



## **Special Meeting Agenda City Council**

12:00 pm (noon) Special Meeting  
Monday, September 17, 2012  
Large Conference Room  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Executive Session pursuant to SDCL (1-25-2(5) Economic Development – VCDC Executive Director Steve Howe.**
3. **Briefing on the September 17, 2012 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
4. **Adjourn**

**Access the City Council Agenda on the web – [www.vermillion.us](http://www.vermillion.us)**

**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

**Meeting Assistance:** If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

**Council Meetings:** City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

**Live Broadcasts of Council Meetings On Cable Channel:** Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



## City of Vermillion Council Agenda

7:00 p.m. Regular Meeting  
Monday, September 17, 2012  
City Council Chambers  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - a. September 4, 2012 Special Session; September 4, 2012 Regular Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
  - a. Constitution Week 2012 Proclamation
6. **Public Hearings**
  - a. Special daily malt beverage and wine license for the Vermillion Area Arts Council on or about October 6, 2012 at 202 Washington Street for the Chili Blues event.
7. **Old Business**
  - a. Second reading of Ordinance 1285 – Correcting the title of 112.09 to read “Providing Alcoholic Beverages to Persons under 21 Years of Age”.
  - b. Second reading of Ordinance 1286 – 2013 Budget Ordinance.
  - c. Second reading of Ordinance 1287 – 2012 Revised Budget Ordinance.
8. **New Business**
  - a. First Reading of Ordinance 1288 – Amending the Width of Driveways.
  - b. Presentation of the Vermillion Area Multimodal Transportation Plan.
  - c. Resolution Creating Public Safety Answering Point 911 Special Revenue Fund.
  - d. First Reading of Ordinance 1289 - 2012 Supplemental Appropriations Ordinance for 911 Fund.
  - e. Request to DENR to Prepay the 2004 Clean Water State Revolving Loan.
9. **Bid Openings**
  - a. Solid Waste Bale bags.
10. **City Manager’s Report**
11. **Invoices Payable**
12. **Consensus Agenda**
  - a. Set a bid opening date of Thursday, October 11, 2012 for a Light and Power Digger Derrick truck.
13. **Adjourn**

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**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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***Vermillion City Council's Values and Vision***

*This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.*



Unapproved Minutes  
Council Special Session  
September 4, 2012  
Tuesday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Tuesday, September 4, 2012 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise (arrived at 12:02), Grayson, Meins, Ward, Willson, Zimmerman, Mayor Powell

Absent: Davies, Osborne

2. Informational Session - Vermillion Now! update - VCDC Executive Director Steve Howe

Alderman Collier-Wise arrived at 12:02

Steve Howe, Executive Director of the VCDC, reported that the Vermillion Now! passed its three year mark this summer. Steve reviewed the individual goals and the accomplishments made to date on the goals noting, that while proud of accomplishments, the need to keep working harder at new challenges. Steve answered questions of the City Council on Vermillion Now!.

3. Briefing on the September 4, 2012 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

4. Adjourn

315-12

Alderman Meins moved to adjourn the Council special session at 12:51 p.m. Alderman Ward seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 4th day of September, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell,

Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Unapproved Minutes  
City Council Regular Session  
September 4, 2012  
Tuesday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Tuesday, September 4, 2012 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Davies, Grayson, Meins, Osborne, Ward, Willson, Zimmerman, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. August 20, 2012 Special Session and August 20, 2012 Regular Session

316-12

Alderman Willson moved approval of the August 20, 2012 special session minutes and the August 20, 2012 regular session minutes. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

317-12

Alderman Ward moved approval of the agenda. Alderman Grayson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Resolution of Necessity for Sidewalk Repairs (northwest quadrant)

Jose Dominguez, City Engineer, reported that the City instituted a sidewalk inspection program in 2010 which is meant to bring deficient portions of sidewalk up to a proficient standard. The program divided the city into quadrants with the northwest (north of National Street and west of Dakota Street) quadrant being inspected this year. During City inspections, staff looked for several deficiencies, which included: trippers, surface

conditions and cross-slope. In addition, sidewalk tiles were inspected more closely to verify that they were functioning as originally constructed. If the panels were found to be deficient, they were also marked for replacement. The City Council passed a Resolution of Necessity and Notice of Hearing on August 6, 2012 for the sidewalk repairs. The Resolution of Necessity set September 4, 2012 for the public hearing. The property owners were notified by first class mail and the notice of hearing has been published in the Plain Talk. An information packet has also been placed on the City's website for public review and was available upon request.

Jose noted that, during the process of mailing the notices to the owners, it was found that several of the addresses did not match the legal description being used. This has been corrected and the addresses with the incorrect information were removed from this list of properties. These properties are included in a new resolution that will be presented later on tonight's agenda.

The property owners that have been notified will be given until June 28, 2013 to complete the project or demonstrate that they have the work under contract to be completed by the end of 2013. The owner will be given no later than the end of the year to complete the repairs. Jose answered questions of the City Council on the sidewalk program and resolution.

318-12

After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION ADOPTING RESOLUTION OF  
NECESSITY FOR SIDEWALK REPAIRS  
IN THE CITY OF VERMILLION, SD

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City Hall at 7:00 p.m. on the 4th day of September, 2012, that the necessity has arising for sidewalk repairs along the parcels of land hereinafter named, viz:

Violation Address	Violation Legal Description	Violation Addition	Violation Parcel Number
529 Elm	LOT 2	BARTEL'S	15040-00000-020-00
523 Elm	LOT 4	BARTEL'S	15040-00000-040-00

308 Carr	E. 100' OF THE S. 32.7' OF LOT 3 & THE E. 100' OF THE N. 25.3' OF LOT 4, BLK. 1	HOLIDAY VILLAGE	15330-00100-040-00
905 W. Clark	E 73.5' OF S 29.3' OF LOT 4 & E 73.5' of LOT 5 BLK 1	HOLIDAY VILLAGE	15330-00100-050-00
913 W. Clark	S. 142' OF LOT 2 & W. 10' OF THE S. 32.7' OF LOT 3 & THE W. 10' OF LOTS 4 & 5, BLK. 1	HOLIDAY VILLAGE	15330-00100-050-03
809 W. Clark	LOT 3A, REPLAT OF LOTS 1, 2, 3 & 4, BLK. 2	HOLIDAY VILLAGE	15330-00200-040-00
815 W. Clark	LOT 2A, REPLAT OF LOTS 1, 2, 3 & 4 BLK 2	HOLIDAY VILLAGE	15330-00200-040-06
801 W. Clark	E. 22.2' OF LOT 5 & W. 39.8' OF LOT 6, BLK. 2	HOLIDAY VILLAGE	15330-00200-060-00
737 W. Clark	LOT 8 & W 9.8' OF LOT 9 BLK 2	HOLIDAY VILLAGE	15330-00200-090-00
735 W. Clark	E. 40.20' OF LOT 9 & W. 5' OF LOT 10, BLK. 2	HOLIDAY VILLAGE	15330-00200-100-00
717 W. Clark	E. 7' OF LOT 13 & ALL OF LOT 14, BLK. 2	HOLIDAY VILLAGE	15330-00200-140-00
916 W. Clark	LOT 1 BLK 3	HOLIDAY VILLAGE	15330-00300-010-00
904 W. Clark	LOT 3 BLK 3	HOLIDAY VILLAGE	15330-00300-030-00
816 W. Clark	2. 78' OF LOT 1 & THE W. 78' OF THE N. 31' OF LOT 2, BLK. 4	HOLIDAY VILLAGE	15330-00400-020-03
215 Carr	S. 19' OF LOT 2 & ALL OF LOT 3, BLK. 4	HOLIDAY VILLAGE	15330-00400-030-00
804 W. Clark	E. 30' OF LOT 4 & W. 30' OF LOT 5, BLK. 4	HOLIDAY VILLAGE	15330-00400-050-00
800 W. Clark	E 20' OF LOT 5 & W 40' OF LOT 6, BLK 4	HOLIDAY VILLAGE	15330-00400-060-00
706 W. Clark	W 3' OF LOT 14 & E 19' OF LOT 12 & ALL OF LOT 13, BLK 4	HOLIDAY VILLAGE	15330-00400-130-00
824 W. Dartmouth	LOT 1 BLK 5	HOLIDAY VILLAGE	15330-00500-010-00
814 W. Dartmouth	LOT 2, BLK 5	HOLIDAY VILLAGE	15330-00500-020-00

810 W. Dartmouth	LOT 3, BLK 5	HOLIDAY VILLAGE	15330-00500-030-00
804 W. Dartmouth	LOT 4, BLK 5	HOLIDAY VILLAGE	15330-00500-040-00
728 W. Dartmouth	LOT 5 BLK 5	HOLIDAY VILLAGE	15330-00500-050-00
716 W. Dartmouth	E 64' OF LOT 7 AND THE W 6' OF LOT 8, BLK 5	HOLIDAY VILLAGE	15330-00500-080-00
712 W. Dartmouth	LOT 8, BLK 5, EXCEPT THE W 6'	HOLIDAY VILLAGE	15330-00500-080-03
616 W. Dartmouth	LOT 1, BLK 6	HOLIDAY VILLAGE	15330-00600-010-00
317 Walnut	LOT 2, BLK. 6	HOLIDAY VILLAGE	15330-00600-020-00
602 W. Dartmouth	LOT 4 BLK 6	HOLIDAY VILLAGE	15330-00600-040-00
500 W. Dartmouth	LOT 8, BLK 6	HOLIDAY VILLAGE	15330-00600-080-00
310 Walnut	LOT 1, BLK. 7	HOLIDAY VILLAGE	15330-00700-010-00
601 W. Cedar St	LOT 6 EXC N 12' BLK 7	HOLIDAY VILLAGE	15330-00700-060-00
24 E. Duke	S 320', EXCEPT THE W 120' OF LOT 1 AND THE S 320' OF LOT 4, BLK 1	JOHNSON'S	15340-00100-010-01
6 E. Duke	LOT 6, REPLAT OF LOT 1, BLK 1	JOHNSON'S	15340-00100-060-00
1019 Cottage	LOT 15, REPLAT OF LOT 1, BLK 1	JOHNSON'S	15340-00100-150-00
1025 Cottage	LOT 16, REPLAT OF LOT 1, BLK 1	JOHNSON'S	15340-00100-160-00
103 W. Duke	LOT 2, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-020-00
928 Rice Dr	LOT 6, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-060-00
934 Rice Dr	LOT 7, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-070-00
1000 Rice Dr	LOT 8, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-080-00
1018 Rice Dr	LOT 11, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-110-00
1030 Rice Dr	LOT 13, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-130-00
1111 Rice Dr	LOT 16, REPLAT OF LOT 1, BLK 2	JOHNSON'S	15340-00300-160-00
1015 Rice Dr	S 66' OF LOT 22 AND THE N 6' OF LOT 23, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-230-03

937 Rice Dr	LOT 25, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-250-00
931 Rice Dr	LOT 26, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-260-00
925 Rice Dr	LOT 27, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-270-00
17 W. Duke	LOT 30, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-300-00
9 W. Duke	LOT 31, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-310-00
1008 Cottage	LOT 38, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-380-00
1014 Cottage	LOT 39, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-390-00
1026 Cottage	LOT 41, REPLAT OF LOT 1, BLK. 3	JOHNSON'S	15340-00300-410-00
1038 Cottage	LOT 43, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-430-00
207 W. Duke	LOT 3, BLK 4	JOHNSON'S	15340-00400-030-00
613 W. Main	LOT 4, EXCEPT THE N 10', BLK 1	JONES	15350-00100-040-00
619 W. Main	LOT 5, BLK. 1 & S 1/2 OF VACATED ALLEY ADJACENT	JONES	15350-00100-050-00
533 W. Cedar St.	LOT 2, BLK 1	LAMBERTS SUBDIVISI ON	15370-00100-020-00
531 W. Cedar St.	LOT 3, BLK 1	LAMBERTS SUBDIVISI ON	15370-00100-030-00
528 W. Clark	LOT 4 & E 13.5' OF LOT 5, BLK 1	LAMBERTS SUBDIVISI ON	15370-00100-050-03
536 W. Clark	LOTS 6 & 7 BLK 1	LAMBERTS SUBDIVISI ON	15370-00100-070-00
533 W. Clark	LOT 2 BLK 2	LAMBERTS SUBDIVISI ON	15370-00200-020-00
521 W. Clark	W 50' OF LOT 5, BLK 2	LAMBERTS SUBDIVISI ON	15370-00200-050-00
517 W. Clark	E 10' OF LOT 5 & W 50' OF LOT 6, BLK 2	LAMBERTS SUBDIVISI ON	15370-00200-060-00
513 W. Clark	E 10' OF LOT 6 & W 40' OF LOT 7, BLK 2	LAMBERTS SUBDIVISI ON	15370-00200-070-00
509 W. Clark	LOT 8, EXCEPT THE E 12' & THE E 20' OF LOT 7, BLK. 2	LAMBERTS SUBDIVISI ON	15370-00200-080-00

505 W. Clark	LOTS 9 & 10 & E 12' OF LOT 8, BLK 2	LAMBERTS SUBDIVISI ON	15370-00200-100-00
1122 Westend Dr.	LOT 4	LARSONS SUBDIVISI ON	15390-00000-040-00
1030 Westend Dr.	LOT 8	LARSONS SUBDIVISI ON	15390-00000-080-00
1022/1024/1026 Westend Dr.	LOT 9	LARSONS SUBDIVISI ON	15390-00000-090-00
1020 Westend Dr.	LOT 10	LARSONS SUBDIVISI ON	15390-00000-100-00
1016 Westend Dr.	LOT 11	LARSONS SUBDIVISI ON	15390-00000-110-00
1002 Westend Dr.	LOTS 13 & 14, EXCEPT THE SOUTHWESTERLY 70' OF LOT 13	LARSONS SUBDIVISI ON	15390-00000-130-00
201 Hall	N 58' OF LOT 16 & ALL OF LOT 17	LARSON'S SUBDIVISI ON	15390-00000-160-00
219 Hall	ALL OF LOTS 18 & 19	LARSON'S SUBDIVISI ON	15390-00000-180-00
200 Hall	ALL OF LOTS 28 & 29	LARSON'S SUBDIVISI ON	15390-00000-280-00
1025 Westend Dr.	SESTERLY 65.8' OF LOT 30	LARSONS SUBDIVISI ON	15390-00000-300-00
1031 Westend Dr.	LOT 30, EXCEPT THE SESTERLY 65.8' & SESTERLY 53.8' OF LOT 43	LARSONS SUBDIVISI ON	15390-00000-430-00
1107 Westend Dr.	LOT 44, EXCEPT THE SESTERLY 39.2' & SESTERLY 22.6' OF LOT 45	LARSONS SUBDIVISI ON	15390-00000-450-00
1028 W. Clark	LOT 46, EXCEPT THE SESTERLY 15' OF LOT 46 & THE E 25' OF LOT 25, REPLAT OF LOTS 16 & 17	LARSONS SUBDIVISI ON	15390-00000-460-00
1016 W. Clark	E 45' LOT 48 & NW15' LOT 49 OF REPLAT OF LOTS 21-25 & 31-42	LARSONS SUBDIVISI ON	15390-00000-490-00
923/933 W. Clark	LOTS 51, 52 & 53	LARSONS SUBDIVISI ON	15390-00000-530-00

1005/1015 W. Clark	LOTS 51, 52 & 53	LARSONS SUBDIVISI ON	15390-00000-530-00
1021/1031 W. Clark	LOTS 51, 52 & 53	LARSONS SUBDIVISI ON	15390-00000-530-00
602 N. Dakota	65.9' X 143', LOT 3, BLK 1	LAWRENSEN 'S	15400-00100-030-00
815 Carleton Cr.	LOT 1, BLK 1	LEER	15410-00100-010-00
809 Carleton Cr.	LOT 2, BLK. 1	LEER	15410-00100-020-00
805 Carleton Cr.	LOT 3, BLK 1	LEER	15410-00100-030-00
800 Carleton Cr.	LOT 4, BLK 1	LEER	15410-00100-040-00
210 W. Duke	LOT 7, BLK 1	LEER	15410-00100-070-00
805 Radcliffe Cr.	LOT 3, BLK. 2	LEER	15410-00200-030-00
804 Radcliffe Cr.	LOT 5, BLK 2	LEER	15410-00200-050-00
304 W. Duke	LOT 7, BLK 2	LEER	15410-00200-070-00
316 W. Duke	LOT 1, BLK 3	LEER	15410-00300-010-00
804 Vassar Cr.	LOT 5, BLK 3	LEER	15410-00300-050-00
406 W. Duke	LOT 7, BLK 3	LEER	15410-00300-070-00
105 E. Cherry St.	LOTS 4, 5, 6 & 7, EXCEPT LOT H-1 OF LOT 7, BLK 1	MAUDE'S	15420-00100-070-00
1032 Cottage	LOT 42, REPLAT OF LOT 1, BLK 3	JOHNSON'S	15340-00300-420-00
711/719 Cottage	W 1/2 OF LOTS 10, 11, 12 AND ALL OF VACATED SPRUCE STREET, ADJACENT TO THE W 1/2 OF LOT 12, BLK 3	PARKS	15550-00300-120-00
715/717 Cottage	W 1/2 OF LOTS 10-12 & ALL OF VACATED SPRUCE STREET ADJACENT BLK 3	PARKS	15550-00300-120-00
1200 N. Dakota	LOT 1, BLK 5	PARTRIDGE	15575-00500-010-00
118 N. Dakota	LOT 4, BLK 46	SNYDERS	15710-04600-040-00
15 Franklin	N 20' OF LOT 11, BLK 38	SNYDERS	15720-03800-110-00
19 Franklin	S 35' OF THE W 100' OF LOT 13 & THE W. 100' OF LOT 12, BLK 38	SNYDERS	15720-03800-140-04
403 W. Main	LOTS 9 & 10, BLK 39	SNYDERS	15720-03900-100-00

124 Franklin	N 1/2 OF LOTS 1, 2, & 3, BLK 40	SNYDERS	15720-04000-030-03
102 Franklin	S 87' OF LOTS 8, 9 & 10, BLK 40	SNYDERS	15720-04000-100-00
104 Franklin	N 57' OF LOT 8, 9 & 10, BLK 40	SNYDERS	15720-04000-100-03
310 Cedar St	W 55' OF 1 & 2 BLK 41	SNYDERS	15720-04100-020-00
124 Washington	E 95' OF LOTS 1 & 2, BLK 41	SNYDERS	15720-04100-020-03
118 Washington	LOT 3, BLK. 41	SNYDERS	15720-04100-030-00
112 Washington	LOT 4 & N 1/2 OF LOT 5, BLK 41	SNYDERS	15720-04100-050-00
100 Washington	LOT 7, BLK 41	SNYDERS	15720-04100-070-00
109 Franklin	LOT 10, BLK 41	SNYDERS	15720-04100-100-00
115 Franklin	LOT 11, BLK 41	SNYDERS	15720-04100-110-00
124 High	LOT 1, BLK 42	SNYDERS	15720-04200-010-00
120 High	LOT 2, BLK 42	SNYDERS	15720-04200-020-00
114 High	LOT 3 & THE N 20' OF LOT 4, BLK 42	SNYDERS	15720-04200-030-00
108 High	S 24' OF LOT 4 & ALL OF LOT 5 & N 6' OF LOT 6, BLK 42	SNYDERS	15720-04200-040-00
102 High	S 38' OF LOT 6 & ALL OF LOT 7, BLK 42	SNYDERS	15720-04200-070-00
219 W. National	LOTS 8, 9 & 10 BLK 42	SNYDERS	15720-04200-100-00
124 Prospect	LOT 1 & N 29' OF LOT 2, BLK 43	SNYDERS	15720-04300-020-00
118 Prospect	S 15' OF LOT 2 & N 40' OF LOT 3, BLK 43	SNYDERS	15720-04300-030-00
114 Prospect	S 4' OF LOT 3 & ALL OF LOT 4, BLK 43	SNYDERS	15720-04300-040-00
110 Prospect	LOT 5 & N 6' OF LOT 6, BLK 43	SNYDERS	15720-04300-060-00
102 Prospect	E 89' OF THE S 38' OF LOT 6 & THE E 89' OF LOT 7, BLK. 43	SNYDERS	15720-04300-070-00
109 W. National	W 61' OF S 38' OF LOT 6 & W 61' OF LOT 7, BLK 43	SNYDERS	15720-04300-070-03
121 W. National	LOT 8 & S 6' OF LOT 9, BLK 43	SNYDERS	15720-04300-090-00
105 High	N 38' OF LOT 9 & ALL OF LOT 10, BLK 43	SNYDERS	15720-04300-100-00
113 High	LOT 11, BLK 43	SNYDERS	15720-04300-110-00
117 High	LOT 12, BLK 43	SNYDERS	15720-04300-120-00

125 High	W 106' OF THE N 6' OF LOT 13 & THE W 106' OF LOT 14, BLK 43	SNYDERS	15720-04300-140-03
124 Center	LOTS 1 & 2, BLK 44	SNYDERS	15720-04400-020-00
116 Center	LOT 3, BLK 44	SNYDERS	15720-04400-030-00
112 Center	LOYS 4 & 5, BLK. 44	SNYDERS	15720-04400-050-00
9 W. National	LOTS 6 & 7 BLK 44	SNYDERS	15720-04400-060-00
13 W. National	E 40' OF 8 & 9 BLK 44	SNYDERS	15720-04400-090-00
107 Prospect	LOT 10, BLK 44	SNYDERS	15720-04400-100-00
125 Prospect	W 85' OF LOT 14 & W 90' OF N 1/2 OF LOT 13, EXCEPT THE E 5' OF THE W 90' OF THE N 14' OF LOT 13, BLK 44	SNYDERS	15720-04400-130-00
119 Prospect	LOT 12 & S 1/2 OF LOT 13, BLK 44	SNYDERS	15720-04400-130-03
124 Elm	E 115' OF LOT 1, BLK 45	SNYDERS	15720-04500-010-00
120 Elm	E 85' OF LOTS 2 & 3, BLK 45	SNYDERS	15720-04500-030-03
106 Elm	LOT 6, BLK 45	SNYDERS	15720-04500-060-00
102 Elm	LOT 7, BLK 45	SNYDERS	15720-04500-070-00
4 E. National	W 90' OF LOT 8 & 9 BLK 45	SNYDERS	15720-04500-090-03
119 Center	LOT 12 & S. 9' OF LOT 13, BLK 45	SNYDERS	15720-04500-130-00
125 Center	N 35' OF LOT 13 & ALL OF LOT 14, BLK 45	SNYDERS	15720-04500-140-00
124 N. Dakota	LOT 1, BLK 46	SNYDERS	15720-04600-010-00
120 N. Dakota	LOT 2, BLK 46	SNYDERS	15720-04600-020-00
110 N. Dakota	LOT 5, BLK 46	SNYDERS	15720-04600-050-00
104 N. Dakota	LOT 6, BLK 46	SNYDERS	15720-04600-060-00
116 E. National	LOT 7, BLK 46	SNYDERS	15720-04600-070-00
103 Elm	LOTS 8 & 9 BLK 46	SNYDERS	15720-04600-090-00
111 Elm	LOT 10, BLK 46	SNYDERS	15720-04600-100-00
115 Elm	LOT 11, BLK 46	SNYDERS	15720-04600-110-00
220 N. Dakota	S 1/2 OF LOT 2 & THE N 1/2 OF LOT 3, BLK 47	SNYDERS	15720-04700-030-00
202 N. Dakota	LOTS 6 & 7, BLK 47	SNYDERS	15720-04700-070-00
205 Elm	LOTS 8 & 9, BLK 47	SNYDERS	15720-04700-090-00
209 Elm	LOT 10, BLK 47	SNYDERS	15720-04700-100-00

213 Elm	LOT 11, BLK 47	SNYDERS	15720-04700-110-00
221 Elm	LOT 13, BLK 47	SNYDERS	15720-04700-130-00
225 Elm	LOT 14, BLK 47	SNYDERS	15720-04700-140-00
226 Elm	LOT 1, BLK 48	SNYDERS	15720-04800-010-00
224 Elm	N. 40' OF LOT 2, BLK 48	SNYDERS	15720-04800-020-00
218/220 Elm	S 4' OF LOT 2 & N 38' OF LOT 3, BLK 48	SNYDERS	15720-04800-030-00
206 Elm	LOT 5 & N 1/2 OF LOT 6, BLK 48	SNYDERS	15720-04800-060-00
200 Elm	S 1/2 OF LOT 6 AND ALL OF LOT 7, BLK 48	SNYDERS	15720-04800-070-00
205 Center	LOT 9, BLK 48	SNYDERS	15720-04800-090-00
217 Center	LOTS 11, 12 & THE S 1/2 OF LOT 13, BLK 48	SNYDERS	15720-04800-130-00
225 Center	N 1/2 OF LOT 13 & ALL OF LOT 14, BLK 48	SNYDERS	15720-04800-140-00
218 Center	S 1/3 OF LOT 2 & ALL OF LOT 3, BLK 49	SNYDERS	15720-04900-030-00
214 Center	LOT 4, BLK 49	SNYDERS	15720-04900-040-00
210 Center	LOT 5, BLK 49	SNYDERS	15720-04900-050-00
204 Center	LOTS 6 & 7, BLK 49	SNYDERS	15720-04900-070-00
205 Prospect	LOTS 8 & 9, BLK 49	SNYDERS	15720-04900-090-00
211 Prospect	LOTS 10 & 11, BLK 49	SNYDERS	15720-04900-110-00
225 Prospect	LOT 14, BLK 49	SNYDERS	15720-04900-140-00
224 Prospect	LOT 1 & N 1/2 OF LOT 2, BLK 50	SNYDERS	15720-05000-020-00
216 Prospect	S 1/2 OF LOT 2 & ALL OF LOT 3, BLK 50	SNYDERS	15720-05000-030-00
214 Prospect	LOT 4, BLK 50	SNYDERS	15720-05000-040-00
109 W. Cedar St	W 1/2 OF LOT 6 & 7 BLK 50	SNYDERS	15720-05000-070-03
201 High	LOTS 8 & 9, BLK 50	SNYDERS	15720-05000-090-00
213 High	LOTS 10 & 11, BLK 50	SNYDERS	15720-05000-110-00
219 High	LOT 12, BLK 50	SNYDERS	15720-05000-120-00
225 High	LOTS 13 & 14, BLK 50	SNYDERS	15720-05000-140-00
302 Washington	E 68' OF LOTS 6 & 7, BLK 55	SNYDERS	15720-05500-070-03
226 High	LOTS 1 & 2, BLK 51	SNYDERS	15720-05100-020-00
216 High	LOTS 3 & 4, BLK 51	SNYDERS	15720-05100-040-00
204 High	S 35' OF LOT 6, BLK 51	SNYDERS	15720-05100-060-00
210 High	LOT 5 & N 9' OF LOT 6, BLK 51	SNYDERS	15720-05100-060-03

202 High	E 1/2 OF LOT 7, BLK 51	SNYDERS	15720-05100-070-00
209 W. Cedar St	W 1/2 OF LOT 7 BLK 51	SNYDERS	15720-05100-070-03
220 Washington	LOTS 1 & 2 AND N 25' OF LOT 3, BLK 52	SNYDERS	15720-05200-040-00
202 Washington	S 40' OF LOT 6 & ALL OF LOTS 7, 8, 9, & THE S 12' OF LOT 10, BLK 52	SNYDERS	15720-05200-100-00
211 Franklin	N 32' OF LOT 10 & THE S 39' OF LOT 11, BLK 52	SNYDERS	15720-05200-110-00
217 Franklin	N 5' OF LOT 11, ALL OF LOT 12 & S 22' OF LOT 13, BLK 52	SNYDERS	15720-05200-130-00
223 Franklin	N 1/2 OF LOT 13 & ALL OF LOT 14, BLK 52	SNYDERS	15720-05200-140-00
413 W. Cedar St	LOTS 7 & 8 BLK 53	SNYDERS	15720-05300-080-00
409 W. Clark	LOT 8 BLK 54	SNYDERS	15720-05400-080-00
324 Washington	LOTS 1 & 2, BLK 55	SNYDERS	15720-05500-020-00
317 W. Clark	LOTS 8 & 9 BLK 55	SNYDERS	15720-05500-090-00
325 Franklin	W 82' OF LOTS 13 & 14, BLK 55	SNYDERS	15720-05500-140-00
322 W. Dartmouth	E. 68' OF LOTS 13 AND 14, BLK 55	SNYDERS	15720-05500-140-03
324 Prospect	E 93' OF LOTS 1 & 2, BLK 57	SNYDERS	15720-05700-020-03
318 Prospect	LOT 3, BLK 57	SNYDERS	15720-05700-030-00
314 Prospect	LOT 4, BLK 57	SNYDERS	15720-05700-040-00
302 Prospect	LOTS 6 & 7, BLK 57	SNYDERS	15720-05700-070-00
121/123 W. Clark	W 63' OF LOTS 8 & 9 BLK 57	SNYDERS	15720-05700-090-00
117 W. Clark	E 87' OF LOTS 8 & 9 BLK 57	SNYDERS	15720-05700-090-03
313 High	LOT 11, BLK 57	SNYDERS	15720-05700-110-00
317 High	LOT 12, BLK 57	SNYDERS	15720-05700-120-00
323 High	W 50' OF LOT 13 & 14, BLK 57	SNYDERS	15720-05700-140-03
326 Center	LOT 1, BLK 58	SNYDERS	15720-05800-010-00
302 Center	LOTS 6 & 7, BLK 58	SNYDERS	15720-05800-070-00
303 Prospect	LOT 8 & S 1/2 OF LOT 9, BLK 58	SNYDERS	15720-05800-090-00
309 Prospect	N 1/2 OF LOT 9 & ALL OF LOT 10, BLK 58	SNYDERS	15720-05800-100-00

317 Prospect	LOTS 11 & 12, BLK 58	SNYDERS	15720-05800-120-00
327 Prospect	LOT 14, BLK 58	SNYDERS	15720-05800-140-00
318 Elm	S 12' OF THE E. 110' OF LOT 2 & 3, EXCEPT THE N 6' OF THE W 40' OF LOT 3, BLK 59	SNYDERS	15720-05900-030-03
16 E. Clark	W 59' OF 6 & 7 & W 59' OF S 12' OF LOT 5 BLK 59	SNYDERS	15720-05900-050-00
308 Elm	LOT 5, EXCEPT THE S 12' OF THE W 59' & N. 13' OF THE E 91' OF LOT 6, BLK 59	SNYDERS	15720-05900-060-00
302 Elm	E 91' OF LOT 6 & 7, EXCEPT THE N 13' OF THE E 91' OF LOT 6, BLK 59	SNYDERS	15720-05900-060-03
309 Center	LOT 10, BLK 59	SNYDERS	15720-05900-100-00
317 Center	LOTS 11 & 12, BLK 59	SNYDERS	15720-05900-120-00
324 N. Dakota	LOT 1, BLK 60	SNYDERS	15720-06000-010-00
320 N. Dakota	LOT 2, BLK 60	SNYDERS	15720-06000-020-00
314 N. Dakota	S 39' OF LOT 4, BLK 60	SNYDERS	15720-06000-040-00
316 N. Dakota	LOT 3 & THE N 5' OF LOT 4, BLK 60	SNYDERS	15720-06000-040-03
308 N. Dakota	LOT 6, BLK 60	SNYDERS	15720-06000-060-00
302 N. Dakota	LOT 7, BLK 60	SNYDERS	15720-06000-070-00
305 Elm	LOTS 8 & 9, BLK 60	SNYDERS	15720-06000-090-00
311 Elm	LOT 10, BLK 60	SNYDERS	15720-06000-100-00
313 Elm	LOT 11, BLK 60	SNYDERS	15720-06000-110-00
319 Elm	LOT 12 & S. 1/2 OF LOT 13, BLK 60	SNYDERS	15720-06000-130-00
323 Elm	W 95' OF THE N. 1/2 OF LOT 13 & W 95' OF LOT 14, BLK 60	SNYDERS	15720-06000-140-00
417 Princeton	W 100' OF THE S. 50' OF LOT 2 & THE W 100' OF LOT A & LOT 1, BLK 83	ADDN TO SNYDERS	15730-08300-010-03
203 W. Dartmouth	E 183' of S 67' OF LOT 1 BLK 84	ADDN TO SNYDERS	15730-08400-010-00
217 W. Dartmouth	W 15' of S 67' OF LOT 1 BLK 84	ADDN TO SNYDERS	15730-08400-010-01
221 W. Dartmouth	W 64.5' OF E 138' OF 2 BLK 84	ADDN TO SNYDERS	15730-08400-020-06
309 W. Dartmouth	E 93' OF LOT 3 BLK 84	ADDN TO SNYDERS	15730-08400-030-00
311 W. Dartmouth	W 72' OF LOT 3 BLK 84	ADDN TO SNYDERS	15730-08400-030-03

417 Franklin	N 81' OF THE W 66' OF LOT 4, BLK. 84	ADDN TO SNYDERS	15730-08400-040-00
319 W. Dartmouth	E 49' OF LOT 4 BLK 84	ADDN TO SNYDERS	15730-08400-040-03
327 W. Dartmouth	S 103' OF W 66' OF 4 BLK 84	ADDN TO SNYDERS	15730-08400-040-09
421 Franklin	N 44' OF THE E. 1/2 OF LOT 5 & W 1/2 OF LOT 5, BLK 84	ADDN TO SNYDERS	15730-08400-050-03
608 Cottage	E 150' OF LOT 3, BLK 85	ADDN TO SNYDERS	15730-08500-030-03
524 Cottage	N 45' OF THE S 94' OF THE E 143' OF LOT 5, BLK 85	ADDN TO SNYDERS	15730-08500-050-03
530 Cottage	E 218' OF THE S 40' OF LOT 4 & THE E 218' OF THE N 5' OF LOT 5, BLK 85	ADDN TO SNYDERS	15730-08500-050-06
514 Cottage	S 50' OF LOT 6, BLK 85	ADDN TO SNYDERS	15730-08500-060-15
518 Cottage	S 49' OF THE E 143' OF LOT 5 & THE N 49' OF THE E 143' OF LOT 6, BLK 85	ADDN TO SNYDERS	15730-08500-060-18
508 Cottage	N 58' OF LOT 7, BLK 85	ADDN TO SNYDERS	15730-08500-070-12
424 Cottage	S 1/3 OF THE W 1/2 OF LOT 8, BLK 85	ADDN TO SNYDERS	15730-08500-080-00
428 Cottage	CENTER 1/3 OF THE E 1/2 OF LOT 8, BLK 85	ADDN TO SNYDERS	15730-08500-080-03
418 Cottage	N 80' OF LOT 9, BLK 85	ADDN TO SNYDERS	15730-08500-090-00
17 W. Dartmouth	E 80' OF LOT 10 BLK 85	ADDN TO SNYDERS	15730-08500-100-03
105/107 W. Dartmouth	E 1/2 OF LOT 11 & E 1.5' OF W 1/2 OF LOT 11, BLK 85	ADDN TO SNYDERS	15730-08500-110-00
417 High	N 73' OF THE W 118' OF LOT 12, BLK 85	ADDN TO SNYDERS	15730-08500-120-00
123 W. Dartmouth	S 125' OF W 118' OF 12 BLK 85	ADDN TO SNYDERS	15730-08500-120-06
419 High	W 118' OF LOT 13, BLK 85	ADDN TO SNYDERS	15730-08500-130-00
111 W. Dartmouth	W 80' OF 11 EXC E 1.5' & W 120' of E 203' OF LOT 13, BLK 85	ADDN TO SNYDERS	15730-08500-130-06
529 Cottage	W 218' OF THE N 61' OF LOT 1, BLK 86	ADDN TO SNYDERS	15730-08600-010-00
509 Cottage	S 54' OF LOT 2, EXCEPT THE E 112' OF LOT 2, BLK 86	ADDN TO SNYDERS	15730-08600-020-00

517 Cottage	S 10' OF THE W 150' OF LOT 1 & THE W 150' OF THE N 78' OF LOT 2, BLK 86	ADDN TO SNYDERS	15730-08600-020-06
433 Cottage	LOT 3A, BLK 86	ADDN TO SNYDERS	15730-08600-030-03
12 E. Dartmouth	TRACT COMM 10' E OF SW CORN LOT 5, E 42' N 140' E 53' N 10.5' W 95' TO POB ALSO 58 x 100 ON N PT OF LOT 5, BLK 86	ADDN TO SNYDERS	15730-08600-050-06
421 Cottage	4B OF LOTS 4 & 5, BLK 86	ADDN TO SNYDERS	15730-08600-050-09
6 E. Dartmouth	S 150' OF 4 & W 10' OF S 150' OF LOT 5, BLK 86	ADDN TO SNYDERS	15730-08600-050-12
415 Cottage	4A OF LOTS 4 & 5, BLK. 86	ADDN TO SNYDERS	15730-08600-050-15
16 E Dartmouth	COMM AT A POINT ON S LINE OF LOT 5, 5' W OF SE CORNER OF LOT 5, THE W 53' ON S LINE, THE N 140', THE E 53', THE S 140 PARALLELL WITH E LINE OF LOT 5 TO POB	ADDN TO SNYDERS	15730-08600-050-18
20 E. Dartmouth	W 60' OF LOT 6 BLK 86	ADDN TO SNYDERS	15730-08600-060-00
106 E. Dartmouth	W 68' OF E 223' OF S 150' of Lot 7 BLK 86	ADDN TO SNYDERS	15730-08600-070-09
102 E. Dartmouth	THE W 74' OF E 297' OF S 150' OF LOT 7, BLK 86	ADDN TO SNYDERS	15730-08600-070-18
416 Elm	LOT 6L & LOT 7L, BLK. 86	ADDN TO SNYDERS	15730-08600-070-24
422 N. Dakota	LOT 7B OF LOT 7, BLK 86	ADDN TO SNYDERS	15730-08600-070-27
414 N. Dakota	N 66' OF THE S 175' OF THE E 143' OF LOT 7, BLK 86	ADDN TO SNYDERS	15730-08600-070-36
508 N. Dakota	LOT R-1, BLK. 86	ADDN TO SNYDERS	15730-08600-070-39
406 N. Dakota	LOT 7A OF LOT 7, BLK 86	ADDN TO SNYDERS	15730-08600-070-42
504 N. Dakota	N 66' OF THE S 461' OF THE E 143' OF LOT 7, BLK 86	ADDN TO SNYDERS	15730-08600-070-45
32 E. Dartmouth	S 150' OF W 75' OF 7 BLK 86	ADDN TO SNYDERS	15730-08600-070-51

530 Elm	LOT C & D, A PART OF MAUDE'S, LAWRENSEN'S & BARTEL'S ADDITION, BLK. 87	ADDN TO SNYDERS	15730-08700-000-30
721 Cedar St	E 25' OF C-5 & W 35' OF C-1 of OUTLOT C	TORSTENSO NS	15760-00000-000-06
731 Cedar St	E 79.5' OF S 144' OF W 199.5' & W 25' OF C-6 OF OUTLOT C	TORSTENSO NS	15760-00000-000-18
729 Cedar St	W 25' OF C-5 & E 25' OF C-6 of OUTLOT C	TORSTENSO NS	15760-00000-000-33
617 Cedar St	E 65' OF LOT C-1 OF OUTLOT C & ALL OF LOT C-8 OF OUTLOT C	TORSTENSO NS	15760-00000-000-78
809 Cedar St	COMM AT SW CORNER OF OUTLOT C, E55', N 150' S 150' TO POB OUTLOT C	TORSTENSO NS	15760-00000-000-81
501 W. Cedar St.	H-1 OF THE SW 1/4 OF THE SW 1/4, S13-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-130-09
829 Cedar St	W86' OF E261' OF S150' OF OUTLOT V-1 IN SE 1/4 SE 1/4 SEC 14 & SW 1/4 S13-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-133-09
821 Cedar St	W50' OF E125' OF S150' OF OUTLOT1 V- IN SE 1/4 SEC 14 & SW 1/4 OF S13-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-133-15
507 W. Cedar St.	PH-1 OF THE SW 1/4 OF THE SW 1/4, S13-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-133-36
523 W. Cedar St.	S 150' OF LOT IS-2 & S 150' OF THE W 20' OF IS-1 IN THE SW 1/4 OF THE SW 1/4, S13-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-133-42
1109 W. Clark	LOT 19 REPLAT LOTS 15 & 17 E 1/2 SE 1/4 S14-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-140-01
1115 W. Clark	LOT 20 REPLAT LOTS 15, 16 & 17 E 1/2 SE 1/4 S14-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-140-02
1119 W. Clark	LOT 21 REPLAT LOTS 15 & 17 E 1/2 SE 1/4 S14-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-140-03
1127 Westend Dr.	LOT 27, REPLAT OF LOT 16, OF THE E 1/2 OF THE SE 1/4, S14-T92-R52	TORSTENSO NS UNPLATTED	15770-09252-140-09

707 W. main	LOT M1, BLK 13	VAN METER'S	15810-01300-000-00
723 W. Main	LOTS 1 & 2, BLK 13	VAN METER'S	15810-01300-020-00
717 W. Main	LOTS 3, 4, & 5, EXCEPT CK-2, BLK 13	VAN METER'S	15810-01300-040-00
709 W. Main	LOT LJ-1 OF BLK. 13 & OUTLOT A OF TORSTENSON'S & LOT LJ-3, BLK 13, VAN METER'S	VAN METER'S	15810-01300-070-00
4 Walnut	N. OF MAIN OF LOTS 1 & 2, BLK 14	VAN METER'S	15810-01400-020-00
1029 W. Main	W 21' OF LOT 1 & SESTERLY 40' OF VACATED WEST STREET ADJACENT TO ABOVE LAND, LOT 1, BLK 25	VAN METER'S	15810-02500-010-00
1025 W. Main	E 23' OF LOT 1 & ALL OF LOT 2, BLK 25	VAN METER'S	15810-02500-020-00
1005 W. Main	LOT 6, REPLAT OF LOTS 5, 6, & 7, BLK 25	VAN METER'S	15810-02500-060-00
1001 W. Main	LOT 7, BLK 25	VAN METER'S	15810-02500-070-00
927 W. Main	LOTS 1 & 2, BLK 26	VAN METER'S	15810-02600-020-00
919 W. Main	LOTS 3 & 4, BLK 26	VAN METER'S	15810-02600-040-00
901 W. Main	LOTS 6 & 7, BLK 26	VAN METER'S	15810-02600-070-00
815 W. Main	LOT 3, BLK 27	VAN METER'S	15810-02700-030-00
813 W. Main	LOTS 4 & 5, Blk 27	VAN METER'S	15810-02700-050-00
1103 W. Main	E 44' OF BLK 28, AND THE WEST HALF OF VACATED WEST STREET ADJACENT THERETO	VAN METER'S	15810-02800-040-00
1107 W. Main	W 88' OF THE E. 132', BLK 28	VAN METER'S	15810-02800-040-03
1618 Vonnie	LOT 6, BLK 1	WESTGATE	15840-00100-060-00
917 James	LOT 3, BLK 2	WESTGATE	15840-00200-030-00
925 James	LOT 4, BLK 2	WESTGATE	15840-00200-040-00
1009 James	LOT 6, BLK 2	WESTGATE	15840-00200-060-00
1025 James	LOT 8, REPLAT OF PART OF BLK 2	WESTGATE	15840-00200-080-00
900 James	LOT 1 & THE S 5' OF LOT 2, BLK 3	WESTGATE	15840-00300-020-00
918 James	LOT 3, BLK 3	WESTGATE	15840-00300-030-00

1701 Constance	LOT 1, BLK 4	WESTGATE	15840-00400-010-00
818 James	LOT 2, BLK 4 AND THE E. 48' OF LOT 3, BLK 4	WESTGATE	15840-00400-020-00
1715 Constance	LOT 5, BLK 4	WESTGATE	15840-00400-050-00
1723 Constance	LOT 6, BLK 4	WESTGATE	15840-00400-060-00
1801 Constance	LOT 7, BLK 4	WESTGATE	15840-00400-070-00
1819 Constance	LOT 8, BLK 4	WESTGATE	15840-00400-080-00
1863 Constance	LOT 14, REPLAT OF LOT X, BLK 4	WESTGATE	15840-00400-140-00
1800 Vonnie	LOT 29, BLK 4	WESTGATE	15840-00400-290-00
1806 Constance	LOTS 6 & 6A, BLK 5	WESTGATE	15840-00500-060-03
1882 Constance	LOT 20, REPLAT OF LOT X, BLK 5	WESTGATE	15840-00500-200-00
1888 Constance	LOTS 21, 22 & 22B, BLK 5	WESTGATE	15840-00500-210-00
1894 Constance	LOT 23 & S 5' OF LOT 24, REPLAT OF LOT X, BLK 5	WESTGATE	15840-00500-230-00
1900 Constance	N 90' OF LOT 24 & THE N 90' OF LOT 24A, BLK 5	WESTGATE	15840-00500-240-02
1815 Baylor	LOT 9, BLK 6	WESTGATE	15840-00600-090-00
812 Cottage	LOTS 1, 2, & 3, BLK 2 OF THE S 1/2 OF THE SW 1/4 OF THE NE 1/4, S13-T92-R52	MISC. ENTRIES	15880-09252-130-25
124 W. Duke	LOT 4, BLK 2, S13- T92-R52	MISC. ENTRIES	15880-09252-130-31
526 N. Dakota	LOT EA-3 OF THE NW 1/4 OF THE SE 1/4, EXCEPT THE S. 8', S13-T92-R52	MISC. ENTRIES	15880-09252-134-05
612 Olive	LOTS 1 & 2, BLK 1 OF LOT E IN THE NW 1/4 OF THE SE 1/4, S14- T92-R52	MISC. ENTRIES	15880-09252-144-21
603 Olive	LOT 5, BLK 1 OF LOT E IN THE NW 1/4 OF THE SE 1/4, S14-T92- R52	MISC. ENTRIES	15880-09252-144-25
115 W. Dartmouth	LOT 4 BLK 1	GARRYOWEN	15880-09252-144-30
101 Prospect	W 110' OF LOT 8 & 9 BLK 44	SNYDERS	15720-04400-090-03
102 High	S 38' OF 6 & ALL OF 7 BLK 42	SNYDERS	15720-04200-070-00
202 High	E 1/2 OF LOT 7 BLK 51	SNYDERS	15720-05100-070-00

202 Washington	S 40' OF LOT 6 & ALL OF LOTS 7, 8, & 9 AND S 12' OF LOT 10	SNYDERS	15720-05200-100-00
406 Franklin	E 1/2 S 75.5' OF LOT 1 BLK 83	ADDN TO SYNDERS	15730-08300-010-06
15 E Cherry Street	Lots LC-1 & LC-2 & W 218' OF S 66' OF N 192' BLK 87	ADDN TO SNYDERS	15730-08700-000-12
23 E. Cherry St.	LOT B A PT OF MAUDES & A PT OF BLK 87	ADDN TO SNYDERS	15730-08700-000-03
125 E. Cherry St.	LOTS 1, 2 & 3 BLK 1 EXC LOT H1	MAUDES	15420-00100-030-00
102 E. Cherry St.	W57' LOTS 7,8,9,10,11&12 BLK 2 EXC LOT H-1 LOT 7 & E 33' OF VAC UNNAMED ST ADJ ON W OF LOT 12, BLK 2	PARKS	15550-00200-120-00
8 E. Cherry St.	E 10' OF LOTS 7,8 & 9 EXC. LOT H-1 & H-2 IN LOT U & E 1/2 OF LOTS 10, 11 & 12 & S 33' OF VACATED SPRUCE ADJ TO E 1/2 OF LOT 12, BLK 3	PARKS	15550-00300-070-03
5 W. Cherry	LOT 1 BLK 1 13-92-52	MISC ENTRIES	15880-09252-130-01
214 Bower	LOT 4 BLK 1 EXC W 101'	LOTUSWOOD	15415-00100-040-00
400 Bower	LOTS 6, 7 & 8 BLK 2	LOTUSWOOD	15415-00200-080-00
702 N. Dakota St.	66' OF SPRUCE ST ADJ LOT 1 & LOTS 1,2,3,4 & N 8.2' OF LOT 5, BLK 2	PARKS	15550-00200-050-00
1000 Elm St.	LOT 19 BLK 1	JOHNSONS	15340-00100-190-00
212 N Dakota	S 1/2 OF 3 & ALL OF LOTS 4 & 5, BLK 47	SNYDERS	15720-04700-050-00
222 N Dakota	LOT 1 & N 1/2 OF LOT 2, BLK 47	SNYDERS	15720-04700-020-00
303 Center	LOTS 8 & 9 BLK 59	SNYDERS	15720-05900-090-00
323 Prospect	LOT 13 BLK 58	SNYDERS	15720-05800-130-00
435 High	LOT 14, BLK 85 EXC THE N 58' OF THE E 113'	ADDN TO SNYDERS	15730-08500-140-00
432 High	E 230' OF LOT 7, BLK 84	ADDN TO SNYDERS	15730-08400-070-03
422 High	LOT 8 EXC S 54' OF E 198', BLK 84	ADDN TO SNYDERS	15730-08400-080-00

416 High	S 54' OF E 198' OF 8 BLK 84	ADDN TO SNYDERS	15730-08400-080-03
412 High	N 58.5' OF N 117' OF 1 BLK 84	ADDN TO SNYDERS	15730-08400-010-06
119 Franklin	LOT 12 BLK 41	SNYDERS	15720-04100-120-00
807 Princeton	LOTS 8, 9, 10 & 11, BLK 3	LEER	15410-00300-110-00
525 Cottage	W 218' OF S 1/2 OF N 122' OF LOT 1, BLK 86	ADDN TO SNYDERS	15730-08600-010-03
11 Shriner Street	LOT 1, BLK 6	Partridge	15575-00600-010-00
602 Cottage	E 218' OF N 59' OF LOT 4, BLK 85	ADDN TO SNYDERS	15730-08500-040-03
400 Carr	REPLAT OF BLK 1 EXC S 30' & E 30' & N 30' BLK 1	SARACEN COURTS	15700-00100-000-03
1017 W Main Street	LOTS 3, 4 & 5, BLK 25	VAN METERS	15810-02500-040-00
1115 W Main	E 72' OF REPLAT LOT 3, BLK 28	VAN METERS	15810-02800-030-01
1129 W Main	LOT 1, REPLAT OF BLK 28 AND N 1/2 OF LOT 5 & LOT 8, BLK 9	VAN METERS	15810-02800-010-00
1114 Cornell	LOT D OF LOT 13	COLLINS	15180-00000-130-00
505 W. Main	DEAN TRACT 1 IN THE SW 1/4 SW 1/4 S13- T92-R52 EXC LOT H1 & EXC N 75'	DEAN TRACT	15210-09252-133-00
819 W Main Street	LOTS 1 & 2, BLK 27	VAN METERS	15810-02700-020-00
1840 Constance	LOT 12 & 12-A, BLK 5	WESTGATE	15840-00500-120-00

In the City of Vermillion, South Dakota, all as mentioned in a Resolution of Necessity adopted by the Governing Body on the 6<sup>th</sup> day of August 2012, is approved and that the Engineer shall proceed with the work in the manner provided by law.

BE IT FURTHER RESOLVED, that the property owner shall, at their own expense, repair the sidewalk according to the specifications filed in the office of the City Engineer. The repairs must be completed by the 28<sup>th</sup> day of June, 2013, or be under contract to be completed no later than the end of 2013.

Dated this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA:

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John E. (Jack) Powel, Mayor

ATTEST:

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Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

7. Old Business

A. Second reading of Ordinance 1284 - Rezoning the South 140 feet of Lot 3, Block 1, Park Avenue Addition, addressed as 2409 E. Main Street, from the NRC Natural Resource Conservation District to R-1 Residential District.

Andy Colvin, Assistant to the City Manager, reported that this is the second reading of the ordinance to change the zoning on the newly annexed property located at 2409 E. Main Street. Andy noted that when property is annexed it enters the city as the Natural Resource Conservation District (NRC) the most restrictive zone and the change proposed is to the R-1 Residential District. The Planning Commission has recommended approval of the zone change.

319-12

Second reading of Ordinance No. 1284, entitled An Ordinance Rezoning the South 140 feet of Lot 3, Block 1, Park Avenue Addition, addressed as 2409 E. Main Street, from the NRC Natural Resource Conservation District to R-1 Residential District for the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Zimmerman moved adoption of the following:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1284, entitled Rezoning the South 140 feet of Lot 3, Block 1, Park Avenue Addition,

addressed as 2409 E. Main Street, from the NRC Natural Resource Conservation District to R-1 Residential District, was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 20<sup>th</sup> day of August, 2012 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 4<sup>th</sup> day of September, 2012 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED AND ORDAINED, that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1284

AN ORDINANCE AMENDING TITLE 15, CHAPTER 155, SECTION 155.026, OFFICIAL ZONING MAP, FOR THE CITY OF VERMILLION, SOUTH DAKOTA, BY REZONING CERTAIN REAL PROPERTY FROM THE NRC, NATURAL RESOURCE CONSERVATION, DISTRICT TO THE R-1, RESIDENTIAL DISTRICT

BE IT ORDAINED, BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

That Section 155.026 is hereby amended as follows:

The South 140 feet of Lot 3, Block 1, Park Avenue Addition to the City of Vermillion, Clay County, South Dakota, addressed as 2409 E. Main Street, is hereby rezoned from the NRC (Natural Resource Conservation) District to the R-1 (Residential) District, and the official zoning map referred to in Section 155.026 of the 2008 Revised Ordinances of the City of Vermillion, South Dakota, is amended to include such land in the R-1 Residential District.

Dated at Vermillion, South Dakota this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

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John E. (Jack) Powell, Mayor

ATTEST:

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Michael D. Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Grayson. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Yes, Davies-Yes, Grayson-Yes, Meins-Yes, Osborne-Yes, Ward -Yes, Willson-Yes, Zimmerman-Yes, Mayor Powell-Yes.

Motion carried 9 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

## 8. New Business

A. First Reading of Ordinance No. 1285 - Correcting the Title of 112.09 to Read "Providing Alcoholic Beverages to Persons Under 21 Years of Age".

John Prescott, City Manager, reported that the ordinance is to correct the title to Section 112.09 that referred to giving alcoholic beverages to persons under age 18 while the text of the section referred to under age 21. The ordinance is to correct the title to the section to persons under age 21.

320-12

Mayor Powell read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to proposed Ordinance No. 1285 entitled An Ordinance Correcting the Title of 112.09 to Read "Providing Alcoholic Beverages to Persons under 21 Years of Age" of the City of Vermillion, South Dakota, has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 4<sup>th</sup> day of September, 2012 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Grayson. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

B. First reading of Ordinance 1286 - 2013 Budget Ordinance.

John Prescott, City Manager, wanted to thank the City Council for the time spent meeting with all the departments to refine this budget during the budget hearings in August. John reviewed some of the major items that are included in the 2013 budget ordinance. Discussion followed on the budget.

321-12

Mayor Powell read the title to the above mentioned Ordinance and Alderman Davies moved adoption of the following Resolution:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to proposed Ordinance No. 1286 entitled An Ordinance Adopting the 2013 Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 4<sup>th</sup> day of September, 2012 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Willson. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

C. First reading of Ordinance 1287 - 2012 Revised Budget Ordinance.

John Prescott, City Manager, reported that the City Council adopted the 2012 budget in September 2011 and, during the 2013 budget process, it is time to review and adjust the 2012 budget amounts based upon information that is available now. Some of the major items would be the library construction project, bike path extension and airport fuel system. John answered questions on the revised budget.

322-12

Mayor Powell read the title to the above mentioned Ordinance and Alderman Zimmerman moved adoption of the following Resolution:

BE IT RESOLVED, that the minutes of this meeting shall show that the title to proposed Ordinance No. 1287 entitled An Ordinance Adopting the 2012 Revised Budget Ordinance of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at

this meeting being a regularly called meeting of the Governing Body of the City on this 4<sup>th</sup> day of September, 2012 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Meins. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 9 members voted in favor of and 0 members voted in opposition to the motion. Mayor Powell declared the motion adopted.

D. Resolution of Necessity and Notice of Hearing for Sidewalk Repairs (small list of northwest quadrant)

Jose Dominguez, City Engineer, reported that this listing is a portion of the northwest quadrant inspection program where errors were determined between the address and legal description. This notice will set a public hearing date of October 1, 2012 and notice will be sent to the listed property owners. Discussion followed on timing for corrective action which is to have the work done by June 28, 2013 or under contract to be completed by the end of 2013.

323-12

After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION OF NECESSITY AND NOTICE OF HEARING  
FOR SIDEWALK REPAIRS  
IN THE CITY OF VERMILLION, SD

BE IT HEREBY RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regularly called meeting thereof, in the Council Chambers of said City Hall at 7:00 p.m. on the 4th day of September, 2012, that the necessity has arising for sidewalk repairs along the parcels of land hereinafter named, viz:

Violation Address	Violation Legal Description	Violation Addition	Violation Parcel Number	Estimated Cost
519/521 Elm Street	Lot 7 of Replat of Lot 7, Blk. 86	Addition to Snyder's	15730-08600-070-33	\$422.22
525 W. Clark Street	Lot 4, Blk. 2	Lamberts Subdivision	15370-00200-040-00	\$63.33

916 N. Dakota Street	N. 105.32' of the S. 320' of the E. 4' of Lot 5 & N 105.32' of the S. 320' of Lot 3 & S. 16.73' of the N. 122.05' of the S. 320' of the W. 22.28' of the E. 111.53' of Lot 3 & S. 30.68' of the N. 136' of the S. 320' of the E. 89.26' of Lot 3, All in Blk. 1	Johnson's Addition	15340-00100-030-06	\$1,768.44
21 Walnut Street	Lots 6, 7, 8, 9 & 10, Blk. 1, except the N. 95' & the N. ½ of Vacated Alley South of Lots 9 & 10	Jones Addition	15350-00100-060-00; 15350-00100-100-00	\$253.33
1128 Westend Drive	E. ½ of Lot 2 and all of Lot 3	Larson's Subdivision	15390-00000-030-00; 15390-00000-020-02	\$81.78
218 Hall Street	The S. 64' of Lot 26, all of Lot 27 and Lot 50	Larson's Subdivision	15390-00000-260-00; 15390-00000-500-00	\$664.89
120 Franklin Street	S. ½ of Lots 1, 2 & 3, Blk. 40	Snyder's Addition	15720-04000-030-00	\$907.56
210 Washington Street	The S. 19' of Lot 3, all of Lots 4 & 5 and the N. 4' of Lot 6, Blk. 52	Snyder's Addition	15720-05200-060-00	\$383.33
310 Center Street	S. ½ of Lot 4 and Lot 5, Blk. 58	Snyder's Addition	15720-05800-040-00; 15720-05800-050-00	\$63.89
406 High Street	S. 58.5' of the N. 117' of Lot 1, Blk. 84	Addition to Snyder's	15730-08400-010-03	\$408.89
432 Cottage Avenue	S. 10' of the E. 165' of Lot 7 and the N. 1/3 of the E. ½ of Lot 8, & the W 2/3 of the W ½ of Lot 8, Blk. 85	Addition to Snyder's	15730-08500-080-09; 15730-08500-080-12	\$81.78
23 W. Dartmouth Street	W. 85' of Lot 10, Blk. 85	Addition to Snyder's	15730-08500-100-00	\$184.00

427 Cottage Avenue	N. 60' of Lot 4 and the N. 60' of the W. 40' of Lot 5, & 70' x 104' of Lot 5, Blk. 86	Addition to Snyder's	15730-08600-050-00; 15730-08600-050-02	\$81.78
607 Cottage Avenue	Comm at pt. 264' S. & 200' W. of the NE Corner, Blk. 87, thence W. 130'; thence S. 54'; thence E. 130'; thence N. 54' to POB, Blk. 87	Addition to Snyder's	15730-08700-000-00	\$163.56
603 Cottage Avenue	W. 88' of the E. 200' of the N. 66' of the S. 132' & W. 130' of the N. 12' of the S. 78', Blk. 87 & W. 218' of the N. 46' of the S. 66', Blk. 87	Addition to Snyder's	15730-08700-000-06	\$245.33
535 W. Cedar Street	Lot 1, Blk. 1 and the EC-1 of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ , S13-T92-R52	Lambert's Subdivision	15370-00100-010-00; 15770-09252-133-21	\$163.56
511 W. Cedar Street	E. 55' of the S. $\frac{1}{2}$ of IS-1 of the SW $\frac{1}{4}$ , S13-T92-R52	Torstenson's Unplatted Addition	15770-09252-133-45	\$327.11
525 W. Cedar Street	Lots IS-3 in the SW $\frac{1}{4}$ of S13-T92-R52, except the N. 150'	Torstenson's Unplatted Addition	15770-09252-133-57	\$395.78
713 W. Main Street	Lot CK-2 & CK-3, a part of Lot 4, Blk. 13, & Lot CK-4 of Outlot, Torstenson's Addition	Van Meter's Addition	15810-01300-000-03	\$329.86
1831 Constance Drive	Lot 9, Blk. 4	Westgate Addition	15840-00400-090-00	\$73.89
1851 Constance Drive	Lot 12, a Replat of Lot X, Blk. 4	Westgate Addition	15840-00400-120-00	\$81.78
1846 Constance Drive	Lot 13 and Lot 13A, Blk. 5	Westgate Addition	15840-00500-130-00; 15840-00500-130-03	\$81.78
5 W. Cherry Street	Lot 1, Blk. 1, in the S. $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ & the S $\frac{1}{2}$ of the SW $\frac{1}{4}$ of the NE $\frac{1}{4}$ , S13-T92-R52	Misc. Entries Addition	15880-09252-130-01	\$2,625.07

807 Cottage Avenue	Lots 5, 6, 7, 8, 9 & 10, Blk. 4 & the N. ½ of Vacated Spruce Street & the W. ½ of Vacated Elm Street & Vacated alley between Lots 5, 6, 7 & 8 and the W. ½ of Vacated Alley adjacent to end of Lots 9 & 10	Parks Addition	15550-00400-100-00	\$1,306.67
611 Olive Drive	Lots 6, 7 & 8, Blk. 1 of Lot E in the NW ¼ of the SE ¼, S14-T92-R52	Misc. Entries Addition	15880-09252-144-26	\$327.11
1312 Westgate Drive	Lots 1, 2, 3 & 4, Replat of Lot C in the SW ¼ of the NE ¼, S14-T92-R52; Lot G in the SW ¼ of the NE ¼, S14-T92-R52; Lot H in the SW ¼ of the NE ¼, S14-T92-R52; Lot D, except Lot 1, Anderson Addition, S14-T92-R52	Misc. Entries Addition	15880-09252-141-04; 15880-09252-141-07; 15880-09252-141-08; 15880-09252-141-10; 15880-09252-141-16; 15880-09252-141-17; 15880-09252-144-17	\$4,613.44
1001 James Street	Lot 5, Blk. 2	Westgate Addition	15840-00200-050-00	\$81.78
1800 Constance Drive	Lots 2, 3, 4, 5 & 5A, Blk. 5	Westgate Addition	15840-00500-020-00	\$570.00
25 Franklin Street	N. 9' of the W. 100' of Lot 13 and the W. 100' of Lot 14, Blk. 38	Snyder's Addition	15720-03800-140-00	\$1,150.00

BE IT FURTHER RESOLVED, that the property owner shall, at their own expense, repair the sidewalk according to the specifications filed in the office of the City Engineer. The repairs must be completed by the 28<sup>th</sup> day of June, 2013, or be under contract to be completed no later than the end of 2013.

BE IT FURTHER RESOLVED, that if a property owner does not repair their sidewalk properly within the time specified, the City of Vermillion will cause the repairs to be made and assess the costs, plus a fiscal fee. The fiscal fee will be EIGHT PERCENT (8%) of the cost or FIFTY DOLLARS (\$50.00), whichever is greater.

BE IT FURTHER RESOLVED, that the assessment shall be payable in two (2) equal annual installments. Any assessment or installment not paid within THIRTY (30) days after filing the approved assessment roll in the Finance Office shall be collected under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43, and that all deferred payments shall bear interest at the rate of TEN PERCENT (10%) per annum.

BE IT FURTHER RESOLVED, that any person interested may appear and show cause before the Governing Body of the City of Vermillion at the City Council Chambers of said City at 7:00 p.m. on the 1<sup>st</sup> day of October, 2012, why the above and foregoing resolution should not, at said time and place, be adopted and passed by the Governing Body, at which time the Governing Body will finally approve, disapprove, or modify the same in its discretion.

Dated this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA:

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John E. (Jack) Powel, Mayor

ATTEST:

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Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

E. Resolution fixing the time and place for a hearing and notice of hearing on the special assessment roll for nuisance abatement.

Mike Carlson, Finance Officer, reported that this resolution will set a public hearing of October 1, 2012 for the City Council to consider special assessment for the nuisance abatement costs to the property. The property owners will be sent notice of the public hearing and the resolution will be published. Discussion followed.

324-12

After reading the same once, Alderman Davies moved adoption of the following:

RESOLUTION FIXING THE TIME AND PLACE FOR A HEARING  
AND NOTICE OF HEARING  
ON THE SPECIAL ASSESSMENT ROLL  
FOR NUISANCE ABATEMENT  
IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS a special assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, Clay County, South Dakota on the 4<sup>th</sup> day of September, 2012 for the abatement of public nuisance to be levied against the property abutting upon:

NUISANCE ABATEMENT

On various properties as follows:

<u>Owner Name</u>	<u>Property Location</u>	<u>Corrective Action</u>	<u>Amount</u>
Jeanine Halverson	10 S University	grass/weed/debris removal	1,031.75
Timothy N. Peterson & Elizabeth A.		grass/weed/dangerous	
Goehring	716 Maple	building removal	13,263.72
Dorothy J. Rosenbaum	1407 E Main	grass/weed removal	545.90
Megan Skeen	326 Center	grass/weed removal	654.36
Marion Specher	412 E Main	grass/weed removal	206.70
Brian Steele	112 E Main	abandoned sign removal	185.50
Charlie Vanwardhuizen	709 W Main	grass/weed tagging	53.00

in the City of Vermillion, Clay County, South Dakota, said special assessment being against the property for the corrective action.

WHEREAS, said assessment roll, now on file in the office of the City Finance Officer of the City of Vermillion, South Dakota, is open for public inspection and is referred to for further particulars.

WHEREAS, said assessment roll shows:

1. The name of the owner(s) of each lot to be assessed as shown by the assessment rolls of the Director of Equalization;

2. A description by lot, block, and addition, or by metes and bounds of each parcel of land to be assessed, recognizing divisions by deed of platted lots, and obtaining the legal description of land as of the date of the adoption of the Resolution of Necessity for such improvement;
3. The amount assessed against each lot;
4. The number of installments, the rate of interest deferred installments shall bear, and the whole of such assessment or any installment thereof may be paid at any time, and that all installments paid prior to the respective due dates shall be deemed paid in inverse order of their due date;
5. Whenever the word "lot" appears therein, it shall be construed to include tracts and other parcels of land.

NOW, THEREFORE, IT IS RESOLVED, that 1<sup>st</sup> day of October, 2012, at the hour of 7:00 p.m. in the City Hall Council Chambers 25 Center Street in the City of Vermillion, Clay County, South Dakota, be and the same is hereby fixed as the time and place for hearing upon said assessment roll. Any interested person may appear and show cause why the Governing Body of the said City of Vermillion, South Dakota should not approve and levy said assessments against the respective premises as set forth in said assessment roll, to defray the costs of the nuisance abatement.

BE IT FURTHER RESOLVED, that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall be and is hereby authorized and directed to cause this Resolution and Notice to be published in the official newspaper in the City of Vermillion, South Dakota, one week prior to the date set for such hearing.

BE IT FURTHER RESOLVED that the Finance Officer of the City of Vermillion, Clay County, South Dakota shall mail a copy of this Resolution and Notice, by first-class mail with postage thereon fully prepaid, addressed to the owner(s) of any property to be assessed for such nuisance abatement at their address as shown by the records of the Director of Equalization. Such mailing shall be done at least one (1) week prior to the date set for said hearing.

Dated at Vermillion, South Dakota, this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE CITY OF  
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

---

John E. (Jack) Powell, Mayor

ATTEST:

---

Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

F. Resolution establishing a fee for small commercial customers for curbside recycling and replacement bin costs.

Bob Iverson, Solid Waste Director, reported that the curbside program was established for residential collection for single family and multi-family dwellings not exceeding four units but we are currently serving about fifteen small businesses on a weekly basis at no charge. Bob noted that he has been contacted by fraternities and sororities about recycling collection. Currently residential customers are charged \$3.30 per month. Bob stated that the resolution is to provide weekly collection of cardboard, plastic and aluminum for small volume customers not currently included in the mandatory service at \$10 per month.

Bob stated that the resolution also addresses the replacement of the blue and green recycling bins. Bob noted that a grant provided the containers when the program started and we will be out of these bins at year end. The resolution provides that after January 1, 2013 there will be a \$10 charge to replace the bins as it is projected that this will be the cost to replace the bins. Discussion followed with Bob answering questions on the curbside program.

325-12

After reading the same once, Alderman Grayson moved adoption of the following:

RESOLUTION REVISING CURBSIDE RECYCLING FEES

WHEREAS, Sections 52.30 through 52.99 of Chapter 52, Garbage and Trash, of the 2008 Revised Ordinances of the City of Vermillion, South Dakota, provide for a collection fee, collection procedures and property rights of the materials all for the operation of a residential curbside recycling program; and

WHEREAS, in 2009, the City of Vermillion established a fee for monthly curbside recycling collection for single family and multi-family dwellings not exceeding four units; and

WHEREAS, the City has received interest in participating in curbside collection from retail, commercial and large group style living units, such as fraternities and sororities.

WHEREAS, an Energy Efficiency and Conservation Block Grant (EECBG) was utilized to fund the initial purchase of the green and blue recycling bins for each qualifying dwelling unit in existence in 2009 to assist in the collection of recyclables; and

WHEREAS, replacement of bins, which have been damaged, stolen, or lost, create additional cost for the recycling program; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting, thereof, in the Council Chambers of said City at 7:00 p.m. on the 4<sup>th</sup> day of September 2012, that the following fees are established for bills with a billing date after October 20, 2012,

Weekly recycling collection of either cardboard or plastic and aluminum for small volume customers not defined in 52.31 and not requiring specialized containers or equipment for collection.	\$10.00 per month
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NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following replacement fees will be charged after January 1, 2013:

Replacement of 14 gallon blue recycling bin	\$10.00 Each
Replacement of 18 gallon green recycling bin	\$10.00 Each

Dated at Vermillion, South Dakota, this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE CITY OF  
VERMILLION, CLAY COUNTY, SOUTH

DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By: \_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

G. Recycling Study Assessment with HDR Engineering.

Bob Iverson, Solid Waste Director, reported that, as part of the Solid Waste Master Plan, the Joint Powers Board has looked at the recycling component of the operation. The Joint Powers Board has had considerable discussion about how to handle recycling in the future. In Vermillion, the curbside recycling collection has been in place since 2009. This system requires the resident to sort recyclables by bin. The recyclables are further sorted by the curbside collection crew when the bins are emptied. Vermillion also utilizes drop-off collection points for additional recycling collection. While in Yankton, a resident places all recycling items in the same container at the curb. Recyclables are further sorted by the Yankton crew at the curb.

Bob reported that the options ranging from only making much needed improvements at the Vermillion recycling center to single stream recycling by a private company have been discussed. The Joint Powers Board asked HDR, the consulting firm completing the Solid Waste Master Plan, to specifically review recycling and options for the future.

After consultation with the Joint Powers Board, HDR has prepared a proposal to further study three recycling service scenarios which would provide different levels of service. The options are:

- Complete upgrades to Vermillion facility with no change in services.

- Complete upgrades to Vermillion facility to receive additional materials types and greater quantities.
- Utilize a private collection firm to haul recyclables from Vermillion and Yankton to a single stream facility. Single stream is a process where the customer does not separate recyclable materials. Separation of materials is handled by the processing agent.

Bob stated that the HDR proposal is included in the packet noting that the report will cost \$13,016. Discussion followed on the proposal along with the cost.

326-12

Alderman Grayson moved approval of the Recycling Options Study agreement with HDR at a cost of \$13,016 to be paid from the Joint Powers Fund. Alderman Ward seconded the motion. Discussion followed on the study proposal and the Joint Powers. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 9. Bid Openings

### A. 2012 Sidewalk Repair Assessment Project

Jose Dominguez, City Engineer, reported that the City inspected sidewalks in the quadrant south of East Main Street and east of Dakota Street last year and notices were sent to property owners for the repairs to be completed or under contract by June 2012 or the City would contract for the repairs. Jose reported that bids were opened on August 22<sup>nd</sup> and recommended acceptance of the low bidder of Vermillion Concrete for \$34,666.11. Discussion followed.

Carstensen Contracting, Inc \$68,236.52; Knife River Midwest, LLC \$67,756.10; Masonry Components, Inc. \$67,896.90; Vermillion Concrete \$34,666.11; Walker Construction \$44,455.32

327-12

Alderman Davies moved approval of the low bid of Vermillion Concrete of \$34,666.11 for the 2012 sidewalk repair assessment project. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

### B. Bluffs Clubhouse Roofing Project

Jose Dominguez, City Engineer, reported that bids were opened for the Bluffs clubhouse roof replacement on August 28<sup>th</sup> with the low bid from Adams Construction for \$19,360. Jose recommended

the acceptance of the low bid. Discussion followed on the project.

Adams Construction, LLC \$19,360.00; Dave's Roofing \$21,687.70; Guarantee Roofing Company \$33,330.00; Muhlbauer Enterprises, LLC \$35,287.22; Winkler Roofing, Inc \$24,091.00

328-12

Alderman Zimmerman moved approval of the low bid of Adams Construction, LLC of \$19,360 for the Bluffs clubhouse roofing project. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### C. Sale of Surplus Police Car

Jose Dominguez, City Engineer, reported that the new police vehicle is in service and that the City Council had declared the old vehicle as surplus to be sold by sealed bids. Jose stated that on August 28<sup>th</sup> bids were opened and no acceptable bids were received for the sale of the surplus vehicle. The bid from Chicago Motors did not include adequate bid security and was less than the 90% of the appraised value. As no acceptable bids were received, the City may sell the property within 12 months at private sale for not less than 90% of the appraised value. Bismarck-Mandan Auto submitted a bid that was received after the bid opening time. In contacting them, they asked that their bid be considered as an offer to purchase the surplus vehicle. The offer was for \$5,000 which was equal to the appraised value. Jose stated that the bid from Chicago Motors was not acceptable and, as no acceptable bids were received, the offer from Bismarck-Mandan Auto of \$5,000 is equal to the appraised value and recommended acceptance.

329-12

Alderman Osborne moved to recognize that the bid from Chicago Motors was not acceptable due to inadequate bid security and bid less than 90% of appraised value and, as no bids were received, to accept the offer of \$5,000 from Bismarck-Mandan Auto for the sale of the surplus 2009 Ford Crown Victorian. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### D. Fuel Quotes

Mike Carlson, Finance Officer read the monthly fuel quotes and recommended the low quote of Stern oil on all four items.

4,350 Gal unleaded 10% ethanol: Stern Oil \$3.5329, Brunick's Service \$3.60; 1,000 gal unleaded: Stern Oil \$3.5919, Brunick's Service \$3.67; 3,000 gal No. 2 diesel fuel-dyed: Stern Oil \$3.5712, Brunick's Service \$3.64; 1,000 gal No. 2 diesel-clear: Stern Oil \$3.8077, Brunick's Service \$3.87

330-12

Alderman Willson moved approval of the low quote of Stern Oil on all four items. Alderman Zimmerman seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### 10. City Manager's Report

A. John reported on the receipt of the following raffle notifications:

1. St. Agnes Parish is selling \$1 tickets from September 8 to October 21. Two prizes: \$1,000 cash or a Cadillac valued at \$3,000. Proceeds go to the St. Agnes School and Church. Drawing is October 21<sup>st</sup> during the Fall Festival.
2. St. Agnes Knights of Columbus are selling their 2012 Monday Night Football books as a fundraiser for the organization. 100 booklets are available at \$20 each. Winner is based on the book number and the score of the game. Each week a winner receives \$50.
3. Delta Sigma Pi is selling \$5 tickets from September 4 to 11, 2012. Winner receives  $\frac{1}{2}$  of proceeds with the organization receiving the balance.

B. John noted that, with the hot dry weather, grass has not grown but the weeds have. He stated that mowing of the entire property may not be necessary but property owners are reminded and encouraged to trim tall weeds. Code staff will be tagging some properties that have tall weeds over the coming week.

C. John reported that the conceptual plan for the new swimming pool at Prentis Park is on display in City Hall. He encouraged the citizens to stop in and view the plan and offer comments.

D. John noted that the paving of Stanford Street was completed and it is anticipated that the street will be opened to traffic

later this week or early next week. The connections to Westend Drive, Clark and Cornell Streets will be completed later.

E. John reported that the Parks & Recreation Fall and Winter signup is Wednesday, September 5th from 3:30 p.m. to 6:30 p.m. at the National Guard Armory/Community Center located at 603 Princeton Street.

PAYROLL ADDITIONS AND CHANGES

Police: Anthony Klunder \$19.76/hr, Nicholas Marcus \$18.18/hr;  
 Street: Phil Wiebelhaus \$14.77/hr; Ambulance: Lisa Wood \$10.00/hr;  
 Recreation: Mark Upward \$8.25/hr; Golf Clubhouse: Mary Berens \$7.25/hr

11. Invoices Payable

331-12

Alderman Grayson moved approval of the following invoices:

A & B BUSINESS, INC	MAINTENANCE CONTRACT	414.59
A-OX WELDING SUPPLY CO	CHEMICALS	974.00
AMERICAN LEGAL PUBLISHING	INTERNET RENEWAL	275.00
AMERICAN RED CROSS	WATER SAFETY/LIFEGUARD REVIEW	97.00
APEX EQUIPMENT, LLC	BALER/CONVEYOR	56,180.20
APPEARA	SUPPLIES	339.21
AQUA-PURE INC	CHEMICALS	12,900.40
ARAMARK	UNIFORM SHIRTS	69.72
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	101.54
ARGUS LEADER MEDIA #1085	SUBSCRIPTION	51.10
AUDIO GO	BOOKS	187.91
AVERA QUEEN OF PEACE HEALTH	TESTING	150.00
BAKER & TAYLOR BOOKS	BOOKS	576.70
BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	21,746.75
BIERSCHBACH EQPT & SUPPLY	SUPPLIES	686.15
BIKE PLUS	HELMETS/REPAIRS	166.92
BOOK WHOLESALERS, INC	BOOKS	485.36
BORDER STATES ELEC SUPPLY	SUPPLIES	1,287.30
BOUND TREE MEDICAL, LLC	SUPPLIES	538.50
BRAD SWEE	SAFETY BOOTS REIMBURSEMENT	100.00
BRUNICKS SERVICE INC	PROPANE	105.25
BULLBERRY SYSTEMS, INC	MAINTENANCE	3,600.00
CALLAWAY GOLF	MERCHANDISE	67.46
CAM COMMERCE	ANNUAL MAINTENANCE	1,661.56
CAMPBELL SUPPLY	SUPPLIES	1,106.77

CANNON TECHNOLOGIES, INC	SOFTWARE SUPPORT	2,552.40
CANON FINANCIAL SERVICES	COPIER/SCANNER LEASE	196.27
CASK & CORK	MERCHANDISE	232.92
CENTER POINT LARGE PRINT	BOOKS	333.31
CENTURY BUSINESS LEASING	COPIER CONTRACT	138.25
CENTURY BUSINESS PRODUCTS	COPIER SUPPLIES	41.33
CENTURYLINK	TELEPHONE	741.45
CHAD PASSICK	TUITION REIMBURSEMENT	2,160.00
CHEMCO, INC	SUPPLIES	414.85
CHERRY STREET GRILLE	MERCHANDISE	24.00
CHESTERMAN CO	MERCHANDISE	1,547.03
CITY OF VERMILLION	COPIES/POSTAGE	1,641.39
CITY OF VERMILLION	UTILITY BILLS	46,251.18
CLAY CO REGISTER OF DEED	FILING FEE	30.00
CLAY RURAL WATER SYSTEM	WATER USAGE	52.40
CLEMET BOSTUCK	MOWING/SPRAYING	225.00
CLEVELAND GOLF	MERCHANDISE	492.13
COFFEE KING, INC	SUPPLIES	115.50
COLLINS BROTHERS, INC	MERCHANDISE	538.43
COLONIAL LIFE ACC INS.	INSURANCE	3,057.21
CRESCENT ELECTRIC SUPPLY	PARTS	130.82
D & G CONCRETE CONSTRUCTION	STANFORD STREET CONSTRUCTION	64,399.79
D-P TOOLS	TOOLS	23.53
DAKOTA BEVERAGE	MERCHANDISE	9,628.05
DAKOTA PC WAREHOUSE	COMPUTER/HARD DRIVE/REPAIRS	737.13
DAKOTA SECURITY SYSTEMS, INC	ALARM MONITORING	360.00
DANKO MES, INC.	SAFETY CONES	190.00
DAVIS PHARMACY	SUPPLIES	68.00
DELTA DENTAL PLAN	INSURANCE	6,056.56
DEMCO	SUPPLIES	331.74
DENNIS MARTENS	MAINTENANCE	833.34
DEWILD GRANT RECKERT & ASSOC.	PROFESSIONAL SERVICES	1,635.00
DIAMOND VOGEL PAINTS	WHITE TRAFFIC PAINT	5,309.40
DIANE'S GREENHOUSE	PLANTS	360.16
DUST TEX	SUPPLIES	35.70
E.A SWEEN COMPANY	SUPPLIES	287.01
EARTHGRAINS BAKING CO'S INC	SUPPLIES	249.09
ECHO ELECTRIC SUPPLY	SUPPLIES	3.66
ELECTRONIC ENGINEERING	SUPPLIES	45.00
EPIC PRODUCTS, INC	MERCHANDISE	328.59
ERIN J. SEEP	MAINTENANCE	7.25
EZ-LINER INDUSTRIES	PARTS	186.42
FARMER BROTHERS CO.	SUPPLIES	40.88

GALE	BOOKS	23.99
GCSAA	MEMBERSHIP DUES	340.00
GERSTNER OIL CO	AVAIATION FUEL	17,556.13
GOVCONNECTION, INC	SUPPLIES	325.87
GOVERN FINANCE OFFICER ASSOC	MEMBERSHIP	170.00
GRAHAM TIRE CO.	TIRES	795.12
GRAINGER	PARTS	633.00
GREGG PETERS	FREIGHT	1,124.50
GREGG PETERS	RENT	937.50
HALI-BRITE INC.	RUNWAY BULBS	278.05
HANDER INC. PLUMBING & HEATING	REPAIRS	911.17
HANSEN LOCKSMITHING	REPAIRS	675.00
HARTINGTON TREE LLC	STUMP GRINDING	88.00
HAWKINS INC	CHEMICALS	6,735.28
HD SUPPLY WATERWORKS	HYDRANTS/SUPPLIES	19,660.92
HDR ENGINEERING, INC	PROFESSIONAL SERVICES	934.38
HERCULES HARDWARE	PARTS	317.34
HERCULES INDUSTRIES, INC	SUPPLIES	588.02
HERREN-SCHEMPP BUILDING	SUPPLIES	12,161.72
HY VEE FOOD STORE	SUPPLIES	674.45
INDEPENDENCE WASTE	WASTE HAUL/PORT TOILET RENTAL	1,396.45
INGRAM	BOOKS	2,824.77
INTOXIMETERS	SUPPLIES	140.00
JACKS UNIFORM & EQPT	UNIFORMS	1,987.05
JAY'S PLUMBING	REPAIRS	156.96
JEANNE & DUANE MEHLHAF	WATER HEATER REBATES	2,250.00
JOHN A CONKLING DIST.	MERCHANDISE	6,373.10
JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	17,287.09
JOHNSON CONTROLS	REPAIRS	3,792.61
JOHNSON FEED, INC	TIRES	488.88
JONES ACE HARDWARE	SUPPLIES	836.40
JONES FOOD CENTER	SUPPLIES	762.04
JOYCE MOORE	EDUCATION REIMBURSEMENT	547.20
KALINS INDOOR COMFORT	REPAIRS	175.66
KARSTEN MFG CORP	MERCHANDISE	409.40
KNOLGY	911 CIRCUIT	1,365.50
LAYNES WORLD	PLAQUE	67.53
LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	5,740.75
LEISURE LAWN CARE	REPAIRS/TREATMENT	376.92
LESSMAN ELEC. SUPPLY CO	SUPPLIES	129.00
LIBRARY & EDUCATIONAL SERV	BOOKS	29.77
LINCOLN MUTUAL LIFE	INSURANCE	521.81
LIVING HERE	SUBSCRIPTION	15.00

LUKE TROWBRIDGE	MEMBERSHIP/BOOT REIMBURSEMENT	225.00
MARKS MACHINERY	PARTS	584.85
MART AUTO BODY	TOWING	530.00
MATHESON TRI-GAS, INC	OXYGEN	43.90
MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,024.00
MEAD LUMBER	SUPPLIES	114.40
MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	103.07
MEDMEDIA INC	SUPPLIES	850.00
MENARDS	HOSE	49.98
MICHELLE NOBLE	REFUND REC PROGRAM FEES	30.00
MICROFILM IMAGING SYSTEMS	ANNUAL SERVICE AGREEMENT	360.00
MIDWEST ALARM CO	ALARM MONITORING	60.00
MIDWEST BUILDING MAINTENANCE	MAT SVC	532.20
MIDWEST TURF & IRRIGATION	SUPPLIES	388.36
MIKE'S AUTO GLASS	REPAIRS	220.00
MISSOURI VALLEY MAINTENANCE	REPAIRS	487.60
MR. GOLF CAR, INC	RENTAL GOLF CARS	1,400.00
McLAURY FLANNERY ENGINEERING	PROFESSIONAL SERVICES	671.00
N B GOLF LLC	GOLF CARS/BEVERAGE UNIT LEASE	3,824.46
NEBRASKA JOURNAL-LEADER	ADVERTISING	34.95
NETSYS+	REPAIRS/HARD DRIVE	1,961.74
NEW YORK LIFE	INSURANCE	94.02
NICHOLAS MARCUS	MEMBERSHIP REIMBURSEMENT	125.00
NIKE INC	MERCHANDISE	76.90
NORTHERN TRUCK EQPT CORP	SUPPLIES	76.19
NORTHLAND	SUPPLIES	170.00
OLSON SOD FARMS	SOD	1,962.00
OVERHEAD DOOR OF YANKTON	REPAIRS	167.75
PETE LIEN & SONS, INC	CHEMICALS	4,383.40
PFEIFER IMPLEMENT CO.	PARTS	76.99
PNC EQUIPMENT FINANCE	DEFIBRILLATOR LEASE	741.27
POMPS TIRE SERVICE, INC.	TIRES	3,030.00
PRESSING MATTERS	SUPPLIES	97.01
PRESTO-X-COMPANY	INSPECTION/TREATMENT	82.53
PRINT SOURCE	ADVERTISING	450.00
PUMP N PAK	FUEL	2,698.18
QUALITY TELELCOMMUNICATION	PROFESSIONAL SERVICES	123.76
QUEEN CITY WHOLESALE	MERCHANDISE	670.11
QUILL	SUPPLIES	958.15
RACOM CORPORATION	MAINTENANCE CONTRACT	368.50
RANDOM HOUSE, INC	BOOKS	63.75
RASMUSSEN MOTORS, INC	PARTS	86.79
RECORDED BOOKS, INC	BOOKS	957.30

RECREATION SUPPLY CO.	SUPPLIES	108.00
REINHART FOODSERVICE, LLC	SUPPLIES	2,378.34
REPUBLIC NATIONAL DIST	MERCHANDISE	15,228.20
RIVERSIDE HYDRAULICS & LAB	REPAIRS	355.05
ROGER & MARY TURNER	WATER HEATER REBATES	300.00
SANITATION PRODUCTS	PARTS	501.53
SCHAEFFER MFG. CO	SUPPLIES	793.60
SD ASSOC. OF RURAL WTR SYSTEM	ANNUAL DUES	970.00
SD RETIREMENT SYSTEM	CONTRIBUTIONS	69,967.75
SD SOLID WASTE MANAGEMENT	REGISTRATION	450.00
SD STATE UNIVERSITY	PROFESSIONAL SERVICES	105.00
SDLA CONFERENCE	REGISTRATION	360.00
SERVALL TOWEL & LINEN	SHOP TOWELS	29.40
SHARE CORPORATION	SUPPLIES	98.05
SIOUX EQUIPMENT	REPAIRS	349.20
SIOUXLAND HUMANE SOCIETY	DROP OFF FEES	37.00
SMILEMAKERS	SUPPLIES	82.89
SOOLAND BOBCAT	PARTS	295.43
STAN HOUSTON EQPT CO	SUPPLIES	862.80
STEWART OIL-TIRE CO	TIRES/REPAIRS	159.60
STUART C. IRBY CO.	SUPPLIES	8,100.00
STURDEVANTS AUTO PARTS	PARTS	1,654.84
TAYLOR MADE	MERCHANDISE	171.57
THATCHER COMPANY	SODA ASH	21,370.80
THE EQUALIZER	ADVERTISING	59.20
THE HIGHSMITH CO.	SUPPLIES	405.02
TITAN ACCESS ACCOUNT	PARTS	70.60
TITLEIST DRAWER CS	MERCHANDISE	1,637.37
TODDS ELECTRIC SERVICE	INSTALLED LOAD MGMT	25.00
TRAVIS VANBEEK	SAFETY GLASSES REIMBURSEMENT	108.00
TRUE VALUE	SUPPLIES	380.81
UNITED WAY	CONTRIBUTIONS	496.20
VAN DIEST SUPPLY CO	SUPPLIES	1,003.40
VERIZON WIRELESS	POLICE COMMUNICATIONS	212.07
VERMEER HIGH PLAINS	SUPPLIES	119.02
VERMILLION CONCRETE	CONCRETE WORK	4,628.24
VERMILLION CONSTRUCTION CO	BARSTOW SKATE PARK	32,476.50
VERMILLION EMS ASSOCIATION	EMT BASIC CLASS	275.00
VERMILLION FORD	PARTS	73.34
VERMILLION YOUTH FOOTBALL	STAFFING/COACHING FB CAMP	480.00
VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	3,337.05
WAL-MART COMMUNITY	SUPPLIES	1,063.54
WALKER CONSTRUCTION	CONCRETE WORK/WTR HEAT REBATE	630.90

WALT'S HOMESTYLE FOODS, INC	SUPPLIES	90.00
WELFL CONSTRUCTION CO	PUBLIC LIBRARY EXP/REMODEL	206,519.00
WESCO DISTRIBUTION, INC	SUPPLIES	3,786.00
YANKTON JANITORIAL SUPPLY	SUPPLIES	721.97
ZEP SALES & SERVICE	SUPPLIES	219.14
ZIMCO SUPPLY CO	SUPPLIES	6,973.20
MATT MOEN	BRIGHT ENERGY REBATE	100.00
JEANNE MEHLHAF	BRIGHT ENERGY REBATE	300.00

Alderman Osborne seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 12. Consensus Agenda

A. Set a public hearing date of September 17, 2012 for a special daily malt beverage and wine license for the Vermillion Area Arts Council on or about October 6, 2012 at 202 Washington Street for the Chili Blues event

332-12

Alderman Osborne moved approval of the consensus agenda. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 13. Adjourn

333-12

Alderman Osborne moved to adjourn the Council Meeting at 7:51 p.m. Alderman Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 4<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell,

Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

**Proclamation**  
**CONSTITUTION WEEK 2012**

WHEREAS, September 17, 2012 marks the two hundred and twenty-fifth (225<sup>th</sup>) anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a Proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through September 23<sup>rd</sup> as constitution week.

NOW, THEREFORE, we, the governing body of the City of Vermillion, South Dakota do hereby proclaim September 17<sup>th</sup> through September 23<sup>rd</sup>, 2012 to be

CONSTITUTION WEEK

in Vermillion, South Dakota, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

Dated at Vermillion, South Dakota this 17<sup>th</sup> day of September, 2012.

FOR THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

\_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer



## *Council Agenda Memo*

**From:** Mike Carlson, Finance Officer

**Meeting:** September 17, 2012

**Subject:** Special Daily Malt Beverage and Wine License for the Vermillion Area Arts Council on or about October 6, 2012 at 202 Washington Street

**Presenter:** Mike Carlson

**Background:** The Vermillion Area Arts Council has submitted an application for a special daily malt beverage and wine license as part of their Chili Blues Cook-Off on October 6, 2012 at 202 Washington Street.

Our city ordinance on special daily licenses reads as follows:

112.18 SPECIAL ALCOHOLIC BEVERAGE LICENSES ISSUED IN CONJUNCTION WITH SPECIAL EVENTS.

- (A) The City Council may grant, after public hearing, a special on-sale malt beverage and/or a special on-sale wine license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event.
- (B) The City Council may grant, after public hearing, a special off-sale package wine dealers license to a civic, charitable, educational, veterans, or fraternal organization in conjunction with a special event. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to SDCL Ch. 35-12.
- (C) Any license issued pursuant to this section shall be issued to the person and the location specified on the application. Any license issued pursuant to this section may be issued for a period of time established by the municipality. However, no period of time may exceed 15 consecutive days. The granting of the special license shall be subject to such conditions and restrictions as the City Council may deem appropriate and consistent with state law.
- (D) The fee for such special licenses shall be set by resolution of the City Council.

State Statute for the special daily licenses is as follows:

35-4-124. Special alcoholic beverage licenses issued in conjunction with special events. Any municipality or county may issue:

- (1) A special malt beverage retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (16) in addition to any other licenses held by the special events license applicant;
- (2) A special on-sale wine retailers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4), (6), or (12) or chapter 35-12 in addition to any other licenses held by the special events license applicant;

6. Public Hearings; item a

- (3) A special on-sale license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(4) or (6) in addition to any other licenses held by the special events license applicant; or
- (4) A special off-sale package wine dealers license in conjunction with a special event within the municipality or county to any civic, charitable, educational, fraternal, or veterans organization or any licensee licensed pursuant to subdivision 35-4-2(3), (5), (12), (17A), or (19) or chapter 35-12 in addition to any other licenses held by the special events license applicant. A special off-sale package wine dealers licensee may only sell wine manufactured by a farm winery that is licensed pursuant to chapter 35-12.

Any license issued pursuant to this section may be issued for a period of time established by the municipality or county. However, no period of time may exceed fifteen consecutive days. No public hearing is required for the issuance of a license pursuant to this section if the person applying for the license holds an on-sale alcoholic beverage license or a retail malt beverage license in the municipality or county or holds an operating agreement for a municipal on-sale alcoholic beverage license, and the license is to be used in a publicly-owned facility. The local governing body shall establish rules to regulate and restrict the operation of the special license, including rules limiting the number of licenses that may be issued to any person within any calendar year.

**Discussion:** The notice of public hearing is attached, along with the Police Chief's memo. City staff is not aware of any problems with previous special daily licenses granted to the Vermillion Area Arts Council.

**Financial Consideration:** The City has received the \$15 per day license fee and \$15 advertising fee from the applicant.

**Conclusion/Recommendations:** Administration recommends approving the issuance of the special daily malt beverage license unless further information is provided at the public hearing.

City of Vermillion  
Police Department  
15 Washington Street  
Vermillion, SD 57069  
Phone: (605)677-7070  
FAX: (605)677-7166  
[www.vermillionpd.org](http://www.vermillionpd.org)



To: Vermillion City Council

Date: 08/31/12

From: Matthew Betzen  
Chief of Police



Subject: Vermillion Area Arts Council/Special Daily License Malt Beverage

I have reviewed the application for "Special Daily License (On-Sale) Malt Beverage and Wine License" submitted by the Vermillion Area Arts Council. This application is for their annual Chili Blues Event that is being held on October 6, 2012. A check of the Vermillion Police Records does not reveal any felonies with regards to the applicants. This is an annual event and a check of the Vermillion Police records does not show any problems in past years.

NOTICE OF PUBLIC HEARING OF APPLICATIONS  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Vermillion City Council on the 17<sup>th</sup> day of September, 2012 at the hour of 7:00 P.M. in the City Hall Council Chambers, 25 Center Street, will meet in regular session to consider the following application for an alcoholic beverage license to operate within the municipality for the licensing period stated below, which has been presented to the City Council and filed in the Finance Officer's Office:

Special Daily License (On-Sale) Malt Beverage and Wine License:

Vermillion Area Arts Council on or about October 6, 2012 at the 202 Washington.

NOTICE IS FURTHER GIVEN THAT any person, persons, or their attorney may appear and be heard at said scheduled public hearing who are interested in the approval or rejection of any such application.

Dated at Vermillion, South Dakota this 31<sup>st</sup> day of August, 2012.

Michael D. Carlson, Finance Officer

Publish: September 7, 2012

Published once at the approximate cost of \_\_\_\_\_.



## *Council Agenda Memo*

**From:** John Prescott, City Manager

**Meeting:** September 17, 2012

**Subject:** Second Reading of Ordinance No. 1285 – Correcting the Title of 112.09 to Read “Providing Alcoholic Beverages to Persons Under 21 Years of Age

**Presenter:** John Prescott

**Background:** Chief Betzen noticed that Section 112.09 of City Code is currently entitled Providing Alcoholic Beverages to Persons under 18 years of age. The language within this section of the City Code addresses the sale or giving of alcohol to persons under age 21. Only the title of the section addresses the sale or giving of alcoholic beverages to persons under age 18.

The City Council approved first reading of the ordinance to correct the title of Section 112.09 at the September 4, 2012 meeting. There have been no changes to the Ordinance since it was presented at the September 4 meeting.

**Discussion:** This section of City Code is often referenced in situations where a minor has been provided alcohol. As noted, the language within this section correctly addresses a minor as a person under 21 years of age. Correcting the title will help avoid confusion as to who is a minor between the definition of Section 112.09 and the title of Section 112.09.

**Financial Consideration:** Publication costs for the adoption of the ordinance.

**Conclusion/Recommendations:** Administration recommends approval of the second reading of Ordinance No. 1285 correcting the title of Section 112.09 of City Code. As this is second reading of the ordinance, a roll call vote is required.

ORDINANCE NO. 1285

AN ORDINANCE AMENDING CHAPTER 112, SECTION 112.09 PROVIDING ALCOHOLIC BEVERAGE TO PERSONS UNDER 18 YEARS OF AGE.

BE IT ORDAINED, BY THE GOVERNING BODY OF THE CITY OF VERMILLION, SOUTH DAKOTA that Section 112.09 of Chapter 112 is hereby amended the title of said section to read as follows:

§112.09 PROVIDING ALCOHOLIC BEVERAGE TO PERSONS UNDER 21 YEARS OF AGE.

Dated at Vermillion, South Dakota this 17<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

First Reading: September 4, 2012  
Second Reading: September 17, 2012  
Publish: September 27, 2012  
Effective: October 18, 2012



## *Council Agenda Memo*

**From** Mike Carlson, Finance Officer  
**Meeting:** September 17, 2012  
**Subject:** 2013 Appropriations Ordinance No. 1286  
**Presenter:** John Prescott, City Manager

**Background:** SDCL 9-21-2 addresses the need for the City Council to adopt an annual budget:

The governing body of each municipality shall, no later than its first regular meeting in September of each year or within ten days thereafter, introduce the annual appropriation ordinance for the ensuing fiscal year, in which it shall appropriate the sums of money necessary to meet all lawful expenses and liabilities of the municipality. The ordinance shall specify the function and subfunction as prescribed by the Department of Legislative Audit for which the appropriations are made and the amount appropriated for each function and subfunction, which amount shall be appropriated from the proper fund. It is not necessary to appropriate revenue to be expended from an enterprise or trust and agency fund if the fund is not supported or subsidized by revenue derived from the annual appropriated tax levy. However, an annual budget for these funds shall be developed and published no later than December thirty-first of each year.

The City Council approved first reading of the 2013 budget ordinance at the September 4, 2012 meeting. There have been no changes to the Ordinance since it was presented at the September 4 meeting.

**Discussion:** The City Manager prepared and presented a budget to the City Council at the August 6<sup>th</sup> meeting. The City Council reviewed the proposed budget during hearings held on August 15<sup>th</sup> and 16<sup>th</sup>, 2012. The City Council's revisions from the budget hearings have been incorporated into the appropriation ordinance. The City Council revisions increased the appropriation from reserve to the general fund from \$202,822 to \$215,396.

**Financial Consideration:** The City Council must adopt an ordinance to provide for 2013 operations. As this is the second reading a recorded vote is required.

**Conclusion/Recommendations:** Administration recommends approval of the second reading of the 2013 Appropriations Ordinance No. 1286. As this is second reading of the ordinance, a roll call vote is required.

PROPOSED ORDINANCE NO. 1286

2013 APPROPRIATIONS ORDINANCE

AN ORDINANCE ADOPTING THE 2013 Appropriations Ordinance for the City of Vermillion, South Dakota

BE IT ORDAINED, BY THE GOVERNING BODY, of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2013 BUDGET

GENERAL FUND

REVENUES:

General Property Taxes	1,796,820	
Sales Tax	1,566,500	
Penalties & Interest	4,000	
Licenses & Permits	125,200	
Cable TV Franchise	110,000	
State Intergovernmental	271,800	
County Intergovernmental	96,900	
County Payment Emergency Communications	295,976	
Charges for Goods & Services	467,165	
Fines & Forfeits	41,050	
Miscellaneous Revenues	100,800	
TOTAL GENERAL FUND REVENUES		4,876,211

EXPENDITURES:

Policy & Administration:

General Government	513,814	
Finance Office	160,578	
Engineering	282,113	
Planning & Zoning	800	
Code Compliance	192,392	
Community Promotion	51,000	
Total Policy & Administration		1,200,697

Public Safety & Security:

Police Administration & Invest.	432,064	
Police Patrol	1,200,712	
Emergency Communications	573,293	
Fire & Rescue	185,881	
Emergency Management	3,100	
Ambulance	297,146	
Total Public Safety & Security		2,692,196

Maintenance & Transportation:

Municipal Garage	131,775	
Municipal Service Center	31,310	
Street Department	688,978	
Snow Removal	70,511	
Sweeping & Mowing	107,307	
Carpentry	31,723	

City Hall Maintenance	64,950	
Old Library Maintenance	850	
Old Landfill Maintenance	12,000	
Airport	67,660	
Total Maintenance & Transportation		1,207,064
<u>Human Development &amp; Leisure Services:</u>		
Library	551,846	
Parks & Forestry	270,360	
Swimming Pool	106,772	
Recreation	166,885	
Mosquito Control	20,541	
National Guard Armory Center	56,958	
Total Human Development & Leisure		1,173,362
TOTAL GENERAL FUND EXPENDITURES		<u>6,273,319</u>
GENERAL FUND NEEDS		(1,397,108)
Transfer from Electric Fund		803,117
Transfer from Water Fund		2,306
Transfer from Sewer Fund		1,402
Transfer from Liquor Fund		194,200
Transfer from Capital Projects		16,800
Transfer from Utilities Engineering Fees		136,387
Transfer from Sales Tax		27,500
Appropriation from Reserve		<u>215,396</u>
GENERAL FUND BALANCE		<u><u>0</u></u>
<b>SPECIAL REVENUE FUNDS</b>		
<u>SECOND CENT SALES TAX FUND</u>		
Revenues		1,634,500
Expenditures - Second Cent Sales Tax		782,000
Transfer in Airport Capital Projects		27,945
Transfer to General Fund		(27,500)
Transfer to Bluff Enterprise Fund		(200,000)
Transfer to Airport Capital Projects		(1,397)
Transfer to Library Capital Projects		(472,200)
Transfer to City Hall Debt Service Fund		(344,134)
Appropriation from Reserve		<u>164,786</u>
SECOND CENT SALES TAX FUND BALANCE		<u><u>0</u></u>
<u>PARKS IMPROVEMENT FUND</u>		
Revenues-Recreation Fees		17,040
Expenditures - Parks Improvements		<u>17,040</u>
PARKS IMPROVEMENT FUND BALANCE		<u><u>0</u></u>

BBB SALES TAX FUND

Revenues	317,500
Expenditures	280,000
Appropriation to Reserve	<u>(37,500)</u>
BBB SALES TAX FUND BALANCE	<u><u>0</u></u>

STORMWATER MAINTENANCE FUND

Revenues - Stormwater Fees	193,450
Expenditures:	40,000
Appropriation to Reserve	<u>(153,450)</u>
STORMWATER FEE FUND BALANCE	<u><u>0</u></u>

LIBRARY FINE AND GIFT FUND

Revenues- Library Fine & Gifts	12,600
Expenditures - Library	9,000
Appropriation to Reserve	<u>(3,600)</u>
LIBRARY FINE AND GIFT FUND BALANCE	<u><u>0</u></u>

**DEBT SERVICE FUNDS**

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	81,348
Expenditures	70,183
Interfund Loan	118,800
Transfer to Capital Projects	(118,800)
Appropriation to Reserve	<u>(11,165)</u>
SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 3

Revenues	156,000
Expenditures	<u>156,000</u>
DEBT SERVICE - TIF 3 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 4

Revenues	129,875
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Expenditures	401,107
Appropriation from Reserve	<u>271,232</u>

DEBT SERVICE - TIF 4 FUND BALANCE	<u><u>0</u></u>
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DEBT SERVICE - CITY HALL

Revenues	10,500
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Expenditures	354,634
Transfer in Sales Tax Fund	<u>344,134</u>

DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>
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**CAPITAL PROJECTS FUNDS**

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Expenditures	110,000
Transfer to General Fund	(16,800)
Transfer from Debt Service	118,800
Appropriation from Reserve	<u>8,000</u>

CP SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>
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CAPITAL PROJECTS FUND - AIRPORT

Revenues	26,548
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Transfer to Second Cent Sales Tax	<u>(26,548)</u>
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CP AIRPORT FUND BALANCE	<u><u>0</u></u>
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CAPITAL PROJECTS FUND - LIBRARY

Revenues	147,800
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Expenditures	620,000
Transfer from Sales Tax	<u>472,200</u>

CP LIBRARY FUND BALANCE	<u><u>0</u></u>
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**INTERNAL SERVICE FUNDS (Information Only)**

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		21,500	72,750	403,488
Interest on Investments	100			2,000
Other Revenues				284,000
Total Revenues	<u>100</u>	<u>21,500</u>	<u>72,750</u>	<u>689,488</u>

<u>Expenditures</u>				
Personnel			70,492	
Operating Expenses	100	20,400	2,387	
Capital				1,064,700
Total Expenditures	100	20,400	72,879	1,064,700
Transfer Out (In)				(100,000)
(To) From Reserve		(1,100)	129	275,212
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**UTILITY AND ENTERPRISE FUNDS (Information Only)**

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,615,600	1,399,000	1,416,000	1,232,750	1,257,000	712,760	116,000
Surcharge	767,350	260,000	321,000				
Other Revenue	75,000	50,500	28,100	15,000			
Interest	188,400	13,065	10,135	10,000	1,500	54,500	
Bond Proceeds		1,350,000					
Grants		150,000					
Tax Increment						519,500	
Total Revenues	<u>6,646,350</u>	<u>3,222,565</u>	<u>1,775,235</u>	<u>1,257,750</u>	<u>1,258,500</u>	<u>1,286,760</u>	<u>116,000</u>
<u>Expenditures</u>							
Personnel	968,152	558,221	469,924	479,862		354,289	87,443
Operating Expenses	3,671,915	579,300	640,225	854,005	1,071,136	413,810	15,750
Capital	999,730	1,587,420	196,100	342,500	2,000		28,500
Debt Service		107,089	266,784	151,474		663,688	8,408
Debt Service Surcharge	<u>573,850</u>	<u>235,669</u>	<u>291,013</u>				
Total Expenditures	<u>6,213,647</u>	<u>3,067,699</u>	<u>1,864,046</u>	<u>1,827,841</u>	<u>1,073,136</u>	<u>1,431,787</u>	<u>140,101</u>
Transfers Out	(984,950)	(38,583)	(28,679)		(194,200)		
Transfers In	9,000					200,000	
(To) From Reserve	<u>543,247</u>	<u>(116,283)</u>	<u>117,490</u>	<u>570,091</u>	<u>8,836</u>	<u>(54,973)</u>	<u>24,101</u>
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The City Manager is directed to certify the following dollar amount of tax levies in ordinance to the Clay County Auditor: \$1,809,000.

Dated at Vermillion, South Dakota this 17<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

First Reading: September 4, 2012  
Second Reading: September 17, 2012  
Publish: September 28, 2012  
Effective: October 18, 2012



## *Council Agenda Memo*

**From:** Mike Carlson, Finance Officer  
**Meeting:** September 17, 2012  
**Subject:** Ordinance No. 1287 – 2012 Revised Appropriations  
**Presenter:** John Prescott, City Manager

**Background:** In order for the City Council to make changes to the 2012 budget, adopted in September 2011, a revised or supplemental appropriations ordinance is required. The proposed changes were presented to the City Council during the budget meetings on August 15<sup>th</sup> and 16<sup>th</sup>, 2012.

**Discussion:** The revised appropriations ordinance includes changes and adjustments made to the 2012 budget based upon actual financial information obtained, thus far, in 2012. Revenues and expenses for 2012 are different in some instances vs. what was anticipated in September 2011. In some cases, projects arise after the budget was adopted. In September 2011, the airport fuel system and the bike path, along Highway 19 between Cherry Street and SD Highway 50, were not anticipated or included in the budget.

The timing of a project can also impact the budget. When the 2012 budget was being developed, it was anticipated, and hoped, that the Library addition would be underway by this time so expenditure of \$1.4 million in 2<sup>nd</sup> Penny funds for this project were budgeted. Now, following the bid opening in January 2012, the funding and expenditures have been revised based on the construction schedule. The full \$1.4 million of 2<sup>nd</sup> Penny funds will not be expended in the 2012 budget year. The General Fund is being revised down \$70,358 as sales tax collections and airport fuel sales, along with some expenses, have been reduced.

The City Council approved first reading of the revised 2012 budget ordinance at the September 4, 2012 meeting. There have been no changes to the Ordinance since it was presented at the September 4 meeting.

**Financial Consideration:** For the revisions to become effective, the City Council will need to adopt the revised appropriations ordinance.

**Conclusion/Recommendations:** Administration recommends that the City Council approve the second reading of the 2012 Revised Appropriations Ordinance No. 1287. As this is second reading of the ordinance, a roll call vote is required.

ORDINANCE NO. 1287

2012 REVISED APPROPRIATIONS ORDINANCE

AN ORDINANCE ADOPTING THE 2012 Revised Appropriations Ordinance for the City of Vermillion, South Dakota

BE IT ORDAINED, BY THE GOVERNING BODY, of the City of Vermillion that the following sums are appropriated to meet the obligations of the municipality.

2012 REVISED BUDGET

GENERAL FUND:

REVENUES:

General Property Taxes	1,708,228	
Sales Tax	1,528,500	
Penalties & Interest	4,000	
Licenses & Permits	124,525	
Cable TV Franchise	108,000	
State Intergovernmental	294,650	
County Intergovernmental	96,900	
County Payment Emergency Communications	239,853	
Charges for Goods & Services	447,665	
Fines & Forfeits	41,050	
Miscellaneous Revenues	102,027	
TOTAL GENERAL FUND REVENUES		4,695,398

EXPENDITURES:

Policy & Administration:

General Government	505,544	
Finance Office	158,057	
Engineering	286,613	
Planning and Zoning	800	
Code Compliance	187,966	
Community Promotion	48,500	
Total Policy & Administration		1,187,480

Public Safety & Security:

Police Administration & Invest.	412,403	
Police Patrol	1,176,490	
Emergency Communications	479,706	
Fire & Rescue	192,544	
Emergency Management	3,100	
Ambulance	273,088	
Total Public Safety & Security		2,537,331

Maintenance & Transportation:

Municipal Garage	128,194	
Municipal Service Center	29,575	
Street Department	651,389	
Snow Removal	69,073	
Sweeping & Mowing	105,187	
Carpentry	31,168	
City Hall Maintenance	64,200	
Old Library Maintenance	850	
Old Landfill Maintenance	12,000	
Airport	68,697	
Total Maintenance & Transportation		1,160,333

<u>Human Development &amp; Leisure Services:</u>	
Library	526,593
Parks & Forestry	281,770
Swimming Pool	106,224
Recreation	182,628
Mosquito Control	19,041
National Guard Armory Center	56,708
Total Human Development & Leisure	1,172,964
TOTAL GENERAL FUND EXPENDITURES	6,058,108
GENERAL FUND NEEDS	(1,362,710)
Transfer from Electric Fund	803,117
Transfer from Water Fund	2,306
Transfer from Sewer Fund	1,402
Transfer from Liquor Fund	194,200
Transfer from Capital Projects	2,874
Transfer from Utilities Engineering Fees	136,387
Appropriation from Reserve	222,424
GENERAL FUND BALANCE	0
 <u>SPECIAL REVENUE FUNDS:</u>	
<u>SECOND CENT SALES TAX FUND</u>	
Revenues	1,546,750
Expenditures - Second Cent Sales Tax	747,550
Transfer in Parks Capital	25,640
Transfer to Bike Path Capital Projects	(79,150)
Transfer to Bluff Enterprise Fund	(200,000)
Transfer to Library Capital Projects	(920,375)
Transfer to Airport Capital Projects	(46,068)
Transfer to City Hall Debt Service Fund	(337,654)
Appropriation From Reserve	758,407
SECOND CENT SALES TAX FUND BALANCE	0
 <u>PARKS IMPROVEMENT FUND</u>	
Revenues-Recreation Fees	26,040
Expenditures - Parks Improvements	13,260
Transfer to Second Penny Sales Tax	(25,640)
Appropriation to Reserve	12,860
PARKS IMPROVEMENT FUND BALANCE	0
 <u>BBB SALES TAX FUND</u>	
Revenues	311,300
Expenditures	299,400
Appropriation to Reserve	(11,900)
BBB SALES TAX FUND BALANCE	0
 <u>STORMWATER MAINTENANCE FUND</u>	
Revenues - Stormwater Fees	191,131
Expenditures:	105,000
Appropriation to Reserve	(86,131)
STORMWATER FEE FUND BALANCE	0
 <u>LIBRARY FINE AND GIFT FUND</u>	
Revenues- Library Fine & Gifts	12,600
Expenditures - Library	12,600
Transfer to Capital Projects - Library	(90,268)
Appropriation From Reserve	90,268
LIBRARY FINE AND GIFT FUND BALANCE	0

STREETSCAPE FUND

Expenditures	364
Appropriation from Reserve	<u>364</u>
STREETSCAPE FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE FUNDS:

DEBT SERVICE--SPECIAL ASSESSMENT FUND

Revenues	132,540
Expenditures	315,741
Interfund Loan	236,129
Transfer to Capital Projects	(236,129)
Appropriation to Reserve	<u>183,201</u>
SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE-- TIF District No. 3

Revenues	137,880
Repayment of Electric Fund	<u>(137,880)</u>
DEBT SERVICE - TIF 3 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - TIF District No. 4

Revenues	116,631
Expenditures	52,075
Appropriation to Reserve	<u>(64,556)</u>
DEBT SERVICE - TIF 4 FUND BALANCE	<u><u>0</u></u>

DEBT SERVICE - City Hall

Revenues	14,200
Expenditures	351,854
Transfer In Sales Tax Fund	<u>337,654</u>
DEBT SERVICE - CITY HALL FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUNDS:

CAPITAL PROJECTS FUND - SPECIAL ASSESSMENT

Revenues	9,407
Expenditures	210,000
Transfer to General Fund	(2,874)
Transfer from Debt Service	236,129
Appropriation to Reserve	<u>(32,662)</u>
CP SPECIAL ASSESSMENT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - BIKE PATH

Revenues	340,150
Expenditures	419,300
Transfer from Second Cent Sales Tax	<u>79,150</u>
CP BIKE PATH FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - AIRPORT

Revenues	638,008
Expenditures	684,076
Transfer From Second Cent Sales Tax	<u>46,068</u>
CP AIRPORT FUND BALANCE	<u><u>0</u></u>

CAPITAL PROJECTS FUND - LIBRARY

Revenues	351,850
Expenditures	2,058,700

Appropriation to Reserve	696,215
Transfer from Second Cent Sales Tax	920,375
Transfer From Library SR Fund	90,260
CP LIBRARY FUND BALANCE	<u>0</u>

CAPITAL PROJECTS FUND - STANFORD STREET

Revenues	1,018,000
Expenditures	1,198,000
Transfer From Second Cent Sales Tax	180,000
CP STANFORD STREET FUND BALANCE	<u>0</u>

INTERNAL SERVICE FUNDS (Information Only)

	Unemployment Fund	Copier - Fax- Postage Fund	Custodial Fund	Equipment Replacement Fund
<u>Revenues</u>				
Internal Dept Charges		20,700	72,000	359,535
Interest on Investments	110			2,500
Other Revenues				18,250
Total Revenues	<u>110</u>	<u>20,700</u>	<u>72,000</u>	<u>380,285</u>
<u>Expenditures</u>				
Personnel			69,743	
Operating Expenses	110	19,800	2,367	
Capital				387,409
Total Expenditures	<u>110</u>	<u>19,800</u>	<u>72,110</u>	<u>387,409</u>
(To) From Reserve		(900)	110	7,124
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

UTILITY AND ENTERPRISE FUNDS (Information Only)

	Electric Fund	Water Fund	Wastewater Fund	Joint Powers Fund	Liquor Fund	Golf Course Fund	Curbside Recycling Fund
<u>Revenues</u>							
Sales	5,498,250	1,367,000	1,388,000	1,327,320	1,238,000	692,030	114,500
Surcharge	759,750	263,000	320,400				
Other Revenue	75,000	60,000	35,800	127,650		51,701	
Interest	205,900	17,790	13,374	10,000	1,500	3,600	
Bond Proceeds		28,800	45,030	253,282			
Grants		3,200					
Tax Increment						501,000	
Total Revenues	<u>6,538,900</u>	<u>1,739,790</u>	<u>1,802,604</u>	<u>1,718,252</u>	<u>1,239,500</u>	<u>1,248,331</u>	<u>114,500</u>
<u>Expenditures</u>							
Personnel	915,589	541,763	449,599	464,984		348,180	83,187
Operating Expenses	3,505,863	579,892	599,359	867,775	1,054,957	409,775	16,900
Capital	761,448	354,213	290,280	690,982	2,000	105,000	500
Debt Service		565,050	285,609	123,655		468,550	8,408
Surcharge Debt Service	576,985	235,669	289,690				
Total Expenditures	<u>5,759,885</u>	<u>2,276,587</u>	<u>1,914,537</u>	<u>2,147,396</u>	<u>1,056,957</u>	<u>1,331,505</u>	<u>108,995</u>
Transfers Out	(884,950)	(38,583)	(28,679)		(194,200)		
Transfers In	9,000					200,000	
(To) From Reserve	96,935	575,380	140,612	429,144	11,657	(116,826)	(5,505)
Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Dated at Vermillion, South Dakota this 17<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

First Reading: September 4, 2012  
Second Reading: September 17, 2012  
Publish: September 28, 2012  
Effective: October 18, 2012



## *Council Agenda Memo*

**From:** Jose Dominguez, City Engineer

**Meeting:** September 17, 2012

**Subject** First Reading of Ordinance 1288 - Amendment to the Allowable Driveway Widths in the Subdivision Ordinance

**Presenter:** Jose Dominguez

**Background:** The current City ordinance sets a maximum width for all driveways at 36-feet. The width is measured at the back of the sidewalk. This width has been utilized for, at least, the last couple of decades. The width was set to provide a level of safety for pedestrians, or bicyclists, utilizing the sidewalk.

**Discussion:** The proposed changes will allow uses within industrial zoned areas of the City to have a wider driveway width. The width of the driveways, within residential and commercial zones will remain at a maximum of 36-feet. The driveway width within industrial zoned sites will be allowed to have a width not to exceed 50-feet. The increase in width will allow for larger truck traffic to better access some of the locations.

The increase in width is not expected to pose a threat to pedestrian, or bicycle, traffic due to the fact that the traffic through industrial areas is mainly vehicular. All of the other ordinances governing access control will still be applicable to all zoning areas.

**Financial Consideration:** The City will not see any financial impacts.

**Conclusion/Recommendations:** Administration recommends approval of the first reading of Ordinance No. 1288.

ORDINANCE NO. 1288

AN ORDINANCE AMENDING TITLE 15, CHAPTER 154, SUBDIVISION REGULATIONS, SECTION 154.11.1.E.1.d AND SECTION 154.11.1.E.2.e, DESIGN STANDARDS – STREETS/URBAN, FOR THE CITY OF VERMILLION, SOUTH DAKOTA, BY AMENDING THE ACCESS SIZE FOR DRIVEWAY WIDTHS FOR INDUSTRIAL USES.

BE IT ORDAINED, BY THE GOVERNING BODY OF VERMILLION, SOUTH DAKOTA:

That Sections 154.11.1.E.1.d and 154.11.1.E.2.e are hereby amended to read as follows:

The maximum driveway width for residential and commercial uses (as defined in the Zoning Ordinance) shall be 36 feet (36'). Driveway widths for industrial uses will be determined on a case-by-case basis depending on the size of vehicles and frequency of vehicles utilizing the driveway access. At no point, shall the driveway width exceed 50 feet (50'). The distance does not include the tapers at the access cut.

Dated at Vermillion, South Dakota this 1<sup>st</sup> day of October, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

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John E. (Jack) Powell, Mayor

ATTEST:

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Michael D. Carlson, Finance Officer

First Reading: September 17, 2012  
Second Reading: October 1, 2012  
Publication: October 12, 2012  
Effective Date: November 1, 2012



## *Council Agenda Memo*

**From:** Jose Dominguez, City Engineer

**Meeting:** September 17, 2012

**Subject:** Presentation of the Vermillion Area Multimodal Transportation Plan

**Presenter:** Jose Dominguez

**Background:** In April, of 2011, the City was selected to receive financial assistance through the State for the completion of a Transportation Study. The proposed study was planned to supersede the transportation study completed in December 2004, and also to review several new issues that have been brought up since then.

**Discussion:** From the beginning, the report was created with the idea of providing multimodal forms of transportation through the community, and into the growth areas. The report addresses the vehicular, pedestrian, bicycle and public transit system. Input was gathered from the community through two public meetings. One meeting was with the Stakeholders Committee, which was comprised of a group of residents from the area, businesses, USD, the hospital, public transit, bicyclists, etc. A second meeting was held with an Advisory Team which was comprised of staff from the City, State, County, USD and FHWA. An on-line survey was also available to gather input.

The report looked at improvements that would have to be made to the system depending on growth, safety, congestion and roadway geometrics. The recommendations were split into two categories; those that would have to be done in the first 10-years and the ones that would be done after 10-years. The major improvements occur within Highway 50 (commonly known as the Bypass). These changes include widening the highway and signalizing some of the intersections. Most of the proposed work within the City is constructing roadways that would be necessary during the City's growth. An example would be East Clark Street from North Norbeck Street to North Crawford Road. In addition to roadway construction, the intersections of East Clark and North Dakota Street and North Pine and East Clark Street might require some intersection improvements, depending on the growth and volume increases.

**Financial Consideration:** The cost to the City will be 20%, not to exceed \$25,000. This will be reimbursed to the DOT once the study is completed. Funding is included in the 2012 budget to fund the City share.

**Conclusion/Recommendations:** Administration recommends that the City Council acknowledge receipt of Vermillion Area Multimodal Transportation Plan in the official minutes.



## *Council Agenda Memo*

**From:** Mike Carlson, Finance Officer

**Meeting:** September 17, 2012

**Subject:** Resolution Creating Public Safety Answering Point 911 Special Revenue Fund

**Presenter:** Mike Carlson

**Background:** The City and County created the Clay Area Emergency Services Communications Center through an Intergovernmental Agreement in 1994. The agreement provides that the City will operate the Communications Center and the County will reimburse 50% of the costs of operation. The agreement was amended in 2003 to address items that had changed since 1994 and to provide that 10% of the 911 Surcharge fee collected by the County would be set aside to fund future equipment replacement.

The State of South Dakota established the 911 Coordination Board in 2008 to set minimum standards for operation of Public Safety Answering Points (PSAP). This Board has developed criteria, as well as minimum standards, for operation and financing of a PSAP. The Board has required annual reports of the operations of the PSAP which the City and County have been submitting.

The State 911 Coordinator contacted the City about the 2011 annual report questioning when the City was going to establish the special revenue fund as required by Administrative Rule 50:02:04:07. The following is the information provided by the State 911 Coordinator:

Administrative Rules 50:02:04 inclusive (adopted in 2009). In particular, 50:02:04:07 Financial Standards section. As mentioned on the phone, item 1 says a PSAP must maintain within its accounting system a separate and special revenue fund to be identified as the 911 Fund. The other financial rules then follow and provide additional requirements for all revenue and expenditures related to your PSAP. Please note, all funds in the 911 Fund, including general fund dollars transferred into the fund, are restricted and are to be treated the same as 911 surcharge revenue as specified in the rules.

**Discussion:** To comply with the 911 Board requirements, the City Council will need to create a 911 Special Revenue Fund. A resolution has been prepared to create the 911 Special Revenue Fund.

With the creation of the new special revenue fund, a supplemental appropriation ordinance will establish the budget for the special revenue fund. The supplemental budget moves the County payment and the Emergency Communications expenditures from the General Fund to the new 911 Special Revenue Fund and provides a transfer from the General Fund to the 911 Fund for the city's share of the operations. The 2012 Supplemental Appropriations Ordinance is later on the agenda.

**Financial Consideration:** There will be no cost to the City except for some staff time in setting up the new accounts and transferring the balances which is required to comply with the administrative rules.

**Conclusion/Recommendations:** Administration recommends adoption of the Resolution Creating the Public Safety Answering Point 911 Special Revenue Fund.

RESOLUTION CREATING PUBLIC SAFETY  
ANSWERING POINT 911 SPECIAL REVENUE FUND

WHEREAS, Clay County and the City of Vermillion created the Clay Area Emergency Services Communications Center through an Intergovernmental Agreement dated September 6, 1994, as amended on May 5, 2003, to consolidate public safety communications to be designated as a Public Safety Answering Point (PSAP) for the county, and

WHEREAS, the Intergovernmental Agreement recognizes that the personal services and operating expenses of the Clay Area Emergency Services Communications Center are accounted for by the City of Vermillion with the reimbursement by Clay County for their apportionment of financial responsibility made quarterly to the City, and

WHEREAS, the South Dakota 911 Coordination Board was established to set minimum standards for operation of public safety answering points, determine criteria for reimbursement for nonrecurring costs and the amount of reimbursement, and to oversee the coordination of 911 services within the state, and

WHEREAS, the South Dakota 911 Coordination Board, by administrative rules, have established financial standards that require the operation of a PSAP to be maintained within a separate special revenue fund to be identified as the "911 Fund".

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that a special revenue fund be created to be known as the "911 Fund" to account for the operations of the Emergency Communication currently included in the General Fund.

BE IT FURTHER RESOLVED, that the Finance Officer is directed to prepare a 2012 Supplemental Appropriations Ordinance for the 911 Fund to report the budget for revenues and expenditures for the year.

Dated at Vermillion, South Dakota this 17<sup>th</sup> day of September, 2012.

THE GOVERNING BODY OF THE  
CITY OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer



## *Council Agenda Memo*

***From:*** Mike Carlson

***Meeting:*** September 17, 2012

***Subject:*** First Reading of Ordinance No. 1289 - 2012 Supplemental Appropriation for 911 Fund

***Presenter:*** Mike Carlson

**Background:** With the creation of the 911 Special Revenue Fund, earlier on the agenda, a supplemental appropriations ordinance is needed to establish the budget for this new fund.

**Discussion:** The supplemental appropriation ordinance moves the County payment and the Emergency Communications expenditures from the General Fund to the new 911 Special Revenue Fund and provides a transfer from the General Fund to the 911 Fund for the City's share of the operations. The net result will be no change to the total general fund budget and the new 911 fund expenditures are offset by the County Payment and the transfer from the general fund for the City share of the operations.

**Financial Consideration:** None

**Conclusion/Recommendations:** Administration recommends the approval of first reading of Supplemental Appropriations Ordinance No. 1289 for the 911 Special Revenue Fund.

PROPOSED ORDINANCE NO. 1289  
2012 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

AN ORDINANCE, adopting a 2012 Supplemental Appropriations Ordinance, for the City of Vermillion, South Dakota.

The supplemental appropriations ordinance is to report the budget for the operations of Emergency Management in the newly created special revenue 911 Fund for 2012.

BE IT ORDAINED, BY THE GOVERNING BODY of the City of Vermillion, that the following sums are appropriated to meet the obligations of the municipality.

	<u>2012 Budget</u>	<u>Proposed Budget</u>	<u>Amount of Supplemental Budget</u>
<u>General Fund</u>			
Revenues:			
County Payment			
Emergency Communications	239,853	0	(239,853)
Expenditures:			
Emergency Communications	479,706	0	(479,706)
Transfer to 911 Special Revenue Fund	0	239,853	239,853
<u>911 Special Revenue Fund</u>			
Revenues:			
County Payment			
Emergency Communications	0	239,853	239,853
Transfer from General Fund	0	239,853	239,853
Expenditures			
Emergency Communications	0	479,706	479,706

Dated at Vermillion, South Dakota this 1<sup>st</sup> day of October, 2012.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D Carlson, Finance Officer

First Reading: September 17, 2012  
Second Reading: October 1, 2012  
Published: October 12, 2012  
Effective: November 1, 2012



## *Council Agenda Memo*

**From:** Mike Carlson, Finance Officer  
**Meeting:** September 17, 2012  
**Subject:** Request to DENR to prepay the 2004 Clean Water State Revolving Loan  
**Presenter:** Mike Carlson

**Background:** The City has borrowed funds to make improvements to the water and wastewater utilities through the Department of Environment and Natural Resources State Revolving Fund (SRF) loan program. The 2004 Clean Water (SRF) loan was for Phase I of the wastewater treatment plant improvements. The Clean Water SRF loan was approved for \$3,548,351 and the current principal outstanding balance is \$2,554,551.98. The loan agreement pledges wastewater fund revenues to repay the proceeds provided from the sale of a bond. The City is scheduled to make equal quarterly payments at 3.25% interest until July 1, 2026 as repayment.

**Discussion:** Tom Grimmond, with Dougherty & Company, LLC, has projected, at current market rates, that by refunding this loan, the City can save just about \$81,000 over the remaining 14 year life of the loan. To proceed with the refunding, the City will first need to request, from the Department of Environment and Natural Resources, the ability to prepay the outstanding loan balance.

The prepayment section of the loan agreement is as follows:

Prepayment. The Borrower shall not prepay any principal payment set forth on Schedule B to the Borrower Bond any more than 15 days prior to the due date set forth in such Schedule B, unless the District consents in writing to such prepayment. If the District consents to a prepayment, such prepayment must be accompanied by payment of accrued interest and Administrative Expense Surcharge to the date of prepayment on the amount of principal prepaid. If the Loan is prepaid in part, principal payments shall be reduced in inverse order of maturity. A prepayment without the District's consent shall be returned to the Borrower.

Jim Feeney, with DENR, was contacted and indicated that other cities have refunded their SRF loans. He stated the Board has not withheld the approval for the prepayments.

Upon receipt of the DENR approval to prepay the SRF loan, we will work with Dougherty & Company, LLC and Bond Counsel to prepare a Refunding Resolution for City Council consideration. After a resolution is approved and published, the 20 day referendum period will start.

Attached is the letter to DENR requesting the prepayment of the loan.

**Financial Consideration:** There will be no cost at this time.

**Conclusion/Recommendations:** Administration recommends approval of the authorization to request the prepayment of the 2004 Wastewater State Revolving Fund loan.



25 Center Street · Vermillion, SD 57069  
Ph: 605-677-7050 · Fax: 605-677-5461  
[Info@cityofvermillion.com](mailto:Info@cityofvermillion.com)  
[www.vermillion.us](http://www.vermillion.us)

September 18, 2012

Jim Feeney, Natural Resources Administrator  
PMB 2020  
SD DENR  
Joe Foss Building  
523 E Capitol  
Pierre, SD 57501

Dear Jim,

The City has been advised that it could save substantial interest expenses by refunding one set of our SRF loans. I am hereby requesting on behalf of the City of Vermillion that the City be allowed to prepay the remaining balances on its CW-04 closing date of September 30, 2004 original approved for \$3,220,398.64 with a current principal outstanding of \$2,554,551.98. The City of Vermillion is anticipating the issuance of tax-exempt and taxable bonds in amounts necessary to pay the outstanding balance on the loan.

Thank you for your consideration and should you need any further information, please feel free to contact me.

Sincerely,

Michael Carlson  
Finance Officer



## *Council Agenda Memo*

**From:** Jason Anderson, Assistant City Engineer

**Meeting:** September 17, 2012

**Subject:** Purchase of Solid Waste Bale Bags

**Presenter:** Mike Carlson

**Background:** The City opened bids on Tuesday, September 11, 2012 at 2:00 p.m. for a semi-load (approximately 19,000 bags) of solid waste bale bags to be used with the landfill bale bagging system. A copy of the bid tabulation sheet is attached.

**Discussion:** Bid specifications were sent to two potential bidders and one bid was received. Accent Envirobale of Thomaston, Georgia, was the only bidder for \$73,850. The last time bale bags were bid was in May 2011 two bids were received. Accent Envirobale was the low bidder in May 2011 for the amount of \$72,200. The other bidder, Inter-Bulk, submitted a bid of \$79,230. The landfill uses approximately 21,000-22,000 bags a year. Bidding is required by State law when the annual purchase of a material will exceed \$25,000.

**Financial Consideration:** The purchase of solid waste bale bags is budgeted for in the Joint Powers Landfill Fund. The Landfill budgeted \$75,000 for this purchase.

**Conclusion/Recommendations:** Administration recommends awarding the purchase of 19,000 bale bags to the only bidder Accent Envirobale for \$73,850.

## BID TABULATION

PROJECT: Solid Waste Polypropylene Bale Bags

DATE: September 11, 2012

BIDDER			Inter-BULK		Accent Envirobale	
ADDRESS			29A Lafayette Street Arlington, MA 02474		10131 FM 2920 Tomball, TX 77375	
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	19,000 EA	Semi-load Polypropylene Bale Bale Bags FOB Vermillion, per each			\$ 3.45	\$ 65,550.00
2	LS	Delivery F.O.B. Vermillion, South Dakota, Lump Sum				\$ 8,300.00
<b>TOTAL</b>					<b>\$</b>	<b>73,850.00</b>
Material Delivery ARO						105 days

CITY OF VERMILLION  
 INVOICES PAYABLE-SEPTEMBER 17, 2012

1 ARCHITECTURE INC.	PROFESSIONAL SERVICES	2,749.83
2 BEST WESTERN RAMKOTA INN	LODGING	231.00
3 BROADCASTER PRESS	ADVERTISING	1,604.74
4 BUREAU OF ADMINISTRATION	TELEPHONE	435.49
5 CANON FINANCIAL SERVICES	COPIER/SCANNER LEASE	196.27
6 CENTURYLINK	TELEPHONE	1,472.61
7 CITY OF VERMILLION	LANDFILL VOUCHERS	648.00
8 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,504.13
9 D-P TOOLS	TOOLS	23.16
10 DAVE FEDDERSON	REPAIRS	820.00
11 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,189.69
12 GREGG PETERS	MANAGERS FEE	5,375.00
13 GUARANTEE ROOFING & SHEET METAL	REPAIRS	251.25
14 HOMESTEAD BLDG SUPPLIES	GARAGE DOORS	2,186.32
15 KNOLOGY	DIAL UP SERVICE	49.95
16 LOREN FISCHER DISPOSAL	WASTE HAULING	140.00
17 MARK MILBRODT	SAFETY BOOT REIMBURSEMENT	94.99
18 MATHESON TRI-GAS, INC	SUPPLIES	187.91
19 MIDAMERICAN	GAS USAGE	588.64
20 MIDCONTINENT COMMUNICATIONS	CABLE/INTERNET SERVICE	105.95
21 McLAURY FLANNERY ENGINEERING	PROFESSIONAL SERVICES	76.00
22 PETE LIEN & SONS, INC	CHEMICALS	4,403.55
23 REPUBLIC NATIONAL DIST	MERCHANDISE	1,069.44
24 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
25 SPRINT	CELL PHONES	1,237.74
26 STERN OIL CO.	FUEL	20,484.04
27 THE EQUALIZER	ADVERTISING	1,066.70
28 THELMA WHEELER	REFUND AMB PAYMENT	50.00
29 UNITED PARCEL SERVICE	SHIPPING	8.58
30 US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,050.00
31 VERMILLION NOW!	COMMUNITY HOUSING LABORATORY	11,079.23
32 VISA/FIRST BANK & TRUST	FUEL/SUPPLIES	71.95
33 WALKER CONSTRUCTION	CONCRETE WORK	6,184.04
34 BETHANY BUELL	BRIGHT ENERGY REBATE	15.00
35 TOM GODDARD	BRIGHT ENERGY REBATE	175.00
36 JEANNE MEHLHAF	BRIGHT ENERGY REBATE	75.00
	GRAND TOTAL	\$69,851.20

**VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING**

**Tuesday, Sept. 18, 2012  
6:00pm  
South Dakota Room**

**AGENDA**

- I Roll Call
  
- II Approval of the minutes of the July 17, 2012 meeting . . . . Page 2  
Approval of the minutes of the August 7, 2012 meeting . . . . Page 4
  
- III Reports of the Director
  - A. July and August Commentary . . . . Pages 6-8
  - B. July and August Statistics . . . . Pages 9-12
  - C. July and August Fines & Gifts . . . . Pages 13-16
  - D. July and August Budget Sheets . . . . Pages 17-20
  
- IV Approval of the Expenditures for August and September . . . . Pages 21-24
  
- V Library Newsletter and Calendars for August and September
  
- VI Reports
  - A. SD Library Network
  - B. Friends of the Library
  - C. VPL Foundation
  
- VII Unfinished Business
  - A. Building Project
    - 1. November move costs
    - 2. November employee costs
    - 3. Naming
  - B. 2013 Budget
  
- VIII New Business
  - A. Personnel
  - B. Author visit proposal
  - C.

**VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING**

**TUESDAY, JULY 17, 2012  
6:00 PM  
SOUTH DAKOTA ROOM**

**MINUTES**

**TRUSTEES PRESENT:** Janet Hoff, Kent Osborne, Fern Kaufman, Carl Gutzman, Cyndy Chaney and Jon Flanagin.

**OTHERS PRESENT:** Jane Larson

On a motion by Gutzman, seconded by Hoff the minutes of the June 19, 2012 meeting were read and approved. All present voted aye.

The reports of the Director were reviewed and discussed. Larson reported that the complete Summer Reading Program stats will be presented at the September Board meeting.

On a motion by Hoff, seconded by Osborne the proposed July expenditures were approved for payment. All present voted aye.

**REPORTS:**

**SDLN** – Larson reported that OCLC has been selected as the new ILS for the 159 libraries in SD. The Executive Board is negotiating consortium pricing with the expected migration date to be mid-2013.

**FRIENDS** – No report.

**FOUNDATION** – Second notices are being mailed to donors regarding their pledges. A reception to thank the fund-raising committee, Board members, Library staff, etc. is in the planning stages.

**UNFINISHED BUSINESS:**

The building project was discussed. Larson reported on the relocation of the horror, western and mystery sections and the plywood and plastic north wall. On a motion by Gutzman, seconded by Kaufman RFP #2 and RFP #4 will be funded from the Fines and Gifts account. We are still waiting for a price on RFP#3. The next construction progress meeting is July 25, 2012 at 2pm.

The memo from City Manager Prescott regarding the proposed 2013 budget was discussed. Larson will schedule a meeting with the Board and Prescott on August 6, 7 or 8. We will have our budget hearing with City Council on August 15 at 7:30 pm.

**NEW BUSINESS:**

On a motion by Hoff, seconded by Gutzman we will pursue a new logo for the Library and \$250 from the Fines and Gifts Account can be used as prize money. Larson and Patti-Roberts-Pizzuto will coordinate the project with USD Art Dept.

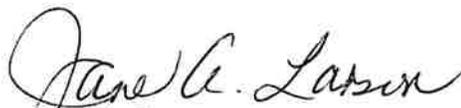
Larson reported that Jamie Frye from BIT in Pierre spent the afternoon at the Library assessing our technology problems, issues and solutions. It is the first step in applying for a state Broadband grant. Grant applications will be taken in late 2012.

On a motion by Hoff, seconded by Kaufman Jon Flanagin was re-elected President of the Library Board and Carl Gutzman was re-elected Vice-President. All present voted aye.

The procedure for approving the August expenditures was reviewed. Larson will email the list with a response from the Board members authorizing payment.

Meeting adjourned at 7:33 pm.

Respectfully submitted,

  
Jane A. Larson  
Secretary for the Board

VERMILLION PUBLIC LIBRARY  
BOARD OF TRUSTEES  
SPECIAL MEETING

TUESDAY, AUGUST 7, 2012  
7:00 PM  
SOUTH DAKOTA ROOM

MINUTES

TRUSTEES PRESENT: Cyndy Chaney, Fern Kaufman, Janet Hoff, Carl Gutzman, Kent Osborne and Jon Flanagin.

OTHERS PRESENT: John Prescott and Jane Larson

UNFINISHED BUSINESS:

Prescott reviewed some issues on the building project: \$1958 from contingency for the removal and disposal of an old cement foundation; \$436 to purchase steel for the east stairwell; changes in the west entrance and sidewalk to better meet ADA requirements and a new bike rack.

Questions on the 2013 budget request were reviewed:

Issue # 1 - Employee Merit Play Plan – Gutzman will chair a committee with Kaufman, Hoff and Larson to restructure the plan from 4% increases to 2% increases, change or add step levels and advancement requirements.

Issue #2 – The shortfall in funding for Work-Study Employees was discussed. The Board changed the request from 1800 hours per year to 3200 per year on the 2013 budget request as 70% of the labor cost is re-reimbursed by USD.

Issue #3 – The request to add a part-time Young Adult Assistant was discussed. Prescott indicated it will not be funded this year and the Board will ask again for the 2014 budget.

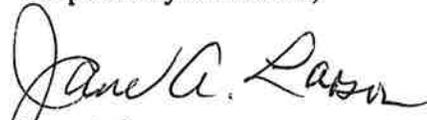
Issue # 4 – Prescott indicated that the electricity line item #2810 will be set at \$14,000 for 2013.

Issue #5 – Prescott indicated that the library materials line item #3400 will be set at \$94,000 for 2013

The Board indicated that they will review end-of-year expenditures more carefully. They thanked Prescott for his willingness to discuss the issues with them and help come up with solutions.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

  
Jane A. Larson  
Secretary for the Board.

## DIRECTOR'S REPORT – JULY 2012

July 4 – The Library is closed in observance of Independence Day.

July 5 – I proctored an exam for WIT

July 6 – Jon Flanagin, Becca Roberts and I met with John Prescott and Mike Carlson to review our 2013 budget request.

July 10 – Randy Voss and I met with Jamie Fry from SD BIT to start the review process for a Broadband Initiative grant.

July 11 – I attended a Department Head meeting at City Hall.

July 11- Jon Flanagin and I met with Mark Aspaas from Architecture Inc. to select exterior colors and finishes.

July 11 – I attended the construction progress meeting.

July 17 – At the monthly staff meeting the following topics were discussed: Department Head meetings; 2013 budget request; SDLA conference; Summer Reading program store and family picnic; westerns, mysteries and horror titles moved and new website.

July 23 – I proctored two exams for WIT.

July 25 – I attended a construction progress meeting.

July 26 – I assisted at the Summer Reading Program family picnic at Prentis Park.

July 30 – A portion of Church Street was closed as the new water and sewer connections were completed. The north parking lot driveway was also closed. Both should be open in a week. The west Library entrance was closed and the south entrance was opened. The new sidewalks, pillars and entranceway are being constructed.

## DIRECTOR'S REPORT- AUGUST 2012

- August 2 – I attended the Foundation meeting. We finished planning the reception for the Fund Raising Campaign.
- August 6 – I represented the Library and the Foundation at the funeral for Roger Kozak.
- August 7 – Library Board members and I presented our 2013 budget request to City Council.
- August 8 – I attended the construction progress meeting.
- August 14 – At the monthly staff meeting the following topics were discussed: SDLA conference; Department Head meetings; construction project; budget session; One Book South Dakota; vacations; graduation; tutoring and new website.
- August 15 – I attended a Department Head meeting at City Hall.
- August 20 – City Council and Library Board members did a walk-thru of the building project.
- August 20 – I attended the construction progress meeting. We reviewed the construction schedule and need to close building in November. Everything in the current facility needs to be moved temporarily to the new north section. Current facility will be renovated and we will move back in February or March 2013.
- August 23 – I participated in a webinar on ebooks and eaudiobooks.
- August 24 – I attended the Fund Raising Campaign reception sponsored by the VPL Foundation.
- August 28 – Two new work-study employees started training: Kayla Purdin and Holly Irwin.
- August 29 – I attended a Department Head meeting at City Hall.
- August 29 – I met with a contractor to review shelving needs in the new building.
- August 30 – I met with a contractor to review table and seating needs in the new building.

# Circulation Statistics for July 2012

<b>Circulation</b>												
<b>By Category</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1) Adult Fiction	1621	1583	1603	1387	1742	1769	1587					
2) Adult Non-Fiction	578	589	555	580	540	523	569					
3) Video	704	819	1051	853	838	965	931					
4) Child Non-Fiction	419	480	458	357	376	630	519					
5) Child Fiction	1572	1579	1466	1340	1560	2633	1932					
7) Child A/V	26	29	47	35	57	74	64					
8) Adult A/V	444	415	434	380	466	450	371					
9) Child Periodicals	2	2	4	4	6	12	16					
10) Adult Periodicals	155	182	185	205	209	223	255					
11) Art Prints	3	5	2	1	2	4	2					
14) Toys	5	4	1	11	2	4	4					
15) CD-Rom	1	4	4	2	2	2	0					
16) New Books	909	916	889	986	1139	1122	1103					
17) Book Club Bags	3	3	2	3	2	3	3					
18) Parent/Teacher	11	13	12	11	10	17	14					
OneClick Digital	13	23	52	1	5	68	0					
OverDrive	42	*	88	81	76	128	142					
<b>Total</b>	<b>6508</b>	<b>6646</b>	<b>6853</b>	<b>6237</b>	<b>7032</b>	<b>8627</b>	<b>7512</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Year's Comparison</b>			<b>Outreach</b>					<b>Book and A/V Drop</b>				
	<u>July 2011</u>		<u>July 2012</u>		Month	Items	Patrons	Deliveries	Month	Total	#/Day	
Adult	3915		3736		Jul 2011	569	37	70	Jul 2011	2044	82	
Child	2833		2531		Aug 2011	625	34	74	Aug 2011	2275	84	
New	1275		1103		Sep 2011	605	34	87	Sep 2011	1588	53	
CD-Rom	3		0		Oct 2011	601	34	62	Oct 2011	1865	60	
<b>Total</b>	<b>8026</b>		<b>7370</b>		Nov 2011	681	34	110	Nov 2011	1734	62	
					Dec 2011	457	33	45	Dec 2011	1710	61	
<b>Interlibrary Loan</b>					Jan 2012	645	33	72	Jan 2012	1598	57	
Borrowed	253				Feb 2012	579	35	69	Feb 2012	1710	61	
Loaned	156				Mar 2012	586	36	79	Mar 2012	1785	58	
<b>Total</b>	<b>409</b>				Apr 2012	567	35	69	Apr 2012	1764	58	
					May 2012	659	36	94	May 2012	1749	60	
<b>Items Returned:</b>	<b>7278</b>				Jun 2012	644	39	82	Jun 2012	1723	66	
					Jul 2012	388	34	61	Jul 2012	1871	74	
<b>Activities</b>												
<b>Adult Programs</b>		Attended		<b>Room Usage</b>			Sessions	Users	<b>Computer Usage:</b>		1010	
Recess					Activity Room		25	254				
					Community Room		27	1122	<b>Website Visits:</b>		2709	
					South Dakota Room		18	144				
<b>Miscellaneous</b>												
<b>Patron Gate</b>			<b>Holds Placed</b>			<b>Open Days:</b>						
	People	Alarms			Adult Items	46		<b>Reference Questions:</b>		250		
Jul 2011	4186	32			Children's Items	8		<b>In-Library Browse:</b>		1794		
Jul 2012	3553	52			New Items	38						

# Circulation Statistics for July 2012

<b>Children's Activities</b>							
<b>Special Days</b>		<u>Kids</u>	<u>Adults</u>	<u>YA</u>	<b>Storytime</b>	<u>Kids</u>	<u>Adults</u>
July 26th	Family Swim Party	127 people			Preschool Storytime	147	101
July 26th	Closing Party: Family Picnic	117 people			Toddler Storytime	143	89
	<b>Total</b>	244 people			<b>Total</b>	290	190
<b>Crafts</b>		<u>Kids</u>	<u>Adults</u>	<u>YA Vol.</u>	<b>YA</b>		
July 2nd	Bear Keychain	83	17	14	<b>Special Events</b>		<u>YA</u>
July 9th	Monsters	68	18	17	July 27th Closing Party - Laser Tag		19
July 16th	Luminary Lanterns	73	14	19			
	<b>Total</b>	224	49	50		<b>Total</b>	19
<b>Movies</b>					<b>Books &amp; Brunch</b>		<u>YA</u>
July 3rd	Yogi Bear	15	4		July 2nd		17
July 10th	Monsters Inc.	40	4		July 9th		14
July 17th	Aladdin	18	5		July 16th		15
	<b>Total</b>	73	13			<b>Total</b>	46
<b>Performers</b>					<b>Creative Creatures</b>		
July 5th	Missouri National Recr.	19	9		July 11th	Melted Crayon	24
July 12th	Mr. Twister	128	38		July 18th	Murder Mystery	19
July 18th	Indiana Bones	115	27				
	<b>Total</b>	262	74				
<b>SRP July Total w/out ST</b>		<b>989</b>			<b>SRP July Total for YA</b>		<b>122</b>
<b>SRP July Total w/ ST</b>		<b>1469</b>					
<b>SRP July Total w/ST &amp; YA</b>		<b>1591</b>			<b>SRP Grand Total (June/July)</b>		<b>3950</b>
<b>Facebook Statistics</b>		Public					
	People "Likes"	232					
	Wall Posts	13					
	New Likes in July	11					

# Circulation Statistics for August 2012

<b>Circulation</b>												
<b>By Category</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1) Adult Fiction	1621	1583	1603	1387	1742	1769	1587	1552				
2) Adult Non-Fiction	578	589	555	580	540	523	569	583				
3) Video	704	819	1051	853	838	965	931	728				
4) Child Non-Fiction	419	480	458	357	376	630	519	376				
5) Child Fiction	1572	1579	1466	1340	1560	2633	1932	1297				
7) Child A/V	26	29	47	35	57	74	64	48				
8) Adult A/V	444	415	434	380	466	450	371	463				
9) Child Periodicals	2	2	4	4	6	12	16	19				
10) Adult Periodicals	155	182	185	205	209	223	255	543				
11) Art Prints	3	5	2	1	2	4	2	8				
14) Toys	5	4	1	11	2	4	4	0				
15) CD-Rom	1	4	4	2	2	2	0	4				
16) New Books	909	916	889	986	1139	1122	1103	976				
17) Book Club Bags	3	3	2	3	2	3	3	5				
18) Parent/Teacher	11	13	12	11	10	17	14	10				
OneClick Digital	13	23	52	1	5	68	0	14				
OverDrive	42	*	88	81	76	128	142	127				
<b>Total</b>	<b>6508</b>	<b>6646</b>	<b>6853</b>	<b>6237</b>	<b>7032</b>	<b>8627</b>	<b>7512</b>	<b>6753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Year's Comparison</b>			<b>Outreach</b>				<b>Book and A/V Drop</b>					
	<u>August 2011</u>	<u>August 2012</u>	Month	Items	Patrons	Deliveries	Month	Total	#/Day			
Adult	3928	3892	Aug 2011	625	34	74	Aug 2011	2275	84			
Child	1949	1740	Sep 2011	605	34	87	Sep 2011	1588	53			
New	1165	976	Oct 2011	601	34	62	Oct 2011	1865	60			
CD-Rom	3	4	Nov 2011	681	34	110	Nov 2011	1734	62			
<b>Total</b>	<b>7045</b>	<b>6612</b>	Dec 2011	457	33	45	Dec 2011	1710	61			
			Jan 2012	645	33	72	Jan 2012	1598	57			
<b>Interlibrary Loan</b>			Feb 2012	579	35	69	Feb 2012	1710	61			
Borrowed	170		Mar 2012	586	36	79	Mar 2012	1785	58			
Loaned	140		Apr 2012	567	35	69	Apr 2012	1764	58			
<b>Total</b>	<b>310</b>		May 2012	659	36	94	May 2012	1749	60			
			Jun 2012	644	39	82	Jun 2012	1723	66			
<b>Items Returned:</b>	<b>6097</b>		Jul 2012	388	34	61	Jul 2012	1871	74			
			Aug 2012	650	31	76	Aug 2012	1797	59			
<b>Activities</b>												
<b>Adult Programs</b>		Attended		<b>Room Usage</b>			<b>Computer Usage:</b>			1025		
Recess				Sessions			Users					
				Community Room			17			238		
				South Dakota Room			9			72		
<b>Miscellaneous</b>												
<b>Patron Gate</b>			<b>Holds Placed</b>			<b>Open Days:</b>						
	People	Alarms	Adult Items			39			<b>Reference Questions:</b>			
Aug 2011	2302	49	Children's Items			12			290 11/day			
Aug 2012	2509	35	New Items			24			<b>In-Library Browse:</b>			



## FINES AND GIFTS CHECKING ACCOUNT - JULY 2012

Month	Revenue				Expenditures		Balance
	Copier	Fines	Other	Donations	Paid Out	Checks	
January	161.15	353.50	73.09	3100.30	20.20	100.00	4570.67
February	233.85	171.94	626.99	0.00	7.98	1168.74	8138.51
March	250.43	104.91	72.34	23.15	101.15	144.10	7994.57
April	153.30	135.51	56.00	1207.29	73.60	0.00	8200.15
May						1745.18	9678.65
June	428.55	525.60	354.85	2458.50	375.26	238.60	7933.47
July	131.30	185.79	35.00	100.00	32.98	955.97	11080.26
August							10543.40
September							
October							
November							
December							
<b>Totals</b>	<b>1358.58</b>	<b>1477.25</b>	<b>1218.27</b>	<b>6889.24</b>	<b>611.17</b>	<b>4352.59</b>	

### CHECKS

\$ 220.00 Mr. Twister - SRP  
 \$ 300.00 Mike McCartney - SRP  
 \$ 260.97 HyVee - SRP  
 \$ 175.00 Make-A-Wish - SRP

### RECEIPTS

#### DONATIONS

Mary Geppert \$ 100.00

#### OTHER REVENUE

Cards \$ 35.00

### INVESTMENTS

Institution	Type	Amount	Rate	Maturity	Total
1st Bank & Trust	Money	1.86			
	Market	YTD \$13.48	0.20%		\$ 11,719.11
1st Bank & Trust	CD	Cashed 3-13-12		\$ 52,572.53	
CorTrust	CD	Cashed 4-11-12		\$ 6,139.95	
<b>TOTAL:</b>					<b>\$ 11,719.11</b>

#### 1st Bank & Trust Money Market Account

No transactions during the month of July

## FINES AND GIFTS CHECKING ACCOUNT - AUGUST 2012

Month	Revenue				Expenditures		Balance
	Copier	Fines	Other	Donations	Paid Out	Checks	
							4570.67
January	161.15	353.50	73.09	3100.30	20.20	100.00	8138.51
February	233.85	171.94	626.99	0.00	7.98	1168.74	7994.57
March	250.43	104.91	72.34	23.15	101.15	144.10	8200.15
April	153.30	135.51	56.00	1207.29	73.60	0.00	9678.65
May						1745.18	7933.47
June	428.55	525.60	354.85	2458.50	375.26	238.60	11080.26
July	131.30	185.79	35.00	100.00	32.98	955.97	10543.40
August	136.85	250.06	563.93	200.00	138.44	926.66	10629.14
September							
October							
November							
December							
<b>Totals</b>	<b>1495.43</b>	<b>1727.31</b>	<b>1782.20</b>	<b>7089.24</b>	<b>749.61</b>	<b>5279.25</b>	

### CHECKS

\$ 267.71 City of Vermillion - SRP  
 \$ 95.21 Gale Group - LP Donation  
 \$ 89.00 Blake Carver - Website host and domain name  
 \$ 45.00 Oriental Trading - SRP  
 \$ 300.25 City of Vermillion - SRP  
 \$ 129.59 City of Vermillion - SRP

### RECEIPTS

#### DONATIONS

Patti Roberts-Pizzuto           \$ 100.00  
 Judith Sebesta                   \$ 100.00

#### OTHER REVENUE

Cards           \$       55.00  
 Refund         \$       125.93  
 I-Pad Raffle   \$       383.00

### INVESTMENTS

Institution	Type	Amount	Rate	Maturity	Total
1st Bank & Trust	Money Market	2.12 YTD \$15.60	0.20%		\$ 11,721.33
<b>TOTAL:</b>					<b>\$ 11,721.33</b>

#### 1st Bank & Trust Money Market Account

No transactions during the month of August

PROPOSED EXPENDITURES – AUGUST 2012

2300 PUBLISHING AND ADVERTISING

Nebraska Journal-Leader (1 ad) \$34.95

2540 BUILDING REPAIR AND MAINTENANCE

Presto-X (2 invoices, 2 insect spraying) \$82.53

2590 OTHER REPAIR AND MAINTENANCE

A& B Business Inc. (copier maintenance) \$414.59  
Microfilm Imaging Systems (microfilm printer main.) \$360.00  
\$774.59

2612 OPERATING SUPPLIES AND MATERIALS

Hyvee (3 invoices, meeting supplies) \$54.35  
Quill (cartridges, binder clips,tape) \$130.78  
SmileMakers (2 invoices, program supplies) \$82.89  
VISA (2 invoices, program supplies) \$72.89  
Walmart (program supplies) 14.49  
355.40

2613 CLEANING SUPPLIES AND SERVICES

Dust-Tex (2 invoices, mat cleaning) \$12.40  
Yankton Janitorial (2 invoices, cleaner,tissue,towels) 201.92  
214.32

2629 OTHER SUPPLIES AND MATERIALS

Demco (labels, vistafoil, book jackets) \$331.74

2700 TRAVEL AND TRAINING

Joyce Moore (educational reimbursement) 547.20  
SD Library Assoc. (2 conference fees) 360.00  
907.20

2840 GAS

MidAmerican Energy (6-25 to 7-25) \$23.12

**3400 LIBRARY MATERIALS**

AudioGo (3 adult audiobooks)	\$187.91
Baker & TaYlor (8 invoices, 23 adult titles)	\$576.70
BWI (5 invoices, 47 children's titles)	\$485.36
Center Point LP (1 invoice, 13 adult LP titles)	333.31
Gale Group (1 adult LP title)	\$23.99
Ingram (6 invoices, 192 adult titles)	2824.77
Library and Educational Services (4 children's titles)	\$29.77
Living Here (1 subscription)	15.00
Random House (2 invoices, 2 adult audiobooks)	\$63.75
Recorded Books (4 invoices, 14 audiobooks)	\$957.30
	<hr/>
	\$5,497.86

**3900 OTHER CAPITAL EXPENSES**

Highsmith (1 book cart)	405.02
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TOTAL \$8,626.73

PROPOSED EXPENDITURES – SEPTEMBER 2012

2300 PUBLISHING AND ADVERTISING

Broadcaster Press (1 ad)	\$36.00
Equalizer (3 ads)	\$236.80
	<hr/>
	272.80

2540 BUILDING REPAIR AND MAINTENANCE

Presto-X (Insect spraying)	\$41.91
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2612 OPERATING SUPPLIES AND MATERIALS

HyVee (2 invoices, kitchen & meeting supplies)	36.61
Oriental Trading (2 invoices, program supplies)	138.90
Quill (2 invoices, program & office supplies)	\$218.86
VISA (2 invoices, SRP supplies)	\$350.25
Walmart (2 invoices, SRP & program supplies)	54.52
	<hr/>
	799.14

2613 CLEANING SUPPLIES AND SERVICES

Dust-Tex (3 invoices, :2 mat cleanings)	\$34.95
Yankton Janitorial (tissue & towels)	\$132.70
	<hr/>
	\$167.65

2840 GAS

MidAmerican Energy (7-25 to 8-23)	23.35
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2850 TELEPHONE

STN (Long distance and FAX for June)	8.65
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2851 DEDICATED TELEPHONE LINE

Midwest Alarm Co. (fire alarm system-3 months)	60.00
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3400 LIBRARY MATERIALS

AudioGo(3 adult audio books)	\$159.91
Baker & Taylor (10 invoices, 46 adult titles)	\$988.82
Better Homes&Gardens Books(1invoice,1 adult title)	\$27.45
BWI (4 invoices, 22 children's titles)	\$219.89
Center Point (1 invoice, 1adult LP title)	25.97
House of White Birches (1 invoice, 1 adult title)	25.91
Ingram (1 credit, 5 invoices, 211 adult titles)	2705.74
LexisNexis (1 invoice, 1 reference title)	64.99
Progressive Business Publs. (1 invoice,1subscription)	94.56
Random House (1 invoice, 1 adult audiobook)	\$30.00
Recorded Books (4 invoices, 16 audiobooks)	626.15
VISA (6 invoices, 9 titles)	\$194.89
	<hr/>
	\$5,164.28

TOTAL	\$6,537.78
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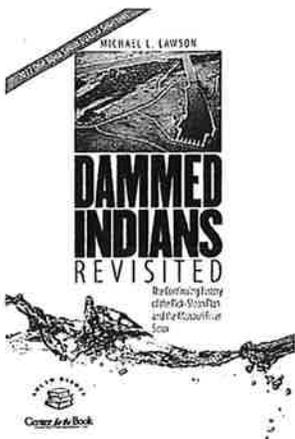


Inside this issue:

- Construction Update* 1
- One Book South Dakota* 1
- Adult Fall Schedule* 3
- Library Mosaic Project* 2
- Storytime Fall Schedule* 3
- SRP 2012 Recap* 3
- New Bookshelves* 2,3
- August Calendar* 4

SUMMER HOURS:

Monday - Thursday  
10 am - 9 pm  
Friday  
10 am - 6 pm  
Saturday  
10 am - 5 pm  
Sunday: CLOSED  
Phone: 677-7060  
vpl@sdln.net  
website: vpl.sdln.net



## Library Construction Update

As library construction continues, changes will be taking place that impact library patrons.

From the end of July until approximately August 6th the north entry to the parking lot will be blocked off and entry and exit will be from the south side.

Beginning the first week of August, the west door, which is the current entrance, along

with the adjacent sidewalk area will be closed off. The south door will be reopened with direct access from the parking lot.

The building crew will begin construction of the new west entry located north of the present street side entry. New sidewalks, light columns and new landscaping will also be completed at that time.

The north wall of the present



building has been removed and a temporary plywood and plastic wall has been installed. The old building and the new building will soon be joined. Thank you for your patience during this construction process. We are all eagerly awaiting the brand new building!

## One Book South Dakota 2012

*Dammed Indians Revisited* examines how the work of the United States Army Corps of Engineers and the Bureau of Reclamation affected the communities along the river, demonstrating the unequal relationship between the tribes and the federal government. Lawson has unearthed new information, revising his original work to bring the

story up-to-date. While the flooding occurred more than sixty years ago, the impact of the plan and its ramifications for continuing tribal-federal relations remain wholly relevant in the 21st century.

Discussion will be held in the Community Room of the Vermillion Public Library.

**Sunday, Sept. 23**  
**3 - 5 pm.**

Refreshments will be served.

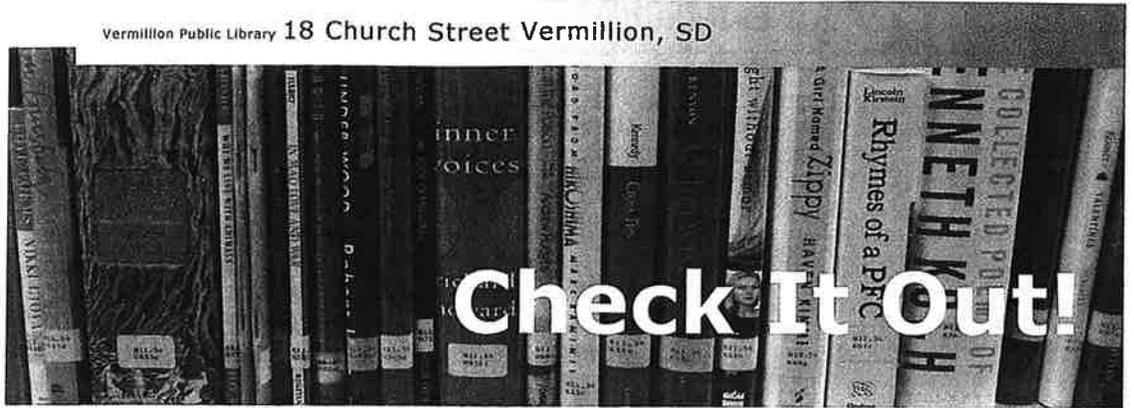
Discussion will be led by Jamie Sullivan, from Mount Marty College.

Sign up today and borrow a copy of the book at the Vermillion Public Library!

Sponsored by the VPL Library, SD Center for the Book, and SD Humanities Council.

# AUGUST 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 First US Census anniversary	2	3	4
5 LIBRARY CLOSED	6 City Council Meeting 7 pm	7 VPL Library Board Special Meeting 7 pm	8	9	10	11 Alex Haley (author) birthday
12 LIBRARY CLOSED	13 School Board Meeting 7 pm	14	15 Julia Child 100th birthday	16	17 Jonathan Franzen (author) birthday	18
19 LIBRARY CLOSED	20 City Council Meeting 7 pm	21	22 First day of class Vermillion Public Schools	23	24	25 National Park Service founded 1916
26 LIBRARY CLOSED	27 First day of class USD	28	29	30 Mary Woolstonecraft Shelley (author) birthday	31	

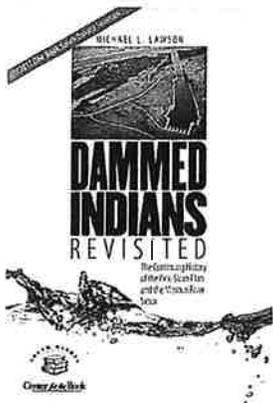


Inside this issue:

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- One Book South Dakota* 1
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- Free Tutoring Service* 2
- Adult Fall Program* 3
- Storytime Fall Schedule* 3
- After School Programs* 3
- New Bookshelves* 2,3
- September Calendar* 4

FALL HOURS:

Monday - Thursday  
10 am - 9 pm  
Friday  
10 am - 6 pm  
Saturday 10 am - 5 pm  
Sunday 1 - 5 pm  
Phone: 677-7060  
vpl@sdln.net  
website: vpl.sdln.net



## Library Construction Update



There is a lot of new progress visible with the near completion of the new entrance, installation of windows and the addition of the “soldiers” along the recently poured walkways of the entry area. As the construction continues to move forward and inside the building, more disruptions to normal life in the library will be occurring. A tentative timetable for the near future follows, but please be aware that the

schedule may change and additional unforeseen disruptions in our operations might create some difficulties. We are doing our best to accommodate the needs of patrons during the construction. At this time, we can share the following tentative schedule:

September 17th: Work will begin to convert the existing mechanical room to public restrooms. This will mean the

loss of air conditioning and heating for the library for at least a month. For most of that time there will be air moving, much like a fan or a blower, but no actual heat or cooling.

Nov. 5 - 18th: The Library will be closed in order to relocate all of the collection, computers, and desks. For the next several months there will be limited access to library materials.

## One Book South Dakota 2012

*Dammed Indians Revisited*, by Michael J. Lawson, examines how the work of the United States Army Corps of Engineers and the Bureau of Reclamation affected the communities along the river, demonstrating the unequal relationship between the tribes and the federal government. Lawson has unearthed new information, revising his

original work to bring the story up-to-date. While the flooding occurred more than sixty years ago, the impact of the plan and its ramifications for continuing tribal-federal relations remain wholly relevant in the 21st century.

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# SEPTEMBER 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Tutoring Available Noon to 4 pm Activity Room
2 LIBRARY CLOSED	3 LABOR DAY LIBRARY CLOSED	4 City Council Meeting 7 pm	5	6	7	8 Tutoring Available Noon to 4 pm Activity Room
9	10 Preschool Storytime 6:30 - 7 or 7 - 7:30 pm School Board Meeting 7 pm	11 Toddler Storytime 10:30 - 11, 11:15 - 11:45 am or 6 - 6:30 pm	12 Preschool Storytime 11:15 - 11:45 am	13 Preschool Storytime 11:15 - 11:45 am Early Elementary Program Pete the Cat 3:45 - 5 pm	14	15 Tutoring Available Noon to 4 pm Activity Room
16	17 Preschool Storytime 6:30 - 7 or 7 - 7:30 pm City Council Meeting 7 pm	18 Toddler Storytime 10:30 - 11, 11:15 - 11:45 am or 6 - 6:30 pm VPL Library Board Meeting 7 pm	19 Preschool Storytime 11:15 - 11:45 am	20 Preschool Storytime 11:15 - 11:45 pm	21	22 Tutoring Available Noon to 4 pm Activity Room
23 One Book South Dakota 3-5 30 YA Event 3 pm	24 Preschool Storytime 6:30 - 7 or 7 - 7:30 pm School Board Meeting 7 pm	25 Toddler Storytime 10:30 - 11, 11:15 - 11:45 am or 6 - 6:30 pm	26 Preschool Storytime 11:15 - 11:45 am	27 Preschool Storytime 11:15 - 11:45 am Upper Element. Program Super Science 3:45 - 5 pm	28	29 Tutoring Available Noon to 4 pm Activity Room