



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting

Monday, May 6, 2013

City Council Chambers

25 Center Street

Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. April 15, 2013 Special Session; April 15, 2013 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
 - a. Emergency Medical Service Week proclamation.
6. **Public Hearings**
 - a. Special permit to exceed permissible sound levels by no more than 50% for Thursdays on the Platz in Ratingen Platz (corner of W. Main and Market Sts.) on July 11, July 25, August 8, August 22, and September 5, 2013.
 - b. Special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce on or about July 11, July 25, August 8, August 22, and September 5, 2013 at Ratingen Platz on the corner of Market and Main Street and the abutting portion of Market Street.
7. **Old Business**
 - a. Second Reading of Ordinance 1299 - Rezone Lot 3, Block 7, Erickson Addition to the City of Vermillion, Clay County, South Dakota from GI General Industrial District to GB General Business District (property located approximately 310 feet west of the southwest corner of Princeton Street and Bower Street).
8. **New Business**
 - a. Request to close Market Street on July 11, July 25, August 8, August 22, and September 5, 2013 from W. Main Street south for one-half block for Thursdays on the Platz.
 - b. Request to close Main Street from Market Street to Center Street, including portions of Prospect and Market Street, on June 1, 2013 for "Discovery Days".
 - c. Request to name the Library community room the "Roger Kozak Community Room sponsored by the Vermillion Rotary Club".
 - d. First Reading of Ordinance No. 1300 - Amending Chapter 34 Urban and Rural Service Districts Appendix A to remove platted property from the rural service district.
 - e. Declaration of surplus wheel loader.
9. **Bid Openings**
 - a. Fuel quotes.

10. City Manager's Report

11. Invoices Payable

12. Consensus Agenda

- a. Set a public hearing of May 20, 2013 for a special permit to exceed permissible sound levels by no more than 50% for Beta Theta Pi at 429 N Plum Street on August 27, 2013 between 6:00 pm and 9:55 pm. for a concert.
- b. Set a bid opening date of May 14, 2013 for the Baler Procurement and Installation Project.
- c. Set a bid opening date of May 29, 2013 for the 2013 Miscellaneous Concrete Project.
- d. Set a quote opening date of May 14, 2013 for the 2013 Chip Seal Project.
- e. Set a bid opening date of Tuesday, June 18, 2013 for the sale of a surplus wheel loader.

13. Adjourn

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.





Special Meeting Agenda

City Council

12:00 p.m. (noon) Special Meeting
Monday, May 6, 2013
Large Conference Room
City Hall – 25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Discussion of recycling option recommended by the Joint Powers Board.**
3. **Informational Session – Discussion of School Resource Officer Grant Opportunity – Matt Betzen.**
4. **Briefing on the May 6, 2013 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

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City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



May 1, 2013

To: John Prescott, City Manager

From: Matt Betzen, Chief of Police

Re: Adding a Police Officer Position – Assigned as a School Resource Officer (SRO)

Sir,

This memo outlines the content of our conversations regarding my desire to add an additional police officer position with the goal of assigning an officer to work full time in our public schools (K-12) as an SRO. The events in Newtown, CT this last fall started our department on a self-evaluation process to determine how prepared we are to deal with a similar tragedy and what we can do to improve our preparedness. That evaluation has resulted in several efforts to prepare to respond to an event and more importantly to identify factors that would reduce the likelihood of such an event occurring in Vermillion.

These efforts have included:

- Continuing annual training efforts to prepare officers to respond to these events.
- Arranging for officers to become instructors in courses that can be delivered to the general public to teach them how to best respond during these events.
- Work to purchase additional tactical gear to equip officers for event response.
- Work with schools to review existing emergency plans.

One of the factors identified was the addition of a dedicated SRO. An SRO provides a visual sense of security for school staff, parents and students. In addition to the deterrent effect an SRO will have, they also become a part of the school culture acting as mentors, counselors, mediators, and on-site law enforcers. SROs have become a fundamental part of many school communities and represent one of the best possible investments a police department can make in an attempt to deter school violence and provide another resource to our children.

I have originally intended to broach the subject of this new position during budget planning this summer. However, the Department of Justice just announced a new cycle of Community Oriented Police Services (COPS) grants focused on supporting the hiring of SROs. This grant is a competitive grant which opened for applications on 4/22/13 and closes on 05/22/13. The grant is giving preference to agencies that will use the added position(s) to put SROs in their school. If a grant was obtained, it would pay approximately 75% of a new position for the first three years. Because this grant opportunity complements the plan I had already intended to pursue in the upcoming budget year, I would like the

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opportunity to discuss adding an additional officer to the police department starting next school year (2013-2014).

In summary, I would like to add one police officer position to the department, which would bring our total certified police staff to 20 officers. The new position would result in a dedicated SRO being selected and assigned to work with Deputy Paul Peterson (Clay County SRO) in the schools. Ideally, a COPS grant will be awarded to pay for approximately 75% of the position for the first three years. However, if the grant was not awarded the department would still pursue this new position.

If you have any questions, concerns, or comments, please let me know.

Thank you for your time and consideration.

Unapproved Minutes
Council Special Session
April 15, 2013
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, April 15, 2013 at 12:00 noon in the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Willson, Zimmerman, Mayor Powell

Absent: Ward

2. Informational Session - Vermillion Chamber of Commerce and Development Company update - VCDC Executive Director Steve Howe

Steve Howe, Executive Director of the Vermillion Chamber and Development Company (VCDC), stated that he wanted to thank the City Council for their assistance on the Eagle Creek project and provide an update on the project. Steve stated that the VCDC will own the building and will lease it to Eagle Creek. Steve noted that this project will require a number of City Council actions, the first of which are on the agenda for tonight, to plat the three lots into one lot, change the zoning as the three lots were in two different zoning districts and the creation of a Tax Increment District. Steve stated that the Tax Increment District will assist with repayment of the costs for site improvements. Steve stated that many entities within the community have worked together to bring this business to the city. Steve reviewed diagrams of the building site and proposed building. Steve answered questions of the City Council on the project.

Steve stated that the VCDC is also working on a residential housing development project that will also require the assistance of the City Council. Steve noted that since the Housing Needs Assessment was completed, the VCDC has been working with a committee that has been looking at options of implementing the assessment findings. Steve reviewed a proposed diagram of the project noting that it will also require many City Council actions before it is completed. Steve answered questions of the City Council on the proposed project.

3. Informational Session - Discussion on information to be provided for upcoming malt beverage license renewals in June - John Prescott

John Prescott, City Manager, stated that the malt beverage license renewals will be coming to the City Council for consideration in June and wanted to know what additional information, if any, the City Council would want for the renewals. Discussion followed on the need for more complete Management Plans and that the Management Plans be provided to the City Council earlier to allow time to review.

4. Briefing on the April 15, 2013 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

099-13

Alderman Osborne moved to adjourn the Council special session at 12:59 p.m. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 15th day of April, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

John E (Jack) Powell, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
April 15, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on April 15, 2013 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Willson, Zimmerman, Mayor Powell, Student Representative Rachelle Norberg

Absent: Ward

2. Pledge of Allegiance

3. Minutes

A. April 1, 2013 Special Session; April 1, 2013 Regular Session

100-13

Alderman Willson moved approval of the April 1, 2013 special session minutes and the April 1, 2013 regular session minutes. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

Mayor Powell stated that Administration has recommended the addition of Item 9B to Bid Openings and 12B to the Consensus Agenda.

101-13

Alderman Osborne moved approval of the agenda with the amendment to include 9B Aviation fuel quotes and 12B Set a public hearing date of May 6, 2013 for a special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company on or about July 11, July 25, August 8, August 22 and September 5 at the Ratingen Platz on the corner of Market and Main Street and the Market Street right of way from Main Street south a half a block. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted

5. Visitors to be Heard

A. Proclamation - Arbor Day

Alderman Meins read the Proclamation recognizing April 26, 2013 as Arbor Day in Vermillion. Mayor Powell presented the proclamation to Aaron Baedke and Jessica Kennedy, representing the Vermillion Parks and Recreation Department. Aaron reported that this is the 28th year that the City has been recognized as a "Tree City". Jessica reported that the tree planting for Arbor Day will be in Prentis Park on April 26th with the time to be announced later. She stated that there will also be a poster contest for the Third Grade Class.

6. Public Hearings

A. First Reading of Ordinance 1299 - Rezone Lot 3, Block 7, Erickson Addition to the City of Vermillion, Clay County, South Dakota from GI General Industrial District to GB General Business District (property located approximately 310 feet west of the southwest corner of Princeton Street and Bower Street)

Andy Colvin, Assistant to the City Manager, reported on the location of the property to be rezoned noting that it is within the Riverbend Business Park at the corner of Princeton and Bower Streets. The Vermillion Chamber of Commerce and Development Company (VCDC) is planning to construct a building for Eagle Creek Software on the property. The Planning Commission recommends approval of the change from GI to GB for Lot 3, Block 7, Erickson Addition.

Steve Howe, Executive Director of VCDC, thanked the City Council and all other entities that worked together to bring Eagle Creek Software to Vermillion. Steve stated that the VCDC will own the building and lease it to Eagle Creek Software for their 200 employees. Steve noted that the zone change, plat and Tax Increment District addressed later on the agenda are part of this project.

102-13

Mayor Powell read the title to the above mentioned Ordinance and Alderman Grayson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1299 - Rezone Lot 3, Block 7, Erickson Addition to the City of Vermillion, Clay County, South Dakota from GI General Industrial District to GB General Business District of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 15th day of April, 2013 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Collier-Wise. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 8 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. Street Closure Request for Main, Plum and High Streets for routing and/or staging of the Dakota Days Parade on Saturday, October 5, 2013 from 7:30 a.m. to 12:30 p.m.

John Prescott, City Manager, reported that, since the request was received, Marysa Wilson, representing the Dakota Days Committee, has met with Pete Jahn, Street Superintendent, and is requesting the closing of Franklin Street instead of High Street thus keeping the street closings the same as last year. John noted that the request was to close Main Street from Walnut to High Street from 7:30 a.m. to 12:30 p.m., Main Street from High to Plum Street from 8:00 a.m. to 12:30 p.m., Plum Street from Main to Clark Street from 9:00 a.m. to 12:30 p.m. and Franklin Street from Main to Clark Street from 9:00 a.m. to 12:30 p.m.

Marysa stated that Franklin Street will work better than High Street for the parade and the parade route will be the same as last year. She stated that the parade will be October 5th starting at 10:00 a.m. and that the committee is working with other groups to provide cleanup after the parade.

103-13

Alderman Zimmerman moved approval of the following street closings for the Dakota Days parade on October 5, 2013: Main Street from Walnut to High Street from 7:30 a.m. to 12:30 p.m., Main Street from High to Plum Street from 8:00 a.m. to 12:30 p.m., Plum Street from Main to Clark Street from 9:00 a.m. to 12:30 p.m. and Franklin Street from Main to Clark Street from 9:00 a.m. to 12:30 p.m. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Final Plat of Lot 8, Block 7, Erickson Addition to the City of Vermillion, Clay County, South Dakota

Jose Dominguez, City Engineer, reported that the plat is to combine Lots 1, 2 and 3, Block 7, Erickson Addition into one lot for the Vermillion Chamber of Commerce and Development Company for the Eagle Creek Software building. Jose stated that the Planning Commission has recommended approval of the plat. Jose recommended approval of the plat.

104-13

After reading the same once, Alderman Grayson moved approval of the following plat:

WHEREAS IT APPEARS that the owners thereof have caused a plat to be made of the following described real property: Lot 8, Block 7, Erickson Addition to the City of Vermillion, Clay County, South Dakota.

BE IT RESOLVED that the attached and foregoing plat has been submitted to and a report and recommendations thereon made by the Vermillion Planning Commission to the City Council of Vermillion which has approved the same.

BE IT FURTHER RESOLVED that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion which has examined the same, and it appears that the systems of streets and alleys set forth therein conforms to the system of streets and alleys of the existing plat of such city, and that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid and that such plat and survey thereof have been executed according to law, and the same is hereby accordingly approved.

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Resolution to create Tax Increment District Number Five on Lot 8, Block 7, Erickson Addition (formerly Lots 1, 2 and 3, Block 7, southwest corner of Princeton and Bower Streets

John Prescott, City Manager, stated that Steve Howe with the VCDC had reported on the other items on the agenda tonight that are part of the Eagle Creek Software building project with this being the resolution to create the Tax Increment District Number 5 to assist the VCDC with the costs of the project. John noted that before the Planning Commission public hearing the other taxing entities were sent notice of the Planning Commission hearing to consider the district without any comment. The Planning Commission on April 8th unanimously forwarded a recommendation of approval for the tax increment district. John stated that the resolution is to create the district which will be followed by the Planning Commission adopting a plan for the district that will come back to the City Council for approval.

105-13

After reading the same once, Alderman Zimmerman moved adoption of the following:

RESOLUTION CREATING CITY OF VERMILLION
TAX INCREMENTAL DISTRICT NUMBER FIVE

WHEREAS, on April 8, 2013, the Vermillion Planning Commission, in accordance with the requirements of SDCL 11-9-3, held a Public Hearing on the creation of a Tax Increment District in a portion of the Riverbend Business Park; and

WHEREAS, the proposed new tax increment district is located in a portion of Tax Incremental District Number Three that was dissolved by resolution on March 18, 2013; and

WHEREAS, on April 8, 2013, the Vermillion Planning Commission did adopt for recommendation a motion designating a tax incremental district defined by the following boundary:

Lots 1, 2 & 3 Block 7 Erickson Addition to the City of Vermillion, Clay County, South Dakota, that was replatted to Lot 8, Block 7 Erickson Addition to the City of Vermillion, Clay County, South Dakota; and

WHEREAS, the City Council finds that:

- (1) Not less than twenty-five percent (25%), by area, of the real property within the district is a blighted area as defined by in SDCL 11-9-9 through 11-9-11 or not less than fifty percent, by area, of the real property within the district will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources; and
- (2) The improvement of the area is likely to significantly enhance the value on all of the other real property in the district; and

WHEREAS, the City Council finds that the aggregate assessed value of the taxable property in this district plus all other existing districts does not exceed 10% of the total assessed value of the taxable property within the City of Vermillion, Clay County, South Dakota.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Vermillion, that Tax Incremental District Number Five is hereby created in the City of Vermillion, and that such District boundary shall be designated as:

Lot 8, Block 7 Erickson Addition to the City of Vermillion,
Clay County, South Dakota.

Dated at Vermillion, South Dakota this 15th day of April, 2013.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

D. Consultant Selection for 2015 Mill and Overlay Project of W. Main Streets

Jose Dominguez, City Engineer, reported earlier this year that the City Council has included the mill and overlay of W. Main Street on the STP Plan as a project for 2015. A consultant is needed for this project so requests for proposals were sent to five firms that were approved by the SD DOT. Four proposals were received and evaluated using a qualification based selection process. The recommendation is for the firm of Sayre Associates. Jose noted that at this time there is no cost as this is a 2015 project.

106-13

Alderman Davies moved approval of the selection of Sayre Associates as the consultant for the 2015 mill and overlay project and that the SD DOT be notified of the selection. Alderman Grayson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

E. Library Change Order #6

John Prescott, City Manager, reported that the Library construction project is almost complete with the item of the bike rack left to address. The change order will remove the existing brick wall and install bike racks that were constructed by Masaba. The change order is for \$8,623 to be funded by \$5,000 from the Library Board with the

balance from the contingency funds. John noted that there is contingency remaining on the project for landscaping.

107-13

Alderman Zimmerman moved approval of Change Order #6 on the Library project with Welfl Construction in the amount of \$8,623 plus the architect's fee. Alderman Osborne seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

F. Capital Improvement Plan

John Prescott, City Manager, reported in March that a Capital Improvement Plan was updated for 2013 to 2017 and presented to the City Council. John noted that funding may not be defined for each item at present but will be considered as items for future budgets. John reviewed the projects considered for 2014 that will be included in the 2014 budget later this summer.

108-13

Alderman Davies moved approval of the Capital Improvement Plan for 2013-2017 as presented. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

G. Tractor lease for Street and Solid Waste Departments with Fred Haar Company

Jason Anderson, Assistant City Engineer, reported that the City was approached by Fred Haar Company about leasing two tractors for eight months. The lease rate is zero for the first 250 hours and then \$45 per hour thereafter. Jason noted that we will not exceed the 250 hours on the leased equipment. The City is responsible for insurance and normal maintenance and repair during this lease. The lease is the same as last year and is included in the packet. The insurance cost is estimated at \$200 per tractor and maintenance would be required on City vehicles if used. The use of the leased equipment reduces the hours placed on the other vehicles in the City fleet. Jason noted that the lease agreements had been reviewed by the City Attorney and they contain items that are to the advantage of John Deere, but they have not been an issue in prior years.

109-13

Alderman Grayson moved approval of the lease agreement with Fred Haar Company for two tractors for up to eight months. Alderman Davies seconded the motion. Discussion followed with Jim McCulloch, reporting that this is a good deal for the City, noting that the lease language is to the advantage of the Lessor. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

H. Declaration of surplus items for City auction

Mike Carlson, Finance Officer, reported that a list is included in the packet of surplus City vehicles, abandoned vehicles, unclaimed property from the Police Department and surplus City property. Before the City can dispose of property, the City Council will need to declare it surplus and authorize the sale at public auction. Hazen Bye has been contacted and can do the auction on May 10th at 5:30 p.m. at the Municipal Service Center.

110-13

Alderman Grayson moved to declare the following property surplus to be sold at public auction: Abandon vehicles: 1998 Chevrolet Cavalier, 1988 Jeep 4WCHK, 2002 Isuzu Axiom, 1978 Honda CB500, 1993 Pontiac Grand AM, 1994 Jeep Grand Cherokee, 1999 Chrysler LHS, 1999 Ford Taurus, 2000 Chevrolet Blazer; approximately 40 abandon bicycles; Abandon Unclaimed Property from Police Department: assorted sunglasses, assortment of tools (pliers, hammer, ratchets, multi-purpose, wrenches), several backpacks, mens Reeboks sz 9.5, set of vehicle headrests, set of automobile floor mats, garden hose, jewelry, flashlights, knives, Magellan GPS unit (untested), ICar Play wireless plus (Monster brand) (untested), Coca Cola logo binoculars w/case, 4 boxes of Sunbeam LED rope lights, 2 Planet Audio 350 w. speakers (untested), Classic Deluxe snow thrower cab (in box), Whistler 1500 radar detector (untested), Passport 8500 Escort radar detector (untested), Pioneer GM-5400T amp (untested), Craftsman 19.2 volt cordless drill (untested); Miscellaneous items: Blackberry case, business card case, clip, cards, dice, cigarette adapters, iPod cord; Surplus City vehicle: 1997 Kawasaki Mule 1500 w/dump box; surplus City property: 2 - 2 drawer filing cabinets, Magnavox 13" TV with DVD player, RCA stereo, chalk board, Telog voltage recorder, modems, computers, monitors, keyboards, corner desk, printer stand, desk, computer speakers, literature display unit, desks, 2 loveseats, rocking chair, typewriter, dorm refrigerator, white cabinets, white browser bin, typing table, garden bench, credenza, folding table, office chair, display rack, misc library furniture & fixtures, Kenmore refrigerator, Frigidaire freezer, Vulcan grill convection oven, Poulan 22" cut push mower, 2-2001 Chevy tailgates, 2004 Chevy tailgate, 1994 Chevy tailgate, 2-2001 Chevy rear bumpers, 2004 Ford rear bumper, 1994 Chevy rear bumper, "Mosquito Magnet" mosquito trap, Bi Turbo T2 pool vacuum, 3 gallon electric sprayer, Electric salt spreader, metal spike drag, Coats 700 tire balancer, light bulbs, assorted vehicle service books, 2 - 205/72R14 tires, Racal wordnet logging recorder, 20 - 55 gallon plastic drums, hand grinder, 3 - small compressors, 2 - small

tanks. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Street Department pickup

Jason Anderson, Assistant City Engineer, reported that the purchase of a $\frac{3}{4}$ ton 4x4 pickup was budgeted in equipment replacement for 2013. Bid information was sent to two bidders with only one bid received from Vermillion Ford for \$24,490 plus \$125 for a switch panel, total bid \$24,615. Jason noted that a similar pickup in 2012 was \$23,699. Jason recommended acceptance of the only bid from Vermillion Ford.

111-13

Alderman Osborne moved approval of the only bid of Vermillion Ford of \$24,615 for a $\frac{3}{4}$ ton 4x4 pickup. Alderman Zimmerman seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Fuel Quote - Aviation fuel

Jose Dominguez, City Engineer, read the aviation fuel quotes and recommended the low quote of Gerstner oil.

100LL Aviation Fuel per US gallon: Gerstner Oil \$4.8784, Stern Oil \$4.9359

112-13

Alderman Zimmerman moved approval of the low quote of Gerstner Oil of \$4.8784 per gallon for aviation fuel. Alderman Willson seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John noted that representatives from the Alpha Xi Delta Sorority were present to explain their organization events for Autism Speaks in Vermillion. Talia Wilson stated that April is Autism Awareness month and that they are encouraging everyone to wear blue on Tuesday to bring awareness to autism. Alex Eriksen stated that they have an event on April 18th at 5:00 p.m. in Farber Hall to raise money for Autism and will place blue ribbons on the trees in Prentis Park from April 21-28 to raise awareness of autism.

B. John reported that a raffle notice from CSA was included in the packet. They will be selling 50/50 tickets with proceeds going to the scholarship fund. The drawing is May 9th.

C. John reported that the Library reopened on Monday, April 8th and that there may be some temporary closures while the new shelving units are installed. John noted that the Library dedication is planned for Saturday, June 1st at 2:00 p.m.

D. John invited the community to an open house for the new Parks & Recreation Director Jim Goblirsch on Tuesday, April 30th at the Bluff Golf Course Clubhouse from 2:00 p.m. to 3:30 p.m.

E. John reported that landfill vouchers are now available at City Hall, the Recycling Center and the Landfill and noted that the Landfill is also open on Saturday mornings.

F. John reported that notice has been received from Midcontinent Communications of a cable rate increase. He noted the increase ranges from \$1 to \$3 depending upon services being received. Notices are being sent to all customers.

G. John reported that three employees of the Light & Power Department went to Sioux Falls to help the City of Sioux Falls Municipal Electric with storm recovery efforts.

PAYROLL ADDITIONS AND CHANGES

Police: Jonathan Cole \$19.67/hr, Chad Passick \$32.90/hr; Golf Clubhouse: Hannah Downing \$7.25/hr; Recycling: Frederick Gullett \$9.50/hr; Custodian: Ron Maher \$11.09/hr

11. Invoices Payable

113-13

Alderman Davies moved approval of the following invoices:

ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	51.10
ARCHITECTURE INC.	PROFESSIONAL SERVICES	2,741.00
BROADCASTER PRESS	ADVERTISING	1,866.01
BRUNICKS SERVICE INC	FUEL	13,463.75
BUREAU OF ADMINISTRATION	TELEPHONE	257.10
CANON FINANCIAL SERVICES	COPIER LEASE	196.27
CENTURYLINK	TELEPHONE	1,486.35
CLAY-UNION ELECTRIC CORP	ELECTRICITY	718.19
DENNIS MARTENS	TRAVEL REIMBURSEMENTS	103.60

DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,370.26
FIRST NATIONAL BANK	CITY HALL DEBT SERVICE	76,316.88
GREGG PETERS	MANAGERS FEES/PROFIT	21,761.42
KNOLOGY	DIAL UP SERVICE	49.95
LINCOLN CITY LIBRARIES	STACK MOVER RENTAL	1,000.00
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
MATHESON TRI-GAS, INC	OXYGEN	193.31
MIDAMERICAN	GAS USAGE	7,025.65
MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	71.87
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SD PUBLIC ASSURANCE ALLIANCE	INSURANCE COVERAGE	54,501.36
SPRINT	CELL PHONE	1,280.68
THATCHER COMPANY	SODA ASH	7,123.60
UNITED PARCEL SERVICE	SHIPPING	168.79
US POSTMASTER	POSTAGE FOR UTILITY BILLS	950.00
VERMILLION ACE HARDWARE	PARTS	14.98
VERMILLION AREA COMMUNITY	ROUND UP FIRST QUARTER	177.47
VERMILLION CHAMBER OF COMMERCE	BBB FUND	46,350.00
VERMILLION NOW!	VERMILLION NOW FUNDS	437.62
VISA/FIRST BANK & TRUST	FUEL/SUPPLIES	214.08
Keith BROOKS	BRIGHT ENERGY REBATE	85.00

Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing of May 6, 2013 for Thursdays on the Platz to exceed permissible sound levels by more than 50% for the Vermillion Chamber of Commerce and Development Company in Ratingen Platz on July 11, July 25, August 8, August 22, and September 5, 2013

B. Set a public hearing date of May 6, 2013 for a special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company on or about July 11, July 25, August 8, August 22 and September 5, 2013 at the Ratingen Platz on the corner of Market and Main Street and the Market Street right of way from Main Street south a half a block

114-13

Alderman Willson moved approval of the consensus agenda. Alderman Osborne seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

115-13

Alderman Osborne moved to adjourn the Council Meeting at 7:47 p.m. Alderman Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 15th day of April, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

EMS Week Proclamation

To Designate the Week of May 19-25, 2013 as Emergency Medical Services Appreciation Week

WHEREAS, emergency medical services are vital to protecting public health and safety; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, police officers, educators, administrators and others; and

WHEREAS, the members of emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week.

NOW, THEREFORE, we, the governing body of the City of Vermillion, South Dakota, in recognition of this event, do hereby proclaim the week of May 19-25, 2013, as

EMERGENCY MEDICAL SERVICES WEEK

and encourage the community to recognize and thank members of Vermillion/Clay County Emergency Medical Service team.

Dated at Vermillion, South Dakota this 6th day of May, 2013.

**FOR THE GOVERNING BODY
OF THE CITY OF VERMILLION**

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: May 6, 2012

Subject: Special Permit to exceed permissible sound levels by no more than 50% for the Thursdays on the Platz for a live concert and public gathering at Ratingen Platz on July 11, July 25, August 8, August 22 and September 5, 2013 from 6:00 p.m. to 8:00 p.m.

Presenter: Mike Carlson

Background: Thursdays on the Platz has applied for a special permit to exceed allowable noise levels for a concert and public gathering July 11, July 25, August 8, August 22 and September 5, 2013, held at Ratingen Platz (corner of W. Main Street and Market Street). A copy of the application and a map of the area are attached. The special daily malt beverage and wine license for the event was applied for by the Vermillion Area Chamber of Commerce & Development Company and there is a request to close a portion of Market Street later on the agenda. The event is free and open to the public.

The city noise ordinance is as follows:

Sec. 90.01. Noises prohibited.

(A)General prohibitions: In addition to the specific prohibitions outlined below, it shall be unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public, any neighborhood, any business operation, family, lawful assembly of persons, or any person by committing any act or acts of disturbance within the limits of the City of Vermillion.

(B)The following acts are declared to be in violation of this chapter.

- 1) Sound equipment prohibited: Except for emergency vehicles, it shall be unlawful for any person to operate or cause to be operated upon the streets or public places in the city a sound truck or car with sound amplification equipment in operation. "Sound truck" as used herein means any vehicle having thereon or attached thereto any sound amplification equipment. "Sound amplification equipment" as used herein means any machine or device for the amplification of the human voice, music or other sound, but shall not include radio or warning devices on vehicles used for traffic warning or control purposes.
- 2) Stereos, radios, television sets, musical instruments and similar devices:
 - a. Using, operating or permitting the use or operation of any stereo, radio, musical instrument, television, phonograph, drum or other machine or device for the production or reproduction of sound, except as provided for in paragraph (1) above, in such a manner as to violate this section or cause a noise disturbance.

- b. The operating of any such device between the hours of 11:00 p.m. and 7:00 a.m. the following day in such a manner as to be plainly audible at the property boundary of the source or plainly audible at fifty (50) feet from such device when operated within a vehicle parked on a public right-of-way or when operated from within a private residence.
- 3) Maximum permissible sound levels: It shall be unlawful for any person to operate or permit the operation of any stationary source of sound in such a manner as to create a sound pressure level during any ten-minute measurement period which exceeds the limits set forth for the following receiving land use districts when measured at the boundary or at any point within the property affected by the noise. Sound level measurements shall be made at a distance of fifty (50) feet from source with a sound level meter of type 2 or better, using the "A" weighting scale, in accordance with standards promulgated by the American National Standards Institute.

Use District	11:00 p.m.-6-00 a.m.	6-00 a.m.-11:00 p.m.
Residential	50 dB(A)	55dB(A)
Commercial	55 dB(A)	60dB(A)
Industrial & Agricultural	75 dB(A)	80dB(A)

- (C) It shall be a violation of this section if the sound which is measured creates a sound pressure level greater than the levels set forth for the receiving land use district for ninety (90) per cent of the time in any measurement period, such as the level exceeded for nine (9) minutes of a ten-minute period.
- (D) Special Permit - The City Council may, following a Public Hearing, issue a Special Permit to exceed allowable sound levels by not more than 50% of the allowable limit within the Use District, in a suitable location with appropriate facilities, during the allowable time. It shall be required of any applicant for a Special Permit to demonstrate that the event for which the permit is requested be of public benefit. An applicant shall submit a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source. Application for a Special Permit shall be made with the City Finance Officer, and shall be accompanied with an application fee of \$25.00. Application for a Special Permit shall be completed no later than 30 days prior to the proposed event, and it shall contain all applicable information relative to the nature and purpose of the event. (Ord. No. 1100, 10-1-01)
- (E) Semi-tractors; prohibited noises: It shall be unlawful for any person within the city limits of Vermillion, to make, or cause to be made, loud or disturbing or offensive noises with any mechanical devices operated by compressed air and used for purposes of assisting braking on any semi-tractor, except for the aversion of imminent danger. (Ord. No. 1102, 10-15-01)

Discussion: This event is being sponsored by Thursdays on the Platz and the Chamber to encourage the community to gather downtown on Thursday nights and will showcase Ratingen Platz.

The City Council will need to determine, at the public hearing, if it is in a suitable location with appropriate facilities, during the allowable time and if the applicant can

6. Public Hearing; item a

demonstrate the public benefit of the event. Relevant questions for a public gathering, when a noise permit is sought, include the availability of restroom facilities, clean up of the area, and disposal of waste. City staff is not aware of any noise related problems with Thursdays on the Platz events of the last couple of years.

Financial Consideration: The Thursdays of the Plaza committee has paid the \$25 fee for the special noise permit.

Conclusion/Recommendations: Administration recommends issuance of the special permit, unless information is presented at the public hearing that indicates that there are problems related to the noise.

NOTICE OF PUBLIC HEARING FOR SPECIAL PERMIT
TO EXCEED ALLOWABLE SOUND LEVELS

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 6th day of May, 2013 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for a special permits to exceed allowable sound levels which has been filed in the Finance Officer's Office:

Thursdays on the Plaza request for a special permit to exceed allowable sound levels for a live concert and public gathering at the Ratingen Platz located at the corner of Market and Main Street on Thursday, July 11, July 25, August 8, August 22 and September 5, 2013 between 6:00 p.m. and 8:00 p.m.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application for special permit.

Dated at Vermillion, South Dakota this 15th day of April, 2013.

Michael D. Carlson, Finance Officer

Publish: April 26, 2013

Published once at the approximate cost of _____.

**REQUEST FOR SPECIAL PERMIT
TO EXCEED PERMISSIBLE SOUND LEVELS
BY NO MORE THAN 50%
OF CITY NOISE ORDINANCE**

This application shall be completed no later than thirty (30) days prior to the proposed event and shall contain all applicable information relative to the nature and purpose of the event.

Organization Requesting Vermillion Area Chamber of Commerce + Dev. Co.

Contact Person Steve Howe Phone 624-5571

Contact Person Address 116 Market St., Vermillion, SD 57069

Location of Event Rattingen Platz, corner of Main + Market St. Date of Event July 11 + 25; Aug. 8 + 22; Sept. 5

Duration of event from time approx. 6pm to Time 8pm

The ordinance asks if this is a suitable location with appropriate facilities:

yes

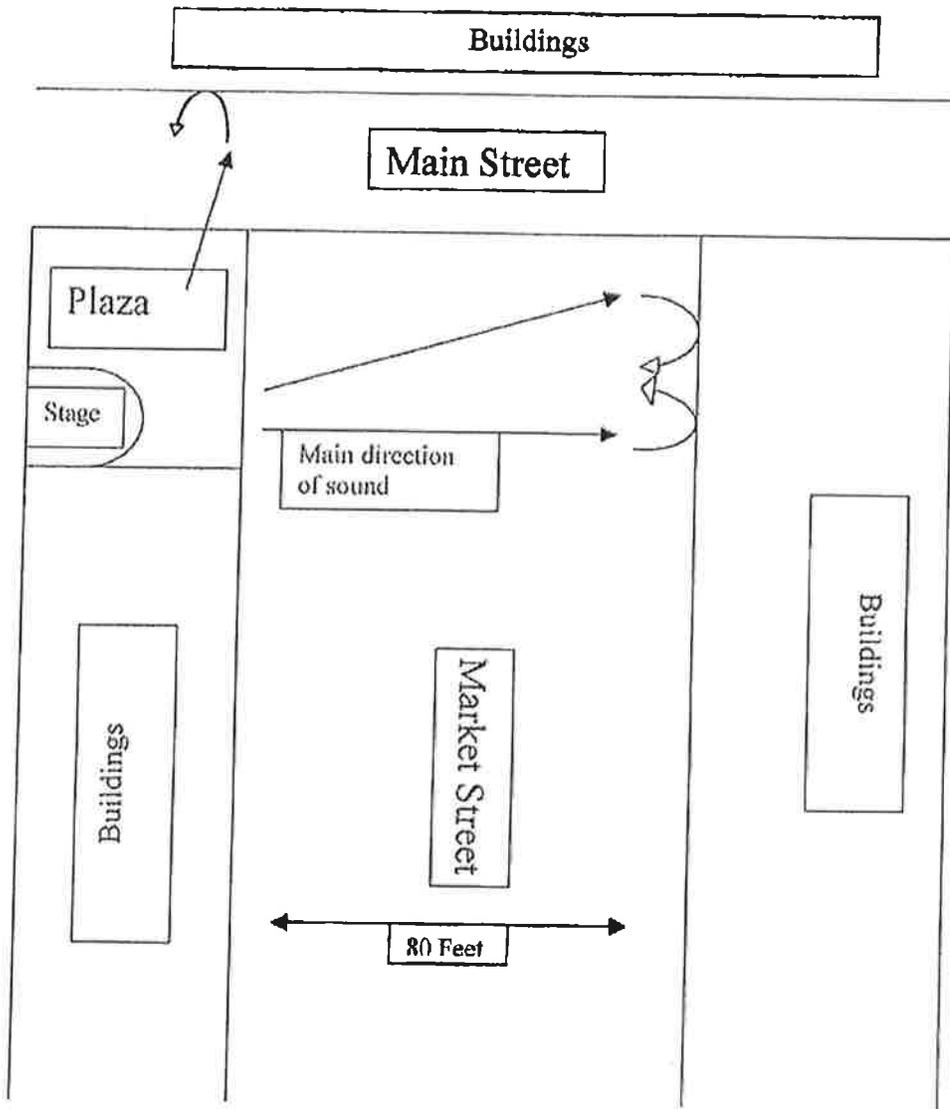
The ordinance asks the applicant to demonstrate that the event for which the permit is requested be of public benefit. Describe the public benefit:

Live music outdoors; food + beverages available for families/friends. Seating provided.

Please attach a diagram clearly showing the sound level projections beginning at a point fifty (50) feet from the source, and continuing out through a radius of two hundred (200) feet from the source.

File this application along with the diagram with the finance officer accompanied with an application fee of \$25.00.

Signature of applicant [Signature] date 4/15/13



Note: Buildings in each direction will prevent sound from extending past 200 feet. Area is also not located near a residential district.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: May 6, 2013

Subject: Special Daily Malt Beverage and Wine License for Vermillion Chamber of Commerce and Development Company on or about July 11, July 25, August 8, August 22 and September 5, 2013 at Ratingen Platz and the Portion of Market Street Abutting Ratingen Platz

Presenter: Mike Carlson

Background: Vermillion Chamber of Commerce and Development Company has submitted an application for a special daily malt beverage and wine license for the Thursdays On the Platz events on July 11, July 25, August 8, August 22 and September 5, 2013, to be held at Ratingen Platz on the corner of Market and W. Main Streets and a portion of Market Street abutting the Platz.

City ordinance on special daily licenses reads as follows:

112.18 SPECIAL ALCOHOLIC BEVERAGE LICENSES ISSUED IN CONJUNCTION WITH SPECIAL EVENTS.

(A) The City Council may grant, after public hearing, a special on-sale malt beverage and/or a special on-sale wine license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event.

(B) The City Council may grant, after public hearing, a special off-sale package wine dealers license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to SDCL Ch. 35-12.

(C) Any license issued pursuant to this section shall be issued to the person and the location specified on the application. Any license issued pursuant to this section may be issued for a period of time established by the municipality. However, no period of time may exceed 15 consecutive days. The granting of the special license shall be subject to such conditions and restrictions as the City Council may deem appropriate and consistent with state law.

(D) The fee for such special licenses shall be set by resolution of the City Council.

State Statute for the special daily licenses is as follows:

35-4-124. Special alcoholic beverage licenses issued in conjunction with special events. Any municipality or county may issue:

(1) A special malt beverage retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant;

(2) A special on-sale wine retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (12) or chapter 35-12 in addition to any other licenses held by the special events license applicant;

(3) A special on-sale license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4) or (6) in addition to any other licenses held by the special events license applicant; or

(4) A special off-sale package wine dealers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-

6. Public Hearings; item b

2(3), (5), (12), (17A), or (19) or chapter 35-12 in addition to any other licenses held by the special events license applicant. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to chapter 35-12.

Any license issued pursuant to this section may be issued for a period of time established by the municipality or county. However, no period of time may exceed fifteen consecutive days. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county or holds an operating agreement for a municipal on-sale alcoholic beverage license, and the license is to be used in a publicly-owned facility. The local governing body shall establish rules to regulate and restrict the operation of the special license, including rules limiting the number of licenses that may be issued to any person within any calendar year.

Discussion: The notice of public hearing is attached. The Police Chief reported there were no incidents with the events held last year. As the event will be held on a City street and City property, ordinance allows the City to include “*such conditions and restrictions, as the governing body may deem appropriate and consistent with state law.*” The request to exceed allowable noise levels, by no more than 50%, was the previous Council agenda item. The street closure request is later on this agenda. The Vermillion Chamber of Commerce and Development Company is requesting the permit to sell beer and wine on the City property. The individuals selling the beer and wine may or may not be VCDC staff or Board members. The VCDC has provided a certificate of Insurance naming the City of Vermillion as an additional insured and provided a Release and Indemnification releasing the City from liability for the event.

Below are some special conditions required by the City Council for other entities that have used the city property for sale of alcoholic beverages. Adjustments may be appropriate for the last three conditions, but Staff recommends the City Council consider and attach most of the following conditions:

- Require the applicant identify and utilize a fenced area where alcoholic beverages may be sold and consumed, as well as a plan to monitor the entrances and exits from this area.
- Require a plan for the cleanup and disposal of the cups and other materials after the event each day.
- Restroom facilities. Some groups have used port-a-potties for a similar event. The duration of the event may minimize the need for specific restroom facilities.
- Require a list of those individuals selling alcohol and checking IDs be provided to the City Manager 24 hours before the event. All individuals on the list were required to be at least 21 years of age.
- Hours of sale may be limited. The noise permit states the hours will be from 6:00 pm to 8:00 pm and as such the hours could be restricted to that time period.

Financial Consideration: The City has received the \$15 per day license fee and \$15 advertising fee from the applicant for a total of \$90.

Conclusion/Recommendations: Administration recommends approval of the July 11, July 25, August 8, August 22 and September 5, 2013 special daily malt beverage and wine license, contingent upon the establishment of the hours that sales will be allowed for each day, the City Council is comfortable that the applicant holding the license can properly distribute malt beverages and regulate the events, and there is complete understanding and agreement by the applicant with regard to any conditions and restrictions the City Council may require after further information is provided at the public hearing. The motion should also address the request to use the Ratingen Platz.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



To: Vermillion City Council

Date: 04/23/2013

From: Matthew Betzen
Chief of Police

A handwritten signature in blue ink, appearing to read "M. Betzen", is written over the printed name and title.

Subject: Special Daily License (On-Sale) Malt Beverage and Wine License – Thursday on Platz

A check of the Vermillion Police Department records does not reveal any issues that occurred the last two year during these events.

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 6th day of May, 2013 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated below, which has been presented to the City Council and filed in the Finance Officer's Office:

Special Daily License (On-Sale) Malt Beverage and Wine License:

Vermillion Area Chamber & Development Company, Inc on or about July 11, July 25, August 8, August 22 and September 5, 2013 at the Ratingen Platz on the corner of Market and Main Street and the Market Street right of way from Main Street south a half a block.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 15th day of April, 2013.

Michael D. Carlson, Finance Officer

Publish: April 26, 2013

Published once at the approximate cost of _____.

Council Agenda Memo

From: Andrew Colvin, Assistant City Manager

Meeting: May 6, 2013

Subject: Second Reading of Ordinance 1299 – Rezoning Lot 3, Block 7, Erickson Addition to the City of Vermillion from GI General Industrial to GB General Business district

Presenter: Andrew Colvin

Background: The Vermillion Area Chamber and Development Company is planning to construct a building for Eagle Creek Software. The building will be located within the Riverbend Business Park at the corner of Princeton and Bower Streets. Currently, the site for the proposed building is composed of three lots; lots 1 and 2 are adjacent to Princeton Street, lot 3 fronts Bower Street. Lots 1 and 2 are currently zoned General Business, which is the City's general commercial zoning district, and Lot 3 is zoned General Industrial. The proposed office use is permitted in both districts. However, in order to keep a consistent zoning designation for the entire property as one parcel, a rezone is necessary for lot 3. The City Council approved first reading of the Ordinance at the April 15, 2013 meeting.

Discussion: Office uses are permitted in both the Industrial and General Business districts, which means this zone change is proposed for consistency. A parcel with split zoning designations could have issues with respect to incompatible uses, title searches, future sale options or even expansion possibilities. Later on tonight's agenda the City Council will consider a plat to combine lots 1-3 into a single parcel. That, in addition to this zone change, would create a single site with a uniform zoning designation.

The Planning Commission considered the zone change on April 8th and unanimously recommended approval. Enclosed is a map of the area and notice of public hearing.

Financial Consideration: Costs would be incurred for the required legal publications.

Conclusion/Recommendations: Administration recommends adoption of Ordinance 1299. As this is the second reading, a recorded vote is required.

ORDINANCE NO. 1299

AN ORDINANCE AMENDING TITLE 15 CHAPTER 155 SECTION 155.026, OFFICIAL ZONING MAP FOR THE CITY OF VERMILLION, SOUTH DAKOTA, BY REZONING CERTAIN REAL PROPERTY FROM THE GI GENERAL INDUSTRIAL DISTRICT TO THE GB GENERAL BUSINESS DISTRICT.

BE IT ORDAINED, BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

That Section 155.026 is hereby amended as follows:

That the following parcel is hereby rezoned from the GI General Industrial District to the GB General Business District and the official zoning map referred to in Section 155.026 of the 2008 Revised Ordinances of the City of Vermillion is amended to include such land in the GB General Business District:

Lot 3 of Block 7, Erickson Addition to the City of Vermillion Clay County, South Dakota

Dated at Vermillion, South Dakota this 6th day of May, 2013

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

First Reading: April 15, 2013
Second Reading: May 6, 2013
Publication: May 17, 2013
Effective Date: June 6, 2013

Council Agenda Memo

From: John Prescott, City Manager

Meeting: May 6, 2013

Subject: Street Closure Request – Market Street on July 11, July 25, August 8, August 22, and September 5, 2013 for “Thursdays on the Platz”

Presenter: John Prescott

Background: As indicated, with earlier items on the agenda, “Thursday’s on the Platz” is again planning to hold several events in downtown Vermillion. This summer’s events are scheduled for July 11, July 25, August 8, August 22, and September 5, 2013. The events would host local and regional musical entertainment. The group will utilize Ratingen Platz at the corner of W. Main and Market Streets for the events. Due to the number of anticipated attendees, a street closure request has again been submitted for Market Street from W. Main Street to the East/West alley between W. Main Street and Kidder Street.

This event is being sponsored by Thursdays on the Platz and the Vermillion Chamber of Commerce and Development Company to encourage the community to gather downtown on Thursday nights and will showcase Ratingen Platz.

Discussion: The group requests to have Market Street from W. Main Street to the East/West alley between W. Main Street and Kidder Street closed from 5:30 p.m. to 8:00 p.m. on each of the five dates. The street closure request application indicates that neighboring businesses and residents have been notified. Volunteers for the Thursdays on the Platz Committee will clean up the area after the event.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends the City Council approve the closure of Market Street from W. Main Street to the East/West alley between W. Main Street and Kidder Street on July 11, July 25, August 8, August 22, and September 5, 2013, for the “Thursdays on the Platz” events.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting Thursdays On The Platz

Contact Person Michelle Maloney Phone 677-9006

Contact Person Address 2822 Cherokee Ct Vermillion, SD

Event Thursdays On The Platz Date(s) of Event 7/11, 7/25, 8/8, 8/22 and 9/5

Street(s) Requesting to be closed (Include a map if needed.)

Street Market St from Main to south edge of Ratingen Platz

Street Closing Times 5:30 to 8:00

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes No

Have arrangements been made for clean up after the event and other facilities? Please describe:

We have around 5 volunteers that ensure clean up is done asap. We work with Parks and Rec, who drop off garbage and recycling bins.

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant Michelle Maloney Digitally signed by Michelle Maloney, DN: cn=Michelle Maloney, o=City of Vermillion, ou=City of Vermillion, email=maloney@vermillion.org, c=US date 3/30/13

Council Agenda Memo

From: Andy Colvin, Assistant City Manager

Meeting: May 6, 2013

Subject: Street Closure Request – Main Street from Market Street to Center Street on June 1, 2013 for Discover Days.

Presenter: Andy Colvin

Background: The Downtown Vermillion Action Team submitted a request to close a portion of Main Street on June 1, 2013 from 8:00 a.m. to 2:00 p.m. for Discovery Days. The event is an opportunity to showcase downtown Vermillion.

Discussion: The street closure request application indicates that neighboring businesses and residents have been notified. Staff met with the DVAT representatives and coordinated a closure that will allow traffic but still keep patrons safe. Volunteers from the DVAT will clean up the area after the event. The Fire, Police, EMS and Departments have been notified of the closure and have not expressed concerns. Access to banks on Main Street will not be impacted for the duration of the event. In addition, alcohol will not be served at the event. Representatives from the DVAT will be present to discuss the event and answer any questions. A map of the closure area is enclosed.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends the City Council approve the closure of Main Street from Market Street to Center Street on June 1, 2013, for Discover Days.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting Downtown Vermillion Action Team

Contact Person Bekki Engquist-Schroeder or Emily Sudbeck Phone 605-658-1234 or 605-624-4491

Contact Person Address 25 West Main Street or 21 West Main Street

Event "Discovery Days" Date(s) of Event 6/1/13

Street(s) Requesting to be closed (Include a map if needed.)

Street Main from Market - Cortrust to The Plaza to Center - Amy's Whoopi Do to RED

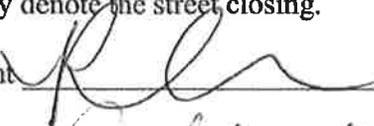
Street Closing Times 8:00am to 2:00pm

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes No

Have arrangements been made for clean up after the event and other facilities? Please describe:
DVAT and participating businesses are responsible for cleanup following the event.

We will provide garbage cans and trash removal.

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant  date 5/1/13

Emily Sudbeck

5/1/13

"Discovery Days: Discover Vermillion" is the fundraising event for the Downtown Vermillion Action Team. Myself and Emily Sudbeck, Willson Florist, have recently taken over and are co-chairing the group. At our first meeting in 2013 it was decided that Vermillion could really use a community/family event. The downtown location benefits our goals of bringing people downtown and showcasing what we have to offer. Thus Discovery Days was born. Each year to have a different theme, this year's being Discover Vermillion. We plan to get bigger and better with time.

June 1, 2013 from 8am-2pm, Main Street will be full of Vermillion retailers with specials and deals, Downtown restaurants having food specials, and businesses sponsoring children and family games with prizes. DVAT plans to sell tickets for the games, along with soda and water. Those two things being the fundraising aspect. There will not be alcohol on the street at this event. Additional events in other locations are still being planned for Friday evening and Sunday morning.

Set up of street closure is provided by the City. Garbage cans and recycling containers provided by Parks and Rec and the City. DVAT and downtown businesses will be responsible for additional clean up.

There will be representatives at the Council Meeting at 7pm on Monday, May 6. Please contact myself or Emily with any additional questions prior to Monday's meeting.

Looking forward and working together,

Bekki



Council Agenda Memo

From: John Prescott, City Manager
Meeting: May 6, 2013
Subject: Naming of Library Community Room
Presenter: John Prescott

Background: The Vermillion Public Library reopened in April following the construction of an addition and renovation project. Funding for the \$2.4 million construction contract plus architectural services and related construction costs has come from 2nd Penny Sales tax money, a CDBG award, Library Board funds and a nearly \$1 million gift from the late Edith B. Siegrist. The Library Foundation also raised \$200,000 for furnishings. In March, the City Council approved the naming of the fireplace, children's area and technology center for different individuals. In April, the City Council approved the naming of the Library for Edith Siegrist.

Discussion: In partnership with the Vermillion Rotary Club, the Library Foundation and Library Board have requested the naming of the community room for Roger Kozak. With the March naming requests, the Library Foundation had discussed the naming opportunity as part of the fundraising efforts. The naming of the Library for Edith Siegrist was not part of her request related to the donation but one suggested to her as recognition for her generosity and being the one who ultimately made the library renovation and construction project happen.

The Vermillion Rotary Club contributed to the Library Foundation fundraising effort. Mr. Kozak was very involved with the Vermillion Rotary Club as well as Rotary Clubs in South Dakota, Minnesota, Nebraska and Iowa through his service as a Rotary District Governor. Mr. Kozak was also one of the chairs of the Library Foundation to raise funds to furnish the new and renovated space.

The discussion about placing different names on portions of the Library during the fundraising effort arose prior to the City Council developing or adopting a naming policy. While Mr. Kozak did not request the naming of any portion of the facility on his behalf, it was suggested by the Vermillion Rotary Club, the Library Board and Library Foundation that the community room be named in his honor. The proposed name is the Roger Kozak Community Room sponsored by the Vermillion Rotary Club.

The naming policy includes four guidelines that are to be considered when the name for a facility is suggested. The guidelines include:

- Contribution of a minimum of 50% of the capital construction costs associated with developing the City facility, room or public space.
- Provision of a long term endowment for the continued maintenance and/or programming of the City facility, room or public space on a case by case basis.
- Land for the majority of the City facility, room or public space was deeded to the City.
- Reflect the priorities of the governing body to enhance the community.

The naming policy requires that a person be deceased for a City facility to be named after them. The naming policy also states that naming City facility, room, or public space with a company name will not be permitted. The absence of a naming policy allowed the Library Foundation to raise funds and agree to terms with donors that otherwise would not be allowed today.

The naming policy also states that the City Council has the full authority to name, rename or remove a name from a City facility, room, or a public space as they determine to be in the best interest of the community.

Financial Consideration: The construction contract includes an allowance for signage.

Conclusion/Recommendations: Administration recommends the City Council adopt the name “Roger Kozak Community Room sponsored by the Vermillion Rotary Club” as requested by the Library Board, Library Foundation and Rotary Club to reflect the contributions of Mr. Kozak to the building project and as the donor requested this recognition.

John Prescott

Subject: FW: Letter of request to name library large community for Roger Kozak

From: Shirley Huber [<mailto:shirleyhuber@yahoo.com>]

Sent: Thursday, April 18, 2013 7:58 PM

To: John Prescott

Subject: Letter of request to name library large community for Roger Kozak

April 18,2018

Mayor Powell, City Manager John Prescott and City Council:

On behalf of the Vermillion Rotary Club and Edith B. Siegrist Vermillion Public Library Foundation we are officially requesting you consider naming the large community room at the Edith B. Siegrist Vermillion for Roger Kozak.

Roger was actively involved in the community serving on the City Council for seven years and Mayor for three years. He also served on the Community Foundation, Chamber of Commerce, Development Corporation, Dakota Hospital Foundation, University of South Dakota Board of Trustees, Junior Achievement, Library Board, Friends of the Library and most recently contributor and co-chair of the Edith B. Siegrist Vermillion Library Public Library fundraiser.

In addition the Vermillion Rotary Club would like you to consider allowing them to purchase and display some type of public plaque recognizing Roger for his 29 years of Service to the Rotary on the district and local level exemplifying their motto "Service above Self."

Thank you for your consideration.

Shirley Huber Pres.

Edith B. Siegrist Vermillion Public Library Foundation.

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: May 6, 2013

Subject: First Reading of Ordinance No. 1300 - Amending Chapter 34 Urban and Rural Service Districts Appendix A to remove platted property from the rural service district

Presenter: Mike Carlson

Background: In an ordinance in 1996, the City Council established Urban and Rural Service Districts within the city. The criteria for determining a rural service district is defined in City Code section 34.36 as:

The Rural Service District shall consist of those lands (platted, unplatted, or both) described in Appendix A, all of which lands are rural in character, are used or usable for agriculture, and are not developed for commercial, industrial, or urban residential purposes.

The 1996 ordinance placed into Code the language that changes how property taxes are calculated for rural service districts inside city limits. The rural service district properties are taxed at the average mill levy for the adjoining township and assessed at the average value of unannexed agricultural land in the adjoining township.

Section 34.40 defines when a property loses the designation. It reads:

Whenever any parcel of land included within the rural service district is platted in whole or in part; or is the subject of an application for a permit for the construction of a commercial, industrial, or urban residential development or improvement to be situated on the parcel or any part thereof; or otherwise fails to meet the criteria, the board or officer of the city approving the plat or building permit or having knowledge of the change in circumstances shall report the same to the City Council which shall make and enter an order transferring the parcel from the Rural Service District to the Urban Service District.

Discussion: A four acre parcel was platted east of Madison Street in anticipation of developing apartments. In reviewing the properties contained in Appendix A with the County Director of Equalization Office, there were a number of other properties included in Appendix A that were removed from the Rural Service district as they had been platted or converted from rural uses. The amendment is to remove platted property from the rural service district listing as is required by ordinance.

A map was included showing the rural service districts boundaries as described in Appendix A.

Financial Consideration: The platted property will be taxed at the city mill levy vs. the average adjoining township levy. This ordinance would remove the one lot just platted on Madison Street and Norbeck Street from the rural service district.

Conclusion/Recommendations: Administration recommends adoption of first reading of ordinance number 1300 to amend Appendix A to remove platted property from the rural service district.

PROPOSED ORDINANCE NO. 1300

AN ORDINANCE AMENDING CHAPTER 34 TAXATION, URBAN AND RURAL SERVICE DISTRICTS, AMENDING SECTION 34 APPENDIX A OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, TO REMOVE PLATTED PROPERTY FROM THE RURAL SERVICE DISTRICT.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Chapter 34, Appendix A is amended and it is hereby ordained by authority of the same as follows:

APPENDIX A: LANDS INCLUDED IN THE RURAL SERVICE DISTRICT

The following land is classified agricultural land:

Description A:

The E 16 RDS of NW ¼, SE ¼ and W 58 RDS of NE ¼, SE ¼ Exc Block 1, Washington Square Addition and Lots 1 – 13 Block 1, Meisenholder East Addition and Lot 1 Block 1, Madison Park Addition, NE ¼ SW ¼ SE ¼ EXC. E 33' and Mehlhaf Addn, Section 18-92-51 (street address 401 N Norbeck)

Description B:

The W ½, SE ¼, SE ¼ and the East 331 of the SW ¼, SE ¼ Exc Lot 5 Block 1 and Lot 1 Block 2, Mehlhaf Addition and Lot 1 through 3 Block 1, Barari Addition and Outlot C, Barari Addition, Section 18-92-51 (street address 1400 E Main)

Description C:

The E ½, SE ¼, SE 1/4, Exc Lots 1 through 4 Block 4, French Addition, Section 18-92-51 (street address 1700 E Main)

Description D:

The S ½ of the SW 1/4, except Lot H-2 thereof, Section 17, Township 92 North, Range 51 West of the 5th P.M., Clay County, South Dakota.

Dated at Vermillion, South Dakota this 20th day of May, 2013

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

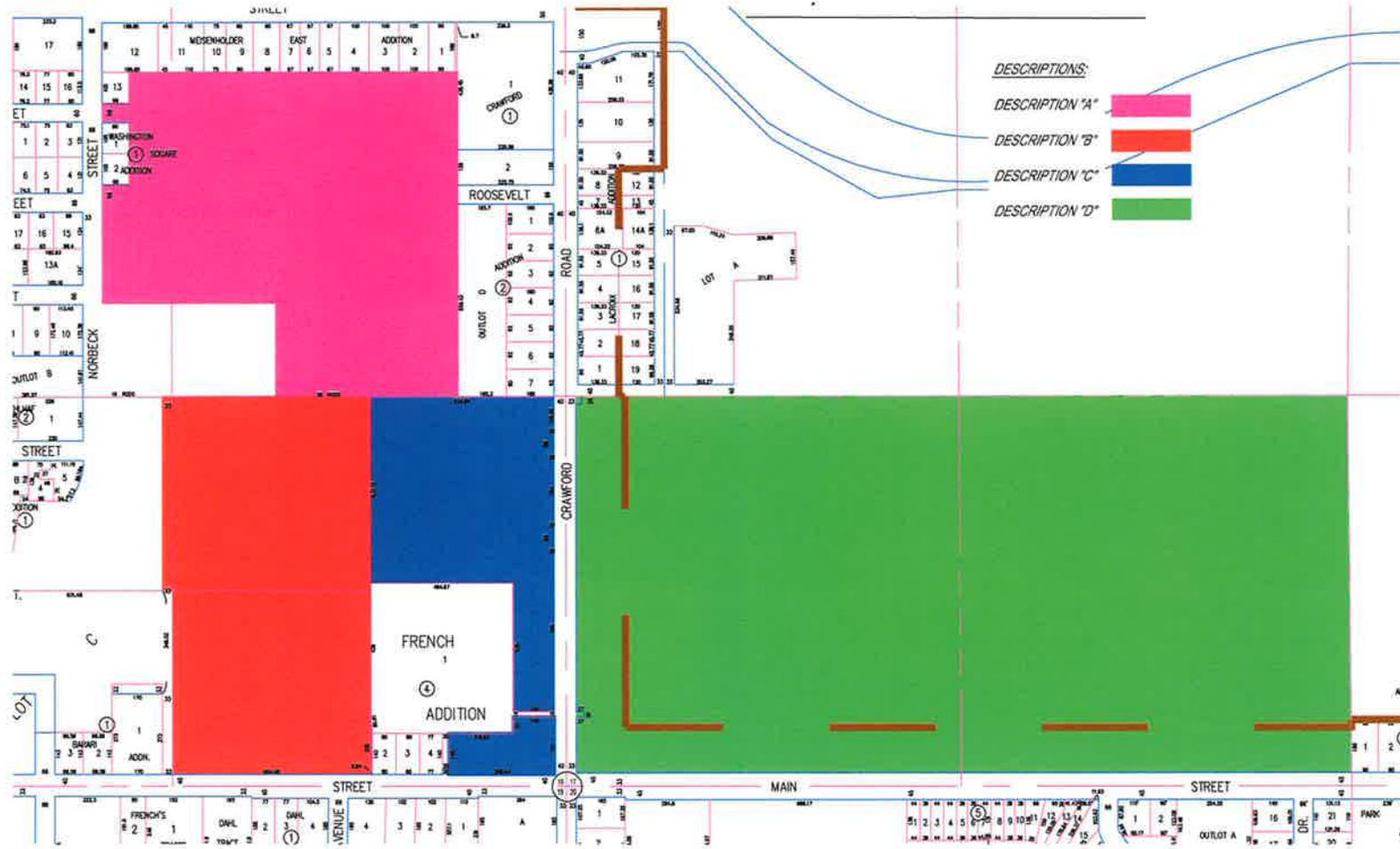
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: May 6, 2013

Second Reading: May 20, 2013
Published: May 31, 2013
Effective: June 19, 2013



RURAL SERVICE DISTRICT

RURAL SERVICE DISTRICT (ORD. 1300)	1.0
CITY OF VERMILLION, SD 57069	NOT TO SCALE MAY 2013

Council Agenda Memo

From: Jason Anderson, Asst. City Engineer
Meeting: May 6, 2013
Subject: Declaration of Surplus Wheel Loader
Presenter: Jason Anderson

Background: The 2007 Caterpillar model 906 wheel loader was replaced in 2012. The Solid Waste Department kept the loader in service until this spring to allow time for the purchase of loaders lost in the fire. The City has received a replacement and is now ready to declare this loader surplus.

Discussion: Staff would like the City Council to declare the item surplus and have the appraisal committee meet to appraise the item. Staff recommends appraising the item at \$24,500. The item will be advertised and sold on sealed bids with a proposed bid opening date of June 18, 2013 to be set on the Consensus Agenda.

Financial Consideration: The revenue from the sale of the surplus wheel loader will go to the Joint Powers Landfill Fund.

Conclusion/Recommendations: Administration recommends declaring the wheel loader surplus and authorizing the appraisal by the Surplus Property Committee.

CITY OF VERMILLION
 INVOICES PAYABLE-MAY 6, 2013

1 ACCENT ENVIROBALE	LANDFILL BALER BAGS	73,850.00
2 AGATI, INC	LIBRARY FURNISHINGS	14,387.00
3 AHEAD, INC	MERCHANDISE	1,862.74
4 ALLEGIANT EMERGENCY SERVICE	REPAIRS	228.37
5 ALSEN AMERICAN LEGION	FLAGS	40.00
6 AMERICAN LEGAL PUBLISHING	ORDINANCE PAGES	463.32
7 ANGELA JACKSON	WATER HEATER/WIRING REBATE	365.00
8 APPEARA	SUPPLIES	139.65
9 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	247.81
10 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	48.00
11 AUDIO GO	BOOKS	120.00
12 AUSTIN ANDERSON	MEALS REIMBURSEMENT	42.00
13 AVERA QUEEN OF PEACE HEALTH	TESTING	139.80
14 BAKER & TAYLOR BOOKS	BOOKS	954.59
15 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	2,448.00
16 BARBARA J. IACINO	REFUND DUPLICATE PAYMENT	175.28
17 BARNES DISTRIBUTION	SUPPLIES	551.05
18 BEST WESTERN RAMKOTA INN	LODGING - WATERTOWN	165.98
19 BEST WESTERN RAMKOTA INN	LODGING - ABERDEEN	231.00
20 BIRSCHBACH EQPT & SUPPLY	SUPPLIES	46.23
21 BORDER STATES ELEC SUPPLY	PARTS	510.45
22 BOUND TREE MEDICAL, LLC	SUPPLIES	405.81
23 BROADCASTER PRESS	ADVERTISING	77.00
24 BROOKINGS PUBLIC LIBRARY	BOOK REPLACEMENT COST	20.00
25 BRUNICK FURNITURE & FLOORING	LIBRARY FURNISHINGS	5,900.00
26 BRUNICKS SERVICE INC	FUEL	5,449.29
27 BSN SPORTS INC	SUPPLIES	429.05
28 BULLBERRY SYSTEMS, INC	SOFTWARE MAINTENANCE	1,950.00
29 BUTLER MACHINERY CO.	PARTS	2,924.34
30 CALLAWAY GOLF	MERCHANDISE	419.38
31 CAMPBELL SUPPLY	SUPPLIES	2,525.65
32 CANNON TECHNOLOGIES, INC	SOFTWARE SUPPORT	900.00
33 CASK & CORK	MERCHANDISE	1,238.92
34 CENTURY BUSINESS LEASING	COPIER CONTRACT	138.25
35 CENTURY BUSINESS PRODUCTS	COPIES	132.21
36 CENTURLINK	TELEPHONE	737.86
37 CHAD CHRISTOPHERSON	MEALS REIMBURSEMENT	42.00
38 CHEMCO, INC	SUPPLIES	672.23
39 CHESTERMAN CO	SUPPLIES	492.80
40 CITY OF VERMILLION	COPIES/POSTAGE	1,389.28
41 CITY OF VERMILLION	UTILITY BILLS	34,103.22
42 CLAY COUNTY EMS ASSOCIATION	CPR CLASS	170.00
43 CLAY RURAL WATER SYSTEM	WATER USAGE	37.10
44 COFFEE KING, INC	SUPPLIES	57.75
45 COLONIAL LIFE ACC INS.	INSURANCE	2,856.72
46 CUMMINS CENTRAL POWER, LLC	TRANSFER SWITCHES	12,250.86

47 CUSTOM UPHOLSTERY BY DIANNE	LIBRARY FURNISHINGS	1,390.00
48 CUSTOMINK.COM	T-SHIRTS	216.96
49 D-P TOOLS	SUPPLIES	509.55
50 DAKOTA BEVERAGE	MERCHANDISE	9,872.40
51 DAKOTA PC WAREHOUSE	COMPUTER/MONITOR/REPAIRS	1,108.86
52 DANKO EMERGENCY EQUIPMENT	SUPPLIES	1,365.11
53 DAVIS PHARMACY	SUPPLIES	84.00
54 DELTA DENTAL PLAN	INSURANCE	5,890.96
55 DEMCO	SUPPLIES	293.19
56 DENNIS MARTENS	MAINTENANCE	833.34
57 DEPT OF REVENUE	TESTING	182.00
58 DGR ENGINEERING	PROFESSIONAL SERVICES	6,469.62
59 DUST TEX	SUPPLIES	58.29
60 E.A SWEEN COMPANY	SUPPLIES	168.96
61 EARTHGRAINS BAKING CO'S INC	SUPPLIES	103.32
62 EBERLE DESIGN INC	SUPPLIES	178.00
63 ECHO ELECTRIC SUPPLY	SUPPLIES	693.75
64 ELECTRONIC ENGINEERING	REPAIRS	373.95
65 ELLIOTT EQUIPMENT CO	SUPPLIES	154.30
66 ENERGY LABORATORIES	TESTING	1,220.00
67 FARMER BROTHERS CO.	SUPPLIES	81.34
68 FARONICS TECHNOLOGIES USA	MAINTENANCE	810.00
69 FASTENAL COMPANY	SUPPLIES	349.49
70 FEDEX.	SHIPPING	11.47
71 FLAGS UNLIMITED	FLAGS	183.84
72 FOUR WINDS INTERACTIVE	SOFTWARE CHANNEL THREE	2,400.00
73 GALE	BOOKS	20.79
74 GAYLORD BROS INC	PARTS	933.34
75 GEAR FOR SPORTS	MERCHANDISE	4,703.58
76 GERSTNER OIL CO	AVIATION FUEL	21,967.44
77 GIS WORKSHOP	MAINTENANCE CONTRACT	325.00
78 GRAINGER	PARTS	84.00
79 GRAYMONT CAPITAL INC	CHEMICALS	3,754.10
80 GREGG PETERS	FREIGHT	2,021.50
81 GREGG PETERS	RENT	937.50
82 HACH CO	PARTS	3,227.80
83 HARTINGTON TREE LLC	TREE TRIMMING & REMOVAL	4,450.00
84 HD SUPPLY WATERWORKS	SUPPLIES	4,946.62
85 HDR ENGINEERING, INC	PROFESSIONAL SERVICES	43,377.21
86 HERREN-SCHEMPP BUILDING	SUPPLIES	5.46
87 HEWLETT-PACKARD COMPANY	LIBRARY FURNISHINGS	4,191.00
88 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	167.28
89 HOUSE OF WHITE BIRCHES	BOOKS	25.91
90 HY VEE FOOD STORE	SUPPLIES	122.09
91 INDEPENDENCE WASTE	PORTABLE TOILET RENT/WASTE HAULING	1,389.70
92 INGRAM	BOOKS	304.75
93 INTERSTATE ALL BATTERY CENTER	BATTERIES	736.70
94 IOWA LEAGUE OF CITIES	ADVERTISING	65.00
95 JACKS UNIFORM & EQPT	UNIFORMS	507.10

96 JOHN A CONKLING DIST.	MERCHANDISE	6,150.89
97 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	33,059.61
98 JOHNSON CONTROLS	REPAIRS	3,292.20
99 JONATHAN WARNER	MEALS REIMBURSEMENT	105.00
100 JONES FOOD CENTER	SUPPLIES	580.67
101 JONES LIBRARY SALES, INC	LIBRARY FURNISHINGS	635.25
102 KALINS INDOOR COMFORT	REPAIRS	518.50
103 KARSTEN MFG CORP	MERCHANDISE	2,117.68
104 KIRBY BUILT QUALITY PRODUCTS	MEMORIAL BENCH	777.79
105 KLEMMENSEN COMMERCIAL DOOR	REPAIRS	350.00
106 KNOLOGY	E911 CIRCUIT	1,415.45
107 KYLE PAULSON	SAFETY BOOTS REIMBURSEMENT	100.00
108 LAWSON PRODUCTS INC	SUPPLIES	31.16
109 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	5,171.40
110 LESSMAN ELEC. SUPPLY CO	SUPPLIES	1,150.02
111 LINCOLN MUTUAL LIFE	INSURANCE	452.31
112 LOGO GOLF CHIPS, INC	MERCHANDISE	193.00
113 LONGS PROPANE INC	REPAIRS/PROPANE	513.00
114 LYLE SIGNS	SUPPLIES	723.41
115 MAGUIRE IRON, INC	WATER TOWER CONTRACT	24,750.00
116 MAINLAND ENGRAVING LLC	MEDALS	51.75
117 MALLOY ELECTRIC	REPAIRS/PARTS	4,898.64
118 MARINE RESCUE PRODUCTS INC	WHISTLES/LANYARDS	91.55
119 MART AUTO BODY	TOWING	375.00
120 MART BROTHERS CONSTRUCTION	GUTTERS AND DOWN SPOUTS	1,249.38
121 MATHESON TRI-GAS, INC	OXYGEN	135.24
122 MATT TAGGART CONSTRUCTION	HAUL SNOW	326.40
123 MATTHEW BENDER & CO, INC	BOOKS	36.49
124 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	632.00
125 MEAD LUMBER	SUPPLIES	287.47
126 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	83.71
127 MERRICK INDUSTRIES	SUPPLIES	538.88
128 METRO FIRE	GAS DETECTOR	339.24
129 MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	94.58
130 MIDWEST ALARM CO	ALARM MONITORING	126.00
131 MIDWEST BUILDING MAINTENANCE	MAT SVC	265.80
132 MIDWEST TURF & IRRIGATION	PARTS	1,085.31
133 MIKE WENSEL	BOOTS/MEALS/LICENSE REIMBURSEMENTS	264.00
134 MINN MUNICIPAL UTILITY ASSOC	2ND QTR 2013 SAFETY MGMT	5,539.14
135 MISSOURI RIVER ENERGY SERVICE	REGISTRATION FEE	100.00
136 MISSOURI VALLEY MAINTENANCE	REPAIRS	197.25
137 MONTY MUNKVOLD	MEALS REIMBURSEMENT	42.00
138 NATIONAL MUSIC MUSEUM	CONTRIBUTION	15,000.00
139 NCL OF WISCONSIN, INC	SUPPLIES	185.26
140 NEBRASKA JOURNAL-LEADER	ADVERTISING	34.92
141 NETSYS+	PROFESSIONAL SERVICES	272.50
142 NEW YORK LIFE	INSURANCE	94.02
143 NORTH CENTRAL RENTAL & LEASING	EQUIPMENT RENTAL	1,770.00
144 NORTHLAND	SUPPLIES	104.00

145 OVERHEAD DOOR OF SIOUX CITY	REPAIRS	196.00
146 OVERHEAD DOOR OF YANKTON	RECEIVER/REMOTE	277.00
147 PCC, INC	MARCH COMMISSION	3,526.79
148 PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
149 POLLMAN EXCAVATION	CRUSHED CONCRETE	3,081.88
150 PRAIRIE BERRY WINERY	MERCHANDISE	920.00
151 PRESSING MATTERS	SUPPLIES	24.00
152 PRESTO-X-COMPANY	INSPECTION/TREATMENT	47.63
153 PRINT SOURCE	SUPPLIES	110.00
154 PUMP N PAK	FUEL	2,507.57
155 QUALITY TELECOMMUNICATION	TELEPHONES	2,180.92
156 QUEEN CITY WHOLESale	MERCHANDISE	618.94
157 QUILL	SUPPLIES	1,126.77
158 RACOM CORPORATION	MAINTENANCE CONTRACT	386.75
159 RANDOM HOUSE, INC	BOOKS	225.00
160 RANDY VOSS	PROFESSIONAL SERVICES	696.99
161 RASMUSSEN MOTORS, INC	PART S	40.22
162 RECORDED BOOKS, INC	BOOKS	378.15
163 REGENT BOOK CO.	BOOKS	14.82
164 REINHART FOODSERVICE, LLC	SUPPLIES	1,248.10
165 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	17,871.56
166 RESCO	TRANSFORMERS	67,492.48
167 RIVERSIDE HYDRAULICS & LAB	PARTS	86.10
168 ROYAL CAR WASH	CAR WASH CARDS	50.00
169 RUSTY JENSEN	REIMBURSEMENT-TABLES/BATTERIES	380.79
170 SD DEPT OF HEALTH	TATTOO INSPECTION	150.00
171 SD DEPT OF TRANSPORTATION	TRANSPORTATION STUDY CITY SHARE	22,280.89
172 SD LOTTERY	VIDEO LOTTERY LICENSE RENEWAL	100.00
173 SD ONE CALL	ONE CALL LOCATES	94.50
174 SD REDBOOK FUND	TRAINING BOOKS	586.50
175 SD RETIREMENT SYSTEM	CONTRIBUTIONS	47,956.67
176 SDGCSA	MEMBERSHIP DUES	80.00
177 SERVALL TOWEL & LINEN	SUPPLIES	16.80
178 SOOLAND BOBCAT	PARTS	19.32
179 SPRINT	CELL PHONE	99.99
180 STANLEY SECURITY SOLUTIONS	SUPPLIES	217.44
181 STEWART OIL-TIRE CO	REPAIRS	20.00
182 STUART C. IRBY CO.	SUPPLIES	46,090.90
183 STURDEVANTS AUTO PARTS	PARTS	1,237.47
184 TABATHA DICKEY	REFUND FEES	40.60
185 TAYLOR MADE	MERCHANDISE	1,565.44
186 THATCHER COMPANY	SODA ASH	13,675.20
187 THE EQUALIZER	ADVERTISING	350.35
188 THE NEW SIOUX CITY IRON CO	PARTS	158.50
189 TITLEIST DRAWER CS	MERCHANDISE	4,028.03
190 TODDS ELECTRIC SERVICE	INSTALL LOAD MGMT	25.00
191 TONI'S WINDOWS ETC	LIBRARY FURNISHINGS	3,758.00
192 TRAVIS TARR	SAFETY GLASSES REIMBURSEMENT	150.00
193 TRUE FABRICATIONS	MERCHANDISE	1,928.95

194 TRUE VALUE	SUPPLIES	289.20
195 TURNER PLUMBING	PARTS	10.58
196 UNITED WAY	CONTRIBUTIONS	365.20
197 VAN DIEST SUPPLY CO	SUPPLIES	890.00
198 VANDERPOL DRAGLINE, INC	TAXIWAY/FUEL SYSTEM IMP	66,924.51
199 VERIZON WIRELESS	POLICE COMMUNICATIONS	212.07
200 VERMILLION ACE HARDWARE	SUPPLIES	444.07
201 VERMILLION NOW!	REIMBURSEMENT	37,405.24
202 VERMILLION ROTARY CLUB	MEALS/DUES	147.25
203 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	7,832.31
204 VOLANTE	ADVERTISING	86.25
205 WAL-MART COMMUNITY	SUPPLIES	1,334.57
206 WALKER CONSTRUCTION	JUNK/DEBRIS REMOVAL	65.00
207 WALT'S HOMESTYLE FOODS, INC	SUPPLIES	218.00
208 WELFL CONSTRUCTION CO	PUBLIC LIBRARY EXP/REMODEL	159,257.00
209 WESCO DISTRIBUTION, INC	SUPPLIES	18,548.73
210 WEST GROUP PAYMENT CENTER	SUBSCRIPTION	24.42
211 WESTECH ENGINEERING, INC	REPAIRS	679.00
212 YAMAHA GOLF & UTILITY	GOLF RANGE PICKER	10,227.00
213 YANKTON JANITORIAL SUPPLY	SUPPLIES	1,095.48
214 ZEE MEDICAL SERVICE	SUPPLIES	194.70
215 ZEP SALES & SERVICE	SUPPLIES	395.27
216 ZIMCO SUPPLY CO	SUPPLIES	16,072.27
217 VCDC	BRIGHT ENERGY REBATE	400.00
	GRAND TOTALS	\$993,888.83

211 Disaster Support

- 211 is a national easy-to-remember and universally recognized number that provides a critical connection between individuals in need and community resources.
- One of the key roles of 211 is serving as a critical resource in times of disaster situations, such as fires, floods, ice storms and blizzards.
- The 211 service is free, confidential and available 24/7/365.
- The Helpline staff that answer the 211 calls are health and human service professionals that are trained to handle information, crisis and support calls.
- During times of disaster, 211 provides important information on:
 - Shelters (community resources for evacuees, financial assistance programs...)
 - Disaster Status (burn bans, affected areas, fire containment, flood stage...)
 - Evacuation Areas and Routes (road closures, evacuation boundaries...)
 - Donation Needs (what can people donate and where)
 - Volunteer Needs (how can people volunteer and where)
 - Listening and Support (people involved in a disaster often struggle with mental health concerns, especially anxiety, panic and trauma)
- 211 disseminates quality, factual information. All information comes directly from the Public Information Officer (PIO) or is approved through the chain of command.
- 211 reduces the number of inappropriate calls made to 911, freeing them to handle emergency response calls efficiently.
- 211 is a sophisticated call center that can take up to 24 calls at one time.
- All calls are tracked through a software system, including requested information and referrals given.
- Daily reports are provided to the PIO or Emergency Manager based on the most current call data.
- Data from 211 calls can be used to identify gaps and overlaps in services, unmet needs and can aid in the application process for federal government assistance.
- 211 is also involved in the After Action Report when the disaster has subsided.
- 211 provides a critical link to support and provide disaster information to:
 - Ensure safety
 - Dispel rumors
 - Decrease panic
 - Ensure recovery
 - Hear and track concerns (feedback loop with the general public)

211 in South Dakota

The Helpline Center has been the 211 provider in South Dakota since 2001 when it began serving the four county area surrounding Sioux Falls. The communities in the Black Hills were added in 2005, giving 40% of South Dakotans access to the 211 number. The Helpline Center has a goal to bring the 211 service to every county and is currently working on identifying funding to make this a reality.

For more information: Janet Kittams-Lalley, janet@helplinecenter.org, (605) 274-1408



What is 2-1-1?

Background

In July 2000, the Federal Communications Commission (FCC) reserved the 211 dialing code for community information and referral services. The FCC intended the 211 code as an easy-to-remember and universally recognizable number that would enable a critical connection between individuals and families in need and the appropriate community-based organizations and government agencies. Dialing 211 helps by providing referrals to, and information about, health and human services organizations and agencies.

Currently, active 211 systems cover all or part of 50 states. As of October 2011, 2-1-1 serves over 270 million Americans (90% of the entire population) covering portions of all 50 states (including 41 states with 90%+ coverage) plus Washington DC and Puerto Rico. Yet, millions of Americans still need to be connected to make 2-1-1 accessible nationwide.

How 211 Works

211 works a bit like 911. Calls to 211 are routed by the local telephone company to the 211 call center (Helpline Center in South Dakota). The 211 center's referral specialists assess the caller's needs, access a database of resources available from private and public health and human service agencies, match the callers' needs to available resources, and link or refer them directly to an agency or organization that can help. The referral specialists also provide listening and support as often times the callers are struggling emotionally.

Types of Referrals Offered by 211

211 provides callers with information about and referrals to human services for every day needs and in times of crisis. For example, 2-1-1 can offer access to the following types of services:

- Basic Human Needs Resources – including food and clothing, shelters, rent assistance, and utility assistance.
- Physical and Mental Health Resources – including support groups, counseling, and drug and alcohol intervention and rehabilitation, health insurance programs, Medicaid and Medicare, maternal health resources, health insurance programs for children, medical information lines, clinics, hospitals and crisis intervention services.
- Work Supports – including financial assistance, job training, employment services, transportation assistance and education programs.
- Support for Older Adults and Persons with Disabilities – including adult day care, community meals, respite care, home health care, transportation and homemaker services.

211 database and call record software

- Social service and government resources are maintained in a statewide database
- Real time updates to database for emerging information
- Ability to provide reports on call volume, caller needs – as every call is tracked by zip code, needs of the caller and the program referrals provided
- Database is also available online

2-1-1 staff are trained professionals

- Certified Information and Referral Specialists
- Remain calm; comfortable handling crisis calls
- Offer empathy and understanding
- Hear and/or assess caller's primary and secondary needs
- Assess the safety needs of callers
- Provide support and information
- Knowledgeable about social service and government resources

The Helpline Center is the only entity in the state accredited by the Alliance for Information and Referral Systems and the only entity in the state that provides a certified crisis line through the American Association of Suicidology. The Helpline Center is a blended call center, meaning that all of the staff are cross trained to handle crisis and information/referral phone calls.





What would be the cost of 211 in the Vermillion Area?

- The Helpline Center has created a funding model based on population in defined areas.
- The United Way of Vermillion covers Clay County, including Vermillion.
- The population of Clay County based on the 2012 Census projection is 14,051.
- It costs approximately .60 per individual to have access to 211.
- $14,051 \times 0.60 = \mathbf{\$8,430}$.
- We would anticipate that the operational costs for 211 would come from both private funding through United Way and public funding through local governments including Clay County and the City of Vermillion.
- Any combination of funding from these sources to equal \$8,430 would meet the goal to bring 211 to the Vermillion area.
- This is not for one time funding, but an ongoing sustainable funding source.

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 4-3-13

1. Name of organization/group Career Service Advisory Council
Contact person: Name: Heidi Bennett - 677-5865 or heidi.bennett@usd.edu
2. Date(s) that tickets/chances will be sold: from 5-9-13 to 5-9-13
Cost of tickets/chances: 1/\$1 or 6/\$5 - chances depend on the number of tickets sold
3. Date(s) of drawing(s): 5-9-13
4. Can anyone purchase tickets? All CSA employees at USD
5. Will the prize winner(s) be selected at random? Yes No
6. Description and approximate value of top prize: 50 % of the gross

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

The CSA Spring Meeting will be held on May 9th in the Muenster University Center Ballroom from 11 am to 1 pm. The Career Service Advisory Council serves as advisors to help guide Career Service employees with concerns in the workplace, holds meetings to provide updates and information about events taking place on campus, celebrates the work that Career Service employees do every day by hosting a fall meeting and an annual spring picnic in conjunction with the Office of the President and provides scholarships to Career Service employees and their families to help with the cost of higher education. The proceeds from the 50/50 drawing will probably either go towards the CSA Council's general fund or be put into the scholarship fund at the Foundation.

Heidi Bennett

Applicant's Signature

Approval:

John Prescott
City Manager

4-16-13
Date

**2013 Board of Equalization
Consolidated Board
Clay County**

Chairman Passick called The Consolidated Board of Equalization to order at 1:05 p.m. Tuesday April 09, 2013. Members present: Powell, Passick, Kephart, Mockler, Packard, Grayson, Zimmerman and Osborne. Absent: Lavin. Also present County Auditor, Ruth Bremer, and Director of Equalization, Gene Lunn and Deputy Assessor Ina Peterson. Oaths of Office were given.

The following Appeals were heard for consideration:

Appeal #2013-01 -Cheryl L. O'Connor (15840-00500-290-00) Packard moved, seconded by Grayson to leave the total assessment (land & bldg) at \$392,915 as recommended by the DOE. Motion carried 7 to 1. Powell voting nay.

Appeal #2013-02 -Vermillion Rentals LLC (15050-06400-140-00) Zimmerman moved seconded by Packard to lower the structure from \$219,752 to \$202,094 due to reassessment (classification-single family to duplex). All voting aye, motion carried.

Appeal #2013-03 -Vermillion Rentals LLC (15050-06500-010-03) Packard moved seconded by Mockler to lower the structure value from \$27,196 to \$23,000 due to reassessment (basement finish). All voting aye, motion carried.

Appeal #2013-04 -Vermillion Rentals LLC (15050-06600-020-00) DOE Recommended lowering assessment on structure from \$201,272 to \$193,399 due to reassessment (condition). Mockler moved seconded by Powell to approve the change as recommended. All voting aye, motion carried.

Appeal #2013-05 -Vermillion Rentals LLC (15720-04700-070-00) Zimmerman moved, seconded by Packard to lower the structure from \$50,895 to \$34,390 due to reassessment. (basement size & finish) All voting aye, motion carried.

Appeal #2013-06 -Marty & Teresa Gilbertson (15880-09251-191-20) Mockler moved seconded by Packard to lower the structure from \$42,691 to \$34,151 due to reassessment. (condition) All voting aye, motion carried.

Appeal # 2013-07 – East River Properties LLC (15880-09252-141-01) Powell moved, seconded by Zimmerman to table until April 30th allowing the assessor time to access to structure for reassessment. All voting aye, motion carried.

Appeal #2013- 08 – East River Properties LLC (15180-00000-020-00) Zimmerman moved, seconded by Kephart to leave as currently assessed-\$228,825 (land & structure). Motion carried 7-1. Mockler voting nay.

Appeal #2013- 09 – Commerce Properties LLC (15095-00100-010-00) Grayson moved, seconded by Packard to leave as currently assessed-\$756,745 (land & structure) All voting aye, motion carried.

Appeal #2013- 10 – Commerce Properties LLC (15013-00100-030-00) Grayson moved, seconded by Powell to leave as currently assessed-\$704,046 (land & structure) All voting aye, motion carried.

Appeal #2013- 11 – Brady Holdings LLC (15730-08700-000-12) Grayson moved, seconded by Packard to leave as currently assessed-\$311,931. Motion carried 7-1. Mockler voting nay.

Appeal #2013- 12 – Liane K & John R Grayson (15280-08000-020-00) Powell moved, seconded by Kephart to lower the structure from-\$159,575 to \$137,356 due to reassessment. (basement unfinished). Motion carried 7-1. Grayson abstained from vote.

The following Appeals #2013-13 thru #2013-29 were recommendations from the DOE , reviewed and passed with one motion. Motion was made by Powell, seconded by Mockler to approve the recommendations as presented on Appeals#2013-13 thru #2013-29. All voting aye, motion carried.

Appeal #2013- 13 – Clois E Smith (15060-00600-110-00) Recommended to lower the structure from \$85,597 to \$57,292 due to reassessment. (condition)

Appeal #2013- 14 – Larry Boomgaarden (15530-02100-100-00) Recommended to lower the structure from \$41,109 to \$27,499 due to reassessment. (condition)

Appeal #2013- 15- Larry Boomgaarden (15530-02100-100-06) Recommended to lower the structure from \$38,165 to \$28,488 due to reassessment. (condition)

Appeal #2013- 16 –Jason D & Heather Campbell (15530-02400-030-00) Recommended to lower the structure from \$58,647 to \$39,852 due to reassessment. (condition & basement size)

Appeal #2013- 17– Matthew & Shawna Taggart (15770-09252-133-51) Recommended to lower the structure from \$100,121 to \$80,286 due to reassessment. (condition & quality)

Appeal #2013- 18 – Martin and Eunice Schmidt (15999-01800-012-10) Recommended to lower the value of Mobile Home from \$9,443 to \$00. (moved out of county)

Appeal #2013- 19 – Michael & Susan Rolfes (15810-01300-070-00) Recommended the structure be lowered from \$61,681 to \$22,934 due to reassessment (condition & quality) .

Appeal #2013- 20 – Summerset Acres LLC (15999-01100-000-05) No change recommend. Leave Mobile Home at \$500. (moved to landfill)

Appeal #2013- 21 – Summerset Acres LLC (15999-01100-000-10) Recommend to change mobile home from \$2297 to \$500. (moved to landfill)

Appeal #2013- 22 – Summerset Acres LLC (15999-01100-000-21) No change recommend. Leave Mobile Home at \$500. (moving to landfill)

Appeal #2013- 23 – Summerset Acres LLC (15999-01100-000-25) No change recommend. Leave Mobile Home at \$500. (moving to landfill)

Appeal #2013- 24 – Summerset Acres LLC (15999-01100-000-27) Recommend to change mobile home from \$2216 to \$500. (moving to landfill)

Appeal #2013- 25 – Summerset Acres LLC (15999-01100-000-29) Recommend to change mobile home from \$2532 to \$500. (moving to landfill)

Appeal #2013- 26 – Summerset Acres LLC (15999-01100-000-33) Recommend to change mobile home from \$2887 to \$500. (moving to landfill)

Appeal #2013- 27 – Summerset Acres LLC (15999-01100-000-35) Recommend to change mobile home from \$2910 to \$500. (moving to landfill)

Appeal #2013- 28 – Summerset Acres LLC (15999-01100-000-39) Recommend to change mobile home from \$2521 to \$500. (moving to landfill)

Appeal #2013- 29 – Summerset Acres LLC (15999-01100-000-44) Recommend to change mobile home from \$2473 to \$500. (moving to landfill)

The Consolidated Board recessed at 2:35 p.m. until April 30th 2013.

Dated this 9th day of April 2013.

ATTEST:

Ruth A. Bremer, County Auditor

Raymond Passick, Chairman
Consolidated Equalization Board

**2013 Board of Equalization
Consolidated Board
Clay County**

Chairman Passick called The Consolidated Board of Equalization to order at 1:00 p.m. Tuesday April 30, 2013. Members present: Powell, Passick, Kephart, Mockler, Packard, Grayson, Zimmerman and Osborne. Absent: Lavin. Also present County Auditor, Ruth Bremer, and Director of Equalization, Gene Lunn. The following Appeal was heard for consideration:

Appeal # 2013-07 – East River Properties LLC (15880-09252-141-01) Powell moved, seconded by Zimmerman to lower the structure from \$279,877 to \$131,954, to equalize property with similar class property in the community. All voting aye, motion carried.

Grayson moved, seconded by Kephart to authorize the DOE to make the reductions as directed in the foregoing Consolidate Board minutes. All voting aye, motion carried.

At 1:12 p.m. Zimmerman moved, second by Kephart and carried to adjourn as Consolidated Board of Equalization for 2013.

Dated this 30th day of April 2013.

Raymond Passick, Chairman
Consolidated Equalization Board

ATTEST:

Ruth A. Bremer, County Auditor