

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Manager's office one week prior to the Council Meeting.

CITY OF VERMILLION REQUEST TO CLOSE CITY STREET

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Manager's office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event for which the street will be closed. If additional space is needed, please attach additional sheets with the required information.

Organization Requesting _____

Contact Person _____ Phone _____

E-Mail Address _____

Contact Person Address _____

Event _____ Date(s) of Event _____

Street(s) requested to be closed (Include a map if needed.)

Street _____ from _____ to _____

Street Closing Times _____ to _____

If the street closing requested would affect other residents or businesses have they been notified of the request? Yes _____ No _____

If approved, the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing. Have arrangements been made for clean up after the event and other facilities? Please describe:

Signature of Applicant _____ Date _____