

Unapproved Minutes
Council Special Session
October 15, 2012
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, October 15, 2012 at 12:00 noon in the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Ward (arrived at 12:04 p.m.), Zimmerman, Mayor Powell

Absent: Osborne, Willson

2. Educational Session - housing Study Presentation - Steve Howe

Steve Howe, Executive Director of the VCDC, stated as background that a group of community leaders got together in June for some strategic planning. The top item from the meeting was the need for housing in Vermillion for employees currently commuting and for new employees. Steve stated that he had approached the City Council about funding a housing study which was expanding into a Talent Attraction Strategy and Workforce Housing Solutions report. Steve stated that Mark Lautman and Richard Bessan of Community Housing Laboratory, LLC prepared the report that was distributed and Mark is present to review the report and answer questions.

Alderman Ward arrived at 12:04 p.m.

Mark Lautman of Community Housing Laboratory, LLC, provided an overview of the Talent Attraction Strategy and Workforce Housing Solutions report along with the summary of findings. Mark answered questions of the City Council on the report.

3. Briefing on the October 15, 2012 City Council Regular Meeting Agenda

Council reviewed items on the agenda with City staff. No action was taken.

4. Adjourn

372-12

Alderman Zimmerman moved to adjourn the Council special session at 1:02 p.m. Alderman Meins seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 15th day of October, 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
October 15, 2012
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on October 15, 2012 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. October 1, 2012 Special Session; October 1, 2012 Regular Session

373-12

Alderman Zimmerman moved approval of the October 1, 2012 special session minutes and the October 1, 2012 regular session minutes. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

374-12

Alderman Ward moved approval of the agenda with the addition of Item 5B - Proclamation of Congratulations to the Vermillion High School Boys Soccer Team. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. United Way Week Proclamation

Alderman Meins read the proclamation recognizing October 22-28 as United Way of Vermillion Week. Mayor Powell presented the proclamation to Kelsey Collier-Wise on behalf of the Vermillion United Way.

B. Proclamation of Congratulations to the 2012 Vermillion High School Boys Soccer Team

Alderman Ward read the proclamation congratulating the Vermillion High School Boys Soccer Team and coaches who won the Class A State Championship this past weekend. Mayor Powell presented the proclamation to team members and coaches.

6. Public Hearings

A. Transfer of Retail on-off Sale Malt Beverage license from Sammelson Brothers, Inc. to Varsity Pub, LLC for the Varsity Pub at 113 E. Main Street.

Mike Carlson, Finance Officer, reported that an application was received for the transfer of the retail on-off sale malt beverage license from Sammelson Brothers, Inc. to Varsity Pub, LLC for the Varsity Pub at 113 E. Main Street. The notice of hearing and Police Chief's report are included in the Council packet. Discussion followed.

375-12

Alderman Zimmerman moved approval of the transfer of on-off sale malt beverage license from Sammelson Brothers, Inc. to Varsity Pub, LLC for the Varsity Pub at 113 E. Main Street. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. USD hangar Lease Agreement

Jose Dominguez, City Engineer, reported that since the hangar lease expired in October 2009 a new lease agreement with USD was drafted. Jose noted that the City leases hangar spaces within the airport property and the lessee is responsible to place their hangar and maintain the property. The proposed lease is for 20 years with an option for another 20 years. The rate is \$.05 per square foot for the building size and \$.10 per square foot for unused land being leased for a total cost of \$180 per year. Discussion followed.

376-12

Alderman Willson moved approval of the airport hangar land lease agreement with the University of South Dakota as presented for 20 years with the renewal option of another 20 years. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

B. Grant Fluent Hangar Lease Agreement

Jose Dominquez, City Engineer, reported that the original 10 year hangar lease with Mr. Fluent expired in April 2011 but included an option for a 10 year renewal. Although the City did not receive a written request for the extension, the annual payments have been received. The lease will expire April 15, 2021 and provides for the annual lease of \$10 per year.

377-12

Alderman Davies moved approval of the renewal option with Grant Fluent for airport hangar land lease as presented until April 15, 2021. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

C. Developer's Agreement for Lots 9-13, Block 2, French Addition

Jose Dominquez, City Engineer, reported that Mrs. Frances Rasmussen recently purchased Lots 9 through 13, Block 2, French Addition and is planning on constructing five townhouses facing Norbeck Street. As Lot 13, the corner lot, abuts French Drive, the agreement allows the construction with the stipulation that the owner agrees not to remonstrate against assessments for the future construction of French Drive. The agreement also clarifies the owner's responsibility with respect to sanitary sewer laterals that are shared between two lots. Discussion followed.

378-12

Alderman Zimmerman moved approval of the Developer's Agreement with Mrs. Frances Rasmussen for Lots 9 through 13, Block 2, French

Addition as presented. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell Declared the motion adopted.

D. AFSCME Collective Bargaining Agreement

John Prescott, City Manager, reported that the current contract with AFSCME Local 1052 expires at the end of this year and over the last few months the City and Union have been negotiating a new contract. John noted that the majority of the contract is unchanged from the current agreement. The proposed agreement includes a 2% cost of living raise for 2013, 2.25% for 2014, and 2.5% for 2015. John noted the 2% has been included in the 2013 adopted budget. John stated that the Labor and Finance Committee has reviewed the agreement and recommend acceptance.

379-12

Alderman Grayson moved approval of the agreement between AFSCME Local 1052 and the City for 2013, 2014 and 2015. Alderman Ward seconded the motion, Motion carried 9 to 0. Mayor Powell declared the motion adopted.

E. Teamsters Collective Bargaining Agreement

John Prescott, City Manager, reported that the current contract with Teamster's Union Local 120 expires at the end of this year and over the last few months the City and Union have been negotiating a new contract. John noted that the majority of the contract is unchanged from the current contract. Two of the changes to the agreement are changing the wording .40 caliber weapon to duty weapon and increasing the maximum on the 50% gym membership reimbursement from \$125 to \$175. The proposed agreement includes a 2% cost of living raise for 2013, 2.25% for 2014 and 2.5% for 2015. John noted the 2% has been included in the 2013 adopted budget. John stated that the Labor and Finance Committee has reviewed the agreement and recommend acceptance. Discussion followed.

380-12

Alderman Davies moved approval of the agreement between Teamster's Union Local 120 and the City for 2013, 2014 and 2015. Alderman Grayson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings

A. Light and Power Digger Derrick truck

Jason Anderson, Assistant City Engineer, reported that the 1998 digger derrick truck is scheduled for replacement in 2013. He noted that the replacement truck bid has a high lifting capacity based upon the consensus of the City Council following the June 4th noon presentation. Jason read the bids received and recommended the low bid of Dueco, Inc. He reviewed the two add alternates and the deduct alternate for trade-in of old truck. Jason recommended accepting add alternate No. 1 for extended cab of \$5,440 and not to accept Alternate No. 2 or the deduct alternate for trade-in as the old unit can be advertised for sale following delivery of the new unit. Jason recommended the low bid of Dueco, Inc. plus add Alternate No. 1 for a total purchase price of \$240,685. The purchase will be funded from the equipment replacement fund, noting that the 2013 equipment replacement fund included a \$100,000 transfer from the electric fund due to the increased cost of this piece of equipment which can be adjusted based on this favorable bid.

Altec Industries: Base Bid \$249,772.00, Alternate No. 1 \$4,884.00, Alternate No. 2 \$1,455.00, Alternate No. 3 -\$14,000.00
Dueco, Inc: Base Bid \$235,241.00, Alternate No. 1 \$5,444.00, Alternate No. 2 \$3,509.00, Alternate No. 3 -\$10,000.00

381-12

Alderman Davies moved approval of the low bid of Dueco, Inc. for the digger derrick truck with add Alternate No. 1 for a total purchase price of \$240,685. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported that the Police Department and Emergency Communications Department Halloween Open House is Saturday, October 27th from 10:00 a.m. to 1:00 p.m.

B. John reported that the Water Department will be flushing hydrants through Friday, October 19th and reminded citizens that if they see them flushing in the area there may be some discoloration of the water.

C. John reported that the combination skate park and ice rink is nearly complete as the equipment was delivered and installed last week and signage was installed just today.

D. John stated that a Joint City/County meeting on a rezoning request in the Joint Jurisdictional area is needed with the date of November 20th proposed for an evening meeting. Please let City Hall know of your availability.

E. John reminded citizens that political signs are not allowed in the right of way which is between the sidewalk and curb and asked citizens to keep the signs behind the sidewalk.

11. Invoices Payable

382-12

Alderman Grayson moved approval of the following bills:

ADAM'S CONSTRUCTION LLC	CLUBHOUSE ROOF	19,174.00
ARCHITECTURE INC.	PROFESSIONAL SERVICES	2,715.00
ASPHALT SURFACING CO	HYDRANT DEPOSIT LESS USAGE	154.53
BROADCASTER PRESS	ADVERTISING	1,713.23
BUREAU OF ADMINISTRATION	LONG DISTANCE	262.61
CENTURYLINK	TELEPHONE	1,474.39
CITY OF VERMILLION	LANDFILL VOUCHERS	252.47
CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,179.91
CONCRETE MATERIALS	CHIPS/ASPHALT	6,051.20
DAKOTA ROCK FARMS	HAUL SLUDGE	12,687.17
DEPT. ENVIRONMENT NATL RESOURCES	LANDFILL OPERATIONS FEE	2,520.67
GEOTEK ENGINEERING	PROFESSIONAL SERVICES	347.00
GREGG PETERS	MANAGERS FEES/PROFIT	24,118.16
KNOLOGY	DIAL UP SERVICE	49.95
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	140.00
MATHESON TRI-GAS, INC	SUPPLIES	215.45
MIDAMERICAN	GAS USAGE	430.24
MIDCONTINENT COMMUNICATIONS	CABLE/INTERNET SERVICE	105.95
POMPS TIRE SERVICE, INC.	TIRES	666.00
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SD DEPT OF ENVIR & NATL RESOURCES	PERMIT MODIFICATION	500.00
SD PUBLIC ASSURANCE ALLIANCE	INSURANCE COVERAGE	117,371.16
SPRINT	CELL PHONES	1,184.98
STERN OIL CO.	FUEL	18,946.47
THE EQUALIZER	ADVERTISING	64.00
TODD HALVERSON	REIMBURSE TESTING FEES	180.00
TRUE VALUE	SUPPLIES	12.99
UNITED PARCEL SERVICE	SHIPPING	61.50
US POSTMASTER	POSTAGE FOR UTILITY BILLS	975.00
VERMILLION AREA COMMUNITY	3RD QUARTER ROUNDUP	126.96
VERMILLION DEVELOPMENT CO	CONTRIBUTION	46,350.00
VISA/FIRST BANK & TRUST	FUEL/SUPPLIES	98.97
CAROL BOCK	BRIGHT ENERGY REBATE	275.00

Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a public hearing date of November 5, 2012 for the lease for approximately 232 acres of farmland east of Vermillion

383-12

Alderman Osborne moved approval of the consensus agenda. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

384-12

Alderman Osborne moved to adjourn the Council Meeting at 7:29 p.m. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 15th day of October, 2012.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.