



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, February 1, 2016
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Proposed backyard chicken ordinance – John Prescott.**
3. **Informational Session – Proposed changes to fireworks ordinance – Shannon Draper.**
4. **Briefing on the February 1, 2016 City Council Regular Meeting** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, February 1, 2016
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. January 18, 2016 Special Meeting, January 18, 2016 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
7. **Old Business**
8. **New Business**
 - a. Request to close Kidder Street from Court Street to the alley between Court Street and Market Street on Saturday, February 27, 2016 from 9:00 am to 6:00 pm for Special Olympics Polar Plunge.
 - b. Resolution approving the acquisition of Outlot 1, Block 1 Bliss Pointe Addition (property for future Public Park).
 - c. Resolution approving the acquisition of Lot 3, Block 4 Erickson Addition (property housing a sanitary sewer lift station).
 - d. Resolution approving the acquisition of Lot 1, Block 1 of Heikes Addition to be used for an electrical substation.
 - e. Review lease abatement request from SBA Communications for a tower lease on E. Highway 50.
9. **Bid Openings**
 - a. Water and wastewater chemicals.
 - b. LED street lights.
 - c. Fuel Quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
13. **Adjourn**

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
January 18, 2016
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 18, 2016 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Holland, Clarene Meins, Price, Willson, Mayor Powell

Absent: Erickson, Holly Meins, Ward

2. Informational Session - Update on General Obligation bond issue for Prentis Park project - Mike Carlson

Mike Carlson, Finance Officer, reported that following the November 4, 2014 bond election the City Council adopted the resolution authorizing the issuance of general obligation bonds not to exceed \$3,100,000 for Prentis Park improvements. Mike stated that along with the resolution the City Council adopted an ordinance for levying the property taxes to service the debt that can be reduced if the City Council sets aside funds in the general obligation debt service fund. Mike noted that the malt beverage markup was approved by the votes in June 2015 and collected just over \$63,000 in 2015 that is to be used for debt service on the park improvement bond. Mike stated that he has been working with Dougherty & Company on the official statement and will be providing information to the rating agency to have the bonds rated to reduce the interest rate. Mike stated that with the bid opening on the pool set for February 18th and the City Council action on the bids set for February 29th the bonds will need to be sold between those dates to have the funds to honor the contract. Mike stated that Dougherty is projecting the interest rate at .65% to 3.00% over the twenty year life of the bond noting that market conditions could change between now and the closing date. Discussion followed on the project and the financing.

3. Informational Session - Update on Permitting Backyard Chickens - John Prescott

John Prescott, City Manager, reported that in the spring of 2015 a request was made of the City Council to change the ordinance to allow chickens within the city limits. John stated that this was referred to the Policy and Procedures Committee who reported to the City Council in June to allow chickens on a 3 to 1 vote noting that the zoning

ordinance would need to be changed to allow chicken coops as an accessory structure and that an ordinance would need to be developed for consideration. John stated that a report was made to the City Council of requirement contained in other city ordinances that apply to chickens for consideration in developing a draft ordinance for public comment. John reviewed a recap of the information contained in other city ordinances for Council consideration that could be used in developing a draft ordinance that could be presented to the public. Discussion followed on the items with John noting that the Planning Commission will be considering the change to the zoning ordinance at their January 25th meeting. John stated that the draft ordinance could be the topic of a noon meeting in February.

4. Briefing on the January 18, 2016 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Adjourn

12-16

Alderman Price moved to adjourn the Council special session at 12:36 p.m. Alderman Holland seconded the motion. Motion carried 6 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 18th day of January, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
January 18, 2016
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on January 18, 2016 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Willson, Mayor Powell, Student Representative Ireland

Absent: Ward

2. Pledge of Allegiance

3. Minutes

A. Minutes of January 4, 2016 Special Meeting, January 4, 2016 Regular Meeting

13-16

Alderman Collier-Wise moved approval of the January 4, 2016 Special Meeting and January 4, 2016 Regular Meeting minutes. Alderman Clarene Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda

14-16

Alderman Willson moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard

Pinning of Vermillion Volunteer Fire Fighters Elizabeth Rakness and Matthew Glawe and EMTs Amanda Hansen and Danielle Portz.

Shannon Draper, Fire Chief, reported that Elizabeth Rakness and Matthew Glawe have completed the necessary probationary training to be recognized as Vermillion Volunteer Fire Fighters and that Amanda Hansen and Danielle Portz have completed the necessary training to be recognized as Vermillion EMTs. Shannon pinned department badges on each. Mayor Powell on behalf of the City Council and community thanked the firefighters and EMT's for their service to the community.

6. Public Hearings - None

7. Old Business - None

8. New Business

A. Request to close E. Main Street from Prentis Avenue to S. Norbeck Street and Anderson Street from E. Main to Mulberry Street on Wednesday, April 13, 2016 from 10:00 a.m. to 2:30 p.m. for a mock accident scene at Vermillion High School.

Cole Bockelmann, Communications Intern, reported that a street closing request was received from the Vermillion Fire/EMS Department to close a portion of East Main and Anderson Streets on April 13th for a mock accident. Cole noted that information on the mock accident was presented at the January 4th noon meeting. Cole stated that the request is to close E. Main Street from Prentis Avenue to S. Norbeck Street and Anderson Street from E. Main to Mulberry Street on Wednesday, April 13, 2016 from 10:00 a.m. to 2:30 p.m. Cole noted that the Fire/EMS Departments will be contacting those affected by the street closure.

15-16

Alderman Willson moved approval of the street closing for E. Main Street from Prentis Avenue to S. Norbeck Street and Anderson Street from E. Main to Mulberry Street on Wednesday, April 13, 2016 from 10:00 a.m. to 2:30 p.m. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

B. Consider request from ICAP for additional funding to assist with additional Welcome sign installations

John Prescott, City Manager, reported that one of the recommendations of the housing study presented in the fall of 2012 was the creation of an Integrated Community Action Partnership (ICAP) consisting of representatives from the City, County, USD, VCDC and the Public School. John reported that the group has been meeting with their first goal being a welcome sign on the east side of town. John stated that the design of the proposed Welcome Sign was presented at the October 19, 2015 City Council meeting. John reported that Matt Fairholm, on behalf of the ICAP group, reported to the City Council on January 4th that they have pledged of \$31,000 for the east sign and, as such, were working on design for two small signs to be located at the SD Hwy 19 and SD Hwy 50 intersection and West Main and SD Hwy 50 Business intersection. John stated that Matt asked for consideration of additional funding support to assist with the funding of the two additional signs. John noted that it was indicated that \$27,000 of additional funding will be needed for the two signs. John reported that the \$10,000 was budgeted for 2016 from the Lotuswood land sale proceeds and that additional funding could come from the BBB as the signs will promote the community. Nate Welch, Executive Director of the VCDC, and Matt Fairholm, Clerk for the ICAP committee, answered questions of the City Council on the sign project. Discussion followed on funding options.

16-16

Alderman Holland moved approval of up to \$10,000 of additional funding for the entrance signs from the BBB Sales Tax fund. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

C. Consider request to provide funding for Vermillion High School class trip to Germany and visit to Sister City of Ratingen

John Prescott, City Manager, reported that Vermillion High School German Instructor Kami Dibley and several students presented information on their Germany trip planned for this summer to the City Council at the December 21st noon meeting. John stated that the trip is part of the German American Partnership Program similar to the trip in 2014. John stated that the trip will include meeting with the Mayor of Ratingen Germany, our sister city. John reported that the City provided \$750 of funding in 2014 for the students and as part of their presentation Kami requested funding for the 2016 trip. John reported that the 2016 BBB budget included \$500 for the Ratingen Student Exchange noting that \$500 of funding was included for 2015 that was not utilized and remains in the BBB fund. John recommended \$1,000 to \$1,500 of funding for the exchange trip. Discussion followed on the funding.

17-16

Alderman Holland moved approval of \$125 per student for sixteen students total not to exceed \$2,000 with funding from the BBB Sales Tax fund for the Ratingen Student Exchange in 2016. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

D. Resolution designating John Prescott as City representative to Missouri River Energy Services and Shane Griese as the alternate representative.

John Prescott, City Manager, reported that the Missouri River Energy Services is a joint action agency consisting of 60 member communities to provide supplemental power. John noted that each member community has a designated representative and alternate representative. John reported that the City Manager has historically served as the representative and a different City staff member served as the alternate. John noted that Jason Anderson served as the alternate and has since left employment with the City. John reported that Shane Griese was hired as Utility Engineer and recommended approval of the resolution to designate Shane as the alternate representative to MRES.

18-16

Alderman Willson moved approval of the resolution to designate John Prescott as the City representative and Shane Griese be designated as the alternate representative to represent the City with Missouri River Energy Services. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

E. Resolution designating John Prescott as City representative to South Dakota Municipal Power Agency and Shane Griese as the alternate representative

John Prescott, City Manager, reported that this item is similar to the last item as the City is a member of the South Dakota Municipal Power Agency (SDMPA) along with other South Dakota cities that receive their supplemental power from MRES. John stated that SDMPA does not currently have any projects but the organization is maintained to potentially assist with future projects. John reported that each member city appoints a representative and an alternate. John reported that the City Manager has historically served as the representative and that the Electric Superintendent Mark Koller has serviced as the alternate. John noted that since Mark Koller has retired he would recommend that Shane Griese be designated as the alternate. John recommended approval of the resolution to designate Shane as the alternate representative to SDMPA.

19-16

Alderman Willson moved approval of the resolution to designate John Prescott as the City representative and Shane Griese be designated as the alternate representative to represent the City with the South Dakota Municipal Power Agency. Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reported that the voluntary glass drop off program was started in May 2015 at the Recycling Center and the Yankton transfer station whereby a glass recycler will pickup and haul for free glass by the semi load. John reported that we have a 24 ton ready for pickup later this month.

B. John reported that the City Council will have an agenda item in the coming months to annex the airport property. John reported that the City is the sole owner of all of the property under consideration for annexation.

C. John reported that the City Council will have items on the upcoming agendas for changes to allow for backyard chickens. John stated that the Planning Commission will consider a zoning amendment to allow for chicken coops as an accessory building at their January 25th meeting. The City Council will likely consider this zoning amendment at the February 16th meeting.

D. John reported that following last meeting a City Council meeting summary was posted on the City web site. John stated that it is a one-page summary of Council actions that is made available on the web page and emailed.

E. John reported on the receipt of notice of raffle from the Heartland Humane Society who will be selling \$2 raffle tickets to participants in their Taste and Tour event on June 18, 2016. The prize is a downtown Vermillion gift basket valued at \$150 with proceeds going to support the Heartland Humane Society.

PAYROLL ADDITIONS AND CHANGES

Police: Crystal Brady \$30.52/hr, Luke Trowbridge \$28.12/hr; Ambulance: Dawn Abbott-Thompson \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$15.15/holiday hr-\$8.55/training hr, Riley Ackerman \$8.55/hr-\$12.83/holiday hr-\$8.55/training hr, Emily Brigman \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$15.15/holiday hr-\$8.55/training hr, Ashley Brunick \$2.00/on call-\$11.20/hr-\$3.00/holiday on call-\$16.80/holiday hr-\$8.55/training hr-11.70/FTO, Amanda Reed \$2.00/on call-\$12.80/hr-\$3.00/holiday on call-\$19.20/holiday hr-\$8.55/training hr-\$13.30/FTO, Luke Crance \$2.00/on call-\$10.20/hr-\$3.00/holiday on call-\$15.30/holiday hr-\$8.55/training hr, Ryun Fischbach \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$15.15/holiday hr-\$8.55/training hr, Jarrett Fowler \$8.55/hr-\$12.83/holiday hr-\$8.55/training hr. Nicole Gulley \$2.00/on call-\$11.30/hr-\$3.00/holiday on call-\$16.95/holiday hr-\$8.55/training hr-\$11.80/FTO, Amanda Hansen \$2.00/on call-\$10.00/hr-\$3.00/holiday on call-\$15.00/holiday hr-\$8.55/training hr, Brandon Hansen \$2.00/on call-\$12.90/hr-\$3.00/holiday on call-\$19.35/holiday hr-\$8.55/training hr-\$13.40/FTO, Robin Hower \$200/pay period, Val Hower \$2.00/on call-\$12.20/hr-\$3.00/holiday on call-\$18.30/holiday hr-\$8.55/training hr-\$12.70/FTO, Alyssa Hunt \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$15.15/holiday hr-\$8.55/training hr, Cody Jansen \$2.00/on call-\$10.40/hr-\$3.00/holiday on call-\$15.60/holiday hr-\$8.55/training hr-\$10.90/FTO, Anthony Klunder 200.00/pay period, Joe Kyte \$2.00/on call-\$12.90/hr-\$3.00/holiday on call-\$19.35/holiday hr-\$8.55/training hr-\$13.40/FTO, David Kyte \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$8.55/training hr-\$10.60/FTO, Jordyn Larson \$2.00/on call-\$10.20/hr-\$3.00/holiday on call-\$15.30/holiday hr-\$8.55/training hr, Neil Melby \$2.00/on call-\$10.50/hr-\$3.00/holiday on

call-\$15.75/holiday hr-\$8.55/training hr-\$11.00/FTO, Danielle Portz \$2.00/on call-\$10.00/hr-\$3.00/Holiday on call-\$15.00/holiday hr-\$8.55/training hr, Tara Rohan \$2.00/on call-\$10.20/hr-\$3.00/holiday on call-\$15.30/holiday hr-\$8.55/training hr, Alexander Sherlock \$2.00/on call-\$12.40/hr-\$3.00/holiday on call-\$18.60/holiday hr-\$8.55/training hr-\$12.90/FTO, Stephanie Ruden \$8.55/hr-\$12.83/holiday hr-\$8.55/training hr, John Wetherington \$2.00/on call-\$10.10/hr-\$3.00/holiday on call-\$15.15/holiday hr-\$8.55/training hr, Lisa Wood \$2.00/on call-\$10.50/hr-\$3.00/holiday on call-\$15.75/holiday hr-\$8.55/training hr-\$11.00/FTO, Mike Wildermuth \$2.00/on call-\$13.70/hr-\$3.00/holiday on call-\$20.55/holiday hr-\$8.55/training hr-\$14.20/FTO; Recreation: Tyler Trageser \$16.02/hr; Custodial: Joel Gonzalez \$10.76/hr

11. Invoices Payable

20-16

Alderman Collier-Wise moved approval of the following invoices:

A-OX WELDING SUPPLY CO	CHEMICALS	1,044.96
ARROW INTERNATIONAL, INC	SUPPLIES	251.16
AVERA OCCUPATIONAL MEDICINE	TESTING	284.70
BAKER & TAYLOR BOOKS	BOOKS	294.71
BROADCASTER PRESS	ADVERTISING	643.50
BRUNICKS SERVICE INC	PROPANE	19.00
BUREAU OF ADMINISTRATION	TELEPHONE	244.06
BUTLER MACHINERY CO.	PARTS	61.47
CAMPBELL SUPPLY	SUPPLIES	101.85
CENTER POINT LARGE PRINT	BOOKS	195.76
CENTURY BUSINESS PRODUCTS	COPIER CONTRACT/COPIES	514.25
CLAY RURAL WATER SYSTEM	WATER USAGE	48.30
CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,949.11
CORE ENGINEERING & CONSULTING	PROFESSIONAL SERVICES	3,790.50
CUSTOM TRUCK EQUIPMENT INC	OIL	30.00
DAKOTA PC WAREHOUSE	REPAIRS	49.99
DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	3,057.17
ECHO ELECTRIC SUPPLY	SUPPLIES	15.35
FASTENAL COMPANY	SUPPLIES	3.98
GALE	BOOKS	38.34
GUARANTEE OIL CO INC	OIL	799.55
HD SUPPLY WATERWORKS	METERS	5,084.00
HERREN-SCHEMPP BUILDING	SUPPLIES	13.92
HY VEE FOOD STORE	SUPPLIES	38.13
INGRAM	BOOKS	245.67

INTERNATIONAL PUBLIC MGMT ASSOC.	TESTING MATERIALS	220.00
JOHNSON CONTROLS	REPAIRS	1,221.43
KEVIN HASELHORST	UNDERGROUND REIMBURSEMENT	1,258.00
LEAGUE OF MINNESOTA CITIES	ADVERTISING	75.00
LESSMAN ELEC. SUPPLY CO	SUPPLIES	1,409.88
LOREN FISCHER DISPOSAL	HAUL CARDBOARD	210.00
MALLOY ELECTRIC	SUPPLIES	385.34
MARKS MACHINERY	PARTS	15.95
MART AUTO BODY	TOWING	600.00
MATHESON TRI-GAS, INC	OXYGEN	278.00
MICRO MARKETING LLC	BOOKS	59.94
MIDAMERICAN	GAS USAGE	6,883.32
MIDWEST BUILDING MAINTENANCE	MAT SVC	189.80
MOORE WELDING & MFG	SUPPLIES	240.18
NETSYS+	PROFESSIONAL SERVICES	950.25
NORTHEAST NEBRASKA NEWS CO	ADVERTISING	40.18
OVERHEAD DOOR OF SIOUX CITY	REPAIRS	1,382.00
PCC, INC	COMMISSION	3,035.76
PENGUIN RANDOM HOUSE LLC	BOOKS	26.25
POMPS TIRE SERVICE, INC.	TIRES	2,451.80
QUILL	SUPPLIES	164.65
RECORDED BOOKS, INC	BOOKS	173.20
SD ONE CALL	LOCATES	309.54
SIOUXLAND HUMANE SOCIETY	FEES	111.00
SOOLAND BOBCAT	SNOW BLADE	2,300.00
STANGER LITHO GRAPHICS	SUPPLIES	347.00
STERN OIL CO.	OIL	9,679.49
STOREY KENWORTHY/MATT PARROT	SUPPLIES	82.50
STUART C. IRBY CO.	METERS	4,578.00
STURDEVANTS AUTO PARTS	PARTS	98.94
SUPPLYWORKS	SUPPLIES	165.76
TESTAMERICA LABORATORIES	TESTING	1,674.35
THE EQUALIZER	ADVERTISING	865.18
TITAN MACHINE-PRODUCTIVITY	PARTS	2,967.04
TRI COUNTY PROPANE INC	PROPANE	2,104.16
TRUE VALUE	SUPPLIES	10.99
TURNER PLUMBING	REPAIRS	437.25
TYLER TRAGESER	SAFETY BOOTS REIMBURSEMENT	100.00
UNITED PARCEL SERVICE	SHIPPING	11.92
UNIVAR	SODA ASH	7,515.12
UNIVERSITY OF SD	ADMISSIONS PROGRAM PROMOTION	5,000.00
VERIZON WIRELESS	WIRELESS COMMUNICATION	79.62
VERMILLION ACE HARDWARE	SUPPLIES	50.76

VERMILLION AREA COMMUNITY FOUND	ROUND-UP PROGRAM	324.56
VERMILLION CHAMBER OF COMMERCE	REINVESTMENT PROGRAM-USD	44,664.00
VERMILLION ROTARY CLUB	MEALS/DUES	160.25
VERMILLION YOUTH WRESTLING	ONLINE REGISTRATION	442.80
WAL-MART COMMUNITY	SUPPLIES	428.77
ZEE MEDICAL SERVICE	SUPPLIES	147.45
2016 INVOICES PAYABLE		
ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	54.00
CENTURYLINK	TELEPHONE	1,494.51
DEPT. ENVIRONMENT NATL RES	WASTEWATER DISCHARGE PERMIT	10,500.00
GREGG PETERS	MANAGERS PROFIT	39,335.53
MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	718.68
MIDWEST ALARM CO	ALARM MONITORING	327.00
MINN MUNICIPAL UTILITY ASSOC.	MEMBER DUES	350.00
MUNICIPAL ELEC. ASSOC.	MEMBERSHIP DUES	4,019.00
NATIONAL FIRE PROTECTION ASSOC.	SUBSCRIPTION	175.00
REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	4,510.92
RESERVE ACCOUNT	POSTAGE FOR METER	950.00
SD AIRPORT MANAGEMENT ASSOC.	MEMBERSHIP DUES	25.00
SD ASSOC. OF CODE ENFORCEMENT	MEMBERSHIP DUES	40.00
SD BUILDING OFFICIALS ASSOC.	MEMBERSHIP DUES	55.00
SD CITY MGMT ASSOCIATION	MEMBERSHIP DUES	300.00
SD MUNICIPAL LEAGUE	MEMBERSHIP DUES	4,610.08
SECOG	DUES	11,639.00
US POSTMASTER	POSTAGE FOR UTILITY BILLS	1,050.00
VERMILLION CHAMBER OF COMMERCE	FUNDING	50,000.00
VERMILLION HOUSING AUTHORITY	CONTRIBUTION	1,000.00
OMIOWNCORP, INC	BRIGHT ENERGY REBATE	1,800.00

Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

21-16

Alderman Erickson moved to adjourn the Council Meeting at 7:24 p.m. Alderman Price seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 18th day of January, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

John E. (Jack) Powell, Mayor

ATTEST:

BY _____

Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Cole Bockelmann, Communications Intern

Meeting: February 1, 2016

Subject: Street Closure request for Polar Plunge

Presenter: John Prescott

Background: The Law Enforcement Torch Run and Special Olympics of South Dakota are requesting the closing of Kidder Street from Court Street west to the alley between Court and Market Street on Saturday, February 27, 2016 from 9:00 a.m. to 6:00 p.m. for the Polar Plunge. The Polar Plunge is an annual fund raising event for the Special Olympics and in prior years was held at the High School parking lot, but the event moved to this location last year. A map of the proposed closing is attached.

Discussion: Jon Cole, representing the Law Enforcement Torch Run, has completed the request for the street closure for the event to be held beginning at 2:00 p.m. on February 27. The request to close Kidder Street is for four hours before the event to allow for setup, conduct the hour long event, and three hours after the event for tear down. Jon Cole has indicated they will be using a sound system but do not expect to exceed the noise levels as the event is during the day. The letter also indicates that they have talked to the local businesses about the street closing request.

A special permit to allow for the consumption of alcoholic beverages but not the sale was not presented last year for this event. Some other fundraising events done in conjunction with the Old Lumber Company in 2015 included this permit. A special permit request has not been received at the time of agenda preparation.

The street closing request and letter explaining the event are attached. The Police, Fire, and EMS Departments have been notified of the closure request and have found no safety concerns.

Financial Consideration: None.

Conclusion/Recommendations: Administration recommends that the City Council approve the temporary closing of Kidder Street from Court Street west to the alley on Saturday, February 27, 2016 from 9:00 a.m. to 6:00 p.m. for the Polar Plunge.

January 15, 2016

John C. Prescott
City Manager
City of Vermillion
25 Center Street
Vermillion, South Dakota 57069

Dear John,

The Law Enforcement Torch Run and Special Olympics South Dakota is requesting the approval of the City of Vermillion to close down Kidder Street from the corner of Court Street to the alleyway between Court Street and Market Street for the Polar Plunge event. This event is a fundraiser for Special Olympics. The day and times we are requesting are, February 27, 2016 from 9am-6pm. The time reflects a need to close the street off 4 hours prior to the event and 3 hours after for the set up and tear down. The plunge is to take place at 2pm with people registering at 1pm.

During the event, speakers and music will be used for announcements and entertainment. I expect the event to be over by 3pm. The music will be minimal and only during the daylight hours and cease once the event is complete.

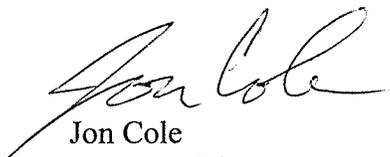
This event took place in the same location last year and was a large success. We hope to build onto the support this year and attract more people to the downtown Vermillion area.

I have spoken with local businesses that would be within the street closure on Kidder Street and received positive responses for a street closure as it wouldn't likely disturb business activities.

Accompanying this request is a map of the area and street I would like to have closed for the event.

Thank you for your consideration.

Respectfully,



Jon Cole
Assistant Director
Law Enforcement Torch Run

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting Law Enforcement Torch Run

Contact Person Jon Cole Phone 763-913-1141

Contact Person Address 15 Washington St. Vermillion

Event Polar Plunge Date(s) of Event 2/27/16

Street(s) Requesting to be closed (Include a map if needed.)

Street Kidder from Court to Alley

Street Closing Times 9am to 6pm

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes No

Have arrangements been made for clean up after the event and other facilities? Please describe:

Set up and clean up is taken care of by event staff and volunteers.

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing?

Signature of applicant [Signature] date 1/15/16

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



Imagery ©2015 DigitalGlobe, Map data ©2015 Google

Council Agenda Memo

From: John Prescott, City Manager
Meeting: February 1, 2016
Subject: Bliss Pointe park property acquisition
Presenter: John Prescott

Background: In 2013 the Vermillion Chamber of Commerce and Development Company (VCDC) began the platting work and gained City Council approval of the Bliss Pointe Planned Development District. Bliss Pointe Addition is a multi-phased housing development on the west side of the community. Since the initial plans were developed and presented, the first phase of the project has always included a public park.

Discussion: The final plat of Outlot 1, Block 1 Bliss Pointe Addition was created in 2015. The intended park property, Outlot 1, Block 1, is located between the south side of the roundabout and the bluff. Other ways to describe the location of the park are between Lot 15, Block 1 and Lot 1, Block 5 Bliss Pointe Addition or the park location is south of where Joplin Street and Rockwell Trail meet.

The final plat of Outlot 1, Block 1 Bliss Pointe Addition indicates that the property is 10,722 square feet. Not all of the property is usable as a park due to the drop-off related to the bluff. The VCDC is the current owner of the property. As the Bliss Pointe Park will be part of the city park system, it would be appropriate to transfer Outlot 1, Block 1 Bliss Pointe Addition from VCDC ownership to the City. Since the City intends to develop the park this year, which includes equipment and other improvements that are paid for with public funds, it would best for the City to own the property where the improvements will be constructed.

Financial Consideration: The VCDC is not selling the land to the City. The only cost for the City would be preparation of the sale deed and filing of the deed at the Courthouse.

Conclusion/Recommendations: Administration recommends the City Council adopt the Resolution accepting ownership of Outlot 1, Block 1 Bliss Pointe Addition from the VCDC and authorizing the preparation and filing of the deed.

**RESOLUTION APPROVING ACQUISITION OF
OUTLOT 1, BLOCK 1 BLISS POINTE ADDITION**

WHEREAS, the hereinafter described parcel located at 1400 Rockwell Trail has been planned to be a public park since the original Bliss Pointe development was preliminarily platted by the Vermillion Chamber of Commerce and Development Company; and

WHEREAS, the City of Vermillion desires to develop a public park on said property in the Bliss Pointe Addition; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company Board has approved the donation and transfer of the property to the City of Vermillion to be used as a park; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company certifies that all taxes have been paid and there are no liens on said property

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion:

1. That the City of Vermillion hereby accepts the donation of Outlot 1, Block 1 Bliss Pointe Addition, in the City of Vermillion, Clay County, South Dakota at the cost of Zero (\$0.00) Dollars.
2. That the City of Vermillion be and is hereby authorized to accept a deed from the owners, conveying the owners' interest to the City of Vermillion, South Dakota for the herein described real estate.
3. That the Finance Officer is hereby authorized and directed to cause said Deed to be recorded in the office of the Clay County Register of Deeds, together with a certified copy of this Resolution.

Dated at Vermillion, South Dakota this 1st day of February, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager
Meeting: February 1, 2016
Subject: Princeton Street lift station property acquisition
Presenter: John Prescott

Background: In 2003 a sanitary sewer lift station was constructed just south of the intersection of Highway 50 and Princeton Street. The City owned all of the property between Princeton Street and Carr Street and Highway 50 and Bower Street at that time. In 2011 the City transferred all of the city-owned Erickson Addition property, including the land where the lift station was located, to the Vermillion Chamber of Commerce and Development Company for marketing and development purposes. The lift station was part of Lot 2 Block 4 of Erickson Addition. This 1.45 acre lot was abutted by Highway 50 on the north and Princeton Street on the east.

Discussion: The VCDC is working with a client interested in purchasing Lot 2 Block 4. Lot 3 Block 4 Erickson Addition was created in 2015 so that the land housing the sanitary sewer lift would not be sold to a private entity. The VCDC is currently the owner of Lot 3 Block 4. Since the lift station is a part of the city sanitary sewer infrastructure and the VCDC is not interested in owning the lift station, it would be appropriate to transfer Lot 3 Block 4 from VCDC ownership to the City.

Financial Consideration: The VCDC is not selling the land to the City. The only cost for the City would be preparation of the sale deed and filing of the deed at the Courthouse.

Conclusion/Recommendations: Administration recommends the City Council adopt the Resolution accepting ownership of Lot 3 Block 4 Erickson Addition from the VCDC and authorizing the preparation and filing of the deed.

**RESOLUTION APPROVING ACQUISITION OF
LOT 3, BLOCK 4 ERICKSON ADDITION**

WHEREAS, the hereinafter described parcel located at 1314 Princeton Street has a sanitary sewer lift station which was constructed in 2004 by the City of Vermillion and currently serves Vermillion sanitary sewer customers; and

WHEREAS, the City of Vermillion transferred what is now Lot 3, Block 4 Erickson Addition to the Vermillion Chamber of Commerce and Development Company in 2011 when the land was part of Lot 2, Block 4 Erickson Addition; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company Board desires to sell the balance of Lot 2, Block 4 Erickson Addition to a private party and created Lot 3, Block 4 Erickson Addition in 2015 so that the City's sanitary sewer lift station was not sold to a private party; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company Board has approved the donation and transfer of the property to the City of Vermillion to be used as a sanitary sewer lift station; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company certifies that all taxes have been paid and there are no liens on said property

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion:

1. That the City of Vermillion hereby accepts the donation of Lot 3, Block 4 Erickson Addition, in the City of Vermillion, Clay County, South Dakota at the cost of Zero (\$0.00) Dollars.
2. That the City of Vermillion be and is hereby authorized to accept a deed from the owners, conveying the owners' interest to the City of Vermillion, South Dakota for the herein described real estate.
3. That the Finance Officer is hereby authorized and directed to cause said Deed to be recorded in the office of the Clay County Register of Deeds, together with a certified copy of this Resolution.

Dated at Vermillion, South Dakota this 1st day of February, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager
Meeting: February 1, 2016
Subject: Northeast substation property acquisition
Presenter: John Prescott

Background: The Vermillion Chamber of Commerce and Development Company (VCDC) purchased Heikes Tract 2 in July 2010. The 19.75 acre parcel is located at the northwest corner of N. Crawford Road and 317th Street. The property was annexed into the City in 2010.

During the second half of 2015 and when the 2016 budget was developed, the City Council had several discussions about developing a new electrical substation in the northeast portion of Vermillion. The VCDC was approached and has agreed to provide land for the new electrical substation in the northeast corner of Heikes Tract 2.

Discussion: In 2015 the VCDC created a 250 x 250 foot lot in the northeast corner of Heikes Tract 2. The legal description for the lot is Lot 1 Block 1 Heikes Addition. The VCDC is currently the owner of Lot 1 Block 1 Heikes Addition. Since the substation will be part of the city electrical infrastructure, it would be appropriate to transfer Lot 1 Block 1 Heikes Addition from VCDC ownership to the City. If part of the funding package to pay for the costs of developing the substation includes the sale of bonds, it will likely be necessary to demonstrate that the City owns the property where the improvements will be constructed.

Financial Consideration: The VCDC is not selling the land to the City. The only cost for the City would be preparation of the sale deed and filing of the deed at the Courthouse.

Conclusion/Recommendations: Administration recommends the City Council adopt the Resolution accepting ownership of Lot 1 Block 1 Heikes Addition from the VCDC and authorizing the preparation and filing of the deed.

**RESOLUTION APPROVING ACQUISITION OF
LOT 1, BLOCK 1 HEIKES ADDITION**

WHEREAS, the hereinafter described parcel is located in the northeast corner of Heikes Tract 2 and is intended to be used as the location of an electrical substation; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company currently owns all of Heikes Tract 2 and recently platted Lot 1, Block 1 Heikes Addition in the northeast corner of this tract; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company Board recognizes the community benefit of having a second electrical substation to better serve the current and future electrical load of the community; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company Board has approved the donation and transfer of the property to the City of Vermillion to be used as an electrical station; and

WHEREAS, the Vermillion Chamber of Commerce and Development Company certifies that all taxes have been paid and there are no liens on said property.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion:

1. That the City of Vermillion hereby accepts the donation of Lot 1, Block 1 Heikes Addition, in the City of Vermillion, Clay County, South Dakota at the cost of Zero (\$0.00) Dollars.
2. That the City of Vermillion be and is hereby authorized to accept a deed from the owners, conveying the owners' interest to the City of Vermillion, South Dakota for the herein described real estate.
3. That the Finance Officer is hereby authorized and directed to cause said Deed to be recorded in the office of the Clay County Register of Deeds, together with a certified copy of this Resolution.

Dated at Vermillion, South Dakota this 1st day of February, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: John Prescott, City Manager
Meeting: February 1, 2016
Subject: SBA Communications tower lease abatement
Presenter: John Prescott

Background: On March 1, 1990 Kenneth Mockler began a land lease agreement with MCI Communication for a 5-acre section of his property located on the north side of E. Highway 50. The lease provided that MCI and any successors could lease the property for the erection and maintenance of a communications tower. The initial lease term was for five years with seven successive additional five year leases available. Mr. Mockler's estate transferred ownership of the property in 1995 to the City. Ownership of the tower and related land lease have been transferred a couple of times since the City was gifted the property in 1995. The current lease holder is SBA Communications Corporation of Boca Raton, Florida.

Discussion: SBA Communications recently contacted the City. They currently have no tenants on this communications tower and a series of other towers owned by the company. SBA Communications is requesting to have the land lease cost abated for a maximum of three years or until such time as they find a tenant. SBA Communications would continue to pay the property taxes and any tower maintenance costs. Lease payments would resume if a tenant locates on the tower. Attached is the documentation SBA Communications supplied to request the abatement. City staff asked for more information about the proposal and background for the request in an email. A response was not provided as of the time of packet preparation.

The initial rent was \$1200 per year. A CPI is used to calculate any increase in the annual rent. The rent for March 1, 2015 to February 29, 2016 was \$1,732.52 and was paid in February 2015.

If the land lease for the tower ends, the land would mostly likely be added to the lease of the surrounding farm ground. The surrounding farm ground is currently leased for \$262 an acre. The original lease does include language about restoring the property to the original condition.

In 2015 the City entered into a land lease with Swiftel Communications for a tower in Lions Park at \$8,400 a year with a 10% increase every five years. Swiftel Communications also has a lease that began in 2000 for a tower at the recycling center which currently rents for \$5,590.20.

Options for the City Council may include: Declining the offer and let SBA continue to pay rent or remove the tower; counter with a shorter lease abatement period such as one year; accept the option as presented with final document approved by the City Attorney; or another option as determined by the City Council.

Financial Consideration: Any funding received from this tower lease is placed in the golf course fund as Mr. Mockler requested that the proceeds from his gift be used for the benefit of the Bluffs Golf Course.

Conclusion/Recommendations: Administration is seeking direction from the City Council on how to proceed in discussions with SBA Communications Corporation.

John Prescott

From: Adam Gallo [AGallo@sbsite.com]
Sent: Tuesday, January 26, 2016 10:52 AM
To: John Prescott
Subject: SBA Tower Site - Ground Lease Restructure Proposal
Attachments: AOD TEMPLATE - ABATEMENT.pdf

CITY OF VERMILLION (c/o John Prescott),

RE: Site ID: SD20946-A Site Name: Vermillion

Thank you for your time on the phone. I will do my best to summarize the proposal in this e-mail. Should any questions arise, please do not hesitate to contact me.

Due to AT&T terminating their agreement with us, SBA has been put into a difficult position to identify how we would like to move forward with each affected site. With respect to the tower we have with you, SBA's leasing committee is proposing the following to keep the tower standing:

- Temporary suspension of ground rent for a maximum of 36 months, and
 - o Rent would resume at the end of the abated period, OR
 - o Rent would resume immediately upon SBA entering into a subtenancy agreement with a wireless carrier.Whichever occurs first.
- o Rent will resume at an amount of \$1,732.52/Yearly or possibly higher depending upon the escalation schedule.

The abatement process would involve SBA drafting a simple, 1 page amendment of the ground lease for execution after verifying title. This amendment only modifies the ground rent section of the lease; all other terms and responsibilities would remain the same. For example, SBA will continue to maintain, insure and pay the associated taxes for the tower. Additionally, any increases which would take place during the abatement period will be honored when payment resumes. We believe this would create the best possible scenario financially for both parties moving forward as it gives the opportunity to resume the steady, positive cash flow.

If accepted, I will need to verify some information before putting into process. Should this be declined, the leasing committee will conduct a final review and at that point the decision would be out of our hands. Response necessary by 2/26/16.

Again, if any questions arise I will be happy to answer them for you.

Best regards,

Adam Gallo
Real Estate Acquisitions Specialist



SBA COMMUNICATIONS CORPORATION

8051 Congress Avenue
Boca Raton, FL 33487-2797

561.322.7894 + T
561.322.2911 + F

Prepared by: Nicole Boyd
After recording return to: Khreshmore Spence
SBA Network Services, Inc.
5900 Broken Sound Parkway, NW, 3rd Floor
Boca Raton, FL 33487-2797
Ph: 1-800-487-7483 ext. 9585

Parcel ID: _____

AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (GROUND)

THIS AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT (GROUND) (hereinafter referred to as "Amendment") is executed this ____ day of _____, 20__ (the "Effective Date"), by _____, having an address at _____ ("Owner") and SBA _____, having a principal office located at 5900 Broken Sound Parkway, NW, Boca Raton, Florida 33487-2797 ("Tenant").

WHEREAS, _____, and _____ ("_____"), entered into that certain _____, dated _____ (the "_____") for Tenant's use of a portion of the real property commonly known as _____ (the "Land"), as more particularly described in the attached Exhibit "A"; and

WHEREAS, _____ assigned it interest in the Agreement to _____ company pursuant to that certain Assignment and _____.

WHEREAS, (Insert as needed)

WHEREAS, the Agreement is evidenced by that certain _____ Document No. _____ in Book _____, Page _____, of the Official Records _____, _____ County, _____. **(Insert as needed)**

SBA Site Name:
SBA Site ID:

WHEREAS, _____, assigned its interest in the Agreement to Tenant as evidenced by that certain _____ recorded DATE, as Document No.____, in Book____, Page____, of the Official Records of the _____,_____,_____. **(Insert as needed)**

WHEREAS, Owner and Tenant desire and intend to amend and supplement the Agreement as provided herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant, agree and bind themselves to the following modifications to the Agreement:

1. **Section __ of the Agreement, Rent,** is hereby modified in its entirety and replaced as follows:

Commencing on the first (1st) day of the month following the Effective Date of this Amendment, the Rent and any escalations pursuant to the terms of the Agreement shall be abated for a period of ____ years (“Abatement Period”). Rent payments shall resume upon the expiration of the Abatement Period according to the terms of the Agreement. In the event that Tenant enters into a new subtenancy with any broadband telephony provider during the Abatement Period, Rent and any escalations will resume according to the terms of the Agreement.

2. Tenant hereby rescinds its termination letter dated _____ and Owner accepts such rescission and acknowledges that the Agreement remains in full force and effect. **(Insert as needed)**

3. Capitalized terms not defined in this Amendment will have the meaning ascribed to such terms in the Agreement.

4. This Amendment may be executed in one or more counterparts, and by different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same Agreement.

5. Tenant shall have the right to record this Amendment.

6. This Amendment will be governed by and construed and enforced in accordance with the laws of the state in which the Land is located without regard to principles of conflicts of law.

7. Except as specifically set forth in this Amendment, the Agreement is otherwise unmodified and remains in full force and effect and is hereby ratified and reaffirmed. In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall take precedence.

8. Owner represents and warrants to Tenant that the Owner is the sole owner in fee simple title to the Land and the Owner's interest under the Agreement and that consent or approval of no other person is necessary for the Owner to grant such consent.

[The remainder of this page was intentionally left blank]

SBA Site Name:
SBA Site ID:

Council Agenda Memo

From: Shane Griese, Utilities Manager

Meeting: February 1, 2016

Subject: Annual Supply of Water & Wastewater Chemicals

Presenter: Shane Griese

Background: The City annually receives bids for lime and soda ash used in water and wastewater treatment. The lime and most of the soda ash are used in the water treatment process. The City opened bids for the chemicals on January 27, 2016 at 2:00 p.m. The bid summary is attached.

Discussion: Bid documents were sent to seven prospective bidders and included a diesel fuel surcharge bid item to allow for cost changes due to fluctuating diesel fuel prices. Four bids were received; two for quicklime and two for soda ash. Graymont LLC and BHS Specialty Chemicals were the lowest bidders for quicklime and soda ash, respectively. The low bid price for soda ash is lower than last year's bid. The low bid for quicklime is higher than last year's bid. The five year bid history is included on the bid summary for reference.

Financial Consideration: The purchases are budgeted in the Water and Wastewater Treatment Funds. The 2016 water department budget includes \$230,000 for water treatment chemicals in the 'Chemicals' line item. The 2016 wastewater budget includes \$65,000 in the 'Lab Supplies and Chemicals' line item.

Conclusion/Recommendations: Administration recommends awarding Proposal #1 for quicklime to the low bidder, Graymont LLC, at \$159.35/ton for a total of \$79,675.00 and Proposal #2 for soda ash to the low bidder BHS Specialty Chemicals, at \$310.13/ton for a total of \$147,311.75.



25 Center Street Vermillion, SD 57069

BID SUMMARY
Water & Wastewater Chemicals

January 27, 2016 -- 2:00 P.M.

Bidder & Address	Bid Bond	Proposal #1 500 ton - Quicklime				Proposal #2 475 ton - Soda Ash			
		Unit Price FOB Plant	Freight Charge	Fuel Surcharge	Total	Unit Price FOB Plant	Freight Charge	Fuel Surcharge	Total
Graymont (WV) LLC 800 Hill Avenue Superior, WI 54880	10% Bid Bond	\$ 159.35	--	--	\$ 79,675.00				
Mississippi Lime 3870 S Lindbergh Blvd Ste 200 St. Louis, MO 63127	10% Bid Bond	\$ 200.00	\$ 53.68	--	\$ 126,840.00				
Thatcher Company of Montana PO Box 27407 Salt Lake City, UT 84127-0407	C.C. \$7,410.00					\$ 312.00	--	--	\$ 148,200.00
BHS Specialty Chemicals 2320 W. Indiana Ave Salt Lake City, UT 84104	10% Bid Bond					\$ 310.13	--	--	\$ 147,311.75
							--	--	
							--	--	

Days Required for Delivery After Order Receipt

Five Year History

	2011	2012	2013	2014	2015
Graymont	3-5 days				
Mississippi Lime	3-5 days				
BHS	3-7 days				
Thatcher Co.	3-5 days				
		LIME			
		SODA ASH			

210 - CONTRACT
WATER AND WASTEWATER TREATMENT CHEMICALS

THIS AGREEMENT entered into this 1st day of February, 2016, by and between the City of Vermillion, South Dakota, acting by and through the City Council of said City hereinafter called the City, and Graymont LLC, Superior, WI, hereinafter called the Contractor.

WITNESSETH:

WHEREAS the City Council of Vermillion, South Dakota has heretofore caused to be prepared certain drawings, specifications, and proposal blank for furnishing equipment and materials for said City under terms and conditions therein fully stated and set forth; and

WHEREAS the Contractor is required to return to the City a signed copy of the contract within 20-days of signing of the Contract by the Mayor along with the required bonds and insurance.

WHEREAS said drawings, specifications, and proposal of the Contractor accurately and fully describe the terms and conditions upon which the Contractor has offered to furnish all equipment and material awarded the Contractor;

NOW, THEREFORE, IT IS AGREED: That the City hereby accepts the proposal of the Contractor at the prices set out hereinafter:

Proposal #1

ITEM	DESCRIPTION	UNIT	QUAN	UNIT PRICE	TOTAL PRICE
1	11000-Water and Wastewater Chemicals Tons, More or Less, Bulk Quicklime, Per Ton Firm Year Bid Point of Origin: Superior, WI Brand Name: Graymont	TN	500	\$159.35	\$79,675.00
TOTAL AMOUNT					\$79,675.00

IN ADDITION, IT IS FURTHER AGREED: That said drawings, specifications, proposal and addenda are hereby incorporated as parts of this contract as fully as though set out herein verbatim.

This contract is executed in DUPLICATE by the parties hereto as of the date first herein written.

CITY OF VERMILLION
CLAY COUNTY, STATE OF SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

DATE SIGNED: _____

Graymont, LLC
CONTRACTOR

DATE SIGNED: _____

210 - CONTRACT
WATER AND WASTEWATER TREATMENT CHEMICALS

THIS AGREEMENT entered into this 1st day of February, 2016, by and between the City of Vermillion, South Dakota, acting by and through the City Council of said City hereinafter called the City, and BHS Specialty Chemicals, Salt Lake City, UT, hereinafter called the Contractor.

WITNESSETH:

WHEREAS the City Council of Vermillion, South Dakota has heretofore caused to be prepared certain drawings, specifications, and proposal blank for furnishing equipment and materials for said City under terms and conditions therein fully stated and set forth; and

WHEREAS the Contractor is required to return to the City a signed copy of the contract within 20-days of signing of the Contract by the Mayor along with the required bonds and insurance.

WHEREAS said drawings, specifications, and proposal of the Contractor accurately and fully describe the terms and conditions upon which the Contractor has offered to furnish all equipment and material awarded the Contractor;

NOW, THEREFORE, IT IS AGREED: That the City hereby accepts the proposal of the Contractor at the prices set out hereinafter:

Proposal #2

ITEM	DESCRIPTION	UNIT	QUAN	UNIT PRICE	TOTAL PRICE
1	11000-Water and Wastewater Chemicals Tons, More or Less, Dense Soda Ash, Per Ton Firm Year Bid Point of Origin: Green River, WY via Salt Lake City, UT Brand Name: OCI Soda Ash Dense	TN	475	\$310.13	\$147,311.75
TOTAL AMOUNT					\$147,311.75

IN ADDITION, IT IS FURTHER AGREED: That said drawings, specifications, proposal and addenda are hereby incorporated as parts of this contract as fully as though set out herein verbatim.

This contract is executed in DUPLICATE by the parties hereto as of the date first herein written.

CITY OF VERMILLION
 CLAY COUNTY, STATE OF SOUTH DAKOTA

 John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

DATE SIGNED: _____

BHS Specialty Chemicals
CONTRACTOR

DATE SIGNED: _____

Council Agenda Memo

From: Jose Dominguez, City Engineer

Meeting: February 1, 2016

Subject: Purchase of LED Street Lights

Presenter: Jose Dominguez

Background: As part of the 2016 budget, the City will commence a plan to replace all of the City's street lights to a more efficient, and longer lasting, LED light. Due to the number of street lights already in the system the process will take several years to complete depending on workload. LED streetlights were installed in Bliss Pointe and on N. Norbeck Street last year. The City also worked with the State of South Dakota to install LED lights at the I-29 and Highway 50 exit.

The City opened bids on the first round of LED replacement lights on January 27, 2016. A copy of the bid summary is attached.

Discussion: The City sent bid requests to five prospective suppliers. Out of the five bid documents sent the City received four bids. The bids ranged from \$124,251.75 to \$136,127.25. The low bid was from Irby Utilities in Eagan, MN. Their bid was for \$124,251.75. The material will take approximately six to eight weeks to be delivered.

Financial Consideration: The 2015 Electric Distribution fund includes funding for these purchases.

Conclusion/Recommendations: Administration recommends awarding the LED replacement street lights to the low bidder, Irby Utilities, with a purchase price of \$124,251.75.

210 - CONTRACT
LED STREET LIGHTS

THIS AGREEMENT entered into this 1st day of February 2016 by and between the City of Vermillion, South Dakota, acting by and through the City Council of said City hereinafter called the City, and Irby Utilities of Eagan, MN, hereinafter called the Supplier.

WITNESSETH:

WHEREAS the City Council of Vermillion, South Dakota has heretofore caused to be prepared certain drawings, specifications, and proposal blank for furnishing equipment and materials for said City under terms and conditions therein fully stated and set forth; and

WHEREAS the Supplier is required to return to the City a signed copy of the contract within 20-days of signing of the Contract by the Mayor.

WHEREAS said drawings, specifications, and proposal of the Supplier accurately and fully describe the terms and conditions upon which the Supplier has offered to furnish all equipment and material awarded the Supplier;

NOW, THEREFORE, IT IS AGREED: That the City hereby accepts the proposal of the Supplier at the prices set out hereinafter:

ITEM	DESCRIPTION	UNIT	QUAN	UNIT PRICE	TOTAL PRICE
1	12100-POST-TOP LED 150 WATT REPL LUMINAIRE	EA	135	\$394.45	\$53,250.75
2	12100-POST-TOP LED 100 WATT REPL LUMINAIRE	EA	180	\$394.45	\$71,001.00
TOTAL AMOUNT					\$124,251.75

Delivery date shall be 6 to 8 weeks after Contract is signed.

IN ADDITION, IT IS FURTHER AGREED: That said drawings, specifications, proposal and addenda are hereby incorporated as parts of this contract as fully as though set out herein verbatim.

This contract is executed in DUPLICATE by the parties hereto as of the date first herein written.

CITY OF VERMILLION
CLAY COUNTY, STATE OF SOUTH DAKOTA

John E. (Jack) Powell, Mayor

ATTEST:

Michael D. Carlson, Finance Officer

DATE SIGNED: _____

Irby Utilities
SUPPLIER

DATE SIGNED: _____

CITY OF VERMILLION
 INVOICES PAYABLE-FEBRUARY 1, 2016

1 A & A REFRIGERATION	REPAIRS	831.50
2 ABI ABSOLUTE.COM	FIELD GROOMER	17,977.00
3 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	111.45
4 BAKER & TAYLOR BOOKS	BOOKS	270.55
5 BALCON ENTERPRISES	SUPPLIES	525.00
6 BIERSCHBACH EQPT & SUPPLY	PARTS	61.09
7 BLACKSTONE AUDIO INC	BOOKS	150.00
8 BOMGAARS	TOOLS	509.96
9 BOOKPAGE	SUBSCRIPTION	300.00
10 BORDER STATES ELEC SUPPLY	SUPPLIES	191.52
11 BRUNICKS SERVICE INC	FUEL	1,102.50
12 BUTLER MACHINERY CO.	PARTS	3,971.36
13 CAMPBELL SUPPLY	SUPPLIES	681.64
14 CASK & CORK	MERCHANDISE	708.50
15 CDW GOVERNMENT, INC	COMPUTERS	8,104.32
16 CEDAR COUNTY VETERINARY SERVICE	PROFESSIONAL SERVICES	125.20
17 CENTURYLINK	911 RELAY SERVICE	5.00
18 CENTURYLINK	TELEPHONE	744.25
19 CERTIFIED POOL TRAINERS	REGISTRATION	650.00
20 CHAD CHRISTOPHERSON	MEALS REIMBURSEMENT	52.00
21 CITY OF VERMILLION	POSTAGE/COPIES	1,234.48
22 CITY OF VERMILLION	UTILITY BILLS	39,330.46
23 CLASS C SOLUTIONS GROUP	SUPPLIES	97.79
24 COLONIAL LIFE ACC INS.	INSURANCE	1,573.39
25 COYOTEOPOLY	SD SHAKESPEARE FESTIVAL	3,000.00
26 CULLIGAN WATER	DRINKING WATER COOLER	11.00
27 D-P TOOLS	SUPPLIES	84.55
28 DAKOTA BEVERAGE	MERCHANDISE	5,270.13
29 DAKOTA PC WAREHOUSE	EQUIPMENT/REPAIRS	419.94
30 DANKO EMERGENCY EQUIPMENT	PARTS	182.85
31 DELTA DENTAL PLAN	INSURANCE	6,268.76
32 DEMCO	SUPPLIES	462.34
33 DENNIS MARTENS	MAINTENANCE	833.34
34 DEPT OF REVENUE	TESTING	290.00
35 DGR ENGINEERING	PROFESSIONAL SERVICES	14,668.05
36 DUST TEX	ENTRY MATS	120.00
37 ECHO ELECTRIC SUPPLY	SUPPLIES	519.40
38 ELECTRONIC ENGINEERING	REPAIRS	109.95
39 ENERGY LABORATORIES	TESTING	1,150.00
40 FARMER BROTHERS CO.	SUPPLIES	56.90
41 FAST AUTO GLASS	REPAIRS	268.50
42 FOREMAN MEDIA	COUNCIL MTG	100.00
43 GERSTNER OIL CO	JET FUEL	6,153.60
44 GRAHAM TIRE CO.	TIRES	1,153.68
45 GREGG PETERS	FREIGHT	729.60
46 GREGG PETERS	RENT	937.50
47 GUARANTEE OIL CO INC	OIL	40.00
48 HD SUPPLY WATERWORKS	SUPPLIES	1,693.46
49 HELMS & ASSOCIATES	PROFESSIONAL SERVICES	6,648.04

50 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	159.86
51 HY VEE FOOD STORE	SUPPLIES	26.47
52 INDEPENDENCE WASTE	WASTE HAULING	783.00
53 INGRAM	BOOKS	2,392.87
54 INTERSTATE ALL BATTERY CENTER	SUPPLIES	46.85
55 JACKS UNIFORM & EQPT	UNIFORM	3,413.55
56 JERRY'S CHEVROLET BUICK GM	PARTS	51.52
57 JOHN A CONKLING DIST.	MERCHANDISE	6,131.65
58 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	13,076.85
59 JOHNSON CONTROLS	REPAIRS	4,410.84
60 JONES FOOD CENTER	SUPPLIES	905.66
61 JOSEPH A OSTREM	BOOT REIMBURSEMENT	100.00
62 KARSTEN MFG CORP	MERCHANDISE	649.84
63 KELLEN CUSICK	MEALS/MILEAGE REIMBURSEMENT	128.50
64 LAYNES WORLD	DEPARTMENT AWARDS	191.16
65 MAIN STREET CENTER	CONTRIBUTION	15,000.00
66 MART AUTO BODY	TOWING	900.00
67 MATHESON TRI-GAS, INC	SUPPLIES	123.14
68 MATTHEW R CALLAHAN	MEALS REIMBURSEMENT	114.00
69 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	2,659.50
70 MEAD LUMBER	SUPPLIES	24.98
71 MED ALLIANCE GROUP, INC	SUPPLIES	586.92
72 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	121.58
73 MEDICO LIFE & HEALTH INSURANCE	LIFE INSURANCE	466.80
74 MENARDS	SUPPLIES	42.92
75 MICRO MARKETING LLC	BOOKS	107.97
76 MID-STATES ORG. CRIME	MEMBERSHIP FEES	150.00
77 MIDWEST ALARM CO	ALARM MONITORING	132.00
78 MIDWEST BUILDING MAINTENANCE	MAT SVC	188.70
79 MIDWEST TURF & IRRIGATION	PARTS	2,649.34
80 MINN MUNICIPAL UTILITY ASSOC	1ST QTR SAFETY PROGRAM	6,534.00
81 MISSOURI VALLEY MAINTENANCE	REPAIRS	1,921.03
82 MONTY MUNKVOLD	MEALS REIMBURSEMENT	52.00
83 NBS CALIBRATIONS	SERVICE/CALIBRATE SCALE	318.00
84 NETSYS+	ONLINE PROTECTION/REPAIRS	607.00
85 NORTH CENTRAL AMBULANCE SALES	REPAIRS	275.07
86 NORTHLAND	SUPPLIES	192.00
87 OFFICE SYSTEMS CO	COPIER CONTRACT/COPIES	866.60
88 OKOBOJI WINES-SD	MERCHANDISE	333.00
89 OVERDRIVE INC	MAINTENANCE/PARTICIPATION FEE	3,000.00
90 OVERHEAD DOOR OF SIOUX CITY	REPAIRS	1,120.00
91 PENGUIN RANDOM HOUSE LLC	BOOKS	48.75
92 PENWORTHY COMPANY	BOOKS	688.94
93 PETE LIEN & SONS, INC	CHEMICALS	3,796.14

94 PHIL WIEBELHAUS	MEALS REIMBURSEMENT	52.00
95 POMPS TIRE SERVICE, INC.	TIRES	1,646.10
96 PRECISION LAWN CARE	SNOW REMOVAL	892.50
97 PRESSING MATTERS	NOTARY STAMP/ENVELOPES	98.00
98 PUBLIC AGENCY TRAINING COUNCIL	REGISTRATION	295.00
99 PUMP N PAK	FUEL	52.86
100 QUALITY CONTROL EQUIPMENT	PARTS	310.99
101 QUILL	SUPPLIES	1,462.72
102 RECORDED BOOKS, INC	SUBSCRIPTION	1,871.00
103 REEVES CO, INC	ENGRAVED NAME PIN	15.79
104 REPUBLIC NATIONAL DIST.	MERCHANDISE	9,979.68
105 RODNEY TIEMAN	MEALS REIMBURSEMENT	52.00
106 SANFORD HEALTH PLAN	PARTICIPATION FEES	60.00
107 SCHINDLER ELEVATOR CORP	MAINTENANCE CONTRACT	1,724.88
108 SD BOARD OF OPERATOR CERTIFICATION	CERTIFICATION RENEWAL	6.00
109 SD DEPT OF PUBLIC SAFETY	TELETYPE SERVICE	3,590.00
110 SD FIREFIGHTERS ASSOCIATION	MEMBERSHIP DUES	1,150.00
111 SD RETIREMENT SYSTEM	CONTRIBUTIONS	41,260.69
112 SDN COMMUNICATIONS	MAINTENANCE	4,800.00
113 SENSUS METERING SYSTEMS	REPAIRS	290.09
114 SERVALL TOWEL & LINEN	SHOP TOWELS	16.80
115 SIOUX CITY FOUNDRY CO	PARTS	905.41
116 STERN OIL CO.	OIL	89.80
117 STEWART OIL-TIRE CO	TIRE REPAIR	560.80
118 STURDEVANTS AUTO PARTS	PARTS	1,192.45
119 SUPPLYWORKS	SUPPLIES	346.94
120 SUSAN HEGGESTAD	MILEAGE REIMBURSEMENT	130.18
121 TESTAMERICA LABORATORIES	TESTING	1,457.96
122 THE SUPPLY CACHE	FIREFIGHTER EQUIPMENT	630.80
123 TITAN MACHINE-PRODUCTIVITY	PARTS	72.03
124 TODDS ELECTRIC SERVICE	INSTALL LOAD MGMT	25.00
125 TOTAL TOOL SUPPLY, INC	REPAIRS	318.77
126 TRUE BRANDS	SUPPLIES	49.98
127 TRUE VALUE	SUPPLIES	124.17
128 TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE	22,398.91
129 ULTRAMAX	SUPPLIES	578.00
130 UNITED PARCEL SERVICE	SHIPPING	33.56
131 UNITED WAY	CONTRIBUTIONS	569.70
132 VALIANT VINEYARDS	MERCHANDISE	354.00
133 VAST BROADBAND	911 CIRCUIT/DIAL-UP SERVICE	1,416.70
134 VERIZON WIRELESS	CELL PHONES	1,785.32
135 VERMILLION ACE HARDWARE	SUPPLIES	276.95
136 VERMILLION CHAMBER OF COMM	2015 4TH QTR BID/MEMBERSHIP	12,469.20
137 VERMILLION PUBLIC TRANSIT	CONTRIBUTION	7,500.00
138 VHS GERMAN CLUB	TRIP FUNDING	2,000.00
139 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	8,497.85
140 WAL-MART COMMUNITY	SUPPLIES	729.93
141 YANKTON JANITORIAL SUPPLY	SUPPLIES	284.47
142 OMIOWNCORP, INC	BRIGHT ENERGY REBATE	8,500.00
143 PRAIRIE INN	BRIGHT ENERGY REBATE	3,270.00
	GRAND TOTAL	\$352,165.53



RAFFLE AND LOTTERY NOTIFICATION FORM
See reverse side of form for state laws regarding raffles and lotteries.

- 1. Organization sponsoring raffle/lottery: St. Agnes Knights of Columbus
2. Person to contact: Ray Hofman
3. Phone number: 624-6457 4. Email address: ray4hofman@gmail.com
6. Date(s) ticket(s) will be sold: February 1, 2016 - March 16, 2016
7. Cost per ticket(s): \$20.00
8. Date(s) drawing(s) will be held: March 26 to April 4, 2016
9. Who is eligible to purchase ticket(s)? Anybody
10. Will prize winner(s) be selected at random? [X] Yes No
11. Description and approximate value of grand prize: Prizes range from \$50 to \$150 depending on the game
12. What will the proceeds be used for? Knights of Columbus charitable purposes to include chairs for gym

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

See attached book. Winners are determined by number on book and scores of basketball game.

[Handwritten Signature]
Applicant's Signature

1-19-2016
Date

APPROVED BY:
[Handwritten Signature]
City Manager
1-19-2016
Date