Housing Authority operational. Dave answered questions of the City Council noting that the current deficit is about \$9,300 to \$9,400 and that a few thousand may be needed to assist for the

balance of their year that ends June 30th, depending upon the HUD funding.

Mayor Powell noted that the memorandum did not include an amount that the Council will need to determine this. Discussion followed on the memorandum and the amount.

046-11

Alderman French moved approval of the Memorandum of Understanding with the Vermillion Housing Authority with a payment of \$9,300 to \$9,400 now to take care of the deficit and up to an additional \$3,000 if needed to meet their obligations until June 30, 2011. Alderman Ward seconded the motion. Discussion followed noting that the agreement provided for a report in July which would be before the budget hearings started. Motion carried 9 to 0. Mayor Powell declared the motion adopted

9. Bid Openings - None

10. City Manager's Report

A. John reported that a committee will be formed to review the future swimming pool in Vermillion. The committee will be asked to gather information and provide feedback to the City Council on questions such as when do we need to build a new pool, where at, what kind of facility do we want, and other items such as funding, parking, etc. If interested, please contact John or the Parks & Recreation Director.

B. John reported that sign up for the spring Parks and Recreation programs is at the Armory tonight and Thursday night from 3:30 p.m. to 6:00 p.m.

C. John reported that the 2010 census count was provided last week with a population figure of 10,571. At this point, we do not have the detailed information by block.

D. John reported that Vermillion Light & Power and the Bright Energy Solutions Program are working with the USD SIFE (Students in Free Enterprise) Program on a compact fluorescent light bulb program. On March 19th, the SIFE members will be selling up to 5,000 compact fluorescent light bulbs for \$1.00 each.

E. John noted that the Police Chief position will be announced starting later this month and explained the process that will be used to fill the position.

PAYROLL ADDITIONS AND CHANGES

Recreation: Victoria Kroll \$7.50/hr

11. Invoices Payable

047-11

Alderman Davies moved approval of the following bills:

AUTOMATIC BUILDING CONTROL	ALARM INSPECTION	167.00
BROADCASTER PRESS	ADVERTISING	727.12
BUREAU OF ADMINISTRATION	TELEPHONE	377.73
CLAY CO REGISTER OF DEED	FILING FEE	14.00
CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,167.53
CORY LACINA	SAFETY BOOTS REIMBURSEMENT	100.00
DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,283.40
GREGG PETERS	MANAGERS FEE	5,375.00
HERREN-SCHEMPP BUILDING	SUPPLIES	66.00
JOHNSON CONTROLS	REPAIRS	1,216.35
JOSE DOMINGUEZ	MEALS REIMBURSEMENT	30.00
LINWELD	SUPPLIES/CYLINDER RENTAL	181.93
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	140.00
MARK CLARK	TRAVEL REIMBURSEMENTS	179.85
MARKS MACHINERY	SNOW BLOWER	3,675.00
MATHESON TRI-GAS, INC	SUPPLIES/CYLINDER RENTAL	162.77
MIDAMERICAN	GAS USAGE	10,470.97
MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	91.75
PITNEY BOWES	SUPPLIES	177.46
QWEST	TELEPHONE	1,549.36
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SPRINT	CELL PHONES	972.13
STERN OIL CO.	FUEL	16,717.32
US POSTMASTER	POSTAGE FOR UTILITY BILLS	975.00
VISA/FIRST BANK & TRUST	TRAVEL/LODGING/SUPPLIES	664.07
RICHARD SUNDE	BRIGHT ENERGY REBATE	175.00
MARY BERRY	BRIGHT ENERGY REBATE	150.00

Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of March 15, 2011 for chassis cab truck

048-11

Alderman Osborne moved approval of the consensus agenda. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Executive Session

049-11

Alderman Zimmerman moved to go into executive session at 7:50 p.m. for personnel matters. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Mayor Powell declared the Council out of executive session at 9:14 p.m.

14. Adjourn

050-11

Alderman Willson moved to adjourn the Council Meeting at 9:15 p.m. Alderman Davies seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 22nd day of February, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

**PROCLAMATION
DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

WHEREAS, individuals whose disabilities occur during their developmental years frequently have severe disabilities that are likely to continue indefinitely; and,

WHEREAS, disabilities are a natural part of the human experience that does not diminish the rights of individuals with developmental disabilities to enjoy the opportunity to live independently, enjoy self-determination, make choices, contribute to society, and experience full integration and inclusion in the economic, political, social, cultural, and educational mainstream of American society; and

WHEREAS, family members, friends, and members of the community can play an important role in enhancing the lives of individuals with developmental disabilities, especially when the family and community are provided with necessary services and support; and

WHEREAS, the goals of the nation, state and community properly include the goal of providing individuals with developmental disabilities with the opportunities and support to achieve full integration and inclusion in society, in an individualized manner, consistent with unique strengths, resources, priorities, concerns, abilities, and capabilities of each individual; and

WHEREAS, through increased community, state, and national awareness of programs and activities, the public will better understand the potential and needs of individuals with developmental disabilities.

NOW, THEREFORE, we, the governing body of the City of Vermillion, do hereby proclaim that March 2011 be observed as "Developmental Disabilities Awareness Month" in Vermillion, and encourage all citizens to participate in this observance.

Dated this 7th day of March, 2011.

John E. (Jack) Powell, Mayor

SEAL

Attest:

Michael D. Carlson, Finance Officer



Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: March 7, 2011

Subject: Resolution Annexing Lot 4, Block 1 and Lots 1, 2, 3, 4 and 5, Block 2, Arobba Addition

Presenter: Jose Dominguez

Background: In January 2011, the City Council approved a plat for the above mentioned parcels of land. The land is located immediately east of the City limits on the north side of East Main Street.

Discussion: State Law gives municipalities the ability to extend boundaries:

9-4-1. Annexation of territory on petition by voters and landowners. The governing body of a municipality, upon receipt of a written petition describing the boundaries of any territory contiguous to that municipality sought to be annexed to that municipality, may by resolution include such territory or any part thereof within such municipality if the petition is signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality.

The owners have submitted their petition to annex the above mentioned lots into municipal boundaries. The intent of the owners is to have land available for residential construction in the future. There are currently no utilities serving the property as its use is agricultural. Plans for utility extensions will be made as the land develops; until that point, the land will be used for agriculture. The land will enter City limits zoned NRC, Natural Resource Conservation, which is the most restrictive classification and allows farming operations within the City. As a side note, the property is currently in the service territory of Clay-Union Electric. At the next City Council meeting, staff will ask for authorization to notify the REA of the City's intent to serve the property.

Financial Consideration: Since the land will be located within City limits, the annexation will increase the City's property tax base.

Conclusion/Recommendations: Administration recommends approving the resolution to annex Lot 4, Block 1 and Lots 1, 2, 3, 4 and 5, Block 2, Arobba Addition.

PETITION TO ANNEX CONTIGUOUS TERRITORY
TO THE CITY OF VERMILLION

TO THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA

We, the undersigned, acting pursuant to SDCL 9-4-1, hereby petition your honorable body, by a duly adopted resolution, to change the boundaries of the City of Vermillion, South Dakota, so as to include therein the following described real property in the County of Clay and State of South Dakota:

South 225-feet of the East 600.17-feet and the North 200-feet of the South 425-feet of the East 490.17-feet and the North 143-feet of the South 568-feet of the East 214.17-feet and the Southeast half of the North 144.32-feet of the South 712.32-feet of the East 214.17-feet of the West 52.666-rods of the South half of the Southeast quarter of Section 17-92-51, Clay County, South Dakota.

We, the undersigned petitioners, hereby represent that all of the territory within the above described boundary is contiguous to the City of Vermillion, are the owners of not less than three-fourths of the value of the territory to be annexed to the City of Vermillion, and that no registered voter is a resident of the territory to be annexed.

By virtue of SDCL 9-4-1, the undersigned petitioners do hereby petition the Governing Body of the City of Vermillion that the City extend its boundaries by annexation to include the real estate described above.

Dated at Vermillion, South Dakota this 11th day of January, 2011.


Jaime C. Arobba


Sara L. Arobba

A RESOLUTION ANNEXING CERTAIN CONTIGUOUS
TERRITORY TO THE CITY OF VERMILLION,
CLAY COUNTY, SOUTH DAKOTA

WHEREAS, there has been presented to the Governing Body of the City of Vermillion, and filed with the City Finance Officer, a petition to annex contiguous territory into the corporate limits of the City of Vermillion; and

WHEREAS, said petitioners are the owners of not less than three-fourths of the value of the territory to be annexed and represent that there are no registered voters residing within the boundaries of the territory to be annexed; and

WHEREAS, such annexation is provided for in SDCL 9-4-1 upon resolution of the Governing Body.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Vermillion that the following territory described as:

LOT 4, BLOCK 1 AND LOTS 1 THRU 5, BLOCK 2, AROBBA ADDITION TO THE
CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.

(formerly known as the South 225-feet of the East 600.17-feet and the North 200-feet of the South 425-feet of the East 490.17-feet and the North 143-feet of the South 568-feet of the East 214.17-feet and the Southeast half of the North 144.32-feet of the South 712.32-feet of the East 214.17-feet of the West 52.666-rods of the South half of the Southeast quarter of Section 17-92-51, Clay County, South Dakota)

is hereby included within the corporate limits of the City of Vermillion and the boundary of the City of Vermillion is hereby extended to include such territory.

Adopted by the Vermillion City Council this 7th day of March, 2011.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

(SEAL)



Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: March 7, 2011.

Subject: Authorization for transfer from Debt Service Fund to Capital Projects Fund

Presenter: Mike Carlson

Background: The City issues special assessment bonds to reimburse the capital projects fund for the costs expended of the projects. The 2010 budget was prepared with the bond proceeds reflected as revenue in the capital projects fund. As these bonds are purchased by the electric utility, they need to be reported as interfund activity on our financial statements as opposed to bond proceeds based upon the following GASB codification:

1800.102

Interfund activity within and among the three fund categories (governmental, proprietary and fiduciary) should be classified and reported as follows:

- a. Reciprocal interfund activity is the internal counterpart to exchange and exchange like transactions. It includes:
 1. Interfund loans – amounts provided with a requirement for repayment. Interfund loans should be reported as interfund receivables in lender funds and interfund payables in borrower funds. This activity should not be reported as other financing sources or uses in the fund financial statements. If repayment is not expected within a reasonable time, the interfund balances should be reduced and the amount that is not expected to be repaid should be reported as a transfer from the fund that made the loan to the fund that received the loan.

Discussion: Instead of reporting the bond sales as revenue in the capital projects fund, it is reported as an interfund loan. This interfund loan then needs to be transferred to the debt service fund for future repayment. A transfer between funds requires City Council authorization that is usually provided in the budget. As the 2010 budget included the bond proceeds as revenue in the capital projects fund, the City Council will need to authorize the transfer of \$49,172.85 to the Capital Projects fund from the Debt Service Fund.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends that the City Council authorize the transfer of \$49,172.85 to the Capital Projects Fund from the Debt Service Fund.



Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: March 7, 2011
Subject: Presentation of 2010 Annual Financial Report
Presenter: Mike Carlson

Background: The annual financial report is required to be presented to the City Council by the first meeting in March. The following state statute is applicable:

9-22-21. Annual financial report--Publication--Filing--Extension of time. The auditor, financial officer, or clerk shall report to the governing body at the first regular meeting of March of each year, the receipts, expenses and financial condition of the municipality, including the amount of funds in the treasury at the time of making the report and where and in what amounts the funds are deposited or invested. The report shall be published within thirty days thereafter or upon completion of an annual audit in the official newspaper, or other newspaper as the governing body may direct. Immediately after the report to the governing body, the auditor, financial officer, or clerk, of municipalities of the first and second class, shall file a copy of the report with the State Department of Legislative Audit. The auditor-general, upon the request of the auditor, financial officer or clerk, with the approval of the local governing body, may grant a thirty day extension of the reporting and filing dates provided by this section.

Discussion: The report, as presented, is unaudited and contains only the financial section. For the annual audit, the introductory, management discussion and analysis, footnotes and statistical sections contained in the comprehensive annual financial report will be completed and included in the audited report. Upon acknowledgement of receipt by the City Council, the required exhibits will be published and a copy will be sent to the Department of Legislative Audit. The City Council approved the contract with Williams & Company, P.C. to audit the financial statements that will be performed in May or June.

In the past there have been questions on what is included in the report so attached is a more detailed explanation of the unaudited financial statements.

Financial Consideration: The cost will be the publication of Exhibits I and II.

Conclusion/Recommendations: Administration recommends that the City Council acknowledge receipt of the 2010 Annual Financial Report in the official minutes.

From: Mike Carlson, Finance Officer
Meeting: March 7, 2011
Subject: 2010 Annual Financial Report additional information
Presenter: Mike Carlson

Mayor and City Council

The 2010 unaudited annual financial report was included in your packets. The annual report is required to be presented to the City Council by the first meeting in March. The report, as presented, is unaudited and the City has contracted with the firm of Williams & Company to audit the financial statements. Prior to the audit, we will complete the introductory section, management discussion and analysis, footnotes to the financial statements and statistical sections all required for the comprehensive annual financial report.

There is a lot of information consolidated into this report and the following is provided as explanation of the individual statements contained in the report.

Exhibits 1 and 2, contained on pages 5 and 7, are the government-wide financial statements. These two exhibits report the City operations similar to financial reports of other entities by including all assets, depreciation, receivables, payables and debt. Reported on page 5 are the net assets of the City separated into columns for governmental activities, business activities and total City. The last column is the information of Housing and Redevelopment Authority that is considered to be a component unit of the City as the City Council created the entity and appoints the board members, thus requiring that their information be included in the City's annual report. The information reported for the Housing and Redevelopment Authority is taken from their audited financial statements.

Exhibit 1, on page 5, the Statement of Net Assets, reports that the City has over \$89 million of assets (\$89,206,210) and over \$28 million of liabilities (\$28,426,950) leaving net assets of over \$60 million (\$60,779,260). Last year we had over \$57 million of net assets (\$57,902,457), thus an increase of over \$2.8 million in net assets for 2010.

Exhibit 2, on Page 7, the Statement of Activities, lists in the first column the expenses, followed by columns for charges for goods and services, operating and capital grants that are received for the corresponding expenditures. This exhibit shows the revenue and expense by activity and the changes in net assets for governmental activities and business type activities and a total for the City. Governmental activities net assets increased by \$827 thousand (\$827,766) while business activities net assets increased by over \$2 million (\$2,049,037) for a total increase of just over \$2.8 million (\$2,876,803). If the City was a private business, this would be the net income for 2010. Again, as in Exhibit 1, the last column is the activities of the Housing and Redevelopment Authority.

Exhibit 3, on page 8, reports the Governmental Funds Balance Sheet for the individual major funds (General Fund and Second Penny Sales Tax Fund) and a total column for all other governmental funds. The General Fund is considered a major fund as well as any other fund that has over 10% of the total governmental fund assets, liabilities, revenues or expenditures or 5% of the entity total assets, liabilities, revenues or expenditures. This year, the only other major fund would be the Second Penny Sales Tax Fund. The total other governmental funds are made up of the 13 remaining governmental funds whose individual fund balance sheets are reported on Exhibit A-1 on pages 24 & 25.

Exhibit 3A, on page 9, is a reconciliation of the Governmental Fund Balance Sheet with a fund balance shown on page 8 of \$5,440,098 to the total net assets reported on the Statement of Net Assets shown on page 5 of \$29,363,724. The reconciliation adds in capital assets that are not reported in governmental funds, receivables that are not available to pay current period expenditures, prepaid expenses that are expenditures in governmental fund when paid, unamortized bond issuance costs and net assets of internal service funds that provide services to city funds. Reductions are long term liabilities and accrued interest payable.

Exhibit 4, on page 10, reports the Governmental Fund Revenues, Expenditures and Changes in Fund Balance for the individual major funds and a total column for all other governmental funds. The total other governmental funds is made up of the 13 remaining governmental funds whose individual fund statement of revenues, expenditures and changes in fund balance are reported on Exhibit A-2 on pages 26 & 27. The Prior Period Adjustment reported on page 10 in the Other Governmental Funds column of \$696,402 is to recognize the interfund loan between the special assessment debt service fund and the electric fund for the special assessment bonds. Governmental funds do not include bonds as a liability but, as the bonds are purchases by another fund, these transactions are listed as interfund receivable and payable not as investments and long term debt.

Exhibit 4A, on page 11, is a reconciliation of the change in fund balance from page 10 of \$613,817 to the changes in net assets shown on page 7 of \$827,766. The reconciliation adds inventory, expenditures for capital assets, contributions and donations of capital assets, payment on long term debt, change in prepaid expenses, change in accrued interest and net revenue of internal service funds. Reductions are for depreciation of capital assets, the sale of capital assets reported as revenue, amortization of bond issuance costs, change in accrued leave liability, and changes in interest and taxes receivable.

Exhibit 5, 6 & 7, on pages 12, 13 & 14, are the statements of net assets, revenues and expenses and changes in net assets and statement of cash flows for the business type funds, electric, water, wastewater, liquor, golf, Joint Powers and curbside recycling. The last column is the total of the internal service funds made up of the copier, fax, postage fund, unemployment insurance fund, equipment replacement fund and custodial fund (the individual fund activity is reported on page 34, 35 & 36).

Exhibit 5, on page 12, Statement of Net Assets, reports for the proprietary funds (business type funds) the individual fund assets, liabilities and net assets.

Exhibit 6, on page 13, Statement of Revenues, Expenses and Changes in Net Assets, reported an operating income for all funds except the golf course and Joint Powers. The golf course had the flooding in late summer that reduced income. The Joint Powers has not increased landfill rates for a number of years and the operating costs are exceeding revenues. Each fund reported an increase in net assets, with the exception of the liquor store that reported a (\$25,439) decrease that is attributed to the transfer to general fund of more than the income for the year.

Exhibit 7, on page 14, Statement of Cash Flows reports for the proprietary funds (business type funds) the individual fund cash flows. An item to note is in the electric fund the acquisition and construction of capital assets \$6,413,258 is the transmission line and related improvements was funded from the sale of investments that being the bond proceeds. The wastewater fund had acquisition and construction of capital assets of \$3,586,638 that was funded from grants for the slip lining project and bond proceeds.

Exhibit 8, on pages 17, reports the general fund revenues and expenditures compared to budget and the variance from budget. The general fund revenues were below the budget by (\$88,225) and expenses are below budget by \$313,250. To balance the 2010 budget, it was projected to use \$92,944 of general fund reserves. For 2011, the budget included using \$168,039 of general fund reserves. We ended 2010 adding to the general fund reserve \$225,000 which should take care of the 2011 budgeted use of reserves.

Exhibit 9, on page 18, reports the second penny sales tax fund revenues and expenditures compared to budget and the variance from budget. Revenues are (\$14,558) below budget, expenditures are \$258,999 under budget and transfers were \$32,560 under budget for a net increase to second penny sales tax reserves of \$277,001. It should be noted that items budgeted but not expended in 2010 in this fund are \$43,000 for the City's share of Cherry Street lighting due when the state bills us, Vermillion NOW funding of \$50,000 for 2010 and \$30,000 for 2009 and \$5,000 for the start of the swimming pool study.

Exhibit 10, on page 19, lists the City Deposit accounts. The City maintains change funds at the City Hall Utility Office, Landfill, Recycling Center, Golf Course and Police Department. The operating checking account is at CorTrust Bank. City reserve funds are invested in certificates of deposit at local banks and SD Public Funds Investment Trust by comparing yield rates. Investments are with the SD Public Funds Investment Trust for bond reserves and bond payments. The investments at First National Bank are the City Hall bond reserves and the electric transmission line bond reserve and construction account. As trustee, for the bonds, they hold the reserve funds. The Library Board operations are reported as a governmental special revenue fund and, as such, their depositories are listed.

Exhibit A-1 and A-2, on page 24-27, contain the combining balance sheet for non major governmental funds and the combining statement of revenues and expenditures. The total from Exhibit A-1 move forward to page 8 and totals from Exhibit A-2 move forward to page 10. Exhibit A-3, on pages 28-29, report the budget vs. actual for the non major

governmental funds and Exhibit A-4, on pages 30-31, report the budget vs. actual for the capital projects funds.

Exhibit B-1, B-2 and B-3, on pages 34, 35 & 36, report the activities from the internal service funds. These funds provide goods and services to other funds within the City. The copier, fax, postage fund, unemployment fund and custodial fund reported operating losses for the year on page 35. While not large, we will monitor to see that charges for services meet the costs of providing the services. The totals on these exhibits move forward to Exhibits 5, 6 & 7 on pages 12-14.



Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: March 7, 2011
Subject: Appointment to the Consolidated Board of Equalization
Presenter: Mike Carlson

Background: The County, City and School District have each adopted resolutions to consolidate the Board of Equalization within city limits. The Consolidated Board hears citizen appeals of real estate valuation within the city and is made up of the five County Commissioners, three City Council members and one School Board member. The County Auditor and Director of Equalization schedule the appointments for the consolidated board.

Prior to the consolidation, the City Council, along with one School Board member, comprised the local Board of Equalization that heard appeals. If the citizen did not agree with the finding of the local board, they would then appeal to the county board. If the Director of Equalization did not agree with the local board's decision in such a case, he could change the valuation and the citizen would need to go to the county board to make their appeal again. The Consolidated Board makes it easier for the citizen as they only need to go before one board with their appeal.

Discussion: The City Council will need to appoint three members to serve as City representatives on the consolidated board; the remaining members will be designated as alternates to fill a vacancy if a member is unable to attend. The attached letter from Ruth Bremer, County Auditor, has set the first day of hearings as April 12th starting in the afternoon and, if needed, will meet April 26th or May 3rd. She has requested to be notified by April 4th of the appointments.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends the City Council appoint three members to serve on the consolidated Board of Equalization for this year with the remaining members being designated as alternates.

**CLAY COUNTY AUDITOR
211 WEST MAIN, SUITE 200
VERMILLION, SD 57069**

605-677-7120

February 28, 2011

Sheila Beermann
School Business Manager
17 Prospect St
Vermillion, SD 57069

Mike Carlson
25 Center St.
Vermillion, SD 57069

RE: Consolidated Equalization Board 2011

Consolidated Board will start at 1:15 p.m. Tuesday April 12 and ends May 3rd. If everything does not get finished on the 12th they may meet on April 26th or May 3rd. A notice will be sent out prior to the meeting.

For Consolidated Boards we will need 3-City Council Members and 1-School Board Member.

Please let us know who will be serving by April 4 so we can prepare our books.

If you have any questions please give us a call at 677-7120

Sincerely,

Ruth A. Bremer, County Auditor



Council Agenda Memo

From: Harold Holoch, Utilities Engineer
Meeting: March 7, 2011
Subject: Purchase of Electric Pad-mount Switches
Presenter: Harold Holoch

Background: The City of Vermillion has elected, for several years, to purchase electrical pad-mount switches for the Electric Department off of other governmental bids to save on either annual price increases, volume discounts, or preparing bid specifications and associated bidding costs. The City of Beresford recently took bids on five switches meeting our standards and awarded to the low bidder of two bidders. Stuart C. Irby, Co., the low bidder, is willing to sell four pad-mount switches to the City off of the Beresford bid.

Discussion: The switches, which were bid, meet our standards and save the City from not having to prepare bid specifications, advertise, and other associated bidding costs.

Financial Consideration: The cost of the four pad-mount switches to the Electric Distribution fund would be \$57,460 and is budgeted in the 2011 line item 3810.

Conclusion/Recommendations: Administration recommends purchasing the four pad-mount switches off the City of Beresford bid from Stuart C. Irby, Co. for \$57,460 to save on bidding costs. Attached is a resolution authorizing purchase of the switches for Council consideration.

**RESOLUTION
AUTHORIZING PURCHASE OF
PADMOUNT SWITCHES**

WHEREAS, SDCL 5-18A-22 authorizes a governmental entity to purchase necessary supplies from the lowest responsible bidder of another governmental entity or State or United States at the accepted bid price and the concurrence of said bidder, and;

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the City of Beresford, South Dakota for padmount switches from Stuart C. Irby, Co., in the amount of \$57,460, offers an advantageous price to the City for said items, and;

WHEREAS, the City has contacted Stuart C. Irby, Co. and they have agreed to allow the City to purchase four S & C PME-9 Padmount Switchgear (Item #1) in the amount of \$14,365 each for the awarded prices and terms as they have contracted with the City of Beresford, South Dakota.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Vermillion that the City Finance Officer is hereby authorized to purchase **four S & C PME-9 Padmount Switchgear (Item #1) each** at the awarded price and under the same terms as the City of Beresford, South Dakota.

Dated at Vermillion, South Dakota this 7th day of March 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: Harold Holoch, Utilities Engineer
Meeting: March 7, 2011
Subject: Declaration of Surplus Equipment
Presenter: Harold Holoch

Background: The used equipment items listed on the attached appraisal sheet need to be declared surplus by the City Council and appraised by the Surplus Property Committee. The 2003 Toro utility vehicle and 2003 Toro fairway mower were budgeted in the Equipment Replacement Fund to be replaced in 2011. The new replacement equipment items have been bid out and will soon be delivered to the golf course.

Discussion: Staff would like the City Council to declare the items surplus and have the Surplus Property Committee meet to appraise the items. Staff recommends appraising Item #1 at \$2,700 and Item #2 at 3,800. The items will be advertised and sold on sealed bids with a proposed bid opening date of March 29, 2011 to be set on the Consensus Agenda.

Financial Consideration: The revenue from the sale of the surplus equipment will go to the appropriate fund.

Conclusion/Recommendations: Administration recommends declaring the used equipment items surplus and moving forward with appraisal committee review.

APPRAISAL

The following surplus equipment:

1. 2003 Toro 2110 Workman Utility Vehicle
appraised value \$ _____
2. 2003 Toro 5200D Golf Reelmaster Reel Mower
appraised value \$ _____

The forgoing appraisal made this ___ day of March, 2011 pursuant to City Council action to surplus property on the 7th day of March, 2011 with the appointment of the appraisers duly passed by the governing body of the City of Vermillion, South Dakota, on the 6th day of July, 2010 is a true and correct appraisal of the fair market value of said property on the date thereof.

Dated in Vermillion, South Dakota this ___ day of March, 2011.

Clarene Meins

John Grayson

Kent Osborne

Dennis Zimmerman

Attest _____
Michael D. Carlson



Council Agenda Memo

From: Merritt Groh, Interim EMS Director
Meeting: March 7, 2011
Subject: Declaration of Surplus Ambulance Equipment
Presenter: Merritt Groh

Background: The ambulance department received a 40% grant from the SD Workers Comp Fund for the purchase of a new power cot. The Dakota Hospital Foundation and EMS Society also provided funding to offset the cost of the power cot for the City. With the new power cot in service, the existing cot is no longer needed and can be sold.

Discussion: Inquiries have been made, of other departments in the state, to determine if the cot could be sold to another ambulance department. No departments have been interested in the purchase. It was suggested that the ambulance cot be listed on an electronic auction site, such as e-bay. The process used for an electronic auction is the same as a public auction. We will need to publish notice twice with the first publication at least 10 days prior to the sale. The notice would state that the City is selling the ambulance cot, what web site to go to, and the last date to bid. It has also been suggested that the notice state that public access computers are available at the library.

The following cot will need to be declared surplus and authorized to be sold by electronic auction:

<u>Make</u>	<u>Model</u>
Stryker	MX-PROR3

Financial Consideration: The revenue from the sale of the surplus cot will go to the general fund.

Conclusion/Recommendations: Administration recommends declaring the ambulance Stryker MX-PROR3 cot surplus and authorize the sale by electronic auction.



Council Agenda Memo

From: Harold Holoch, Utilities Engineer

Meeting: March 7, 2011

Subject: Combination Catch Basin/Sewer and High Pressure Cleaning Truck

Presenter: Harold Holoch

Background: The replacement of the 2001 combination catch basin/sewer and high pressure cleaner is budgeted in the 2011 Equipment Replacement Fund. The City opened sealed bids on February 28, 2011. A copy of the bid tabulation sheet is attached.

Discussion: Six bids with the proper bid security were received. The bid specifications included a basic proposal for the new machine purchase and an alternate proposal for a new machine less trade-in purchase. The specifications requested additional costs for five options. Super Products and Vactor provided demonstrations of their machines to the City this past summer. The City's current machine is a Super Products model. All bids meet specifications except for the Elliot Equipment Co. alternate bid on a demonstrator and the Northern Truck Equipment bid.

With the excellent trade-in value provided by the Super Products bidders, staff recommends award to the low bidder on the alternate proposal, Holcomb Freightliner, for \$219,883.00 plus options 2, 3, and 5 for \$6,973.50 for a total contract amount of \$226,856.50. The options include a front and rear camera system, automatic power hose level wind guide, and hydro excavation kit.

Financial Consideration: The 2011 Equipment Replacement Fund includes the purchase of the combination catch basin/sewer and high pressure cleaner.

Conclusion/Recommendations: Administration recommends awarding the new combination catch basin/sewer and high pressure cleaner bid to Holcomb Freightliner, the low bidder on the alternate proposal, for \$219,883.00 plus options 2, 3, and 5 for \$6,973.50 for a total contract amount of \$226,856.50.

BID TABULATION

PROJECT: Catch Basin/Sewer & High Pressure Cleaner

DATE: February 28, 2011

BIDDER	Elliot Equipment Co., Inc.	Elliot Equipment Co., Inc.	Northern Truck Equipment	Sanitation Products, Inc.	Holcomb Freightliner, Inc.	Great Plains International
ADDRESS	4000 SE Beisser Drive Grimes, IA 50111	4000 SE Beisser Drive Grimes, IA 50111	PO Box 2435 Sioux Falls, SD 57101-2435	PO Box 86222 Sioux Falls, SD 57118-6222	4801 Harbor Drive Sioux City, IA 51111	4511 N Cliff Ave Sioux Falls, SD 57104
BID SECURITY	10% Bid Bond	Alternate Bid-Demonstrator	10% Bid Bond	10% Bid Bond	\$33,600 Bid Bond	\$36,000 Bid Bond
Basic Proposal						
One New Model Catch Basin/Sewer & High Pressure Cleaner	\$ 335,958.00	\$ 331,000.00	\$ 272,884.00	\$ 338,895.00	\$ 329,883.00	\$ 342,547.00
Make & Model	Super Products Camel 200-6yrd 2012 International 7400SBA 4x2	Super Products Camel 200-10.8yd 2011 International 7500SBA 6x4	Vacall AJV 610 2012 Freightliner M2106V	Vactor 2105P-15 2012 Freightliner M2106V	Super Products Camel 200-6yrd 2012 Freightliner M2106V	Super Products Camel 200-6yrd 2012 International 7500SFA 4x2
Delivery Date ARO	120-150 days	7 days	180 days after receipt of chassis	180 days	270-340 days	210 days
Alternate Proposal						
One New Model Catch Basin/Sewer & High Pressure Cleaner	\$ 335,958.00	\$ 331,000.00	\$ 272,884.00	\$ 338,895.00	\$ 329,883.00	\$ 342,547.00
Less Trade-in of 2001 Sterling L7500 Chassis & Camel 200 Sewer Cleaning Machine	\$ 110,000.00	\$ 110,000.00	\$ 20,000.00	\$ 57,695.00	\$ 110,000.00	\$ 110,000.00
TOTAL AMOUNT	\$ 225,958.00	\$ 221,000.00	\$ 252,884.00	\$ 281,200.00	\$ 219,883.00	\$ 232,547.00
Option #1 Hydraulically operated in lieu of spring assist fold down pipe racks	\$ - (Standard Equipment)	\$ - (Standard Equipment)	\$ 2,165.00	Not Available	\$ - (Standard Equipment)	\$ - (Standard Equipment)
Option #2 Color front hose reel & rear backup camera system	\$ 1,500.00	\$ 1,500.00	\$ 4,331.00	\$ 2,075.00	\$ 1,500.00	\$ 1,500.00
Option #3 Automatic power hose level wind guide to provide for hands free operation	\$ 3,246.00	\$ - (Standard Equipment)	\$ 7,879.00	\$ 4,215.00	\$ 3,246.00	\$ 3,246.00
Option #4 Hose tension system for automatic power hose level wind guide	\$ 2,947.00	\$ - (Standard Equipment)	\$ 1,940.00	Included w/Option #3	\$ 2,947.00	\$ 2,947.00
Option #5 Hydro excavation kit	\$ 2,227.50	\$ 491.00	\$ 12,448.00	\$ 5,475.00	\$ 2,227.50	\$ 2,227.50

CITY OF VERMILLION
 INVOICES PAYABLE-MARCH 7, 2011

1 UNIVERSITY CLEANERS	PROFESSIONAL SERVICES	72.00
2 WILLSON FLORIST	ARRANGEMENT/BOUTONNIERES	38.90
3 A & B BUSINESS, INC	MAINTENANCE CONTRACT	311.11
4 AIR LIQUIDE INDUSTRIAL U.S	SUPPLIES	692.50
5 AMERICAN FENCE COMPANY, INC	CHAIN LINK FENCE	3,286.00
6 AQUA-PURE INC	CHEMICALS	3,300.00
7 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	122.85
8 ARGUS LEADER	ADVERTISING	7.50
9 AUDIO GO	BOOKS	167.94
10 AUTOMATIC BUILDING CONTROL	REPAIRS	431.46
11 BAKER & TAYLOR BOOKS	BOOKS	613.23
12 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	8,832.72
13 BEST WESTERN RAMKOTA	TRAVEL	316.00
14 BIERSCHBACH EQPT & SUPPLY	PARTS	240.10
15 BLACK HILLS PARKS & FOREST	BOOKS	186.50
16 BOB IVERSON	SAFETY BOOTS REIMBURSEMENT	100.00
17 BOMGAARS	TOOLS	13.90
18 BOOK WHOLESALERS, INC	BOOKS	858.56
19 BROAD REACH	BOOKS	194.55
20 BROADCASTER PRESS	ADVERTISING	180.00
21 BRUNICKS SERVICE INC	SUPPLIES	12.76
22 BUTLER MACHINERY CO.	PARTS/REPAIRS	4,245.53
23 C&H DISTRIBUTORS, INC	SUPPLIES	149.83
24 CADD/ENGINEERING SUPPLY, INC	SUPPLIES	33.98
25 CAMPBELL SUPPLY	SUPPLIES	524.58
26 CANNON TECHNOLOGIES, INC	SOFTWARE SUPPORT	900.00
27 CANON FINANCIAL SERVICES	COPIER LEASE	56.16
28 CASK & CORK	MERCHANDISE	1,632.00
29 CENTER POINT LARGE PRINT	BOOKS	105.95
30 CENTURY BUSINESS PRODUCTS	COPIER CONTRACT	36.00
31 CHAD CHRISTOPHERSON	SAFETY BOOTS REIMBURSEMENT	100.00
32 CHEMCO, INC	SUPPLIES	173.04
33 CITY OF VERMILLION	COPIES/POSTAGE	1,299.61
34 CITY OF VERMILLION	UTILITY BILLS	36,443.31
35 CLAY RURAL WATER SYSTEM	WATER USAGE/SODA ASH	931.10
36 CLEVELAND GOLF	MERCHANDISE	212.36
37 CLIMATE SYSTEMS, INC	REPAIRS	4,692.20
38 COLONIAL LIFE ACC INS.	INSURANCE	3,250.10
39 COMMERCIAL PARTS & SERVICE	PARTS	128.64
40 CONSTRUCTION PRODUCTS & CO	PARTS	147.87
41 CONTINENTAL RESEARCH CORP	SUPPLIES	181.73
42 COYOTE CHEMICAL COMPANY	SUPPLIES	174.20
43 CRYSTAL BRADY	GYM MEMBERSHIP REIMBURSEMENT	125.00
44 CURT HAAKINSON	SAFETY GLASSES/MEALS REIMBURSEMENT	202.00
45 D-P TOOLS	SUPPLIES	17.40
46 DAKOTA BEVERAGE	MERCHANDISE	7,573.82
47 DAKOTA PC WAREHOUSE	COMPUTERS/REPAIRS	2,785.86
48 DAKOTA PUMP & CONTROL CO.	PARTS	765.00

49 DALE HUSBY	SAFETY BOOTS REIMBURSEMENT	100.00
50 DAVIS PHARMACY	SUPPLIES	29.95
51 DEANIE CHRISTOPHERSON	WATER HEATER REBATE	206.00
52 DELTA DENTAL PLAN	INSURANCE	5,537.52
53 DEMCO	SUPPLIES	145.54
54 DENNIS MARTENS	MAINTENANCE	833.34
55 DEPT OF REVENUE	TESTING	172.00
56 DEWILD GRANT RECKERT & ASSOC	PROFESSIONAL SERVICES	1,892.00
57 DIESEL SPECIALTIES, INC	PARTS	403.94
58 DIVISION OF MOTOR VEHICLE	LICENSE PLATE DECALS	4.00
59 DRIVERS LICENSE GUIDE CO	ID CHECKING GUIDE	61.85
60 DUST TEX	SUPPLIES	56.50
61 ECHO ELECTRIC SUPPLY	SUPPLIES	1,072.38
62 ED ROEHR SAFETY PRODUCTS	PARTS	239.02
63 EMERGENCY MEDICAL PRODUCTS	SUPPLIES	232.91
64 ENTERSECT	ONLINE AGREEMENT	79.00
65 ENVIRONMENTAL SYSTEMS RES.	SOFTWARE LICENSES-GIS	2,719.95
66 ERIN J. SEEP	MAINTENANCE	72.50
67 FARMER BROTHERS CO.	SUPPLIES	57.90
68 FAST AUTO GLASS	CHIP REPAIRS	80.00
69 FEDEX.	SHIPPING	10.57
70 FLAGS UNLIMITED	FLAGS	66.88
71 FRED HAAR CO, INC	PARTS	140.00
72 FULLERTON LUMBER CO	SUPPLIES	109.32
73 GALE	BOOKS	199.39
74 GE CAPITAL	COPIER LEASE	114.48
75 GL SPORTS	SUPPLIES	1,449.64
76 GRAHAM TIRE CO.	TIRES	161.06
77 GRAINGER	SUPPLIES	793.23
78 GREGG PETERS	FREIGHT	2,158.00
79 GREGG PETERS	RENT	937.50
80 GUARANTEE OIL CO INC	HYDRANT OIL/SUPPLIES	1,239.78
81 HALI-BRITE INC.	PARTS	194.00
82 HD SUPPLY WATERWORKS	SUPPLIES	590.73
83 HDR ENGINEERING, INC	PROFESSIONAL SERVICES	1,274.16
84 HERREN-SCHEMPP BUILDING	SUPPLIES	23.86
85 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	407.40
86 HOUGH DISTRIBUTING	GLOVES	119.70
87 HY VEE FOOD STORE	SUPPLIES	46.72
88 ID CARDS UNLIMITED	PATRON ID CARDS	488.15
89 IN CONTROL, INC	PROFESSIONAL SERVICES	1,152.00
90 INDEPENDENCE WASTE	WASTE HAULING	747.00
91 INGRAM	BOOKS	2,517.63
92 INTERNATIONAL CODE COUNCIL	MEMBER DUES	100.00
93 JACKS UNIFORM & EQPT	UNIFORMS/EQUIPMENT	1,362.00
94 JIM BALLEWEG	SAFETY BOOTS REIMBURSEMENT	87.96
95 JOHN A CONKLING DIST.	MERCHANDISE	5,203.45
96 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	33,866.45
97 JOHNSON CONTROLS	REPAIRS	2,325.14
98 JOHNSTONE SUPPLY	FURNACE FILTERS	60.57
99 JONES ACE HARDWARE	SUPPLIES	486.19
100 JONES FOOD CENTER	SUPPLIES	697.04

101 KARIAN PETERSON CONTRACTING	SUBSTATION EXPANSION	4,469.38
102 KARSTEN MFG CORP	MERCHANDISE	246.97
103 LAKE REGION CONTRACTING, INC	HAUL SNOW	1,113.36
104 LAKESIDE EQUIPMENT	PARTS	961.00
105 LAYNES WORLD	TROPHY PLATES	9.00
106 LEARNING OPPORTUNITIES, INC	BOOKS	128.75
107 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	2,409.91
108 LESSMAN ELEC. SUPPLY CO	SUPPLIES	9,143.45
109 LINCOLN MUTUAL LIFE & CASU	INSURANCE	527.31
110 LOCATORS AND SUPPLIES, INC	SUPPLIES	805.89
111 LONG RIDER BOOKS	BOOKS	313.48
112 LONGS PROPANE INC	PROPANE	6,347.56
113 LOUIES CARPET CLEAN, INC	CARPET CLEANING	928.85
114 M.W BEVINS CO	REPAIRS	235.80
115 MALLOY ELECTRIC	PARTS	465.92
116 MARKS MACHINERY	PARTS	513.65
117 MART AUTO BODY	TOWING	1,515.00
118 MATHESON TRI-GAS, INC	SUPPLIES	46.38
119 MATTHEW D. FAIRHOLM, PH.D	EVALUATION DATA ANALYSIS	187.50
120 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,008.00
121 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	52.50
122 MID-AMERICAN RESEARCH CHEM.	SUPPLIES	503.14
123 MIDWEST ALARM CO	ALARM MONITORING	60.00
124 MIDWEST BUILDING MAINTENANCE	MAT SVC	429.30
125 MIDWEST TURF & IRRIGATION	PARTS	1,443.14
126 MINN MUNICIPAL UTILITY ASSOC	SAFETY MGMT PROGRAM	5,372.51
127 MISSOURI RIVER ENERGY SERVICE	PROFESSIONAL SERVICES	2,480.00
128 MISSOURI VALLEY MAINTENANCE	REPAIRS	710.26
129 MUHLBAUER ENTERPRISES	HAUL SNOW	412.50
130 MURPHS APPLIANCE & TV INC	REFRIGERATOR	314.50
131 NCL OF WISCONSIN, INC	SUPPLIES	223.55
132 NEBRASKA JOURNAL-LEADER	ADVERTISING	69.84
133 NETSYS+	PROFESSIONAL SERVICES	710.00
134 NEW 2 YOU CONSIGNMENTS	AIR HOCKEY TABLE	74.99
135 NEW YORK LIFE	INSURANCE	95.00
136 NORTHERN SAFETY CO. INC	FIRST AID KITS	245.29
137 NORTHLAND	OIL	508.75
138 NORTHWESTERN POWER EQUIPMENT	PARTS	756.95
139 ORIENTAL TRADING CO	SUPPLIES	46.36
140 OTIS ELEVATOR COMPANY	ELEVATOR SERVICE CONTRACT	985.32
141 OVERHEAD DOOR OF SIOUX CITY	REPAIRS	387.00
142 PARACLETE PRESS, INC	SUPPLIES	50.99
143 PAUL CARNES	CLEAN EXHAUST HOOD	425.00
144 PEDERSEN MACHINE INC	PARTS	817.93
145 PETE LIEN & SONS, INC	CHEMICALS	4,071.14
146 PHYSIO-CONTROL CORP	SUPPLIES	220.00
147 PKG CONTRACTING, INC	WWTF-PHASE II IMPROVEMENTS	77,590.80
148 PLAIN TALK PUBLISHERS	SUBSCRIPTIONS	52.00
149 PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
150 PRAIRIE BERRY WINERY	MERCHANDISE	1,647.00
151 PRESSING MATTERS	SUPPLIES	138.00
152 PRESTO-X-COMPANY	INSPECTION/TREATMENT	47.00

153 PRINT SOURCE	SUPPLIES	173.00
154 PUMP N PAK	FUEL	2,795.32
155 QUILL	SUPPLIES	2,021.07
156 QWEST	TELEPHONE	733.93
157 RACOM CORPORATION	MAINTENANCE CONTRACT	736.90
158 RANDOM HOUSE, INC	BOOKS	210.00
159 RANDY ISAACSON	MEALS REIMBURSEMENT	52.00
160 RASMUSSEN MOTORS, INC	PARTS	134.56
161 RECORDED BOOKS, INC	BOOKS	378.35
162 REPUBLIC NATIONAL DIST.	MERCHANDISE	23,672.79
163 ROB PICKENS	REIMBURSEMENT CDL FEE	84.80
164 ROBINSON PRO CLEANING	PROFESSIONAL SERVICES	125.00
165 ROCKMOUNT RESEARCH & ALLOY	SUPPLIES	132.84
166 RUSTY JENSEN	TRAVEL REIMBURSEMENT	28.00
167 SAYRE ASSOCIATES, INC	PROFESSIONAL SERVICES	81.39
168 SD AIRPORTS CONFERENCE	REGISTRATION	55.00
169 SD ASSOC. OF RURAL WTR SYS	REGISTRATION	260.00
170 SD ENGINEERING SOCIETY	MEMBERSHIP DUES	115.00
171 SD FIREFIGHTERS ASSOCIATION	MEMBERSHIP DUES	615.00
172 SD RETIREMENT SYSTEM	CONTRIBUTIONS	44,136.36
173 SD SHERIFFS' ASSOCIATION	REGISTRATION	60.00
174 SDN TECHNOLOGIES	REPAIRS	174.66
175 SEBCO BOOKS	BOOKS	552.85
176 SERVALL TOWEL & LINEN	SHOP TOWELS	37.44
177 SIOUXLAND HUMANE SOCIETY	FEES	37.00
178 SMILEMAKERS	SUPPLIES	84.35
179 SPECIAL T'S AND MORE	UNIFORMS	367.50
180 STERN OIL CO.	SUPPLIES	671.69
181 STEWART OIL-TIRE CO	REPAIRS	20.00
182 STRACHAN SALES, INC	REPAIRS	2,249.75
183 STUART C. IRBY CO.	SUPPLIES	11,401.00
184 STURDEVANTS AUTO PARTS	PARTS	1,318.87
185 TESSCO INC.	SUPPLIES	982.42
186 THATCHER COMPANY	SODA ASH	6,947.60
187 THE BETTY MILLS COMPANY, INC	SUPPLIES	386.40
188 THE EQUALIZER	ADVERTISING	1,198.10
189 TITAN ACCESS ACCOUNT	PARTS	1,785.76
190 TITLEIST DRAWER CS	MERCHANDISE	295.00
191 TOM KILIAN	BOOKS	17.50
192 TREASURER-CLAY COUNTY	STORMWATER TAX REFUND	4.53
193 TRI-B-TRIM SHOP	REPAIRS	300.00
194 TRUE VALUE	SUPPLIES	58.91
195 UNITED WAY	CONTRIBUTIONS	301.00
196 US GOLF ASSOCIATION	MEMBERSHIP DUES	110.00
197 USA BLUEBOOK	SUPPLIES	213.43
198 VALIANT VINEYARDS	MERCHANDISE	405.60
199 VERMILLION FORD	PARTS	83.27
200 VERMILLION HOUSING AUTHORITY	CONTRIBUTION	9,333.00
201 VERMILLION VETERINARY CLINIC	PROFESSIONAL SERVICES	79.00
202 VISA/FIRST BANK & TRUST	TRAVEL/LODGING/SUPPLIES	6,704.51
203 WAL-MART COMMUNITY	SUPPLIES	680.86
204 WALKER CONSTRUCTION	SNOW REMOVAL	585.00

205 WESCO DISTRIBUTION, INC	SUPPLIES	1,713.50
206 WESTERN OFFICE PLUS	REPAIRS	117.98
207 YANKTON JANITORIAL SUPPLY	SUPPLIES	485.74
208 YANKTON MOTORSPORTS LLC	PARTS	35.85
209 ZEE MEDICAL SERVICE	SUPPLIES	207.30
210 ZEP SALES & SERVICE	SUPPLIES	308.01
211 ZOLL MEDICAL CORP.	SUPPLIES	143.20
	GRANT TOTAL	\$419,940.33