City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, May 2, 2011
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**

2. **Pledge of Allegiance**

3. **Minutes**
   a. April 18, 2011 Special Session; April 18, 2011 Regular Session.

4. **Adoption of the Agenda**

5. **Visitors To Be Heard**

6. **Public Hearings**

7. **Old Business**

8. **New Business**
   a. First Reading of Ordinance 1252 – Amending Section 93.23, Dog Tag License Fee, Adjusting the Licensing Date.
   b. First Reading of Ordinance 1253 – Amending Chapter 96, Streets and Sidewalks, Regulating the Temporary Placement of Dumpsters and Portable Storage Units.
   c. Resolution amending electric rates.
   d. Declaration of Surplus Police Patrol Car.

9. **Bid Openings**
   a. Fuel Quotes.

10. **City Manager's Report**

11. **Invoices Payable**

12. **Consensus Agenda**
    a. Set a bid opening date of May 16, 2011 for Solid Waste Bale Bags.
    b. Set a bid opening date of June 1, 2011 for Sale of Surplus Police Patrol Car.

13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.
b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Special Meeting Agenda
City Council

12:00 pm (noon) Special Meeting
Monday May 2, 2011
Large Conference Room
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**

2. **Education Session – Missouri National Recreational River Visitors Center – Steve Howe**

3. **Education Session – City auditors – Jeff Peters of Williams & Company, PC.**

4. **Briefing on the May 2, 2011 City Council Regular Meeting Agenda**- Briefings are intended to be informational only and no deliberation or decision will occur on this item.

5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

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Unapproved Minutes
Council Special Session
April 18, 2011
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, April 18, 2011 at 12:00 noon in the City Hall large conference room.

1. Roll Call

Present: Grayson, Meins, Willson, Zimmerman, Mayor Powell

Absent: Davies, French, Osborne, Ward

2. Educational Session - Electric Rate Study - Missouri River Energy Services

John Prescott, City Manager, reported that the last electric rate study was completed in 2004 and with the completion of the transmission line it was time to again review that our rate structure was recovering the costs of providing service to each customer class. John noted that it appears that our purchase of power rates may be leveling off for the next 3 to 4 years which is a welcome change from the past few years with annual rate increases. John introduced Tim Miller, Manager, Financial Analysis & Rates, of Missouri River Energy Services to review the rate study.

Tim Miller reviewed some of the major changes since the last rate study noting that power costs have nearly doubled since 2003, the City has issued debt to construct the transmission line and the large commercial class usage has increased about 50% since 2003. As to the purchase of power costs, Tim reported that there are no rate increases proposed for WAPA for 2011 through 2015 and that MRES has adopted seasonal rates that are being phased in from 2011 through 2013. The seasonal rates are to better reflect the MRES costs of supplying the power noting that power costs are more expensive in the summer and winter months thus the rates are higher in those months. This rate will also encourage members to implement load management systems like Vermillion has already put in place. Tim reviewed the assumptions used in projecting future operating expenses. Based upon these assumptions, a rate increase of 2.2% is needed to meet the expenses and maintain acceptable reserves.

Tim reviewed the cost of service results with the recommendation of a 2.2% increase in June 2011 and the implementation of the seasonal rates in January 2012. The seasonal rate will be increased rates for

billing in July, August and September with lower rates for the other nine months.

Tim reviewed the rates as proposed for June 2011 with residential having a $1 per month increase in customer charge and the energy charge remaining the same. Small commercial will have a $1.50 per month increase in single phase customer charge with the energy charge remaining the same. Large commercial will see a $3.00 per month increase in customer charge with a $.80 increase in the demand charge with the energy charge remaining the same.

The seasonal rates proposed for January 2012 would have the residential energy charge go from $.0885 per kwh to $.087 per kwh for January to June billing then increase to $.092 per kwh for July through September billing then back down to $.087 per kwh for October to December. For small commercial the seasonal proposed rate for January 2012 would change the energy charge from $.0925 per kwh to $.091 per kwh for January to June billing then increase to $.096 per kwh for July through September billing then back down to $.091 per kwh for October to December. The large commercial energy charge will remain the same but the demand charge for January 2012 would change from $11.85 per kwh to $11.30 per kwh for January to June billing then increase to $13.30 per kwh for July through September billing then back down to $11.30 per kwh for October to December. Tim noted that the proposed rates would cover increasing operating expenses and pay for the necessary system improvements, would allow the utility to remain financially strong with cash reserves remaining relatively stable and would reflect the change in wholesale power costs.

Tim answered questions of the City Council on the proposed rates noting that they would remain the same through 2015 unless there is a change in the purchase of power costs. Discussion followed noting the need to develop educational information to explain the seasonal rates that will take effect in January 2012.

3. Briefing on the April 18, 2011 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

4. Adjourn

100-11
Alderman Meins moved to adjourn the Council special session at 12:54 p.m. Alderman Zimmerman seconded the motion. Motion carried 5 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 18th day of April, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY_____
John E (Jack) Powell, Mayor

ATTEST:
BY_____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
April 18, 2011
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on April 18, 2011 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Davies, Grayson, Meins, Osborne, Ward (arrived at 7:12 p.m.), Willson, Zimmerman, Mayor Powell

Absent: French

2. Pledge of Allegiance

3. Minutes

A. April 4, 2011 Special Session; April 4, 2011 Regular Session

101-11
Alderman Willson moved approval of the April 4, 2011 special session minutes and the April 4, 2011 regular session minutes. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

102-11
Alderman Davies moved approval of the agenda. Alderman Zimmerman seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Arbor Day Proclamation

Alderman Meins read the proclamation recognizing April 29, 2011 as Arbor Day in Vermillion. The proclamation urged all citizens to support efforts to protect our trees and woodlands. Mayor Powell presented the proclamation to Jessica Kennedy and Aaron Baedke, representatives from the Parks Department. Jessica and Aaron reviewed activities planned for Arbor Month in Vermillion including the memorial tree planting in memory of Donny Young at Prentis Park, poster contest for third graders and a day of trees with the sixth graders.

6. Public Hearings

A. Special permit to exceed permissible sound levels by no more than 50% for Tour De Kota on the grass area south of the Dakota Dome between Rose and Dakota Streets located in the 900 block of North Dakota Street

Mike Carlson, Finance Officer, reported that the local Tour De Kota Committee is planning a live radio remote and band on June 9, 2011 from noon to 9:00 p.m. in the grass area south of the Dakota Dome. The application, diagram and notice of hearing are included in the packet. Maureen Cashin, representing the committee, is present to answer questions of the City Council on the proposal. Discussion followed.

103-11
Alderman Davies moved approval of the special permit to exceed permissible sound levels by no more than 50% for the Tour De Kota committee event on June 9, 2011 from noon to 9:00 p.m. on the grass area south of the Dakota Dome between Rose and Dakota Streets. Alderman Osborne seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Alderman Ward arrived at 7:12 p.m.

B. A retail on-off sale malt beverage license with video lottery for Jackpot Laundry, LLC at 847 East Cherry Street

Mike Carlson, Finance Officer, reported that an application was received for a retail on-off sale malt beverage license with video lottery for Jackpot Laundry, LLC for the Jackpot Laundry at 847 E. Cherry Street. The notice of hearing and police report are included in the packet. The renovations for the business will most likely require a building permit so a motion to approve should include a contingency of final inspection by the Building Official before the license is issued. Sean Brady, owner of Jackpot Laundry, LLC is present to answer questions. Sean answered questions of the City Council on the proposal.

104-11
Alderman Osborne moved approval of the retail on-off sale malt beverage license with video lottery for Jackpot Laundry, LLC for Jackpot Laundry at 847 E. Cherry Street contingent upon final inspection by the Building Official. Alderman Davies seconded the motion. Motion carried 7 to 1. Mayor Powell declared the motion adopted.

7. Old Business

A. Second Reading of Ordinance 1251 - Ordinance Amending Title XV Chapter 154, Subdivision Regulations, Enacting Revised Subdivision Regulations for the City of Vermillion and Rural Platting Jurisdiction Area and Repealing Prior Subdivision Regulations as Amended

Jose Dominguez, City Engineer, reported that this is the second reading of the ordinance to repeal the existing subdivision regulations and adopt new subdivision regulations. The new regulations have been reviewed and recommended for approval by the Planning Commission and the proposed ordinance was reviewed by the County Commission. Jose reviewed the minor and major platting requirements. Discussion followed with Jose answering questions of the City Council.

105-11
Mayor Powell read the title to the above named Ordinance, and Alderman Zimmerman moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1251 entitled An Ordinance Amending Title XV Chapter 154, Subdivision Regulations, Enacting Revised Subdivision Regulations for the City of Vermillion and Rural

Platting Jurisdiction Area and Repealing Prior Subdivision Regulations as Amended was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 21st day of March, 2011 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 18th day of April, 2011 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1251

AN ORDINANCE AMENDING TITLE XV CHAPTER 154 SUBDIVISION REGULATIONS, OF THE 2008 REVISED ORDINANCES FOR THE CITY OF VERMILLION, ADOPTING REVISED SUBDIVISION REGULATIONS FOR THE CITY OF VERMILLION AND RURAL PLATTING JURISDICTION AREA AND REPEALING PRIOR SUBDIVISION REGULATIONS AS AMENDED.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA that Chapter 154 is repealed and amended to read as follows:

154.01 GENERAL

1) Title:
   a) These regulations may be referred to as the "2011 Subdivision Ordinance for the City of Vermillion".
2) Purpose:
   a) It is the purpose of this chapter to regulate the subdivision of land in order to coordinate streets with subdivisions and with other subdivisions and uses, to provide adequate open space, to efficiently distribute population and traffic, to provide water and sanitation facilities, to manage storm drainage and flood control, to prevent haphazard and premature land subdivision, to promote the harmonious development of the municipality and the area surrounding the municipality and its environment and to conform with the Comprehensive Plan.
   b) Premature subdivision of land is to be discouraged, due to unavailability of urban services, higher energy consumption, premature and excessive loss of agricultural land, and inefficient delivery of basic government services.
   c) Where rural subdivisions are allowed within the platting jurisdiction, their design standard and minimum

improvements are the same as those required in the "2011 Subdivision Ordinance for the City of Vermillion", except for the exceptions contained in the following sections of this chapter.

3) Authority:
   a) In accordance with SDCL Chapters 11-3, 11-6 and any other authority provided by law, or as such statutes may be amended, the City does hereby exercise the power and authority to approve or disapprove plats for the subdivision of land within the platting jurisdiction.
4) Jurisdiction:
   a) These regulations shall apply to all subdivisions of land, as defined herein, located within the platting jurisdiction.
   b) It shall be unlawful for any person having control of any land within the platting jurisdiction to subdivide or lay out such land in lots, unless by plat, in accordance with the laws of the State of South Dakota and the regulations contained herein.
5) Definitions: The following words and phrases shall be as defined below:

Access Easement (Ingress-Egress Easement, Mutual Access Easement): An easement granting the right to abutting property owners to use a designated portion of property for common ingress and/or egress purposes.

Alley: A public way designed to be used as a secondary means of access to the side or rear of abutting property whose principal frontage is on some other public way.

Ancillary structure: Auxiliary or subordinate elements that comprise a storm drainage system and may include ditches, curb inlets, yard inlets, channels, and pipes.

Arterial Street: A street that has the capacity to carry large volumes of traffic quickly and is designated as such on the major street plan.

Building: Any structure having a roof, supported by columns or walls, for shelter or enclosure of persons or property.

Building Line: A line between which line and a street no building or structure may be erected. This line is derived based on the current zoning regulations for each district.

City: The City of Vermillion, South Dakota.

Collector Street: A street that is a primary connector between arterial streets and is designated as such on the major street plan.

Comprehensive Plan: Any legally adopted part or element of the Comprehensive Plan of the City of Vermillion.

Contractor: The person, or entity, who contracts with an individual or developer to construct a building, structure, or ancillary structure on a parcel of land.
Cul-De-Sac: A local street with only one outlet having an appropriate terminal for safe and convenient reversal of traffic movement.
Dedication, Dedicated or Dedicate: A grant of land to the public for their perpetual use.
Detention Basin: A facility within an urban development designed to hold stormwater runoff for various periods of time.
Developer: An owner or agent of an owner of property who desires to establish, alter, change or improve the use of property.
Double Frontage: A lot which abuts a street on two opposite sides (not a corner lot).
Easement: Authorization by a property owner for the use by another, and for a specified purpose, of any designated part of the property.
Easement Area Maintenance Agreement: Agreement describing the legal responsibilities for the repair and maintenance of the easement area and the required traffic signs or striping.
Engineering Design Standards: Criteria and public right-of-way improvements of the City of Vermillion.
Frontage Road: A street, usually parallel and adjacent to an arterial street, which is used for access to abutting property.
Joint Jurisdictional Zoning Area (JJZA): Zoning area defined by the Joint Jurisdictional Zoning Ordinance.
Lateral Drainageway: Open channels or storm sewers which carry storm runoff from streets, street crossings, culverts and/or storm sewers to major drainageways.
Local Street: A street intended to provide access to other streets from individual properties and not intended to be used for through traffic.
Lot: A piece, plot or parcel of land, or group of abutting and contiguous parcels of land, established by survey, plat or deed, occupied or to be occupied by a building, or a unit group of buildings and accessory buildings thereto, and having its frontage on a dedicated public street.
Manual on Uniform Traffic Control Devices (MUTCD): Manual recognized as the national standard for all traffic control devices, and striping, installed on any street, highway, bikeway, or private road open to public travel.
Major Drainageway: The main corridor for stormwater flow through developments. Major drainageways are identified as intermittent streams on USGS quadrangle maps, or as otherwise approved by the City Engineer.
Major Storm Event: A term that describes a 100-year storm.

Major Street Plan: The major street plan adopted through the transportation planning process approved by the City Council and incorporated into the Comprehensive Plan.
Minor Storm Event: A term that describes a 5-year storm.
Monument: A boundary marker of concrete, permanently planted and firmly fixed in the ground and placed so that the top of the monument is flush with natural ground. The monument shall be 6 inches in diameter or 6 inches square and 24 inches in depth. A steel rod, 5/8" x 12", shall be placed at the center point on the monument.
Plat: A map or representation of land subdivided into lots, parcels, tracts or blocks, including streets/roads, commons and public grounds, if any, all drawn to scale and complete with all irrevocable offers of dedication.
Preliminary Plat: Drawing or drawings indicating the proposed layout of the lots, blocks and public rights-of-way within a subdivision.
Private Street/Road: A street or road that has not been dedicated, but rather reserved as public access to property. A private street/road is owned and maintained by the property owners which it serves.
Private Road Easement: An easement granting the right to the public, and the City, to use a designated portion of property for common ingress and/or egress purposes.
Reverse Frontage Lot: A lot, among a group of double frontage lots, which contains a dwelling unit that is oriented in the opposite direction from the adjacent dwellings so that its front yard abuts the adjacent rear yards and its rear yard abuts the adjacent front yards.
Right-of-Way: A strip of land occupied by a street, alley, road, railroad, pedestrian walkway or other special travel use. The use of the term right-of-way for platting purposes shall mean that every right-of-way hereafter established and shown on a plat is to be separate and distinct from the lots or parcels adjoining such right-of-way and not included within the dimensions or area of such lots or parcels.
Rural: Territory outside of the City limits.
Structures: Anything constructed or erected with a fixed location on the ground, or attached to something having a fixed location on the ground. Among other things, structures include buildings, walls, fences and signs.
Subdivision: The division of any tract or parcel of land into two or more lots platted for the purpose of transfer of ownership, or building development, whether future or immediate; or any division of land involving a new street or road regardless of parcel size or the number of parcels.
Urban: Territory inside the City limits.

Utility Easement: An easement granting the right to the City to use a designated portion of property for the installation, maintenance and access related to City utilities.

154.02 GENERAL INFORMATION REGARDING PLATS AND DEVELOPMENT PLANS

154.02.1 URBAN

1) Requirement:
   a) Plats will be required whenever any subdivision of land is proposed, before any contract is made for the transfer of any part thereof, and before any permit for the erection of any structure in such proposed subdivision shall be granted, the developer, owner or an authorized agent shall apply for and secure approval of such proposed subdivision plat in accordance with the procedures set forth.
2) Recording, use and selling:
   a) No owner or agent of the owner of any land located within a subdivision shall transfer or sell any land by reference to, exhibition of, or by the use of a subdivision plan before a plat of said land has been approved and recorded in the manner prescribed herein.
   b) No local agency shall issue any permit or grant any approval necessary to develop any real property which has been divided, or which has resulted from a division, in violation of the provisions of this title. The authority to deny such a permit shall apply whether the applicant was the owner of record at the time of such violation or whether the applicant is the current owner of record or a vendee of the former owner pursuant to a sale with or without actual or constructive knowledge of the violation at the time of acquisition of an interest in said real property.
   c) No local agency shall issue any permit or grant any approval necessary to construct any structures, or ancillary structures, within a development which does not have an approved final plan.
3) Types of plats and development plans:
   a) Minor Plat: With plats containing 5 or less lots, all lots shall be fronting an existing right-of-way and the area platted shall be 3 acres or less in size. The requirement of a preliminary plat will be waived with minor plats. The City Engineer will approve or disapprove the minor plats. The City Council will serve as the Board of Appeal in the instance that a minor plat is disapproved by the City Engineer.

b) Major Plat: Plats containing any number of lots, but there is no existing right-of-way; typically contain 6 or more lots. Major plats require a preliminary and final plat prior to approval by the City Council. Both plats will be reviewed first by the City's Planning Commission and they will in turn make a recommendation to the City Council.

c) Replat: May contain any number of lots. If the replat contains less than 5 lots, and all lots front an existing right-of-way and the area to be platted is 3 acres or less, then the approval process is the same for as the minor plat; otherwise, procedures for the major plat will be followed.

d) Conceptual Plans: Conceptual plans will be required of all major plats. Depending on size and planned development, a conceptual plan may also be required by the City Engineer in concurrence with a minor plat or replat. A conceptual plan shall depict the concept of the proposed development. The plan shall show the general layout of streets/roads, street improvements, parks, trails, open spaces, sewerage, water systems, and any other utilities. A conceptual storm drainage study shall also be submitted as per the storm drainage design criteria or as required by the City Engineer. The conceptual plan shall be reviewed and approved by the City Engineer prior to the development being allowed to continue.

e) Preliminary Plans: As with conceptual plans, preliminary plans will be required of all major plats. This requirement may be waived for minor plats or replats. The preliminary plan shall consist of a general layout plan, grading plan, drainage plan, utility plan and a ground water control plan. These plans will be reviewed and approved by the City Engineer prior to the development being allowed to continue.

f) Final Plans: Final plans will be required when a major plat is filed with the City. This requirement may be waived for minor plats or replats. The final plans shall consist of a general layout plan, grading plan, drainage plan, street/road plan, utility plan, ground water control plan, typical cross section sheets, construction detail sheets, road cross section sheets and specifications. These plans will be reviewed and approved by the City Engineer prior to the development being allowed to continue.

g) Filling Fee: A filling fee shall be deposited at the City Engineer's department for all minor plats, major plats

and replats. The filling fee shall be set by City Council resolution.

154.02.2 RURAL

1) Requirement:
   a) Requirements shall be the same as those required on 154.02.1.(1.).
2) Recording, use and selling:
   a) Requirements shall be the same as those required on 154.02.1.(2.).
3) Types of plats and development plans:
   a) Outside of JJZA: The requirement of a preliminary plat will be waived with these plats. The City Engineer will approve these plats. The City Council will serve as the Board of Appeal in the instance that the plat is disapproved by the City Engineer. After the City has approved the plat, the plat will be presented to the County's Planning Director for the County's approval. Any additional requirements of the County will also require approval by the City prior to a plat being filed.
   b) Inside the JJZA: Plats will require a preliminary and final plat prior to approval by the City Council. Preliminary plats will be reviewed and approved by the City's Planning Commission. Final plats will be reviewed by the County's Planning Commission prior to approval of the City Council.
   c) Replat: May contain any number of lots. Replat may follow the process described in 154.02.2(3)(a) or 154.02.2(3)(b).
   d) Conceptual Plans: Requirements shall be the same as those in 154.02.1(3)(d) except that the City Engineer may waive this requirement depending on the proposed use. The requirement will not be waived if the area is anticipated to become a portion of a larger development.
   e) Preliminary Plans: Requirements shall be the same as those required in 154.02.1(3)(e) except that the City Engineer may waive this requirement depending on the proposed use. The requirement will not be waived if the area is anticipated to become a portion of a larger development.
   f) Final Plans: Requirements shall be the same as those in 154.02.1(3)(f) except that the City Engineer may waive the requirement depending on the proposed use. The requirement will not be waived if the area is anticipated to become a portion of a larger development.

g) Filling Fee: Requirements shall be the same as those in 154.02.1(3)(g) except that the applicant in addition will also have to pay any associated County platting fees.

154.03 URBAN PLATS

154.03.1 MINOR

1) Scale, Size and Submittals:
   a) The plat shall be at a scale of 50, 60, 100 or 200 feet to one inch.
   b) The plat shall be drawn on an 11"x17" sheet.
   c) The developer shall submit four (4) sheet copies and one (1) Mylar copy to the City Engineer. All copies shall be signed by the owners and be sealed and signed by a registered land surveyor in the State of South Dakota.
2) Information Required:
   a) The proposed name of the subdivision. The name shall not duplicate, be the same in spelling or alike in pronunciation with the name of any other recorded subdivision, unless it is an extension of or adjacent to said recorded subdivision.
   b) The names of all adjacent subdivisions, all lot and block lines, types of easements and rights-of-way. Adjoining unplatted property shall be labeled as such.
   c) A systematic lot and block numbering pattern, lot lines and street names, and the square footage of all lots.
   d) The location and width of all proposed and existing rights-of-way, alleys, and easements, as well as the location of any parks. A final storm drainage study as required by the storm drainage design and technical criteria manual shall be submitted for final approval.
   e) The boundary lines of the area being subdivided with accurate angles or bearings and distances tying the perimeter boundaries to the nearest established street line, section corner, other previously described subdivision or a City recognized permanent monument which shall be accurately described on the plat.
   f) The correct legal description, notation stating acreage, scale and north arrow.
   g) Location of all monuments and permanent control points, and all property pins, either set or located.
   h) The identification of any portions of the property intended to be dedicated or granted for public use such as school or parkland.
   i) All dimensions, linear and angular, necessary for locating the boundaries of the subdivision lots,

streets/roads, alleys, easements and other areas for public or private use. Linear dimensions are to be given to the nearest 1/100 of a foot. All bearings and angles must be expressed in degrees, minutes and seconds.

j) The radii, chords, length or curve, point of tangency and central angles for all curvilinear streets/roads and radii for rounded corners.

k) The boundary lines of the floodway and 100-year flood zones, along with the base flood elevation on each lot as delineated on the flood insurance rate maps (FIRM).

l) The certificate of the surveyor attesting to the accuracy of the survey and the correct location of all pins and monuments shown.

m) Acknowledgement of the owner or owners of the plat of any restrictions, including dedication to public use of all streets/roads, alleys, parks or other open spaces shown thereon and the granting of easements required.

n) All formal irrevocable offers of dedications for all streets/roads, alleys, parks and other uses as required.

o) City Staff certificate recommending approval.

p) Certificates for the director of equalization, county treasurer and register of deeds.

q) Certificate for the owner attesting that they are the absolute owners of the property being platted.

3) Approval Process:

a) The plat shall be submitted to and approved by the City Engineer. The City Council shall serve as the Board of Appeals in the instance that the plat is denied by the City Engineer..

154.03.2 MAJOR

1) Scale, Size and Submittals:

a) The plat shall be at a scale of 50, 60, 100 or 200 feet to one inch.

b) The plat shall be drawn on an 11"x17" sheets.

c) The developer shall submit four (4) copies and one (1) Mylar copy to the City Engineer. All copies shall be signed by the owners and be sealed and signed by a registered land surveyor in the State of South Dakota.

2) Information Required (this information shall be required for both preliminary and final plats):

a) The proposed name of the subdivision. The name shall not duplicate, be the same in spelling or alike in pronunciation with the name of any other recorded subdivision, unless it is an extension of or adjacent to said recorded subdivision.

b) The names of all adjacent subdivisions, all lot and block lines, types of easements and rights-of-way. Adjoining unplatted property shall be labeled as such.
c) A systematic lot and block numbering pattern, lot lines and street names, and the square footage of all lots.
d) The location and width of all proposed and existing rights-of-way, alleys, and easements, as well as the location of any parks. A final storm drainage study as required by the storm drainage design and technical criteria manual shall be submitted for final approval.
e) The boundary lines of the area being subdivided with accurate angles or bearings and distances tying the perimeter boundaries to the nearest established street line, section corner, other previously described subdivision or a City recognized permanent monument which shall be accurately described on the plat.
f) The correct legal description, notation stating acreage, scale and north arrow.
g) Location of all monuments and permanent control points, and all property pins, either set or located.
h) The identification of any portions of the property intended to be dedicated or granted for public use such as school or parkland.
i) All dimensions, linear and angular, necessary for locating the boundaries of the subdivision lots, streets/roads, alleys, easements and other areas for public or private use. Linear dimensions are to be given to the nearest 1/100 of a foot. All bearings and angles must be expressed in degrees, minutes and seconds.
j) The radii, chords, length or curve, point of tangency and central angles for all curvilinear streets/roads and radii for rounded corners.
k) The boundary lines of the floodway and 100-year flood zones, along with the base flood elevation on each lot as delineated on the flood insurance rate maps (FIRM).
l) The certificate of the surveyor attesting to the accuracy of the survey and the correct location of all pins and monuments shown.
m) Acknowledgement of the owner or owners of the plat of any restrictions, including dedication to public use of all streets/roads, alleys, parks or other open spaces shown thereon and the granting of easements required.
n) All formal irrevocable offers of dedications for all streets/roads, alleys, parks and other uses as required.
o) City Council resolution recommending approval.
p) Certificates for the director of equalization, county treasurer and register of deeds.

q) Certificate for the owner attesting that they are the absolute owners of the property being platted.

3) Approval Process:
   a) All major plats will follow preliminary and final plat procedures.
   b) Preliminary Plat:
      i) The preliminary plat will be subject to review and approval of the City Planning Commission. Prior to submittal to the City Planning Commission, the plat will be reviewed by the City Engineer. An approved preliminary plat shall be kept on file in the office of the City Engineer. Approval of the preliminary plat indicates approval of the development concept only, and it does not constitute an acceptance or approval of the subdivision plan or final plat. Therefore, no building permits shall be issued based upon approval of the preliminary plat.
   c) Final Plat:
      i) The final plat shall be submitted to the City Planning Commission for review and recommendation to the City Council. The City Planning Commission shall act upon the final plat within 30 days after the submission of the final plat to the City Engineer. If no action is taken within 30 days of submission, said final plat shall be deemed to have been recommended for approval and forwarded to the City Council for action. Building permits may only be issued once the plat has been recorded at the Register of Deeds.

4) Effective Period of Preliminary Plat:
   a) The approval of a preliminary plat shall remain effective for a period of three (3) years, at the end of which time approval of the plat or a portion thereof must again be obtained from the City. Any preliminary plat which has not received full approval for all its content within three (3) years may be declared void and the applicant will be required to resubmit a new preliminary plat for review and approval subject to any new subdivision regulations.

5) Revisions to Preliminary Plat:
   a) Amendments to an approved preliminary plat may be submitted at any time, during its effective period, by the developer. Minor changes, such as street or subdivision names, lot lines, easements, drainage or lot and block number, may be approved by the City Engineer. Major changes, such as a change in street layout, open space or parkland dedication, number of lots or perimeter

boundaries, will follow the procedure for approval of a preliminary plat as required in this section.

154.04 RURAL PLATS

154.04.1 OUTSIDE OF JJZA

1) Scale, Size and Submittals:
   a) Requirements are as those in 154.03(1)(1) except that:
      (i) The developer shall submit five (5) sheet copies and one (1) Mylar copy to the City Engineer.
      (ii) All copies shall be signed by the owners and be sealed and signed by a registered land surveyor in the State of South Dakota.
2) Information Required:
   a) Requirements as those in 154.03(1)(2) with the following additions:
      i) Certificate for Clay County Planning Commission approval.
      ii) Clay County Commissioners' resolution recommending approval.
      iii) Certificate of Township Street Authority.
      iv) Certificate of Approval by the Highway Authority.
3) Approval Process:
   a) The City Engineer shall submit a copy of the plat to the County Zoning Administrator within five (5) working days of receipt.
   b) The plat shall be submitted to and approved by the City Engineer. The City Council shall serve as the Board of Appeals in the instance that the plat is denied by the City Engineer. Once the City has approved the plat, the developer shall submit the plat to the County's Planning and Zoning Director. The Planning and Zoning Director shall present the plat to the County's Planning Commission and to the County Commissioners. Once the County has approved the plat, the developer may record the plat document. In the event that the County has any additional requirements, the developer will need to resubmit the plat to the City for re-approval.

154.04.2 INSIDE OF JJZA

1) Scale, Size and Submittals:
   a) Requirements shall be the same as those required in 154.03.2(1) except:
      i) The developer shall submit five (5) sheet copies and one (1) Mylar copy to the City Engineer.

ii) All copies shall be signed by the owners and be sealed and signed by a registered land surveyor in the State of South Dakota.

2) Information Required:
   a) Requirements shall be the same as those required in 154.03.2(2) with the following additions:
      i) Certificate for Clay County Planning Commission approval.
      ii) Certificate of Township Street Authority.
      iii) Certificate of Approval by the Highway Authority.
3) Approval Process:
   a) All plats will follow preliminary and final plat procedures.
   b) The City Engineer shall submit a copy of the preliminary plat to the County Zoning Administrator within five (5) working days of receipt.
   c) Preliminary Plat:
      i) The preliminary plat will be subject to review and approval of the City Planning Commission. The approved preliminary plat shall be kept on file in the office of the City Engineer. Approval of the preliminary plat indicates approval of the development concept only, and it does not constitute an acceptance or approval of the subdivision plan or final plat. Therefore, no building permits shall be issued based on the approval of the preliminary plat.
   d) Final Plat:
      i) The final plat shall be submitted to the County Planning Commission for its review and recommendation to the City Council. The County Planning Commission shall act upon the final plat within 45 days after the submission of the final plat to the City Engineer. If no action is taken within 45 days of submission, said final plat shall be deemed to have been recommended for approval and forwarded to the City Council for action. If the County Planning Commission recommends disapproval, a two-thirds vote of the entire membership of the City Council is required to approve the plat. Building permits may only be issued once the plat has been recorded at the Register of Deeds and a Final Development Plan has been approved by the City Engineer.
4) Effective Period of Preliminary Plat:
   a) Requirements shall be the same as those required in 154.04.4.
5) Revisions to Preliminary Plat:

a) Requirements shall be the same as those required in 154.04.5.

154.05 REPLAT

154.05.1 URBAN

1) A replat will only be required in specific situations. Circumstances, such as:
   a) An existing lot will be further divided into multiple buildable lots.
   b) Two or more existing lots, either defined by legal descriptions or plats, will be utilized for proposed construction. The building line shall not cross an existing lot.
   c) If the depth of the lot allows for a portion of the property to be built without the front of the property being utilized, or without the dedication of a mutual access easement and agreement.
   d) If a building permit is required for construction on a parcel that has been purchased by legal description, but not properly platted.
   e) An application is made for building permits, if the description given for the lots on the building permit application shows the property lines to be different from the platted lot lines.
2) Scale, Size and Submittals:
   a) The plat shall be at a scale of 50, 60, 100 or 200 feet to one inch.
   b) The plat shall be drawn on an 11"x17" sheets.
   c) The developer shall submit all required copies to the City Engineer. All copies shall be signed by the owners and be sealed and signed by a registered land surveyor in the State of South Dakota.
3) Information Required:
   a) The proposed name of the subdivision. The name shall not duplicate, be the same in spelling or alike in pronunciation with the name of any other recorded subdivision, unless it is an extension of or adjacent to said recorded subdivision.
   b) The names of all adjacent subdivisions, all lot and block lines, types of easements and rights-of-way. Adjoining unplatted property shall be labeled as such.
   c) A systematic lot and block numbering pattern, lot lines and street names, and the square footage of all lots.
   d) The location and width of all proposed and existing rights-of-way, alleys, and easements, as well as the

location of any parks. A final storm drainage study as required by the storm drainage design and technical criteria manual shall be submitted for final approval.

e) The boundary lines of the area being subdivided with accurate angles or bearings and distances tying the perimeter boundaries to the nearest established street line, section corner, other previously described subdivision or a City recognized permanent monument which shall be accurately described on the plat.

f) Location of all monuments and permanent control points, and all property pins, either set or located.

g) The identification of any portions of the property intended to be dedicated or granted for public use such as school or parkland.

h) All dimensions, linear and angular, necessary for locating the boundaries of the subdivision lots, streets/roads, alleys, easements and other areas for public or private use. Linear dimensions are to be given to the nearest 1/100 of a foot. All bearings and angles must be expressed in degrees, minutes and seconds.

i) The radii, chords, length or curve, point of tangency and central angles for all curvilinear streets/roads and radii for rounded corners.

j) The boundary lines of the floodway and 100-year flood zones, along with the base flood elevation on each lot as delineated on the flood insurance rate maps (FIRM).

k) Any replat containing lots which contain an existing structure into separate lots shall include existing building outlines to verify setback requirements. Any other replat of lots containing existing structures shall certify that the replat meets all requirements including adequate setbacks and lot area.

l) The certificate of the surveyor attesting to the accuracy of the survey and the correct location of all pins and monuments shown.

m) Acknowledgement of the owner or owners of the plat of any restrictions, including dedication to public use of all streets/roads, alleys, parks or other open spaces shown thereon and the granting of easements required.

n) All formal irrevocable offers of dedications for all streets/roads, alleys, parks and other uses as required.

o) City Council resolution recommending approval.

p) Certificates for the director of equalization, county treasurer and register of deeds.

q) Certificate for the owner attesting that they are the absolute owners of the property being platted.

4) Approval Process:

a) The plat shall be submitted to the City Engineer for review. Based upon the number of lots contained in a replat, the approval process will either follow the minor plat procedure or the major plat procedure.

154.05.2 RURAL

1) A Replat will be required as follows:
   a) Requirements as those in 154.05.1(1).
2) Scale, Size and Submittals:
   a) Requirements as those in 154.05.1(2).
3) Information Required:
   a) Requirements as those in 154.05.1(3), with the following additions:
      i) Certificate for Clay County Planning Commission approval.
      ii) Clay County Commissioners' resolution recommending approval.
      iii) Certificate of Township Street Authority.
      iv) Certificate of Approval by the Highway Authority.
4) Approval Process:
   a) The plat shall be submitted to the City Engineer for review. Depending on the location, either the outside of JJZA or inside of JJZA platting procedures will be followed.

154.06 CONCEPTUAL PLANS

154.06.1 URBAN

1) Conceptual Plans are required:
   a) In conjunction with a major plat
   b) In conjunction with minor plats or replats, depending on the size of the lots and the anticipated planned development expected to occur within the area planned to be developed, the conceptual plan is at the discretion of the City Engineer.
   c) In conjunction with a Planned Development District.
2) Scale, Size and Submittals:
   a) The conceptual plans shall be at a scale of 50, 60, 100 or 200 feet to one inch.
   b) The plans shall be drawn on an 11"x17" sheets.
   c) The developer shall submit all required copies to the City Engineer. All copies shall be signed and be sealed by a registered professional engineer in the State of South Dakota.
3) Information Required:

a) General layout of the streets and roads.
b) Proposed street improvements.
c) Proposed sanitary sewer, water system, storm sewer, street lighting improvements.
d) Proposed parks, open spaces and trails.

4) Approval Process:
a) The Conceptual Plans shall be reviewed and approved by the City Engineer before the proposed development proceeds to the Preliminary Plan stage.

154.06.2 RURAL

1) Conceptual plans are required:
a) As in 154.06.1(1), with the following exception:
i) In conjunction with a plat located in the JJZA.

2) Scale, Size and Submittals:
a) As in 154.06.1(2).

3) Information Required:
a) As in 154.06.1(3).

4) Approval Process:
a) As in 154.06.1(4).

154.07 PRELIMINARY PLANS

154.07.1 URBAN

1) Preliminary plans are required:
a) Following the City Engineer's approval of a Conceptual Plan, in conjunction with a preliminary plat stage of the major plat procedure.
b) In conjunction with minor plats or replats, depending on the size of the lots and anticipated planned development, preliminary plans are at the discretion of the City Engineer. The preliminary plans are to be submitted to the City Engineer after the conceptual plan has been approved.
c) In conjunction with a planned development district.

2) Scale, Size and Submittals:
a) The preliminary plans shall be at a scale of 50, 60, 100 or 200 feet to one inch.
b) The plans shall be drawn on an 11"x17" sheets.
c) The developer shall submit all required copies to the City Engineer. All copies shall be signed and be sealed by a registered professional engineer in the State of South Dakota.

3) Information Required:

a) Preliminary Plans shall consist of the following plan sheets:

i) General Layout Plan. The general layout plan shall show the proposed road alignments along with the sidewalks curb and gutter, proposed lots and any existing features that will remain in place after development is completed.

ii) Grading Plan. The grading plan shall show the existing contours with intervals acceptable to the City Engineer's office. Any proposed cut and fill operations must also be shown if they will substantially alter existing land elevations.

iii) Utility Plan. The utility plan shall show all sanitary sewer locations, size, flow direction, approximate manhole locations and invert elevations, lift stations and connection to the existing system. The water main layout shall show the pipe location and size, hydrant and valve location and connection to the existing system. The street lighting layout shall show the street light pole locations and street light wattage.

iv) Drainage Plan. A preliminary storm drainage study as required by the storm drainage design and technical criteria manual, or by the City Engineer, shall be submitted for preliminary approval. The drainage plan shall also indicate which downstream drainageways or detention basins will be affected by the full development of the subdivision.

v) Groundwater Control Plan. Groundwater elevations shall be required wherever it is deemed necessary by the City Engineer to establish a finished grade for the proper development of the subdivision. When elevations are required, the method of groundwater collection shall be indicated for all lots prior to development. Dewatering for the purposes of establishing a lower finished grade is prohibited. Buildings with crawl spaces or slab- on- grade construction are exempt from groundwater collection requirements.

4) Approval Process:

The preliminary plans shall be reviewed and approved by the City Engineer before the proposed development continues to the final plan stage.

154.07.2 RURAL

1) Preliminary plans are required:

a) As in 154.07.1(1), with the following exception:

i) In conjunction with a plat located in the JJZA.

2) Scale, Size and Submittals:
   a) As in 154.07.1(2).
3) Information Required:
   a) As in 154.07.1(3).
4) Approval Process:
   a) As in 154.07.1(4).

154.08 FINAL PLANS

154.08.1 URBAN

1) Final plans are required:
   a) Following the City Engineer's approval of the conceptual and preliminary plans, and in conjunction with the final plat stage of the major plat process.
   b) In conjunction with minor plats or replats, depending on the size of the lots and anticipated planned development, the final plan is at the discretion of the City Engineer Final plans are to be submitted to the City Engineer after the conceptual and preliminary plans have been approved.
   c) In conjunction with a planned development district.
2) Scale, Size and Submittals:
   a) The final plans shall be at a scale of 50, 60, 100 or 200 feet to one inch. Profile views shall be a tenth of the plan view scale (i.e. 1"=50' plan view requires a 1"=5' profile view).
   b) The plans shall be drawn on an 11"x17" sheets.
   c) The developer shall submit all required copies to the City Engineer. All copies shall be signed and be sealed by a registered professional engineer in the State of South Dakota.
3) Information Required:
   a) Final plans are to be utilized during construction of the development, as such, they must provide the contractor sufficient information for construction of all infrastructure (locations, elevations, and any pertinent notes). Final plans shall, at a minimum, consist of the following plan sheets and supplemental plan sheets may be required depending on specific circumstances of a development::
      i) General Layout Plan. The general layout plan shall show the proposed road alignments along with the sidewalks curb and gutter, proposed lots and any existing features that will remain in place after development is completed.

ii) Grading plan. The grading plan shall show the existing contours with intervals acceptable to the City Engineer's office. Any proposed cut and fill operations must also be shown if they will substantially alter existing land elevations.

iii) Drainage plan. A final storm drainage study as required by the storm drainage design and technical criteria manual, or the by the City Engineer, shall be submitted for final approval. The drainage plan shall also indicate which downstream drainageways or detention basins will be affected by the full development of the subdivision. A plan and profile of the proposed storm sewer system shall also be included. The storm sewer shall be in relation to the centerline of the street.

iv) Street/Road Plan: The street/road plan shall show the proposed street alignments along with curb and gutter and sidewalks. The centerline shall be stationed at critical locations. The curb and gutter shall be stationed and offset based on the stationing used on the centerline. Elevations shall also be included for the curb and gutter at critical locations (i.e. intersections crest and sag vertical curves). Along with the plan view of the street or road, plans shall also depict the centerline profile along with the curb and gutter flow line profile at intersections and at crest and sag vertical curves. Existing and proposed centerline elevations shall be included on the plan sheets.

v) Utility plans. Separate plans for all municipal utilities (water, sanitary and street lighting) will be required. The plans shall show the proposed utility in relation to the centerline of the proposed street. The plan view shall show the proposed utility line, all of the structures associated with such utility and the location of all services. The profile view shall show the elevations of the proposed utility along with the location, and elevations, of any intersecting utility. A separation distance shall be shown on the profile view for all conflicts between utilities. The street lighting plan shall be completed as per current city standards.

vi) Typical Cross Section Sheets. Typical cross section sheets shall show the proposed typical cross section's width along with the right-of-way and the proposed pavement section. The existing street cross section will also be shown along with the existing

pavement section. Any dimensions will be in relation to the proposed street centerline. Developer may only use an already approved typical cross section.

vii) Construction Detail Sheets: Construction detail sheets shall show all details needed for construction of all infrastructure improvements. The developer shall utilize the approved details, as well as additional details required by the City Engineer prior to construction.

viii) Road Cross Section Sheets: Road cross sections shall be shown every 50 feet based on the centerline stationing. In addition, cross sections shall be shown at the start and end of any horizontal and vertical curves along with cross sections every 25 feet. A cross section shall also be placed at intersections, driveways and culverts.

ix) Groundwater control plan. Groundwater elevations shall be required where it is deemed necessary by the City Engineer to establish a finished grade for the proper development of the subdivision. When elevations are required, the method of groundwater collection shall be indicated for all lots prior to development. Dewatering for the purposes of establishing a lower finished grade is prohibited. Buildings with crawl spaces or slab-on-grade construction shall be exempt from groundwater collection requirements.

x) Construction Specifications: Construction specifications shall be in accordance with the City, the South Dakota Department of Transportation or any other previously approved construction specification.

4) Approval Process:
   a) The Final Plans shall be reviewed and approved by the City Engineer prior to the proposed development being constructed. No building permit shall be issued until a final plan has been approved by the City Engineer.

154.08.2 RURAL

1) Final plans are required:
   a) As in 154.08.1(1), with the following exception:
      i) In conjunction with a plat located in the JJZA.
2) Scale, Size and Submittals:
   a) As in 154.08.1(2).
3) Information Required:
   a) As in 154.08.1(3).
4) Approval Process:
   a) As in 154.08.1(4).

154.09 GENERAL INFORMATION REGARDING DESIGN STANDARDS

1) Design Standards to be Used:
   a) Unless otherwise specified within these regulations, the developer shall utilize the following recognized standards:
      i) AASHTO.
      ii) MUTCD.
      iii) SD DOT.
      iv) SD DENR.
      v) Clay County Design Standards.
   b) The City Engineer may require additional standards to be utilized depending on the circumstances of the development.

154.10 DESIGN STANDARDS - LAND DESIGN

154.10.1 URBAN

1) Blocks:
   a) The lengths, widths and shapes of blocks shall be determined with regard to the following:
      i) Provision of adequate building sites suitable to the special needs of the type of use contemplated.
      ii) The need for convenient access, circulation, control and safety of traffic and utilities.
      iii) Limitations and opportunities of topography.
   b) Block lengths shall not exceed 1,000-feet and shall normally be wide enough to allow two tiers of lots of an appropriate depth.
2) Lots:
   a) Lot dimensions shall be appropriate for the location of the subdivision and conform to the requirements of the city zoning regulations.
   b) Corner lots for residential use shall have extra width to permit appropriate building setbacks from both sides.
   c) All interior lot lines shall be a straight line or a series of straight lines. Curved interior lot lines are prohibited.
   d) Side lot lines shall be at right angles to the street.
   e) Each lot shall abut to a dedicated street right-of-way, or shall include an approved private street, or shall include a mutual access easement.
   f) Whenever residential lots abut an existing or proposed arterial street, they shall be double frontage lots.
   g) Lot development that creates reverse frontage lots is prohibited.

h) Lots abutting major drainageways, detention basins or a railroad right-of-way shall be designed with an increased depth to allow for extra setback.

3) Public Parks and Open Spaces:

a) Where a proposed park, playground, school or other public use, shown in the comprehensive development plan, is located in whole or in part in a subdivision, the City Planning Commission may require the reservation or option acquisition by the appropriate public agency of the right to purchase such an area within the subdivision. Necessary information related to the possible sale or transfer of land to a public agency shall be as follows:

i) The size and location of the parcel and its relationship to the subdivision design and purpose.

ii) The topography of the parcel to include elevations, drainage, wetlands, floodplains, soil suitability, tree cover and other vegetation.

4) Utility Easements.

a) All easements for utilities shall be shown on the final plat.

b) Standard utility easements shall be 8 feet in total width. Each lot shall have an 8 foot easement around the perimeter of the property and within the lot.

c) Easements wider than 8 feet shall be noted on the final plat.

d) Easements along lot lines shall be arranged in such a manner as to eliminate unnecessary jogs or offsets and to facilitate the distribution of all utilities.

e) Easements shall conform substantially to the boundaries of watercourses, drainageways, channels and streams and shall have adequate width for proper access and maintenance.

5) Maintenance Agreements. Where a subdivision contains sewers, lift stations, water supply systems, park areas, road systems or other facilities or services which are necessary to the area, and which are of common use or benefit and which are not accepted for maintenance by an existing public agency, provisions shall be made by written agreement for the proper and continuous maintenance and supervision of such facilities. A signed copy of the agreement shall accompany every plat having a facility or service covered by such an agreement.

6) Final Drainage Plan. The final drainage plan for the subdivision shall conform to the City approved master drainage plan. If a master drainage plan is not available for a proposed subdivision location, and, if the City deems it necessary, a drainage study will be conducted by the

City for the drainage basin of which the proposed subdivision is part. All drainage facilities including storm sewers, on-site detention, drainageways, detention ponds and detention channels shall be designed in compliance with approved engineering design standards and are subject to approval of the City Engineer.

7) Final Grading Plan. The final grading plan shall, as much as possible, be designed to conform to the natural contours of the land. The plan shall be submitted to and approved by the City Engineer.
8) Erosion: Wherever possible, development plans should coincide with the existing topography in order to create the least erosion potential. Stripping of vegetation, duration of exposure, regrading and cut and fill operations should be kept to a minimum. Erosion from developments or individual building sites shall be prevented from being deposited on public streets or other adjacent property. Public ditches and drainageways shall not be disturbed without prior approval of the City Engineer.
9) Preservation of Natural Landscape. Existing natural features such as trees, water courses or similar amenities, which would add value to a development or to the community as a whole, should, to the extent possible and practical, be preserved and integrated into the design of the subdivision. Sensitive environmental areas shall be reviewed with regard to promoting harmonious design.

154.10.2 RURAL

1) Blocks:
   a) As in 154.10.1(1).
2) Lots:
   a) As in 154.10.1(2) except any of the following:
      i) Lot dimensions shall be appropriate for the location of the subdivision and conform to the requirements of the Joint Jurisdictional Zoning Ordinance and the most current Clay County Zoning Ordinance.
      ii) Whenever a plat or preliminary plan is proposed having lots which are 1-acre or larger in size, plat or plan shall show how such lots can be resubdivided into urban sized lots.
3) Public Parks and Open Space:
   a) As in 154.10.1(3).
4) Utility Easements:
   a) As in 154.10.1(4).
5) Maintenance agreements:
   a) As in 154.10.1(5).

6) Final drainage plan:
   a) As in 154.10.1(6).
7) Final grading plan:
   a) As in 154.10.1(7).
8) Erosion:
   a) As in 154.10.1(8).
9) Preservation of natural landscape:
   a) As in 154.10.1(9).

154.11 DESIGN STANDARDS - STREETS

154.11.1 URBAN

1) All public street improvements, including pavement width, street grades, alignment and visibility, intersections and access shall be designed in accordance with standard accepted engineering practices and are subject to the approval of the City Engineer.
2) Street System Coordination and Arrangement:
   a) The arrangement of streets in new subdivisions shall conform to the major street plan or the Comprehensive Plan.
   b) Provisions shall be made for the continuation of existing streets in adjoining areas or their proper extension where adjoining land is not subdivided.
   c) Whenever new streets are proposed which have not been included in the major street plan in the Comprehensive Plan, amendment of the major street plan to include these new streets is required first
   d) As a general rule, collector streets shall be located every half mile, and there should be a street connecting adjacent subdivisions at appropriate intervals where topographical and land use considerations permit.
   e) The arrangement of all streets and alleys shall be such as to minimize hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it.
   f) In undeveloped or vacant areas, streets shall be identified and classified through the transportation planning process. The location of major streets shall conform to the major street plan.
3) Street Names:
   a) Streets in alignment with existing streets shall bear the names of those streets.
   b) No street names shall be used which will duplicate, be the same in spelling or alike in pronunciation with any other existing streets. All street names should be kept

as short as possible to permit signs to be no longer than 30 inches.

c) Street name suffixes shall be applied as follows:
   i) Street and Road: These suffixes shall be used for roads running either east and west or north and south.
   ii) Avenue: A road running north to south.
   iii) Lane: A road running northeast to southwest.
   iv) Drive: A road running northwest to southeast.
   v) Trail: A road that wanders in different directions.
   vi) Circle: All cul-de-sacs.
   vii) Court: A road with two openings that enter and exit onto the same road.
   viii) Place: All private roads.
   ix) Parkway: Limited access roads that are divided by a median.
   x) Boulevard: A local street divided by a median.

d) The prefix of all cul-de-sacs shall, whenever possible, match the prefix of the intersecting road.

e) When, due to topography, offsets cause streets to become interrupted, sixteenth-line, quarter-line and section line streets shall retain the same name on either side of the irregularities.

f) Subdivision names shall not duplicate, be the same in spelling or alike in pronunciation with any existing subdivision names, and shall be subject to the approval of the City Engineer.

4) Design Standards:

a) The developer shall be responsible for dedication of all right-of-way widths according to the major street plan.

b) A tangent at least 100 feet long shall be placed between reverse curves on arterial and collector streets; on all other streets the tangent shall be at least 50 feet long.

c) Alleys are permitted in commercial and industrial districts when no other reasonable provision is made for service access, such as off-street loading, unloading, and parking consistent with the requirements set forth in the zoning ordinance.

d) Alleys are permitted in residential districts when conditions warrant an alternative means of access. However, an alley shall never be proposed as a primary form of access.

e) Dead-end alleys shall be avoided, but if unavoidable, they shall be provided with a turnaround as determined by the City Engineer.

f) Whenever an existing half-street is adjacent to a tract being subdivided, the other half of the street shall be platted within said subdivision.

g) A subdivision may show one-half of a street along adjoining property which has not been subdivided, but no lot abutting on such half-street shall have a building permit issued for it until such time as the other half street is dedicated.

h) Cul-de-sacs and eyebrows will be allowed where they are necessary for the reasonable development of a subdivision. The maximum length of a cul-de-sac should not exceed 500 feet measured along the centerline, between the radius point of the turnaround and the right-of-way line of the abutting street. The maximum length of a cul-de-sac may be extended where no other practical alternative is available for the reasonable development of a subdivision. Temporary turnarounds may also be required by the City Engineer on dead-end streets that will eventually be continued. No more than 50 dwellings will be allowed on a cul-de-sac of 500 feet in length.

i) Where street jogs are unavoidable, the right-of-way offset shall not be less than 100-feet.

j) Streets shall be laid out in such a manner that they intersect, as nearly as possible, at right angles and no street shall intersect any other street at less than 80 degrees.

k) Private streets or roads, if allowed, shall meet the following requirements:

   i) Private streets shall be paved by the developer to a width of not less than 26 feet measured from back-of-curb to back-of-curb, and maintained in a passable condition. Greater width may be required when necessary. All private streets/roads must provide a minimum height clearance of 14' 6" and are subject to the same grade and construction material requirements as public streets.

   ii) The property owner(s) or agent shall place street signs on all private streets or compensate the City to place street signs for private streets at the locations the City Engineer deems necessary for the safety and convenience of the public. Street signs shall meet all current MUTCD standards and are subject to the approval of the City Engineer.

   iii) Buildings located adjacent to a private street or road shall be addressed in accordance with City of Vermillion Code of Ordinance and zoning regulations.

iv) Private streets or roads shall be indicated on the plat as a private roadway easement and shall not be included as part of any required lot area or setback.

v) Any private street or road approved by the City shall provide permanent unobstructed access to the area it serves. The erecting of any structure within or adjacent to the private street or road which would in any way interfere with the use of such private street or road by the public or any governmental agency will not be permitted.

vi) Any plat presented for City approval which shows a private street or road as a means of access shall include language in the owner's certificate providing for private maintenance and reserving the private street or road as a permanent unobstructed access.

vii) The City will not subsequently accept a private street or road for dedication unless and until it is compliant with the City standards, providing adequate rights-of-way without requiring variances for setbacks.

l) When the traffic impact of one or more proposed property developments indicates that the public safety can be better served by the use of mutual access easements, the following requirements shall be observed:

i) Any mutual access easement accepted by the City must provide for perpetual unobstructed access to the area it serves, and shall prohibit the erection of any structure within or adjacent to the access area which would interfere with the use of the mutual access easement by the public or any governmental agency.

ii) Mutual access easements shall be indicated on the plat.

iii) Any plat presented for City approval which shows a mutual access easement as a means of access shall provide language in the owner's certificate reserving the mutual access easement as a perpetual unobstructed access easement.

iv) Mutual access easement areas shall be paved by the developer and maintained in passable condition. Designs for mutual access easements must be approved by the City Engineer. An easement area maintenance agreement among property owners who will use the mutual access easement for access shall be filed with the plat. The agreement shall describe the legal responsibilities for the repair and maintenance of the easement area and the required signs.

m) The developer/owner may be required to place traffic control signs, or striping, on mutual access easements or to compensate the City for traffic control signs, placement, for mutual access easements, and striping at the locations the City Engineer deems necessary for the safety and convenience of the public. Traffic control signs and striping shall be approved by the City Engineer and in accordance with the current MUTCD standards.

n) Sidewalks shall be constructed in accordance with Chapter 96 of the City of Vermillion's Code of Ordinances.

o) The Developer shall submit a geotechnical report to the City. The study shall include soil boring information; laboratory results for moisture content; dry density and Atterberg limits; opinions and recommendations regarding utility excavation procedures, site preparation and excavation/filling procedures; comments regarding constructability and final performance of the project, and recommendation for Portland cement pavement sections.

p) The roadway shall consist of Portland cement pavement. At no point will the pavement section be less than 6 inches on local streets and 8 inches on collector or arterial streets. The base course shall be, at a minimum, 6 inches thick for either a local, collector or arterial street.

DESIGN ELEMENTS	ARTERIALS	COLLECTORS	LOCAL	FRONTAGE ROAD	PRIVATE ROAD EASEMENT	CUL-DE-SAC	ALLEY
RIGHT-OF-WAY (FT)	80 - 100	80	66 - 80	50	66 -100	66 - 80 (SEE NOTE 1 & 2)	20
DESIGN SPEED (MPH)	50	50	25	25	25	25	25
PARKING ALLOWED	NONE	SEE NOTE 1	SEE NOTE 1	SEE NOTE 1	SEE NOTE 1	SEE NOTE 1	NONE

Note:

1. On-street parking will be determined based on zoning and neighborhood characteristics.
2. Minimum radius right-of-way of 55 feet.

5) Access to Streets and Roads:

a) Street Access for Streets within City Jurisdiction

i) Permit: Before any new driveway is connected to a street or an existing driveway approach is modified, a permit shall be obtained from the City. The permit shall be signed by the property owner or owner representative. All access permits must be obtained prior to building permits being issued.

ii) Specifications: All driveways shall be constructed according to the current details and specifications on file with the City Engineer. The City Engineer, if necessary, may vary them, as long as safety and traffic capacity are not compromised.

iii) Access point location:

(1) Each single-family residential lot is allowed up to one access point per street frontage.

(2) Access to multi-family residential, commercial, industrial and institutional construction will be determined on a case-by-case basis. It is desired that these mentioned types of property fronting an arterial or collector street have shared access points.

(3) If the property is a corner lot where one street is a higher classification than the other street, the property owner will be required to place the access point on the street with the lower classification.

(4) Driveways on corner lots shall be a minimum of 40 feet from the right-of-way of the cross street for all properties, except single-family residential. On arterial streets, the distance shall be increased to 60 feet. Single-family residential driveways must be a minimum of 30 feet from the cross street right-of-way.

(5) Access to arterial and collector streets shall be limited and strictly enforced. Properties fronting these roads shall be require to either have right-of-way dedicated for the construction of a frontage road or have a shared access point with the adjacent lots. In addition, the City Engineer could require a limited movement driveway in special situations.

iv) Access size: The maximum driveway width shall be 36 feet. This does not include the tapers at the access cut.

b) Street Access for Streets within State Jurisdiction

i) Permit: Before any new driveway is connected to a street or an existing driveway approach is modified, an access permit shall be obtained from the State of South Dakota. The City permit shall be obtained after

the State permit is awarded. The permit shall be signed by the property owner or owner representative. All state permits must be obtained prior to final plat approval, while all City access permits must be obtained prior to issuance of the building permit.

ii) Specifications: All driveways shall be constructed according to the current details and specifications on file with the City Engineer. The City Engineer, if necessary, may vary them, as long as safety and traffic capacity are not compromised.

iii) Access point on South Dakota Highway 50 Loop (Cherry Street between North Crawford Road and James Street):

(1) Each single-family residential lot is allowed up to one access point per street frontage.

(2) Access to multi-family residential, commercial, industrial and institutional construction will be determined on a case-by-case basis. It is desired that these mentioned types of property fronting an arterial or collector street have shared access points. At no point, will a new access point be allowed when there are more than two accesses per block face. Limited movement driveways will be required on special situations. Connections to the frontage road shall be made at the minimum rate of 1 access point per each 2 lots and at a maximum rate of 1 access point per each 4 lots.

(3) If the property is a corner lot where one street is a higher classification, or within City or State jurisdiction the property owner will be required to place the access point on the street within the City's jurisdiction or on the street with lower classification.

iv) Access point on South Dakota Highway 50 (By-Pass), South Dakota Highway 50 (east of North Crawford Road and West of James Street), South Dakota Highway 19 (north of South Dakota Highway 50 and south of West Cherry Street):

(1) Each single-family residential lot is allowed up to one access point per street frontage.

(2) Access to multi-family residential, commercial, industrial and institutional construction will be determined on a case-by-case basis. It is desired that these mentioned types of property fronting an arterial or collector street have shared access points. At no point, will a new access point be allowed when there are more than two accesses per

block face. Limited movement driveways will be required in special situations. Connections to the frontage road shall be made at the minimum rate of 1 access point per each 2 lots and at a maximum rate of 1 access point per each 4 lots.

(3) If the property is a corner lot where one street is a higher classification, or within City or State jurisdiction the property owner will be required to place the access point on the street within the City's jurisdiction or on the street with lower classification.

v) Access size: The maximum driveway width shall be 36 feet. This does not include the tapers at the access cut.

154.11.2 RURAL

1) All public street improvements, including pavement width, street grades, alignment and visibility, intersections and access shall be designed in accordance with standard accepted engineering practice and are subject to the approval of the City Engineer.
2) Street System Coordination and Arrangement:
   a) Requirements are as in 154.11.1(2).
3) Street Names:
   a) Requirements are as in 154.11.1(3).
4) Design Standards:
   a) Requirements are as in 154.11.1(4) except as follows:
      i) Developer shall submit a geotechnical report to the City. The study shall include soil boring information, laboratory results for: moisture content, dry density and Atterberg limits, opinions and recommendations regarding: utility excavation procedures, site preparation and excavation/filling procedures, comments regarding constructability and final performance of the project, and recommendation for Portland cement, asphalt and gravel pavement sections.
      ii) Roadway shall consist of gravel, asphalt or Portland cement. Geotechnical recommendation shall be used for pavement section. At no point will the pavement section be less than the following:

SURFACE TYPE	ROAD SURFACE	BASE COURSE	SUB-BASE	SUB-GRADE
Portland Cement	6" on Local streets, See Note #1	6" Gravel Cushion	See Note #2	See Note #2

Asphalt	3″ on Local streets, See Note #3	8″ Gravel Cushion	12″ Sand	See Note #2
Gravel	3″ on Local streets, See Note #4	9″ Gravel Cushion	See Note #2	See Note #2

Notes:

1) All other streets shall have a pavement thickness of at least 8″.
2) Refer to geotechnical recommendation for minimum.
3) All other streets shall have a pavement thickness of at least 5″. All asphalt pavements shall be laid in at least two lifts.
4) All other streets shall have a gravel thickness of at least 4″.

iii) Gravel streets will only be allowed on developments, or portions of development, that will expect to see traffic volumes less than 200 vehicle per day.

b) Private streets or roads, if allowed, shall meet the following requirements:
   i) Requirements shall be the same as those in 154.11.1.4.l.
c) When the traffic impact of one or more proposed property developments indicates that the public safety can be better served by the use of mutual access easements, the following requirements shall be observed:
   i) Requirements shall be the same as those in 154.11.1.4.m.
d) The developer/owner may be required to place traffic control signs, or striping, on mutual access easements or to pay the City to place traffic control signs and striping for mutual access easements at the locations the City Engineer deems necessary for the safety and convenience of the public. Traffic control signs and striping shall be approved by the City Engineer and in accordance with the current MUTCD standards.
e) If sidewalks are required, they shall be constructed in accordance with the City of Vermillion's Code of Ordinance.

5) Access to Streets and Roads:

Requirements shall be the same as those in 154.11.1.5.

154.12 DESIGN STANDARDS - WATER FACILITIES

154.12.1 URBAN

1) The developer shall take the action necessary to create or extend a water supply system capable of providing domestic water use and fire protection to the entire subdivision.
2) Where a public water main is accessible, the developer shall install adequate water facilities (including fire hydrants) subject to the specifications of the City Engineering Department.
3) Water main extensions shall be approved by the City Engineering Department. If the water main is extended adjacent to property that will not participate in the initial construction cost of the water main, the developer shall submit to the department a cost recovery study. The study shall be based upon the actual construction costs showing the amount due from each property when a connection is made to the extended water main. To facilitate the study, the location of all fire hydrants, all water supply improvements, and the boundary lines of proposed districts shall be shown on the preliminary water and sewer plan.
4) Land, which is located over or adjacent to a water bearing stratum or water supply reservoir that is designated as an area providing or supplementing the municipal water supply, shall remain undeveloped and unsubdivided unless public water and sewer systems are provided.
5) All water facilities including water mains, valves, fire hydrants, storage facilities and pumping stations shall be subject to the approval of the City's Engineering Department.

154.12.2 RURAL

Requirements shall be the same as those in 154.12.1.

154.13 DESIGN STANDARDS - SANITARY SEWER FACILITIES

154.13.1 URBAN

1) Each lot within a subdivision area shall be provided with a connection to an approved public sanitary sewer.
   Exception: In areas where a public sanitary sewer is not reasonably accessible, but such area is included in the Comprehensive Plan, the developer shall install sewage systems in conformance to the wastewater regulations of the State of South Dakota and all other local applicable rules and regulations.

2) In cases where a connection to an existing public sanitary sewer may not be immediately practical, a connection may be made to a gravity sewer system by the use of a lift station constructed in accordance with the regulations and requirements set forth by the City Engineering Department.
3) All sanitary sewer facilities, including gravity sewers, manholes, lift stations and force mains, shall be designed in accordance with standard accepted engineering practices and are subject to the approval of the City Engineering Department.

154.13 RURAL

Requirements shall be the same as those in 154.13.1.

154.14 DESIGN STANDARDS - SUMP PUMPS

154.14.1 URBAN

1) The following provisions pertain to structures built after June 2011 and to any construction on an existing structure that affects the drainage system of that structure.
2) New construction with basements, or a usable crawl space, shall have a drain tile placed around the inside or outside perimeter of the foundation connected to a sump pit. All baseboard seepage collection systems shall be discharged to the sump pit. The sump pit shall be located at least 10 feet away from the inside sanitary floor drain.
3) Buildings with existing sump pumps or drain lines shall construct a discharge line. The line shall be installed to the outside wall of the building with rigid plastic pipe. The discharge pipe must have a check valve within 1 foot of the floor grade and union or other approved coupling for easy disconnection for repair or replacement. The discharge line shall extend at least 3 feet outside of the foundation wall, and no closer than 5 feet from any sidewalk.
4) Alternate method of installation:
   a) The discharge pipe may be connected directly to the public storm sewer system provided the discharge is at a higher elevation than the normal flow level and that an approved backflow prevention device is installed. A permit is required for the construction of a discharge pipe which is connected directly to the storm sewer system.

5) At no point shall the discharge line discharge 10 feet from an adjacent property. No discharge shall be directed so as to impact neighboring properties.
6) Discharging into the street, alley or over the sidewalk will not be allowed during the months of November through March of the year.
7) Curb cuts for discharge lines will only be allowed in situations where there is no public storm sewer system within 100 feet of the property. The discharge line shall be placed under the sidewalk and through the back of the curb. If a storm sewer system is constructed at a later date the owner shall be required to connect to new sewer during construction or within a year. The cost for connecting to storm sewer will be borne by the property owner.

154.14.2 RURAL

Requirements shall be the same as those in 154.14.1.

154.15 GENERAL PROVISIONS AND ASSURANCES

154.15.1 URBAN

1) Conformity with other Plans and Ordinances:
   a) All subdivision plans and plats shall comply with the following additional laws, ordinances and regulations:
      i) The Comprehensive Plan of the City and the policies set forth therein.
      ii) The zoning regulations of the City.
      iii) The major street plan.
      iv) SDCL 11-3-12.1. Approval of access to street or highway prerequisite to filing plat.
      v) Other plans which may be or have been adopted that would affect the subdivision and use of land, such as those contained in SDCL Ch. 11-3 and 11-6.
2) Interpretation, Abrogation and Severability:
   a) In interpreting and applying the provisions of this chapter, these regulations are the minimum requirements for the promotion of public safety, health and general welfare. It is not the intent of this chapter to repeal, abrogate or impair any existing easement, covenant or deed restriction. Where these provisions conflict or overlap, whichever imposes the more stringent restrictions shall prevail.
3) Amendments:

a) For the purpose of providing for the health, safety and general welfare of the community, the City Council may from time to time amend the provisions imposed by these subdivision regulations in the manner prescribed by law.

4) Variances:

a) The City Council may reduce or otherwise vary the requirements of these regulations whenever it encounters a situation described below. In granting such variances, the City Council may require whatever conditions deemed necessary to secure the basic objectives of the particular regulations. The variances and waiver may be granted by the vote of three-fourths (¾) of the City Council. Any variance granted by the City Council shall be noted in its official minutes.

b) Unwarranted Hardship. Whenever the City Council finds that unwarranted hardships or particular difficulties may result from strict compliance with these regulations, it may, after written application by the developer, grant variances to the regulations subject to specified conditions so that substantial justice may be done and the public interest secured. Such variances shall not have the effect of nullifying the intent and purpose of these regulations or the Comprehensive Plan. The City Council shall not grant variances to these regulations unless it makes findings based upon the evidence presented in each specific case on the following criteria:

i) Because of unusual surroundings, shape or topographical conditions of the specific property, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of the regulations were adhered to.

ii) The conditions upon which the request for a variance is based are unique to the property and are not applicable, generally, to other property and have not been created by any person having an interest in the property.

iii) The purpose of the variance is not based exclusively upon a desire for financial gain.

iv) The granting of the variance will not be detrimental to the public's health, safety or welfare or injurious to property or improvements in the neighborhood in which the property is located.

c) Large scale residential developments. The standards and requirements of these regulations may be modified by the City Council Planning Commission in the case of a plan for a new residential neighborhood which, in the judgment

of the City Council, complies with the objectives of the Comprehensive Plan and City zoning regulations.

d) Design innovations. From time to time subdivisions may be designed to provide unusual amenities and at the same time fail to conform strictly to the provisions of these regulations. The City Council may waive certain requirements of these regulations in approving subdivisions involving detailed and workable design innovations that would yield an enhanced living environment for future occupants.

5) Development Agreements:

a) No plat or plats of any subdivision shall be approved unless the improvements required by this chapter have been installed prior to such approval or unless the developer shall have signed a development agreement to establish the responsibility for the construction of such improvements in a satisfactory manner as specified by the City Engineering Department and the City Council. This development agreement shall be recorded with the register of deeds at the time of the filing of the plat.

154.15.2 RURAL

General Provision and Assurances

1) Conformity with other Plans and Ordinances:

a) Requirements as in 154.15.1.1 with the addition of :

i) Joint Jurisdictional Zoning Ordinance

ii) Clay County Zoning Ordinance

2) Interpretation, Abrogation and Severability:

a) Requirements are as in 154.15.1(2).

3) Amendments:

a) Requirements are as in 154.15.1(3).

4) Variances:

a) Requirements are as in 154.15.1(4).

5) Development Agreements:

a) Requirements are as in 154.15.1(5).

154.16 ENFORCEMENT

154.16.1 URBAN

1) Authority:

a) The City Engineering Department shall have the authority to make interpretations of this chapter and to implement policies that clarify the application of its provisions.

b) No building permit shall be issued for the construction of any building or structure located on a lot or plat

subdivided or sold in violation of the provisions of this chapter.

c) Whenever any work or use is being done contrary to the provisions of this chapter, the City Engineer may order the work or use stopped by notice in writing served on any person engaged in the doing or causing the work to be done, and any persons forthwith stop the work or use until authorized by the City Engineer to proceed with the work or use.

d) Penalty language requirements are as in 155.999.

154.16.2 RURAL

1) Authority:

a) Requirements shall be the same as those in 154.16.1.

Dated at Vermillion, South Dakota this 18th day of April, 2011

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY_____
John E, (Jack) Powell, Mayor

ATTEST
BY:_____
Michael D Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Willson. Thereafter the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Davies-Y, Grayson-Y, Meins-Y, Osborne-Y, Ward-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y.

Motion carried 8 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

B. Resolution Delegating Plat approval of the City Engineer

Jose Dominguez, City Engineer, reported that the resolution is to delegate plat approval for minor plats to the City Engineer and the City Council will serve as the Board of Appeals. Allowing the City Engineer to approve minor plats will expedite the process but the City Council will be the Appeal Board if a plat is denied. Discussion followed on the approval process.

106-11
After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION

DELEGATING PLAT APPROVAL TO THE CITY ENGINEER

WHEREAS, SDCL 11-3-6 authorizes a governmental entity to designate an administrative official to approve plats, and;

WHEREAS, SDCL 11-3-6 authorizes a governmental entity to act as a Board of Appeals when an administrative official is designated to approve plats, and;

WHEREAS, in order to expedite the platting process and maintain an orderly and sustained growth;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Engineer is hereby authorized to approve, or disapprove, Minor Plats within the City and plats outside of the Joint Jurisdictional Zoning Area, and that the City Council will act as the Board of Appeals for Minor Plats and for plats outside of the Joint Jurisdictional Zoning Area commencing on May 19th, 2011.

Dated at Vermillion, South Dakota this 18th day of April 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY_____
John E. (Jack) Powell, Mayor

ATTEST:

BY_____
Michael D Carlson, Finance Officer

The motion was seconded by Alderman Zimmerman. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

8. New Business

A. Annual Library Report

Jane Larson, Librarian, reviewed the annual report for the City Council. Jane answered questions on the Library operations. Discussion followed on the report and the expansion project.

107-10
Alderman Davies moved to acknowledge receipt of the 2010 Annual Report of the Library. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Final Plat of Lots 1, 2, 3, and 4 of Bremer's Addition in the W ½ of the NE ¼ of the NW ¼ of Section 3, T92N, R52W or the 5th P.M., Clay County, South Dakota

Jose Dominguez, City Engineer, reported on the location of the plat that is in the extraterritorial area. The City Planning Commission reviewed the plat and recommended approval of the plat. Discussion followed on the plat.

108-11
After reading the same once, Alderman Willson moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Lots 1, 2, 3, and 4 of Bremer's Addition in the W ½ of the NE ¼ of the NW ¼ of Section 3, T92N, R52W or the 5th P.M., Clay County, South Dakota for approval.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Vermillion Planning Commission to the City Council of Vermillion which has approved the same.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Declaration of surplus and abandoned property for auction

Mike Carlson, Finance Officer, reported that a list of surplus and abandoned property is included in the packet. The listing consists of one surplus City vehicle, abandoned vehicles that the owners have not claimed, property from the Police Department that is unclaimed by owners, abandoned bicycles and surplus City property. For this property to be sold, the City Council will need to declare it surplus and authorize the sale by auction. Hazen Bye is available to conduct the auction on May 13, 2011 at 5:30 p.m. at the Municipal Service Center.

109-11
Alderman Davies moved to declare the following property surplus and authorize the sale at public auction on May 13, 2011:
surplus City vehicle: 1991 Chevy Lumina; abandon vehicles: 2006 Chrysler PT Cruiser, 1997 Ford Thunderbird, 2001 Dodge Stratus, 1995 Ford Sport Windstar SE, 1984 Pontiac Firebird, 1991 Pontiac Grand Prix, 1990 Honda Accord, 1997 Saturn SC, 1999 Chevrolet Monte Carlo, 1991 Pontiac Grand Prix, 1996 Chevrolet Blazer, 1990 Buick Park Avenue; 35 abandoned bicycles; abandoned unclaimed property from Police Department: Cell phone case, sunglasses, bean bag game board, ice chest, multi plier tool, music CD's, assortment of DVD's, backpacks, walker, tote, garden supplies, cigarette lighters, IPod; surplus City property: Metal desk, 2 ceiling mount natural gas heaters, 3M overhead projector, RCA VHS player, Olympus 3500 DLX camera, stackable steel bins, electric fan, old portable beam scale, Electric Materials: pallet of weather heads, ridged galvanized pipe, wire mold and boxes, wood cross arms, misc electric parts, 13 computers, 6 monitors, box of miscellaneous computer parts-keyboards, cables, etc., HP scanner 6200C, Desk Jet HP 890 printer, Inferno ambulance cot, inferno chair/cot, bulletin board, Carl rotary trimmer, GBC classic paper cutter, Gloss Boss Buffer, burnisher Bullman Holt, 10 photo frames, metal shelf, 6 new and 1 used Goodyear Eagle 225/60/16 tires, 2 welding torch carts, 4 used Goodyear tires 255/70/16, 2 office chairs, Sharp cash register, 20+ plastic magazine storage boxes, Nobles speed scrub walk behind scrubber, three drawer file cabinet, drafting desk, 19in TV, pallet of electric motors various hp, 3-small electric air compressors, chlorinator, sulphonator, small parts sand blaster and small parts solvent tank cleaner. Alderman Willson seconded the motion. Discussion followed. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

D. Planning Commission appointment

Mayor Powell stated that there were several applications received to fill the vacated Planning Commission term until 2015 and the ranking of the applicants by Council members has the recommendation of Mike Manning.

110-11
Alderman Zimmerman moved approval of the appointment of Micheal Manning to the Planning Commission to fill the vacated position until 2015. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

E. SECOG Contract for Voter Ward Redistricting

John Prescott, City Manager, reported that with the 2010 Census data the City Council will need to review the population by ward to determine if any changes are needed to the ward boundaries. SECOG has agreed to assist with the block data maps providing four hours free and any hours in excess at $50.00 per hour. The data will assist the City in redistricting the wards. Discussion followed.

111-11
Alderman Grayson moved approval of the contract with SECOG for 2010 census ward redistricting. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reported that the Police Department is sponsoring a prescription drug turn-in program at the Public Safety Center on Saturday, April 30th from 10:00am to 2:00 pm. This is a free program to allow citizens to bring in their unused prescription drugs knowing they will be properly disposed.

B. John noted that landfill vouchers are available at City Hall, the Recycling Center and Landfill and will be in the newspaper in the upcoming week. The roll-off boxes for grass, leaves and small branches are at the Recycling Center but, due to the weather, it is very muddy there now. John noted that a contract has been approved to pave this area later this year.

C. John reported that the Water Department will be flushing fire hydrants during the next two weeks.

PAYROLL ADDITIONS AND CHANGES

Police: Ryan Hough $25.67/hr; Recreation: Megan Meyer $7.50/hr; Pool: Elizabeth Effling $8.50/hr, Alexandra DeJong $7.75/hr, Josh Callahan $7.75/hr, Bill Lane $9.50/hr, Alexa Mockler $7.75/hr, Abby Ouellette $7.75/hr; Golf Clubhouse: Emma Erickson $7.25/hr, Allison Heine $7.25/hr, Elizabeth Hoffman $7.25/hr; Golf Course Maintenance: Justin Norling $7.75/hr; Light: Austin Anderson $22.64/hr; Wastewater: Nicholas Anglin $8.25/hr; Wastewater Collection: Cory Moore $16.65/hr

11. Invoices Payable

112-11
Alderman Davies moved approval of the following bills:

ALLTEL	POLICE COMMUNICATIONS	211.00
AVERA QUEEN OF PEACE HEALTH	TESTING	349.50
BNSF RAILWAY COMPANY	PIPELINE LICENSE-INS. POLICY	1,000.00
BROADCASTER PRESS	ADVERTISING	1,296.12
BUREAU OF ADMINISTRATION	TELEPHONE	306.41
CHASE HOME FINANCES	REFUND OVERPAY-SNOW REMOVAL	84.80
CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,162.19
DENNIS MARTENS	TRAVEL REIMBURSEMENTS	116.89
DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,540.06
GREGG PETERS	MANAGERS PROFIT/FEE	20,939.43
JOHN C. PRESCOTT	MEALS REIMBURSEMENT	58.00
JONES FOOD CENTER	SUPPLIES	60.95
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	141.00
MATHESON TRI-GAS, INC	SUPPLIES/CYLINDER RENTAL	125.23
MIDAMERICAN	GAS USAGE	5,367.28
MIDCONTINENT COMMUNICATION	INTERNET/CABLE SERVICE	91.75
NETSYS+	REPAIRS	66.25
NORTH CENTRAL AMBULANCE SALES	PART	37.61
OFFICE OF WEIGHTS & MEASURE	TESTING	254.00
QWEST	TELEPHONE	1,548.49
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SD DEPT OF LABOR	UNEMPLOYMENT BENEFITS	3,555.00
SD LOTTERY	VIDEO LOTTERY LICENSE RENEWAL	100.00
SD MUNICIPAL STREET MAINT	REGISTRATION FEE	40.00
SD PUBLIC ASSURANCE ALLIANCE	PROPERTY COVERAGE	46,018.29
SDWWA	REGISTRATION	130.00
SPRINT	CELL PHONES	971.30
STERN OIL CO.	AVIATION FUEL/FUEL	35,184.37
TODDS ELECTRIC SERVICE	INSTALL LOAD MGMT	25.00
UNITED PARCEL SERVICE	SHIPPING	27.17
US POSTMASTER	POSTAGE FOR UTILITY BILLS	975.00

YANKTON JANITORIAL SUPPLY	SUPPLIES	128.91

Alderman Zimmerman seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of May 11, 2011 for Bored Water Main Replacement at 12th St. Railroad Crossing and Dakota St/Hwy 50 Intersection

113-11
Alderman Osborne moved approval of the consensus agenda. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

14. Adjourn

114-11
Alderman Osborne moved to adjourn the Council Meeting at 8:04 p.m. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 18th day of April, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY_____
John E.(Jack) Powell, Mayor

ATTEST:
BY_____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Jen Wippert, City Manager Intern

Meeting: May 2, 2011

Subject: First Reading of Ordinance No. 1252

Presenter: Andy Colvin, Assistant to the City Manager

Background: Currently City Code has required every owner of a dog past 6 months of age and within the corporate limits of the city to pay a fee and show proof of vaccination to obtain a dog tag license. This license helps to return lost dogs to the proper owner and hold pet owners responsible to keep their dog's vaccinations up to date.

There has been some confusion about when this license fee shall be paid to the city Finance Office. The local veterinarians are able to sell and renew tags on behalf of the City, but have been doing so based on a calendar year basis. The City Finance Office also sells tags based on a calendar year. However, current city code requires the fee to be paid on the first day of July.

Discussion: By having the renewal date in January instead of July, it would reduce confusion as pet owners would be reminded that with a new year, a new dog tag is required.

Financial Consideration: A dog tag license is currently $10. Revenue generated from tags goes into the City's general fund.

Conclusion/Recommendations: Administration recommends approval of the first reading of Ordinance No. 1252.

ORDINANCE NO. 1252

AN ORDINANCE AMENDING CITY OF VERMILLION CODE OF ORDINANCES TITLE IX, CHAPTER 93, TO AMEND SECTION 93.23 TO AMEND DATE FOR LICENSING.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, and it is hereby ordained by authority of the same, that Section 93.23 be amended as set forth in below:

§ 93.23 DOG TAG LICENSE FEE.

(A) Every owner of a dog past 6 months and within the corporate limits of the city shall pay to the City Finance Officer an amount to be set by resolution for every dog in his or her possession or of which he or she is the owner; and upon proof of required vaccination, he or she shall receive a license for the dog. This license fee shall be paid on or before the ~~first day of July~~ first day of January of each year; and the City Finance Officer shall, upon the payment of the license fee, give the owner a tag marked dog tag, and the year in which the license tax is payable. The owner shall attach the tag to the collar to be placed around the neck of the dog.

(B) Licensed veterinarians practicing within the corporate limits of the city may, upon approval by the City Finance Officer, sell dog tags in accordance with the provisions of this subchapter at the regular rate established by resolution of the Council. Veterinarians must keep a record of each tag sold and remand to the City Finance Officer the sum owed to the city as established by the resolution.

Dated at Vermillion, South Dakota this 16th day of May, 2010

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY_____
John E. (Jack) Powell, Mayor

ATTEST:

BY_____
Michael Carlson, Finance Officer

First Reading:	May 2, 2011
Second Reading:	May 16, 2010
Published:	May 27, 2011
Effective:	June 16, 2011

Council Agenda Memo

From: Farrel Christensen, Building Inspector

Meeting: May 2, 2011

Subject: First Reading of Ordinance 1253 - Dumpsters and portable storage units

Presenter: Farrel Christensen

Background: Over the last several years, complaints regarding large roll off dumpsters and storage units (i.e. enclosed contractor trailers) have become more common. Currently, the City lacks a specific ordinance to regulate the placement, duration and safety of these units. A common problem is visibly at night. Large dumpsters placed in the right-of-way can be very hard for drivers to see and can cause a traffic hazard. Additionally, dumpsters that are not covered during high winds allow the contents to blow out of the container and into surrounding neighborhoods. Roads are damaged, and snow removal and street cleaning can also be impacted.

Discussion: Staff has proposed an ordinance to regulate the placement of dumpsters and storage units within the city. This ordinance would require permits for their placement and limit the time, location, duration and visibility of dumpsters both in the right-of-way and on private property. Bonds would be established to ensure any road damage is repaired. Covers would also be required to prevent trash from blowing into surrounding areas.

Financial Consideration: Staff will present a resolution establishing a permit fee at the second reading of the ordinance.

Conclusion/Recommendations: Administration recommends approval of the first reading of ordinance 1253.

ORDINANCE NO. 1253

AN ORDINANCE, AMENDING CHAPTER 96, STREETS AND SIDEWALKS, OF THE 2008 REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, REGULATING THE TEMPORARY PLACEMENT OF DUMPSTERS AND PORTABLE STORAGE UNITS WITHIN THE CITY OF VERMILLION

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA that Chapter 96 be amended to add the following:

§ 96.18 Temporary placement of dumpsters and portable storage units within City of Vermillion

It shall be illegal for any person to place one or more dumpsters or portable storage units in or upon any street or public grounds or upon private property without first having obtained a Permit. Unless specifically listed herein the provisions of Chapter 52: Garbage and Trash shall apply.

Definitions

~~**Dumpster**~~ (a) Dumpster- a container designed to receive, ~~and~~ transport and dump waste.

~~**Portable Storage Unit**~~ (b) Portable storage unit- A container designed or used for the storage of personal property which is typically rented to owners or occupants of property for their temporary use and which is delivered and removed by truck.

Permit.

(a) Every person seeking to place one or more dumpsters or portable storage units in or upon a street or public grounds or upon private property shall first apply to the Building Official or designated representative for a Permit. No Permit shall be issued for placement of one or more dumpsters or portable storage units on a street or public grounds unless placement on private property is not reasonably feasible.

(b) The application fee for a Permit allowing the temporary placement of dumpsters or portable storage units on a street or public grounds shall be set by resolution of the City Council. The application fee is waived for any Permit allowing the temporary placement of dumpsters or portable storage units upon private property.

(c) Every applicant applying for a Permit to place one or more dumpsters or portable storage units in or upon a street or public grounds shall provide a bond in the amount of one thousand dollars ($1,000.00) to cover the cost to repair any damage caused by the applicant's use of the street or public grounds for such purpose. No Permit shall be issued until such bond has been provided to the city. If the cost to repair any damage caused by the applicant's use of the street or public grounds exceeds the value of such

bond, such amount shall become a ~~personal~~ debt of the applicant, immediately due and owing to the city.

(d) Application for a Permit must be submitted to the Building Official or designated representative at least three (3) workings days prior to the proposed placement of one or more dumpsters or portable storage units.

(e) Each Permit holder shall allow access to private property by the Building Official or designated representative, during reasonable hours of the day to verify compliance with the applicable provisions of this ~~Article.~~section 96.18.

(f) By applying for a Permit, each applicant agrees to ~~allow access to private property to the extent necessary to verify compliance with the~~ any and all provisions of this ~~article.~~section 96.18.

Duration of Permits

(a) Permits issued for placement on streets and/or public grounds shall be limited in duration as follows:

- Dumpsters – thirty (30) days,
- Portable storage units – fourteen (14) days.

(b) Permits issued for placement on private property shall be limited in duration to forty five (45) days.

(c) The duration of Permits may be extended for good cause shown at the discretion of the Building Official or designated representative.

General restrictions and requirements

~~(b)~~ (a) No dumpster or portable storage facility shall be filled beyond the top of such dumpster or portable storage facility.

(b) Dumpsters and portable storage units shall be emptied as soon as practical, or when full. ~~(a)~~ and ~~No~~no mechanical, hydraulic or electrical loader, compactor, packer or conveyor in the residential districts may begin before 6:00 a.m and in business districts shall not begin before 5:00 a.m. and in either district after 9:00 p.m. in conjunction therewith.

(c) No dumpster or portable storage facility shall be filled by means of a chute, conveyor, belt, or other device, located in, above, on or across a street, or by dropping or throwing items in, above, on or across a street, unless the Permit authorizing placement of such dumpster or portable storage facility specifically authorizes such method.

(d) When not in use, all dumpsters and portable storage units shall be covered ~~with a~~by tarpaulin or other~~wise~~ secured material, as approved by Building Official or designated representative, to prevent debris from blowing out of the container.

General placement; visibility

(a) Dumpsters or portable storage units shall not be placed closer than forty (40) feet from any intersection. The Building Official or designated representative must approve the proposed location of any dumpster or portable storage facility placed in or upon a street or public grounds.

(b) A placard or decal shall be affixed to each dumpster or portable storage facility until such time as the dumpster or portable storage facility is removed. Such placard or decal shall have one or more warning signs of a contrasting color to identify that the container is dangerous, that children should be kept away, that playing in, on or about the dumpster or portable storage facility is ~~forbidden.~~prohibited.

(c) Dumpsters or portable storage units placed in or upon a street or public grounds shall be visible at night from all angles of traffic flow. Means to provide nighttime visibility include, but are not limited to, the use of reflecting tape at least two inches in width, reflectors, cones or other methods as approved by the Building Official or designated representative.

(d) When required by the City Engineer, additional traffic control devices meeting the latest MUTCD standards shall be placed on the street to warn traffic of obstacles on the street.

All required visibility devices and/or signage shall be provided by the applicant, owner, ~~or person in charge.~~ agent, contractor, employer, or permit holder.

Emergency removal

In the event of an emergency, any dumpster or portable storage facility may be removed by the Building Official or designated representative, and/or police, fire ~~personnel~~, or ~~Public Utility~~ public utility personnel. The city shall not be liable for any loss or damage caused by such emergency removal.

Use restrictions

(a) No hazardous material or organic waste shall be placed in a dumpster or portable storage facility.

(b) It shall be the responsibility of the permit holder to maintain the dumpster or storage unit rodent, vermin ~~or~~ and insect free.

(c) Any person who violates the restrictions set forth herein ~~shall~~ may be ~~personally~~ held liable for such ~~actions.~~ conduct. ~~This~~ which liability is in addition to any ~~criminal~~ other penalties or sanctions that may be imposed.

Duty to Remove

It shall be the responsibility of the ~~occupant, person in charge,~~ applicant, owner, agent, contractor, employer, or permit holder to remove the dumpster or portable storage unit prior to the expiration of the ~~permit~~ Permit, or when ordered to by authorized ~~City Personal~~ city personnel. The ~~City~~ city or a designee shall have the right to enter upon any street, public grounds or upon private property or any lot or parcel of land for the purpose of removing any dumpster or portable storage unit remaining after the ~~permit~~ Permit has expired. All ~~Costs~~ costs ~~for the~~ of removal, including an administrative fee to defray costs of enforcing this section, will be ~~accessed~~ assessed to the ~~occupant, person in charge~~ applicant, owner, agent, contractor, employer, or permit holder, except ~~as~~ those incurred ~~allowed~~ for emergency removal.

Penalty

1. Any ~~Person~~ person who violates the restrictions set forth ~~herein~~ in this section 96.18 ~~shall~~ may be subject to an administrative fee established by resolution of the City Council and removal costs incurred by the city, and shall be in addition to the required permit fees. ~~Legal and/or civil~~ Ordinance proceedings may also be commenced with associated section 10.99 penalties, as well as other available legal or equitable remedies.

Conflicts

~~2.~~ ~~Where~~ Whenever there is a conflict between ~~a general requirement and a specific requirement~~ provisions of City of Vermillion's Code of Ordinances and this section 96.18, ~~the specific requirement shall be applicable Where, in any specific case, different sections of this code specify different or other requirements,~~ the most restrictive provision shall govern.

Dated at Vermillion, South Dakota this 16th day of May, 2011

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY_____
John E. (Jack) Powell, Mayor

ATTEST:

BY_____
Michael D Carlson, Finance Officer

First Reading:	May 2, 2011
Second Reading:	May 16, 2010
Published:	May 27, 2011
Effective:	June 16, 2011

Council Agenda Memo

From: Harold Holoch, Utilities Engineer

Meeting: May 2, 2011

Subject: Resolution Amending Electric Rates

Presenter: John Prescott, City Manager

Background: The City of Vermillion recently hired Missouri River Energy Services (MRES) to perform an electric rate study. The last full cost of service rate study was completed in 2004. Western Area Power Administration (WAPA), our base power supplier, has more than doubled its rates from 2004 through 2010 due to prolonged drought conditions and the costs of buying expensive replacement power to meet contract obligations as a result of reduced hydropower generation. WAPA provided approximately 60% of our power needs in 2010. MRES, our supplemental power supplier, has increased rates from 2007 through 2009 by over 40%.

For 2011 WAPA has not changed rates and MRES has implemented the first year of a three year phase in of seasonal rates whereby the cost of power in the summer and winter months will be higher than the spring and fall months. The completed rate study has assumed no rate increases from WAPA or MRES through 2015. Provided the rate assumptions are correct, the rate increase proposed should provide adequate revenues through 2015.

Discussion: At this time city staff and MRES are proposing an overall 2.2% electric rate increase, implemented in two phases, to provide the necessary revenue to meet expenses. The Large Commercial rate increase is slightly higher than the residential and small commercial rate increase to set rates in line with the cost of service to each class. The initial rate increase would be a standard rate increase implemented with bills due in July 2011. With bills due in January 2012, the revenue neutral seasonal rates would be implemented which would be a higher rate for the three summer months and lower for the other nine months to account for the seasonal rates charged by MRES. The MRES proposed 2011 rates and the comparison of monthly residential, small commercial, and large commercial bills is attached. This information compares the current and proposed 2011 Vermillion rate to the rates of the respective providers.

The proposed rate increase was presented to the Utilities Committee on March 29, 2011 and to the City Council at the April 18, 2011 noon special meeting.

Financial Consideration: The proposed 2.2% electric rate increase would allow the City to provide the necessary revenue to meet expenses. For a residential electric customer using 1000 kwh per month, this increase translates into approximately $1.00 per month.

Conclusion/Recommendations: Attached is the proposed resolution revising electrical rates for City Council consideration to become effective with bills due in July 2011. The resolution implements revenue neutral seasonal rates to become effective with bills due in January 2012.

RESOLUTION
REVISING ELECTRICAL RATES

WHEREAS, Chapter 51 of the 2008 Revised Ordinances of the City of Vermillion allows the City Council to establish and change electrical rates, and;

WHEREAS, following an Electric Rate Study prepared by Missouri River Energy Services it was determined that a rate adjustment was needed for the electric utility to remain financially strong and maintain a relatively stable cash reserve, and;

WHEREAS, our supplemental power supplier has adopted season rates whereby the rates charged the City to purchase power are higher during the summer and winter months, and;

WHEREAS, to recover the increased seasonal purchase of power costs and increased operating costs a two step rate change is provided for with a 2.2% overall increase for billing after June 2011 and the implementation of seasonal rates with billing in December 2011, and;

WHEREAS, the seasonal rate will provide for higher energy and demand charges for billing in July, August and September and the remaining months the energy and demand charges will be lower to reflect the cost to the city of purchasing power.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 2nd day of May, 2011, that rates be changed or established as follows:

Sec. 51.22 Residential service rates.

For billing made after June 2, 2011 the residential service rates will be:
Rate: All KWH per month per KWH at 8.85 cents.
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $~~8.00~~ 9.00 per month

For billing made after December 15, 2011 seasonal rates will be implemented and the residential service rates will be:
Rate: All KWH per month per KWH at 8.7 cents for October –June billing and at 9.2 cents for July – September billing.
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $9.00 per month

Sec. 51.23 Small commercial power secondary service rate.

For billing made after June 2, 2011 the small commercial secondary service rates will be:

Rate: All KWH per month per KWH at 9.25 cents.
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $~~13.50~~ 15.00 per month for single phase services and $25.00 per month for three phase services.

For billing made after December 15, 2011 seasonal rates will be implemented and the small commercial secondary rates will be:
Rate: All KWH per month per KWH at 9.1 cents for October – June billing and at 9.6 cents for July – September billing.
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $15.00 per month for single phase services and $25.00 per month for three phase services.

Sec. 51.24 Large commercial power secondary service rate.

For billing made after June 2, 2011 the large commercial secondary service rates will be:
Rate: All KWH per month per KWH at 3.70 cents.
Maximum KW demand at $~~11.05~~ 11.85 per KW
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $~~30.00~~ 33.00 per month.

For billing made after December 15, 2011 seasonal rates will be implemented and the large commercial secondary service rates will be:
Rate: All KWH per month per KWH at 3.70 cents.
Maximum KW demand at $11.30 per KW for October – June billing and at $13.30 per KW for July – September billing.
The rate includes a surcharge fee per KWH at .011 cents defined below
Customer charge: $33.00 per month.

Sec. 51.27 City Street Lighting

For billing made after June 2, 2011 city street lighting service rates will be:
Rate: All KWH per month per KWH at ~~11.90~~ 12 cents.
The rate includes a surcharge fee per KWH at .011 cents defined below

Surcharge Fee:

There is hereby established and imposed, pursuant to the authority of SDCL 9-40, a surcharge upon the electric service served by the City of Vermillion electric utility. The surcharge shall apply to all classes of electric customers listed above. The surcharge is a special charge for the use of the electric system improvements financed with the proceeds of the City's 2009 Electric Revenue Bonds, and is pledged for the payment of the costs of operating and maintaining said improvements, and the debt service and other charges as may become due and owing on the 2009 Electric Revenue Bonds. The City hereby finds that the said improvements benefit all customers of its electric System and therefore imposes the surcharge fees on each customer of its System. The surcharge shall at all times be sufficient to produce net revenues for each fiscal year at least equal

to one hundred twenty (125) percent of the principal and interest on the bonds coming due in such fiscal year. The charges shall be reviewed annually by city personnel and administratively adjusted, upwards or downwards, pursuant to SDCL 9-40-15.1 and 9-40-15 to such amounts as may be necessary to pay principal, interest and other charges as may become due and owing on the bonds. The surcharge fee per monthly billing shall be as follows:

For billing made after January 1, 2010 the surcharge fee shall be .011 cents per KWH.

The Surcharge may be combined with the electric KWH charge on the monthly billing for ease of reporting.

Dated at Vermillion, South Dakota this 2nd day of May, 2011.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

_____
By: Dan Christopherson, Mayor

Attest:

_____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Harold Holoch, Utilities Engineer

Meeting: May 2, 2011

Subject: Declaration of Surplus Police Patrol Car

Presenter: Mike Carlson

Background: The police car listed on the attached appraisal sheet needs to be declared surplus by the City Council and appraised by the appraisal committee. The 2008 Ford Crown Victoria police patrol car was budgeted in the Equipment Replacement Fund to be replaced in 2011. The City has taken delivery on the new police car and it has been put into service.

Discussion: Staff would like the City Council to declare the police car surplus and have the appraisal committee meet to appraise the item. Staff recommends appraising the police car at $5,000. The surplus police car will be advertised and sold on sealed bids with a proposed bid opening date of June 1, 2011 to be set on the Consensus Agenda.

Financial Consideration: The revenue from the sale of the surplus police car will go to the appropriate fund.

Conclusion/Recommendations: Administration recommends declaring the police car surplus and moving forward with appraisal committee review.

APPRAISAL

The following surplus equipment:

1. 2008 Ford Crown Victoria 4 dr. sedan
appraised value $_____

The forgoing appraisal made this ___ day of May, 2011 pursuant to City Council action to surplus property on the 2nd day of May, 2011 with the appointment of the appraisers duly passed by the governing body of the City of Vermillion, South Dakota, on the 6th day of July, 2010 is a true and correct appraisal of the fair market value of said property on the date thereof.

Dated in Vermillion, South Dakota this ___ day of May, 2011.

_____
Clarene Meins

_____
John Grayson

_____
Kent Osborne

_____
Dennis Zimmerman

Attest _____
Michael D. Carlson

Date: April 27, 2011

To: Mayor & City Council

From: Utilities Engineer

Subject: Sale of Surplus Golf Utility Vehicle

No bids were received for the sale of the surplus utility vehicle and fairway mower, appraised at $2,700 and $3,800, respectively, at the March 29th bid letting. The City by State law can sell the surplus equipment by private sale for not less than 90% of appraised value. The City Council gave staff the authority to sell the surplus equipment for not less than 90% of appraised value at the April 4th City Council meeting. Staff has accepted an offer for the sale of the 2003 Toro utility vehicle for 90% of appraised value of $2,430 plus sales tax of $145.80 for a total of $2,575.80 from the Covington Golf Course, South Sioux City, Nebraska on April 19, 2011. Staff will continue to look for interested bidders for the surplus fairway mower.

CITY OF VERMILLION
INVOICES PAYABLE-MAY 2, 2011

1	WILLSON FLORIST	FLORAL ARRANGEMENTS	108.00
2	A-TECH SEWER	REPAIRS	1,750.00
3	APPEARA	SUPPLIES	55.31
4	ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	187.92
5	ARCOA INDUSTRIES	PARTS	87.00
6	ARGUS LEADER MEDIA #1085	SUBSCRIPTION	425.59
7	ASPEN EQPT CO.	PARTS	119.81
8	ATCO INTERNATIONAL	SUPPLIES	72.00
9	AUDIO GO	BOOKS	179.94
10	BAKER & TAYLOR BOOKS	BOOKS	658.49
11	BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	9,566.16
12	BARNES DISTRIBUTION	SUPPLIES	424.65
13	BATTERIES PLUS	BATTERIES	53.00
14	BENJAMIN NELSEN	BOOT REIMBURSEMENT	59.99
15	BETTY MOZAK	TRAVEL REIMBURSEMENTS	202.80
16	BIERSCHBACH EQPT & SUPPLY	REPAIRS	291.75
17	BOOK WHOLESALERS, INC	BOOKS	148.04
18	BORDER STATES ELEC SUPPLY	PARTS	747.12
19	BROADCASTER PRESS	ADVERTISING	132.00
20	BROOK HANSEN	REIMBURSE CDL TEST FEE	84.80
21	BROOKINGS PUBLIC LIBRARY	TRAVEL EXPENSES	125.00
22	BRUNICK FURNITURE & FLOORING	BLINDS	1,375.00
23	BULLBERRY SYSTEMS, INC	SOFTWARE MAINTENANCE	1,950.00
24	CADD/ENGINEERING SUPPLY, INC	SUPPLIES	261.74
25	CALEA	ON-SITE FEE	1,180.30
26	CAM COMMERCE	RECEIPT PRINTER	554.76
27	CAMPBELL SUPPLY	SUPPLIES	1,606.53
28	CANON FINANCIAL SERVICES, INC	COPIER CONTRACT	56.16
29	CASK & CORK	MERCHANDISE	780.17
30	CENTURY BUSINESS PRODUCTS	COPIER CONTRACT	36.00
31	CHAD PASSICK	MEALS REIMBURSEMENT	119.00
32	CHEMCO, INC	SUPPLIES	57.25
33	CHESTERMAN CO	MERCHANDISE	440.46
34	CITY OF VERMILLION	POSTAGE/COPIES/REPAIRS	1,514.01
35	CITY OF VERMILLION	UTILITY BILLS	35,516.87
36	CIVIL AIR PATROL MAGAZINE	ADVERTISING	95.00
37	CLAY CO REGISTER OF DEED	FILING FEES	58.00
38	CLAY RURAL WATER SYSTEM	SODA ASH	1,531.10
39	CLEVELAND GOLF	MERCHANDISE	1,964.31
40	COBRA PUMA GOLF, INC	MERCHANDISE	124.31
41	COFFEE KING, INC	SUPPLIES	57.75
42	COLONIAL LIFE ACC INS.	INSURANCE	3,250.10
43	COYOTE BOOKS	BOOKS	21.96
44	COYOTE CONVENIENCE	FUEL	10.06
45	D-P TOOLS	SUPPLIES	107.72
46	DAKOTA BEVERAGE	MERCHANDISE	6,621.15
47	DAKOTA LOCK & KEY	PROFESSIONAL SERVICES	75.00
48	DAKOTA PC WAREHOUSE	REPAIRS/SUPPLIES	439.40

49	DAKOTA PUMP INCORP	PARTS	31.95
50	DAKOTA SUPPLY GROUP	PARTS	262.86
51	DANKO MES, INC.	FIREFIGHTER EQUIPMNET	2,525.00
52	DAVIS PHARMACY	SUPPLIES	69.90
53	DELTA DENTAL PLAN	INSURANCE	5,504.02
54	DEMCO	SUPPLIES	330.66
55	DENNIS MARTENS	MAINTENANCE	833.34
56	DEPT OF ENVIRONMENT	PERMIT FEES	500.00
57	DEWILD GRANT RECKERT & ASSOC	PROFESSIONAL SERVICES	2,993.00
58	DIVERSIFIED INSPECTIONS	ANNUAL INSPECTION	350.20
59	DRAINMAN	PROFESSIONAL SERVICES/REPAIRS	13,423.78
60	DUST TEX	SUPPLIES	57.01
61	EARTHGRAINS BAKING CO'S INC	SUPPLIES	61.76
62	ECHO ELECTRIC SUPPLY	PARTS	887.82
63	ELECTRONIC ENGINEERING	PROFESSIONAL SERVICES	1,392.56
64	EMERGENCY MEDICAL PRODUCTS	SUPPLIES	1,088.45
65	ENERGY LABORATORIES	TESTING	970.00
66	ENGRAVER'S EDGE	MEDALS/PLAQUES	50.50
67	ENTERSECT	ONLINE AGREEMENT	79.00
68	ERIN J. SEEP	MAINTENANCE	87.00
69	FARMER BROTHERS CO.	SUPPLIES	32.88
70	FAST AUTO GLASS	REPAIRS	280.00
71	FIREGUARD INC	REPAIRS	2,105.52
72	FIRST NATIONAL BANK	CITY HALL LEASE PAYMENT	75,722.99
73	FLAGS UNLIMITED	FLAGS	358.26
74	FOLD-A-GOAL	SOCCER NET	106.00
75	FOREMAN MEDIA	COUNCIL MTG	50.00
76	FREEDOM PUMP CONTROLS	PARTS	409.44
77	FRONTIER PRECISION, INC	GPS EQUIPMENT	10,458.75
78	FULLERTON LUMBER CO	SUPPLIES	161.37
79	GE CAPITAL	COPIER LEASE	114.48
80	GENERAL REPAIR SERVICE	PARTS	4,112.56
81	GIRTON ADAMS COMPANY	PARTS	374.56
82	GL SPORTS	SUPPLIES	963.28
83	GOLFBALLSONLY.COM	MERCHANDISE	996.00
84	GRAHAM TIRE CO.	TIRES	2,373.72
85	GRAYBAR ELECTRIC	SUPPLIES	171.86
86	GREGG PETERS	ADVERTISING/FREIGHT	2,554.00
87	GREGG PETERS	RENT	937.50
88	GREGGS AUTO BODY	REPAIRS	949.20
89	GUARANTEE OIL CO INC	SUPPLIES	43.30
90	HACH CO	CHEMICALS	3,742.91
91	HAMMOND-WETMORE DRILLING	WELL #5 INSPECTION/REPAIRS	12,893.00
92	HD SUPPLY WATERWORKS	SUPPLIES	2,461.84
93	HEIMAN, INC.	SUPPLIES	747.90
94	HENDERSON EXHAUST PLUS	SOCCER GOALS	980.00
95	HEWLETT-PACKARD COMPANY	COMPUTERS	2,095.52
96	HILLYARD FLOOR CARE SUPPLY	SUPPLIES	4,817.18
97	HOLCOMB FREIGHTLINER, INC	PARTS	56.98
98	HY VEE FOOD STORE	SUPPLIES	69.80
99	IMPERIAL HEADWEAR, INC	MERCHANDISE	836.14
100	INDEPENDENCE WASTE	WASTE HAULING/PORTABLE TOILETS RENT	1,149.38

101	INGRAM	BOOKS	3,008.19
102	JACKS UNIFORM & EQPT	UNIFORMS	151.40
103	JANE LARSON	TRAVEL REIMBURSEMENTS	165.10
104	JAY'S PLUMBING	REPAIRS	57.50
105	JOHN A CONKLING DIST.	MERCHANDISE	5,512.10
106	JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	29,376.11
107	JOHNSON CONTROLS	REPAIRS	5,220.75
108	JOHNSON FEED, INC	REPAIRS	164.00
109	JONES ACE HARDWARE	SUPPLIES	1,181.06
110	JONES FOOD CENTER	SUPPLIES	891.19
111	KARSTEN MFG CORP	MERCHANDISE	644.52
112	LARGE PRINT OVERSTOCKS	BOOKS	47.55
113	LAWSON PRODUCTS INC	SUPPLIES	197.14
114	LEISURE LAWN CARE	TREATMENT	127.50
115	LESSMAN ELEC. SUPPLY CO	SUPPLIES	439.35
116	LINCOLN MUTUAL LIFE & CASU	INSURANCE	521.71
117	LIQUI-SYSTEMS INC	PARTS	343.76
118	LOCATORS AND SUPPLIES, INC	SUPPLIES	290.62
119	LONGS PROPANE INC	PROPANE	2,165.24
120	MALLOY ELECTRIC	SUPPLIES	1,383.74
121	MARKS MACHINERY	PARTS	349.79
122	MART AUTO BODY	TOWING	300.00
123	MATHESON TRI-GAS, INC	OXYGEN	37.60
124	MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	2,000.00
125	MCLEODS PRINTING	SUPPLIES	425.95
126	MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	55.00
127	MID-AMERICAN RESEARCH CHEM	CHEMICALS	169.61
128	MIDWEST ALARM CO	ALARM MONITORING	120.00
129	MIDWEST BUILDING MAINTENANCE	MAT SVC	331.50
130	MIDWEST READY MIX	CONCRETE	2,705.50
131	MIDWEST TAPE	MOVIES	101.93
132	MIDWEST TURF & IRRIGATION	PARTS	1,778.30
133	MINN MUNICIPAL UTILITY ASSOC	SAFETY MGMT PROGRAM	5,372.51
134	MOORE WELDING & MFG	SUPPLIES	1,239.82
135	MOTOROLA INC	RADIOS	4,307.50
136	MUTH ELECTRIC INC	INSTALL LOAD MGMT CONTROLLERS	5,425.00
137	N B GOLF LLC	GOLF CAR LEASE	3,741.60
138	NALCO CHEMICAL CO	CHEMICALS	72.10
139	NCL OF WISCONSIN, INC	PARTS	400.63
140	NEBR WATER ENVIR. ASSOC	REGISTRATION	250.00
141	NEBRASKA JOURNAL-LEADER	ADVERTISING	34.92
142	NETSYS+	PROFESSIONAL SERVICES	432.50
143	NEW YORK LIFE	INSURANCE	95.00
144	NIKE INC	MERCHANDISE	312.42
145	NORTHLAND CHEMICAL CORP	SUPPLIES	152.95
146	ORIENTAL TRADING CO	SUPPLIES	64.84
147	OVERHEAD DOOR OF YANKTON	DOOR WASTEWATER	2,700.00
148	PEDERSEN MACHINE INC	PARTS	62.25
149	PEPSI COLA	POP	90.75
150	PETE LIEN & SONS, INC	CHEMICALS	4,034.65
151	PHYSIO-CONTROL CORP	SUPPLIES	150.00
152	PKG CONTRACTING, INC	WWTF-PHASE II IMPROVEMENTS	101,518.08

153	PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
154	POMPS TIRE SERVICE, INC.	TIRES	2,101.20
155	POOLMART, INC	MAINTENANCE	415.40
156	POTOMAC AVIATION TECHNOLOG	MONITORING FEES	250.00
157	PRESTO-X-COMPANY	INSPECTION/TREATMENT	94.00
158	PRINT SOURCE	SUPPLIES	1,776.43
159	PUMP N PAK	FUEL	2,256.47
160	QUEEN CITY WHOLESALE	MERCHANDISE	401.25
161	QUILL	SUPPLIES	1,209.04
162	QWEST	TELEPHONE	735.27
163	R & K SPECIALTIES	REPAIRS	125.00
164	RACOM CORPORATION	MAINTENANCE CONTRACT	335.00
165	RANDOM HOUSE, INC	BOOKS	396.85
166	RANDY CRUM	MEALS REIMBURSEMENT	216.00
167	RASMUSSEN MOTORS, INC	REPAIRS	46.39
168	RECORDED BOOKS, INC	BOOKS	4,713.72
169	REGENT BOOK CO.	BOOKS	14.62
170	REINHART FOODSERVICE, LLC	SUPPLIES	1,062.00
171	REPUBLIC NATIONAL DIST.	MERCHANDISE	22,350.14
172	RESCO	SUPPLIES	455.80
173	RUSTY JENSEN	REIMBURSEMENT	34.61
174	SANFORD CLINIC VERMILLION	SUPPLIES	53.08
175	SAYRE ASSOCIATES, INC	PROFESSIONAL SERVICES	9,778.53
176	SD ART MUSEUM STORE	BOOKS	62.00
177	SD DEPT OF REVENUE	TESTING	198.00
178	SD FEDERAL PROPERTY AGENCY	TOOLS	12.50
179	SD GOVERNMENTAL FINANCE OFFICERS ASSOC.	REGISTRATION	150.00
180	SD MAGAZINE	SUPPLIES	29.45
181	SD ONE CALL	LOCATES	120.20
182	SD RETIREMENT SYSTEM	CONTRIBUTIONS	65,540.24
183	SD STATE ARCHIVES	MICROFILM	28.80
184	SDI	MERCHANDISE	391.42
185	SERVALL TOWEL & LINEN	SUPPLIES	24.96
186	SIOUX CITY JOURNAL	ADVERTISING	337.75
187	SIOUX FALLS TWO WAY RADIO	REPAIRS	35.00
188	SIOUXLAND HUMANE SOCIETY	DROPOFF FEES	111.00
189	SKYHAWKE TECHNOLOGIES LLC	MERCHANDISE	184.87
190	SPORTCOVER INTERNATIONAL INC	MERCHANDISE	575.71
191	STAN HOUSTON EQPT CO	SUPPLIES	311.73
192	STATE STEEL	PARTS	1,507.45
193	STEWART OIL-TIRE CO	TIRES/REPAIRS	710.00
194	STUART C. IRBY CO.	SUPPLIES	6,213.17
195	STURDEVANTS AUTO PARTS	PARTS	1,974.94
196	THE EQUALIZER	ADVERTISING	584.00
197	THE NEW SIOUX CITY IRON CO	SUPPLIES	18.92
198	THE WALKING BILLBOARD	JACEKTS/SHIRTS	517.30
199	TIGERT ART GALLERY	FRAMING	80.00
200	TITLEIST DRAWER CS	MERCHANDISE	1,831.65
201	TOM KRUSE	SAFETY BOOT & SAFETY GLASSES	250.00
202	TRI STATE PUMP & CONTROL INC	PARTS	3,389.47
203	TRI TECH SALES	PARTS	761.74
204	TRUE VALUE	SUPPLIES	689.81

205	TURNER PLUMBING	PARTS	13.84
206	TYLER TECHNOLOGIES	PROFESSIONAL SERVICES/SOFTWARE	11,237.50
207	TYLER WILLIAMSON	TAILGATE	100.00
208	UNITED WAY	CONTRIBUTIONS	425.00
209	UPSTART	SUPPLIES	479.01
210	USA BLUEBOOK	SUPPLIES	203.18
211	VALIANT VINEYARDS	MERCHANDISE	132.00
212	VERMEER HIGH PLAINS	PARTS	7,708.68
213	VERMILLION DEVELOPMENT CO	CONTRIBUTIONS	46,350.00
214	VERMILLION FORD	REPAIRS/PARTS	717.75
215	VERMILLION NOW!	PLEDGE	30,000.00
216	VERMILLION ROTARY CLUB	DUES/MEALS	134.25
217	VISA/FIRST BANK & TRUST	TRAVEL/LODGING/SUPPLIES	8,084.22
218	VUVAX-METROTECH	REPAIRS	487.38
219	WAL-MART COMMUNITY	SUPPLIES	1,072.50
220	WESCO DISTRIBUTION, INC	SUPPLIES	645.28
221	WEST GROUP PAYMENT CENTER	SUBSCRIPTION	197.52
222	WIGMAN CO	SUPPLIES	22.28
223	YANKTON DAILY PRESS & DAKOTAN	ADVERTISING	146.80
224	YANKTON FIRE & SAFETY	REPAIR/RECHARGE	179.50
225	YANKTON JANITORIAL SUPPLY	SUPPLIES	798.40
226	ZEE MEDICAL SERVICE	SUPPLIES	206.50
227	ZEP SALES & SERVICE	SUPPLIES	179.73
228	ZIMCO SUPPLY CO	PARTS	3,295.62
229	ZOLL MEDICAL CORPORATION	SUPPLIES	204.00
230	BARBARA REELFS	BRIGHT ENERGY REBATE	10.00
		GRAND TOTAL	$679,756.93