



Special Meeting Agenda
City Council
12:00 p.m. (noon) Special Meeting
Monday, November 4, 2013
Large Conference Room
City Hall-25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Electric Substation Improvement Project – Jason Anderson and Mark Koller.**
3. **Informational Session – Airport Operations Policies – Jose Dominguez.**
4. **Briefing on the November 4, 2013 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings On Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, November 4, 2013
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. October 21, 2013 Special Session; October 21, 2013 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
 - a. Rotary 70th Anniversary Proclamation.
6. **Public Hearings**
 - a. Special daily malt beverage and wine license for the Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street.
7. **Old Business**
8. **New Business**
 - a. Request from High School for assistance in funding trip to sister city Ratingen, Germany.
 - b. Vermillion Now 2! Pledge request.
 - c. Appointment of Business Improvement District #1 Board of Directors.
 - d. Resolution of Necessity and Notice of Hearing for Sidewalk Repairs (southwest quadrant).
 - e. Street Closure Request for Main Street from Elm Street to High Street on Friday, December 6, 2013 from 6:15 pm to 7:00 pm for the Parade of Lights parade.
9. **Bid Openings**
 - a. Surplus Digger Derrick Truck.
 - b. Fuel Quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a bid opening date of November 26, 2013 for 115 kV breakers and CVT's for 115 kV substation improvement project.
13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
October 21, 2013
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, October 21, 2013 at 12:00 noon at the city Hall large conference room.

1. Roll Call

Present: Collier-Wise, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

Absent: Davies

2. Informational Session - Vermillion Now! 2 - Steve Howe

Steve Howe, Executive Director of the Vermillion Chamber of Commerce and Development Company, stated that the City has pledged \$450,000 to the Vermillion Now Campaign that started in 2009 and generated \$1.6 million to advance the economic development efforts in the community. Steve reviewed the goals, accomplishments and the oversight of the Vermillion Now campaign funds. Steve answered questions of the City Council on the Vermillion Now accomplishments.

David Madigan, representing Convergent Nonprofit Solutions, reported on the survey conducted by his firm for the VCDC that outlined a prospectus for a Vermillion Now 2 campaign. David stated that the VCDC serves to bring private and public sector together for the economic development benefit of the community.

Steve stated that the VCDC Board of Directors has approved moving forward with the Vermillion Now 2 campaign with a goal of \$1.6 million over a five year period.

David Madigan stated that the informal request of support from the City for this campaign is \$500,000. Discussion followed on the request. John Prescott, City Manager, stated that the final payments from the City pledge to the first campaign are included in the 2014 budget so the request for the second campaign will be included in the 2015 budget. Discussion followed with the consensus that staff put together options to fund the request for consideration at a future meeting.

3. Informational Session - Public Safety Center engineering proposal for HVAC system - John Prescott

John Prescott, City Manager, reported that the County hired the firm of Associated Consulting Engineering to develop plans and specifications for the replacement of the courthouse chiller. As the Public Safety Center equipment is reaching the end of its useful life and has had some issues, the County wanted to know if the City wanted to participate in the engineering design costs for the joint areas. John stated that there is an estimated cost of \$4,250 for the safety center two condensing units, \$350 for the emergency operations center, \$600 for the server room and \$1,650 for the training room. John stated that it was reported that the County did not want to consider the training room options. John noted that these are the costs for engineering services to bring the project to bid and the actual cost will be considerably higher. Matt Betzen, Police Chief, stated he had included \$9,000 in the 2013 budget for upgrades to the hvac system that were not spent that can be used for the engineering services. Discussion followed noting that by putting the different equipment together maybe the price will be better. The consensus was to inform the County that the City would like to partner in the safety center condensing units, emergency operations center and server room for a total of \$5,200.

4. Briefing on the October 21, 2013 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

323-13

Alderman Osborne moved to adjourn the Council special session at 12:45 p.m. Alderman Ward seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of October, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
October 21, 2013
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on October 21, 2013 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell, Student Representative Peterson

2. Pledge of Allegiance

3. Minutes

A. Minutes of October 7, 2013 Special Session and October 7, 2013 Regular Session.

324-13

Alderman Grayson moved approval of the October 7, 2013 Special Session and October 7, 2013 Regular Session minutes. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

325-13

Alderman Meins moved approval of the agenda. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be heard

A. Tanager Day Recognition

Aaron Baedke, representing the Parks and Recreations Department, wanted to thank Lenni Billberg, along with all at the Vermillion High School, who assisted in organizing the Tanager Day. Aaron stated that the student volunteers did a wide variety of projects around the city for the last several years and felt it was time to recognize those who put this project together. Lenni Billberg, stated that students volunteer to be part of the Tanager Day program with over 370 students participating in the program doing projects all around the community. Lenni wanted to thank all that assisted with the program.

B. Extra Mile Day Proclamation

Alderman Ward read the proclamation designating November 1, 2013 as "Extra Mile Day" in Vermillion to recognize the individuals and organizations within the community who go the extra mile in order to make a difference.

6. Public Hearings - None

7. Old Business

A. Second Reading of Ordinance 1307 - Amending Chapter 150, Building Regulations, removing the building permit exemption for replacement windows in existing openings and adding regulations and requirements for replacement windows.

Farrel Christensen, Building Official, reported that the ordinance is unchanged since first reading and that he has had a number of inquiries from contractors who are in favor of the change as it will have the City checking to see that replacement windows meet the building code. Farrel stated that the ordinance will be effective January 1, 2014. Discussion followed.

326-13

Second reading of title to Ordinance No. 1307, entitled An Ordinance Amending Chapter 150, Building Regulation, removing the building permit exemption for replacement windows in existing openings and requiring a building permit for the replacement of windows in existing openings of the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Grayson moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1307 entitled An Ordinance Amending Chapter 150, Building Regulation, removing the building permit exemption for replacement windows in existing openings and requiring a building permit for the replacement of windows in existing openings of the City of Vermillion, South Dakota was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 7th day of October, 2013 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 21st day of October, 2013 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1307

AN ORDINANCE AMENDING CHAPTER 150, BUILDING REGULATIONS, REMOVING THE BUILDING PERMIT EXEMPTION FOR REPLACEMENT WINDOWS IN EXISTING OPENINGS AND REQUIRING A BUILDING PERMIT FOR THE REPLACEMENT OF WINDOWS IN EXISTING OPENING:

SECTION 150.02 INTERNATIONAL BUILDING CODE ADOPTED:
ADDING 150.02 (B) 9 (a) AND DELETING SECTION 150.02 (B) (10) (9);

SECTION 150.03, INTERNATIONAL RESIDENTIAL CODE ADOPTED:
ADDING SECTION 150.03 (B) 6 (a) AND DELETING SECTION 150.03 (B) (7) (9).

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Section 150.02 (B) 9 (a) be added as follows:

150.02 INTERNATIONAL BUILDING CODE ADOPTED

(B) The following additions, deletions, modifications, or amendments to the International Building Code, 2009 are hereby incorporated into and made a part of this code.

(9) "Section 105.1 Permit Required." Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings
All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing may require additional modification to provide for the health, safety and welfare of the occupants. Fees for replacement window permits shall be set by resolution.

Exceptions:

The replacement of glazing only, in non hazardous location shall not require a permit.

BE IT FURTHER ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Section 150.02 (B) (10) (9) be deleted as follows:

150.02 INTERNATIONAL BUILDING CODE ADOPTED.

(10) "Section 105.2 Work exempt from permit." Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

Building:

~~9. Replacement of window in existing openings.~~

BE IT FURTHER ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Section 150.03 (B) 6 (a) be added as follows:

150.03 INTERNATIONAL RESIDENTIAL CODE ADOPTED.

(B) The following additions, deletions, modifications, or amendments to the International Residential Code, 2009 are hereby incorporated into and made a part of this code.

(6) "Section R105.1 Permit Required." Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings

All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing may require additional modification to provide for the health, safety and welfare of the occupants. Fees for replacement window permits shall be set by resolution.

Exceptions:

The replacement of glazing only, in non hazardous location shall not require a permit.

BE IT FURTHER ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that Section 150.03 (B) (7) (9) be deleted as follows:

150.03 INTERNATIONAL RESIDENTIAL CODE ADOPTED.

(7) "Section 105.2 Work exempt from permit." Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

Building:

~~9. Replacement of window in existing openings.~~

BE IT FURTHER ORDAINED, by the Governing Body of the City of Vermillion, South Dakota, that the effective date of this ordinance shall be January 1, 2014.

Dated at Vermillion, South Dakota this 21st day of October, 2013.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By: _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Collier-Wise. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Davies-Y, Grayson-Y, Meins-Y, Osborne-Y, Ward-Y, Willson-Y, Zimmerman-Y, Mayor Powell-Y

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Resolution setting a fee for window permits

Farrel Christensen, Building Official, reported that, with the change in the building ordinance just approved, there will be a need to establish a fee for window replacement in existing openings. Farrel stated that in checking with other cities in South Dakota the most common permit fee structure used was a flat fee for window replacement and the most common amount was \$25. Farrel noted that \$25 is the minimum building permit fee on the existing fee schedule. The fee will be effective with the ordinance on January 1, 2014.

327-13

After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION ESTABLISHING FEES FOR WINDOW REPLACEMENT IN EXISTING OPENINGS

WHEREAS, the City of Vermillion is authorized, under Section 105.1(a) of International Building Code as adopted and made part of the City of Vermillion Code of Ordinances, to set fees for window replacement by resolution; and

WHEREAS, the City of Vermillion is authorized, under Section R105.1(a) of International Residential Code as adopted and made part of the City of Vermillion Code of Ordinances, to set fees for window replacement by resolution; and

WHEREAS, the City wishes to set a flat fee for window replacement to be effective January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby authorizes the fee for the replacement of windows to be \$25.00 dollars for each permit regardless of the number of windows.

Dated at Vermillion, South Dakota this 21st day of October, 2013

FOR THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Meins. Discussion followed and the question of the adoption of the Resolution was presented for a vote of

the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

B. Resolution authorizing the sale of a 2013 Special Assessment Bond

Mike Carlson, Finance Officer, reported that the special assessments regarding the concrete surfacing of street, trails and sidewalk on Stanford Street from West Main Street to West Cherry Street was adopted in 2012. The construction was completed and, following a public hearing, the City Council adopted the resolution creating the assessment rolls. The resolution provided for the payment of the assessments within 30 days of the adoption of the resolution without interest. After this time, the assessments are to be collected in 10 equal installments using the procedures for Plan One through the County Treasurer. Mike stated that to reimburse the City's Capital Projects Special Assessment fund for the construction costs that have not been paid following the 30-day period, a special assessment bond needs to be sold in the amount of \$45,898.27. The bond is payable over 10 years at 4 percent interest with annual principal and interest payments. Mike noted that, due to the size of the special assessment bond and the costs of selling such a bond, the City has purchased these bonds in the past with electric fund reserves as an investment. This saves the bond council fees and bond sales commission. Mike reported that administration recommends adoption of the resolution for the sale of the 2013 Special Assessment Bond. Discussion followed.

328-13

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION RELATING TO THE LEVYING AND COLLECTING OF SPECIAL ASSESSMENTS FOR IMPROVEMENTS IN THE CITY OF VERMILLION PROVIDING FOR THE ISSUANCE OF 2013 SPECIAL ASSESSMENT IMPROVEMENT BOND FOR SUCH PROJECTS AND THE FORM THEREOF, ESTABLISHING A REVOLVING FUND FOR PAYMENT AND FOR THE SALE OF SAID BOND

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERMILLION, SOUTH DAKOTA

Section 1. That the special assessments to be levied for the following public improvements in the City of Vermillion, South Dakota, via:

CONCRETE SURFACING OF STREET, TRAILS AND SIDEWALKS ON:

Stanford Street from West Main Street to West Cherry Street

According to plans therefore, all on file in the office of the City Engineer in the City of Vermillion for the calendar year of 2012 and 2013, are hereby designated as 2013 Special Assessment Improvements Bond, and the same hereby are divided into equal annual installments, as specified in the Resolution of Necessity providing therefore.

Section 2. That all assessments referred to in this Resolution shall be collected in accordance with the provisions of Plan One as provided by SDCL 9-43-114 to 9-43-125 inclusive, and each of the installments above provided for shall have interest and penalty added thereto, as provided by said Plan One.

Section 3. That Municipal Finance Officer shall hereafter and in the time provided by law certify such assessments to the County Auditor and County Treasurer for collection as provided by law.

Section 4. That in lieu of issuing special assessment certificate, the City may issue its negotiable bond without a vote of the electors in an amount not exceeding the entire assessment and shall sell the same at not less than par with accrued interest to pay the costs of said improvements. Any such bond shall mature not later than one year after the maturity of the last assessment installment and bare interest, as hereinafter set forth, payable the first day of July in each year, commencing July 1, 2014. All amounts derived from these special assessments shall be receipted into the accountability of the special assessment fund, separate from all other funds of the City of Vermillion, and shall be used only for the payment of such bond and interest. The proceeds of the sale of said bond shall be placed in a separate account within the said fund and be used only for the payment of the costs of the improvements aforesaid. No money shall be transferred out of said fund until all obligations which are or may be charged against the same have been discharged, including the contract price and all the engineering, inspection, publication, fiscal, legal and interest during construction, and other expenses incidental thereto.

That said bond shall be callable at the option of the City at any time, upon 30 days notice to be mailed to the holder of the bond, if known, and in order of serial numbers, lowest numbers first at par, plus accrued interest. Thereafter the governing body may transfer any unexpended and unobligated balance to the general fund.

Section 5. The total amount of such assessments, at the time of adoption of this Resolution is estimated to be \$45,898.27.

Section 6. That the bond to be issued in accordance with the foregoing Resolution shall be in the principal amount of \$45,898.27 and shall be payable in installments of \$4,589.86 for the year 2014, \$4,589.86 for year 2015, \$4,589.85 for year 2016, \$4,589.83 for year 2017, \$4,589.82 for year 2018, \$4,589.81 for year 2019, \$4,589.81 for year 2020, \$4,589.81 for year 2021, \$4,589.81 for year 2022, \$4,589.81 for year 2023 and payable in accordance with the following maturity schedule:

Special Assessment Bonds
2013

	Principal Payment	0.04 Interest	Total Payment	Balance 45,898.27
07/01/2014	4,589.86	1,267.55	5,857.41	41,308.41
07/01/2015	4,589.86	1,652.34	6,242.20	36,718.55
07/01/2016	4,589.85	1,468.74	6,058.59	32,128.70
07/01/2017	4,589.83	1,285.15	5,874.98	27,538.87
07/01/2018	4,589.82	1,101.55	5,691.37	22,949.05
07/01/2019	4,589.81	917.96	5,507.77	18,359.24
07/01/2020	4,589.81	734.37	5,324.18	13,769.43
07/01/2021	4,589.81	550.78	5,140.59	9,179.62
07/01/2022	4,589.81	367.18	4,956.99	4,589.81
07/01/2023	<u>4,589.81</u>	<u>183.59</u>	<u>4,773.40</u>	0.00
	45,898.27	9,529.21	55,427.48	

At the option of the purchaser, a single registered bond may be issued and delivered to the purchaser, and registered as to principal and interest.

Section 7. That all the proceeds of said special assessments are specifically appropriated to the payment of the bond aforesaid, as provided in the terms and conditions of said bond.

Section 8. The offer of the City of Vermillion to purchase said bond with Electric Fund funds at the price of par plus accrued interest to date of delivery is hereby determined to be a fair offer and is hereby accepted, and the Mayor and the Municipal Finance Officer are hereby authorized to execute a contract with said purchaser providing for the sale of said bond.

Section 9. This Resolution adopted by the City Council of the City of Vermillion in conformity with SDCL 9-43-114.

Dated at Vermillion, South Dakota this 21st day October, 2013.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Zimmerman. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Resolution authorizing the prepayment of the Tax Incremental Revenue Bond Series 2005 upon collection of the 2012 levy

Mike Carlson, Finance Officer, reported that a tax incremental revenue bond was issued in June 2005 for improvements in the Brooks Industrial Park. Mike stated that the TIF 4 district improvements were funded by the bond and grant funds. The tax increment from the district was pledged to retire the bond. The bond issued in 2005 had a maturity date of 2020 and carried a 4.25% interest rate. There is currently \$355,000 of principal remaining on the bond. He noted that the taxable value of property in the tax increment district has exceeded the original projections. Mike stated that, with the collection of the balance of the 2012 tax levy due in 2013 and the bond reserve, there will be enough funds to prepay the bond. Mike reported that the bond resolution provided that the bonds could be prepaid on or any date after December 1, 2010 upon providing 30 days notice to the registrar. This resolution will authorize the finance officer to provide the notice to the bond registrar of the intent to prepay the bond. Mike stated that the resolution will authorize the notice to be sent to the registrar of the request to prepay the Tax Increment Revenue Bonds Series 2005 following notice from the County Treasurer of the tax payment. Discussion followed.

329-13

Alderman Zimmerman moved approval of the resolution authorizing the prepayment of the Tax Incremental Revenue Bond Series 2005 upon collection of the 2012 levy payable in 2013. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reported that the Public Safety open house is October 26th from 10:00 a.m. to 1:00 p.m. at 15 Washington

B. John reported that the household hazardous waste collection is Friday, October 25th from 2:00 p.m. to 6:00 p.m. at the Recycling Center, 840 N Crawford Road. The fee is \$10 per vehicle.

C. John reported that the public meeting on the Prentis Park Master Plan is scheduled for Tuesday, November 5th at 7:00 p.m. in the City Council chambers. The consultant will be presenting two conceptual designs for feedback.

D. John stated that the City is looking for individuals to serve on the Business Improvement District #1 Board. John noted that the City Council created the district and adopted the by-laws and next will need to appoint the board. Interested individuals will need to complete and return an expression of interest form by October 31st, as the City Council would like to appoint the five members at the November 4th meeting.

PAYROLL ADDITIONS AND CHANGES

Planning Commission: Richard Holland \$15.00/mtg; Ambulance: Brandon Hansen \$36.41/1st-\$22.89/2nd, Cody Jansen \$6.00/1st-\$6.00/2nd, Jordana Lamb \$6.00/1st-\$6.00/2nd; Recreation: Megan Olson \$8.00/hr, Paige Olson \$8.00/hr

11. Invoices Payable

330-13

Alderman Davies moved approval of the following invoices:

ARCHITECTURE INC.	PROFESSIONAL SERVICES	1,500.00
BUREAU OF ADMINISTRATION	TELEPHONE	264.35
BURKE ENGINEERING SALES CO	PARTS	535.00
CAMPBELL SUPPLY	SUPPLIES	15.97
CANON FINANCIAL SERVICES	COPIER LEASE	196.27
CENTURYLINK	TELEPHONE	1,481.31
CITY OF VERMILLION	LANDFILL VOUCHERS	372.00
CLAY-UNION ELECTRIC CORP	3 PHS POWER - LANDFILL	5,209.69
DANKO EMERGENCY EQUIPMENT	SUPPLIES	3,799.13
DEPT OF REVENUE	LICENSE RENEWAL	275.00

DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,880.06
DIAMOND VOGEL PAINTS	TRAFFIC PAINT	3,667.04
FIRST NATIONAL BANK	CITY HALL DEBT SERVICE	261,371.85
GREGG PETERS	MANAGERS PROFIT	23,015.21
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
MATHESON TRI-GAS, INC	SUPPLIES	104.95
MIDAMERICAN	GAS MAIN & USAGE	49,251.02
MIDCONTINENT COMMUNICATION	INTERNET/CABLE SERVICE	118.55
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SD PUBLIC ASSURANCE ALLIANCE	LIABILITY & VEHICLE INS	127,504.10
SPRINT	CELL PHONES	1,282.29
STERN OIL CO.	FUEL	24,147.91
THE EQUALIZER	ADVERTISING	45.75
UNITED PARCEL SERVICE	SHIPPING	52.67
US POSTMASTER	POSTAGE	1,025.00
VERMILLION AREA COMMUNITY	ROUND UP PROGRAM	204.41
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	573.96
WOW! BUSINESS	DIALUP SERVICE	49.95
NICK CERNY	BRIGHT ENERGY REBATE	250.00

Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of November 4, 2013 for a special daily malt beverage and wine license for the Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street

331-13

Alderman Osborne moved approval of the consensus agenda. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

332-13

Alderman Osborne moved to adjourn the Council Meeting at 7:21 p.m. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of October, 2013.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

**PROCLAMATION
RECOGNIZING THE 70TH ANNIVERSARY
OF THE VERMILLION ROTARY CLUB**

WHEREAS, the Rotary Club of Vermillion, founded in November 1943, is part of Rotary International, the largest service organization in the world, whose members volunteer in their local communities, support education, promote job training, provide clean water, combat hunger, improve health and sanitation and eradicate polio; and

WHEREAS, Vermillion Rotary's members are among the business, professional, academic and community leaders whose motto of "**Service Above Self**" motivates members to contribute financially, raise funds and volunteer on projects locally and internationally; and

WHEREAS, Vermillion Rotarians have served our community through donating bike helmets for all 2nd grade Vermillion students, provided funds to construct the fishing pier along the Vermillion River, donated the clock at Ratingen Platz, have annually served at the Welcome Table, monthly collect funds for the Vermillion Food Pantry, deliver Meals on Wheels quarterly, provided funding for the recently renovated Vermillion Library project, Main Street Center renovation and numerous other community improvements.

WHEREAS, Vermillion Rotarians have served our state, nation, and world through providing scholarships for high school students, collecting pledges for South Dakota Public Broadcasting, sponsoring and housing exchange students, welcoming exchange teams from foreign countries, supporting relief efforts in Haiti and educational programs in China.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and the City Council recognize the many local, national, and international contributions of the Vermillion Rotary Club and extend our appreciation to Vermillion Rotarians for their deep commitment to and support of our community.

Dated in Vermillion, South Dakota this 4th day of November, 2013.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: November 4, 2013

Subject: Special Daily Malt Beverage and Wine License for the Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street

Presenter: Mike Carlson

Background: The Vermillion Area Arts Council has submitted an application for a special daily malt beverage and wine license as part of their Chili Blues Cook-Off on November 16, 2013 at 202 Washington Street.

Our city ordinance on special daily licenses reads as follows:

112.18 SPECIAL ALCOHOLIC BEVERAGE LICENSES ISSUED IN CONJUNCTION WITH SPECIAL EVENTS.

- (A) The City Council may grant, after public hearing, a special on-sale malt beverage and/or a special on-sale wine license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event.
- (B) The City Council may grant, after public hearing, a special off-sale package wine dealers license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to SDCL Ch. 35-12.
- (C) Any license issued pursuant to this section shall be issued to the person and the location specified on the application. Any license issued pursuant to this section may be issued for a period of time established by the municipality. However, no period of time may exceed 15 consecutive days. The granting of the special license shall be subject to such conditions and restrictions as the City Council may deem appropriate and consistent with state law.
- (D) The fee for such special licenses shall be set by resolution of the City Council.

State Statute for the special daily licenses is as follows:

35-4-124. Special alcoholic beverage licenses issued in conjunction with special events. Any municipality or county may issue:

- (1) A special malt beverage retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant;
- (2) A special on-sale wine retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (12) or chapter 35-12 in addition to any other licenses held by the special events license applicant;

6. Public Hearing; item a

- (3) A special on-sale license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4) or (6) in addition to any other licenses held by the special events license applicant;
or
- (4) A special off-sale package wine dealers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(3), (5), (12), (17A), or (19) or chapter 35-12 in addition to any other licenses held by the special events license applicant. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to chapter 35-12.

Any license issued pursuant to this section may be issued for a period of time established by the municipality or county. However, no period of time may exceed fifteen consecutive days. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county or holds an operating agreement for a municipal on-sale alcoholic beverage license, and the license is to be used in a publicly-owned facility. The local governing body shall establish rules to regulate and restrict the operation of the special license, including rules limiting the number of licenses that may be issued to any person within any calendar year.

Discussion: The notice of public hearing is attached, along with the Police Chief's memo. City staff is not aware of any problems with previous special daily licenses granted to the Vermillion Area Arts Council.

Financial Consideration: The City has received the \$15 per day license fee and \$15 advertising fee from the applicant.

Conclusion/Recommendations: Administration recommends approving the issuance of the special daily malt beverage license unless further information is provided at the public hearing.

City of Vermillion
Police Department
15 Washington Street
Vermillion, SD 57069
Phone: (605)677-7070
FAX: (605)677-7166
www.vermillionpd.org



To: Vermillion City Council

Date: 10/17/13

From: Matthew Betzen
Chief of Police

Subject: Vermillion Area Arts Council/Special Daily License Malt Beverage

I have reviewed the application for "Special Daily License (On-Sale) Malt Beverage and Wine License" submitted by the Vermillion Area Arts Council. This application is for their annual Chili Blues Event that is being held on November 16, 2013. A check of the Vermillion Police Records does not reveal any felonies with regards to the applicants. This is an annual event and a check of the Vermillion Police records does not show any problems in past years.

NOTICE OF PUBLIC HEARING OF APPLICATIONS
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 4th day of November, 2013 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated below, which has been presented to the City Council and filed in the Finance Officer's Office:

Special Daily License (On-Sale) Malt Beverage and Wine License:

Vermillion Area Arts Council on or about November 16, 2013 at 202 Washington Street.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 21st day of October, 2013.

Michael D. Carlson, Finance Officer

Publish: October 25, 2013

Published once at the approximate cost of _____.

Council Agenda Memo

From: John Prescott, City Manager

Meeting: November 4, 2013

Subject: Vermillion High School German Club request for funding

Presenter: Kami Dibley, Club trip leader

Background: Kami Dibley will be leading a group of five to ten Vermillion High School students to Germany in May 2014. The first two weeks of the trip will be spent in Ratingen, Germany living with families and attending school. The final week they will spend touring the country. They are participating in a program called German American Partnership Program or GAPP. GAPP is short-term high school exchange program sponsored by the US Department of State and German Foreign Ministry. A letter from Ms. Dibley explaining more about the trip is attached.

Discussion: As part of the trip, the students will be meeting with government officials of Vermillion's sister city of Ratingen. The City of Vermillion and Ratingen have been sister cities for many years. A large group of Ratingen youth attended the summer 2009 Sesquicentennial events in Vermillion. Former Council member Mary Edelen represented the City Council and community at an event in Ratingen in 2010. There were also trips to Ratingen during former Mayor Offerdahl's term.

Financial Consideration: The funding for the last Council member trip came from the BBB fund as she was promoting the community. As the students will be promoting Vermillion in their visit with the government officials and in the school setting, BBB would seem to be an appropriate choice for funding.

Conclusion/Recommendations: Administration recommends offering a limited amount of funding to help offset the cost the visit.

To Whom It May Concern:

This summer, Vermillion High School students will be participating in the initial student exchange with our sister city, Ratingen, Germany. This is a high school partnership that had its beginnings in the summer of 2009 when music students from Ratingen visited Vermillion for our Sesquicentennial. At that point, I, Kamden Dibley, German and English teacher at Vermillion High School, became acquainted with the band director from the Ratingen music school, Paul Sevenich, and organized hosting for the 35 music students that stayed with local families. The following summer, in 2010, I traveled with my own family to Ratingen to personalize relationships with teachers and administrators in a Ratingen high school who would be interested in a future school exchange. I was privileged at that time to spend a few days familiarizing myself with the area, getting a personal tour of Ratingen and introductions to school and city officials by Paul Sevenich, and having my own high school aged children live with German families of students they met the previous summer. During this past school year, I have solidified the partnership with the Dietrich-Bonhoeffer-Gymnasium, D-B-G, in Ratingen, Germany, becoming official school partners through the government-sponsored GAPP German-American high school exchange.

The GAPP Program, or German American Partnership Program, is the only government sponsored short-term high school exchange program in the United States. It is a non-profit group financed by the United States Department of State and the German Foreign Ministry. The program gives stipends to officially recognized partnerships between American and German schools that fit certain criteria: 1) The schools in America and Germany must have teacher and administrative support to commit to a reciprocal exchange program into the future, and 2) During the exchange, the students must live with host families in the exchange city for two weeks and attend the school in the partner city for ten days. There is no cost to become a member of the program; in contrast to travel companies, GAPP provides partial funding for the lead teacher's airfare and gives \$85 toward each student's airfare. The program's goal is to improve and sustain personal relationships between Germans and Americans, one student at a time. Participating schools must commit to a continuation of the partnership, reciprocating hosting of students, and providing documentation to the GAPP organization of such activities. Additional information about the GAPP Exchange Program is online at <http://www.goethe.de/ins/us/lp/prj/gapp/enindex.htm> .

This is where Vermillion City Council comes in! When choosing a city for my long lasting GAPP exchanges, Ratingen seemed the obvious choice. The long-standing, positive relationships between Ratingen and Vermillion are a solid foundation for a high school exchange program. Our youth, especially the five Vermillion High School students who have already committed to travel to Ratingen and participate in the program this coming spring, will be those running our city and continuing positive international partnerships when they are adults. Financing an overseas trip, however, is always difficult, and airfare is not cheap. My co-chaperone and adult volunteer in my German classes, Michael Dendinger, and I met recently with John Prescott to explain our participation in the GAPP Program and ask for possible financial support for our five students that will be paying their way to Ratingen this summer. In addition, we felt it was crucial to have the support of the city of Vermillion behind the exchange program, as it will be a continued partnership when we host German teenagers in the 2014-2015 school year and very likely, for many years to come.

On May 24 we will be flying from Sioux Falls to the Duesseldorf airport, where the German host families will personally pick up our students. The students will individually live with a host family for two weeks and attend the D-B-G school for ten days. While attending school, we will have at least an hour of “American class” with them daily, continuing to progress on German skills. At the completion of the trip, our Vermillion High School students will earn half a credit of German—so this is an academic experience for sure! At the end of those two weeks, we will travel around Germany, seeing additional sights such as the Baltic Sea, Berlin, Munich, and the Alps. We will return home on June 15.

The projected cost for each student to travel this spring is \$3300. Our goal as trip planners is to make the trip as affordable as possible, so we are in hopes that the total cost will end up closer to \$3000. However, one thing that is unchangeable is the cost of airfare. We are in the process of booking our flights currently, and the price range that we are looking at is between \$1600 and \$1700 per student. We are not asking for any funding from the City for costs associated with the third week which is the “touristy” portion of the trip, but we would appreciate help getting us physically to our sister city Ratingen by funding our airfare in any way!

Also, looking ahead at next school year, we would invite participation from members of the City Council and the community of Vermillion to help us warmly welcome our visitors from the D-B-G school in Ratingen. I estimate a larger number of students on the reciprocal exchange—possibly 15-20 German students living with us for two weeks and attending our schools. The GAPP organization encourages meetings of the students with city officials, touring of local businesses and landmarks, and an all-around “home away from home” community experience. We would love to discuss with the Council possibilities of providing such special opportunities for the German students in the upcoming 2014-2015 school year.

Thank you very much for your time and your support of local students and the commitment to our international city partnership. We look forward to meeting with you.

Sincerely,

Kamden Dibley
Vermillion High School German and English teacher
GAPP Program Coordinator

Council Agenda Memo

From: John Prescott, City Manager

Meeting: November 4, 2013

Subject: VCDC Capital Campaign request

Presenter: Steve Howe, VCDC Executive Director & Dave Madigan, Convergent Non-Profit Solutions

Background: The Vermillion Chamber of Commerce and Development Company completed the first capital campaign in 2009. Many of the pledges were for five years and are being completed this year. The City contributed \$50,000 in 2009 and spread the remaining \$400,000 contribution out over the 2010 to 2014 budget years. Of the \$450,000 pledge, \$170,000 was provided from the Bed, Board and Booze fund while \$280,000 was contributed from Second Penny funds for eligible public infrastructure expenses.

Basic information on a proposed Vermillion Now 2 capital campaign and the approach it might take was presented at the October 21, 2013 Noon meeting. At the Noon meeting information was presented on the changes that the campaign has helped to bring about in Vermillion. Attached is “A Business Case for Support” provided by the VCDC. Information is provided on payroll changes, business expansions, land development and other improvements that have taken place in Vermillion. A plan and budget for Vermillion Now 2 are also part of the document.

Discussion: The VCDC would like to have the City of Vermillion participate financially in the Vermillion Now 2 Capital Campaign. As was noted during the presentation on October 21 and indicated in the attached materials, a total contribution of \$500,000 from the City is sought. The VCDC did not offer a preference with respect to the breakdown of funding coming from BBB or 2nd Penny funds.

The allocation of a City pledge between BBB and 2nd Penny funds was noted during the October 21 presentation. The City’s 2nd Penny funds are annually stretched to meet City infrastructure needs. Staff would propose that the City’s contribution to the Vermillion Now 2 campaign be split evenly between the BBB fund and 2nd Penny fund. Per the Vermillion Now 2 request of \$100,000 a year for five years, this would result in \$50,000 of BBB and \$50,000 of 2nd Penny funds annually committed to the project. As 2nd Penny

funds can only be used for eligible public infrastructure expenses, the funds are provided on a reimbursement basis to the VCDC.

Financial Consideration: The BBB is one revenue stream that has seen growth over the last couple of years. When the ordinance enacting the BBB was adopted, it provided that the funds would be used for economic development and promotion of the community. The Vermillion Now 2 program fits that bill. The 2014 Budget as adopted has \$51,000 of unallocated anticipated revenue. Increasing the BBB contribution from \$30,000 to \$50,000 would appear to be possible.

The desire to control the impact on the 2nd Penny fund is important given the organizational uses of the fund and a large project such as the replacement of the Prentis Park pool on the horizon. Keeping the 2nd Penny allocation to the Vermillion Now capital campaign at \$50,000 annually vs. increasing the amount will better position the City to respond to capital needs.

Recommendation: The community has seen a number of improvements with the inaugural Vermillion Now capital campaign. A community that is experiencing a growth in the number of residents, businesses, and infrastructure helps the City meet the current and future needs of citizens. Administration recommends funding the request of the Vermillion Now 2 capital campaign.



Vermillion NOW! 2

A Business Case For Support

Economic development is a process driven by a strategic plan. Success is produced with patience, perseverance, funding, and most importantly, it takes proactive and thoughtful leadership.

Business Case Index

- A Investment ask letter**
- B Vermillion NOW! 1 Outcomes**
- C Vermillion NOW! 2 Strategic Plan Development**
- D Vermillion NOW! 2 Introduction**
- E Vermillion NOW! 2 Plan and Budget**
- F-1 Vermillion NOW! 2 Investment Thank You**



A

10/31/13

Jack Powell, Mayor
City of Vermillion
25 Center Street
Vermillion, SD 57069

Dear Mayor Powell

Involvement and investment in the Vermillion NOW! 1 by the City of Vermillion program played a large part in Vermillion Area Chamber & Development Company's overall success through the national economic slowdown.

Now, launching Vermillion NOW! 2, focus will be centered on continuing with the successes and addressing the challenges Vermillion NOW! 1 presented, along with developing "Bliss Pointe," refining targeted industries for recruitment, providing support for existing businesses, upgrading a Community Enhancement Program, marketing and providing economic development leadership.

Critical to the success of Vermillion NOW! 2 are involvement and investment. A select team of business and community leaders have been recruited to serve in various campaign leadership positions. As in the past, join in with the campaign leadership team with your commitment.

Commitment comes first and foremost by example:

- Publically supporting Vermillion NOW! 2
- Influencing others to invest in Vermillion NOW! 2
- City investment of \$100,000 a year for 5 years through cash and in-kind contributions

With your involvement and investment, a continued level of success can be accomplished.

Vermillion thanks you, and in advance, our thanks to you.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Steve Howe". The signature is written over a horizontal line.

Steve Howe
Executive Director
Vermillion Area Chamber &
Development Co.

**Vermillion NOW! 1
Outcomes**

Additional earnings (payroll)

•Actual (rounded)	\$15,000,000
•Eagle Creek (projected)	<u>\$ 8,000,000</u>
Total	\$23,000,000

Note: Exceeds Vermillion NOW! 1 projected goal

Physical Expansion

Number New Primary Jobs

•Masaba	50,000 sq. ft. expansion	100
•Eagle Creek	32,000 sq. ft. under construction	200
•Alleviant	11,000 sq. ft. take over existing building	90
•Builders Choice	42,000 sq ft. take over existing building	75

Note: On target with Vermillion NOW! 1 number new primary jobs projected goal (number includes new businesses established)

Land Development

- Industrial 3 parks 75 acres in all zoning areas-options on 60 additional acres
- Residential 114 lots (+/-) 45 acres “Bliss Pointe”

New Businesses Established

- 25

Additional Annual Consumer Expenditures

- \$12.6 million (Projected from additional payroll)

**Vermillion Now! 2
Strategic Plan Development**

In July 2013, the Vermillion Area Chamber & Development Co. (VCDC) board engaged Convergent Non Profit Solutions (successor to Sage Fundraising) to conduct an on-site in person interview survey gauging the outcomes of Vermillion NOW! 1. Additionally, a Vermillion NOW! 2 Plan Prospectus was presented along with funding needs. With positive feedback from the survey participants, an Opportunity Analysis Report was presented to the VCDC board. At the conclusion, the VCDC board engaged Convergent to commence a six to eight month engagement raising \$1.65 million to support the Vermillion NOW! 2 budget over the next five years.

Vermillion NOW! 2
Introduction

VCDC, through countywide public, private, and non-profit sectors participation in strategic planning and partnering with:

- City of Vermillion
- Clay County
- School Districts
- University of South Dakota
- Businesses
- Service organizations
- Churches

together will address the challenges that a successful Vermillion NOW! 1 produced:

- Lack of affordable housing
- Job growth outpacing available workforce
- Payroll growth

while at the same time:

- Develop “Bliss Pointe”
- Aggressively recruit targeted new firms
- Support existing businesses
- Continue upgrading a Community Enhancement Program
- Market Vermillion and Clay County
- Provide economic development leadership

**Vermillion NOW! 2
Plan and Budget**

Budget

- \$350K •Development of “Bliss Pointe” providing 114 home sites for affordable housing.

- \$300K •Refinement of target industries resulting in pinpointing talent attraction which, in turn, can result in more favorable business attraction. Enhancing the established Entrepreneurial Development Program and creating a joint economic development strategy with USD.

- \$350K •Provide the necessary support for existing businesses for expansion/renovation projects. Develop a workforce pipeline attracting and training the necessary workforce.

- \$250K •Continuing upgrading a Community Enhancement Program from the arts, music, theater to the Missouri National Recreation River utilizing the support of local art, culture and nature groups.

- \$200K •Market Vermillion and Clay County as the destination for new business development in South Dakota, and THE place to live, work and provide the best education K-12 and USD.

- \$200K •Continue providing Economic Development day in/day out leadership with a board operating “out of the box” and an administrative support group second to none.

**Vermillion NOW! 2
Investment Thank You**

The positive outcomes of VCDC Vermillion NOW! 1 were achieved through investments from both the private and public sector. Vermillion and Clay County have benefited from Vermillion NOW! 1, and to continue with the same to even an enhanced level of positive outcomes, VCDC asks for your investment in Vermillion NOW! 2. An investment confirmation is included.

Vermillion thanks you.

Without continued growth and progress...

Such words as:

- Improvement*
- Achievement, and*
- Success*

Have no meaning

Ben Franklin (1706-1790)

Leadership-Shaping Tomorrow

Council Agenda Memo

From: John Prescott, City Manager
Meeting: November 4, 2013
Subject: Business Improvement Board #1 Appointments
Presenter: Mayor Jack Powell

Background: By State Statute, the Mayor with the approval of the governing body is charged with appointing members of a Business Improvement District Board.

9-55-5. Appointment of business improvement board--Designation of boundaries of district--Duties of board--Proposal of more than one district as part of same development plan. The mayor shall, with the approval of the governing body, appoint a business improvement board consisting of property owners, residents, business operators or users of space within the business area to be improved. The governing body shall, by resolution, designate the boundaries of the business area prior to the time of the appointment of the board. The board shall make recommendations to the governing body for the establishment of a plan or plans for improvements in the business area. If the improvements to be included in one business area offer benefits that cannot be equitably assessed together under this chapter, more than one business improvement district as part of the same development plan for that business area may be proposed. The board may make recommendations to the municipality as to the use of any revenue collected pursuant to § 9-55-2.

The Resolution adopted by the City Council on September 16, 2013 established that the Board of Directors for Business Improvement District #1 would be comprised of five people. The terms of office are for three years. As this is the initial appointment of a Board, the September resolution called for two people to be appointed to a one-year term, two people to be appointed to a two-year term, and one person to be appointed to a three-year term.

Discussion: Per the BID Board by-laws adopted by the City Council at the October 7, 2013 meeting, at least one member of the Board is to be a hotelier. The by-laws provide that the Directors shall consist of property owners, residents, business owners or users of space with the defined area.

Kevin Brown, Amy Christensen, David Herbster, Joe Eckert, Steve Parker, and Jim Peterson have each expressed an interest in serving on the BID Board. A copy of the completed Expression of Interest form for each individual is included with the packet.

The openings were advertised in the local publications, on the City's website, the City Facebook page and during a City Council meeting.

One of the first items of business for the BID Board will be determining if a need and purpose exist that the implementation and collection of a lodging fee in Vermillion can address. The Board will be asked to make a recommendation to the City Council about the implementation of a lodging fee and a plan to utilize any funds that would be collected. The City Council ultimately makes the decision with respect to the levying and use of a lodging fee. Should the BID Board and City Council make a determination that a lodging fee should be implemented and the use of the funds, the City Council would need to adopt an ordinance to collect the lodging fee per the notification guidelines provided in State statutes.

Financial Consideration: Per the by-laws, the members of the BID Board are not compensated. The Board potentially may be making recommendations to the City Council on how lodging fees are spent.

Conclusion/Recommendations: Administration recommends appointing five individuals to establish a Business Improvement District Board.



**CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Please indicate the Board/Commission on which you are interested in serving: BID

Title: Mr. Mrs. Miss Ms. Dr. X
Name: Kevin M Brown
Home Address: 1818 Constance Drive in Vermillion
Email Address: kbrown18@mac.com
Phone #: 605-670-2294
Number of years you have lived in/around Vermillion: Since 1983
Occupation: Optometrist Employer: Prairie Eye Clinic
Business Address: 11 Shriner Street
Prior elected or appointed offices held (if any): _____

Present and past community volunteer activities: _____

Why are you interested in serving on this Board/Commission:
I think my experience in the community would be of value.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?
Business person in Vermillion for 30 years.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

Kevin M Brown
Signature _____ Date 10/28/13
Date _____

Please return this form to: John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069



**CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Please indicate the Board/Commission on which you are interested in serving: BID BOARD

Title: Mr. Mrs. Miss Ms. Dr.

Name: Amy Christensen

Home Address: 2820 Pettersen RD Vermillion

Email Address: dejong a @pacific u.edu

Phone #: 670 9062

Number of years you have lived in/around Vermillion: 16

Occupation: _____ Employer: Vermillion Vision Clinic PC

Business Address: 120 W main ST Vermillion

Prior elected or appointed offices held (if any): V.C.D.C. Board Member

Head Start Health Care Committee Member

Present and past community volunteer activities: Lions Club, PTA

Why are you interested in serving on this Board/Commission:

To help determine the best ways this new money
can benefit our community.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?

Business owner, community member, having children
in the school district

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

To help with the renovation of bike path or
other amenities for Vermillion.

Amy Christensen
Signature

10-31-13
Date

Please return this form to:

John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069

Fax 605 677 5421



CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM

Please indicate the Board/Commission on which you are interested in serving: RED

Title: Mr. Mrs. Miss Ms. Dr.

Name: JOE ECKERT

Home Address: 250A S. ROOSEVELT CIRCLE

Email Address: jeckert@sig.milco.net

Phone #: 605 376 0963

Number of years you have lived in/around Vermillion: 22 yrs

Occupation: BUSINESS OWNER Employer: BEST WESTERN VERMILLION

Business Address: 61 W. CHEER ST VERMILLION

Prior elected or appointed offices held (if any): PRESIDENT BOARD CHAMBER OF COMMERCE
VERMILLION

Present and past community volunteer activities: CONVENTION VISITOR BUREAU
SE STATE TOURISM BOARD VISITOR INDUSTRY
ALLIANCE

Why are you interested in serving on this Board/Commission:

HOTEL VISITOR SPENDING IS ECONOMIC DEVELOPMENT

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?

BEEN ON MANY VOLUNTEER
BOARDS

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

VERMILLION SPORTS AUTHORITY

Signature Joe Eckert

Date 10/30/13

Please return this form to: John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069



**CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Please indicate the Board/Commission on which you are interested in serving: Business Improvement District

Title: Mr. Mrs. Miss Ms. Dr.

Name: David Herbster

Home Address: 517 Oakmont Drive, Vermillion, SD 57069

Email Address: David.Herbster@usd.edu

Phone #: (605) 624-4928

Number of years you have lived in/around Vermillion: 6

Occupation: Director of Athletics Employer: University of South Dakota

Business Address: 414 E. Clark Street, Vermillion, SD 57069

Prior elected or appointed offices held (if any): _____

Present and past community volunteer activities: President of Vermillion Rotary Club, 2011-12, volunteer youth basketball coach

Why are you interested in serving on this Board/Commission:

It is important to foster the growth of the community and understand how a comprehensive approach

to youth athletics can accomplish that for the vibrancy of Vermillion. My interest stems from being a parent of youth participating in sports here in Vermillion and my oversight of the athletic facilities that could be used to benefit our goals.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?

I have 20 years of experience in college athletics and have made an effort in every school to connect the athletic program to the community to better serve both. It is important to not put personal gain above the goals of the group and have the patience to know that a rising tide lifts all boats.

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

My goal is to find ways to help Vermillion grow.

David Herbster
Signature

10-31-13
Date

Please return this form to:

John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069



CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM

Please indicate the Board/Commission on which you are interested in serving: Improvement - District Board Directors

Title: Mr. Mrs. Miss Ms. Dr.

Name: James Peterson

Home Address: 300 Saint Andrews Ct. Vermillion, SD 57069

Email Address: jim.peterson@masaba-inc.com

Phone #: 605-670-7481

Number of years you have lived in/around Vermillion: 5 years

Occupation: Executive Employer: Masaba

Business Address: 1617 317th Street P.O. Box 345 Vermillion, SD 57069

Prior elected or appointed offices held (if any): None

Present and past community volunteer activities: President and member Vermillion Rotary Club
Vice President and member Vermillion Highschool Athletic Booster Club
Trustee USD Foundation, Director (State level) Great Plains International

Why are you interested in serving on this Board/Commission: TRADE ASSOCIATION
Continue to improve Vermillion community as a great place
to live and work. Active participate in how we can
attract and retain workers and have have work force want to
reside Vermillion area

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?

Strategic thinker. Bring energy and like to obtain results
Having lived other communities have seen other ideas that
may be applicable to Vermillion Be able to lead
and work teams obtain results

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

I would like to participate set goals & objectives
group agrees on and then assist implementation
I would like to assist in laying strong foundation
to ensure success of the Board.

James Peterson
Signature

10/31/13
Date

Please return this form to: John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069



**CITY OF VERMILLION
CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Please indicate the Board/Commission on which you are interested in serving: BID

Title: Mr. Mrs. Miss Ms. Dr.

Name: Steve Paetzer

Home Address: 616 Maple St. Vermillion, SD 57069

Email Address: spaetzer@hy-vee.com

Phone #: 402-981-7378

Number of years you have lived in/around Vermillion: 3 yes.

Occupation: Retail management Employer: Hy-Vee, Inc

Business Address: 575 West Cherry St Vermillion, SD 57069

Prior elected or appointed offices held (if any): _____

Present and past community volunteer activities: _____

Why are you interested in serving on this Board/Commission:

I believe the growth of our community is vital to the overall success of our community. My career in retail will help with sales & promotion of our community.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting someone to serve?

Over 25 yrs in retail management focused on sales, promotion and marketing with success. I work well with all types of people's personalities

Are there any particular projects, programs or goals you would like to see achieved while serving on the Board/Commission?

Building interest and traffic to Vermillion. Enhancing our community to best position it in front of potential visitors. Helping to uncover & expose our hidden treasures to others from across the state and surrounding states.

Signature

Steve Paetzer

Date

10/24/2013

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: November 4, 2013

Subject: Resolution of Necessity and Notice of Hearing for Sidewalk Repairs
(Southwest Quadrant)

Presenter: Jose Dominguez

Background: The City instituted a new Sidewalk Inspection Program in 2010 which is meant to bring deficient portions of sidewalks up to a proficient standard. Prior to this program, the City's sidewalk repair/replacement policy was complaint-based. The previous program was reactive and costly. The City's liability insurance carrier had recommended the City begin a sidewalk inspection program to address hazards before accidents occur and claims are presented. The sidewalk inspection program is intended to protect property owners because insurance claims are often presented against property owners and the City.

The new Sidewalk Inspection Program was first presented to the City Council in 2010 and comments and discussion helped create the program used today. The program divided the City into quadrants with the southwest (south of National Street and west of Dakota Street) quadrant being inspected this year. During City inspections, staff looks for a couple of deficiencies; trippers and surface conditions. In addition, sidewalk tiles were inspected more closely to verify that they were functioning as originally constructed. If the panels were found to be deficient, they were also marked for replacement.

Discussion: The special assessment process provides that the governing body: (1) set a public hearing; and (2) notify the property owners of the hearing by both sending notice and publishing the notice of the hearing. The notice calls for the public hearing to be held on December 2, 2013. Following the hearing, the City Council will be asked to adopt a resolution approving the special assessment roll with any added adjustments in the amounts.

In addition to the sending the property owners a letter notifying them of the hearing, the City will provide packet information on the City website at www.vermillion.us. Packets will be sent to property owners upon request. The packet will include: a list of contractors

that they could use, a list of acceptable repair methods, a copy of the City's specifications and a sidewalk repair permit.

Financial Consideration: The cost will include postage and the publication of the notice. The City has budgeted the necessary funds in 2014 to repair sidewalks throughout the community which did not pass inspection.

Conclusion/Recommendations: Administration recommends adoption of the resolution that sets the public hearing date for December 2, 2013.

Council Agenda Memo

From: John Prescott, City Manager

Meeting: November 4, 2013

Subject: Main Street closure from Elm Street to High Street on December 6, 2013 for the VCDC Parade of Lights

Presenter: John Prescott

Background: The Vermillion Chamber of Commerce and Development Company (VCDC) is planning for their annual Parade of Lights. The Parade of Lights will take place this year on Friday, December 6. The parade route is the same as the 2012 route. The parade will start at Main and Elm Street and will head west to a conclusion at Market Street and W. Main Street for the tree lighting at Ratingen Platz. The Parade of Lights will begin at 6:30 pm and end around 6:45 pm. The time set for the street closure is 6:15 pm to 7:00 pm.

Discussion: The VCDC plans to contact downtown businesses to make them aware of the street closing. The VCDC staff will walk the parade route after the event to ensure that the street is clean and free from any debris. The request has been reviewed by the Fire, EMS, and Police Department. These City Departments have no concerns with the street closure request. Due to the short duration of the parade, staff has found it more effective to use a rolling street closure with Police and Street Department staff vs. a complete closure of the entire length of the parade route for the time parameters requested. There were no problems reported with the 2012 event.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends approval of the Main Street closing from Elm Street to High Street on December 6, 2013 from 6:15 pm to 7:00 pm.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting _____

Contact Person _____ Phone _____

Contact Person Address _____

Event _____ Date(s) of Event _____

Street(s) Requesting to be closed (Include a map if needed.)

Street _____ from _____ to _____

Street Closing Times _____ to _____

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes ___ No ___

Have arrangements been made for clean up after the event and other facilities? Please describe:

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant _____ date _____

Council Agenda Memo

From: Jason Anderson, Asst. City Engineer

Meeting: November 4, 2013

Subject: Sale of Surplus Digger Derrick Truck

Presenter: Jason Anderson

Background: The Light & Power Department's 1998 Terex Commander C5048 digger derrick truck was budgeted for replacement in 2012. The new derrick truck has been received and is now being utilized. The used derrick truck was declared surplus and appraised at the September 27, 2013 meeting and a bid date of October 29, 2013 was set for the opening of sealed bids.

Discussion: The 1998 surplus digger derrick truck was appraised at \$15,000. The City cannot accept a bid for less than 90% of the appraised value, which would be \$13,500. Bid specifications were sent to 3 potential bidders with one bid received from Truman (MN) Public Utilities.

Financial Consideration: The revenue from the sale of the surplus equipment will be placed in the Equipment Replacement Fund.

Conclusion/Recommendations: Administration recommends awarding the sale of the surplus digger derrick truck to the high bidder, Truman Public Utilities, for \$16,585.00.

CITY OF VERMILLION
 INVOICES PAYABLE-NOVEMBER 4, 2013

1 4IMPRINT	OPEN HOUSE SUPPLIES	1,425.19
2 AMERICAN PUBLIC WORK ASSOC	MEMBERSHIP	568.00
3 AMSAN	SUPPLIES	126.36
4 APPEARA	SUPPLIES	145.15
5 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	298.93
6 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	47.58
7 AVENET, LLC	PROFESSIONAL SERVICES	500.00
8 BAKER & TAYLOR BOOKS	BOOKS	1,071.97
9 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	3,267.91
10 BARKLEY ASPHALT	ASPHALT	1,473.15
11 BARNES DISTRIBUTION	SUPPLIES	375.68
12 BATTERIES PLUS	BATTERIES	29.00
13 BEST WESTERN RAMKOTA INN	LODGING	83.00
14 BETTER HOMES & GARDENS	BOOKS	35.94
15 BIERSCHBACH EQPT & SUPPLY	SUPPLIES	11.44
16 BLACKSTONE AUDIO INC	BOOKS	150.00
17 BORDER STATES ELEC SUPPLY	SUPPLIES	2,419.09
18 BOUND TREE MEDICAL, LLC	SUPPLIES	205.55
19 BROADCASTER PRESS	ADVERTISING	42.00
20 BROWN TRAFFIC PRODUCTS	PARTS	753.00
21 BSN SPORTS INC	SUPPLIES	295.73
22 BUTLER MACHINERY CO.	PARTS	9.82
23 CAMPBELL SUPPLY	SUPPLIES	594.18
24 CANNON TECHNOLOGIES, INC	SUPPLIES	530.40
25 CASK & CORK	MERCHANDISE	1,256.44
26 CATERING BY DESIGN BOOKS	BOOKS	59.90
27 CENTURY BUSINESS LEASING	COPIER LEASE	138.25
28 CENTURY BUSINESS PRODUCTS	COPIES	351.14
29 CENTURLINK	TELEPHONE	741.57
30 CERTIFIED LABORATORIES	SUPPLIES	521.65
31 CHAD PASSICK	MEALS REIMBURSEMENT	34.00
32 CHASE PEST SERVICE	INSPECTION/TREATMENT	185.00
33 CHEMCO, INC	SUPPLIES	382.50
34 CHESTERMAN CO	SUPPLIES	560.79
35 CITY OF VERMILLION	COPIES/POSTAGE	1,258.25
36 CITY OF VERMILLION	UTILITY BILLS	40,263.09
37 CIVIL AIR PATROL MAGAZINE	ADVERTISING	95.00
38 CLARK EQUIPMENT CO	SKID-STEER LOADER	39,617.16
39 CLASSIC INDUSTRIAL SUPPLIES	UNIFORMS	57.85
40 CLAY RURAL WATER SYSTEM	WATER USAGE	167.60
41 CLIMATE SYSTEMS, INC	MAINTENANCE	1,450.00
42 COFFEE KING, INC	SUPPLIES	57.75
43 COLONIAL LIFE ACC INS.	INSURANCE	3,006.80
44 CONCRETE MATERIALS	GOLF SAND	867.60
45 CONCRETE PRODUCTS CO	SUPPLIES	75.61
46 DAKOTA BEVERAGE	MERCHANDISE	14,259.85

47 DAKOTA CONST AND MRS. SUE FRENCH	STORM SEWER-MICKELSON	41,473.73
48 DAKOTA PC WAREHOUSE	COMPUTER/SUPPLIES	1,084.82
49 DAKOTA RIGGERS & TOOL SUPPLY	SUPPLIES	672.69
50 DAKOTA ROCK FARMS	HAUL SLUDGE	17,626.78
51 DAKOTA SUPPLY GROUP	SUPPLIES	2,198.75
52 DANKO EMERGENCY EQUIPMENT	REPAIRS	2,570.58
53 DAVID L. HILL PAINTING	PAINT STREET LIGHT POLES	2,025.00
54 DAVIS PHARMACY	SUPPLIES	64.13
55 DELTA DENTAL PLAN	INSURANCE	6,301.56
56 DEMCO	SUPPLIES	719.43
57 DENNIS MARTENS	MAINTENANCE	833.34
58 DEPT OF REVENUE	TESTING	756.00
59 DEREK RONNING	REIMBURSE FITNESS MEMBERSHIP	110.76
60 DETCO	SUPPLIES	1,720.15
61 DGR ENGINEERING	PROFESSIONAL SERVICES	12,490.00
62 DIANE'S GREENHOUSE	PERENNIALS	51.96
63 DUECO, INC	PARTS	165.57
64 DUST TEX	SUPPLIES	64.80
65 E.A SWEEN COMPANY	SUPPLIES	307.46
66 EARTHGRAINS BAKING CO'S INC	SUPPLIES	55.90
67 ECHO ELECTRIC SUPPLY	SUPPLIES	4,537.93
68 ELECTRONIC ENGINEERING	SUPPLIES	248.00
69 EMBROIDERY & SCREEN WORKS	EMBROIDERY	140.00
70 ENERGY LABORATORIES	TESTING	1,552.50
71 EQUIMEDIC USA, INC	SHARPS CONTAINERS	316.74
72 EZ-LINER INDUSTRIES	SUPPLIES	101.02
73 FARMER BROTHERS CO.	SUPPLIES	52.11
74 FAST AUTO GLASS	REPAIRS	540.70
75 FASTENAL COMPANY	SUPPLIES	332.43
76 FEDEX.	SHIPPING	36.60
77 FIRE CATT, LLC	FIRE HOSE TESTING	1,162.60
78 FIRE DEPARTMENT CLOTHING.COM	FIRE/RESCUE SHIRTS	1,558.58
79 FIRST NATIONAL BANK	TRUSTEE FEE	2,000.00
80 FOOT-JOY	MERCHANDISE	3,112.04
81 FOREMAN MEDIA	COUNCIL MTG	100.00
82 GALE	BOOKS	474.72
83 GEOTEK ENGINEERING	TESTING	1,439.00
84 GERSTNER OIL CO	JET FUEL	14,135.13
85 GRAHAM TIRE CO.	TIRES	750.02
86 GRAINGER	SUPPLIES	422.20
87 GRAYMONT CAPITAL INC	CHEMICALS	3,845.55
88 GREGG PETERS	FREIGHT	2,102.75
89 GREGG PETERS	RENT	937.50
90 GREY HOUSE PUBLISHING	BOOKS	163.00
91 HACH CO	CHEMICALS	805.09
92 HAUGER YARD/SNOW SERVICE	MOWING	100.00
93 HAWKINS INC	CHEMICALS	1,238.74
94 HD SUPPLY WATERWORKS	SUPPLIES	10,675.80
95 HDR ENGINEERING, INC	PROFESSIONAL SERVICES	21,875.47

96 HELGET SAFETY SUPPLY, INC	SUPPLIES	50.12
97 HELMS & ASSOCIATES	PROFESSIONAL SERVICES	557.17
98 HENDERSONS ULTIMATE CAR WASH	CAR WASH CARD	40.00
99 HERREN-SCHEMPP BUILDING	SUPPLIES	165.27
100 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	37.82
101 HY VEE FOOD STORE	SUPPLIES	483.25
102 INDEPENDENCE WASTE	PORTABLE TOILET RENTAL	300.95
103 INDUSTRIAL MACHINERY INC	PARTS	22.20
104 INGRAM	BOOKS	2,790.46
105 JACKS UNIFORM & EQPT	UNIFORMS	1,655.90
106 JANE LARSON	MILEAGE REIMBURSEMENT	117.20
107 JAY'S PLUMBING	REPAIRS	30.60
108 JOHN A CONKLING DIST.	MERCHANDISE	7,714.69
109 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	32,708.41
110 JOHNSON CONTROLS	REPAIRS/SERVICE AGREEMENT	3,604.73
111 JOHNSON FEED, INC	REPAIRS	36.05
112 JOHNSTONE SUPPLY	SUPPLIES	104.20
113 JONES FOOD CENTER	SUPPLIES	339.37
114 JONES FOOD CENTER	OPEN HOUSE MEALS	952.40
115 JOSE DOMINGUEZ	MEALS REIMBURSEMENT	29.00
116 JOYCE MOORE	MILEAGE REIMBURSEMENT	172.79
117 LARGE PRINT OVERSTOCKS	BOOKS	36.65
118 LAWSON PRODUCTS INC	SUPPLIES	159.95
119 LAYNES WORLD	PLAQUE	47.19
120 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	988.54
121 LEISURE LAWN CARE	TREATMENT/SPRINKLER HEADS	100.00
122 LESSMAN ELEC. SUPPLY CO	SUPPLIES	888.00
123 LINCOLN MUTUAL LIFE	INSURANCE	457.53
124 LOCATORS AND SUPPLIES, INC	SUPPLIES	3,055.44
125 LONGS PROPANE INC	PROPANE	25.00
126 MALLOY ELECTRIC	REPAIRS	50.00
127 MARILYN ZEMAN	REFUND TUMBLING FEES	20.00
128 MART AUTO BODY	TOW CHARGES	1,320.00
129 MATHESON TRI-GAS, INC	OXYGEN	75.35
130 MATTHEW BENDER & CO, INC	BOOKS	116.48
131 MC2, INC	PARTS	764.93
132 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,168.00
133 MEAD LUMBER	SUPPLIES	96.97
134 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	85.53
135 MI CASA SU CASA, LLC	UNDERGROUND REIMBURSEMENT	150.00
136 MICHAEL FREDERICK	BOOKS	70.00
137 MICWEBS	WEBSITE HOSTING	65.00
138 MID AMERICA METER, INC	REPAIRS	362.00
139 MIDAMERICAN	GAS USAGE	1,021.41
140 MIDWEST ALARM CO	ALARM MONITORING	63.00
141 MIDWEST BUILDING MAINTENANCE	MAT SVC	329.90
142 MIDWEST READY MIX & EQUIPMENT	CONCRETE	1,361.75
143 MIDWEST TURF & IRRIGATION	PARTS	958.36
144 MINN MUNICIPAL UTILITY ASSOC	4TH QTR SAFETY MGMT PROGRAM	5,770.00

145 MISSOURI RIVER ENERGY SERVICES	TESTING	701.50
146 MISSOURI VALLEY MAINTENANCE	REPAIRS	737.25
147 MOD PAINTING	REPAIRS	300.00
148 MOORE WELDING & MFG	WELDING	45.00
149 MUTH ELECTRIC INC	SIGNAL POLE	22,245.00
150 MYRL & ROY'S PAVING, INC	CHIPS	9,181.08
151 McLAURY ENGINEERING	PROFESSIONAL SERVICES	232.50
152 NALCO CHEMICAL CO	SUPPLIES	96.60
153 NCL OF WISCONSIN, INC	SUPPLIES	664.27
154 NEBRASKA JOURNAL-LEADER	ADVERTISING	34.92
155 NETSYS+	PROFESSIONAL SERVICES	1,395.99
156 NEW YORK LIFE	INSURANCE	94.02
157 NICK MERRIGAN	UNDERGROUND REIMBURSEMENT	920.00
158 OFFICE SYSTEMS CO	COPIES	1,350.43
159 OLSON MEDICAL CLINIC	EXAMINATION	186.00
160 OVERHEAD DOOR OF SIOUX CITY	PARTS	39.00
161 PAUL'S PLUMBING	REPAIRS	256.45
162 PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
163 PRESTO-X-COMPANY	INSPECTION/TREATMENT	92.27
164 PRINT SOURCE	PRINTING	35.00
165 PUMP N PAK	FUEL	2,581.77
166 QT TECHNOLOGIES	SERVICE AGREEMENT	995.00
167 QUEEN CITY WHOLESALE	MERCHANDISE	159.87
168 QUILL	SUPPLIES	1,188.93
169 RACOM CORPORATION	MAINTENANCE CONTRACT	386.75
170 RANDOM HOUSE, INC	BOOKS	191.24
171 RASMUSSEN MECHANICAL SERVICE	REPAIRS	1,531.84
172 RASMUSSEN MOTORS, INC	REPAIRS	103.58
173 RECORDED BOOKS, INC	BOOKS	3,053.20
174 REINHART FOODSERVICE, LLC	SUPPLIES	262.93
175 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	29,354.90
176 RESCO	SUPPLIES	1,278.60
177 RIVERSIDE HYDRAULICS & LAB	REPAIRS	208.41
178 RYAN HOUGH	REIMBURSE FITNESS MEMBERSHIP	20.67
179 SAFETY BENEFITS INC	REGISTRATION	130.00
180 SANITATION PRODUCTS	PARTS	265.55
181 SCHINDLER ELEVATOR CORP	MAINTENANCE	278.71
182 SD ELECTRICAL COMMISSION	WIRING PERMITS	200.00
183 SD GOLF ASSOCIATION	MEN'S HANDICAP	36.00
184 SD MUNICIPAL LEAGUE	REGISTRATION	50.00
185 SD ONE CALL	LOCATES	445.95
186 SD RETIREMENT SYSTEM	CONTRIBUTIONS	48,942.19
187 SDN COMMUNICATIONS	WORKSTATION COMM CENTER	15,331.31
188 SEH, INC	PROFESSIONAL SERVICES	25,321.31
189 SERVALL TOWEL & LINEN	SUPPLIES	16.80
190 SHANE GRIESE	SAFETY BOOT REIMBURSEMENT	100.00
191 SHI INTERNATIONAL CORP.	SOFTWARE	153.78
192 SIOUX FALLS TWO WAY RADIO	REPAIRS	288.97
193 SIOUXLAND PARAMEDICS, INC	PROFESSIONAL SERVICES	175.00

194 SKIP JENSEN	BOOKS	240.00
195 SPECIAL T'S AND MORE	UNIFORM T-SHIRTS	810.35
196 SPRINT	CAR CHARGERS	19.98
197 STANDARD READY MIX CONCRETE	PEA ROCK	48.15
198 STEVE'S COMFORT SYSTEM	REPAIRS	229.59
199 STOCKMEN'S TRAILER SALES	SUPPLIES	34.99
200 STUART C. IRBY CO.	SUPPLIES	160.75
201 STURDEVANTS AUTO PARTS	PARTS	1,709.89
202 TAYLOR MADE	MERCHANDISE	8.49
203 TENELLE CHOAL	MILEAGE REIMBURSEMENT	199.06
204 THATCHER COMPANY	SODA ASH	13,675.20
205 THE BOULDER COMPANY	SUPPLIES	75.22
206 THE EQUALIZER	ADVERTISING INSERTS	582.25
207 THE WALKING BILLBOARD	UNIFORMS	246.96
208 TITLEIST DRAWER CS	MERCHANDISE	296.87
209 TRAVIS VANBEEK	SAFETY BOOTS REIMBURSEMENT	100.00
210 TRI TECH SALES	PARTS	463.58
211 TRICARE WEST REGION	REFUND AMB OVERPAYMENT	261.04
212 TRUE VALUE	SUPPLIES	1,010.81
213 TURNER PLUMBING	REPAIRS	2,865.00
214 UNITED WAY	CONTRIBUTIONS	335.20
215 USBORNE BOOKS	BOOKS	611.32
216 VAN DIEST SUPPLY CO	CHEMICALS	1,612.50
217 VERIZON WIRELESS	WIRELESS COMMUNICATIONS	334.56
218 VERMEER HIGH PLAINS	PARTS	1,162.00
219 VERMILLION ACE HARDWARE	SUPPLIES	735.80
220 VERMILLION CONCRETE	CONCRETE WORK	15,386.81
221 VERMILLION FORD	REPAIRS	535.66
222 VERMILLION ROTARY CLUB	DUES/MEALS	140.75
223 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	7,208.97
224 WAL-MART COMMUNITY	SUPPLIES	1,181.85
225 WALKER CONSTRUCTION	SIDEWALK REPAIRS	8,483.98
226 WESCO DISTRIBUTION, INC	SUPPLIES	9,741.24
227 WESTECH ENGINEERING, INC	PARTS	1,100.26
228 WIN-911 SOFTWARE	SOFTWARE MAINTENANCE	395.00
229 WOW! BUSINESS	911 CIRCUIT	1,365.50
230 YANKTON COMMUNITY LIBRARY	BOOKS	14.99
231 YANKTON FIRE & SAFETY	EXTINGUISHER INSPECTIONS	1,003.00
232 YANKTON JANITORIAL SUPPLY	SUPPLIES	610.08
233 ZEE MEDICAL SERVICE	SUPPLIES	78.05
234 ZIMCO SUPPLY CO	SUPPLIES	7,891.00
235 KIM DRUECKER	BRIGHT ENERGY REBATE	50.00
236 STEVEN WALLER	BRIGHT ENERGY REBATE	25.00
237 BOB NOONAN	BRIGHT ENERGY REBATE	150.00
238 RODNEY OBERLE	BRIGHT ENERGY REBATE	275.00
239 MARY PETERSEN	BRIGHT ENERGY REBATE	275.00
	GRAND TOTAL	\$613,579.57

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 10/22

1. Name of organization/group Delta Sigma Pi
Contact person: Name: Andrew Buschee 605 351-9491
2. Date(s) that tickets/chances will be sold: from 10/26/13 to 11/15/13
Cost of tickets/chances: \$10/ticket
3. Date(s) of drawing(s): 11/18
4. Can anyone purchase tickets? yes
5. Will the prize winner(s) be selected at random? Yes No
6. Description and approximate value of top prize: Kindle Fire ~~\$100~~ \$200

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Fundraising Event for Delta Sigma Pi Business Fraternity. Sold throughout Delta Sigma Pi members friends, family, and staff. Proceeds go directly to fraternity, towards eliminating extra membership fees. Also towards events and trips.

[Signature]
Applicant's Signature

Approval: John Presotto 10-23-13
City Manager Date