

Unapproved Minutes
Vermillion Planning Commission
Monday June 24, 2013 Regular Meeting

The regular meeting of the Vermillion Planning Commission was called to order in the Large Conference Room at City Hall on June 24, 2013 at 5:30 p.m.

1. Roll Call

Present: Forseth, Howe, Gruhn, Manning, Muenster, Tuve, Iverson. Absent: Fairholm.

Staff present: José Dominguez, City Engineer; Andrew Colvin, Assistant City Manager; and Farrel Christensen, Building Official.

2. Minutes

a. June 10, 2013 Regular Meeting.

Moved by Howe to approve the June 10, 2013 Regular Meeting Minutes, seconded by Manning. Motion carried 7-0.

3. Adoption of the Agenda

Moved by Tuve to adopt the agenda as printed, seconded by Forseth. Motion carried 7-0.

4. Visitors to be Heard

5. Public Hearing

a. Final Development Plan for Lots 4A and 4B, Cottage Place Planned Development District.

Farrel reported that the owners have submitted a final development plan for two lots within the Cottage Place Planned Development District, which is required prior to constructing improvements on any lot. Farrel stated that the plan meets all of the ordinance requirements and will involve the construction of two storage sheds similar to what is already in the area. Manning requested clarification on whether two buildings will be constructed at once. Farrel stated that an existing home needs to be removed in order to construct one of the sheds. Discussion followed.

Moved by Forseth to approve the final development plan, seconded by Manning. Motion carried 7-0.

6. Old Business

7. New Business

a. Final Plat of Lots 3-4 in Block 1, Lots 2-7 in Block 2, Lots 1-5 in Block 3, Lots 1-2 in Block 4, and Outlots A and B of French East Addition to the City of Vermillion, Clay County, South Dakota.

José Dominguez reported on the final plat for the French East addition. Jose stated that the plat meets all requirements of the subdivision ordinance and that all of the required easements have been obtained. Discussion followed on the final plat.

Moved by Forseth to approve the addition, seconded by Gruhn. Motion carried 7-0.

b. Preliminary Plat of Lots 1-28 in Block 1, Lots 1-27 in Block 2, Lots 1-21 in Block 3, Lots 1-13 in Block 4, Lots 1-19 in Block 5, Lots 1-6 in Block 6, and Outlot A of Bliss Pointe Addition to the City of Vermillion, Clay County, South Dakota.

Jose reported that a preliminary plat has been submitted for the recently annexed Bliss property west of Stanford Street. Jose stated that the VCDC intends to develop the land for residential and commercial uses. The Planning Commission inquired about safeguards and screening when commercial and residential uses abut. Andy stated that details will be addressed when the proposed Bliss Pointe Planned Development District is brought before the Planning Commission in July.

Moved by Tuve to approve the preliminary plat, seconded by Gruhn. Motion carried 6-0, with Howe abstaining.

Andy provided an update on some upcoming items that will be considered by the Planning Commission in July, including a Planned Development District and creation of a Tax Increment Financing District.

8. Adjourn

Moved by Howe to adjourn, seconded by Manning. Motion carried 7-0.

Chairman Iverson declared the meeting adjourned at 5:50 p.m.