



**Special Meeting Agenda
City Council**

12:00 pm. (noon) Special Meeting
Monday, January 4, 2016
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – ICAP Welcome Sign project – Matt Fairholm.**
3. **Informational Session – Upcoming Mock Accident at the High School – Matt Taggart.**
4. **Briefing on the January 4, 2016 City Council Regular Meeting** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, January 4, 2016
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. December 21, 2015 Special Meeting, December 21, 2015 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
7. **Old Business**
8. **New Business**
 - a. Mid American Energy Annual Report.
 - b. Request to close parking stalls on Cedar Street between Dakota Street and Harvard Street for Sanford Vermillion Community Health and Wellness Fair on February 5 and 6, 2016.
 - c. Combined Election Agreement with Clay County.
 - d. 2016 Payroll Resolution.
9. **Bid Openings**
 - a. Fuel Quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a bid opening date of January 27, 2016 for LED street lights.
13. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will

then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
December 21, 2015
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, December 21, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Erickson, Clarene Meins, Price, Willson, Mayor Powell

Absent: Holland, Holly Meins, Ward

2. Educational Session - German American Partnership Program - Kami Dibley

Kami Dibley, German Teacher at Vermillion High School, reported on the German American Partnership Program whereby there are grants available to assist with students going to Germany to study and stay with German families to build long lasting friendships. Kami reported that she took 5 students to Germany in 2014, hosted 15 German students in Vermillion in 2015 and will be taking 15 students to Germany in 2016. Kami and students reviewed a presentation on the trip to Ratingen Germany planned for May 21st to June 7th. Kami thanked the City Council for their past support and requested financial assistance for the trip planned for 2016. Kami answered questions of the City Council on the exchange program.

3. Educational Session - Prentis Street Lift Station - Jose Dominguez

Jose Dominguez, City Engineer, reported that the city has seven lift stations in the sanitary sewer collection system. Jose stated that the Prentis Street lift station was installed in 1968 with a capacity of 260 gpm and the average daily flow in the fall of 2014 was 216 gpm. Jose stated that the lift station pumps into a sewer main that currently has capacity for 340 gpm. Jose noted that with all the construction east of the area in the last year the average daily flows will be higher. Jose stated that we have been working with Banner Engineering for projections of the future capacity for the lift station which would be 440 gpm if the remaining property was developed that this lift station would serve. Jose noted that this is also in excess of what the current capacity of the sewer main that the lift station serves so additional force main will need to be constructed. Jose reviewed the location of the lift station that is in the street and

right of way noting how close it is to the homes in the area and that the sewer main is located between the homes. Jose stated that in working with Banner Engineering the recommendation is to replace the lift station at an estimated cost of \$550,000 and extend the force main at a cost of \$640,000. Jose reported that he has been in contact with DENR regarding grants and loans for this project with the first step being to request to be included on the State Water Plan which is due by February 1, 2016 that requires a preliminary plan. The second step requires a facility plan as part of the grant/loan application which is due by April 1st. Jose noted that in planning for this project he would like to make contact with the adjoining property owners to explain the project and review options to use part of their property that may reduce the project cost, increase safety and improve the aesthetics of the project. Jose answered questions of the City Council on the project. The consensus of the City Council was for City staff to make the contacts with the adjoining property owners to move forward with the project as it will be needed to continue the growth in the area.

4. Briefing on the December 21, 2015 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

377-15

Alderman Willson moved to adjourn the Council special session at 12:40 p.m. Alderman Erickson seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of December, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
December 21, 2015
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, December 21, 2015 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Clarene Meins, Price, Ward, Willson, Mayor Powell

Absent: Holland, Holly Meins

2. Pledge of Allegiance

3. Minutes

A. Minutes of December 7, 2015 Special Meeting, December 7, 2015 Regular Meeting

378-15

Alderman Price moved approval of the December 7, 2015 Special Meeting and December 7, 2015 Regular Meeting minutes. Alderman Erickson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

379-15

Alderman Willson moved approval of the agenda. Alderman Erickson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings - None

7. Old Business

A. Second Reading Ordinance 1334 - 2015 Supplemental Appropriations Ordinance

Mike Carlson, Finance Officer, reported that the supplemental appropriations ordinance is needed to adjust the budget for items that have changed since the budget was adopted in September 2015. Mike noted that the ordinance had first reading on December 7th and reviewed the amounts of the changes proposed in the General Fund, Second Penny Sales Tax Fund, E911 Fund, Library Fine and Gift Fund, Electric Fund, Liquor Fund and City Hall Debt Service Fund. Discussion followed.

Second Reading Ordinance 1334 - 2015 Supplemental Appropriations Ordinance

380-15

Second reading of title to Ordinance No. 1334, entitled 2015 Budget Supplemental Appropriations Ordinance for the City of Vermillion, South Dakota.

Mayor Powell read the title to the above named Ordinance, and Alderman Ward moved adoption of the following:

BE IT RESOLVED that the minutes of this meeting shall show that the title to the proposed Ordinance No. 1334 entitled 2015 Budget Supplemental Appropriations Ordinance was first read and the Ordinance considered substantially in its present form and content at a regularly called meeting of the Governing Body on the 7th day of December, 2015 and that the title was again read at this meeting, being a regularly called meeting of the Governing Body on this 21st day of December, 2015 at the City Hall Council Chambers in the manner prescribed by SDCL 9-19-7 as amended.

BE IT RESOLVED and ordained that said Ordinance be adopted to read as follows:

ORDINANCE NO. 1334
2015 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

AN ORDINANCE ADOPTING a 2015 Supplemental Appropriations Ordinance for the City of Vermillion, South Dakota.

BE IT ORDAINED, BY THE GOVERNING BODY of the City of Vermillion, that the following sums are appropriated to meet the obligations of the municipality.

	<u>2015 Budget</u>	<u>Proposed Budget</u>	<u>Amount of Supplemental Budget</u>
<u>General Fund:</u>			
Expenditures:			
Transfer to E911 Fund	271,085	272,648	1,563
VCDC Reinvestment Program	-0-	50,000	50,000
Emergency Mgt Other Repairs	500	1,700	1,200
Transfers/Reserves			
Appropriation from Reserve	108,557	161,320	52,763
<u>Second Penny Sales Tax Fund</u>			

Expenditures:			
Engineering Downtown Program	-0-	12,000	12,000
Parks Equipment	121,875	129,075	7,200
VCDC Reinvestment Program	-0-	50,000	50,000
Transfers/Reserve:			
Appropriation to Reserve	294,851	225,651	69,200

E911 Fund

Revenues:			
County Pymt Communications	271,085	272,647	1,562
Transfer in General Fund	271,085	272,648	1,563

Expenditures:			
Professional Services	7,500	10,625	3,125

Library Fine & Gift Fund

Revenue:			
Contribution & Donation	2,700	5,200	2,500
Other Revenue	1,400	2,900	1,500

Expenditures:			
Other Current Expenses	7,000	11,000	4,000

Electric Fund

Expenditures:			
Electric Construction	253,000	326,500	73,500

Transfers/Reserves:			
Appropriation from Reserve	668,162	741,662	73,500

Liquor Fund

Revenues:			
Appropriation from Reserve	23,616	33,338	9,722

Expenditures:			
Furniture & Equipment	4,000	18,500	14,500

Transfers/Reserves:			
Appropriation to(from) Reserve	13,858	(642)	14,500

City Hall Debt Service Fund

Revenues:			
Bond Proceeds Refunding	-0-	2,700,000	2,700,000

Expenditures:			
Bond Issuance Costs	-0-	57,176	57,176

Transfers/Reserves:			
Refunding Bond Escrow	-0-	2,642,824	2,642,824

Dated at Vermillion, South Dakota this 21st day of December, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D Carlson, Finance Officer

Adoption of the Ordinance was seconded by Alderman Collier-Wise. Thereafter, the question of the adoption of the Ordinance was put to a roll call vote of the Governing Body, and the members voted as follows: Collier-Wise-Y, Erickson-Y, Clarene Meins-Y, Price-Y, Ward-Y, Willson-Y, Mayor Powell-Y.

Motion carried 7 to 0. Mayor Powell declared that the Ordinance has been adopted and directed publication thereof as required by law.

8. New Business

A. Missouri River Energy Services S-1 agreement Amendment #5

John Prescott, City Manager, reported that Western Area Power Administration (WAPA) currently provides a fixed amount of electrical power to the City. John noted that since 1974 the City has been a member of Missouri River Energy Services (MRES) to provide our supplemental power beyond the WAPA allocation. John stated that the City's agreement with MRES is referred to as the S-1 agreement. John noted that the S-1 agreement has been amended four times with the last amendment approved in January 2007. John stated that with WAPA's entry into the Southwest Power Pool (SPP) as of October 1, 2015 has led to some changes which necessitated the attached amendment to the S-1 agreement. John reviewed the major items that are being amended. John stated that there are other language changes and clarifications that are part of a major review of a document such as the S-1 agreement that impact the 60 members of the joint action agency dba as MRES. John stated that there are also changes to the three Schedules that are part of the document which reflect the new market system for selling and purchasing electricity. John noted that MRES Director of Member Services Joni Livingston reviewed a number of the changes at the December 7th noon meeting. John reported that the City Attorney and City staff have participated in a presentation, webinar and other meetings to review the S-1 Agreement Amendment #5 over the last couple of months. John stated that the attached resolution authorizes the Mayor to execute Amendment #5 to the S-1 Power Sale Agreement. John

noted that the City Attorney has reviewed the agreement and recommended adoption. Discussion followed.

381-15

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION TO APPROVE
AMENDMENT 5 TO THE S-1 POWER SALE AGREEMENT
AND MISSOURI BASIN MUNICIPAL POWER AGENCY POWER SALE AGREEMENT (S-1)
(AS AMENDED AND RESTATED EFFECTIVE JANUARY 2, 2017)

WHEREAS, the City of Vermillion Light & Power utility is currently purchasing all electric power and energy it requires to meet the needs of its customers in excess of City's firm power allocation from the Western Area Power Administration ("WAPA") ("Supplemental Power") from Missouri Basin Municipal Power Agency d/b/a Missouri River Energy Services ("MRES"), pursuant to the terms and conditions of the Power Sale Agreement (S-1) ("S-1 Agreement") for a term extending through December 31, 2045; and

WHEREAS, the S-1 Agreement requires that MRES physically deliver Supplemental Power to City over the Integrated System ("IS") transmission facilities administered by WAPA; and

WHEREAS, WAPA joined the Southwest Power Pool ("SPP") Regional Transmission Organization ("RTO") effective October 1, 2015, and the IS transmission facilities were moved into SPP (which now has functional control over those facilities) and, as a result, MRES can no longer physically deliver power and energy over the IS transmission facilities. Further, because all MRES members are now in the footprint of either the SPP market or the Midcontinent Independent System Operator, Inc. ("MISO") market where power and energy are financial (and no longer physical) transactions, the S-1 Agreement no longer accurately reflects how power supply and the delivery of that power and energy are actually transacted in the RTOs. The RTOs, including SPP and MISO, operate energy markets and transmission networks that have fundamentally changed the way MRES provides power and energy to its Members under the S-1 Agreement; and

WHEREAS, these market changes require that Supplemental Power must be separated from Transmission Service because all MRES Members are located in one of two different RTOs that operate markets for energy (and capacity), and the physical delivery of power and energy (*i.e.* transmission service) is now separate from those actual commodities; and

WHEREAS, it is mutually beneficial to all parties that the base term of the S-1 Agreement which currently continues to 2046 be extended until 2057 to facilitate future financing of projects on the most advantageous terms and with the least impact on the wholesale power costs of City and other MRES Members; and

WHEREAS, other changes proposed to the S-1 Agreement will enable MRES to meet the new transmission service and energy market demands of the changing electric utility industry in a way that enhances the ability of MRES to effectively and economically provide Supplemental Power and Transmission Service to City, will provide clarification to the existing obligations of the parties, will provide flexibility for City to provide for a limited amount of its customers' needs from its own local renewable resources, and will address the privacy and security of information on individuals; and

WHEREAS, the Governing Body of the City of Vermillion, South Dakota desires that MRES continue to plan for, provide, and arrange for delivery of all Supplemental Power and Transmission Service needed by City.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Vermillion, South Dakota, at a regular meeting thereof in the Council Chambers of said City at 7:00 p.m. on the 21st day of December, 2015, that:

The "Amendment 5 to the Missouri Basin Municipal Power Agency Power Sale Agreement (S-1)" among MRES, Western Minnesota, and City is approved in the form presented; and

The "Missouri Basin Municipal Power Agency Power Sale Agreement (S-1) (as amended and restated effective January 2, 2017)" and "Schedule A" among MRES, Western Minnesota, and the City are approved in the form presented.

IT IS FURTHER RESOLVED that each of the Mayor and City Manager are authorized to execute documents on behalf of the City of Vermillion Light & Power Utility, and each of them acting individually hereby is, authorized and directed to execute and deliver to MRES each of the foregoing documents on behalf of.

Dated at Vermillion, South Dakota this 21st day of December 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Clarene Meins. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 7 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

B. Memorandum of Understanding with Clay County for Pictometry software agreement

John Prescott, City Manager, reported that in late 2011, the City Council approved an MOU with Clay County to assist in the acquisition, set-up and use of Pictometry software. John stated that Pictometry software uses aerial images of the county that are used by the assessor's office for documenting real property. John noted that these images are also useful for many City departments for documenting changes or planning. The first flyover was done in November of 2012 with the images being delivered in 2013. The MOU was for three years that went from 2013 to 2015 and the cost for the City has been \$4,821 per year made up of a base cost and a cost per user. John reported that Clay County has scheduled the next flyover for spring 2016. John stated that the attached MOU would continue the City's relationship with Clay County on this project for the next three years. John reported that the proposed MOU, like the previous MOU, details many items such as the amount to be paid, when payments would take place, the length of the City's obligation to make a payment and the ability to utilize the software. John noted that the City Attorney has reviewed the proposed MOU. John stated that the proposed MOU only charges a flat fee of \$4,622.84 per year for three years with the per user fee being dropped. John reported that the City will fund the annual payment out of different City funds as multiple City departments will utilize the images and software.

382-15

Alderman Ward moved approval of the three year Memorandum of Understanding with Clay County for Pictometry software as presented. Alderman Collier-Wise seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

C. Public Safety Center Board appointment

Mike Carlson, Finance Officer, reported that when the Public Safety Center was built there was a Construction and Use Agreement entered into with Clay County that created a Public Safety Center Board to resolve any issue between the City and County on the use of the facility. The current Board members are Dave Thiesse (2015), Robert Fuller (2016) and Bruce Plate (2017). Mike stated that Sheriff Howe and Police Chief Betzen recommended the reappointment of Dave Thiesse for a three year term ending December 31, 2018. Discussion followed on the Safety Center Board.

383-15

Alderman Erickson moved approval of the reappointment of Dave Thiesse to the Public Safety Center Board for a term that expires December 31, 2018. Alderman Willson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

D. Commercial Collectors licenses

Mike Carlson, Finance Officer, reported that the following have made application, including the proof of insurance, for commercial collectors licenses for 2016: Loren Fischer Disposal - Loren Fischer, Owner; Fischer Disposal, LLC - Lonnie Fischer, Operator ; Art's Garbage Service - Division of Waste Connections; Vermillion Garbage Service - Marty Johnson, Owner and Independence Waste - K & P Services Inc, Owner. Mike noted that, as part of the renewal, applicants were requested to include any violations of City ordinance and the Police Chief did a local records check on each applicant with his results included in the memo. Discussion followed on the license renewals.

384-15

Alderman Willson moved approval of the commercial collectors licenses for 2016 for the businesses listed above. Alderman Clarene Meins seconded the motion. Discussion followed on the commercial collection process. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reported that the Christmas tree collection site, located on the south side of Broadway Street just west of Dakota Street, is open and accepts real trees. John asked that all decorations, lights and plastic be removed from the trees. John stated that the site will be open until January 18, 2016.

B. John reported that City offices will be closed at noon on Thursday, December 24th and all day Friday, December 25th for Christmas.

C. John reported that curbside recycling which is typically collected on Fridays will not be collected on Friday, December 25th or Friday, January 1st because of the holidays. The Friday collections will be made on Monday, December 28th and Monday, January 4th.

D. John reminded citizens that sidewalks are to be cleared 24 hours after the end of a snow event. John noted that snow should be stored on your property not across the street on other property without permission or left on the street.

PAYROLL ADDITIONS AND CHANGES

Ambulance: Danielle Portz \$30.00/1st-\$17.00/2nd; Communications: Ryan Anderson \$25.39/hr; Water: Allen Clark \$21.89/hr, Dale Husby \$19.12/hr; Wastewater: Mike Heine \$20.35/hr, Fred Balleweg \$25.91/hr; Recycling: Todd Moe \$16.95/hr

11. Invoices Payable

385-15

Alderman Collier-Wise moved approval of the following invoices:

Bound Tree Medical, LLC	supplies	2,113.27
Broadcaster Press	advertising	269.75
Brunick's Service Inc	fuel	6,206.44
Bureau Of Administration	telephone	249.44
Callaway Golf	merchandise	53.38
Centurylink	telephone	1,494.51
City Of Vermillion	landfill vouchers	96.00
Clay Rural Water System	water usage	43.20
Clay-Union Electric Corp	electricity	1,677.41
Dept Of Revenue	food service license renewal	275.00
Dept. Environment Natl Res	landfill operations fee	2,795.38
Gregg Peters	managers fee	6,000.00
Insurance Benefits Inc.	airport liability	2,336.00
Kinetic Leasing	motor grader lease	27,818.62
Loren Fischer Disposal	haul cardboard	260.00
Mart Auto Body	towing	3,150.00
Michael Heine	safety boots reimbursement	100.00
MidAmerican	gas usage	2,506.27
MidContinent Communication	cable/internet service	118.68
Muhlbauer Ent	refund landfill overpayment	14.76

Pomps Tire Service, Inc.	tires	549.56
Republic National Dist.	merchandise	17,220.28
Reserve Account	postage for meter	900.00
Rock-Tenn	refund recycling payment	111.30
SD Fire Instructors Assoc	registration	180.00
SD Public Assurance Alliance	law enforcement coverage	9,735.60
Sioux Falls Construction	refund water hydrant deposit	1,000.00
Stern Oil Co.	fuel	5,895.65
Stryker Sales Corporation	supplies	406.42
The Equalizer	advertising	1,428.54
Titleist Drawer Cs	merchandise	188.50
Town Of Gayville	refund landfill overpayment	13.37
United Parcel Service	shipping	106.53
US Postmaster	postage for utility bills	1,050.00
Verizon Wireless	wireless communication	79.60
Vermillion Ace Hardware	supplies	17.98
Vermillion Chamber Of Commerce	grant pass through	1,908.79
Vermillion Rural Fire Dept	garage-115 W Duke	3,200.00
Vermillion Youth Wrestling	online registration	496.90
Visa/First Bank & Trust	fuel/supplies	395.36
Crop Production Services	Bright Energy Rebate	200.00
SDML Workers Comp Fund	workers comp insurance	93,123.00

Alderman Willson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda

A. Set a bid opening date of January 12, 2016 for water and wastewater chemicals.

386-15

Alderman Collier-Wise moved approval of the consensus agenda. Alderman Erickson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

13. Adjourn

387-15

Alderman Ward moved to adjourn the Council Meeting at 7:17 p.m. Alderman Erickson seconded the motion. Motion carried 7 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 21st day of December, 2015.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

John E. (Jack) Powell, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: John Prescott, City Manager
Meeting: January 4, 2016
Subject: Annual MidAmerican Energy Report
Presenter: MidAmerican Energy Representative

Background: The City Council adopted Ordinance No. 1164 on January 15, 2007. This ordinance renewed the natural gas franchise with MidAmerican Energy Company for fifteen years, with an option to extend the agreement for an additional five years. Section 15 of the agreement provides for an annual presentation by MidAmerican Energy to the City Council. Since 2007, several MidAmerican Energy representatives have attended the first Council meeting of the calendar year to talk about different aspects of their service.

Discussion: This is an opportunity for the City Council to ask MidAmerican Energy questions about their operations in the area. At the time of renewal, in January 2007, the City Council did inquire about staffing levels in Vermillion and the area. This presentation would again provide an opportunity for MidAmerican Energy to update the City Council on this issue.

Over the last couple of years, MidAmerican Energy representatives have also provided information on natural gas pricing, the number of gas leaks in Vermillion and the response time, number of new services, projects in the area, customer relations scoring, local partner funding opportunities, and economic development activities.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends providing MidAmerican Energy representatives an opportunity to present information on their services in Vermillion. No action is required.

Council Agenda Memo

From: Cole Bockelmann, Communications Intern
Meeting: January 4, 2016
Subject: Cedar Street parking stall closure – February 5-6, 2016
Presenter: John Prescott, City Manager

Background: Sanford Vermillion Medical Center is holding its annual Sanford Vermillion Community Health and Wellness Fair on February 6, 2016 at the Lee Medical Building on the University of South Dakota campus. They are requesting permission to park their Heart Screen semi trailer and Siouxland Community Bloodmobile trailer on the North side of Cedar Street. The Heart Screen Trailer would arrive on Friday while the Bloodmobile will arrive on Saturday. Closing the parking stalls to public parking would allow the trailers to be placed in a location convenient for attendees at the health fair.

Discussion: Sanford Vermillion Medical Center has asked that the city allow the Sanford Heart Screen trailer to park along the north side of Cedar Street, which would give attendees easy access to the screening trailer. Allowing the trailer to park on Cedar Street would create more room for visitor parking in the Lee Medical Center parking lot. The group is requesting permission to block the parking stalls on the north side of Cedar Street to facilitate placement of the trailer from 6:00 p.m. Friday, February 5th to 6:00 p.m. Saturday, February 6th.

The Police, Fire, and EMS Departments have been notified of the request and have found no safety concerns.

Financial Consideration: None

Conclusion/Recommendations: Administration recommends authorizing Sanford Vermillion to close the parking stalls along the North side of Cedar Street from Friday, February 5th at 6:00 p.m. to 6:00 p.m. on Saturday, February 6th to park a Heart Screen trailer and the Bloodmobile.

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Manager's office one week prior to the Council Meeting.

CITY OF VERMILLION REQUEST TO CLOSE CITY STREET

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Manager's office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event for which the street will be closed. If additional space is needed, please attach additional sheets with the required information.

Organization Requesting _____

Contact Person _____ Phone _____

E-Mail Address _____

Contact Person Address _____

Event _____ Date(s) of Event _____

Street(s) requested to be closed (Include a map if needed.)

Street _____ from _____ to _____

Street Closing Times _____ to _____

If the street closing requested would affect other residents or businesses have they been notified of the request? Yes _____ No _____

If approved, the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing. Have arrangements been made for clean up after the event and other facilities? Please describe:

Signature of Applicant _____ Date _____

From: Olson, Rachel (Student Health) [<mailto:Rachel.Olson@SanfordHealth.org>]
Sent: Monday, December 28, 2015 9:33 AM
To: John Prescott
Subject: Community Health Fair- Feb 6th- Parking permission along cedar street

Good morning John-

We are planning our annual Sanford Vermillion Community Health and Wellness Fair Feb 6th from 9a-1p at the Lee Medical Building. I was wondering what the process is for the city to allow our Heat Screen semi to park along Cedar street (directly south of the med school) parking east and west (on the north side of the street) starting at 6 pm Friday Feb 5th till the evening of Saturday Feb 6th. This allows patients to have easy access to the screening bus without taking up valuable participant parking in the main medical school lot. We will also have the Siouxland Community Bloodmobile parking along Cedar Street, however they are able to come Saturday morning and leave at 2.

Thank you for your assistance in pointing me in the right directly.

Rachel E. Olson, MPA, NREMT

Sanford Vermillion Medical Center
Director of Ancillary Services
USD Student Health Services & Family Planning
Route #: 8810 - 20 S.Plum St - Vermillion, SD 57069
NEW FAX Fax: 605.312.9017
Rachel.Olson@sanfordhealth.org



Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: January 4, 2016

Subject: Combined Election Agreement

Presenter: Mike Carlson

Background: The City Council, by ordinance, sets an election date to correspond with the June primary, thus, providing for a combined election and a better voter turnout. The City ordinance is as follows:

§ 30.02 CITY ELECTIONS.

The city election shall be held on the first Tuesday in June and combined with the primary and school board elections if applicable.

Discussion: State Statute provides for combining elections and encourages entities to enter into agreements as to the duties and responsibilities of each. Previously, we entered into a joint election agreement with the County to combine the City election with the primary election. The cost two years ago was \$2,600 and County Auditor, Carri Crum, has proposed the following agreement with a \$200 cost increase for 2016. If the City were to hold its own election using the county equipment, the cost would be considerably higher due to the programming of the equipment and ordering ballots. The cost for the day care registration referendum and malt beverage markup initiated election in June 2015 where paper ballots were used was \$3,516. Attached is the proposed combined election agreement for 2016. Combining the City election with the County should increase voter turnout.

Financial Consideration: The combined election would cost the City \$2,800, which is less than conducting a separate election. We have noted a better voter turnout with combined elections since residents only need to go to the polls once to vote in the primary, school and city contests.

Conclusion/Recommendations: Administration recommends that the City Council authorize the Mayor to sign the Combined Election Agreement for the June 2016 municipal election.

Additional Information on Circulating Petitions: Municipal nominating petitions can be circulated starting March 1, 2016 and must be filed in the City Finance Office by 5:00 p.m. on March 29, 2016.

Council Memo on Election

From: Mike Carlson
Meeting: January 4, 2016
Subject: Information on June 7 Election

Information: The combined Primary, School and Municipal election will be held June 7, 2016 with all municipal voters voting at the National Guard Armory located at 603 Princeton Street. The following offices will become vacant due to the expiration of the present 4-year term of office of the elective officer:

Alderman Central Ward – Kelsey Collier-Wise
Alderman Northeast Ward – Clarene Meins
Alderman Northwest Ward – Howard Willson
Alderman Southeast Ward – Steve Ward

Nominating petitions can be circulated starting March 1, 2016 and must be filed in the City Finance Office by 5:00 p.m. on March 29, 2016. No person may hold any elected municipal office who is not a qualified voter of the municipality and who has not resided therein at least three months next preceding his election. Municipal nominating petitions are available at the City Finance Office or the Secretary of State web site.

Based upon the number of voters at the November 2014 general election nominating petitions will need to be signed by at least the following registered voters:

Central Ward	21
Northeast Ward	15
Northwest Ward	34
Southeast Ward	50

It is recommended to collect signatures above the minimum to allow for any that may be invalid. It is prudent to submit your petition with ample time prior to the deadline to allow you to collect additional signatures if there are not sufficient valid signatures presented on your initial petition.

A City Ward Boundary Map is available on the city web page at vermillion.us.

VOTER REGISTRATION: Voter registration for the Primary/School/Municipal Election to be held on June 7, 2016 will close at 5:00 p.m. on May 23, 2016. Failure to register by this date will cause forfeiture of voting rights for this election. If you are in doubt about whether you are registered, check the Voter Information Portal at www.sdsos.gov or call the County Auditor at 677-7120.

Absentee Voting for the June 7, 2016 election will be available at the County Auditor's office in late April 2016.

Additional Election information is available on the South Dakota Secretary of State's web site www.sdsos.gov.

COMBINED ELECTION AGREEMENT 2016

This agreement is entered into between Clay County, Vermillion School District and the City of Vermillion; political subdivisions of the State of South Dakota, for the purpose of conducting a combined election as provided under the provisions of SDCL 9-13-37 and 12-2-5.

EFFECTIVE DATE: This agreement shall become effective on the date that all parties have signed the agreement.

PURPOSE: It is the purpose of this agreement for the parties to conduct their individually required election in one combined election. The combined elections will be held on June 7, 2016. Elections are being combined to save tax dollars on the cost of individually conducted elections and to encourage a better voter turnout for all entities.

COST SHARING: The parties to this agreement shall share the costs of the combined election as set forth herein.

The City of Vermillion and Vermillion School District shall publish their respective Notice of Vacancy for positions to be filled.

The City Finance Officer will be responsible for the petition process for municipal election candidates and will certify the names of the candidates to be listed on the ballot to the County Auditor by 5:00 P.M. on March 31, 2016.

The Vermillion School District Business Manager will be responsible for the petition process for school election candidates and will certify the names of the candidates to be listed on the ballot to the County Auditor by 5:00 P.M. on March 31, 2016.

The cost for a combined election will be \$2,800 for the City of Vermillion and \$1,300 for the Vermillion School District. These costs include joint legal notices, election worker salaries, election materials such as ballots, poll books, programming costs and all other related expenses.

If the City of Vermillion or Vermillion School District are not required to have an election, the only cost to be paid by the city/school will be the Notice of Vacancy publication.

Clay County will pay all costs associated with the election and the city and school agrees to reimburse the county for its share of the costs as determined in this agreement. If the County does not have an election, the City of Vermillion and Vermillion School District will be allowed the use of the county election equipment at no cost.

ABSENTEE BALLOTS: Absentee ballots shall be available at the office of the County Auditor for voters who wish to vote absentee.

CANVASSING OF THE VOTE: Each entity shall canvass the votes of their election at the next meeting following the election or by June 14, 2016, whichever comes first. Poll books will be opened by the County Canvassing Board, canvassed, resealed and passed on to the city and then the school. Poll books will be returned to County Auditor when the City and School has completed their canvass.

The Clay County Auditor, School Business Manager and the City Finance Officer are hereby empowered and directed to cooperate in any manner that will accomplish the purpose and intent of this agreement in order to facilitate this election in the most efficient and economical manner.

ATTEST:

Carri R. Crum, Clay County Auditor
Date: _____

Chairman
Clay County Commissioners

Michael D. Carlson, Finance Officer
Date: _____

Mayor
City of Vermillion

Sheila Beermann, Business Manager
Date: _____

President
Vermillion School Board

Council Agenda Memo

From: John Prescott, City Manager

Meeting: January 4, 2016

Subject: 2016 Payroll Resolution

Presenter: John Prescott

Background: State statute requires the publication of the complete list of all salaries of officers and employees of the City. The City of Vermillion has traditionally passed a resolution at the first meeting of the year adopting the salaries, which is then included in the meeting minutes. The state law is as follows:

6-1-10. Publication of payroll information. Notwithstanding the provisions of §§7-18-3, 9- 18-1, and 13-8-35, the boards of county commissioners, the governing board of each municipal corporation, and school boards shall publish, with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, or within thirty days thereafter, a complete list of all the salaries of all officers and employees and, thereafter, shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased.

Discussion: A new three-year agreement was negotiated during 2015 with AFSCME. The agreement covers the years 2016, 2017 and 2018. This agreement provides for a 2.5% cost of living adjustment in 2016 for employees covered by this agreement.

A change from the past year involves Police Officers, Detectives and Dispatchers. At the beginning of 2015 these employees were represented by the Teamsters Union. The affiliation of these employees with the Teamsters Union ended in July. The Police Officers and Detectives elected to be represented by the Fraternal Order of Police (FOP). The FOP is also seeking to include Police Sergeants as part of the bargaining unit. The FOP and City have not yet begun negotiations on a new agreement, therefore, a COLA for 2016 has not been provided for Police Officers, Detectives, or Police Sergeants. The pay and benefits will remain at the same level until negotiations occur and the determination of the FOP bargaining unit is made.

The 911 Telecommunicators have elected to be represented by AFSCME, but will require a separate agreement from the other employees who AFSCME represents. AFSCME in their negotiations with the City on behalf of communications employees has reached an

informal agreement to a 2.5% COLA for 2016, the same COLA for 2017 and 2018 as other AFSCME covered employees agreed to, and the health insurance fee, as agreed to by other AFSCME covered employees.

The attached resolution also provides for a 2.5% increase for non-union, professional, and management employees. The last several years the City Council has received the same cost of living adjustment as provided to employees. The payroll resolution includes a 2.5% increase in City Council wages for 2016. Also of note, the South Dakota minimum wage increases to \$8.55 per hour on January 1st. This adjustment is reflected on the attached resolution for applicable employees.

Financial Consideration: The 2016 budget includes sufficient funding to cover the wage rates reflected in the salary resolution.

Conclusion/Recommendations: Administration recommends the City Council approve the resolution and authorize the publication thereof as required by law.

**CITY OF VERMILLION
2016 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Vermillion, as an employer, makes periodic adjustments to wages and compensation for inflation and in comparison to other municipal employers; and

WHEREAS, the City of Vermillion has previously approved a collective bargaining agreement with AFSCME Local 1052 covering the calendar year 2016 that includes a 2.5% increase to the wages of employees covered by AFSCME; and

WHEREAS, the City of Vermillion desires to increase wages and salaries for management, professional, and non-union employees by 2.5% on January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Vermillion hereby approves and adopts the following wage rates for the calendar year 2016.

BI-WEEKLY SALARIES:

Mayor/City Council: John Powell/\$419.62; Kelsey Collier-Wise/\$242.94; Parker Erickson/\$242.94; Rich Holland/\$242.94; Clarene Meins/\$242.94; Holly Meins/\$242.94; Katherine Price/\$242.94; Steve Ward/\$242.94; Howard Willson/\$242.94; **General Government:** John Prescott/\$4,712.00; Andrew Colvin/\$2,331.20; **Ambulance:** Matthew Callahan/\$2,334.40; Robin Hower/\$200.00; Anthony Klunder/\$200.00; **Code Enforcement:** Farrel Christensen/\$2,252.80; **Communications:** Ryan Anderson/\$2,081.60; **Engineering:** Jose Dominguez/\$3,079.20; Shane Griese/\$1,826.40; **Finance:** Mike Carlson/\$3,822.40; **Fire/Rescue:** Richard Draper/\$2,586.40; **Library:** Jane Larson/\$2,497.60; **Light and Power:** Mark Koller/\$3,385.60; Monty Munkvold/\$2,680.80; **Parks and Recreation:** James Goblirsch/\$2,664.00; Aaron Baedke/\$1,651.20; Ryan Baedke/\$1,603.20; Kirk Hogen; \$2,391.20; **Police:** Matthew Betzen/\$3,330.40; Chad Passick/\$2,897.60; Crystal Brady/\$2,375.20; Luke Trowbridge/\$2,188.80; **Solid Waste:** Robert Iverson/\$2,508.80; **Street:** Pete Jahn/\$2,413.60; **Water:** Randy Isaacson/\$2,547.20.

HOURLY WAGES:

Ambulance/Fire: Dawn Abbott-Thompson/\$10.10, \$2.00/hr on-call; Riley Ackerman/\$8.55; Emily Brigham/\$10.10, \$2.00/hr on-call; Ashley Brunick/\$11.20, \$2.00/hr on-call; Luke Crance/\$10.20, \$2.00/hr on-call; Ryun Fischbach/\$10.10, \$2.00/hr on-call; Jarrett Fowler/\$8.55; Nicole Gulley/\$11.30, \$2.00/hr on-call; Amanda Hansen/\$10.00, \$2.00/hr on-call; Brandon Hansen/\$12.90, \$2.00/hr on-call; Valerie Hower/\$12.20, \$2.00/hr on-call; Alyssa Hunt/\$10.10, \$2.00/hr on-call; Cody Jansen/\$10.40, \$2.00/hr on-call; David Kyte/\$10.10, \$2.00/hr on-call; Joe Kyte/\$12.90, \$2.00/hr on-call; Jordyn Larson/\$10.20, \$2.00/hr on-call; Neil Melby/\$10.50, \$2.00/hr on-call; Danielle Portz/\$10.00, \$2.00/hr on-call; Mandy Reed/\$12.80, \$2.00/hr on-call; Tara Rohan/\$10.20, \$2.00/hr on-call; Stephanie Ruden/\$8.55; Alexander Sherlock/\$12.40,

\$2.00/hr on-call; Shea Soderlin/\$8.55; John Wetherington/\$10.10, \$2.00/hr on-call; Michael Wildermuth/\$13.70, \$2.00/hr on-call; Lisa Wood/\$10.50, \$2.00/hr on-call; Sophie Johnson/\$10.25; Matt Taggart/\$14.35; **Code Enforcement:** Jim Balleweg/\$20.51; Eric Birkeland/\$17.46; **Custodial:** Karl Bottessini/\$14.89; Ron Maher/\$11.91; Joel Gonzalez/\$10.76; **Electric:** Rodney Tieman/\$32.75; Mike Wensel/\$32.75; Chad Christopherson/\$32.22; Todd Halverson/\$32.22; Travis Tarr/\$32.22; Austin Anderson/\$32.22; Phil Wiebelhaus/\$24.93; Karen Harris/\$19.66; Mark Podany/\$0.25/Meter; Doug Brunick/\$0.25/Meter; **Engineering:** Todd Nordyke/\$19.38; Travis VanBeek/\$21.03; Harold Holoch/\$20.00; **Finance:** Linda Wensel/\$25.89; Sherry Howe/\$24.66; Vicki Fader/\$17.61; Lisa Terwilliger/\$13.71; Janis Johnson/\$15.72; **General Government:** Jennifer Olson/\$15.15; Cole Bockelmann/\$8.55; **Library:** Wendy Nilson/\$19.87; Michelle Koller/\$18.61; Linda Calleja/\$15.24; Susan Heggstad/\$13.72; Beth Knedler/\$18.41; Jeffrey Engeman/\$11.54; Dylan Chang/\$11.91; Epiphany Knedler/\$8.75; Atla Allen/\$8.75; **Parks & Recreation/Golf:** Mark Clark/\$28.60; Russell Jensen/\$19.10; Brian Nelson/\$15.67; Tyler Tregaser/\$15.67; Jessica Kennedy/\$16.76; Dennis Chandler/\$12.99; Katie Herrera/\$8.75; Ryan Sevening/\$9.23; Kendall Kritenbrink/\$8.75; Brandon Mockler/\$8.75; Megan Olson/\$8.75; Matt Ouellette/\$8.75; **Police:** Janna Mollet/\$20.76; Megan Anthony/\$12.06; Cindy Carrington/\$13.84; **Solid Waste/Recycling:** Jennifer Holthe/\$12.92; Daniel Goeden/\$20.13; Mark Milbrodt/\$19.20; Timothy Taggart/\$21.02; Barry Braaten/\$17.97; Jim Zimmerman/\$18.80; Todd Moe/\$17.37; Dan Hanson/\$16.98; Calle Sorensen/\$16.23; Eric McPherson/\$15.50; Josh Eitel/\$9.50; **Street:** Ernie Halverson/\$22.74; Bradley Swee/\$22.21; Jeffrey Mart/\$20.32; Chris Nissen/\$17.69; Duane Fulk/\$16.92; Rich Walker/\$10.25; Tyler Williamson/\$16.53; Brian Steffen/\$16.53; Paul Brunick/\$8.75; **Telecommunications:** David Stammer/\$21.39; Liv West/\$21.39; Marsha McKinney/\$21.39; Wendy Carroll/\$20.57; Jessica Standley/\$19.01; Derek Ronning/\$16.90; **Wastewater:** Fred Balleweg/\$26.56; John Walker/\$22.29; Michael Heine/\$20.86; Cory Moore/\$19.17; Robert Pickens/\$18.11; **Water:** Tom Kruse/\$28.39; Allen Clark/\$23.34; Wade Mount/\$22.66; Curtis Haakinson/\$21.83; Dale Husby/\$20.38; Tyler Zimmerman/\$20.38; **Volunteer Firefighters:** Karl Brewer; Emily Brigham; Jeff Brown; Kellen Cusick; Ray Decker; Ryun Fischbach; Matthew Glawe; Nicole Gulley; Brandon Hanson; Ryan Husby; Cody Jansen; Anthoney Klunder; Brady London; Austin Martensen; Scott Martinsen; Curtis Mincks; Matthew Moore; Ben Murra; Mike Murra; Dylan Nelsen; Dayrl Newman; Minh Pham; Elizabeth Rakness; Scott Roberts; Tony Rydstom; Justin Sadler; Blaine Schoellerman; Calle Sorensen; Bill Sperry; Rhett Struve; Cory Taggart; Matt Taggart; Mark Taggart; Keith Thompson; Brad Waage; Brian Waage; John Walker; Rich Walker; Brandon Wanamaker; Matthew Wanamaker; Matthew Wilmes; **Associate Firefighters:** Doug Brunick; Dick Brown; Mike Chaney; Gary Eidem; Bob Frank; Don Forseth; Dean Hansen; Joe Reedy; Wade Mount; Todd Halverson; Rob Pickens; Travis Schroeder; Chuck Taggart; Clarence Voudry; Clyde Watts; **Planning Commission:** Matthew Fairholm/\$15.00/per meeting; Don Forseth/\$15.00/ per meeting; Robert Iverson/\$15.00/per meeting; Mike Manning/\$15.00/per meeting; Ted Muenster/\$15.00/per meeting; Laura Jones/\$15.00/per meeting; Robert Oehler/\$15.00/per meeting; Debra Gruhn/\$15.00/per meeting; Douglas Tuve/\$15.00/per meeting; **Library Board:** Daniel Burniston/\$15.00/per meeting; Jon Flanagan/\$15.00/per meeting; Carl Gutzman/\$15.00/per meeting; Diane Leja/\$15.00/per meeting; Fern Kaufman/\$15.00/per meeting.

PROVIDED, HOWEVER, the City Manager may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at

the date of employment, and the City Manager may make meritorious wage increases for Department Heads within the budgetary appropriation of the respective departments.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Governing Body will publish Police Department wages within thirty days following the completion of salary negotiations with the bargaining agent.

Dated at Vermillion, South Dakota this 4th day of January 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

CITY OF VERMILLION
 INVOICES PAYABLE-JANUARY 4, 2016

1 A & A REFRIGERATION	REPAIRS	912.50
2 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	278.05
3 ARROW INTERNATIONAL, INC	TRAINING MATERIALS	252.58
4 BAKER & TAYLOR BOOKS	BOOKS	269.96
5 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	9,416.05
6 BETH KNEDLER	MILEAGE REIMBURSEMENT	26.25
7 BIRSCHBACH EQPT & SUPPLY	EQUIPMENT	3,487.00
8 BLACKSTONE AUDIO INC	BOOKS	150.00
9 BOUND TREE MEDICAL, LLC	SUPPLIES	2,206.65
10 BUILDERS CHOICE	REPAIRS	142.00
11 BUTLER MACHINERY CO.	PARTS	7,931.79
12 C&H DISTRIBUTORS, INC	SUPPLIES	143.00
13 CAMPBELL SUPPLY	SUPPLIES	1,285.29
14 CANNON TECHNOLOGIES, INC	METERS	8,629.20
15 CASK & CORK	MERCHANDISE	1,341.35
16 CEDAR SHORE RESORT	LODGING	305.85
17 CENTER POINT LARGE PRINT	BOOKS	658.59
18 CENTRAL STATES WIRE PRODUCTS	SUPPLIES	1,751.50
19 CENTURY BUSINESS PRODUCTS	COPIES	134.96
20 CENTURYLINK	TELEPHONE	743.31
21 CHEMCO, INC	SUPPLIES	125.70
22 CHRISTENSEN RADIATOR & REPAIR	PARTS	376.20
23 CITY OF VERMILLION	COPIES/POSTAGE	1,291.67
24 CITY OF VERMILLION	UTILITY BILLS	35,071.99
25 CLASS C SOLUTIONS GROUP	SUPPLIES	215.79
26 CLIMATE SYSTEMS, INC	REPAIRS	844.20
27 COLONIAL LIFE ACC INS.	INSURANCE	3,276.43
28 CONCRETE MATERIALS	CONCRETE	868.80
29 CONFLUENCE	PROFESSIONAL SERVICES	3,977.95
30 COYOTE CHEMICAL COMPANY	FUEL FILTER	18.10
31 COYOTE VENDING	SUPPLIES	181.25
32 CULLIGAN WATER	DRINKING WATER COOLER	11.00
33 D-P TOOLS	TIRE GAUGE	23.53
34 DAKOTA BEVERAGE	MERCHANDISE	15,977.72
35 DAKOTA PC WAREHOUSE	MONITORS/REPAIRS	603.90
36 DAKOTA SUPPLY GROUP	SUPPLIES	238.12
37 DELTA DENTAL PLAN	INSURANCE	6,451.58
38 DENNIS MARTENS	MAINTENANCE	833.34
39 DEPT OF REVENUE	TESTING	1,317.00
40 DGR ENGINEERING	PROFESSIONAL SERVICES	12,627.72
41 DIAMONDBACK TRUCK COVERS	TRUCK BED COVER	1,599.00
42 DUST TEX	ENTRY MATS	80.00
43 EAGLES	MEALS	700.00
44 EBERLE DESIGN INC	REPAIRS	178.00

45 ECHO ELECTRIC SUPPLY	SUPPLIES	1,875.78
46 ED M. FELD EQPT CO	REPAIRS	313.78
47 ELECTRONIC ENGINEERING	PARTS	662.00
48 EQUIPMENT BLADES INC	SUPPLIES	160.00
49 ERIC McPHERSON	SAFETY BOOTS REIMBURSEMENT	100.00
50 ERNIE HALVERSON	SAFETY GLASSES REIMBURSEMENT	150.00
51 FARMER BROTHERS CO.	SUPPLIES	110.80
52 FAST AUTO GLASS	WINDSHIELD/REPAIRS	968.30
53 FEDEX.	SHIPPING	11.81
54 FILTERTEC	FILTERS	622.34
55 FIREGUARD INC	PARTS	171.59
56 FOREMAN MEDIA	COUNCIL MTG	150.00
57 GALE	BOOKS	772.38
58 GRAYBAR ELECTRIC	SUPPLIES	140.87
59 GREGG PETERS	RENT/FREIGHT	2,773.50
60 GREYLINE INSTRUMENTS INC	REPAIRS	1,997.24
61 HD SUPPLY WATERWORKS	SUPPLIES	2,452.94
62 HEIMAN, INC.	FIRE FIGHTER EQUIPMENT	1,983.89
63 HELMS & ASSOCIATES	AIRPORT PROFESSIONAL FEES	1,349.10
64 HERC-U-LIFT	REPAIRS	235.30
65 HERREN-SCHEMPP BUILDING	SUPPLIES	103.68
66 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	72.98
67 HOA SOLUTIONS, INC	REPAIRS	4,245.36
68 HY VEE FOOD STORE	SUPPLIES	31.30
69 IN CONTROL, INC	PROFESSIONAL SERVICES	2,631.50
70 INDELCO PLASTICS CORP.	PARTS	205.68
71 INDEPENDENCE WASTE	WASTE HAULING	778.50
72 INGRAM	BOOKS	3,116.15
73 INTERSTATE POWER SYSTEMS	REPAIRS	492.00
74 IOWA LEAGUE OF CITIES	ADVERTISING	65.00
75 ISTATE TRUCK CENTER	PARTS	35.14
76 JACKS UNIFORM & EQPT	UNIFORM/SUPPLIES	4,002.05
77 JERRY'S CHEVROLET BUICK GM	REPAIRS	237.67
78 JESSICA NEWMAN	BOOT REIMBURSEMENT	43.40
79 JOHN A CONKLING DIST.	MERCHANDISE	8,779.75
80 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	43,245.89
81 JOHNSON CONTROLS	REPAIRS/SERVICE AGREEMENT	5,007.27
82 JOHNSON ELECTRIC	INSTALL LOAD MGMT CONTROLLERS	75.00
83 JOHNSON FEED, INC	REPAIRS	593.18
84 JONATHAN WARNER	BOOT REIMBURSEMENT	54.45
85 JONES FOOD CENTER	SUPPLIES	1,125.94
86 JUDY WIESELER	WEED CONTROL - LIBRARY	525.00
87 KAIROI, INC	WEBSITE HOSTING/MAINTENANCE	275.00
88 KALINS INDOOR COMFORT	REPAIRS	183.94
89 KELLEN CUSICK	MEALS REIMBURSEMENT	60.00
90 KIEFER SWIM PRODUCTS	RESCUE TUBES	358.50
91 KYLE BLAKE	MILEAGE REIMBURSEMENT	120.52

92 LARRYS HOME REPAIR	REPAIRS	55.99
93 LAWSON PRODUCTS INC	SUPPLIES	112.36
94 LAYNES WORLD	FIRE/EMS PICKUP GRAPHICS/DECALS	452.14
95 LEAGUE OF NEBRASKA MUNICIPALITIES	ADVERTISING	55.55
96 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	369.50
97 LINDA CALLEJA	MILEAGE REIMBURSEMENT	56.28
98 LOCATORS AND SUPPLIES, INC	SUPPLIES	210.74
99 MALLOY ELECTRIC	PARTS	7,559.84
100 MANUFACTURERS NEWS, INC	BOOKS	91.90
101 MARK TAGGART	MEALS REIMBURSEMENT	49.00
102 MART AUTO BODY	TOWING	1,425.00
103 MATHESON TRI-GAS, INC	SUPPLIES	298.85
104 MATT TAGGART	MEALS REIMBURSEMENT	60.00
105 MATTHEW BETZEN	TUITION REIMBURSEMENT	975.00
106 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	945.00
107 MCKENZIE KELLY	EXIT DEVICE/CLOSER	530.00
108 MCLEODS PRINTING	SUPPLIES	39.37
109 MEAD LUMBER	SUPPLIES	255.30
110 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	121.58
111 MEDICO LIFE & HEALTH INSURANCE	INSURANCE	475.71
112 MENARDS	FRIG/BEDS/TOOL TOWER	2,272.46
113 MICHELLE KOLLER	MILEAGE REIMBURSEMENT	118.48
114 MICRO MARKETING LLC	BOOKS	514.78
115 MIDWEST ALARM CO	ALARM MONITORING	231.75
116 MIDWEST BUILDING MAINTENANCE	MAT SVC	441.70
117 MIDWEST READY MIX & EQUIPMENT	RED ROCK/REBAR	1,113.50
118 MISSOURI VALLEY MAINTENANCE	REPAIRS	227.85
119 MOBILE ELECTRONIC SERVICE	LIGHT/SIREN PACKAGE	3,760.35
120 MOORE WELDING & MFG	MATERIALS	222.20
121 MORAGUES CONSTRUCTION	DOOR EXIT DEVICE	3,050.00
122 MORSES FARM MARKET	WREATH	230.00
123 NATIONWIDE INSURANCE	NOTARY BOND	100.00
124 NATL EMERGENCY NUMBER ASSOC.	MEMBERSHIP DUES	137.00
125 NCL OF WISCONSIN, INC	SUPPLIES	617.25
126 NETSYS+	COMPUTERS/REPAIRS	5,366.25
127 NEW YORK LIFE	INSURANCE	84.02
128 NORTH CENTRAL AMBULANCE SALES	PARTS	36.60
129 OKOBOJI WINES-SD	MERCHANDISE	1,690.30
130 OVERHEAD DOOR OF SIOUX CITY	INSTALLATION	2,673.00
131 PAULS PLUMBING	PARTS	31.79
132 PCC, INC	COMMISSION	2,636.17
133 PENGUIN RANDOM HOUSE LLC	BOOKS	41.25
134 PENWORTHY COMPANY	BOOKS	416.63
135 PETE LIEN & SONS, INC	CHEMICALS	7,457.89
136 PITNEY BOWES	POSTAGE METER LEASE	289.71
137 PLAIN TALK PUBLISHERS	SUBSCRIPTION	26.00
138 POLLMAN EXCAVATION	CRUSHED CONCRETE	2,846.54

139	POMPS TIRE SERVICE, INC.	REPAIRS	305.50
140	PRAIRIE BERRY WINERY	MERCHANDISE	1,506.00
141	PRECISION LAWN CARE	SNOW REMOVAL	455.00
142	PRESSING MATTERS	SUPPLIES	145.00
143	PRESTO-X-COMPANY	INSPECTION/TREATMENT	94.80
144	PRINT SOURCE	ACCIDENT REPORTS	179.00
145	PUBLIC AGENCY TRAINING COUNCIL	REGISTRATION	295.00
146	PUMP N PAK	FUEL	103.37
147	QUALITY BOOKS INC.	BOOKS	35.19
148	QUILL	SUPPLIES	842.48
149	RACOM CORPORATION	MAINTENANCE	1,427.85
150	RANDY VOSS	PROFESSIONAL SERVICES	147.19
151	RECORDED BOOKS, INC	BOOKS	231.60
152	REPORTING SYSTEMS INC	RECORDS MGMT PACKAGE	1,188.00
153	REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	10,979.49
154	RESCO	SUPPLIES	948.00
155	RYAN FISCHBACH	MEALS REIMBURSEMENT	60.00
156	SANFORD CLINIC VERMILLION	TESTING	110.00
157	SANFORD HEALTH PLAN	PARTICIPATION FEES	57.00
158	SCHAEFFER MFG. CO	SUPPLIES	638.40
159	SD BOARD OF OPERATOR CERTIFICATION	OPERATOR CERTIFICATION	132.00
160	SD ELECTRICAL COMMISSION	WIRING PERMIT	50.00
161	SD LOTTERY	LICENSE RENEWAL	100.00
162	SD RETIREMENT SYSTEM	CONTRIBUTIONS	86,353.57
163	SD SECRETARY OF STATE	FILING FEE - NOTARY	30.00
164	SDN COMMUNICATIONS	REPAIRS	339.00
165	SDWWA-	MEMBERSHIP	70.00
166	SECURITY SHREDDING SERVICE	SHREDDING CONTAINERS	35.00
167	SERVALL TOWEL & LINEN	SHOP TOWELS	16.80
168	SIOUX FALLS TWO WAY RADIO	REPAIRS	267.99
169	SKARSHAUG TESTING LAB.	SUPPLIES	462.30
170	SORLIEN ELECTRIC, INC	INSTALL LOAD MGMT CONTROLLERS	1,045.92
171	STERN OIL CO.	OIL	1,930.29
172	STEWART OIL-TIRE CO	REPAIRS	164.95
173	STILL 173 LLC	MERCHANDISE	177.00
174	STOREY KENWORTHY/MATT PARROT	FORMS	224.82
175	STUART C. IRBY CO.	SUPPLIES	186.00
176	STURDEVANTS AUTO PARTS	SUPPLIES	1,509.66
177	SUPPLYWORKS	SUPPLIES	290.20
178	TEAM GOLF	MERCHANDISE	260.65
179	THOMSON REUTERS-WEST	BOOKS	92.25
180	TITLEIST DRAWER CS	MERCHANDISE	147.10
181	TRAVIS TARR	SAFETY GLASSES REIMBURSEMENT	150.00
182	TRI TECH SALES	PARTS	142.47
183	TRUE VALUE	SUPPLIES	166.56
184	TURNER PLUMBING	REPAIRS	2,551.03
185	TWIN CITY HARDWARE	STEEL DOORS/LOCKS	3,723.78

186 ULTRAMAX	SUPPLIES	3,072.00
187 UNITED LABORTORIES	SUPPLIES	1,332.16
188 UNITED WAY	CONTRIBUTIONS	517.50
189 UNIVAR USA INC	SODA ASH	15,030.24
190 UNIVERSITY CLEANERS	REPAIRS	67.00
191 USA BLUEBOOK	SUPPLIES	234.07
192 VALIANT VINEYARDS	MERCHANDISE	612.00
193 VAST BROADBAND	911 CIRCUIT/DIAL-UP SERVICE	1,416.70
194 VERIZON WIRELESS	CELL PHONES	2,463.51
195 VERMILLION ACE HARDWARE	SUPPLIES	452.68
196 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	4,560.84
197 WAL-MART COMMUNITY	SUPPLIES	787.47
198 WESCO DISTRIBUTION, INC	SUPPLIES	2,480.73
199 WILLSON FLORIST	GREEN PLANT	55.00
200 YANKTON JANITORIAL SUPPLY	SUPPLIES	311.25
201 YOURMEMBERSHIP.COM	ADVERTISING	230.00
202 OMIOWNCORP, INC	BRIGHT ENERGY REBATE	10,862.00
203 BURGER KING, INC	BRIGHT ENERGY REBATE	704.00
	GRAND TOTALS	436,751.28



RAFFLE AND LOTTERY NOTIFICATION FORM

See reverse side of form for state laws regarding raffles and lotteries.

1. Organization sponsoring raffle/lottery: Vermillion High School Soccer

2. Person to contact: Karen Prescott

3. Phone number: 624-4645 4. Email address: KKprescott@gmail.com

6. Date(s) ticket(s) will be sold: 12-1-15 - 1-4-16

7. Cost per ticket(s): \$20 January 8, 15, 22, 29

8. Date(s) drawing(s) will be held: ↓

9. Who is eligible to purchase ticket(s)? Anyone

10. Will prize winner(s) be selected at random? Yes No

11. Description and approximate value of grand prize: Drawings will be held four Fridays in January - The top prize is \$250.

12. What will the proceeds be used for? To help fund High School Soccer as it is not paid for by the school district.

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Vermillion High School Soccer player will be selling \$20 raffle tickets to help fund the soccer program as it is not funded by the school district -

Karen Prescott
Applicant's Signature

12-28-15
Date

APPROVED BY: [Signature]
City Manager
Date: 12-30-2015