



PLAT REVIEW FORM

DATE PLAT RECEIVED FOR REVIEW: _____

TITLE OF PLAT: _____

OWNER: _____

PHONE NUMBER: _____ EMAIL: _____

MINOR PLAT PROCEDURES (5 or less lots, and all lots have street frontage and area platted is 3-acres or less)

MAJOR PLAT PROCEDURES (area to be platted is greater than 3-acres or 1 or more lot doesn't have street frontage)

REVIEW COMMENTS:

COST OF PLAT

PRELIMINARY PLAT YES NO (NO COST ASSOCIATE WITH PRELIMINARY)

NO. OF LOTS: _____ x \$3.00 (IF LESS THAN \$30.00, USE \$30.00)

COST W/O TAX: \$_____

AFTER CITY APPROVAL AND ALL CITY PLATTING FEES ARE PAID, THE APPLICANT MUST FILE THE PLAT WITH THE CLAY COUNTY REGISTER OF DEED. THE PLAT IS NOT A LEGAL DOCUMENT UNTIL IT HAS BEEN FILED AND ALL TAXES AND FEES ARE PAID.