



**Special Meeting Agenda**

**City Council**

12:00 p.m. (noon) Special Meeting  
Monday, May 19, 2014  
Large Conference Room-City Hall  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Presentation of DENR Drinking Water Excellence award to Water Department.**
3. **Update on installation of sidewalks in Country Side Addition – Jose Dominguez.**
4. **Educational Session – Discussion of malt beverage mark-up as a funding source for Prentis Park improvements – John Prescott.**
5. **Briefing on the May 19, 2014 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn**

Access the City Council Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

**Meeting Assistance:** If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

**Council Meetings:** City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

**Live Broadcasts of Council Meetings On Cable Channel:** Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



## City of Vermillion Council Agenda

7:00 p.m. Regular Meeting  
Monday, May 19, 2014  
City Council Chambers  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - a. May 5, 2014 Special Session; May 5, 2014 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
  - a. EMS Week Proclamation.
6. **Public Hearings**
  - a. First Reading of Ordinance 1316 - Amending the Zoning Ordinance of the City of Vermillion by amending Section 155.008, Definitions, and Section 155.036, GB General Business District, providing a definition and regulations for limited production and processing as a conditional use.
7. **Old Business**
8. **New Business**
  - a. ISO Fire Department rating.
  - b. Capital Improvement Plan.
  - c. Request from USD to close Dakota Street from E. Clark to E. Cherry Street from June 2, 2014 to June 6, 2014 for construction.
  - d. Request from USD to close N. University Street from 500-ft North of East Cherry Street to 700-ft North of East Cherry Street from June 9, 2014 to June 13, 2014 for construction.
9. **Bid Openings**
  - a. Surplus vacuum excavator.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
  - a. Set a public hearing date of June 2, 2014 for annual malt beverage license renewals.
  - b. Set a public hearing date of June 2, 2014 for special daily malt beverage and wine license for Fraternal Order of Eagles on or about June 13-15, 2014 in an area by the band shell in Prentis Park.

- c. Set a public hearing date of June 16, 2014 for the Integrated Resource Plan (IRP) for the Municipal Electric Utility.

### 13. Adjourn

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**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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#### ***Vermillion City Council's Values and Vision***

*This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.*



Unapproved Minutes  
Council Special Session  
May 5, 2014  
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, May 5, 2014 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Ward, Willson, Zimmerman, Mayor Powell

Absent: Osborne

2. Informational Session - Vermillion Booster Club presentation on request for assistance with funding of electronic sign to be placed at the High School - Jim Peterson

Jim Peterson, President Elect of the Vermillion Athletic Booster Club, stated that the club is a nonprofit organization of interested persons who support youth athletic programs in the community. Jim stated that the electronic sign project was the number one priority by the school last year. Jim stated that the club was asking for local contributions for this and the other projects. Jim stated that the two sided electronic message sign includes community events but not advertizing. Jim stated that the request from the City is \$10,000 for the two sided electronic message board. Jim answered questions of the City Council on the project. Discussion followed with Mayor Powell stating that the action on the request is on the agenda for tonight's meeting.

3. Educational Session - Update on proposal to make Prentis Park improvements - John Prescott and Jim Goblirsch

John Prescott, City Manager, provided an update on the proposal to make Prentis Park improvements. John noted that, when the project was last discussed, it included a general obligation bond that would require an election. At that time, it was proposed to include the election on the November 3<sup>rd</sup> general election ballot. John reviewed the time line for adoption of a resolution for the bond no later than the first meeting in August. John reviewed the construction timeline that would award a bid in May 2015, start construction in August 2015 and, weather permitting, completion by July 1, 2016. John stated that we most likely cannot afford all the items included in the Prentis Park master plan but for the pool, parking lot and basketball courts, along with small items to connect this group, he estimated this portion at \$5.2 million.

He proposed this to be funded with \$1 million of General Fund Reserves, \$1 million of second penny sales tax reserves, \$3 million of general obligation bonds and \$250,000 of donations and grants. John noted that some of the smaller items included on the master plan will be addressed by City departments. John stated that, to avoid the tax increase with a general obligation bond, he proposed that the debt service be financed from \$35,000 from Lotuswood reserves, \$35,000 from general fund, \$155,000 from second penny sales tax and \$5,000 from BBB sales tax. John reviewed the proposed changes in the composition of the debt service payments over the 20 year life of the bond. John reviewed the impact of the debt service payments on the individual funds. John requested City Council direction on what items they would want included from the master plan as well as any other funding options. John noted that a detailed design will need to be developed as well as ranking of the different items of the master plan. Discussion followed on the master plan items. John stated that he would provide the information to the City Council and request their input on how to proceed.

#### 4. Briefing on the May 5, 2014 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

#### 5. Adjourn

143-14

Alderman Zimmerman moved to adjourn the Council special session at 12:59 p.m. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of May, 2014.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Unapproved Minutes  
City Council Regular Session  
May 5, 2014  
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, May 5, 2014 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of April 21, 2014 Special Session; April 21, 2014 Regular Session

Mayor Powell asked if there were any corrections or changes to the minutes presented. Hearing none, Mayor Powell declared the minutes approved.

4. Adoption of Agenda

144-14

Alderman Willson moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Proclamation-Public Service Week

Alderman Meins read the Proclamation recognizing May 5-10 as Public Service Week in Vermillion to honor the men and women in public service in the community.

Alderman Zimmerman requested a report from engineering staff on lots that would need sidewalks to address pedestrian safety in areas such as the Countryside Addition that adjoins Burbank Road. Alderman Zimmerman noted that pedestrians are walking along Burbank Road as the sidewalk is not continuous along Burbank Road. He asked if the report could be made at the next noon meeting.

6. Public Hearings

A. First Reading of Ordinance 1315 - Amending Section 155.032 (A), R-2 Residential District Permitted Uses, adding a provision to allow more than one (1) building per lot as a conditional use

Jose Dominguez, City Engineer, reported that several weeks ago the City received a request from a property owner wanting to build a three unit apartment on one lot that already has a single-family dwelling. Jose stated that the request was denied since the current ordinance does not allow multiple buildings on one lot to be construed as multi-family in the R-2 zone. Jose stated that the City's Planning Commission discussed this amendment to the zoning ordinance at their April 28<sup>th</sup> meeting. Jose stated that the proposed amendment would allow the property owner to request a conditional use permit for the higher building density on one lot. This would allow the City's Planning Commission an opportunity to verify that the proposed development matches what the comprehensive plan intended for that particular part of the City. Jose reported that the Planning Commission voted against the proposed zoning amendment. Jose reported that the Planning Commission was concerned with the increase in building density and how that would look in residential areas. The Planning Commission was also worried that the proposed change would have a negative impact on already established single family neighborhoods in the R-2 zoning district. Jose reported that the proposed ordinance is for City Council consideration. Discussion followed on structures allowed and parking.

Andrew Gunderson, owner of 902 E Clark, stated that this is a large lot that will accommodate the additional structure and occupants. He noted that the lot is adjoining parking lots on two sides. Andrew answered questions of the City Council on his proposal for a three unit structure on the lot.

Darby Ganschow, representing the University of South Dakota on the Planning Commission, stated that the University is adjoined by R-2 zone in many areas and this ordinance has the potential to allow for more structures and more tenants that will increase the parking issues in the area. He noted that there is also the aesthetic issue of larger building units added to these predominately single family home neighborhoods.

Rich Holland, Planning Commission Member, stated that this applies to all properties in the R-2 zone. He stated that the R-2 zone allows for up to four unit structures per lot. The proposed ordinance would allow the four units to be in more than one structure as a conditional use that the Planning Commission would need to study before recommendation.

John Prescott, City Manager, stated that there is another property in the R-2 zone in the city that had a single structure removed and the lot divided into two lots and then two four unit structures constructed. John stated that not all of the neighbors were in support of this.

Discussion followed on the proposed ordinance.

145-14

Alderman Zimmerman moved to concur with the Planning Commission and deny the amendment proposed in Ordinance 1315. Alderman Meins seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 7. Old Business

### A. Second reading of Ordinance 1313 to amend Title IX General Regulations Chapter 90 Section 90.70 - 90.99 (Tree Ordinance)

Jim Goblirsch, Parks and Recreation Director, reported that this is second reading of the updated tree ordinance. Jim stated that the updated version is to better serve the city's current utility location trends, tree placement, safety, community aesthetics as well as addressing nuisance vegetation. Jim noted that, in addition, the proposed ordinance revises the Tree Board's role and members, clarifies ordinance language and definitions. Jim stated that the Park and Recreation Department has also developed a tree guide to explain the ordinance, share suggestions on best practices for planting and maintaining trees, promote the benefits of tree planting and other related items. Jim reported that no comments have been received on the ordinance since first reading and recommended second reading of the ordinance.

146-14

Second reading of title to Ordinance No. 1313, entitled An Ordinance Amending Title IX General Regulations Chapter 90 Trees, Plants and Shrubs Sections 90.70 - 90.73, 90.77 - 90.83 and 90.85 of the Revised Ordinances of the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Grayson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1313 entitled An Ordinance Amending Title IX General Regulations Chapter 90 Trees, Plants and Shrubs Sections 90.70 - 90.73, 90.77 - 90.83 and 90.85 of the Revised Ordinances of the City of Vermillion, South Dakota, to add and amend the definitions, tree board, plantings, spacing, utilities, tree care, clearance, tree topping, tree removal, removal of stumps, abatement and review by City Council as it applies to trees, plants and shrubs within the City of Vermillion was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 21<sup>st</sup> day of April, 2014 and that

the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 5<sup>th</sup> day of May, 2014 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE 1313

AN ORDINANCE AMENDING TITLE IX GENERAL REGULATIONS CHAPTER 90 TREES, PLANTS AND SHRUBS SECTIONS 90.70 - 90.73, 90.74 - 90.83 AND 90.85 OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, TO ADD AND AMEND THE DEFINITIONS, TREE BOARD, PLANTINGS, SPACING, UTILITIES, TREE CARE, CLEARANCE, TREE TOPPING, TREE REMOVAL, REMOVAL OF STUMPS, ABATEMENT AND REVIEW BY CITY COUNCIL AS IT APPLIES TO TREES, PLANTS AND SHRUBS WITHIN THE CITY OF VERMILLION.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA that Title IX, Sections 90.70 (B), (C); 90.71; 92.72 (A), (B), (D), (E); 90.73 (B), (C), (D), (E), (F), (G); 90.74 through 90.80; 90.81 (A), (B); 90.82; 90.83; and 90.85 be added and amended as follows:

§ 90.70 PURPOSE.

- (A) The preservation of existing urban trees and the encouragement of the planting of additional trees is an important public purpose.
- (B) The City can play an important role in urban forestry through providing advice, expert information and recommendations to the citizens of Vermillion.
- (C) It is the intent of the Governing Body that this chapter provides guidelines and assistance to the citizens of the City and to initiate a general policy for the planting of trees on the public property.

§ 90.71 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY. The City of Vermillion, South Dakota, and collectively, the elected and or designated official, authorized agent, or employees of the City of Vermillion assigned to carry out the enforcement of this subchapter.

CITY TREE SPECIALIST. An employee designated by the City Manager that is educated in the care of trees and other woody plants. This individual will serve as the primary contact for the public.

CITY TREE BOARD. An advisory board consisting of five (5) members who are citizens and residents of Vermillion, who shall be responsible for the development of a long term plan that will encourage the growth of a healthy tree canopy throughout the City's boulevards, City's parks and any other areas of the City.

MAINTAINED TREE. A tree or woody plant that has been properly trimmed to remove any dead or hazardous branches. It has also been watered, fertilized, and treated for disease or insects as needed.

NUISANCE TREE. Any tree that is not valued where it is growing and is usually of vigorous growth; especially one that tends to overgrow or choke out more desirable plants.

PARKS. All public parks within the City having individual names.

PERSON. Any person, firm, partnership, association, corporation, company, organization, or political subdivision of any kind.

PESTS. An insect or disease that attacks a tree or woody vegetation.

PLANTS. Any growing "non-woody" vegetation.

PROPERTY OWNER. The person owning the property as shown by the records on file at the office of the Register of Deeds of Clay County, South Dakota.

PUBLIC PLACES. All property and grounds owned by the City lying within the County of Clay, State of South Dakota, or under its control or supervision whether owned, leased or under contract of the City.

TREES.

- (1) LARGE TREES. Trees larger than forty (40) feet tall at maturity.
- (2) MEDIUM TREES. Trees that are twenty (20) to forty (40) feet tall at maturity.
- (3) SMALL TREES. Trees less than twenty (20) feet tall at maturity.
- (4) PARK TREES. Trees, shrubs, and all other woody vegetation in public parks and all areas owned by the City or to which the public has access as a public park.
- (5) PRIVATE TREES. Those trees and all other woody vegetation on privately owned lots and residences within the City.

- (6) PUBLIC TREES. All trees now or hereafter growing along any street or in any park, or public areas of the City.
- (7) STREET TREES. Trees on boulevards or in parkways which are those parking areas lying between the established curb line and any right-of-way line within the City.

TOPPING. The severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree.

TREE SUPPORT AND BRACING. Supplement support in the form of cabling or bracing.

- (1) BRACING. The use of steel rod(s) to support a trees structure.
- (2) CABLING. The use of cable, chain, rope, or anything to support limbs of a tree, excluding small trees.

§ 90.72 CITY TREE BOARD.

- (A) There is hereby created and established an advisory board to be known as the City Tree Board of the City of Vermillion. There shall be five (5) members of the City Tree Board in which board members are citizens and residents of Vermillion. They shall be appointed by the Mayor with the approval of the City Council. The Parks and Receptions Director shall recommend one (1) member to the board from staff; the Street Superintendent shall recommend one (1) member to the board from staff; one (1) member shall be currently serving on the City Council; and two (2) members shall be selected by the governing body from the residents of the City of Vermillion.
- (B) The term of the five (5) persons to be appointed shall be two (2) years except the terms of those representing the City Council and City employed staff shall expire at the expiration of their terms of office or employment. In the event that a vacancy shall occur during the term of any member, his or her successor shall be appointed for the unexpired portion of the term.
- (C) Members of the City Tree Board shall serve without compensation.
- (D) Subject to the control of the Governing Body of the City.
- (E) The City Tree Board shall choose its own officers and keep a journal of its proceedings. A majority of the members shall be a quorum for the transactions of business. Its purpose shall be to review, from time to time, conditions relating to tree and plant growth in the City and to recommend procedures and policies calculated to maintain and improve a healthy forestation program for the City.

§ 90.73 PLANTING.

- (A) The permit requirements of this subchapter shall not apply to the planting of grass, annual flowers, or similar non-woody vegetation.
- (B) The City is herein responsible for tree planting in all City parks however, non-allowable species are prohibited from being planted on private property.
- (C) No person shall plant or set out any tree or plant on a boulevard, parkway, or other public place without first filing an application and procuring a permit from the City. The application required herein shall state the number of trees or plants to be planted or set out, the location and variety of each tree or plant, and the other information as the City shall find reasonably necessary to a fair determination of whether a permit should be issued hereunder.
- (D) The City shall issue the permit for the planting of a tree or plant on a boulevard or other public place if it is found that the proposed planting is of a type and species which reasonably conforms to the established plan and existing practices within the City as determined by resolution of the Governing Body.
- (E) The City may designate agents to accept applications and issue permits for the planting of trees covered under this subchapter.
- (F) The City will issue an allowable species list for tree planting in the public places and a non-allowable tree list for planting on private property.
- (G) No hedges, conifer trees, or shrubs may be planted in the boulevard or public right-of-way, except in the planters in the Central Business District.

§ 90.74 SPACING.

The spacing for all street tree plantings will be in accordance with specifications more particularly set forth in the allowed species list; provided that, in general, no small trees shall be planted less than twenty (20) feet apart, no medium trees shall be planted less than thirty (30) feet apart, and no larger trees shall be planted less than thirty-five (35) feet apart.

- (A) Trees shall be placed at least ten (10) feet from a driveway.
- (B) Trees shall be centered between the curb and sidewalk.

§ 90.75 DISTANCE FROM CURB AND SIDEWALK.

No tree shall be planted in a parking where the distance between the curb and sidewalk is less than seven (7) feet.

§ 90.76 DISTANCE FROM STREET CORNERS AND FIREPLUGS.

Street trees shall be planted no closer than thirty-five (35) feet of any street corner, measured from the point of nearest intersecting curbs or curblines. No street tree shall be planted closer than ten (10) feet of any fireplug.

§ 90.77 UTILITIES.

No trees shall be planted under or within fifteen (15) feet of overhead utility wires, traffic signals, or street lights. No trees shall be planted within ten (10) feet of any water, sewer, or other service valves and within a fifteen (15) foot radius from a utility cabinet.

§ 90.78 TREE CARE.

- (A) The City will herein be responsible for all tree care of park trees and will make recommendations or give advice to adjoining property owners for care of street trees.
- (B) For any trees or shrubs now situated on or hereafter planted in the public right-of-way, it shall be the duty of the abutting property owner to maintain trees in a safe and healthy condition and in every way in compliance with the provisions of this subchapter for the life of the tree.
- (C) Trees severely damaged by storms or other causes, aged trees, or certain trees under utility wires or other obstructions must be removed.
- (D) The City shall have the right to plant, trim, prune, and remove trees, plants, and shrubs within the City right-of-way and public grounds as may be necessary to ensure public safety and City utility services.
- (E) The City Tree Specialist shall have the authority to regulate and control nuisance trees and other woody plants upon private property only when an action is demonstrably necessary to maintain City utilities, to prevent the damage of public right-of-ways, or to prevent the spread of disease or insects to public trees and places.

§ 90.79 CLEARANCE.

Any tree overhanging any street or right-of-way within the City shall have the branches trimmed so that the branches will not block or otherwise inhibit street and sidewalk traffic and signs controlling the traffic. All large established trees shall be trimmed in such a manner

so as to allow eight (8) feet clearance over sidewalks and sixteen (16) feet clearance over all streets. The City shall have the right to prune any tree or shrub on public or private property that obstructs the view of any street intersection, street lighting or visibility of any traffic-control device or sign.

§ 90.80 TREE TOPPING.

Tree topping is not an allowed practice for any person, firm, or City department of any street tree, park tree or other tree on public property, except when determined necessary by the City.

§ 90.81 TREE REMOVAL.

- (A) The City will be responsible for the removal of dead, hazardous, or diseased park and street trees. For removal of street trees, whether they are dead, hazardous, or diseased, or not dead, hazardous, or diseased, any private landowner or resident must obtain permission from the City.
- (B) Determination of a pest problem will be made by the City.
- (C) Wood from dead, substantially dead, or infected trees may be used as firewood as long as that wood does not harbor a contagious pest or can be treated to prevent harboring contagious pests.

§ 90.82 REMOVAL OF STUMPS.

All stumps of street and park trees shall be removed eight (8) inches below the surface of the ground. The City shall be responsible only for the removal of those stumps of trees of which were removed by the City.

§ 90.83 ABATEMENT.

- (A) The City shall have the authority to trim or remove trees not conforming to the provisions of this subchapter and to assess the cost of removal to the abutting owner of the property on which the same were improperly located.
- (B) The occupant, person in charge or owner of any lot or parcel of land in the City shall keep the property free of nuisance trees and other woody plants by treating or removing, as may be appropriate and approved by the City tree specialist.
- (C) Trees, plants and shrubs not conforming to this ordinance and subchapters are hereby declared a public nuisance.

§ 90.84 INTERFERENCE WITH CITY.

It shall be unlawful for any person to prevent, delay, or interfere with the City while engaging in the inspection, planting, pruning, or removal of any street trees or park trees, as authorized in this subchapter.

§ 90.85 REVIEW BY CITY COUNCIL.

Any abutting property owner aggrieved by the action of any agent or officer of the City designated to enforce this subchapter or to carry out its purpose may appeal from any such action to the City Council who may hear the matter and make final decision.

§ 90.99 PENALTY.

Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of May, 2014.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Ward. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Davies-Y, Grayson-Y, Meins-Y, Osborne-Y, Ward-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y.

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Second reading of Ordinance 1314 to add Section 51.34 Distributed Generation to Chapter 51 Electricity of Title V Public Works

Jason Anderson, Assistant City Engineer, reported that, at the April 7<sup>th</sup> work session, a presentation was made on Distributed Generation. Jason reported that Distributed Generation is a term that is used to describe on-site electricity generation that is connected to the electric power grid. Jason noted that, if a distributed generation system is deemed to be a "Qualifying Facility", the City is required to

buy and sell power to the site at non-discriminatory rates. Jason stated that the City Light & Power has been approached by a customer who is interested in the installation of a solar panel system. Jason reported that, to accommodate this customer and any future customers, City staff would like to adopt the "Distributed Generation Workbook" as City policy for approving these small power producing facilities. Jason stated that to provide for adoption of the Distributed Generation Workbook an ordinance must first be put into place. Jason stated that Ordinance 1314 will provide for the City to institute a distributed generation policy along with a corresponding connection fee. Jason stated that the resolution adopting the workbook was adopted at last meeting and later on this agenda is the connection fee resolution. Discussion followed.

147-14

Second reading of title to Ordinance No 1314, entitled AN ORDINANCE add Section 51.34 Distributed Generation to Chapter 51 Electricity of Title V Public Works for the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Zimmerman moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1314 entitled An Ordinance Adding Section 51.34 Distributed Generation to Chapter 51 Electricity of the City of Vermillion, South Dakota was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 21<sup>st</sup> day of April, 2014 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 5<sup>th</sup> day of May, 2014 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE 1314

AN ORDINANCE ADDING TO TITLE V PUBLIC WORKS, CHAPTER 51 ELECTRICITY, SECTION 51.34 OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION. SOUTH DAKOTA, TO ADD RECOGNITION FOR DISTRIBUTED GENERATION AND THE SERVICE CONNECTION FEE

BE IT ORDAINED, by the Governing Body of Vermillion, South Dakota that Title V, Chapter 51 Electricity, Sections 51.34 be added as follows:  
51.34 Distributed Generation

A. The Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities. The City shall adopt, by resolution, policies for permitting small power production and co-generation facilities.

B. A charge to be set from time to time by resolution will be made for the interconnection between the City and Distributed Generation facilities.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of May, 2014.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Grayson. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Davies-Y, Grayson-Y, Meins-Y, Osborne-Y, Ward-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y.

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

## 8. New Business

A. Request from Vermillion Booster Club for funding for electronic sign at Vermillion High School

John Prescott, City Manager, reported that a request for funding assistance was received from the Vermillion Athletic Booster Club for \$10,000 for an electronic message sign at the high school. John stated the request information is included in the packet and that Jim Peterson was present at the noon meeting with information and is present tonight for the formal request.

Jim Peterson, President Elect of the Vermillion Athletic Booster Club, provided a picture of the electronic message sign proposed to be constructed at the high school. Jim stated that in working with the school district the highest priority of projects was a message sign at

the high school. Jim stated the sign would be a two sided and will include events of nonprofit organizations in the community, in addition to school events. Jim stated the budget for the project was included in the information and requested \$10,000 from the city in assistance as the project will promote more than the school. Discussion followed with Jim answering questions of the City Council on the proposal.

148-14

Alderman Osborne moved approval of request from the Vermillion Athletic Booster Club for \$10,000 for an electronic message sign at the high school with the funding from the BBB Sales Tax Fund as the sign will promote events in the community. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Resolution adopting Distributed Generation fee

Jason Anderson, Assistant City Engineer, reported that with the approval of ordinance 1314 adding Distributed Generation the ordinance provides that the distributed generation connection fees be set by resolution of the City Council. Jason reported that staff recommends establishing the fee at \$600 that is attributed to the cost of purchasing the meter. Jason recommended adoption of the resolution establishing the fee. Discussion followed.

149-14

After reading the same once, Alderman Davies moved adoption of the following:

RESOLUTION  
TO ESTABLISH THE CONNECTION FEE FOR THE INSTALLATION OF A  
QUALIFYING DISTRIBUTED GENERATION FACILITY

WHEREAS, the Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities; and

WHEREAS, the City Council has by Resolution adopted the Distributed Generation Workbook as its "Small Power Production and Co-Generation Policy"; and

WHEREAS, the Distributed Generation Workbook provides documents that provide a guide for accommodating Qualifying Facilities in interconnection and power purchase arrangements; and

WHEREAS, the Vermillion Light & Power Department will incur costs associated with approving the distributed generation facility and providing and installing the required meter; and

WHEREAS, Sec. 51.34 (B) of the 1975 Revised Ordinances of the City of Vermillion allows the City Council to establish and alter a fee for the interconnection between the City electric system and distributed generation facilities.

NOW, THEREFORE, BE IT RESOLVED, that in recognition of the above statements, that the Governing Body of the City of Vermillion, at a regularly called meeting on the 5<sup>th</sup> day of May, 2014, hereby establishes the distributed generation interconnection fee at \$600.00.

BE IT FURTHER RESOLVED, that the effective date of the above listed fee is June 3, 2014 and that said fees shall be collected before connection can be made with the City of Vermillion electric system.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of May 2014.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Zimmerman. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Declaration of surplus police car

Jason Anderson, Assistant City Engineer, reported that the 2011 Ford Crown Victoria police car was budgeted to be replaced in 2014. He stated that the new car has been received and placed in service. Jason noted that, due to Ford no longer making the Crown Victoria, the police equipment consisting of the light bar, cage, rear seat, etc could not be moved to the new vehicle so notice was placed in the Municipal League web site to see if another municipal police department would be interest in purchasing the vehicle with the police equipment. Jason stated that the Police Department was contacted by the Mayor of Alcester regarding the potential purchase of the surplus police car. Jason reported that staff believes the vehicle with equipment should be

valued at \$6,500 which was the amount expressed to the Mayor of Alcester. Jason noted that statute authorizes one city to sell property to another city without advertizing. Jason stated that the City of Alcester will be considering the purchase at their meeting tonight and recommended the sale of the 2011 Ford police car to the City of Alcester. Discussion followed.

150-14

Alderman Zimmerman moved approval to surplus the 2011 Ford Crown Victoria police car including police equipment and authorize the sale to the City of Alcester for \$6,500. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

D. Final Plat for Jensen Tract 1 in the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  , and in government Lots 1, 2 and 3 in Lot "A" to Section 22, Township 92 North, Range 52 West of the 5th P.M., Clay County, South Dakota (roughly one and a half mile southwest of the intersection of Dawson Road and SD Hwy 19)

Jose Dominguez, City Engineer, reported on the location of the property being platted. Jose noted that the property is in the Joint Jurisdictional Zoning Area and requires the review and report from the County Planning Commission. Jose reported that the County Planning Commission on April 28<sup>th</sup> recommended approval of the final plat. Discussion followed.

151-14

After reading the same once, Alderman Willson moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Jensen Tract 1 in the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$ , and in government Lots 1, 2 and 3 in Lot "A" to Section 22, Township 92 North, Range 52 West of the 5th P.M., Clay County, South Dakota, for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the County Planning Commission to the City Council of Vermillion which has approved the same.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid

and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

#### E. Reappraisal of Surplus Turf Sweeper

Jason Anderson, Assistant City Engineer, reported that the 2000 Goosen Versa Vac turf sweeper was declared surplus and appraised by the Surplus Property Appraisal Committee on January 20, 2014 at \$6,000. The surplus property was advertized for sale and bids were opened on February 25<sup>th</sup> with no bids received on the sweeper. Jason noted since that time staff has continued to make contacts about selling the sweeper for not less than 90% of the appraised value. Jason stated that, since no buyers have been located, staff would like to request the reappraisal of the sweeper and set a new bid opening date of May 28<sup>th</sup>. Discussion followed.

152-14

Alderman Willson moved to authorize the reappraisal of the 2000 Goosen Versa Vac turf sweeper by the Surplus Property Appraisal Committee and advertize the property for sale. Alderman Grayson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

### 9. Bid Openings

#### A. Recycling Center Entrance PCC paving project

Jose Dominguez, City Engineer, reported that bids were opened April 30<sup>th</sup> for the paving of the recycling center entrance with a bid alternate for a concrete pad to provide additional storage. Jose stated that four bids were received. He noted that, with the inclusion of the alternate, the low bid was from Thorstad Companies of Dell Rapids in the amount of \$79,303.75. Jose reported that the contract calls for the project to be completed on or before September 30, 2014. The project will be funded by the Joint Powers solid waste fund. Discussion followed.

Bids: Masonry, base \$68,596.30 alternate \$21,611.00 total \$90,207.30; Thorstad, base \$59,255.00 alternate \$20,048.75 total \$79,303.75; Walker, base \$60,281.00 alternate \$26,203.23 total \$86,484.23; BXCC, base \$66,680.00 alternate \$24,288.75 total \$90,968.75.

153-14

Alderman Davies moved approval of the low bid of Thorstad Companies with the alternate total \$79,303.75 for the recycling center entrance paving and alternate for concrete pad. Alderman Grayson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. PCC Paving of alley in Block 68, Bigelow's Addition project

Jose Dominguez, City Engineer, reported that the City Council on January 6, 2014 adopted a Resolution Adopting a Resolution of Necessity for Construction Concrete Surfacing along the North to South alley in Block 68 Bigelow's Addition from East Clark Street to East Cedar Street. Jose noted that this was after receipt of a petition signed by over 45% of the adjoining property owners. Jose stated that request for bids were sent to nine contractors. From those, five bids were received with the low bid from Vermillion Concrete of Vermillion in the amount of \$38,910.60. Jose reported that the contract calls for the project to be completed on or before September 30, 2014. Jose noted the engineers estimate was \$40,000 and recommended adopting the low bid.

Bids: Masonry \$42,735.00; Vermillion Concrete \$38,910.60, Thorstad \$43,142.00; Walker \$50,721.89; BXCC \$47,166.00

154-14

Alderman Osborne moved approval of the low bid of Vermillion Concrete of \$38,910.60 for the paving of alley in Block 68, Bigelow's Addition. Alderman Davies seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

C. Cottage Avenue water main replacement project

Jason Anderson, Assistant City Engineer, reported that bids were opened on May 1<sup>st</sup> for the Cottage Avenue water main project. Jason stated that documents were sent to six potential bidders and five construction plan rooms. Jason stated that one bid was received from Turner Plumbing in the amount of \$190,122.20. Jason noted that, after many conversations with contractors leading up to the bid opening, it may have been a little late in the year for many of the contractors to submit a bid. Jason stated that staff feels very comfortable with the bid submitted by Turner Plumbing. Jason noted that, to ensure that the project is completed in a timely fashion, all water main work must be completed within 6 weeks of beginning the project and the entire project must be completed within a 12 week time frame. Jason stated that the engineers estimate for the project was \$190,000. Discussion followed.

155-14

Alderman Zimmerman moved approval of the only bid of Turner Plumbing for the Cottage Avenue water main replacement project of \$190,122.20. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### D. Fuel Quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all four items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$3.2159, Brunick's Service \$3.22; Item 2 - 1,000 gal unleaded regular: \$3.42, Brunick's Service \$3.50; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$3.2397, Brunick's Service \$3.28; Item 5 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$3.4862, Brunick's Service \$3.54

156-14

Alderman Osborne moved approval of the low quote of Stern Oil on all four items. Alderman Zimmerman seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### 10. City Manager's Report

A. John reported that the Planning Commission is holding Stakeholder meetings for input on the 2035 Comprehensive Plan. John stated that this process began last September to update the Comprehensive Plan. The Comprehensive Plan focuses primarily on land uses and will provide a long term vision for the community. John stated that the next meeting is Monday May 12<sup>th</sup> at 5:30 p.m. in the City Hall large conference room on the second floor. John invited all interested parties to attend.

B. John stated that there are two openings on the Library Board for three year terms. John asked interested individuals to complete Expression of Interest forms and return them by noon on Thursday, May 29<sup>th</sup> as the City Council will make the appointments at their June 2<sup>nd</sup> meeting.

C. John reported that the Parks and Recreation summer sign up is on Wednesday, May 7<sup>th</sup> from 3:30 p.m. to 6:30 p.m. at the National Guard Armory.

D. John reported that the City Engineer has approved the following plat:

Lot 1A of Block 1, Countryside Addition to the City of Vermillion, Clay County, South Dakota.

E. John announced the following awards and recognitions:

1. The South Dakota Department of Environment and Natural Resources (DENR) announced that the City of Vermillion Wastewater Treatment System was a recipient of the 2013 Operation and Maintenance Wastewater Treatment Award. This award is based on a system's compliance with State environmental requirements, the quality of the treated and discharged wastewater, monitoring reports, state inspections, and proper operation and maintenance of the wastewater treatment facility.

2. The South Dakota Department of Environment and Natural Resources (DENR) announced that for the 13th consecutive year the City's Water Department has meet the requirements of the Safe Drinking Water Act and State of SD regulations. The Water Department received the Secretary's Award for Drinking Water Excellence.

3. John reported that the City was notified of the change in its ISO rating. John noted that last November the Fire Department had an ISO inspection. These inspections are completed periodically and used to determine the Cities ISO rating on a scale of 1 to 10. Previously, the City was rated as a "5". Following this inspection and effective August 1, 2014, the City's ISO rating will be a "3". John stated that Fire Chief Draper will present some information on the ranking at the May 19<sup>th</sup> meeting.

F. John reported that there may be some temporary closures of Prospect Street this Tuesday through Thursday for the demolition of the old CorTrust bank building.

G. John reported that the City auction of surplus and abandon property is Friday, May 16<sup>th</sup> at 5:30 p.m. The auction takes place at the Municipal Service Center, 115 W. Duke Street.

#### PAYROLL ADDITIONS AND CHANGES

Police: Bryan Beringer \$21.66/hr; Ambulance: Ashley Brunick \$30.00/1<sup>st</sup>-  
\$17.00/2<sup>nd</sup>, Tenelle Choal \$30.00/1<sup>st</sup>-\$17.00/2<sup>nd</sup>, Lisa Wood \$10.40/hr;  
Pool: Maria Callegari \$7.75/hr, Jacob Krier \$8.00/hr, Brittani Liston  
\$8.25/hr, Brittany Paulsen \$8.50/hr; Parks: Ashley Sorensen \$8.00/hr;  
Golf Clubhouse: Tate Pesicka \$7.25/hr, Alexa Rudeen \$7.75/hr; Golf

Maintenance: Ryan Hillier \$7.25/hr, Jace Holzer \$7.25/hr, Ryan Saeger \$7.25/hr; Light: Mike Meinert \$9.25/hr; Wastewater: Kyle Weiss \$8.75/hr, Thomas Walker \$9.00/hr

11. Invoices Payable

157-14

Alderman Zimmerman moved approval of the following invoices:

UNIVERSITY CLEANERS	PROFESSIONAL SERVICES	20.00
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Alderman Davies seconded the motion. Alderman Meins requested to abstain. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

158-14

Alderman Davies moved approval of the following invoices:

3D SPECIALTIES INC	SUPPLIES	1,451.40
A-OX WELDING SUPPLY CO	BULK CO2	807.00
APPEARA	SUPPLIES	64.66
AQUA-PURE INC	SUPPLIES	9,460.00
ARAMARK	UNIFORMS	74.22
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	213.40
ARGUS LEADER MEDIA #1085	SUBSCRIPTION	48.00
ARIZONA MANG & EMBROIDERY	MERCHANDISE	96.46
AVERA QUEEN OF PEACE HEALTH	TESTING	359.70
BAKER & TAYLOR BOOKS	BOOKS	534.71
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	18,106.15
BARNES DISTRIBUTION	SUPPLIES	113.56
BEST WESTERN -PIERRE	LODGING	94.99
BEST WESTERN -WATERTOWN	LODGING	165.98
BETTINARDI GOLF, INC	MERCHANDISE	664.00
BIERSCHBACH EQPT & SUPPLY	SUPPLIES	1,516.68
BOB IVERSON	MEALS REIMBURSEMENT	26.00
BORDER STATES ELEC SUPPLY	SUPPLIES	179.04
BOUND TREE MEDICAL, LLC	SUPPLIES	5,742.14
BROADCASTER PRESS	ADVERTISING	110.00
BROWN TRAFFIC PRODUCTS	SUPPLIES	108.00
BRUNICKS SERVICE INC	FUEL	332.00
BUTLER MACHINERY CO.	PARTS	1,248.73
CALLAWAY GOLF	MERCHANDISE	1,683.64
CAMPBELL SUPPLY	SUPPLIES	1,766.65
CASK & CORK	MERCHANDISE	1,276.19

CEDAR SHORE RESORT	LODGING	339.80
CENTURY BUSINESS LEASING	COPIER CONTRACT	138.25
CENTURYLINK	TELEPHONE	746.81
CHEMCO, INC	SUPPLIES	183.05
CHESTERMAN CO	MERCHANDISE	936.49
CITY OF VERMILLION	LANDFILL FEES/COPIES/POSTAGE	4,594.42
CITY OF VERMILLION	UTILITY BILLS	36,055.72
CLAY COUNTY AUDITOR	COMBINED ELECTION	2,600.00
CLAY RURAL WATER SYSTEM	WATER USAGE	77.90
CLEVELAND GOLF	MERCHANDISE	1,016.19
CLIMATE SYSTEMS, INC	MAINTENANCE BILLING	1,450.00
COFFEE KING, INC	SUPPLIES	57.75
COLONIAL LIFE ACC INS.	INSURANCE	2,918.96
COYOTE RENTALS	WATER HEATER/WIRING REBATE	170.00
CRYSTAL BRADY	MEALS REIMBURSEMENT	130.00
D-P TOOLS	SUPPLIES	239.07
DAKOTA BEVERAGE	MERCHANDISE	10,720.48
DAKOTA LOCK & KEY	KEYS	18.00
DAKOTA PC WAREHOUSE	COMPUTERS/SUPPLIES	2,112.20
DAKOTA RIGGERS & TOOL SUPPLY	SUPPLIES	124.94
DANIELS RESIDENTIAL INC	BALER BUILDING	132,060.00
DANKO EMERGENCY EQUIPMENT	SUPPLIES	600.20
DEADPERFECT	MERCHANDISE	364.50
DELTA DENTAL PLAN	INSURANCE	6,542.98
DEMCO	SUPPLIES	597.50
DENNIS MARTENS	MAINTENANCE	833.34
DEPT OF REVENUE	TESTING/MALT BEVERAGE LICENSE	332.00
DGR ENGINEERING	PROFESSIONAL SERVICES	6,071.52
DIVERSIFIED INSPECTIONS	SAFETY INSPECTION	1,123.20
DIVISION OF MOTOR VEHICLE	TITLE/PLATES	10.00
DPMS FIREARMS	POLICE EQUIPMENT	9,132.90
DUST TEX	ENTRY MATS	80.00
E.A SWEEN COMPANY	SUPPLIES	228.00
EARTHGRAINS BAKING CO'S INC	SUPPLIES	83.23
ECHO ELECTRIC SUPPLY	SUPPLIES	1,057.74
ELECTRONIC ENGINEERING	POLICE EQUIPMENT	8,270.90
ELIJAH WERGIN	PRENTIS PARK FLAGPOLE	500.00
ELLIOTT EQUIPMENT CO	MAINLINE CABLE REEL	7,845.00
ENERGY LABORATORIES	TESTING	660.00
ENVIRONMENTAL PRODUCTS	SUPPLIES	88.21
ENVIRONMENTAL RESOURCE ASSOC.	PROFESSIONAL SERVICES	1,143.41
ETTERMAN ENTERPRISES	SUPPLIES	49.61
FARMER BROTHERS CO.	SUPPLIES	96.05

FASTENAL COMPANY	PARTS	42.38
FEDEX.	SHIPPING	11.75
FOOT-JOY	MERCHANDISE	376.69
GEAR FOR SPORTS	MERCHANDISE	218.50
GERSTNER OIL CO	AVIATION/JET FUEL	23,998.80
GIS WORKSHOP	ANNUAL SUPPORT	325.00
GRAYMONT CAPITAL INC	CHEMICALS	3,761.95
GREGG PETERS	FREIGHT	1,524.25
GREGG PETERS	RENT	937.50
GREY HOUSE PUBLISHING	BOOKS	154.00
HACH CO	CONTROLLER/PROBE	18,305.94
HANSEN LOCKSMITHING	REPAIRS	195.00
HAWKINS INC	CHEMICALS	1,033.19
HD SUPPLY WATERWORKS	MATERIALS	33,545.43
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	580.15
HERREN-SCHEMPP BUILDING	SUPPLIES	785.97
HEWLETT-PACKARD COMPANY	COMPUTER EQUIPMENT	235.00
HILLYARD FLOOR CARE SUPPLY	SUPPLIES	278.46
HY VEE FOOD STORE	SUPPLIES	92.42
INDEPENDENCE WASTE	PORTABLE TOILET/WASTE HAULING	1,677.62
INGRAM	BOOKS	177.44
INTERNATIONAL PUBLIC MGMT ASSOC	MEMBERSHIP	149.00
INTERSTATE ALL BATTERY CENTER	SUPPLIES	111.41
INTERSTATE POWER SYSTEMS	REPAIRS	814.43
IRST	SUPPLIES	248.66
J & L HARLEY-DAVIDSON	REPAIRS	191.99
JACKS UNIFORM & EQPT	SUPPLIES	214.60
JACY NELSEN	MEALS/MILEAGE REIMBURSEMENT	246.33
JIM ZIMMERMAN	MEALS REIMBURSEMENT	26.00
JOHN A CONKLING DIST.	MERCHANDISE	6,672.24
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	24,995.74
JOHNSON CONTROLS	REPAIRS/SERVICE AGREEMENT	2,869.05
JON COLE	SAFETY BOOTS REIMBURSEMENT	100.00
JONES FOOD CENTER	SUPPLIES	410.86
JONES LIBRARY SALES, INC	LIBRARY FURNITURE	7,328.00
KARSTEN MFG CORP	MERCHANDISE	2,714.18
KEY CONTRACTING, INC	MANHOLE COATING	39,861.00
KIM ANDRES	TUMBLING REFUND	20.00
LARRYS HOME REPAIR	REPAIRS	51.50
LAWSON PRODUCTS INC	SUPPLIES	61.98
LEARNING OPPORTUNITIES, INC	BOOKS	19.99
LEARNING PROPS LLC	SUPPLIES	204.00
LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	8,505.94

LEISURE LAWN CARE	TREATMENT	50.00
LINCOLN REPUBLIC INSURANCE	LIFE INSURANCE	466.19
LIV WEST	MEALS REIMBURSEMENT	75.00
LOCATORS AND SUPPLIES, INC	SUPPLIES	643.64
LOUIES CARPET CLEAN, INC	STRIP & WAX FLOORING	6,642.74
LSC ENVIRONMENTAL PRODUCTS	EQUIPMENT RENTAL FEE	2,200.00
LUKE TROWBRIDGE	MEALS REIMBURSEMENT	130.00
LUKEN MEMORIALS, INC	REFINISH BRONZE PLAQUE	375.00
LYLE SIGNS	SUPPLIES	454.10
MART AUTO BODY	TOWING/REPAIRS	569.50
MATHESON TRI-GAS, INC	SUPPLIES	146.13
MATTHEW BENDER & CO, INC	BOOKS	39.24
MC2, INC	PARTS	331.63
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,312.00
MEAD LUMBER	SUPPLIES	176.53
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	326.49
MENARDS	SUPPLIES	161.84
MICRO MARKETING ASSOC	BOOKS	44.99
MIDWEST ALARM CO	ALARM MONITORING	63.00
MIDWEST BOILER REPAIR, INC	REPAIRS	7,785.66
MIDWEST BUILDING MAINTENANCE	MAT SVC	830.60
MIDWEST TURF & IRRIGATION	PARTS	1,978.87
MIDWEST WHEEL COMPANIES	PARTS	130.00
MIDWESTERN MECHANICAL, INC	INSPECTION/TESTING	325.00
MILLER & SONS GOLF CARS, LLC	PARTS	420.79
MINN MUNICIPAL UTILITY ASSOC	2ND QTR SAFETY MGMT PROGRAM	5,770.00
MISSOURI VALLEY MAINTENANCE	REPAIRS	2,373.95
MOORE WELDING & MFG	REPAIRS	198.00
NCL OF WISCONSIN, INC	SUPPLIES	612.82
NETSYS+	PROFESSIONAL SERVICES/SERVER	4,602.18
NEW YORK LIFE	INSURANCE	94.02
NEWMAN TRAFFIC SIGNS	SUPPLIES	2,273.65
NORTHLAND CHEMICAL CORP	SUPPLIES	291.18
OFFICE SYSTEMS CO	SUPPLIES	549.32
OVERHEAD DOOR OF SIOUX CITY	REPAIRS	701.05
PAUL CONWAY SHIELDS	SUPPLIES	88.46
PEDERSEN MACHINE INC	MOWER	12,879.00
PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
PRECISION MECHANICAL	SAFETY CENTER HVAC	13,704.64
PRESSING MATTERS	SUPPLIES	239.00
PRESTO-X-COMPANY	INSPECTION/TREATMENT	48.91
PRINT SOURCE	WATER REPORT/SUPPLIES	1,538.44
PUMP N PAK	FUEL	778.71

QUALITY MOTORS	REPAIRS	457.25
QUEEN CITY WHOLESALE	MERCHANDISE	302.49
QUILL	SUPPLIES	1,074.44
RACOM CORPORATION	MAINTENANCE CONTRACT	395.50
RANDOM HOUSE, INC	BOOKS	122.50
RANDY CRUM	MEALS REIMBURSEMENT	63.00
RANDY VOSS	PROFESSIONAL SERVICES	509.40
RECORDED BOOKS, INC	BOOKS	99.00
REINHART FOODSERVICE, LLC	SUPPLIES	688.93
REPUBLIC NATIONAL DIST	MERCHANDISE	19,633.03
RESCO	TRANSFORMERS/PADS/SUPPLIES	58,077.00
RIVERSIDE HYDRAULICS & LAB	PARTS	116.84
ROSEWOOD GREENHOUSE	FLOWERS	17.95
ROYAL CAR WASH	CAR WASHES	60.00
RYAN HOUGH	MEALS REIMBURSEMENT	130.00
SALEM PRESS	BOOKS	215.00
SANFORD PATIENT FINANCIAL	TESTING	220.00
SD LOTTERY	LICENSE RENEWAL	100.00
SD ONE CALL	LOCATES	54.85
SD PUBLIC ASSURANCE ALLIANCE	AUTO DAMAGE COVERAGE	329.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	49,610.24
SECURITY SHREDDING SERVICE	DOCUMENT SHREDDING	35.00
SERVALL TOWEL & LINEN	SUPPLIES	16.80
SHUR-CO LLC	REPAIRS	400.00
SIGN PRO	POLICE CAR CONVERSION	900.00
SIOUX CITY WINTRONIC	SUPPLIES	72.25
SIOUX EQUIPMENT	REPAIRS	278.60
SIOUX FALLS TWO WAY RADIO	REPAIRS	44.97
SIOUXLAND HUMANE SOCIETY	FEES	74.00
SOUTH DAKOTA OPEN	BRONZE SPONSORSHIP	500.00
SPECIAL T'S AND MORE	UNIFORMS SHIRTS	988.50
STAG ARMS LLC	SUPPLIES	79.00
STAN HOUSTON EQPT CO	GENERATOR	1,250.00
STERN OIL CO.	SUPPLIES	1,915.38
STEWART OIL-TIRE CO	REPAIRS	154.90
STUART C. IRBY CO.	SUPPLIES	4,360.00
STURDEVANTS AUTO PARTS	PARTS	1,313.39
T & R CONTRACTING	PROFESSIONAL SERVICES	250.00
TAYLOR MADE	MERCHANDISE	9.13
TENELLE CHOAL	MEALS REIMBURSEMENT	75.00
THATCHER COMPANY	CHEMICALS	20,362.32
THE ACTIVE NETWORK, INC	WORKSTATIONS	2,048.80
THE EQUALIZER	ADVERTISING	1,398.00

THE F.J WESTCOTT COMPANY	MERCHANDISE	79.99
THE NEW SIOUX CITY IRON CO	SUPPLIES	79.56
THE WALKING BILLBOARD	UNIFORM SHIRTS	64.50
TIGERT ART GALLERY	FRAMING	55.00
TIM TAGGART	MEALS REIMBURSEMENT	14.00
TITAN ACCESS ACCOUNT	PARTS	492.25
TITLEIST DRAWER CS	MERCHANDISE	5,912.81
TRAFFIC PARTS	SUPPLIES	647.06
TRUE VALUE	SUPPLIES	400.31
TURF-TEC INTERNATIONAL	DIGITAL MOISTURE SENSOR	747.97
TYLER TECHNOLOGIES	MAINTENANCE	4,086.25
ULTRAMAX	SUPPLIES	296.49
UNITED PARCEL SERVICE	SHIPPING	16.09
UNITED WAY	CONTRIBUTIONS	462.46
USA BLUEBOOK	SUPPLIES	3,593.50
USD MARKETING & U RELATIONS	MERCHANDISE	70.90
VAN DIEST SUPPLY CO	SUPPLIES	812.50
VERIZON WIRELESS	CELL PHONES	1,805.52
VERMEER HIGH PLAINS	VACUUM EXCAVATOR	52,306.00
VERMILLION ACE HARDWARE	SUPPLIES	627.99
VERMILLION CHAMBER & DEVELOPMENT	TIF #6 GRANT	160,423.68
VERMILLION FORD	PICKUP/REPAIRS	21,808.99
VERMILLION NOW!	2014 PLEDGE	30,000.00
VERMILLION ROTARY CLUB	DUES/MEALS	140.75
VIDACARE	SUPPLIES	940.91
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	6,468.04
VOLANTE	ADVERTISING	232.50
WAL-MART COMMUNITY	SUPPLIES	728.44
WALT'S HOMESTYLE FOODS, INC	SUPPLIES	180.60
WENDY NILSON	MEALS REIMBURSEMENT	173.10
WESCO DISTRIBUTION, INC	SUPPLIES	884.25
WOW! BUSINESS	911 CIRCUIT/DIALUP SERVICE	1,415.45
YANKTON DAILY PRESS & DAKOTAN	ADVERTISING	48.00
YANKTON FIRE & SAFETY	INSPECTION	152.00
YANKTON JANITORIAL SUPPLY	SUPPLIES	1,550.33
YANKTON WINNELSON CO	PARTS	257.00
ZEE MEDICAL SERVICE	SUPPLIES	301.50
ZIMCO SUPPLY CO	SUPPLIES	15,171.91

Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of May 28, 2014 for the sale of a surplus turf sweeper

159-14

Alderman Davies moved approval of the consensus agenda. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

160-14

Alderman Osborne moved to adjourn the Council Meeting at 8:06 p.m. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 5<sup>th</sup> day of May, 2014.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

# EMS Week Proclamation

To Designate the Week of May 18-25, 2014 as Emergency Medical Services Appreciation Week

**WHEREAS**, emergency medical services are vital to protecting public health and safety; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, police officers, educators, administrators and others; and

**WHEREAS**, the members of emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week.

**NOW, THEREFORE**, we, the Governing Body of the City of Vermillion, South Dakota, in recognition of this event, do hereby proclaim the week of May 18-25, 2014, as

## EMERGENCY MEDICAL SERVICES WEEK

and encourage the community to recognize and thank members of Vermillion/Clay County Emergency Medical Service team.

Dated at Vermillion, South Dakota this 19<sup>th</sup> day of May, 2014.

FOR THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

## *Council Agenda Memo*

**From:** Andrew Colvin, Assistant City Manager

**Meeting:** May 19, 2014

**Subject:** First Reading of Ordinance 1316 - Amending the Zoning Ordinance of the City of Vermillion by amending Section 155.008, Definitions, and Section 155.036, GB General Business District, providing a definition and regulations for limited production and processing as a conditional use

**Presenter:** Andrew Colvin

**Background:** In 2011 the Planning Commission and City Council considered an ordinance to rezone a parcel of property located at 1222 W. Cherry Street from General Business to General Industrial. A business was operating at that location that did not conform to GB standards. The City Council voted against the rezoning ordinance and directed staff to come up with alternative options for allowing certain uses without rezoning. Staff developed a number of ideas which were presented to the City Council for discussion, but none were met with a great deal of interest to proceed with a zoning amendment. The issue was dropped and recently resurfaced with the VCDC, who is attempting to market to economic development prospects some older buildings in the west part of the community that would work for smaller industrial operations but have limited ability to serve to house the commercial uses allowed in General Business zoning.

**Discussion:** Nate Welch and Steve Howe from the VCDC contacted staff to inquire about the possibility of allowing limited assembly and production operations in the GB District. Prior to the adoption of the 2008 Zoning Regulations, the commercial district zoning permitted light industrial uses. When the zoning ordinance was amended in 2008, the Planning Commission and City Council felt that Cherry Street is the City's primary commercial district and is best suited for larger office, retail, and service operations. Industrial uses can potentially create noise, traffic, and other issues that may not be desirable in commercial areas of the community.

City staff worked with SECOG to develop the proposed ordinance to allow limited processing and production as a conditional use in the GB District. As a safeguard, a provision for a maximum building size of 20,000 square feet is included so these types of operations don't become too large; the VCDC possesses property for larger industrial operations. Based on the definition and regulations proposed, staff feels that the proposed

amendment will not detract from the Cherry Street corridor. Additionally, the amendment will support local economic development and job growth efforts by permitting limited industrial uses in smaller, currently vacant buildings. These sites may serve as the start-up location until the businesses are ready to expand into a larger site in an industrial zoned area.

The Planning Commission considered the amendment on April 28, and forwarded a recommendation of approval. The Planning Commission was concerned about expanding even light industrial uses, but also desired to put active uses in existing vacant buildings, which would help economic development and expand the tax base. Since the hearing, staff visited with SECOG, who suggested inserting an additional restriction that the use would only be available to existing buildings constructed prior to the 2008 zoning revision. Therefore, new construction could not apply for the same conditional use. This would be in keeping with the Planning Commission's concerns about protecting the GB district and the City's entryways from industrial uses.

**Financial Consideration:** None, other than publication costs.

**Conclusion/Recommendations:** Nate Welch from the VCDC will be present to address the amendment and answer any specific questions about current buildings that would be affected by this ordinance. Administration recommends approval.

**ORDINANCE 1316**

**AN ORDINANCE OF THE CITY OF VERMILLION, SD, AMENDING THE ZONING ORDINANCE OF THE CITY OF VERMILLION BY AMENDING SECTION 155.008, DEFINITIONS, AND SECTION 155.036, GB GENERAL BUSINESS DISTRICT, PROVIDING A DEFINITION AND REGULATIONS FOR LIMITED PRODUCTION AND PROCESSING AS A CONDITIONAL USE.**

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota:

*Section 1. That Section 155.008, of the Zoning Ordinance of Vermillion, SD, is hereby amended by adding the following definition to read as follows:*

**LIMITED PRODUCTION/PROCESSING.** Light manufacturing, fabrication, assembly, processing, packaging, research, development, or similar uses which are conducted indoors and which would not be disruptive of, or incompatible with, other office, retail, or service uses that may be in the same building or on adjacent property. Limited production/processing generally does not include industrial processing from raw materials.

*Section 2. That Section 155.036, of the Zoning Ordinance of Vermillion, SD, is hereby amended by adding the following conditional use to read as follows:*

Conditional Use	Applicable Standards
Limited production and processing	§§ <a href="#">155.070</a> , <a href="#">155.072</a> , <a href="#">155.073</a> , <a href="#">155.074</a> , <a href="#">155.077</a> , <a href="#">155.095(A)</a> . Building size limited to a maximum area of 20,000 square feet.

Dated at Vermillion, South Dakota this 2<sup>nd</sup> day of June, 2014.

THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

First Reading: May 19, 2014  
Second Reading: June 2, 2014  
Publication: June 13, 2014  
Effective Date: July 3, 2014

## *Council Agenda Memo*

**From:** John Prescott, City Manager

**Meeting:** May 19, 2014

**Subject:** ISO presentation

**Presenter:** Fire Chief Shannon Draper

**Background:** In 2013, the Fire Department began the process to update the ISO score applied to the Fire Department. The process culminated in a multi-day on-site inspection in November 2013. The City received the results of the ISO review on May 1, 2014.

**Discussion:** Development of an ISO rating involves a team effort. The Water Department and Emergency Communications are also reviewed as part of the on-site inspection.

The ISO rating plays an important role in the underwriting process at insurance companies. A lower number is viewed more favorable by insurance companies in determining risk. The weighting each insurance company may place on an ISO rating is determined by that specific organization.

Chief Draper is going to present information on the new ISO rating effective August 1, 2014.

**Financial Consideration:** None at this time.

**Conclusion/Recommendations:** No action is required by the City Council.

## *Council Agenda Memo*

**From:** John Prescott, City Manager

**Meeting:** May 19, 2014

**Subject:** Capital Improvement Plan

**Presenter:** John Prescott

**Background:** At the April 21, 2014 noon City Council meeting, staff presented a Capital Improvement Plan for City Council discussion and review. Since the presentation, typographical and other errors have been corrected.

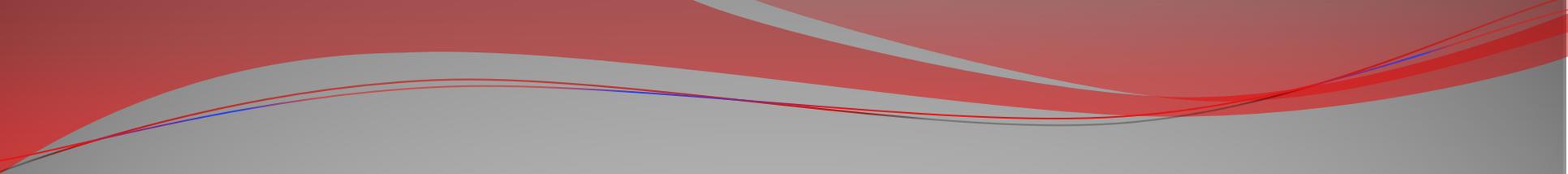
**Discussion:** The Capital Improvement Plan does not allocate funding for any particular project. One of the goals of the Capital Improvement Plan is to present ideas to the City Council and community about projects that may be undertaken in the next five years. For example, some of larger projects in the 2014-18 CIP which are proposed to be included in the 2015 budget are:

- West Main Street Mill & Overlay - \$900,000
- West Main Slip Lining - \$375,000
- Street Maintenance work - \$140,000
- Additional electrical system circuit - \$335,000
- Begin Prentis Park improvements - \$5,200,000
- Water Reservoir ceiling painting - \$35,000

There are many other projects included in the CIP for 2015 which are not as costly but will also be beneficial to the community. It may or may not be possible to fund all of the projects included in the CIP in the given budget year. Nonetheless, it is important for the City Council to identify projects for staff to work toward accomplishing. The Capital Improvement Plan will then assist the City Council and staff with planning future budgets. In some instances, the document may help with grant applications as it shows the City is planning for projects to take place.

**Financial Consideration:** None at this time.

**Conclusion/Recommendations:** Administration recommends adoption of the Capital Improvement Plan.



City of Vermillion  
CAPITAL IMPROVEMENT PLAN  
2014-2018

## POLICY AND ADMINISTRATION

### GENERAL GOVERNMENT, FINANCE and ENGINEERING

#### FINANCE

	2014	2015	2016	2017	2018	TOTAL
Computer Network and Email Server					\$6,500	
Computer Accounting Server			\$6,000			
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$12,500</b>

**TOTAL POLICY AND ADMINISTRATION**      **\$12,500**

## SAFETY AND SECURITY

### EMERGENCY COMMUNICATIONS, FIRE, AMBULANCE and POLICE

<u>EMERGENCY COMMUNICATIONS</u>	2014	2015	2016	2017	2018	TOTAL
Eventide NEXLog 740 Installed by Waltek	\$26,000					
New Raised Flooring Tiles	\$7,000					
Radio Console Computers/Software					\$40,000	
Replacement Mobile Radios			\$20,000			
NG911 Overflow Capabilites				\$40,000		
Shared Server	\$5,000					
<b>TOTAL</b>	<b>\$38,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$138,000</b>

Amount split equally with Clay County  
 May be cost for new Communications Center plans/design in 2018

**FIRE**

	2014	2015	2016	2017	2018	TOTAL
Fire Department Equipment	\$8,000	\$10,000	\$10,000	\$10,000	\$10,000	
Personal Protective Clothing	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
Thermal Camera	\$9,000					
Breathing Apparatus	\$22,000		\$110,000 *			
Airbags	\$5,000					
Vehicle Communication System		\$5,000 *				
Rescue Tools Jaws of Life				\$15,000		
Roof Replacement	\$60,000					
<b>TOTAL</b>	<b>\$110,000</b>	<b>\$21,000</b>	<b>\$126,000</b>	<b>\$31,000</b>	<b>\$16,000</b>	<b>\$304,000</b>

**AMBULANCE**

	2014	2015	2016	2017	2018	TOTAL
Physio LifePak 15	\$67,000					
Stryker Power Cot		\$25,000 *			\$25,000 *	
<b>TOTAL</b>	<b>\$67,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$117,000</b>

\*Possible Grant Funding

<b><u>POLICE</u></b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>TOTAL</b>
Tactical Response Upgrade	\$15,000					
Digital Evidence Server				\$12,000		
Shared Server	\$5,000					
Tazer Upgrade		\$23,000				
In Car-Video Upgrade			\$15,000 *			
Mobile Digital Speed Signage		\$5,000 *				
Notebook Transition			\$15,000			
Body Camera Program		\$10,000 *				
Land Acquisition/Design for New Bldg				\$200,000		
Vehicle Outfitting/Change Over Costs	\$15,000	\$2,500	\$2,500	\$2,500	\$6,500	
Police Radio Replacement				\$20,000	\$20,000	
<b>TOTAL</b>	<b>\$35,000</b>	<b>\$40,500</b>	<b>\$32,500</b>	<b>\$234,500</b>	<b>\$26,500</b>	<b>\$369,000</b>

*\*Possible Grant Funding*

**TOTAL SAFETY AND SECURITY \$928,000**

# MAINTENANCE AND TRANSPORTATION

## AIRPORT, SERVICE CENTER, STREET and MECHANICS GARAGE

**AIRPORT**

	2014	2015	2016	2017	2018	TOTAL
Airport Improvements (5% City Share)	\$4,500	\$4,750	\$15,000	\$2,000	\$15,000	
Snow Blade for Tractor		\$10,000				
<b>TOTAL</b>	<b>\$4,500</b>	<b>\$14,750</b>	<b>\$15,000</b>	<b>\$2,000</b>	<b>\$15,000</b>	<b>\$51,250</b>

**SERVICE CENTER**

Annex Building

	2014	2015	2016	2017	2018	TOTAL
				\$250,000		
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>

**STREET**

Street Maintenance (Chip Sealing, Asphalt)

Concrete Projects

West Main Street Mill &amp; Overlay

Main Street Traffic Signals

Future STIP Project

Norbeck Street Construction

Mickelson Avenue Oversized Items

Alley Paving, Block 68, Bigellows Addn

Bliss Pointe Oversized Items, Kennedy St.

Walk Behind Paint Striper

Vinyl Lettering Machine

Snow Plow for Dump Truck

Replace Snow Box

Snow Box for Dump Truck

Asphalt Router

Storage Building

	2014	2015	2016	2017	2018	TOTAL
	\$140,000	\$140,000	\$160,000	\$160,000	\$180,000	
	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	
		\$900,000				
			\$500,000			
					\$850,000	
	\$420,000					
	\$31,000					
	\$40,000					
	\$280,000					
		\$15,000				
			\$6,000			
			\$15,000			
					\$12,000	
			\$11,000			
			\$10,000			
				\$25,000		
<b>TOTAL</b>	<b>\$971,000</b>	<b>\$1,115,000</b>	<b>\$762,000</b>	<b>\$245,000</b>	<b>\$1,102,000</b>	<b>\$4,195,000</b>

**MECHANICS GARAGE**

Used Sweeper

Gas Pumps, Readers and Software

Tool Box

	2014	2015	2016	2017	2018	TOTAL
			\$5,000			
				\$16,000		
				\$7,000		
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$23,000</b>	<b>\$0</b>	<b>\$28,000</b>

**TOTAL MAINTENACE AND TRANSPORTATION****\$4,524,250**

## HUMAN DEVELOPMENT AND LEISURE

### LIBRARY, ARMORY, PARKS and RECREATION

<u>LIBRARY</u>	2014	2015	2016	2017	2018	TOTAL
New Library Materials	\$96,000	\$98,000	\$100,000	\$102,000	\$104,000	
Expansion-Library Parking Lot			\$320,000			
<b>TOTAL</b>	<b>\$96,000</b>	<b>\$98,000</b>	<b>\$420,000</b>	<b>\$102,000</b>	<b>\$104,000</b>	<b>\$820,000</b>

<u>ARMORY</u>	2014	2015	2016	2017	2018	TOTAL
Replace Basketball Hoops			\$12,000			
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,000</b>

**PARKS AND RECREATION**

	2014	2015	2016	2017	2018	
Renovate S. Barstow Restroom				\$30,000		
Swimming Pool		\$4,500,000				
Prentis Master Plan Improvement		\$1,000,000				
Parks Garage			\$500,000			
Softball Complex Lights					\$225,000	
Prentis Park Restroom	\$110,000					
Cotton Park Restroom		\$100,000				
Cotton Park Dog Park Upgrades		\$10,000				
Lions Park Restroom			\$100,000			
Lions Park East Softball Field Lights			\$40,000			
Barstow Park Restroom				\$100,000		
Sand Pro Drag			18,000			
Bike Path Repair/Reroute/Expansion	\$30,000					
Hwy 19/Cherry Street/Hwy 50 Reroute	\$200,000					
<b>TOTAL</b>	<b>\$340,000</b>	<b>\$5,610,000</b>	<b>\$658,000</b>	<b>\$130,000</b>	<b>\$225,000</b>	<b>\$6,963,000</b>

**TOTAL HUMAN DEVELOPMENT AND LEISURE \$7,795,000**

## UTILITIES

### ELECTRIC

	2014	2015	2016	2017	2018	TOTAL
New Construction and Conversion	\$249,500	\$225,000	\$225,000	\$225,000	\$225,000	
AMR & Meter Disconnects & Billing		\$350,000	\$350,000			
One Vista Style Switch		\$35,000			\$35,000	
115KV Breakers and Substation Upgrades	\$1,008,900	\$28,000	\$28,000			
New Substation NE Side of Town				\$3,596,000		
Load Management Upgrade				\$220,800	\$220,800	
Street Lighting Upgrade			\$250,000	\$250,000		
Add Circuit B-5 (SE of Main St.)		\$335,000				
Add Circuit C-5(W & S of Stanford, S of Cherry St.)			\$257,000			
Trouble Spot Work System		\$100,000			\$100,000	
GIS System		\$37,000				
<b>TOTAL</b>	<b>\$1,258,400</b>	<b>\$1,110,000</b>	<b>\$1,110,000</b>	<b>\$4,291,800</b>	<b>\$580,800</b>	<b>\$8,351,000</b>

**TOTAL ELECTRIC**

**\$8,351,000**

## WASTEWATER

### WASTEWATER COLLECTION

	2014	2015	2016	2017	2018	TOTAL
Manhole Rehab	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
Replace Televising Software/Equipment	\$30,000					
Main Lift Station #2 Pumps Replacement		\$20,000				
Recoat Lift Station #2			\$50,000			
Slip Lining W Main		\$375,000				
NE Pump Station				\$300,000		
Tom St. Improvements if needed					\$225,000	
<b>TOTAL</b>	<b>\$70,000</b>	<b>\$435,000</b>	<b>\$90,000</b>	<b>\$340,000</b>	<b>\$265,000</b>	<b>\$1,200,000</b>

### WASTEWATER TREATMENT

	2014	2015	2016	2017	2018	
Install Back-Up Boiler/Natural Gas Install	\$281,000					
Oxygen Meter/Probes for Aeration Basins	\$18,000					
Snowblower/Broom Skid Loader	\$8,000					
Cable Reel	\$8,000					
Gas Piping (Stainless Steel)	\$25,000					
5-Windows for Control Building		\$33,500				
Replace Boiler/Heat Exchanger			\$300,000			
Plant Generator Replacement				\$125,000		
Phosphorus Removal equipment					\$275,000	
Replace One of our Three Screw Pumps					\$125,000	
<b>TOTAL</b>	<b>\$340,000</b>	<b>\$33,500</b>	<b>\$300,000</b>	<b>\$125,000</b>	<b>\$400,000</b>	<b>\$1,198,500</b>

**TOTAL WASTEWATER**

**\$2,398,500**

# WATER

## WATER TREATMENT

	2014	2015	2016	2017	2018	TOTAL
Replace Roof Membrane on original WTP Reservoir Painting (inside Ceiling)					\$30,000	
Air-Wash System in Filters at WTP		\$35,000				
W Broadway Watermain Replacement				\$50,000		
Carr Street Watermain Replacement		\$28,000		\$15,000		
Franklin Street Watermain Replacement			\$8,000			
Luxemburg St. Watermain Replacement			\$8,000			
Radio Read System for Meter Reading		\$135,000	\$135,000			
Bliss Pointe Project (Oversized Water Pipe Cost)	\$8,700					
N Crawford Watermain Replacement (Cherry to Bypass)		\$30,000				
Cottage Watermain Replacement (Duke to Alumni)	\$190,000					
Norbeck Watermain Replacement (Cherry to E Clark)	\$215,000					
Road Bore (N Crawford under By-Pass)			\$30,000			
New Water Tower	\$330,000					
Market Street Tower Demolition	\$40,000					
New Well			\$50,000			
New Water Meters	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
New Fire Hydrants	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
<b>TOTAL</b>	<b>\$828,700</b>	<b>\$273,000</b>	<b>\$276,000</b>	<b>\$110,000</b>	<b>\$75,000</b>	<b>\$1,562,700</b>

**TOTAL WATER**

**\$1,562,700**

## SPECIAL FUNDS

### GOLF COURSE

	2014	2015	2016	2017	2018	TOTAL
Rebuild Retaining Wall Near Tee Box #12		\$15,000				
Water Well Preventative Maintenance		\$15,000				
<b>TOTAL</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>

### STORMWATER

	2014	2015	2016	2017	2018	
Miscellaneous System Repairs	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
Mickelson Avenue-Storm Sewer	\$45,000					
Norbeck Street-Storm Sewer	\$90,000					
Bliss Pointe-Storm Sewer	\$160,000					
Storm Drainage Study	\$15,000					
<b>TOTAL</b>	<b>\$335,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$435,000</b>

**TOTAL SPECIAL FUNDS** **\$465,000**

# SOLID WASTE

## CURBSIDE and JOINT POWERS

### CURBSIDE RECYCLING

Hydraulic Trailer

Ford F250 4x4

Recycling Bins

	2014	2015	2016	2017	2018	TOTAL
Hydraulic Trailer		\$38,000				
Ford F250 4x4			\$36,000			
Recycling Bins					\$5,000	
<b>TOTAL</b>	<b>\$0</b>	<b>\$38,000</b>	<b>\$36,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$79,000</b>

**JOINT POWERS**  
**LANDFILL/RECYCLING**

	2014	2015	2016	2017	2018	TOTAL
Replace 4 x 4 Pickup					\$38,000	
AWS Landfill Program	\$5,000					
Replace 70' Scale				\$220,000		
Replace 621 Scraper		\$850,000				
Replace Freightliner FL80 Roll Off				\$145,000		
Replace/Add Roll Off Container			\$15,000			
Replace 938 Cat Loader				\$220,000		
Replace D6T Dozer with GPS			\$800,000			
Replace IH Roll Off Truck*		\$125,000 *				
Con-Cover Machine	\$12,000 *					
Replace 914 Cat Loader (2012)*					\$145,000	
Replace 140M AWD Cat (2012)					\$325,000	
Replace 906 Loader (2009)*	\$95,000 *					

(continued)

	2014	2015	2016	2017	2018	TOTAL
Replace 906 Loader (2009)*	\$95,000 *					
Equipment Rental	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
New Baler (Landfill)	\$845,000 *					
New Building (Landfill)*	\$666,500 *					
Cell 5 Construction/Leachate Pond	\$1,292,472**					
Closure Cell 2/3 Testing	\$9,000					
Permit Renewal	\$20,500					
Replace Pickup (1/2 ton) (2003)		\$33,000				
Replace Ford 4X4 250 (2011)					\$35,000	
Replace Bobcat (Recycling)				\$42,000		
Replace Sort Line (Recycling)					\$80,000	
New Recycling Trailer		\$9,000		\$10,000		
Building Remodel (Recycling)	\$75,000	\$125,000				
Parking Lot-Glass Pad	\$100,000					
Roll Off Container for Glass	\$10,850					
Replace Forklift (Recycling)		\$30,000				
<b>TOTAL</b>	<b>\$3,161,322</b>	<b>\$1,211,000</b>	<b>\$845,000</b>	<b>\$667,000</b>	<b>\$653,000</b>	<b>\$6,537,322</b>

\* Insurance funds cover a portion

\*\* \$522,210 grant; \$277,224 from JP; \$ 2.3 loan

**TOTAL SOLID WASTE** **\$6,616,322**

## *Council Agenda Memo*

**From:** Jose Dominguez, City Engineer

**Meeting:** May 19, 2014

**Subject:** Request from USD to close North Dakota Street from East Clark to East Cherry Street from June 2, 2014 to June 6, 2014 for construction

**Presenter:** Jose Dominguez

**Background:** USD is starting on a project that will be making significant improvements to the utilities on campus. In order for the project to be completed they would like to add another tie-in to our sanitary sewer system. This tie-in would be located on North Dakota Street.

**Discussion:** USD's contractor is planning on closing North Dakota Street from East Clark to East Cherry Street once to tie to a sanitary sewer manhole located across from Akeley-Lawrence Science Center. The street will need to be closed due to the location of the manhole (center of the street) and the depth of the manhole (close to 13-feet). Because of both of these factors there will not be enough road width remaining for the safe passage of vehicular traffic. During the closure USD will remove a portion of North Dakota Street, excavate to the bottom of the sanitary sewer manhole, tie to the manhole and backfill and pour the portion of the street that was removed. All of this work will be done within a week.

USD will have appropriate signage notifying traffic of the closure. The work is anticipated to occur from June 2 to June 6, depending on weather conditions.

**Financial Consideration:** There will be no cost to the City for the closure.

**Conclusion/Recommendations:** Administration recommends the closing of North Dakota Street between East Clark and East Cherry Street for the duration of one week. Staff also recommends allowing, if necessary, the closure to be extended by a maximum of an additional week due to weather issues. Due to the timing of City Council meetings, this would be a Staff decision, and the extension would not be longer than a week.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET  
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting USD  
Contact Person Cathy Wagner Phone 677-6319  
Contact Person Address 414 E. Clark  
Event construction Date(s) of Event 6/2 - 6/6

Street(s) Requesting to be closed (Include a map if needed.)

Street North Dakota from East Clark to East Cherry  
Street Closing Times am to pm

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes  No

Have arrangements been made for clean up after the event and other facilities? Please describe:

\_\_\_\_\_  
\_\_\_\_\_

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant completed by date 5-15-14  
City for applicant



close

WORK  
AREA

close

close

## *Council Agenda Memo*

**From:** Jose Dominguez, City Engineer

**Meeting:** May 19, 2014

**Subject:** Request from USD to close North University Street from 500-ft North of East Cherry Street to 700-ft North of East Cherry Street from June 9, 2014 to June 13, 2014 for construction

**Presenter:** Jose Dominguez

**Background:** USD is starting on a project that will be making significant improvements to the utilities on campus. In order for the project to be completed they would like to have another tie-in to our sanitary sewer located on North University Street.

**Discussion:** USD's contractor would like to close North University Street north of East Cherry Street once to tie to the sanitary sewer located in the center of the street. North University Street will need to be closed due to the location of the sanitary sewer line (center of the street), the depth of the line (close to 11-feet) and the type of work (installing a new manhole). Because of these factors there will not be enough road width remaining for the safe passage of vehicular traffic. During the street closure USD will remove a portion of North University Street, excavate to the bottom of the sanitary sewer pipe, place a new manhole, cut the existing sanitary sewer line, and backfill and pour the portion of the street that was removed. All of this will be done within a week.

USD will have appropriate signage notifying traffic of the street closure. The work is anticipated to occur from June 9 to June 13, depending on weather conditions.

**Financial Consideration:** There will be no cost to the City for the closure.

**Conclusion/Recommendations:** Administration recommends the closing of North University Street north of East Cherry Street for the duration of one week. Staff also recommends allowing, if necessary, the street closure to be extended by a maximum of an additional week due to weather issues. Due to the timing of City Council meetings, this would be a Staff decision, and the extension would not be longer than a week.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET  
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting USD  
Contact Person Cathy Wagner Phone 677-6319  
Contact Person Address 414 E. Clark  
Event construction Date(s) of Event 6/9 - 6/13

Street(s) Requesting to be closed (Include a map if needed.)

Street North University from 500' N of Cherry to 700' N of Cherry  
Street Closing Times am to pm

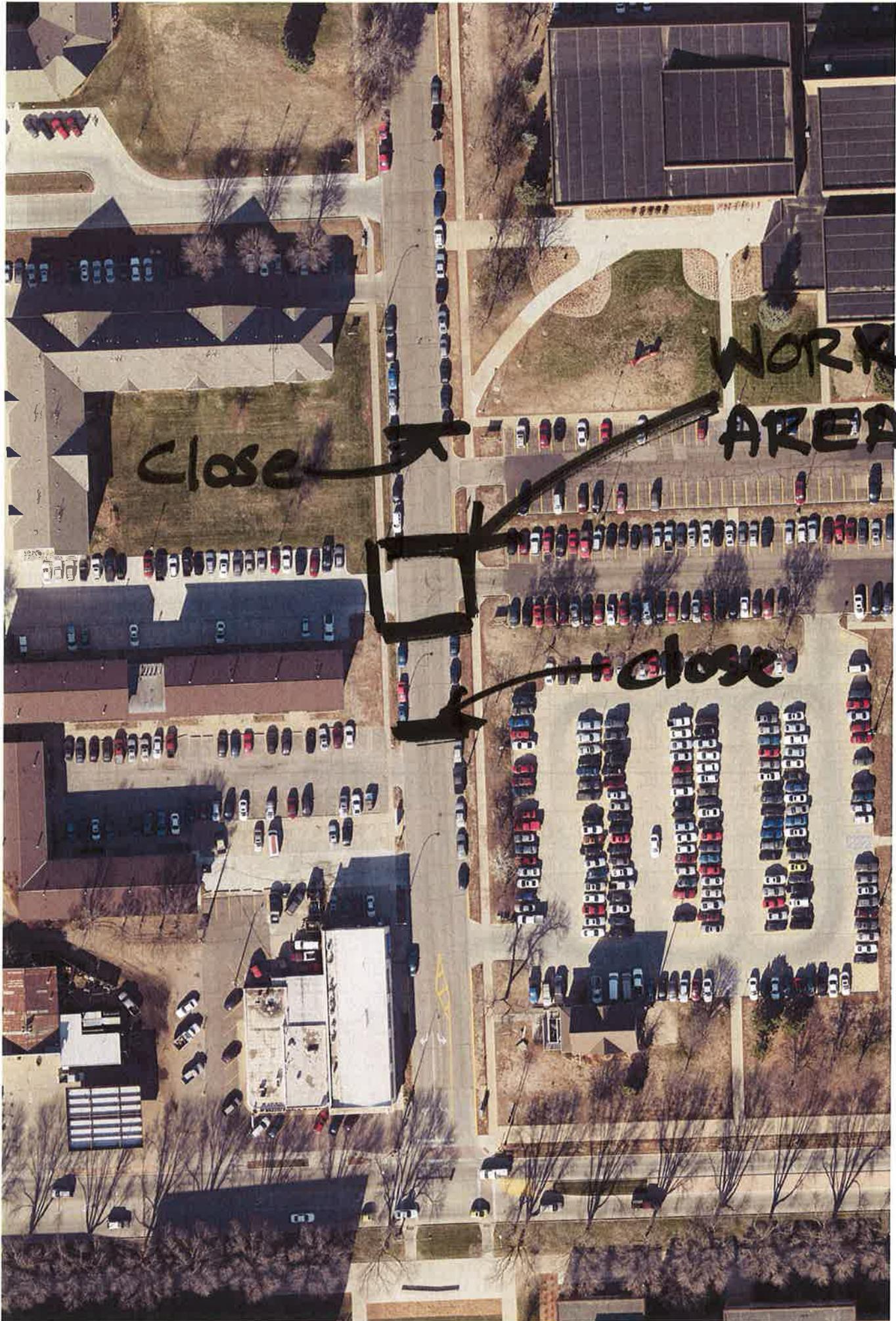
If the street closing requested would affect other residents or businesses have they been notified of the request. Yes  No

Have arrangements been made for clean up after the event and other facilities? Please describe:

\_\_\_\_\_  
\_\_\_\_\_

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant completed by City for applicant date 5-15-14



Close

WORK AREA

Close

## *Council Agenda Memo*

**From:** Jason Anderson, Asst. City Engineer

**Meeting:** May 19, 2014

**Subject:** Sale of Surplus Vacuum Excavator

**Presenter:** Jason Anderson

**Background:** The Light & Power Department's 2003 Ringomatic 550SJV50D vacuum excavator was budgeted for replacement in 2014. The new vacuum excavator has been received and is now being utilized. The used vacuum excavator was declared surplus and appraised at the April 21, 2014 meeting and a bid date of May 14, 2014 was set for the opening of sealed bids.

**Discussion:** The 2003 vacuum excavator was appraised at \$16,500. The City cannot accept a bid for less than 90% of the appraised value, or \$14,850. The bid opening was advertised locally and on our City website. One bid was received from Vermeer High Plains of Tea, SD for the amount of \$15,000.

**Financial Consideration:** The revenue from the sale of the surplus equipment will be placed in the Equipment Replacement Fund.

**Conclusion/Recommendations:** Administration recommends awarding the sale of the surplus vacuum excavator to the only bidder, Vermeer High Plains, for the amount of \$15,000.

CITY OF VERMILLION  
 INVOICES PAYABLE-MAY 19, 2014

1 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	51.10
2 BROADCASTER PRESS	ADVERTISING	1,340.71
3 BUREAU OF ADMINISTRATION	TELEPHONE	236.07
4 CANON FINANCIAL SERVICES	COPIER LEASE	196.27
5 CENTURYLINK	TELEPHONE	1,486.89
6 CITY OF VERMILLION	LANDFILL VOUCHERS	744.00
7 CLAY-UNION ELECTRIC CORP	ELECTRICITY	758.22
8 DANIELS RESIDENTIAL INC	LANDFILL BUILDING	14,715.00
9 DEPT OF ENVIRONMENT	LOAN PAYMENT	66,031.51
10 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,208.89
11 DIVISION OF MOTOR VEHICLE	TITLE/PLATES	5.00
12 GREGG PETERS	MANAGERS FEE	5,375.00
13 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	140.00
14 MATHESON TRI-GAS, INC	CYLINDER RENTAL	10.50
15 MIDAMERICAN	GAS USAGE	4,895.46
16 MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	118.68
17 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
18 RICHARD DRAPER	REIMBURSEMENT-BACK PACKS	128.01
19 STERN OIL CO.	FUEL	23,724.00
20 THE EQUALIZER	ADVERTISING	992.79
21 TITLEIST DRAWER CS	MERCHANDISE	2,772.00
22 UNITED PARCEL SERVICE	SHIPPING	243.69
23 US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,050.00
24 VERIZON WIRELESS	WIRELESS COMMUNICATION	245.12
25 SHARON OLSON	BRIGHT ENERGY REBATE	250.00
26 CAFÉ BRULE	BRIGHT ENERGY REBATE	200.00
	GRAND TOTAL	\$129,868.91

**City of Vermillion** (See reverse side of form for state laws regarding raffles and lotteries)  
**RAFFLE AND LOTTERY NOTIFICATION FORM**

- Date: 5/12/14
1. Name of organization/group Vermillion Rotary Club  
Contact person: Name: Timothy J. Tracy
2. Date(s) that tickets/chances will be sold: from 6-1-14 to 9-30-14  
Cost of tickets/chances: \$25.00 per book - limit 200 books
3. Date(s) of drawing(s): 18 weekly drawings from September through December
4. Can anyone purchase tickets? yes
5. Will the prize winner(s) be selected at random? Yes XX No \_\_\_\_\_
6. Description and approximate value of top prize: \$50.00 per week

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Sale of raffle books for Monday night football - score determines the winner weekly on a randomized basis. Fund-raiser for the charitable activities of the Vermillion Rotary Club

  
Applicant's Signature

Approval: John Prescott 5-12-14  
City Manager Date