

MINUTES

ROLL CALL: Jon Flanagin, Kelsey Collier-Wise, Fern Kaufman, Carl Gutzman, Dan Burniston

OTHERS PRESENT: Wendy Nilson, John Prescott

On a motion by Kaufman, seconded by Burniston, the minutes of the October 22, 2015 meeting were read and approved. All present voted aye.

There was no official director's report as Jane is on extended sick leave. Nilson reported that the staff is doing an amazing job in Jane's absence.

On a motion by Burniston, seconded by Gutzman, the expenditures for November were approved for payment. All present voted aye.

REPORTS:

SDLN – We have no updated information regarding the new ILL system or the use of the courier.

FRIENDS – Nilson reported that the Friends book sale continues to be very popular.

FOUNDATION – No report.

OLD BUSINESS:

Johnson Control provided a bid of \$1,952.81 to install a carbon monoxide gas detection sensor in the boiler room. After much discussion, the board felt it would be prudent to first check if plug-in wall units would suffice. Wendy will bring wall units from home and test to see if the alarm is audible with the boiler room door shut. We will also test them in the book sale area and the top of the stairs. Wendy will report back at the next meeting.

NEW BUSINESS:

Wendy informed the board of the amnesty campaign, "Forgiving for Giving". The campaign will have its kick-off at the Holiday Open House on December 4th. The staff will serve cookies and cocoa. Beth has three crafts for the kids to do and they can also see Santa.

Several patrons had complained about the carpet in the Kozak room being dirty. Nilson asked about having it professionally shampooed. John Prescott mentioned that City Hall has a shampooer and that it can be used by our janitor to clean the carpets. We will also have library volunteers wipe down the tables in the Kozak room.

Next meeting will be Monday, December 14th at 6:00 p.m.

Meeting adjourned at 6:30 pm.

Respectfully submitted,

Wendy Nilson
Acting Director