

VERMILLION PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING

THURSDAY, APRIL 19,2012
6:00 PM
SOUTH DAKOTA ROOM

MINUTES

TRUSTEES PRESENT: Carl Gutzman, Fern Kaufman, Cyndy Chaney, Kent Osborne and Jon Flanagin.

OTHERS PRESENT: Jane Larson

On a motion by Kaufman, seconded by Chaney the minutes of the March 13,2012 meeting were approved. All present voted aye.

The reports of the Director were reviewed and discussed.

On a motion by Gutzman, seconded by Kaufman the proposed expenditures for April were approved for payment. All present voted aye.

REPORTS:

SDLN – Larson reported that RFP's from 5 firms are now available on-line for Directors to preview. ExLibris did not submit an RFP so SDLN will definitely have new software in 2013.

FRIENDS-Larson reported that the 24th Literary Luncheon was held today with an attendance of 36. Dianne Gubbels of Coleridge, NE was the presenter.

FOUNDATION – The group reported to the City Council on Mach 19, 2012 showing that we met the goal with a few pledges yet to come in 2012 and 2013. Larson reported that donations come in every week.

UNFINISHED BUSINESS:

The building project was discussed. Osborne reported that the final public hearing for the block grant went OK and those funds will be expended first. Larson reported that 2 meetings will be held Wednesday, April 25. The 1 pm meeting is for design and color options and the 2:30 pm meeting is for construction review. The elm tree will be cut down next week and this past week the relocation of the two natural gas lines was completed. Construction is about a month ahead of schedule.

The Board Training Workshop in Sioux Falls was discussed. Kaufman, Chaney, Gutzman and Larson will attend the May 4 session. Larson reserved a city car.

NEW BUSINESS:

Larson requested Board input on the proposed 2013 budget as we will be discussing and approving it at the next meeting. The Library requests on the City's Comprehensive Plan were discussed.

Larson reported that the job description for Youth Services Librarian has been revised to meet new professional standards. Each Board member received a copy and it will be filed in the Library's Policy and Procedures Manual.

A proposed ground-breaking for the Library project was discussed. By consensus, the Board would like to concentrate on the grand re-opening in 2013.

Meeting adjourned at 6:50 pm.

Respectfully submitted,

Jane A. Larson
Secretary for the Board