



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, September 15, 2014
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Liquor Store Management proposals – John Prescott.**
3. **Briefing on the September 15, 2014 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
4. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, September 15, 2014
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. Roll Call

2. Pledge of Allegiance

3. Minutes

- a. September 2, 2014 Special Session; September 2, 2014 Regular Session.

4. Adoption of the Agenda

5. Visitors To Be Heard

- a. Swimming Pool Committee.
- b. Public Power Week Proclamation.

6. Public Hearings

7. Old Business

- a. Second Reading of Ordinance 1320 – Amending Chapter 155, Zoning Regulations, of the 2008 Revised Ordinances of the City of Vermillion, South Dakota, Section 155.026, entitled Adoption of Official Zoning Map, and adding Section 155.059 entitled Community Oriented Healthcare Planned Development District, rezoning lots 1-4, Hospital Addition to the City of Vermillion, Clay County, South Dakota, from the R-2 Residential District to the Community Oriented Healthcare Planned Development District; and lots 1-15, Kahl’s Addition and lots 11-20, block 3, Eastside Addition, to the City of Vermillion, Clay County, South Dakota from the NC Neighborhood Commercial District to the Community Oriented Healthcare Planned Development District, and adopting regulations therefore.
- b. Second Reading of Ordinance No. 1318 – 2015 Appropriations.
- c. Second Reading of Ordinance No. 1319 – 2014 Revised Appropriations.

8. New Business

- a. Ambulance billing services agreement.
- b. Final Plat of Lot 1 of Block 1, and Lots 2, 4, 5 and 6 of Block 2 of Dakota Hospital Foundation Addition to the City of Vermillion, Clay County, South Dakota.
- c. Resolution Approving Grant Offer for Airport Improvement Program for the Airport Layout Plan with the FAA.
- d. Tree Board Appointment.

9. Bid Openings

- a. Light & Power Department transformers.
- b. N. Norbeck Street roadway lighting project.

10. City Manager’s Report

11. Invoices Payable

12. Consensus Agenda

13. Adjourn

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
September 2, 2014
Tuesday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Tuesday, September 2, 2014 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins (arrived at 12:02 p.m.), Price, Willson, Mayor Powell

Absent: Ward

Mayor Powell introduced Alan Dale who is the new editor for the Plain Talk.

2. Report on German American Partnership Program trip - Kami Dibley, Vermillion High School

Mayor Powell introduced Kami Dibley, VHS German Teacher and Coordinator of the student exchange through the German American Partnership Program.

Alderman Holly Meins arrived 12:02 p.m.

Kami Dibley explained the German American Partnership Program and the exchange program coordinated with our Sister City Ratingen Germany whereby five students participated in the exchange program. The students reviewed their individual experiences with the exchange program. Kami and the students answered questions of the City Council. Kami again thanked the City Council for their support and stated that the German exchange students will be in Vermillion the last week of March and the first week of April next year and that she will be looking to coordinate a meeting during that time.

3. Discussion on proposals to manage the Vermillion Liquor Store - John Prescott

John Prescott, City Manager, stated that two proposals were received to manage the city liquor store that were sent to the City Council members late last week. John stated that he was requesting direction from the City Council on items contained in the proposals that they would request additional research completed as the review process moves forward.

Mayor Powell asked if the individuals present would like to present information to the City Council. Thomas Slattery, owner of JJ's Wine, Spirits & Cigars, reviewed his business management background, management team approach for operations, business philosophy and operating model that he uses in his Sioux Falls operations.

Gregg Peters reviewed the proposal that was submitted noting that he has been managing the liquor store for the last nine years. Gregg noted that sales as well as profits have increased during this time period. Gregg reviewed his experience in the retail as well as the experience of the operations supervisor and daily manager. Gregg reviewed some of the changes that he included in his proposal.

Discussion followed on the proposals including possible locations if the store was to move. Both individuals answered questions of the City Council on their proposals.

Evie Clercx, Broker for a Wine & Spirits supplier, explained how a larger varied selection at the liquor store would increase sales and profits.

Discussion followed with the Council requesting comparisons where possible of the proposals for consideration at a future meeting.

Mayor Powell stated that a letter from the Vermillion Food Pantry requesting financial support from the City was handed to all members and can be added to a future agenda for consideration.

4. Briefing on the September 2, 2014 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

304-14

Alderman Holland moved to adjourn the Council special session at 1:08 p.m. Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 2nd day of September, 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
September 2, 2014
Tuesday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on September 2, 2014 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of August 18, 2014 Special Session; August 18, 2014 Regular Session

305-14

Alderman Collier-Wise moved approval of the August 18, 2014 Special Session and August 18, 2014 Regular Session minutes. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

Mayor Powell requested that the agenda be amended to add an executive session before adjourn. The executive session is pursuant to SDCL 1-25-2 (3) for legal matters.

306-14

Alderman Collier-Wise moved approval of the agenda with the addition of an executive session pursuant to SDCL 1-25-2 (3) for legal matters. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

A. Proclamation Recognizing Direct Support Professionals Week - September 7-13, 2014

Alderman Clarene Meins read the proclamation of Direct Support Professional Recognition Week designating the week of September 7-13, 2014 as Direct Support Professionals Week in Vermillion. Mayor Powell presented the Proclamation to Brandee McMahon, Ashley Peters and Adran Peters Direct Support Professionals from SESDAC.

6. Public Hearings

A. First Reading of Ordinance No. 1320 - Amending Chapter 155, Zoning Regulations, of the 2008 Revised Ordinances of the City of Vermillion, South Dakota, Section 155.026, entitled Adoption of Official Zoning Map, and adding Section 155.059 entitled Community Oriented Healthcare Planned Development District, rezoning lots 1-4, Hospital Addition to the City of Vermillion, Clay County, South Dakota, from the R-2 Residential District to the Community Oriented Healthcare Planned Development District; and lots 1-15, Kahl's Addition and lots 11-20, block 3, Eastside Addition, to the City of Vermillion, Clay County, South Dakota from the NC Neighborhood Commercial District to the Community Oriented Healthcare Planned Development District, and adopting regulations therefore.

Jose Dominguez, City Engineer, reported that Tim Tracy, on behalf of the Dakota Hospital Foundation, approached the City to obtain a permit to construct a maintenance garage on property across the street from the hospital. In looking at the plan and the City zoning ordinance, it became clear that the project could not be permitted because the proposed use would be considered an accessory building on a different parcel than the primary structure. Jose stated that City staff met with Mr. Tracy and discussed the issue of the maintenance garage and the future needs of the hospital. It appeared that the best possible solution that would provide some flexibility while still allowing opportunities for public input, would be a Planned Development District. Jose stated that Planned Development Districts are custom zoning districts that combine uses with the goal of developing and redeveloping areas of the community. The concept of a Planned Development District makes sense in this area of town because several healthcare and medical uses are concentrated along Plum Street with

Sanford, the Vermillion Medical Clinic, and Chiropractic Wellness Center. Jose stated that Banner Associates is the consultant working with Dakota Hospital Association to put together the Planned Development District. Jose stated that the uses permitted in the district are those that would typically be related to healthcare facilities, including hospitals, offices, clinics, nursing homes, pharmacies and related uses. Jose noted that it is important to remember that these uses are currently permitted in the area. Jose reported that the Planning Commission considered the Planned Development District regulations and initial development plan and unanimously recommended approval.

Lisa Ketcham, President of the Dakota Hospital Association, thanked the City Council for consideration of the request. Lisa noted that the Planning Commission recommended approval of the request and asked the City Council for their approval.

Tim Tracy, CEO of Sanford Vermillion, stated that City staff has been very helpful in assisting to resolve the issues relating to the maintenance building and the Planned Development District will meet the needs for the hospital as it moves forward with the \$11 million improvement project. Tim stated that the information on the Planned Development District and the improvement project was available to the public at the community celebration held at the high school on August 13th and invitations were sent to property owners within 250 feet for a public meeting at the library on August 26th. Tim stated that both meetings had positive community support for the project.

Jose presented a map of the proposed Planned Development District. Discussion followed on the Planned Development District.

307-14

Mayor Powell read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1320 entitled An Ordinance Amending Chapter 155, zoning regulations, of the revised ordinances of the City of Vermillion, South Dakota, section 155.026 entitled adoption of official zoning map and adding section 155.059 entitled Community Oriented Healthcare Planned Development District, rezoning lots 1-4, Hospital Addition to the City of Vermillion from the R-2 Residential District to the Community Oriented Healthcare Planned Development District; and lots 1-15, Kahl's Addition and lots 11-20, block 3, Eastside Addition from the NC Neighborhood Commercial District to the Community Oriented Healthcare Planned Development District, and adopting regulations therefore, of the City of Vermillion, South Dakota

has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 2nd day of September, 2014 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Collier-Wise. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

7. Old Business - None

8. New Business

A. First Reading of Ordinance No. 1318-2015 Appropriations

John Prescott, City Manager, reported that the proposed budget was presented to the City Council on August 4th and the Council held hearings to review the budget on August 11th and 14th. John wanted to thank the City Council for the time spent meeting with all the departments to refine the budget. John reviewed some of the major items that are included in the 2015 budget ordinance. He noted that the Prentis Park improvement project was not included in the budget as the bond for the financing will be voted on at the November 4th election. John stated that, following approval of the bond resolution, the budget will be revised to reflect the project. Discussion followed on the budget.

308-14

Mayor Powell read the title to the above mentioned Ordinance and Alderman Ward moved adoption of the following Resolution:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to proposed Ordinance No. 1318 entitled An Ordinance Adopting the 2015 Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 2nd day of September, 2014 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Willson. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

B. First Reading of Ordinance No. 1319-2014 Revised Appropriations

John Prescott, City Manager, reported that the City Council adopted the 2014 budget in September 2013 and, during the 2015 budget process adjustments, the 2014 budget amounts are proposed based upon information that is available now. Some of the major items would be the Business Improvement District No. 1, water tower, shared project with the County for the HVAC at the public safety center building, Library Foundation for donations for the building fixtures and equipment and the Cottage Street water main replacement. John answered questions on the revised budget.

309-14

Mayor Powell read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to proposed Ordinance No. 1319 entitled An Ordinance Adopting the 2014 Revised Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 2nd day of September, 2014 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Collier-Wise. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

C. Firework public display permit on September 18, 2014 for Vermillion High School Homecoming

Mike Carlson, Finance Officer, reported that the Vermillion School District has requested a public fireworks display permit for a fireworks display after coronation on Thursday, September 18, 2014 south of the high school for a 10-15 minute show between 8:00 p.m. and 9:00 p.m. Mike noted that a letter from the high school principal and the report from Fire Chief Draper were included in the packet.

310-14

Alderman Erickson moved approval of the public fireworks display permit for the Vermillion School District for the public display on Thursday, September 18, 2014 south of the high school for a 10-15 minute display between 8:00 p.m. and 9:00 p.m. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

D. Resolution extending the cable franchise agreement for 1 year to continue franchise renewal discussions

John Prescott, City Manager, reported that, in September 1999, the City Council adopted Ordinance No. 1078. He stated that this ordinance provided for a 15-year nonexclusive franchise agreement for cable television services. The original franchise agreement was signed with Zylstra Communications Corporation but has been transferred several times since 1999 and is currently held by Midcontinent Communications. John stated that a conference call has been held and some exchange of email communications on the nonexclusive franchise but no final document is available. John stated that the current ordinance provided for two additional twelve month extensions by the Manager with the approval of the Municipality notifying the Company of the same in writing. John stated that he has contacted the company and they are agreeable to the extension and as such he recommends adoption of the resolution extending the Cable TV franchise agreement. Discussion followed on the franchise and extension.

311-14

Alderman Ward moved approval of the Resolution Amending Ordinance No. 1078 Cable Communications Franchise Ordinance to allow for a twelve month extension as provided in section 10.2 of the ordinance. Alderman Erickson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

E. Resolution fixing the time and place for a hearing and notice of hearing to levy special assessments for nuisance abatement

Mike Carlson, Finance Officer, reported that, as part of the nuisance abatement process, the City incurred costs for tagging, hiring contractors to mow or remove the snow and remove dangerous buildings. The state statute provides for the special assessment of these costs and requires that the City Council set a public hearing date, notify the property owners by sending notice and publishing the notice of hearing. The resolution will set a public hearing date of October 6, 2014 and provides for notice to the property owners. Discussion followed.

312-14

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION FIXING THE TIME AND PLACE FOR A HEARING
AND NOTICE OF HEARING
ON THE SPECIAL ASSESSMENT ROLL
FOR NUISANCE ABATEMENT

IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, a special assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, Clay County, South Dakota on the 2nd day of September, 2014 for the abatement of public nuisance to be levied against the property abutting upon:

NUISANCE ABATEMENT

On various properties as follows:

<u>Property</u>	<u>Location</u>	<u>Legal</u>	<u>Corrective Action</u>	<u>Amount</u>
809 N Norbeck		Lot G-2 Exc W 110.9 of S 198.91 SW 1/4 SE 1/4	grass tagging & mowing 8/27/13	79.50
		NE 1/4 & SE 1/4 SE 1/4 NE 1/4 & Exc	debris removal 9/2/13	349.80
		Lot 1 18-92-51 Misc Entries		
15 Linden		S 18" of Lots 1 & 2 & N 32' of Lot 3 Blk 1	grass tagging & mowing 5/29/13	79.50
		Cottage Place	grass tagging & mowing 7/16/13	121.90
			grass tagging 6/17/13	31.80
			grass tagging & mowing 8/27/13	143.10
			snow tagging & removal 12/8/13	95.40
813 W Cedar		E75' of S150' of outlot V-1 in SE1/4	grass tagging & mowing 5/16/14	74.20
		14-92-52 & SW 1/4 of 13-92-52	grass tagging 6/5/14	31.80
		Torstensons unplatted	grass tagging 7/25/14	53.00
10 S University		Lot 4, East End Addn	grass tagging 5/23/13	10.60
			grass tagging & mowing 6/18/13	100.70
			snow tagging & removal 12/8/13	106.00
21 E Bloomingdale		Comm 80' E of NW corner Lot S to	debris removal 9/24/13	116.60
		80' E of SW corner of Lot 3 thence	snow tagging & removal 12/8/13	63.60
		E 44' N to N line of Lot 1 Blk 13 Original Town		
324 Lewis		S 103' 7.5" of Lots 1 & 2 Blk 81	snow tagging & removal 12/8/13	63.60

East Vermillion

119 Franklin	Lot 12 Blk 41 Snyders	grass tagging & mowing	
		7/23/13	121.90
		grass tagging & mowing	
		9/24/13	121.90
		snow tagging & removal	
		12/8/13	127.20
		Abatement dangerous	
		structure	13,696.98
		grass tagging & mowing	
7/2/14	74.20		
grass tagging & mowing			
7/25/14	95.40		
420 Franklin	S 50' of E 106.25' Lot 2 Blk 83 Addn to Snyders Addn	grass tagging & mowing	
		5/16/14	74.20
601 Lewis	Lot 1 Replat of Aud Tract A S 1/2 Lot 2 NW 1/4 19-92-51 Aud tract A 19-92-51	grass tagging & mowing	
		5/23/13	31.80
		grass tagging & mowing	
		6/21/13	53.00
		grass tagging & mowing	
		7/2/14	111.30
25 S Yale	Lot 16 Blk 76 Smiths Addn	grass tagging & mowing	
		7/19/13	10.60
		debris removal 1/14/14	143.10
716 Maple	E 77.7' of 11,12 & E77.7' of S 1/2 of Lot 13 Blk 3 Eastside	grass tagging & mowing	
		5/29/13	100.70
		grass tagging & mowing	
		6/25/13	100.70
		grass tagging & mowing	
		7/30/13	121.90
		grass tagging & mowing	
		8/27/13	143.10
grass tagging & mowing			
5/16/14	74.20		
grass tagging & mowing			
6/13/14	31.80		
714 W Clark	E 37' of Lot 10 & W 16' of Lot 11 Blk 4 Holiday Village Addn	grass tagging & mowing	
		6/21/13	10.60
		grass tagging & mowing	
		7/16/13	121.90
		grass tagging & mowing	
		8/27/13	132.50
		grass tagging & mowing	
9/24/13	137.80		
grass tagging & mowing			
6/13/14	74.20		

316 Prentis	Lot 2 Blk 3 Replat of Blessing Addn	grass tagging & mowing 5/23/13 debris removal 7/22/13	10.60 106.00
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in the City of Vermillion, Clay County, South Dakota, said special assessment being against the property for the corrective action.

WHEREAS, said assessment roll now on file in the office of the City Finance Officer of the City of Vermillion, South Dakota, is open for public inspection and is referred to for further particulars.

WHEREAS, said assessment roll shows:

The name of the owner(s) of each lot to be assessed as shown by the assessment rolls of the Director of Equalization;

A description by lot, block, and addition, or by metes and bounds of each parcel of land to be assessed, recognizing divisions by deed of platted lots, and obtaining the legal description of land as of the date of the adoption of the Resolution of Necessity for such improvement;

The amount assessed against each lot;

The number of installments, the rate of interest deferred installments shall bear, and the whole of such assessment or any installment thereof may be paid at any time, and that all installments paid prior to the respective due dates shall be deemed paid in inverse order of their due date;

Whenever the word "lot" appears therein, it shall be construed to include tracts and other parcels of land.

NOW, THEREFORE, IT IS RESOLVED, the 6th day of October, 2014, at the hour of 7:00 p.m. in the City Hall Council Chambers 25 Center Street in the City of Vermillion, Clay County, South Dakota, be and the same is hereby fixed as the time and place for hearing upon said assessment roll. Any interested person may appear and show cause why the Governing Body of the said City of Vermillion, South Dakota should not approve and levy said assessments against the respective premises as set forth in said assessment roll, to defray the costs of the nuisance abatement.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall be and is hereby authorized and directed to cause this Resolution and Notice to be published in the

official newspaper in the City of Vermillion, South Dakota, one week prior to the date set for such hearing.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall mail a copy of this Resolution and Notice, by first-class mail with postage thereon fully prepaid, addressed to the owner(s) of any property to be assessed for such nuisance abatement at their address as shown by the records of the Director of Equalization. Such mailing shall be done at least one (1) week prior to the date set for said hearing.

Dated at Vermillion, South Dakota, this 2nd day of September 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Erickson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

F. Right-of-Way and Utilities Certification Forms for the West Main Street Mill and Overlay Project from High to Stanford Streets

Jose Dominguez, City Engineer, reported that the West Main Street from High Street to Stanford Street is scheduled to be milled and overlaid during the 2015 construction season. As this project will be administered by the DOT, it will be using the STIP funds allotted to the City for part of the funding. Jose reported that the DOT is requesting that the City provide a right-of-way certificate stating that all construction will take place in the existing right-of-way and that the City certifies that the affected utilities have been contacted and notified of the project. Jose recommended the signing of the Right-of-Way and Utilities Certification forms. Discussion followed.

313-14

Alderman Willson moved approval of authorizing the Mayor to sign the Right-of-Way and Utilities Certification Forms for the West Main Street Mill and Overlay Project from High Street to Stanford Street that are

required by the DOT. Alderman Clarene Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

G. Letting Authorization for the West Main Street Mill and Overlay Project from High to Stanford Streets

Jose Dominguez, City Engineer, reported that the West Main Street from High Street to Stanford Street is scheduled to be milled and overlaid during the 2015 construction season. Jose noted that the document the DOT is requesting the City Council to approve will allow the DOT to bid, review and award the bid without the City's review. This process was followed during the Stanford Street project and for the Shared Used path being constructed along Stanford Street between W. Cherry Street and Highway 50. Jose stated that the DOT is estimating the cost of the mill and overlay at approximately \$441,690.23. When you include the engineering fees, the construction administration fees, and the non-participating costs the total project cost would be closer to \$536,000. However, it should be noted that the City has already paid for all of the engineering fees associated with the design of the project. This cost would be split between the STP funds and City funds. The STP funds would cover up to \$300,000 while the rest would be from City funds. Jose stated that we have budgeted \$140,000 of City funds to cover project costs. Once the project is awarded, we may need to revise the City's budget to provide for any additional expenses. Jose recommended approval of the Mayor signing the agreement with the DOT.

314-14

Alderman Willson moved approval of authorizing the Mayor to sign the Letting Authorization for the West Main Street Mill and Overlay Project from High Street to Stanford Street with the DOT. Alderman Holland seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

H. Resolution to surplus and authorization to transfer expired less-lethal munitions to the City of Yankton Police Department

Matt Betzen, Police Chief, reported that the Police Department has been storing some expired less-lethal munitions that the Department no longer trains with or uses. Matt stated that with changes in storage requirement we no longer possess adequate storage facilities for such items. Matt stated that these expired items could be used for training and the City of Yankton Police Department maintains a tactical team that could use these items in their training. Matt stated that state statute allows for the transfer of items between political subdivisions by resolution and requested approval of the resolution to transfer the expired less-lethal munitions.

315-14

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION
AUTHORIZING THE TRANSFER OF PROPERTY
TO THE CITY OF YANKTON POLICE DEPARTMENT

WHEREAS, SDCL 6-5 authorizes political subdivisions to exchange and transfer property to one another; and

WHEREAS, the City of Vermillion Police Department has determined that certain expired munitions are no longer suitable for the purpose for which they were acquired; and

WHEREAS, the cost for the City of Vermillion to dispose of the munitions would be substantial; and

WHEREAS, the City of Yankton Police Department would like to acquire the expired munitions; and

WHEREAS, the City of Yankton Police Department provides assistance and support to the City of Vermillion Police Department when necessary; and

WHEREAS, the City of Vermillion Police Department and City of Yankton Police Department have a good working relationship and have shared both resources and manpower; and

WHEREAS, SDCL 6-5-2 allows for the City of Vermillion to transfer property that is no longer needed for public use to another political subdivision.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion that the City Finance Officer is hereby authorized to transfer the following property to the City of Yankton Police Department at no cost:

- 10x Defense Technology CM Stinger Rubber Ball OC devices.
- 10x Defense Technology SAF Smoke canisters
- 39x Defense Technology CS (Tear Gas) canisters
- 20x (Approximate) 12ga Less than Lethal impact munitions

Dated at Vermillion, South Dakota this 2nd day of September, 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____

John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Clarene Meins. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

9. Bid Openings

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on all items.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$3.0634, Brunick's Service \$3.12; Item 2 - 1,000 gal unleaded regular: Stern Oil \$3.3482, Brunick's Service \$3.45; Item 3 - 3,000 gal No. 2 Diesel fuel dyed: Stern Oil \$3.1238, Brunick's Service \$3.20; Item 5 - 1,000 gal No. 2 diesel fuel-clear: Stern Oil \$3.3703, Brunick's Service \$3.45

316-14

Alderman Willson moved approval of the low quote of Stern Oil on all items. Alderman Erickson seconded the motion. Discussion followed. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

10. City Manager's Report

A. John reported on the receipt of raffle notice from St. Agnes PTSA 100 Club who is selling 100 tickets at \$120 each. Every month there is a drawing with one person winning \$300 while 2 others win \$100. Drawings continue for 12 months. Funds from the drawing are used for PTSA causes. Drawings are held at the end of the month following PTSA meetings.

B. John reported that there will be street closings for Ribs, Rods and Rock N Roll this Friday and Saturday. There are various street closings with the event.

C. John reported that Market Street will be closed for a half block south of Main Street on Thursday, September 4th from 5:00 p.m. to 8:00 p.m. for Thursdays on the Platz.

D. John reported that on-line registration for the Fall Park & Recreation programs begins on Wednesday, September 3rd. John noted that those without on-line access can still register at the Recreation office in the armory.

E. John reported that a public hearing on rezoning Lots 1 & 2 Block 7 Partridge Addition scheduled and advertised for the September 8th Planning Commission has been cancelled as the applicant has withdrawn the rezoning request.

F. John reported that the paving of the entrance to the recycling center will begin this week. John stated that there may be some inconveniences and changes to the traffic flow during construction but the facility will remain open.

G. John reported that the Grand Celebration and Dedication of the log schoolhouse will be Wednesday, September 3rd from 4:00 p.m. to 7:00 p.m. on the lawn at the Austin-Whittemore property.

PAYROLL ADDITIONS AND CHANGES

Police: Chet Moser \$18.96/hr, Ben Nelsen \$25.36/hr; Code: Eric Birkland \$16.26/hr; Communications: Wendy Carroll \$18.82/hr; Golf Clubhouse: Benjamin Watzel \$7.25/hr; Golf Maintenance: Brenden Irwin \$7.25/hr, Justin McGregor \$8.25/hr, Kyle Ringhofer \$7.50/hr, Volunteer Firefighters: Andrew Horan, Rhett Struve, Justin Sadler, Henry Burguer, Matt Wanamaker

11. Invoices Payable

317-14

Alderman Willson moved approval of the following invoices:

UNIVERSITY CLEANERS	PROFESSIONAL SERVICES	26.00
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Alderman Collier-Wise seconded the motion. Alderman Clarene Meins requested to abstain. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

318-14

Alderman Collier-Wise moved approval of the following invoices:

A & A REFRIGERATION	REPAIRS	517.33
ABB INC.	SUBSTATION BREAKERS	98,800.00
ACE REFRIGERATION CO	REPAIRS	47.00
ALLIED INSURANCE	NOTARY BOND	100.00
APPEARA	SUPPLIES	176.99

AQUA-PURE INC	CHEMICALS	8,548.40
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	342.57
ARGUS LEADER MEDIA #1085	SUBSCRIPTION	48.00
AVERA QUEEN OF PEACE HEALTH	TESTING	214.80
BAKER & TAYLOR BOOKS	BOOKS	764.02
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	18,404.49
BARKLEY ASPHALT	ASPHALT	1,288.97
BIERSCHBACH EQPT & SUPPLY	PARTS	617.50
BLAINE'S BODY SHOP	REPAIRS	2,202.45
BOMGAARS	SUPPLIES	17.37
BORDER STATES ELEC SUPPLY	SUPPLIES	3,001.67
BOUND TREE MEDICAL, LLC	SUPPLIES	955.27
BROADCASTER PRESS	ADVERTISING	119.00
BROWN TRAFFIC PRODUCTS	SUPPLIES	77.25
BRUNICKS SERVICE INC	PROPANE	160.00
BURNS & MCDONNELL	PROFESSIONAL SERVICES	5,000.00
BUTLER MACHINERY CO.	PARTS	866.38
CALLAWAY GOLF	MERCHANDISE	483.42
CAM COMMERCE	SOFTWARE MAINTENANCE	1,761.23
CAMPBELL SUPPLY	SUPPLIES	1,678.85
CANNON TECHNOLOGIES, INC	SOFTWARE INTERFACE/SUPPORT	9,821.34
CASK & CORK	MERCHANDISE	801.77
CENTURY BUSINESS LEASING	COPIER LEASE	138.25
CENTURYLINK	TELEPHONE	744.18
CHEMCO, INC	SUPPLIES	59.29
CHESTERMAN CO	MERCHANDISE	1,260.42
CITY OF SIOUX FALLS	WATER TESTING	101.50
CITY OF VERMILLION	POSTAGE/COPIES	1,355.44
CITY OF VERMILLION	UTILITY BILLS	44,096.00
CIVIL AIR PATROL MAGAZINE	SUBSCRIPTION	145.00
CLAY COUNTY EMS ASSOCIATION	CPR TRAINING	390.00
COFFEE KING, INC	SUPPLIES	125.50
COLLINS BROTHERS, INC	MERCHANDISE	937.97
COLONIAL LIFE ACC INS.	INSURANCE	3,347.65
CONCRETE MATERIALS	CONCRETE	919.15
CONTINENTAL RESEARCH CORP	SUPPLIES	509.55
CORINSURANCE	INS FIRE PORTABLE EQUIPMENT	1,191.00
COYOTE CHEMICAL COMPANY	PARTS	823.00
COYOTE CONVENIENCE	FUEL	16.79
CREDIT COLLECTIONS BUREAU	COMMISSION	231.73
CROSSROADS HOTEL & CONVENTION	LODGING	157.98
CULLIGAN WATER	BOTTLED WATER	115.00
D-P TOOLS	SUPPLIES	56.77

DAKOTA BEVERAGE	MERCHANDISE	11,986.49
DAKOTA PC WAREHOUSE	COMPUTER/REPAIRS	886.90
DAKOTA SECURITY SYSTEMS, INC	ALARM MONITORING	360.00
DAKOTA SUPPLY GROUP	PARTS	55.60
DANKO EMERGENCY EQUIPMENT	SUPPLIES	879.21
DARLA TASSLER	REFUND REC FEES	20.00
DELOSS CONSTRUCTION INC	CRUSHING CONCRETE	24,000.00
DELTA DENTAL PLAN	INSURANCE	6,345.92
DENNIS MARTENS	MAINTENANCE	833.34
DEPT OF REVENUE	TESTING	195.00
DGR ENGINEERING	PROFESSIONAL SERVICES	2,895.00
DIAMOND VOGEL PAINTS	TRAFFIC PAINT	3,681.60
DUANE FULK	SAFETY GLASSES REIMBURSEMENT	150.00
DUST TEX	MAT SERVICE	80.00
E.A SWEEN COMPANY	SUPPLIES	258.11
EARTHGRAINS BAKING CO'S INC	SUPPLIES	79.74
ECHO ELECTRIC SUPPLY	SUPPLIES	2,861.46
ELECTRONIC ENGINEERING	REPAIRS	814.85
ELLIOTT EQUIPMENT CO	PARTS	400.31
FARMER BROTHERS CO.	SUPPLIES	113.80
FEDEX.	SHIPPING	22.94
FOOT-JOY	MERCHANDISE	227.10
FRED HAAR CO, INC	PARTS	1,415.67
GALE	BOOKS	22.40
GALLS INCORPORATED	UNIFORMS	102.83
GEOTEK ENGINEERING	TESTING/INSPECTION	2,208.00
GOVERNMENT FINANCE OFFICER ASSOC	MEMBERSHIP DUES	170.00
GRAYBAR ELECTRIC	SUPPLIES	297.77
GRAYMONT CAPITAL INC	CHEMICALS	7,365.49
GREGG PETERS	FREIGHT/ADVERTISING	1,932.75
GREGG PETERS	RENT	937.50
HANDER INC. PLUMBING & HEATING	BOILER PROJECT	27,823.05
HANSEN LOCKSMITHING	REPAIRS	1,520.00
HAUFF MID-AMERICA SPORTS	SUPPLIES	68.55
HAUGER YARD/SNOW SERVICE	MOWING	96.00
HAWKINS INC	CHEMICALS	2,664.43
HD SUPPLY WATERWORKS	SUPPLIES	8,008.61
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	4,177.06
HEARTLAND AG-BUSINESS GROUP	SUBSCRIPTION	38.00
HERC-U-LIFT	REPAIRS	129.67
HERCULES INDUSTRIES, INC	SUPPLIES	151.14
HOLMES WELDING & MFG. CO	SUPPLIES	40.50
HUSKER'S CDC	REPAIRS	229.59

HY VEE FOOD STORE	SUPPLIES	122.38
INDEPENDENCE WASTE	WASTE HAULING	1,134.00
INGRAM	BOOKS	244.83
INTERSTATE ALL BATTERY CENTER	BATTERY	17.90
JACKS UNIFORM & EQPT	UNIFORMS	99.90
JENNIFER NELSON	REFUND REC FEES	20.00
JOHN A CONKLING DIST.	MERCHANDISE	5,656.10
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	16,918.88
JOHNSON CONTROLS	SERVICE AGREEMENT/REPAIRS	1,813.31
JOHNSON FEED, INC	REPAIRS	856.35
JONES FOOD CENTER	SUPPLIES	649.10
JONES FOOD CENTER	SUPPLIES	163.89
JOSEPH A OSTREM	BOOT REIMBURSEMENT	50.00
KALINS INDOOR COMFORT	AIRPORT HEAT PUMP	2,488.00
KARSTEN MFG CORP	MERCHANDISE	315.36
KOLETZKY IMPLEMENT	PARTS	218.90
LARRYS HOME REPAIR	REPAIRS	55.65
LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	5,783.91
LEISURE LAWN CARE	INSPECTION/TREATMENT	382.02
LESSARD CONTRACTING	LANDFILL CELL 5 PROJECT	140,797.42
LESSMAN ELEC. SUPPLY CO	SUPPLIES	744.86
LINCOLN REPUBLIC INSURANCE	INSURANCE	491.68
LIVING HERE	SUBSCRIPTION	17.00
LOCATORS AND SUPPLIES, INC	PARTS	341.70
LONGS PROPANE INC	PROPANE	60.00
LSC ENVIRONMENTAL PRODUCTS	SUPPLIES	4,586.52
MAGUIRE IRON, INC	WATER TOWER PROJECT	131,150.83
MALLOY ELECTRIC	SUPPLIES	410.58
MARK MILBRODT	SAFETY BOOTS REIMBURSEMENT	96.29
MART AUTO BODY	TOWING	315.00
MATHESON TRI-GAS, INC	SUPPLIES	115.82
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	2,124.00
MCLEODS PRINTING	PRINTING	2,324.55
MEAD LUMBER	SUPPLIES	17.48
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	297.44
MEDMEDIA INC	ANNUAL MAINTENANCE	380.00
MIDWEST ALARM CO	ALARM MONITORING	63.00
MIDWEST BUILDING MAINTENANCE	MAT SERVICE	834.95
MIDWEST READY MIX & EQUIPMENT	SUPPLIES	3,562.00
MIDWEST TURF & IRRIGATION	EQUIPMENT/PARTS	24,428.94
MINITEX LIBRARY	SUPPLIES	310.50
MISSOURI RIVER ENERGY SERVICE	INSPECTION	733.35
MISSOURI VALLEY MAINTENANCE	REPAIRS	534.32

MOORE WELDING & MFG	REPAIRS	38.00
MR. GOLF CAR, INC	REPAIRS	423.50
MSC INDUSTRIAL SUPPLY CO	SUPPLIES	55.84
NANCY LOSACKER	LIBRARY WORKSHOP	500.00
NCL OF WISCONSIN, INC	CHEMICALS	1,002.61
NETSYS+	PROFESSIONAL SERVICES/REPAIRS	2,587.50
NEW YORK LIFE	INSURANCE	84.02
NORTH STAR SAFETY INC	UNIFORMS	186.71
OFFICE SYSTEMS CO	SUPPLIES	74.89
PCC, INC	COMMISSION	2,730.58
PEDERSEN MACHINE INC	PARTS	63.00
PNC EQUIPMENT FINANCE	DEFIBRILLATORS	2,000.00
POMPS TIRE SERVICE, INC.	TIRES/REPAIRS	6,380.36
POWER SOURCE ELECTRIC	PROFESSIONAL SERVICES	41.32
PRAETORIAN GROUP, INC	PROFESSIONAL SERVICES	875.00
PRAIRIE BERRY WINERY	MERCHANDISE	885.00
PRECISION LAWN CARE	MOWING	262.50
PRINT SOURCE	ADVERTISING	331.92
PUMP N PAK	FUEL	217.27
QUEEN CITY WHOLESALE	MERCHANDISE	334.71
QUILL	SUPPLIES	1,421.57
RACOM CORPORATION	MAINTENANCE CONTRACT	395.50
RANDOM HOUSE, INC	BOOKS	103.75
RANDY VOSS	PROFESSIONAL SERVICES	260.00
RASMUSSEN MOTORS, INC	REPAIRS	220.76
RECORDED BOOKS, INC	BOOKS	788.95
REINHART FOODSERVICE, LLC	SUPPLIES	1,283.20
REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	12,175.41
RODNEY OR SUSAN OBERLE	WATER HEATER REBATE	255.00
ROSEWOOD GREENHOUSE	PLANTS	78.45
RUNGE ENTERPRISES, INC	NORBECK STREET IMPROVEMENTS	126,400.63
SANFORD HEALTH PLAN	PARTICIPATION FEES	66.00
SANITATION PRODUCTS	PARTS	105.00
SCHUYLER RUBBER CO, INC	SUPPLIES	1,572.01
SD DEPT OF HEALTH	TATTOO INSPECTION FEE	300.00
SD FEDERAL PROPERTY AGENCY	CABINET/TOOLS	259.00
SD MUNICIPAL LEAGUE	REGISTRATION	100.00
SD PLANNERS ASSOCIATION	REGISTRATION	160.00
SD PUBLIC ASSURANCE ALLIANCE	PROPERTY COVERAGE	1,664.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	75,629.19
SD STATE HISTORICAL SOCIETY	MEMBERSHIP	35.00
SDN COMMUNICATIONS	PROFESSIONAL SERVICES	612.20
SECURITY SHREDDING SERVICE	SHREDDING	35.00

SERVALL TOWEL & LINEN	SHOP TOWELS	16.80
SIOUX EQUIPMENT	SUPPLIES	181.35
STERN OIL CO.	OIL	1,134.06
STEVE'S HEATING & A/C INC	REPAIRS	248.98
STEWART OIL-TIRE CO	REPAIRS	81.00
STOR-LOC	STORAGE EQUIPMENT	6,400.00
STOREY KENWORTHY/MATT PARROT	SUPPLIES	604.19
STUART C. IRBY CO.	SUPPLIES	2,256.00
STURDEVANTS AUTO PARTS	PARTS	992.26
T AND R ELECTRIC	DISPOSAL COST	786.56
TAYLOR MADE	SUPPLIES	49.51
TENIA NORMAN	REFUND METER DEPOSIT	30.00
THATCHER COMPANY	SODA ASH	13,574.88
THE EQUALIZER	ADVERTISING	593.55
THE NEW SIOUX CITY IRON CO	SUPPLIES	71.60
THE RETROFIT COMPANIES, INC	PROFESSIONAL SERVICES	411.96
TIA HEMILLER	REFUND REC FEES	15.00
TRUE VALUE	SUPPLIES	415.06
TURNER PLUMBING	WATER MAIN REPLACEMENT	79,518.28
ULTRAMAX	SUPPLIES	468.00
UNITED WAY	CONTRIBUTIONS	687.69
USA BLUEBOOK	SUPPLIES	636.40
VALIANT VINEYARDS	MERCHANDISE	250.70
VAN DIEST SUPPLY CO	CHEMICALS	1,060.75
VERIZON WIRELESS	CELL PHONES	1,598.85
VERMILLION ACE HARDWARE	SUPPLIES	744.35
VERMILLION CHAMBER OF COMMERCE	REINVESTMENT PROGRAM GRANT	67,351.80
VERMILLION FORD	PARTS	84.03
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	3,717.46
WADE MOUNT	SAFETY BOOTS REIMBURSEMENT	84.79
WAL-MART COMMUNITY	SUPPLIES	1,022.15
WALKER CONSTRUCTION	SIDEWALK REPAIRS	54,815.53
WALT'S HOMESTYLE FOODS, INC	SUPPLIES	229.80
WESCO DISTRIBUTION, INC	SUPPLIES	14,129.05
WILLSON FLORIST	FLORAL ARRANGEMENT	44.00
WOW! BUSINESS	911 CIRCUIT	1,365.50
YAMAHA GOLF & UTILITY	JULY GOLF CARS LEASE	3,772.97
YANKTON JANITORIAL SUPPLY	SUPPLIES	440.36
DAVE STAMMER	BRIGHT ENERGY REBATE	35.00
OMPRAKASH THANGAVELU	BRIGHT ENERGY REBATE	1,100.00
JAMES SMITH	BRIGHT ENERGY REBATE	10.00
GREG CARD	BRIGHT ENERGY REBATE	35.00

Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of September 11, 2014 for N. Norbeck Street roadway lighting project

319-14

Alderman Willson moved approval of the consensus agenda. Alderman Holland seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

13. Executive Session

320-14

Alderman Ward moved to go into executive session for consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation as provided in 1-25-2 (3) at 7:45. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the Council in executive session.

Alderman Erickson stated that he had a conflict of interest and exited the executive session at 7:58 p.m.

Mayor Powell declared the Council out of executive session at 8:20 p.m.

14. Adjourn

321-14

Alderman Ward moved to adjourn the Council Meeting at 8:21 p.m. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 2nd day of September, 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

**PROCLAMATION RECOGNIZING PUBLIC POWER WEEK
OCTOBER 5 THROUGH OCTOBER 11, 2014
CITY OF VERMILLION LIGHT & POWER HELPS OUR COMMUNITY
IN POWERFUL WAYS**



WHEREAS, we, the citizens of the City of Vermillion, place high value on local control over community services and, therefore, have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, the City of Vermillion Light & Power provides our homes, businesses, industry, social services, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, the City of Vermillion Light & Power is a valuable community asset that contributes, substantially, to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, the City of Vermillion Light & Power is a dependable and trustworthy institution whose local operation provides many consumers protection and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment;

NOW, THEREFORE, BE IT RESOLVED, that the City of Vermillion Light & Power will continue to work to bring lower-cost, safe, and reliable electricity to community homes and businesses just as it has since 1915, the year when the utility was created to serve all the citizens of the City of Vermillion; and

BE IT FURTHER RESOLVED, that the week of October 5 through October 11, 2014 be designated as the 28th annual

PUBLIC POWER WEEK

in order to honor the **City of Vermillion Light & Power** for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being and how it makes their lives powerful; and

BE IT FURTHER RESOLVED, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power and recognition that the City of Vermillion Light & Power is good for consumers, businesses, and the community.

Dated at Vermillion, South Dakota this 15th day of September, 2014.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

ATTEST:

By _____
John E. (Jack) Powell, Mayor

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Andy Colvin, Assistant City Manager

Meeting: September 15, 2014

Subject: Second Reading of Ordinance 1320 – Community Oriented Healthcare
Planned Development District

Presenter: Andy Colvin

Background: Tim Tracy, on behalf of the Dakota Hospital Foundation, approached the City to obtain a permit to construct a maintenance garage on property across the street from the hospital. In looking at the plan and the City zoning ordinance, it became clear that the project could not be permitted because the proposed use would be considered an accessory building on a different parcel than the primary structure. Under the zoning ordinance, accessory buildings are only permitted as accessories to, and on the same parcel as, the primary structure.

Staff met with Mr. Tracy and discussed the issue of the maintenance garage and the future needs of the hospital. It appears that the best possible solution that would provide some flexibility, while still allowing opportunities for public input, would be a Planned Development District. Planned Development Districts are custom zoning districts that combine uses with the goal of developing and redeveloping areas of the community. The concept of a Planned Development District makes sense in this area of town because several healthcare and medical uses are concentrated along Plum Street with Sanford, the Vermillion Medical Clinic, and Chiropractic Wellness Center. Additionally, a PDD would allow these organizations and businesses to grow and better serve the needs of the community in the future.

Discussion: Banner Associates is the consultant working with the DHF to put together the PDD. The property to be included in the PDD is currently zoned R-2 Residential and Neighborhood Commercial – a map is included in the packet. The uses permitted in the district are those that would typically be related to healthcare facilities, including hospitals, offices, clinics, nursing homes, pharmacies and related uses. It is important to remember that these uses are currently permitted in the area. The PDD will allow the property owners flexibility with respect to how and where buildings are constructed. The plan would provide for more of a campus-type layout and development plan.

With respect to neighborhood impact, the PDD approach would be more beneficial than the traditional zoning approach. Issues such as parking, traffic and density can all be addressed in the approval process with neighborhood input, looking at this specific area of town.

Consideration of the district regulations and initial development plan is the first step in the approval process. The initial development plan provides a broad overview of the area and gives a general idea of what will be allowed. Prior to construction on any lots, a final development plan is submitted to the Planning Commission for approval. The only planned item ready for a final development plan at this time will be a maintenance garage, which will be considered at a future Planning Commission meeting. The Planning Commission considered the PDD regulations and initial development plan and unanimously recommended approval.

Dakota Hospital Foundation hosted a community information session at the Edith B. Siegrist Vermillion Public Library on August 26 at 7:00 p.m. Residents in the neighborhood as well as DHF members received an invitation to the session, which outlined the future plans for the hospital as well as the Planned Development District and initial construction designs. Thirty-eight people attended the meeting. The City Council approved first reading of the ordinance on September 2, 2014.

Financial Consideration: Fees for the required legal notices and publication.

Conclusion/Recommendations: The City Council is required to hold a public hearing and receive public input on the proposed rezoning. Administration recommends approval of creating a Community Healthcare Oriented Planned Development District. As this is second reading of an ordinance, a roll call vote is required.

ORDINANCE NO. 1320

AN ORDINANCE AMENDING CHAPTER 155, ZONING REGULATIONS, OF THE REVISED ORDINANCES OF THE CITY OF VERMILLION, SOUTH DAKOTA, SECTION 155.026 ENTITLED ADOPTION OF OFFICIAL ZONING MAP AND ADDING SECTION 155.059 ENTITLED COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT, REZONING LOTS 1-4, HOSPITAL ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, FROM THE R-2 RESIDENTIAL DISTRICT TO THE COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT; AND LOTS 1-15, KAHL’S ADDITION AND LOTS 11-20, BLOCK 3, EASTSIDE ADDITION, TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA FROM THE NC NEIGHBORHOOD COMMERCIAL DISTRICT TO THE COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT, AND ADOPTING REGULATIONS THEREFORE.

BE IT ORDAINED BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

SECTION 1. That Section 155.026, Adoption of Official Zoning Map, is hereby amended as follows:

THAT LOTS 1-4, HOSPITAL ADDITION, LOTS 1-15, KAHL’S ADDITION AND LOTS 11-20, BLOCK 3, EASTSIDE ADDITION, TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA ARE HEREBY INCLUDED IN THE COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT AND THE OFFICIAL ZONING MAP IS AMENDED TO INCLUDE SUCH LAND IN THE COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT.

SECTION 2. That a new Section entitled 155.059 Community Oriented Healthcare Planned Development District be added and shall include the following regulations:

155.059 COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT.

(A) *Purpose.* The regulations set forth in this section or set forth elsewhere in the Vermillion Zoning Ordinance when referred to in this section are the district regulations in the Community Oriented Healthcare Planned Development District. The purpose of this district is to provide for well planned mixed use community oriented healthcare areas within the Planned Development District. All city ordinances apply to the Planned Development District except for those modified below.

(B) *Permitted uses.*

Permitted Uses	Applicable Standards
Hospital/clinic	§§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u>
Office	§§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u>
Assisted living facility	§§ <u>155.070</u> , <u>155.072</u> , <u>155.077</u> Applicant must provide copy of South Dakota Department of Health license. All multiple dwelling standards apply.

Nursing Home	§§ <u>155.070</u> , <u>155.072</u> , <u>155.077</u> Applicant must provide copy of South Dakota Department of Health license.
Accessory use (such as, garage, shed)	§§ <u>155.071</u> , <u>155.082</u> (A) (see definition)
Group Home	Structure must be a single housekeeping unit. Applicant must provide a copy of state agency license. §§ <u>155.070</u> , <u>155.072</u> , <u>155.076</u> , <u>155.077</u>
Drug store	§§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u>
Medical and dental clinics	§§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u>
Day care center	Adequate and safe playground area with fence 4 feet high. A safe pickup and drop off area must be provided for the children. §§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u>
Fences	§ <u>155.074</u>
Off-premise parking lots	§ <u>155.070</u> , <u>155.072</u> , <u>155.077</u>

(C) *Conditional uses.*

Dwellings	Dwellings shall be limited to the basement of any permitted primary uses within the district. §§ <u>155.070</u> , <u>155.072</u> , <u>155.073</u> , <u>155.077</u> , <u>155.095</u>
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(D) *Lot and yard regulations.* All measurements shall be taken from the lot line to the building line (see definitions).

	Lot Area	Frontage	Building Line	Front Yard	Side Yard	Rear Yard	Maximum Height
All uses	6000 square feet	50 feet	50 feet	25 feet	8 feet	25 feet	35 feet
Off-premise parking lots	§ <u>155.072</u>	NA	NA	10 feet	2 feet	10 feet	NA
Exceptions:							
#1 Where a side yard or rear yard is required half of the required yard must be maintained as a landscaped area.							
#2 There shall be a required front yard on each street side of a double frontage lot. There shall be a required front yard on each street side of lots.							

#3	Parking lot setbacks will only be required when abutting or across from a residential zone.
#4	See adjustments to yard regulations (§ <u>155.082</u>) for other specific exceptions.

(E) *Property re-division.* All future property re-division shall require a re-platting of the affected parcels. Planned Development District may be required to be amended depending on property re-division.

(F) *Visibility at Intersections and Driveways.* Safety zones shall comply with § 155.070.

(G) *Off Street Loading Requirements* shall comply with § 155.073.

(H) *Landscaping standards*

- (1) Within any zoning district, at least 90% of the required front yard setback shall be landscaped and maintained with living ground cover except for the portion of the front yard necessary for hard surfaced driveways and parking (§ 155.072).
- (2) One (1) tree per 50 feet of tract width is required. No more than 25% of the required trees may be deciduous ornamental, evergreen, or coniferous trees.
- (3) Each existing tree of at least 1 3/4-inch caliper in size shall count toward the tree requirement.
- (4) Where feasible, landscape areas must be capable of providing a substantially full expanse of foliage within three years after planting. All deciduous trees shall be 1 3/4 inch caliper and all deciduous ornamental trees shall be 1 1/4-inch caliper.

(I) *Adjustments to Yard Regulations* shall comply with § 155.082.

(J) *Non-conforming Uses and Structures* shall comply with § 155.083.

(K) *Lighting*

- (1) When property is adjacent to or within 150 feet of residentially used or zoned property, the following lighting standards apply:
 - (a) The maximum light level shall be no greater than 3 foot candles field measured at the property line (ground level).
 - (b) The maximum height of light luminaries shall be 20 feet above the ground.
 - (c) Canopy luminaries and other on-site lighting with luminaries greater than 2000 lumens shall include a 90-degree cut-off type, deflector, refractor, or forward throw light fixture.
 - (d) The maximum number of canopy luminaries shall be determined by the following industry standard: Canopy length (in feet) x canopy width (in feet) x 3= Maximum No. of Luminaries lamp wattage
- (2) All other light luminaries shall have a maximum height of 38 feet above the ground. Submittal of photometric plans shall be required with all site plan checks for building projects on property with lighted parking lots or lighted canopies.
- (3) The following structures or uses are exempt from these lighting standards: parks, pedestrian walkways, and illuminated flags or statues.
- (4) Lighting for parking lots shall be constructed so as to prevent light pollution to surrounding properties.

(L) *Sign regulations.* Signs shall be regulated by Chapter 152. Regulations shall be those used in the NC District.

(M) *Fence regulations.* Fences shall comply with § 155.074(A), (B) and (C), except for fences used to enclose recreational areas that may comply with § 155.074(G).

(N) *Accessory Uses.* Accessory uses and structures may be placed within this district without the need of a primary structure being located within the same lot. The use of the accessory building shall still be related to the allowed use within the Planned Development District.

Dated at Vermillion, South Dakota this 15th day of September, 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

First Reading: September 2, 2014
Second Reading: September 15, 2014
Publication: September 19, 2014
Effective Date: October 9, 2014

PROJECT NAME: COMMUNITY ORIENTED HEALTHCARE PLANNED DEVELOPMENT DISTRICT

OWNERS:
 DAKOTA HOSPITAL FOUNDATION YANKTON MEDICAL CLINIC, P.C. ALBACO, LLC
 20 SOUTH PLUM 1104 WEST 8TH STREET 4711 EAST MAIN STREET
 VERMILLION SD 57069 YANKTON SD 57078 VERMILLION SD 57069

ADDRESS: LOCATIONS IDENTIFIED ON PLAN INCLUDING THE BELOW ADDRESSES
 101 SOUTH PLUM STREET, VERMILLION SD
 717 EAST MAIN STREET, VERMILLION SD
 VARIOUS PLUM/WALKER STREET ADDRESSES FOR DAKOTA HOSPITAL FOUNDATION PROPERTIES, VERMILLION SD

EXISTING DAKOTA HOSPITAL FOUNDATION LEGAL DESCRIPTION:

- LOTS 1-4, HOSPITAL ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA
- LOTS 4, 5, 6, 7, 8 AND 9, KAHL'S ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA
- LOTS 14 AND 15, KAHL'S ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA
- W 99' OF LOTS 11, 12 AND S 1/2 OF LOT 13, BLOCK 3, EASTSIDE ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, AND SUBJECT TO RIGHTS, IF ANY, FOR PUBLIC TRAVEL ON AN ALLEYWAY ALONG THE WEST SIDE OF DESCRIBED PREMISES
- E 77.7' OF LOTS 11, 12 AND S 1/2 OF LOT 13, BLOCK 3, EASTSIDE ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA
- N 1/2 OF LOT 13 AND ALL OF LOTS 14-20, BLOCK 3, EASTSIDE ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA, SUBJECT TO THE ALLEY RIGHT-OF-WAY ON THE WEST AND STREET AND SIDEWALK RIGHT-OF-WAY ON THE EAST

PROPOSED DAKOTA HOSPITAL FOUNDATION LEGAL DESCRIPTION:

- LOT 1, BLOCK 1, AND LOTS 1, 2, 3 AND 4, BLOCK 2, DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

EXISTING YANKTON MEDICAL CLINIC LEGAL DESCRIPTION:

- LOTS 10, 11, 12 AND 13, KAHL'S ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

EXISTING ALBACO, LLC LEGAL DESCRIPTION:

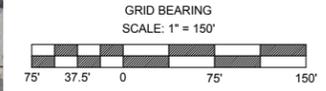
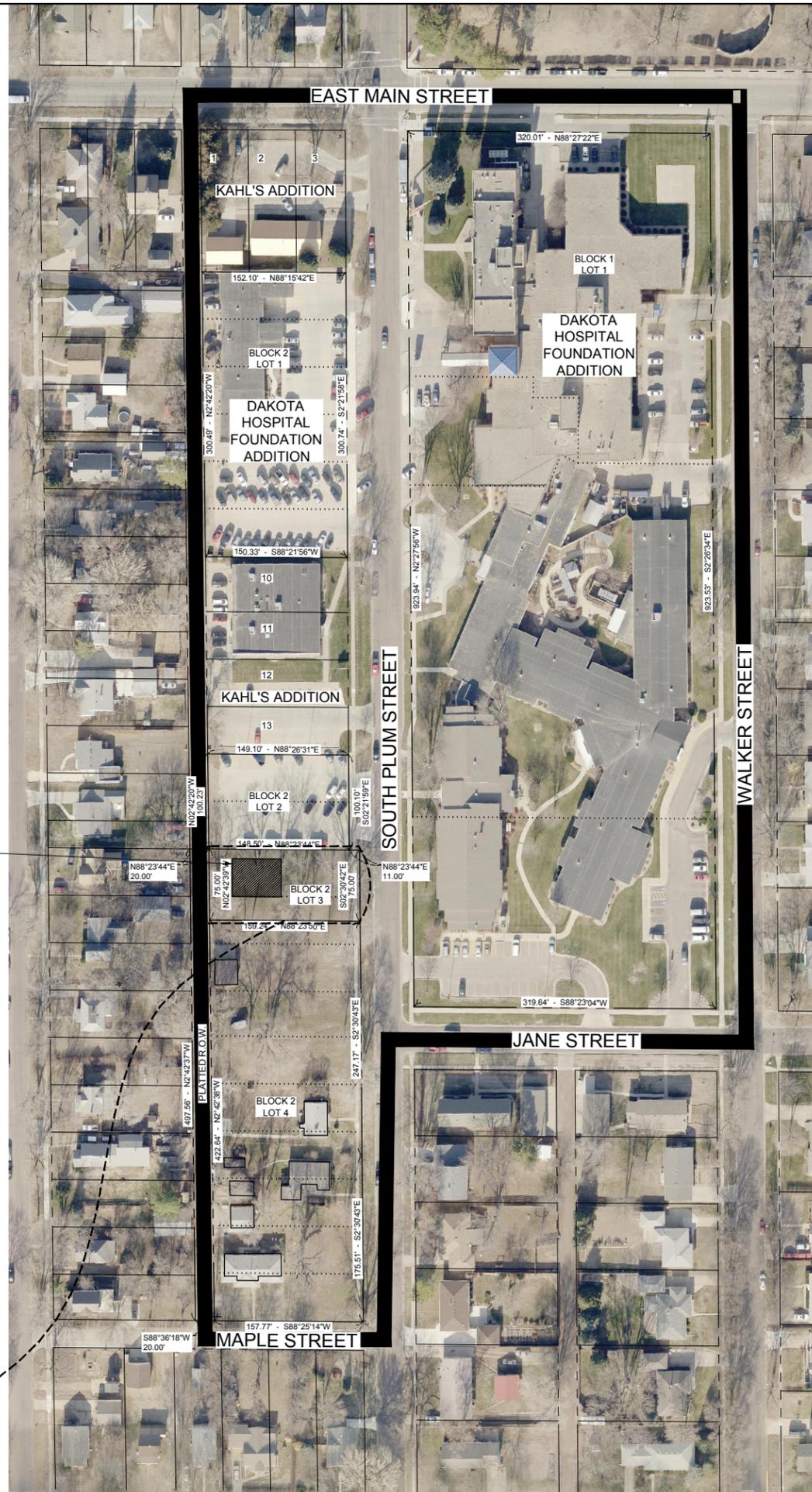
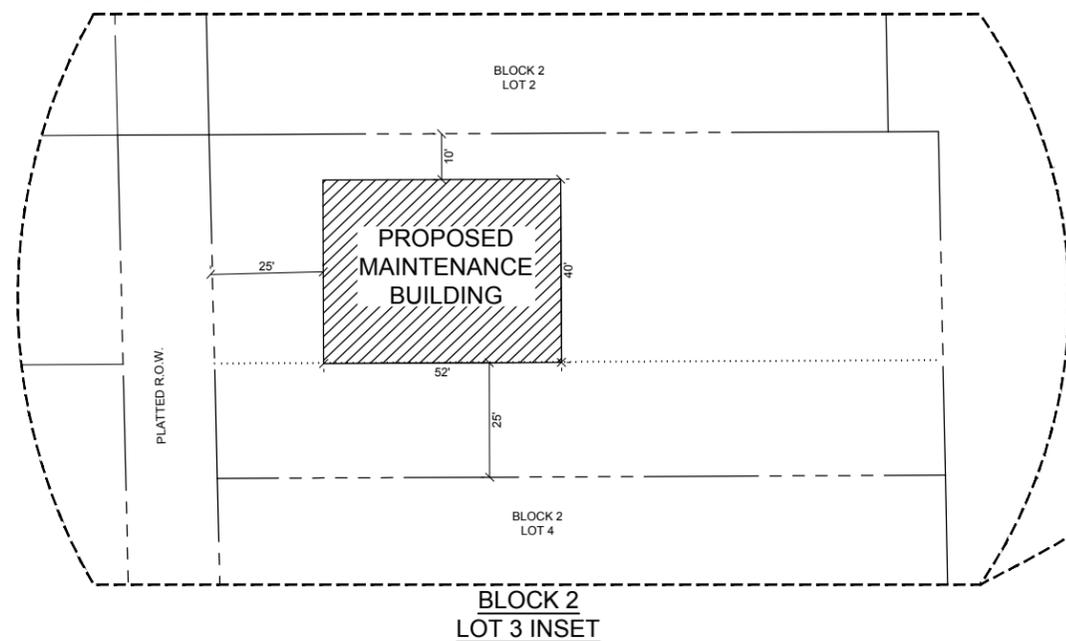
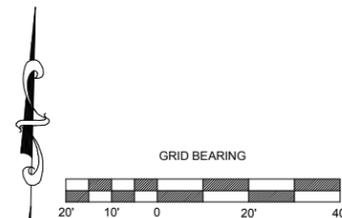
- LOTS 1, 2 AND 3, KAHL'S ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

PERMITTED LAND USES, MINIMUM LOT AREA, MINIMUM SETBACKS, MAXIMUM HEIGHTS - SEE EXHIBIT A

ANTICIPATED DEVELOPMENT SEQUENCE (TIME FOLLOWING PDD APPROVAL)

- LOT 1, BLOCK 1, DAKOTA HOSPITAL FOUNDATION ADDITION (PHASES 1-5 OVER NEXT 5 YEARS)
- LOTS 1-3, KAHL'S ADDITION (NO IMMEDIATE PLANS)
- LOT 1, BLOCK 2, DAKOTA HOSPITAL FOUNDATION ADDITION (NO IMMEDIATE PLANS)
- LOTS 10-13, KAHL'S ADDITION (NO IMMEDIATE PLANS)
- LOT 2, BLOCK 2, DAKOTA HOSPITAL FOUNDATION ADDITION (NO IMMEDIATE PLANS)
- LOT 3, BLOCK 2, DAKOTA HOSPITAL FOUNDATION ADDITION (WITHIN 1 YEAR)
- LOT 4, BLOCK 2, DAKOTA HOSPITAL FOUNDATION ADDITION (RAZING EXISTING BUILDINGS IN THE FUTURE)

PROPOSED MAINTENANCE BLDG



GRID BEARING
SCALE: 1" = 150'

HORIZONTAL DATUM:
- NAD 83
- PROJECTION: SOUTH DAKOTA STATE PLANE COORDINATES SOUTH ZONE (4002)

VERTICAL DATUM:
- NAVD 88
- GEOID 09

BASIS OF BEARING: GEODETIC NORTH

ALL DIMENSIONS SHOWN ARE IN TERMS OF U.S. SURVEY FEET

LEGEND:

PDD BOUNDARY

BANNER

14 W. Main St. Suite A
 Vermillion, South Dakota 57069
 1-855-323-6342
 www.bannerassociates.com

CONSULTANTS:

FOR REVIEW ONLY
 NOT FOR CONSTRUCTION

PROJECT TITLE:

COMMUNITY HEALTHCARE ORIENTED PLANNED DEVELOPMENT DISTRICT

PROJECT LOCATION:
 VERMILLION, SOUTH DAKOTA

REV.	DATE	DESCRIPTION

DRAWN BY: NGE
 DESIGNED BY: RSU
 CHECKED BY: HNH
 JOB NO: 21952.00
 DATE: AUGUST, 2014

SHEET TITLE:

INITIAL DEVELOPMENT PLAN -
 SITE PLAN

SHEET NO.:

1

F:\21952-00\Design Phase\Acad\Maintenance BLDG.dwg:8/21/2014 4:21 PM

Council Agenda Memo

From Mike Carlson, Finance Officer

Meeting: September 15, 2014

Subject: Second Reading of Ordinance No. 1318 – 2015 Appropriations

Presenter: John Prescott, City Manager

Background: SDCL 9-21-2 addresses the need for the City Council to adopt an annual budget:

The governing body of each municipality shall, no later than its first regular meeting in September of each year or within ten days thereafter, introduce the annual appropriation ordinance for the ensuing fiscal year, in which it shall appropriate the sums of money necessary to meet all lawful expenses and liabilities of the municipality. The ordinance shall specify the function and subfunction as prescribed by the Department of Legislative Audit for which the appropriations are made and the amount appropriated for each function and subfunction, which amount shall be appropriated from the proper fund. It is not necessary to appropriate revenue to be expended from an enterprise or trust and agency fund if the fund is not supported or subsidized by revenue derived from the annual appropriated tax levy. However, an annual budget for these funds shall be developed and published no later than December thirty-first of each year.

Discussion: The City Manager prepared and presented a budget to the City Council at the August 4 meeting. The City Council reviewed the proposed budget during special meetings held on August 11 and 14, 2014. The City Council's revisions from the budget meetings have been incorporated into the appropriation ordinance. City Council revisions increased the appropriation from reserve to the general fund from \$232,220 to \$239,797 in 2015. The City Council approved the first reading of Ordinance 1318 at the September 2, 2014 meeting.

During the budget meetings and the August 4 meeting, funding for Prentis Park improvements was discussed. The issuance of General Obligation bonds which would net \$3 million for construction has been sent to the November 4, 2014 general election ballot. The proposed 2015 budget does not include funding for the Prentis Park improvements as the election has not taken place. The 2015 budget will need to be revised to account for the project if the issuance of the bonds is approved and based on the project costs anticipated to be completed in 2015. Some of the work will stretch into 2016.

The budget continues to work toward achieving community goals or recommendations from the CHLab Talent Attraction Strategy and Workforce Housing Solutions study. The

2015 budget provides funding for the debt service on the Bliss Pointe housing development infrastructure to help grow housing opportunities in the community. Funding to improve the hike/bike trail along the Vermillion River, which experienced damage shortly after completion, is also included. Funding to help assist with a project that would bring public art sculptures in the fall of 2015 is a new item with this budget. The W. Main Street mill and asphalt overlay project is one of the larger, more visible projects that will take place in 2015. The budget includes the continuation of increased street maintenance funding, library materials, the first year of funding for the Vermillion Now 2! pledge as well as a number of other smaller items which also contribute to the quality of life issues that the study referenced.

Financial Consideration: The City Council is required to adopt an ordinance to provide for 2015 operations.

Conclusion/Recommendations: Administration recommends approval of the second reading of the 2015 Appropriations Ordinance No. 1318. As it is the second reading of an ordinance, a roll call vote is required.

ORDINANCE NO. 1318
 2015 APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2015 Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

	<u>2015 Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,127,100	
Sales Tax	1,674,000	
Penalties & Interest	4,000	
Licenses & Permits	142,750	
Cable TV Franchise	103,500	
State Intergovernmental	264,350	
County Intergovernmental	89,400	
Charges for Goods & Services	536,450	
Fines & Forfeits	38,150	
Miscellaneous Revenues	85,200	
TOTAL GENERAL FUND REVENUES	5,064,900	5,064,900
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	563,535	
Finance Office	177,079	
Engineering	303,298	
Planning & Zoning	800	
Code Compliance	204,497	
Community Promotion	74,000	
Total Policy & Administration	1,323,209	1,323,209
<u>Public Safety & Security:</u>		
Police Administration & Invest.	462,313	
Police Patrol	1,281,634	
Fire & Rescue	249,218	
Emergency Management	3,300	
Ambulance	309,449	
Total Public Safety & Security	2,305,914	2,305,914
<u>Maintenance & Transportation:</u>		
Municipal Garage	138,955	
Municipal Service Center	33,540	
Street Department	718,758	
Snow Removal	70,422	
Sweeping & Mowing	111,529	
Carpentry	30,369	
City Hall Maintenance	79,200	
Old Landfill Maintenance	12,000	
Airport	117,936	
Total Maintenance & Transportation	1,312,709	1,312,709

Human Development & Leisure Services:

Library	586,363	
Parks & Forestry	297,337	
Swimming Pool	108,972	
Recreation	169,604	
Mosquito Control	19,665	
National Guard Armory Center	60,533	
Total Human Development & Leisure		1,242,474
TOTAL GENERAL FUND EXPENDITURES		6,184,306

GENERAL FUND NEEDS (1,119,406)

Transfer from Electric Fund	803,117	
Transfer from Water Fund	2,306	
Transfer from Sewer Fund	1,402	
Transfer from Liquor Fund	194,200	
Transfer from Capital Projects	18,072	
Transfer from Utilities Engineering Fees	136,387	
Transfer from B.I.D #1	1,430	
Transfer to Equipment Replacement	(6,000)	
Transfer to 911 Fund - Communications	(271,305)	
Appropriation from Reserve	239,797	
GENERAL FUND BALANCE		0

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,717,500	
Expenditures - Second Cent Sales Tax	317,200	
Transfer to Airport Capital Projects	(4,750)	
Transfer to TIF #6 Debt Service	(60,620)	
Transfer to City Hall Debt Service Fund	(351,741)	
Transfer to Mill Overlay Capital Projects	(140,000)	
Appropriation to Reserve	(843,189)	
SECOND CENT SALES TAX FUND BALANCE		0

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	3,520	
Expenditures - Parks Improvements	3,520	
PARKS IMPROVEMENT FUND BALANCE		0

BBB SALES TAX FUND

Revenues	331,900	
Expenditures	307,300	
Appropriation to Reserve	(24,600)	
BBB SALES TAX FUND BALANCE		0

911 FUND -COMMUNICATIONS

Revenues	271,305
Expenditures	542,610
Transfer from General Fund	271,305
911FUND FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	71,500
Expenditures	35,750
Transfer to General Fund	1,430
Appropriation to Reserve	(34,320)
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	203,550
Expenditures:	15,000
Appropriation to Reserve	(188,550)
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	10,215
Expenditures - Library	7,000
Appropriation to Reserve	(3,215)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	27,560
Expenditures	27,560
Interfund Loan	340,200
Transfer to Capital Projects	(340,200)
DS SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 6

Expenditures	60,620
Transfer from Second Cent Sales Tax Fund	60,620
DEBT SERVICE - TIF 6 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - CITY HALL

Revenues	2,300
Expenditures	354,041
Transfer from Second Cent Sales Tax Fund	351,741
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Expenditures	315,000
Transfer to General Fund	(18,072)
Transfer from Debt Service	340,200
Appropriation to Reserve	7,128
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	90,250
Expenditures	95,000
Transfer from Second Cent Sales Tax Fund	4,750
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - W MAIN MILL & OVERLAY

Revenues	265,400
Expenditures	405,400
Transfer from Second Cent Sales Tax Fund	140,000
CP W MAIN MILL & OVERLAY FUND BALANCE	<u>0</u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		18,150	87,000	439,397
Interest on Investments	50			1,100
Other Revenues				38,000
Total Revenues	<u>50</u>	<u>18,150</u>	<u>87,000</u>	<u>478,497</u>
<u>Expenditures</u>				
Personnel			83,584	
Operating Expenses	50	16,350	3,213	
Capital			500	511,900
Total Expenditures	<u>50</u>	<u>16,350</u>	<u>87,297</u>	<u>511,900</u>
Transfer Out (In)				(6,000)
(To) From Reserve		(1,800)	297	27,403
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,632,000	1,475,000	1,510,000	1,262,000	1,256,000	710,400	113,000
Surcharge	744,000	263,000	322,000				
Other Revenue	90,000	41,400	8,800	29,000		73,725	300
Interest	153,850	5,087	4,240	4,000	500	4,000	50
Total Revenues	<u>6,619,850</u>	<u>1,784,487</u>	<u>1,845,040</u>	<u>1,295,000</u>	<u>1,256,500</u>	<u>788,125</u>	<u>113,350</u>
<u>Expenditures</u>							
Personnel	983,743	600,515	488,943	507,677		365,878	94,660
Operating Expenses	3,688,221	578,282	626,397	981,455	1,073,839	417,870	15,100
Capital	630,480	149,420	134,300	266,000	2,000	8,000	38,250
Debt Service		200,472	252,837	229,901			8,408
Debt Service Surchar	575,663	235,669	291,013				
Total Expenditures	<u>5,878,107</u>	<u>1,764,358</u>	<u>1,793,490</u>	<u>1,985,033</u>	<u>1,075,839</u>	<u>791,748</u>	<u>156,418</u>
Transfers Out	(884,950)	(38,583)	(28,679)		(194,200)		
Transfers In	9,000						
(To) From Reserve	134,207	18,454	(22,871)	690,033	13,539	3,623	43,068
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor: \$2,140,000

Dated at Vermillion, South Dakota this 15th day of September, 2014

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

First Reading: September 2, 2014

Second Reading: September 15, 2014

Publish: September 26, 2014

Effective: October 16, 2014

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: September 15, 2014

Subject: Second Reading of Ordinance No. 1319 – 2014 Revised Appropriations

Presenter: John Prescott, City Manager

Background: In order for the City Council to make changes to the 2014 budget, adopted in September 2013, a revised or supplemental appropriations ordinance is required. The proposed changes were presented to the City Council during the budget meetings on August 11 and 14, 2014. The City Council approved first reading of Ordinance 1319 at the September 2, 2014 meeting.

Discussion: The revised appropriations ordinance includes changes and adjustments made to the 2014 budget based upon actual financial information obtained thus far in 2014. Revenues and expenses are different in some instances versus what was anticipated last September. A project such as the French East Addition was anticipated to be completed in 2013 but has stretched into 2014. More of the construction costs related to the new water tower occurred in 2014 versus what was anticipated to happen in September 2013. One of the biggest changes for the General Fund is the funding from the Library Foundation for fixtures and equipment that was included in the capital project in 2013.

In some cases, projects arose after the 2014 budget was adopted. In September 2013, the Bliss Pointe project, repairs to the hike/bike path, HVAC project for the Public Safety Center, Cottage Avenue water main replacement and adjustments to the Joint Powers Landfill due to the effects of the fire, were not anticipated with respect to expenditure timing or included in the budget.

Financial Consideration: For the revisions to become effective, the City Council will need to adopt the revised appropriations ordinance.

Conclusion/Recommendations: Administration recommends that the City Council approve the first reading of the 2014 Revised Appropriations Ordinance No. 1319. With the second reading of any ordinance, a roll call vote is required.

ORDINANCE NO. 1319
 2014 REVISED APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING the 2014 Revised Appropriations Ordinance for the
 City of Vermillion, South Dakota.

BE IT ORDAINED BY THE GOVERNING BODY of the City of Vermillion that the following
 sums are appropriated to meet the obligations of the municipality.

	<u>2014 Revised Budget</u>	
GENERAL FUND		
<u>REVENUES:</u>		
General Property Taxes	2,055,520	
Sales Tax	1,678,000	
Penalties & Interest	4,000	
Licenses & Permits	138,550	
Cable TV Franchise	102,500	
State Intergovernmental	270,980	
County Intergovernmental	89,400	
Charges for Goods & Services	525,150	
Fines & Forfeits	38,150	
Miscellaneous Revenues	123,840	
TOTAL GENERAL FUND REVENUES	5,026,090	5,026,090
<u>EXPENDITURES:</u>		
<u>Policy & Administration:</u>		
General Government	549,673	
Finance Office	177,270	
Engineering	295,797	
Planning and Zoning	800	
Code Compliance	199,328	
Community Promotion	128,800	
Total Policy & Administration	1,351,668	1,351,668
<u>Public Safety & Security:</u>		
Police Administration & Invest.	446,548	
Police Patrol	1,238,291	
Fire & Rescue	229,363	
Emergency Management	3,300	
Ambulance	302,200	
Total Public Safety & Security	2,219,702	2,219,702
<u>Maintenance & Transportation:</u>		
Municipal Garage	136,120	
Municipal Service Center	33,750	
Street Department	703,731	
Snow Removal	69,875	
Sweeping & Mowing	109,694	
Carpentry	41,579	
City Hall Maintenance	74,500	
Old Library Maintenance	5,000	
Old Landfill Maintenance	12,000	
Airport	124,423	
Total Maintenance & Transportation	1,310,672	1,310,672

Human Development & Leisure Services:

Library	605,698	
Parks & Forestry	289,347	
Swimming Pool	109,013	
Recreation	184,066	
Mosquito Control	19,278	
National Guard Armory Center	58,967	
Total Human Development & Leisure		<u>1,266,369</u>
TOTAL GENERAL FUND EXPENDITURES		<u>6,148,411</u>

GENERAL FUND NEEDS (1,122,321)

Transfer to 911 Fund	(268,028)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from BID #1	840
Transfer from Utilities Engineering Fees	136,387
Appropriation from Reserve	252,097
GENERAL FUND BALANCE	<u>0</u>

SPECIAL REVENUE FUNDS

SECOND CENT SALES TAX FUND

Revenues	1,686,500
Expenditures - Second Cent Sales Tax	880,800
Transfer to Bike Path Capital Projects	(36,100)
Transfer to Airport Capital Projects	(4,750)
Transfer to City Hall Debt Service Fund	(349,634)
Transfer to TIF #6 DS & CP	(267,862)
Transfer to Equipment Replacement Fund	(10,000)
Appropriation to Reserve	(137,354)
SECOND CENT SALES TAX FUND BALANCE	<u>0</u>

PARKS IMPROVEMENT FUND

Revenues-Recreation Fees	4,470
Expenditures - Parks Improvements	9,000
Appropriation from Reserve	4,530
PARKS IMPROVEMENT FUND BALANCE	<u>0</u>

BBB SALES TAX FUND

Revenues	323,025
Expenditures	288,150
Appropriation to Reserve	(34,875)
BBB SALES TAX FUND BALANCE	<u>0</u>

911 FUND -COMMUNICATIONS

Revenues	293,527
Expenditures	561,555
Transfer from General Fund	268,028
911FUND- FUND BALANCE	<u><u>0</u></u>

BUSINESS IMPROVEMENT DISTRICT #1

Revenues	42,000
Expenditures	15,000
Transfer to General Fund	840
Appropriation to Reserve	(26,160)
Business Improvement District #1 Fund Balance	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	197,000
Expenditures:	180,000
Transfer to Bliss Pointe CIP	150,000
Appropriation from Reserve	133,000
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	11,700
Expenditures - Library	8,985
Appropriation to Reserve	(2,715)
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

STREETSCAPE FUND

Expenditures	364
Appropriation from Reserve	364
STREETSCAPE FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	72,756
Expenditures	164,921
Interfund Loan	556,982
Transfer to Capital Projects	(556,982)
Appropriation from Reserve	92,165
SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 6

Revenues	0
Expenditures	35,362
Transfer from Second Cent Sales Tax	35,362
DEBT SERVICE - TIF 6 FUND BALANCE	<u>0</u>

DEBT SERVICE - City Hall

Revenues	2,300
Expenditures	351,934
Transfer from Second Cent Sales Tax	349,634
DEBT SERVICE - CITY HALL FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUNDS

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Revenues	0
Expenditures	538,910
Transfer from Debt Service	556,982
Appropriation to Reserve	(18,072)
CP SPECIAL ASSESSMENT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	163,900
Expenditures	200,000
Transfer from Second Cent Sales Tax	36,100
CP BIKE PATH FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	90,250
Expenditures	95,000
Transfer from Second Cent Sales Tax	4,750
CP AIRPORT FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - BLISS POINTE TIF 6

Revenues	1,733,250
Expenditures	2,027,000
Appropriation to Reserve	98,150
Transfer from Stormwater Fund	150,000
Transfer from Second Cent Sales Tax	232,500
Transfer from Water Fund	9,400
CP LIBRARY FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - WEST MAIN MILL & OVERLAY

Revenues	40,200
Expenditures	<u>40,200</u>
WEST MAIN MILL & OVERLAY FUND BALANCE	<u><u>0</u></u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		17,650	84,520	418,332
Interest on Investments	185			1,100
Contributed Capital				
Other Revenues				<u>247,352</u>
Total Revenues	<u>185</u>	<u>17,650</u>	<u>84,520</u>	<u>666,784</u>
<u>Expenditures</u>				
Personnel			80,617	
Operating Expenses	185	15,550	3,200	
Capital			500	406,468
Total Expenditures	<u>185</u>	<u>15,550</u>	<u>84,317</u>	<u>406,468</u>
Transfer (Out) In				18,600
(To) From Reserve		<u>(2,100)</u>	<u>(203)</u>	<u>(278,916)</u>
Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,442,000	1,435,000	1,475,000	1,182,150	1,207,000	691,150	111,800
Surcharge	735,000	263,000	322,000				
Other Revenue	90,000	48,125	8,835	24,000		73,050	300
Interest	156,850	6,391	4,862	6,000	500	4,000	50
Bond Proceeds		415,000		1,221,590			
Grants		33,000		467,850			
Total Revenues	<u>6,423,850</u>	<u>2,200,516</u>	<u>1,810,697</u>	<u>2,901,590</u>	<u>1,207,500</u>	<u>768,200</u>	<u>112,150</u>
<u>Expenditures</u>							
Personnel	956,208	578,960	483,190	490,138		358,153	90,342
Operating Expenses	3,547,217	577,100	612,773	1,060,800	1,034,916	405,592	14,600
Capital	1,375,554	844,916	418,840	3,551,800	2,000	24,000	250
Debt Service		180,230	255,924	188,013			8,408
Surcharge Debt Serv	575,050	235,669	291,013				
Total Expenditures	<u>6,454,029</u>	<u>2,416,875</u>	<u>2,061,740</u>	<u>5,290,751</u>	<u>1,036,916</u>	<u>787,745</u>	<u>113,600</u>
Transfers Out	(884,950)	(47,983)	(37,279)		(194,200)		
Transfers In	9,000						
(To) From Reserve	<u>906,129</u>	<u>264,342</u>	<u>288,322</u>	<u>2,389,161</u>	<u>23,616</u>	<u>19,545</u>	<u>1,450</u>
Fund Balance	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Dated at Vermillion, South Dakota this 15th day of September, 2014.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

First Reading: September 2, 2014
Second Reading: September 15, 2014
Publish: September 26, 2014
Effective: October 16, 2014

Council Agenda Memo

From John Prescott, City Manager

Meeting: September 15, 2014

Subject: Ambulance billing contract

Presenter: Shannon Draper, Fire Chief

Background: In 2012, the City moved to utilizing a contractor to bill for ambulance services. Prior to that time, the City had employed a part-time employee to bill for ambulance services. Turnover with part-time staff, an increased call volume to bill for, and continually changing requirements related to insurance and federal rules regarding the processing of ambulance bills. Ambulance billing has become increasingly complex over the years due to a variety of rules.

Discussion: PCC of Castlewood, South Dakota has been providing the billing services since 2012. The two year agreement expired in July. While PCC continues to provide billing services, they have not submitted a long-term proposal. The City currently pays 8% of net collections for billing services.

The City talked with a couple of companies about providing billing services. Billing 911 Ground and Air Ambulance submitted a comprehensive proposal to provide billing services. While the physical billing for ambulance services will take place in Pennsylvania, individuals will maintain the ability to pay their bill at City Hall as has been available in the past. Most payments are electronic and submitted by insurance companies or the federal government. Payments will be mailed to a PO Box in Pennsylvania.

If the Council elects to enter into an agreement with a new provider, a 120-day wind-down period will begin. PCC will continue to work claims that were in process before the change. All new claims arising after the new agreement start date will be processed by the new billing services provider.

Financial Consideration: Billing 911 Ground and Air Ambulance, Inc will charge 10% of the amount collected for providing billing services.

Conclusion/Recommendations: Administration recommends approval of the billing services agreement with Billing 911.

BILLING SERVICES AGREEMENT

This Billing Services Agreement (hereinafter "Agreement") is entered into by and between Billing 911 Ground and Air Ambulance, Inc. a business corporation having offices at 819 Main Street, Watsonstown, Northumberland County, Pennsylvania 17777 (hereinafter "Billing 911"); and City of Vermillion operating the Clay County Fire and EMS (hereinafter "Client");

WHEREAS, Client is engaged in the business of either directly or indirectly arranging for or providing transportation services related to healthcare (hereinafter referred collectively as the "Transportation Services"); and

WHEREAS, Client is entitled to payment for Transportation Services rendered by or through Client; and

WHEREAS, in order to facilitate payment to Client for Transportation Services, Client is required to submit periodic billing; and

WHEREAS, Billing 911 is engaged in providing healthcare related billing services; and

WHEREAS, Client wishes to retain Billing 911 for the purpose of providing billing services on behalf of Client; and

WHEREAS, the parties have reached an oral understanding and wish to reduce that oral understanding to a written agreement;

NOW, THEREFORE, intending to be legally bound hereby, the parties agree as follows:

1) **Term:** The initial term of this Agreement will be for a period of two (2) years, commencing on the 1st day of October, 2014. Unless this Agreement is terminated according to its terms, this Agreement will automatically be renewed for an additional term of two (2) years at the conclusion of the initial term, and, thereafter, automatically be renewed for a like renewal term of an additional two (2) years, at the conclusion of each term thereafter.

2) **Control of Transportation Services.** Client will maintain complete control of all Transportation Services provided by or through Client, without the involvement of Billing 911. Billing 911 will have no responsibility whatsoever in connection with arranging for or providing Transportation Services.

3) **Billing Services.** Billing 911 agrees to submit bills to responsible parties on behalf of Client in connection with Transportation Services provided by Client, under the terms of this Agreement. Billing 911 agrees to exercise reasonable care in timely submitting accurate bills to responsible parties, for the purpose of securing payment on behalf of Client, and to deliver sums collected to Client. In connection with its services provided under this Agreement, Billing 911 agrees to comply with all applicable federal and state laws and regulations, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA).

Billing 911 represents to Client that all of Billing 911's employees, agents and representatives who will participate in providing services under this Agreement will have full legal authority to do so, and that no such employee, agent, or representative will be a "sanctioned person" who is prohibited from providing any such services.

4) **Insurance Coverage.** Billing 911 agrees to maintain liability insurance in connection with services provided under the terms of this Agreement with limits of at least one

million dollars per occurrence, and to maintain workers compensation insurance consistent with applicable law. Billing 911 agrees to provide to Client certificates of insurance annually over the terms of this agreement.

5) **Fair Market Value of Services.** Billing 911 and Client agree that services paid by Client to Billing 911 under the terms of this Agreement will be determined by the parties through good faith, “arm’s length” negotiation, and based upon the fair market value of the services provided by Billing 911 to Client.

6) **Fees to Billing 911.** In consideration to the services provided by Billing 911 to Client pursuant to the terms and conditions of this Agreement, Client agrees to pay to Billing 911 a flat rate of 10% of all sums collected by Billing 911 on behalf of Client. A P.O. Box will be maintained by Billing 911 for all Explanation of Medical Benefits, checks, and correspondence in order to effectively maintain health receivables and provide said services. A bank account will be maintained by Billing 911 in order to deposit said receivables. Receivables are calculated on a weekly basis and Billing 911’s 10 % fee is taken out of said amount, remaining balance to be paid to Client via check or EFT.

7) **Cooperation.** Billing 911 and Client both agree to cooperate with the other in good faith in order to accomplish the purposes of this Agreement, including, but not limited to, the exchange of required information, the execution of required documents, and the like.

8) **Confidentiality.** Billing 911 agrees to maintain all documents, data, and other information obtained by Billing 911 from Client, pursuant to the terms of this Agreement, as a “trade secret” as that term is defined by the Uniform Trade Secrets Act. Billing 911 agrees to maintain that information as confidential, and to disclose information only to the extent reasonably necessary to achieve the purposes of this Agreement.

9) **Sharing of Documents or Information:** Billing 911 agrees to share with Client reports, documents, or other data obtained by Billing 911 under the terms of this Agreement, to the extent necessary to achieve the purposes of this Agreement, and to maintain that data as confidential under the terms set forth herein. Monthly reports are sent by the 10th of each month for the prior billing cycle unless unforeseen circumstances arise and a 1 % reduction in will be applied. In the event that such reports or documents or data are sought by third parties, Billing 911 agrees to share those reports or documents or data only with the consent of Client, or pursuant to applicable law. In the event the Billing 911 determines, that more than two (2) hours of administrative time will be required to secure, copy, or transmit reports or documents or data provided to Client or third parties, Upon Client's approval, an estimate of the cost will be provided to the Client, for Client's approval, prior to performing work. Client agrees to reimburse Billing 911 for its employee time and copy costs, at reasonable rates and charges.

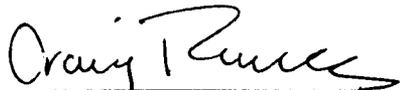
10) **Termination.** This Agreement may be terminated in writing by either party, after one hundred eighty (180) days prior written notice to the other. In the event that either party provides written notice of termination to the other, both parties agree to cooperate in good faith to continue performance under the terms of this Agreement for the required one hundred eighty (180) days prior to the actual date of termination, at the same rates and charges. Billing 911 will be entitled to payment for services actually rendered to Client under the terms of this Agreement, notwithstanding termination. All documents for outstanding accounts receivable will be returned to the client or they become one hundred eighty days old.

11) **Entire Agreement.** The terms set forth herein constitute the entire Agreement of the parties with regard to the subject matter of this Agreement. There are no inconsistent oral agreements or representations.

12) **Modification.** No modification of the terms of this Agreement will be enforceable unless such modification is made in writing and signed by the party against whom enforcement is sought.

13) **Waiver of Jury Trial.** In the event that any dispute arises between the parties with regard to the subject matter of this Agreement, or the performance or nonperformance of the parties under the Agreement, the parties waive a jury trial with regard to such dispute and agree to submit such dispute to a nonjury trial in Clay County, South Dakota, to be resolved pursuant to applicable South Dakota law.

Attest



Attest

John E. (Jack) Powell
City of Vermillion Mayor



Ann Cashner – President/CEO
Billing 911 Ground and Air
Ambulance Billing, Inc.

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: September 15, 2014

Subject: Lot 1 of Block 1, and Lots 2, 4, 5 and 6 of Block 2 of Dakota Hospital Foundation Addition to the City of Vermillion, Clay County, South Dakota

Presenter: Jose Dominguez

Background: Banner Associates has submitted a final plat for all of the Dakota Hospital Foundation Addition. This will be a replat of lots from the Hospital Addition, Kahls Addition and the Eastside Addition. The plat will combine lots that are adjacent to each other and thus removes the existing lot lines that run through buildings. The area to be replatted is roughly 9.98-acres in area. All of the lots currently front South Plum Street and are owned by Dakota Hospital Foundation.

Discussion: Staff reviewed the final plat and find that it complies with all code provisions. The applicant will also be dedicating all of the required utility easements around the lots. In addition, the owner will be dedicating the south portion of the north-south alley which starts on Maple Street and goes north to Main Street. The owner will also be dedicating all of the required utility easements and a sidewalk easement along the south part of South Plum Street.

The Planning Commission reviewed the plat at their September 8th meeting. At that meeting they unanimously recommended approval of the plat.

Conclusion/Recommendations: Administration finds that the final plat meets ordinance requirements and recommends approval of the final plat.

PLAT OF LOT 1 BLOCK 1, AND LOTS 2, 4, 5 AND 6 OF BLOCK 2 OF DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA

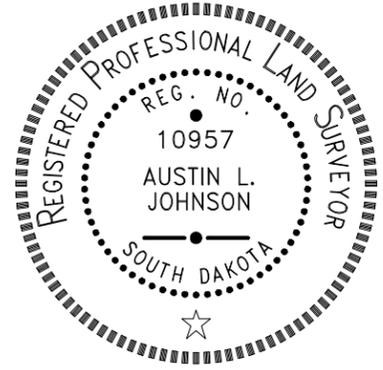
SURVEYOR'S CERTIFICATE

I, Austin L. Johnson, a Professional Land Surveyor in the State of South Dakota, do hereby certify that I did, on or before **August 15, 2014**, at the request of the owner(s) listed hereon, surveyed a portion of that parcel of land described as **HOSPITAL ADDITION, KAHL'S ADDITION, AND EASTSIDE ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA**, and platted the same as shown on the above plat.

The same shall hereafter be known and described as **LOT 1 BLOCK 1, AND LOTS 2, 4, 5 AND 6 OF BLOCK 2 OF DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.**

I have surveyed the tract of land shown, and to the best of my knowledge and belief, said plat is an accurate representation of said survey.

IN WITNESS WHEREOF, I have set my hand the _____ DAY OF _____, 20_____.



Austin L. Johnson
Professional Land Surveyor
Registration No. 10957
Banner Associates, Inc.
14 W. Main St. Suite A
Vermillion, South Dakota 57069
Telephone 1-800-855-6342

CERTIFICATE OF OWNER

We, **DAKOTA HOSPITAL FOUNDATION** do hereby certify that we are the owners of all land included in the above plat and that the plat has been made at my request and in accordance with my instructions for the purposes indicated herein.

We, **DAKOTA HOSPITAL FOUNDATION**, certify that said plat was made at our request and direction for the purpose of locating, marking, and platting the same, and that said property is free of all encumbrances. We also certify that development of this land shall conform to all existing applicable zoning, subdivision, and erosion and sediment control regulations. It is further provided that any streets, roads, alleys, and/or other easements shown on this plat are hereby, or have been previously, dedicated for the purpose indicated thereon.

We, **DAKOTA HOSPITAL FOUNDATION**, certify that this replat will not place any existing lot or building in further violation of any applicable ordinance, code, regulation, law including but not limited to zoning, building, subdivision, and flood prevention.

We, **DAKOTA HOSPITAL FOUNDATION**, hereby dedicate the alley as shown, to the public for the public use forever.

Pursuant to SDCL 11-3-20.1, I further certify that this platting of said described **LOT 1 BLOCK 1, AND LOTS 2, 4, 5 AND 6 OF BLOCK 2 OF DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA** does hereby vacate a portion of the following platting:

PLAT OF LOTS 1, 2, 3, AND 4 OF HOSPITAL ADDITION TO THE CITY OF VERMILLION on file at the Register of Deeds office in **Plat Book 6 Page 121**, **PLAT OF LOTS 4-9, 14 AND 15 OF KAHL'S ADDITION TO THE CITY OF VERMILLION** on file at the Register of Deeds office in **Miscellaneous Book 5 Page 271**, **PLAT OF LOTS 11-20 IN BLOCK 3 OF EASTSIDE ADDITION TO THE CITY OF VERMILLION** on file at the Register of Deeds office in **Miscellaneous Book 6 Page 346**, said plats or parts thereof, hereby vacated, being situated within described **LOT 1 BLOCK 1, AND LOTS 2, 4, 5 AND 6 OF BLOCK 2 OF DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA** as surveyed.

IN WITNESS WHEREOF, I have set my hand the _____ DAY OF _____, 20_____.

STATE OF _____
COUNTY OF _____ { SS

**LISA KETCHAM, PRESIDENT
DAKOTA HOSPITAL FOUNDATION**

On the ____ day of _____, 20____, before the undersigned officer, personally appeared **LISA KETCHAM, PRESIDENT, DAKOTA HOSPITAL FOUNDATION**, known to me or satisfactorily proven to be the person(s) whose name are subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF I have hereunto set my hand and official seal this _____ day of _____, 20_____.

Notary Public My Commission Expires

VERMILLION CITY COUNCIL RESOLUTION

WHEREAS, it appears that the owner(s) thereof has/have caused a plat to be made of the following described real property: Plat of **LOT 1 BLOCK 1, AND LOTS 2, 4, 5 AND 6 OF BLOCK 2 OF DAKOTA HOSPITAL FOUNDATION ADDITION TO THE CITY OF VERMILLION, CLAY COUNTY, SOUTH DAKOTA.**

BE IT RESOLVED, that the attached and foregoing plat has been submitted to and a report and recommendation hereon, made by the Vermillion Planning Commission to the Vermillion City Council and has recommended approval.

BE IT FURTHER RESOLVED, that the attached and foregoing plat has been submitted to the Governing Body of the City of Vermillion, which has examined the same; that it appears the system of streets and alleys set forth therein conforms to the system of streets and alleys of Vermillion; that all taxes and special assessments, if any, upon the tract or subdivision have been fully paid; that such plat and survey thereof have been executed according to law; the same is hereby accordingly approved. Dated this _____ day of _____, 20____.

Mayor, City of Vermillion, South Dakota

I, the undersigned Finance Officer of the City of Vermillion, South Dakota, do hereby certify that the within and foregoing is a true copy of the resolution passed by the City Council of the City of Vermillion, South Dakota on this _____ day of _____, 20____.

Finance Officer, City of Vermillion, South Dakota

CERTIFICATE OF COUNTY TREASURER

The undersigned, County Treasurer of Clay County, South Dakota, hereby certifies that all taxes that are liens upon the land included in the above plat, as shown by the records of this office, have been fully paid. Dated this _____ day of _____, 20____.

Treasurer, Clay County, South Dakota

CERTIFICATE OF DIRECTOR OF EQUALIZATION

The undersigned, Director of Equalization of Clay County, South Dakota, hereby certifies that I have received a copy of the foregoing plat. Dated this _____ day of _____, 20____.

Director of Equalization, Clay County, South Dakota

CERTIFICATE OF REGISTER OF DEEDS

Filed for record this _____ day of _____, 20____, _____ o'clock ____ M, and recorded in Book _____ of Plats, on page _____.

PREPARED BY:
BANNER ASSOCIATES, INC.
VERMILLION, SOUTH DAKOTA
TEL. (TOLL FREE): 1-855-323-6342
AUGUST 2014

Register of Deeds, Clay County, SD

Council Agenda Memo

From Jose Dominguez, City Engineer

Meeting: September 15, 2014

Subject: Resolution Approving Grant Offer for Airport Improvement Program for the Airport Layout Plan with the FAA

Presenter: Jose Dominguez

Background: The existing airport capital improvement plan and the 2014 budget for the airport states that a project to complete a new airport layout plan (ALP) would be started this year. This document was last updated in 2004 to show the proposed runway extension which was completed in 2009. The proposed airport layout plan will be completed by 2016.

The grant agreement stipulates how the funding will be made and also has criteria that need to be followed during the development of the plan. Although the format of the grant agreement is different, the City has entered into similar agreements for every project that has been completed at the airport. In other words, the State will still be administering the reimbursements and will also handle any submittals required by the Federal government.

Discussion: As part of the grant agreement, the City Council needs to pass a resolution accepting the agreement with the FAA for 90% of the cost to complete the ALP.

Financial Consideration: The cost to the City, at this point, is nothing. It is estimated that the City will pay \$100,000 for the new ALP. The City will be reimbursed 90% of the \$100,000 cost from the Federal government and 5% of the \$100,000 cost from the State. This grant agreement is for the Federal allotment.

Conclusion/Recommendations: Administration recommends approval of the resolution for the Grant Offer for Airport Improvement Program for the Airport Layout Plan with the FAA.

RESOLUTION
ACCEPTING THE GRANT OFFER FOR THE AIRPORT IMPROVEMENT
PROGRAM FOR THE AIRPORT LAYOUT PLAN BETWEEN THE FAA AND THE
CITY OF VERMILLION

WHEREAS, the City of Vermillion wishes to update the airport layout plan by utilizing a combination of Local, State and Federal Funds, and;

WHEREAS, the Governing Body of the City of Vermillion is asked by the United States Department of Transportation Federal Aviation Administration to approve the above mentioned grant agreement by resolution, and;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion accepts the Grant Agreement between the United States Department of Transportation Federal Aviation Administration and the City of Vermillion for Project 3-46-0056-010-2014.

Dated at Vermillion, South Dakota this 15th day of September 2014.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager
Meeting: September 15, 2014
Subject: Appointment to fill vacant seats on Tree Board
Presenter: Mayor Jack Powell

Background: By ordinance the City Council is charged with appointing members of the City Tree Board.

§ 90.72 CITY TREE BOARD.

- (A) There is hereby created and established an advisory board to be known as the City Tree Board of the City of Vermillion. There shall be five (5) members of the City Tree Board in which board members are citizens and residents of Vermillion. They shall be appointed by the Mayor with the approval of the City Council. The Parks and Recreations Director shall recommend one (1) member to the board from staff; the Street Superintendent shall recommend one (1) member to the board from staff; one (1) member shall be currently serving on the City Council; and two (2) members shall be selected by the governing body from the residents of the City of Vermillion.
- (B) The term of the five (5) persons to be appointed shall be two (2) years except the terms of those representing the City Council and City employed staff shall expire at the expiration of their terms of office or employment. In the event that a vacancy shall occur during the term of any member, his or her successor shall be appointed for the unexpired portion of the term.
- (C) Members of the City Tree Board shall serve without compensation.
- (D) Subject to the control of the Governing Body of the City.
- (E) The City Tree Board shall choose its own officers and keep a journal of its proceedings. A majority of the members shall be a quorum for the transactions of business. Its purpose shall be to review, from time to time, conditions relating to tree and plant growth in the City and to recommend procedures and policies calculated to maintain and improve a healthy forestation program for the City.

The Tree Board is comprised of five members, which includes two citizens and residents of Vermillion. The terms for the citizen members are for two (2) years. The two openings were advertised on the City's website and at a City Council meeting. Clarence Pederson was appointed to the Tree Board at the August 18, 2014 meeting. As only one application was received, the second position has remained open.

Discussion: In addition to Mr. Pederson, the current members of the Tree Board are Pete Jahn, Aaron Baedke and Howard Willson. Jim Goblirsch serves as an ex-officio member of the board. One Expression of Interest form has since been received and is attached.

Financial Consideration: None.

Conclusion/Recommendations: If Council is comfortable with the applicant, Administration recommends appointing the individual to serve on the City Tree Board.



**CITIZEN BOARD/COMMISSION
EXPRESSION OF INTEREST FORM**

Board/Commission on which you are interested in serving: Tree Board

Title: _____

Name: Jim Brady

Home Address: 511 Mickelson Ave.

Email Address: acc@midconetwork.com

Phone #: 605-670-9638

Number of years you have lived in/around Vermillion: 21

Occupation: Store Manager Employer: Vermillion Ace Hardware

Business Address: 812 Cottage Ave

Prior elected or appointed offices held (if any): V.P. Vermillion Area Chamber of Commerce
Development Company. Vermillion Sports Booster Club Vice president.

Present and past community volunteer activities: Vermillion UCDC, Vermillion Sports Booster Club,
Vermillion Baseball Association, Vermillion Youth Football Association.

Why are you interested in serving on this Board/Commission: I believe that trees are
important part of Vermillion's landscape. I would work with the
board to make decisions about recommended trees and maintenance in Vermillion.

Do you have any unique skills or experiences which would be beneficial to the City to know in selecting
someone to serve? I have worked in a retail store for 15 years that has
sold and grown trees for retail.

Are there any particular projects, programs or goals you would like to see achieved while serving on the
Board/Commission? my goal would be to help develop a city wide plan
to ensure people are planting the best type of trees and they
are properly maintained.

Signature Jim Brady Date _____

Please return this form to: John Prescott, City Manager
25 Center Street
Vermillion, South Dakota 57069

Council Agenda Memo

From: Jason Anderson, Assistant City Engineer

Meeting: September 15, 2014

Subject: Purchase of Light & Power Department Transformers

Presenter: Jason Anderson

Background: The 2014 Electric Distribution budget includes funding for the annual supply of primary underground electric wire and padmount transformers for stock needs and 2014 electric projects. Typically, the City purchases electric wire and transformers once a year in preparation for the construction season. Due to unexpected transformer needs in 2014, the City opened bids on September 10th for additional transformer stock needs. Copies of the bid summary sheets are attached.

Discussion: Seven bids with appropriate bid security were received for transformers. Transformer bids are evaluated for operating losses over the transformer life cycle in determining the low bidder. The total base price is the initial cost to acquire the transformers, while the total evaluation price represents the total life cost of the transformers including operating losses. The low bidder on transformers was Stuart Irby Company with an initial purchase price of \$29,873 and a total evaluated bid of \$52,429.

Financial Consideration: The 2014 Electric Distribution fund includes funding for these purchases. The Electric Construction 2014 line item was revised to incorporate funding for this additional transformer purchase.

Conclusion/Recommendations: Administration recommends awarding the padmount transformer bid to the low bidder, Stuart Irby Company, with an initial purchase price of \$29,873 and a total evaluated bid of \$52,429.



25 Center Street Vermillion, SD 57069

BID SUMMARY
Electric Transformers

September 10, 2014 -- 2:00 P.M.

BIDDER:	Border States Electric	Wesco	DSG	RESCO--Bid One	RESCO--Bid Two	Stuart Irby--Bid One
ADDRESS:	1401 N. Minnesota Ave Sioux Falls, SD 57104	2501 E. Third St. Sioux City, IA 51101	3610 N St Paul Ave Sioux Falls, SD 57104	P.O. Box 160 Moorhead, MN 56560	P.O. Box 160 Moorhead, MN 56560	1234 1st Ave South Fort Dodge, IA 50501
BID SECURITY:	10 % Bid Bond	10 % Bid Bond	10 % Bid Bond	10 % Bid Bond	10 % Bid Bond	10 % Bid Bond
Single & Three Phase Pad-Mounted Transformers						
Total Base Price	\$ 28,075.00	\$ 26,799.00	\$ 24,235.00	\$ 25,366.00	\$ 25,599.00	\$ 28,888.00
Total Evaluation Price	\$ 58,627.80	\$ 53,685.40	\$ 52,897.00	\$ 53,338.40	\$ 54,783.40	\$ 58,481.60
Manufacturer	1 Phase: Cooper Power 3 Phase: Cooper Power	1 Phase: ABB 3 Phase: ABB	1 Phase: GE 3 Phase: GE	1 Phase: Ermco 3 Phase: Ermco	1 Phase: Ermco 3 Phase: CG Power	1 Phase: Howard-Silicon 3 Phase: Howard-Silicon
Delivery Date	1 Phase: 8-10 Weeks 3 Phase: 17-19 Weeks	1 Phase: 8-10 Weeks 3 Phase: 17-19 Weeks	1 Phase: 12-14 Weeks 3 Phase: 12-14 Weeks	1 Phase: 9-11 Weeks 3 Phase: 17-19 Weeks	1 Phase: 9-11 Weeks 3 Phase: 9-11 Weeks	1 Phase: 6-8 Weeks 3 Phase: 8-10 Weeks

BIDDER:	Stuart Irby--Bid Two					
ADDRESS:	1234 1st Ave South Fort Dodge, IA 50501					
BID SECURITY:	10 % Bid Bond					
Single & Three Phase Pad-Mounted Transformers						
Total Base Price	\$ 29,873.00					
Total Evaluation Price	\$ 52,429.00					
Manufacturer	1 Phase: Howard-Amorphous 3 Phase: Howard-Amorphous					
Delivery Date	1 Phase: 8-10 Weeks 3 Phase: 10-12 Weeks					

Council Agenda Memo

From: Jason Anderson, Assistant City Engineer
Meeting: September 15, 2014
Subject: North Norbeck Street Roadway Lighting Project
Presenter: Jason Anderson

Background: At the August 4, 2014 meeting the City Council adopted the Resolution of Necessity for the Installation of Street Lighting along North Norbeck Street from Roosevelt Street to East Cherry Street. At the January 6, 2014 meeting the City Council approved the assessment for North Norbeck Street improvements between Clark and Roosevelt Streets.

On September 11, 2014 bids were opened for the North Norbeck Street Roadway Lighting project. The purpose of the project is to install street lighting along Norbeck Street from Cherry St. to Roosevelt (the 'Base Bid') and along the new stretch of Norbeck Street from Clark to Roosevelt (the 'Bid Alternate'). The project needed to be separated into a 'base' and 'alternate' to distinguish between two individual assessments.

Discussion: Bid documents were sent to nine potential bidders. One bid was received from AGK Electric of Vermillion for the total amount of \$37,338.15. After reaching out to AGK, City Staff was able to negotiate a lower total price of \$31,788.55 by providing flexible conduit material at Light & Power Department cost. The material is sold in quantities far greater than necessary for this project; therefore, Staff made the effort to reach out to the Contractor and sell the material at our cost to reduce the gap between the low bid and Staff cost estimates for the project.

Financial Consideration: The project costs will be assessed to the fronting property owners. The total estimated cost for this project was \$24,500. AGK's 'Base Bid' is \$14,010.45 and the 'Bid Alternate' is \$17,778.10. The 'Base Bid' costs will be assessed to the property owners between Roosevelt and Cherry and the 'Bid Alternate' costs will be assessed to the property owners between Clark and Roosevelt. In addition, an 8% fiscal fee will need to be added to the 'Base Bid' cost. The cost to utilize the horizontal directional drilling method of conduit installation was a large factor in the greater than expected project cost.

Conclusion/Recommendations: Administration recommends awarding both the 'Base Bid' and the 'Bid Alternate' for the North Norbeck Street Roadway Lighting project to AGK Electric for the total amount of \$31,788.55.

CITY OF VERMILLION
 INVOICES PAYABLE-SEPTEMBER 15, 2014

1 JOHN POWELL	APPA EXPENSE REIMBURSEMENTS	878.82
2 AMERICAN LEGAL PUBLISHING	INTERNET RENEWAL	375.00
3 BROADCASTER PRESS	ADVERTISING	2,025.94
4 BUREAU OF ADMINISTRATION	TELEPHONE	256.70
5 CAMPBELL SUPPLY	SUPPLIES	51.96
6 CANON FINANCIAL SERVICES	COPIER LEASE	196.27
7 CITY OF VERMILLION	LANDFILL VOUCHERS	444.00
8 CLAY RURAL WATER SYSTEM	WATER USAGE	83.00
9 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,275.66
10 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,105.35
11 ECHO ELECTRIC SUPPLY	SUPPLIES	1,459.78
12 ENERGY LABORATORIES	TESTING	1,220.00
13 ENVIRONMENTAL PRODUCTS	PARTS	2,267.01
14 FOREMAN MEDIA	COUNCIL MTG	100.00
15 GERSTNER OIL	AIRPORT FUEL	20,336.90
16 GRAHAM TIRE CO.	TIRES	237.70
17 GREGG PETERS	MANAGERS FEE	5,375.00
18 HDR ENGINEERING, INC	PROFESSIONAL SERVICES	9,055.50
19 LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
20 MATHESON TRI-GAS, INC	SUPPLIES	251.48
21 MIDAMERICAN	GAS USAGE	2,068.47
22 MIDCONTINENT COMMUNICATIONS	CABLE/INTERNET SERVICE	118.68
23 MIDWEST READY MIX & EQUIP	LANDSCAPE ROCK	165.50
24 NORTHEAST WISCONSIN TECHNICAL COLLEGE	REGISTRATION	25.00
25 REPUBLIC NATIONAL DISTRIBUTING CO	MERCHANDISE	13,685.28
26 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
27 STERN OIL CO.	SUPPLIES	24,520.96
28 THE EQUALIZER	ADVERTISING	1,060.00
29 UNITED PARCEL SERVICE	SHIPPING	76.20
30 US POSTMASTER	POSTAGE FOR UTILITY BILLS	950.00
31 VDCD	GRANT BLISS POINTE	303,036.78
32 VERIZON WIRELESS	WIRELESS COMMUNICATION	122.49
33 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	219.48
34 WOW! BUSINESS	DIALUP SERVICE	49.95
35 DUANE MEHLHAF	BRIGHT ENERGY REBATE	375.00
36 MICHELLE LAUGHLIN	BRIGHT ENERGY REBATE	250.00
37 RUSS STONE	BRIGHT ENERGY REBATE	275.00
38 DAVID STAMMER	BRIGHT ENERGY REBATE	70.00
	GRAND TOTAL	\$397,224.86

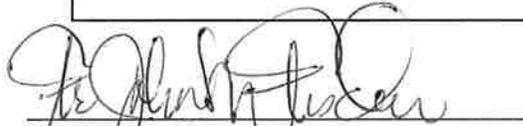
City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 09/05/2014

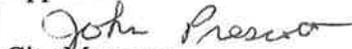
1. Name of organization/group St. Agnes Parish
Contact person: Name: Mary Hamm
2. Date(s) that tickets/chances will be sold: from 09/20/2014 to 10/19/2014
Cost of tickets/chances: \$1.00/Regular Raffle \$5.00/Car Raffle
3. Date(s) of drawing(s): 10/19/2014
4. Can anyone purchase tickets? Yes
5. Will the prize winner(s) be selected at random? Yes No
6. Description and approximate value of top prize: (See below)

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

St. Agnes Parish will be holding their Fall Festival on Sunday, October 19, 2014. This will be a Roasted Turkey Dinner w/the trimmings. Raffles will begin @ 1:00 p.m. Prizes are donated by parishioners, usually ranging from \$50.00 to \$500.00. The Youth Group will have a 2000 Pontiac Grand AM


Applicant's Signature

Approval:


City Manager

9-8-14
Date

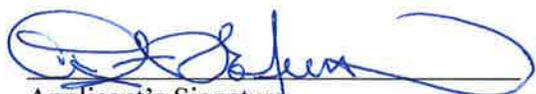
City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 9-5-14

1. Name of organization/group St Agnes Youth Group
Contact person: Name: Ray Hofman
2. Date(s) that tickets/chances will be sold: from 9-6-14 to 10-19-14
Cost of tickets/chances: \$1
3. Date(s) of drawing(s): October 19, 2014
4. Can anyone purchase tickets? Yes
5. Will the prize winner(s) be selected at random? Yes No
6. Description and approximate value of top prize: 2000 Pontiac Grand AM - valued at \$3,000

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

St Agnes Youth Group members will be selling \$1 chances to win a 2000 Grand Am to be raffled off. The drawing will take place at the St. Agnes Fall Festival. Proceeds from the raffle will be used to support the activities of the St. Agnes Youth Group.


Applicant's Signature

Approval: John Prescott 9-5-14
City Manager Date

City of Vermillion (See reverse side of form for state laws regarding raffles and lotteries)
RAFFLE AND LOTTERY NOTIFICATION FORM

Date: 9/5/14

1. Name of organization/group Vermillion Rural Fire
Contact person: Name: Shannon Draper
2. Date(s) that tickets/chances will be sold: from 7/1/14 to 9/27/14
Cost of tickets/chances: \$20.00
3. Date(s) of drawing(s): September 27, 2014
4. Can anyone purchase tickets? Yes
5. Will the prize winner(s) be selected at random? Yes X No _____
6. Description and approximate value of top prize: 32 guns each valued at \$500-\$1000

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

This gun raffle is one of our fund raisers for a much need heavy rescue. This rescue truck is a rural truck fully funded by the association expected to cost of the truck is 150k and should serve us for 25+ years.

We have 3000 tickets printed and selling at \$20ea.

The drawing with dinner will be September 27 5:00pm at the Eagles club


Applicant's Signature

Approval: John Prescott 9-5-14
City Manager Date