

Unapproved Minutes
Vermillion Planning Commission
Monday April 12, 2010 Regular Meeting

The regular meeting of the Vermillion Planning Commission was called to order in the conference room at City Hall on April 12, 2010 at 5:30 p.m.

1. Roll Call

Present: Forseth, Howe, Magee, Muenster, Reasoner, Schempp, Tuve and Iverson. Absent: Fairholm.

Also present were José Dominguez, City Engineer, Farrel Christensen, Building Official, Andy Colvin, Assistant to the City Manager, and Toby Brown, SECOG.

2. Minutes

a. March 15, 2010 Special Meeting.

Moved by Magee to approve the March 22, 2010 Regular Meeting minutes with corrections, seconded by Howe. Motion carried 8-0.

3. Adoption of the Agenda

Moved by Tuve to adopt the agenda with the addition of item "b" under new business to discuss the addition of ex-officio, non-voting members to the Planning Commission for the Comprehensive Plan revision, seconded by Forseth. Motion carried 8-0.

4. Visitors to be Heard

5. Public Hearing

6. Old Business

7. New Business

a. Final Plat of Lots 12A and 13A of Block 1, Dakota Addition.

City Engineer, José Dominguez, presented the plat, noting that the document meets City development standards and the proper easements have been provided. José reported that the plat is in compliance with the City's Comprehensive Plan. Farrel reported that the owner of the lots plans to construct apartments. Questions and discussion followed.

Moved by Howe to recommend approval of the plat, seconded by Muenster. Motion carried 8-0.

b. Discussion of adding non-voting ex-officio members to the Planning Commission to assist with the revision of the Comprehensive Plan.

Ted Muenster reminded the Planning Commission that there was previous discussion regarding adding ex-officio members to the board to act as a revision committee for the comprehensive plan. The ex-officio members would represent significant stakeholders in the community. Ted indicated that he contacted President Abbott for representation on behalf of the University of South Dakota. Darby Ganschow was selected by President Abbott to fill the role. Other groups that were suggested

to be represented included the Hospital Board, School District, Downtown Vermillion Action Team, Clay County Historic Preservation Commission, USD students, Vermillion Area Arts Council, Senior Citizens, Clay County, and SESDAC Inc. It was the consensus of the Planning Commission to ask staff to contact each group and come back with a report at the next meeting.

8. Staff Reports

Andy handed the Planning Commission a memo outlining the five (5) Planning Commission terms that are expiring in 2010. Andy reported that the City has historically opened up the positions on appointed public boards for interested citizens to apply. Andy indicated that the process will work the same way. Andy also reported that it would be the new Mayor that would recommend the appointments with the new City Council voting to confirm at the annual organizational meeting, scheduled for July 6th, 2010. Advertisements will be posted and applications will be accepted beginning in June.

9. Adjourn

Moved by Magee to adjourn, seconded by Howe. Motion carried 8-0.

Chairman Iverson declared the meeting adjourned 6:00 p.m.