



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, March 21, 2016
Large Conference Room-City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Continue discussion on backyard chickens – Andy Colvin.**
3. **Educational Session – Expansion of Rapid Entry System (Knox Box) to fraternities and sororities – Matt Taggart.**
4. **Briefing on the March 21, 2016 City Council Regular Meeting** - Briefings are intended to be informational only and no deliberation or decision will occur on this item.
5. **Adjourn**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, March 21, 2016
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. March 7, 2016 Special Meeting, March 7, 2016 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
 - a. Wastewater Prentis Street Lift Station Project Community Development Block Grant and State Revolving Loan funding.
7. **Old Business**
 - a. Lease abatement request from SBA Communications for a tower lease on E. Highway 50.
8. **New Business**
 - a. Permit for consumption of alcohol in the Café Brule Furniture Zone Use permit area (Market Street sidewalk as it abuts the building at 24 W. Main.
 - b. First Reading of Ordinance 1335 amending Chapter 92, Fire Prevention and Protection to include definitions, hours for discharge of novelty fireworks, display permit requirements and sales permits.
 - c. Labor and Finance Committee report on AFSCME(B) agreement negotiations.
 - d. Resolution for Community Development Block Grant Sponsorship – Prentis Street Lift Station Project.
 - e. Resolution for State Revolving Fund Application Sponsorship – Prentis Street Lift Station Project.
 - f. Resolution for Project and Environmental Certifying Officer – Prentis Street Lift Station Project.
 - g. Tractor Lease for Street and Solid Waste – Fred Haar Co.
9. **Bid Openings**
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a public hearing date of April 4, 2016 for transfer of retail off sale malt beverage license to Jay Ambe-7, LLC from Freedom Valu Center, Inc for Erickson Freedom Valu Center at 830 E. Cherry Street.

- b. Set a public hearing date of April 4, 2016 for special daily malt beverage and wine license on or about April 23, 2016 for Vermillion Area Arts Council at 202 Washington.
- c. Set a public hearing date of April 4, 2016 for special daily malt beverage and wine license on or about April 23, 2016 for Vermillion Area Arts Council at the fairgrounds west arena.
- d. Set a public hearing date of April 4, 2016 for a special daily malt beverage and wine license on or about April 21, 2016 for Vermillion Area Chamber of Commerce & Development Company, Inc on Ratingen Platz and half block of Market Street south of Main Street for Thursday's on the Platz/Earth Day events.
- e. Set a public hearing date of April 4, 2016 for a special permit to exceed allowable sound levels on April 21, 2016 for Vermillion Area Chamber of Commerce & Development Company, Inc on Ratingen Platz and half block of Market Street south of Main Street for Thursday's on the Platz/Earth Day events.
- f. Set a public hearing date of April 4, 2016 a special daily malt beverage and wine license on or about May 7, 2016 for Clay County Agricultural Fair Association at the fairgrounds west arena.
- g. Set a public hearing date of April 4, 2016 for a special permit to exceed allowable sound levels on April 14, 2016 for Pi Kappa Alpha in the northwest corner of Prentis Park for a fundraising concert event.

13. Adjourn

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Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.



Unapproved Minutes
Council Special Session
March 7, 2016
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, March 7, 2016 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Holland, Clarene Meins, Price, Ward, President Willson

Absent: Collier-Wise, Erickson, Holly Meins, Mayor Powell

President Willson stated that Nate Welch of the Vermillion Chamber and Development Company wanted to update the City Council on economic development items in an executive session at the end of the meeting and asked to add this to the agenda.

49-16

Alderman Ward moved to amend the agenda to add an executive session for economic development matters to the end of the agenda. Alderman Price seconded the motion. Motion carried 5 to 0. President Willson declared the motion adopted.

2. Informational Session - Continue discussion on proposed changes to the fireworks ordinance - Shannon Draper

Shannon Draper, Fire Chief, handed out a draft fireworks ordinance with changes made at the direction of the City Council after the last informational session. Shannon stated that the ordinance will allow novelty fireworks from June 27th to the Sunday following July 4th, noting that in the previous draft ordinance he wanted to restrict these fireworks to July 4th only. Shannon stated that the draft also allows fireworks on New Year's Eve and New Years day until 1:00 a.m. Shannon stated that the ordinance provides for local licensing of fireworks vendors and that he would work with the vendors and the State Fire Marshall for these licenses, noting that there would be no limit on the number of licenses. Discussion followed with Shannon answering questions of the City Council on the proposed ordinance.

The consensus of the City Council was to allow novelty fireworks on July 4th from 9:00 a.m. to midnight and not to allow them during New Years with such ordinance to be brought back to the Council for consideration.

3. Educational Session - Discussion of potential changes to the R-2 Zoning District - Andy Colvin

Andy Colvin, Assistant to the City Manager, reported that the Planning Commission is currently reviewing the city zoning ordinance and may be proposing changes to the current R-2 zoning requirements. Andy reported on the current R-2 zone requirements for parking that allowing front yard parking for multifamily which has caused some storm drainage issues. Andy also noted that the fraternities and sororities are allowed uses in the R-2 zone but most would not comply with the setback and parking requirements. Andy stated that the current fraternities and sororities are non standard uses in the R-2 zone. Andy reported that the Planning Commission will be considering removing the front yard parking exception of multifamily in the R-2 zone which will require larger lots and will provide some green space for storm water. Andy stated that for Greek housing the Planning Commission will be considering moving this to a conditional use in the R-2 zone and that off-site parking would be considered as part of the conditional use. Discussion followed with Andy answering questions of the City Council on the proposal. Andy noted that the Planning Commission will be considering these proposals as it works on the Zoning Ordinance.

4. Briefing on the March 7, 2016 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

5. Executive Session - VCDC Economic Development

50-16

Alderman Clarene Meins moved to go into executive session at 12:35 p.m. for economic development issues with the VCDC. Alderman Price seconded the motion. Motion carried 5 to 0. President Willson declared the Council in executive session.

President Willson declared the City Council out of executive session at 12:44 p.m.

5. Adjourn

51-16

Alderman Ward moved to adjourn the Council special session at 12:45 p.m. Alderman Holland seconded the motion. Motion carried 5 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 7th day of March, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
J. Howard Willson, President

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
March 7, 2016
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on March 7, 2016 at 7:00 p.m. by President Willson.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Student Representative Ireland

Absent: Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of February 16, 2016 Special Meeting, February 16, 2016 Regular Meeting, February 29, 2016 Special Meeting

52-16

Alderman Price moved approval of the February 16, 2016 Special Meeting, February 16, 2016 Regular Meeting and February 29, 2016 Special Meeting minutes. Alderman Ward seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

4. Adoption of Agenda

53-16

Alderman Collier-Wise moved approval of the agenda. Alderman Holland seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

5. Visitors to be Heard

A. Intellectual and Development Disabilities Awareness month

Alderman Meins read the proclamation that proclaimed the month of March as Intellectual and Developmental Disabilities Awareness Month in Vermillion. President Willson presented the proclamation to Kyle Hegge representing individuals from SESDAC. Kyle thanked the City Council for their support as well as the Vermillion community.

6. Public Hearings - None

7. Old Business - None

8. New Business

A. Presentation of the 2015 Annual Financial Report

Mike Carlson, Finance Officer, reviewed the 2015 unaudited Financial Report for the City and answered questions of the City Council on the report. Mike noted that the City Council will need to acknowledge receipt of the report and a copy will be sent to the Department of Legislative Audit. The report will be audited by Williams & Company later this year. Discussion followed.

54-16

Alderman Ward moved to acknowledge receipt of the 2015 Annual Financial Report. Alderman Collier-Wise seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

B. Resolution Authorizing the Purchase of a Toro Sprayer

Jose Dominguez, City Engineer, reported that, as part of the 2016 equipment replacement schedule, the 2005 Toro MultiPro 1200 turf sprayer was scheduled to be replaced. Jose reported that the National Intergovernmental Purchasing Alliance (National IPA) has a competitive bid for the sprayer. Jose reported that the National IPA in conjunction with the member City of Tucson, Arizona has a contract with Toro Company for a 2016 Toro MultiPro 1750 turf sprayer that meets our specifications at a contract price of \$31,334. Jose stated that Midwest Turf & Irrigation of Omaha, Nebraska has agreed to honor the National IPA contract price. Jose recommended approval of the resolution authorizing the purchase. Discussion followed.

55-16

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION
AUTHORIZING THE PURCHASE OF
A GOLF COURSE TURF SPRAYER

WHEREAS, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

WHEREAS, the City of Vermillion has reviewed and determined that the bid awarded by the National Intergovernmental Purchasing Alliance (National IPA), in conjunction with the City of Tucson, Arizona, for a turf sprayer from Toro Company's participating distributor, Midwest Turf & Irrigation, for the total amount of \$31,334.00 offers an advantageous price to the City for said item; and

WHEREAS, the City has contacted Midwest Turf & Irrigation and they have agreed to allow the City to purchase a turf sprayer for the contract price and terms as awarded by the National IPA/City of Tucson, Arizona.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase a new 2016 Toro MultiPro 1750 turf sprayer from Midwest Turf & Irrigation of Omaha, Nebraska at the above stated price and under the same terms as the City of Tucson, Arizona.

Dated at Vermillion, South Dakota this 7th day of March, 2016.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA
By _____
J.Howard Willson, Council President

ATTEST:

By _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Price. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Willson declared that the Resolution was adopted.

C. Appointment to the Consolidated Board of Equalization

Mike Carlson, Finance Officer, reported that, as part of the Consolidated Board of Equalization agreement between the County, City

and School, the City needs to appoint three members to serve on the Consolidated Board of Equalization that will meet April 12th and, if needed, another day later in April. The appointment should include that the remaining Council members will serve as alternates if one of the members is unable to serve. Discussion followed with Alderman Holland, Price and Ward volunteering to serve.

56-16

Alderman Price moved approval of the appointment of Alderman Holland, Price and Ward to serve as the City representatives on the Consolidated Board of Equalization with the remaining members to serve as alternates. Alderman Erickson seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

9. Bid Openings

A. Roof repairs of City facilities

Shane Griese, Utility Manager, reported that the Fire Station upper roof was replaced in 2014 and at that time the lower was estimated to have a few more years life remaining. Shane reported that there have been leaking issues with the lower roof and it was included in the 2016 budget for replacement. Shane reported that the Animal Shelter roof has been experiencing leaks and was also included in the 2016 budget for replacement. Shane reported that bid specifications were sent to four potential bidders and when bids were opened on March 1st only one bid was received. The only bid was from Dalsin, Inc for \$48,907. Shane recommended awarding the bid to the only bidder Dalsin, Inc for \$48,907.

57-16

Alderman Collier-Wise moved approval of the only bid of Dalsin, Inc for the Fire Station lower roof and Animal Shelter roof total \$48,907. Alderman Holland seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

B. Electric wire and padmount transformers

Shane Griese, Utility Manger, reported that bids were opened on March 1st for the annual supply of electric wire and padmount transformers for the Electric Department. Shane reported that four bids were received on the 10,000 feet of 1/0 wire with Stuart Irby Company being the low bidder for a total purchase price of \$14,410.

Shane reported that seven bids were received for the padmount transformers. Shane stated that the transformer bids were evaluated for operating losses over the transformer life cycle in determining the low

bid. Shane stated that the base bid is the initial cost to acquire the transformers and the total evaluated price represents the total life cost of the transformers including operating losses. Shane stated that the low bid was RESCO #1 with an initial purchase price of \$63,296 and a total evaluated price of \$124,192.40.

10,000 feet 1/0 solid aluminum wire bids: Boarder States \$21,300; Stuart Irby Proposal 1 \$15,150, Proposal 2 \$14,410; Wesco \$19,540; RESCO \$15,890.

Pad mount transformer bids: Border States base bid \$84,535 total evaluation price \$132,580.60; Dakota Supply Group base bid \$77,110 total evaluation price \$132,742.20; Stuart Irby Proposal 1 base bid \$73,844 total evaluation price \$135,076; Stuart Irby Proposal 2 base bid \$86,332 total evaluation price \$132,115; Wesco base bid \$75,624 total evaluation price \$135,390.40; RESCO Proposal 1 base bid \$63,296 total evaluation price \$124,192.40; RESCO Proposal 2 base bid \$65,886 total evaluation price \$126,424

58-16

Alderman Collier-Wise moved approval of the low bid for 10,000 feet of 1/0 wire from Stuart Irby Company total purchase price of \$14,410 and the low bid on padmount transformers based upon the total evaluation price of RESCO #1 of \$124,192.40 initial purchase price of \$63,296. Alderman Holland seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

C. One police vehicle and two pickup trucks

Jose Dominguez, City Engineer, reported that the 2016 Equipment Replacement Fund includes funding for the replacement of one police vehicle, one pickup truck and the Curbside Recycling budget includes funding for one pickup truck. Jose reported that a bid opening was held on February 25, 2016 for all three pieces of equipment. Jose reported that the City received two bids but only the bid from Vermillion Ford was read due to the fact that the bid from Jerry's Chevrolet Buick GMC of Vermillion did not include bid security. Jose stated that staff compared bids received to the 2016 South Dakota State Bid. Jose stated that Proposal 1 is a replacement of the 2013 Chevrolet Caprice police vehicle for the Police Department. Jose reported that the Vermillion Ford bid was \$29,970 and state bid was \$29,905. Jose stated that Proposal 2 is a replacement of the 2009 Ford F250 pickup for the Curbside Recycling program. Jose reported that the Vermillion Ford bid was \$27,918 and state bid was \$27,718. Jose stated that Proposal 3 is a replacement of the 2009 Ford F250 pickup for the Fire and EMS Department. Jose reported that the Vermillion Ford bid was \$36,725 and the state bid was \$29,633 for a Dodge Ram 2500. Jose noted that the

State bid for Proposal 3 deviates from the City's specifications since it does not have power seats and another item to consider is the fact that there are no Dodge dealerships in the City. Jose noted that historically the City has taken vehicles to the dealership for warranty work on average twice during the life of the warranty. Jose reported that staff does not believe that paying the higher cost on Proposal 3 would justify the purchase of a vehicle with power seats or the cost for taking a vehicle to Yankton for the life of the vehicle. Jose recommended purchasing Proposal 1 and 2 from Vermillion Ford, reject the bid on Proposal 3 and adopt the resolution to purchase from the state bid.

Donny Stewart with Vermillion Ford stated that this is the same issue as last year when Vermillion Ford submitted a bid that meets specifications but are not awarded the bid as the state bid that did not meet specifications was lower. Donny questioned if it was ethical to compare a vehicle that meets the city specifications to a state bid vehicle that does not meet the specifications. Donny questioned if the power seat was not needed why was it included in the specifications noting that the vehicle he bid did meet the city specifications. Donny answered questions of the City Council noting that he did not compute what his bid would have been if the power seat was omitted.

President Willson noted that he sees three options: 1) to award the only bid; 2) accept bid on #1, #2, reject the bid on #3 and award to the state bid; 3) accept bid on #1, #2, reject the bid on #3 and look to rebid with new specifications at a later date. Discussion followed on the option to rebid with Mr. Stewart stating that he does not want to rebid based upon the time involved in preparing the bid.

59-16

Alderman Ward moved to accept the only bid from Vermillion Ford on all three proposals: #1 Ford Explorer Police Utility \$29,970, #2 Ford F350 \$27,918 and #3 Ford F250 \$36,725. Alderman Erickson seconded the motion. Discussion followed. Motion carried 8 to 0. President Willson declared the motion adopted.

D. 12-foot 36,200 GVWR truck chassis

Jose Dominguez, City Engineer, reported that the replacement of the 1996 dump truck was included in the 2016 equipment replacement fund budget. Jose stated that bids from four bidders were opened on February 17th. Jose reported that the low bid is from North Central International of Sioux Falls for a 2017 International 7400 SBA 4X2 truck chassis. Jose recommended awarding the bid to low bidder but to increase the engine size from 300 hp and 860-lb-ft of torque to a

larger 330 hp and 950-lb-ft torque at a cost of \$600 for a total cost of \$77,596. Discussion followed.

Bids: Cornhusker International Truck, Inc \$79,120; I-State Truck Center \$77,653; North Central International of Sioux Falls \$76,996; Peterbilt of Sioux City \$83,809

60-16

Alderman Collier-Wise moved approval of the low bid of North Central International of Sioux Falls for \$76,996 plus the increase in engine size for a total of \$77,596. Alderman Price seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

E. Fuel quotes

Mike Carlson, Finance Officer, read the monthly fuel quotes and recommended the low quote of Stern Oil on Items 1 and 3 and Brunick's Service on Item 2.

Item 1 - 4,350 gal unleaded 10% ethanol: Stern Oil \$1.7163, Brunick's Service \$1.72; Item 2 - 3,000 gal No. 1&2 Diesel fuel dyed: Stern Oil \$1.5499, Brunick's Service \$1.50; Item 3 - 1,000 gal No. 1&2 diesel fuel-clear: Stern Oil \$1.8499, Brunick's Service \$1.85.

61-16

Alderman Price moved approval of the low quote of Stern Oil on Items 1 and 3 and Brunick's Service on Item 2. Alderman Collier-Wise seconded the motion. Discussion followed. Motion carried 8 to 0. President Willson declared the motion adopted.

10. City Manager's Report

Andy Colvin Assistant to the City Manager presented the report as John Prescott was attending another meeting.

A. Andy reported on raffle notifications received from the following:

American Indian Science and Engineering Society will be selling \$1 tickets during the annual USD Powwow on March 19, 2016. It is a 50/50 drawing with the proceeds split between the winning tickets and AISES using the proceeds to help offset travel cost for the national convention held every November.

Vermillion High School Seniors are selling \$10 raffle tickets from March 4-20, 2016. The drawing will be on March 21st. Proceeds from the raffle will be used to help the High School Seniors pay for their class trip to Kansas City / Worlds of Fun.

B. Andy reported that the landfill will be open on Saturday morning starting April 2nd, noting that residential yard waste and trees branches are accepted free at the landfill. Andy reported that the landfill voucher program will also be starting April 1st.

C. Andy reported that the Labor & Finance Committee is meeting following the meeting.

PAYROLL ADDITIONS AND CHANGES

Police: Bryan Beringer \$23.33/hr, Ryan Hough \$29.69/hr, Ben Nelsen \$27.36/hr, Isaac Voss \$23.25/hr; Recreation: Ryan Baedke \$22.04/hr, Cassandra Evans \$8.75/hr, Joel VanPeursem \$20.00/game; Golf Clubhouse: Bert Bucher \$8.75/hr, Tyler Larsen \$8.75/hr; Light: Monte Munkvold \$36.94/hr; Water: Eric McPherson \$16.90/hr, Chris Nissen \$18.06/hr

11. Invoices Payable

62-16

Alderman Ward moved approval of the following invoices:

A-Ox Welding Supply Co	chemicals	815.79
AmericaInn	lodging	182.00
AMS Building System LLC	water heater rebate	315.00
Aramark Uniform Services	uniform cleaning	245.13
Argus Leader Media #1085	subscription	15.18
Arrow International, Inc	supplies	92.46
Automatic Building Control	annual inspection	214.00
Baker & Taylor Books	books	574.09
Banner Associates, Inc	professional services	5,880.00
Benjamin Nelsen	meals reimbursement	128.00
Best Western Plus Ramkota	lodging	799.92
Bhs Marketing, LLC	soda ash	6,822.86
Bierschbach Eqpt & Supply	parts	57.44
Blackstone Audio Inc	books	200.00
Blick Art Materials	supplies	154.68
Bobs Candy Service, Inc	supplies	146.30
Book Systems, Inc	subscription	3,870.00
Border States Elec Supply	supplies	193.46
Bound Tree Medical, LLC	supplies	4,053.60
Brad Pfeifle	refund ambulance overpayment	25.00
Butler Machinery Co.	parts	1,637.73
Cafe' Brule	retirement cake	69.55
Callaway Golf	merchandise	579.60
Campbell Supply	supplies	1,957.06

Cask & Cork	merchandise	1,229.25
Century Business Products	copier contract/copies	407.31
Centurylink	telephone	743.88
Certified Laboratories	supplies	307.04
City Of Sioux Falls	testing	14.50
City Of Vermillion	copies/postage	1,119.31
City Of Vermillion	utility bills	38,689.78
Civil Air Patrol Magazine	subscription	145.00
Class C Solutions Group	supplies	474.82
Clay County Abstract & Title	refund overpayment	919.32
Clay County Ems Association	CPR cards	135.00
Coffee King, Inc	supplies	125.50
Colonial Life Acc Ins.	insurance	3,106.27
Confluence	professional services	11,243.75
Continental Research Corp	supplies	431.39
Coyote Sports Properties	sponsorship	2,000.00
Crystal Brady	meals reimbursement	310.00
Cummins Central Power, LLC	parts	205.13
Custom Conveyor Corp.	parts	3,412.88
Custom Sales LLC	pickup box	1,700.00
Dakota Beverage	merchandise	16,466.44
Dakota Pc Warehouse	computers/repairs	1,929.94
Dakota Pump Inc	supplies	12,497.34
Dakota Riggers & Tool Supply	tools	170.00
Danko Emergency Equipment	supplies	193.04
Delta Dental Plan	insurance	6,199.94
Demco	supplies	601.41
Dennis Martens	maintenance	833.34
Dept Of Revenue	testing	202.00
DGR Engineering	professional services	8,525.70
Division Of Motor Vehicle	plates	22.40
Drivers License Guide Co	id checking guide	62.85
Dust Tex	entry mats	80.00
Echo Electric Supply	supplies	135.12
Electronic Engineering	repairs	874.72
Emergency Services Marketing	monthly fees	28.28
Farmer Brothers Co.	supplies	113.80
Fastenal Company	supplies	11.63
Fedex.	shipping	28.44
Foreman Media	council mtgs	100.00
Gale	books	119.94
Graham Tire Co.	tires	1,030.13
Grainger	supplies	137.40

Graybar Electric	supplies	482.20
Graymont Capital Inc	chemicals	3,988.53
Gregg Peters	advertising/freight	2,504.00
Gregg Peters	rent	937.50
Guarantee Oil Co Inc	supplies	1,079.35
Hach Co	parts	3,545.07
Hauff Mid-America Sports	supplies	171.90
HD Supply Waterworks	supplies	371.66
Helms & Associates	professional services	4,273.74
Herren-Schempp Building	supplies	165.63
Hillyard Floor Care Supply	supplies	481.30
Hy Vee Food Store	supplies	158.00
Ideal Yardware	equipment	2,850.00
In Control, Inc	equipment/engineering services	5,445.20
Indelco Plastics Corp.	parts	275.91
Independence Waste	waste hauling/container	1,324.75
Ingram	books	3,548.88
International Code Council	dues	135.00
International Public Mgmt	membership	149.00
Intl Assoc Of Fire Chiefs	membership	209.00
Jacks Uniform & Eqpt	uniform	98.90
Janitor's Closet, Ltd	supplies	62.92
Jerry's Chevrolet Buick Gm	parts	193.53
Jessica Newman	membership reimbursement	175.00
John A Conkling Dist.	merchandise	6,313.45
Johnson Brothers Of SD	merchandise	15,723.77
Johnson Controls	repairs	3,947.76
Johnson Feed, Inc	repairs	44.14
Jones Food Center	supplies	1,602.97
Jose Dominguez	meals reimbursement	22.00
Kinetico Quality Water Sys	repairs	1,431.00
Kyle Blake	mileage reimbursement	120.98
Law Enforcement Targets, Inc	supplies	422.91
Leggette, Brashears & Graham	professional services	3,549.53
Leisure Lawn Care	treatment	144.40
Lessman Elec. Supply Co	supplies	372.00
Locators And Supplies, Inc	parts	52.35
Longs Propane Inc	propane	90.00
Loren Fischer Disposal	hauling	300.00
Mark Clark	meals reimbursement	224.00
Mart Auto Body	towing/repairs	1,910.60
Masaba Inc	sidewalk repairs	1,645.91
Matheson Tri-Gas, Inc	medical oxygen	350.09

Medical Waste Transport, Inc	haul medical waste	223.78
Medico Life & Health Ins.	insurance	458.38
Menards	supplies	307.53
Merrick Industries	repairs	4,165.89
Mid-American Research Chem	supplies	538.92
Midwest Alarm Co	alarm monitoring	66.00
Midwest Building Maintenance	mop/mat svc	554.80
Midwest Turf & Irrigation	parts	1,838.94
Midwest Wheel Companies	parts	623.92
Missouri Valley Growth	ICAP welcome sign project	20,000.00
Missouri Valley Maintenance	repairs	423.80
Moore Welding & Mfg	supplies	100.00
Municipal Elec. Assoc.	registration	65.00
NBS Calibrations	parts	65.45
NCL Of Wisconsin, Inc	supplies	1,219.97
Netsys+	processor/repairs	3,466.25
New York Life	insurance	84.02
Northern Truck Eqpt Corp	supplies	134.52
Office Systems Co	supplies	497.19
Okoboji Wines-SD	merchandise	1,254.00
One Office Solution	chairs	670.00
Otis Elevator Company	service contract	1,172.64
Overhead Door Of Sioux City	repairs	296.00
Patricia McDaniel	books	23.00
Pauls Plumbing	repairs	316.33
PCC, Inc	commission	2,317.10
Pearson Education	training books	290.39
Penguin Random House LLC	books	157.50
Penworthy Company	books	181.24
Pete Lien & Sons, Inc	chemicals	3,672.32
Plain Talk Publishers	subscription	52.00
Prairie Berry Winery	merchandise	1,308.00
Precision Lawn Care	snow removal	577.50
Pressing Matters	supplies	289.00
Presto-X-Company	inspection/treatment	102.72
Print Source	supplies	650.00
Pump N Pak	fuel	48.47
Quality Books Inc.	books	20.23
Quality Motors	repairs	77.25
Quality Telecommunications	repairs	75.00
Quill	supplies	1,543.23
Recorded Books, Inc	books	326.00
Republic National Dist.	merchandise	23,670.50

Ri-Tech Industrial Product	supplies	256.80
Riverside Auto Body Inc	repairs	337.50
Rob Pickens	work boots reimbursement	100.00
Robin Hower	meals reimbursement	69.00
Ryan Hough	meals reimbursement	84.00
Sanford Clinic Vermillion	supplies	265.43
Sanford Health Plan	participation fee	60.00
Schaeffer Mfg. Co	supplies	638.40
Schuyler Rubber Co, Inc	supplies	1,628.54
Scott & Nicole Mockler	water heater rebate	315.00
SD Arborists Association	membership dues	110.00
SD Assoc. Of Rural Wtr Sys	registration	460.00
SD Dept Of Transportation	West Main Street	94,758.24
SD Electrical Commission	wiring permits	205.00
SD Library Association	membership dues	575.00
SDML	registration	112.00
SD Police Chiefs Association	testing materials	351.00
SD Retirement System	contributions	50,259.60
Security Shredding Service	containers	35.00
Servall Towel & Linen	shop towels	29.40
Seton Identification Products	safety signs	201.90
Shane Griese	meals reimbursement	22.00
Sioux City Foundry Co	parts	2,083.95
Sioux Falls Two Way Radio	parts/repairs	750.98
Skillpath Seminars	registration	399.00
Special T's And More	uniforms	71.00
Stewart Oil-Tire Co	repairs	572.90
Stuart C. Irby Co.	supplies	160.00
Sturdevants Auto Parts	parts	1,530.62
Supplyworks	supplies	308.38
Tapco	radar sign	3,283.66
Tennant Sales & Services C	filters	244.60
The Attic Sportsman's Loft	police equipment	2,465.00
The Walking Billboard	uniforms	739.10
Titan Machine-Productivity	parts	1,646.54
Titleist Drawer Cs	merchandise	2,317.56
Tom Kruse	safety glasses reimbursement	150.00
Tri County Propane Inc	propane	3,337.30
True Value	supplies	565.19
Turner Plumbing	repairs	96.46
Twin City Hardware	repairs	225.00
Tyler Trageser	safety glasses reimbursement	131.50
United Way	contributions	564.70

Univar USA Inc	soda ash	7,515.12
USA Bluebook	supplies	159.87
Vast Broadband	dial-up/911 circuit	2,786.95
Verizon Wireless	wireless communication	1,783.64
Vermeer High Plains	repairs	11,950.02
Vermillion Ace Hardware	supplies	284.71
Vermillion Chamber Of Comm	registration	10.00
Vermillion Fastpitch Softball	online registration	207.37
VGSA	online registration	568.45
Visa/First Bank & Trust	fuel/lodging/supplies	9,278.53
Wal-Mart Community	supplies	699.32
Walker Construction	haul snow	775.20
Wastequip	supplies	2,952.00
Wesco Distribution, Inc	supplies	4,567.50
Yankton Janitorial Supply	supplies	80.16
Yankton Medical Clinic	pre-employment exam	560.00
Zee Medical Service	supplies	619.54
Michael Adams	Bright Energy Rebate	24.00
Trinity Lutheran Church	Bright Energy Rebate	15.00
Donna Backhaus	Bright Energy Rebate	400.00

Alderman Price seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

63-16

Alderman Ward moved to adjourn the Council Meeting at 7:48 p.m. Alderman Price seconded the motion. Motion carried 8 to 0. President Willson declared the motion adopted.

Dated at Vermillion, South Dakota this 7th day of March, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____

J. Howard Willson, President

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: March 21, 2016
Subject: Wastewater Prentis Street lift station project Community Development Block Grant and State Revolving Loan funding
Presenter: Janice Gravning, SECOG

Background: Jose Dominguez, City Engineer, has reported on the need to upgrade the Prentis Street lift station. The project consists of replacing the lift station and extending force main. Banner Engineering has developed the preliminary engineering report that was required to apply for the water plan and is used with the grant/loan applications. The estimated cost of these improvements is \$1,327,000. SECOG is assisting the City with the grant/loan applications for this project by placing the project on the State Water plan and now with applications for a \$515,000 Community Development Block Grant (CDBG) and an \$812,000 State Revolving Fund (SRF) loan with possible principal forgiveness. The timeline for the project is: CDBG and SRF applications by April 1, 2016; DENR approval of grant/loan June 2016; bid opening January 2017 and completion June 2018.

The estimated project costs are as follows:

Construction	908,950
Engineering	174,600
Legal & Administration	43,700
Grant/Loan Administration	18,000
Contingency	<u>181,750</u>
Total	\$1,327,000

Discussion: A requirement of the CDBG application process is to conduct a public hearing to explain the project and complete a Community Development & Housing Needs Assessment with a public input component. The project was explained in the previous section. Following any public input on the project, the City Council needs to develop a Community Development & Housing Needs Assessment that addresses the following topics:

Community development and housing needs of low and moderate-income persons.

Other community development and housing needs.

Planned or potential activities to address housing and community needs.

An example of items to include in the Community Development & Housing Needs Assessment is in the packet.

Financial Consideration: A 3% increase in wastewater rates was included in the 2016 budget to assist with possible land acquisition costs which will be outside the grant/loan funding. In the next two years a 2.5% rate increase will provide the needed funding to service the debt. DENR may request that the rate resolution be adopted before the loan is closed.

Conclusion/Recommendations: A requirement for Community Development Block Grant funding is to explain the project (Jose Dominguez, City Engineer, will do a presentation on the project) as part of the public hearing and the City Council should receive any public input on the project.

Next, the City Council must conduct a Community Development & Housing Needs Assessment addressing the three topics as noted above. An outline of this has been prepared by staff to start the discussion at the public hearing.

Janice Gravning, SECOG Planner, will be present to conduct the hearing.

Under new business later on the agenda the City Council will need to adopt the resolution authorizing the CDBG application, resolution authorizing the SRF loan application and resolution designating the project and environmental certifying officer for the project.

**CITY OF VERMILLION
COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT**

COMMUNITY DEVELOPMENT AND HOUSING NEEDS OF LOW-AND MODERATE-INCOME PERSONS.

- Continue with the rental-housing program along with continued improvements in the ordinance to enhance housing opportunities.
- The City Council created the Vermillion Housing Authority to operate as a separate entity to provide rental assistance to low to moderate income persons in the community. The City provides housing and some financial assistance to the Authority.
- The City has adopted the 2012 International Building Code; 2012 International Residential Code; 2012 International Mechanical Code; 2012 International Plumbing Code; 2012 International Electric Code; 2012 International Property Maintenance Code, to provide for proper housing construction and ongoing maintenance of the property.
- The City and County have adopted a Joint Jurisdictional Ordinance for the area in the county adjoining the city. The ordinance provides for a variety of housing classifications appropriate for low to moderate income persons.
- The City in working with the developers of rental housing delayed the interest on special assessments for street extension on North Norbeck so the street was completed in advance of the rental housing completion to provide timely access.
- The Planning Commission is reviewing for update the Comprehensive Plan which will include input from stakeholders in the community to address all issues in the plan including housing.

OTHER COMMUNITY DEVELOPMENT AND HOUSING NEEDS.

- Continue the commitment to the water treatment system improvements to provide the needed quality water supply for current and future customers.
- Continue the commitment to the wastewater treatment system improvements to provide for the sanitary sewer treatment needs of the current and future customers. This includes the upgrade to the Prentis Street lift station to meet the growth in the area served by this facility.
- Continue the commitment to electric system improvement to provide the quality and reliable electric service to current and future customers. This will include the substation expansion that will continue the commitment to a redundant system of power supply to utility customers.

- Continue the conversion of overhead electric lines to underground to provide a more reliable electric system for current and future customers.
- Continue to upgrade and extend the bike path system.
- Continue the improvements to the park system including the upgrades to Prentis Park swimming pool, basketball courts and parking lot, playground equipment in Bliss Ponte Park, and new bathroom in Lions Park.

PLANNED OR POTENTIAL ACTIVITIES TO ADDRESS HOUSING AND COMMUNITY NEEDS

- Continue the partnership with the Vermillion Area Chamber of Commerce/Development Company (VCDC) to encourage industrial development in Vermillion. The City has made contributions and pledged additional funds to the Vermillion NOW!, that was spearheaded by the VCDC, to provide a pool of economic development funds as another tool to assist development in the community.
- Continue to work with the VCDC on the Bliss Pointe development project to provide building sites for single family homes, townhomes and with future infrastructure multifamily housing.
- Continue to work with developers/builders to facilitate the needed infrastructure is in place as property is developed.

This assessment was prepared at a Vermillion City Council meeting on March 21, 2016.

**CITY OF VERMILLION
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Vermillion will hold a Public Hearing on Monday, March 21st, 2016, regarding sanitary sewer improvements in the City of Vermillion. The purpose of the public hearing is to discuss the proposed project, the proposed financing, and the source of repayment for any loans. The public is invited to attend and comment on the project.

The City expects to submit an application to the State of South Dakota for a Community Development Block Grant (CDBG) to make improvements to its sanitary sewer system. The City expects to apply for approximately \$515,000 of CDBG funds to be used for the proposed project, which will cost approximately \$1,327,000 for sanitary sewer improvements.

The City is seeking up to \$812,000 of funding from the Board of Water and Natural Resources for sanitary sewer improvements. The funds could be either a grant from the state Consolidated Water Facilities Construction Program or a loan from the Clean Water State Revolving Funds (SRF) Program. The expected Clean Water SRF loan terms are 3 percent for 20 years, and the Board of Water and Natural Resources may forgive all or a portion of the loan principal.

Public comments will also be taken during this public hearing on the City of Vermillion's community development and housing needs.

This public hearing will be held at the following time, date and location:

7:00 P.M.
March 21st, 2016
Vermillion City Hall (25 Center Street, Vermillion, SD)

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this hearing, please contact the Vermillion Finance Officer at (605) 677-7056. Anyone who is deaf, hard-of-hearing or speech-disabled may utilize Relay South Dakota at (800) 877-1113 (TTY/Voice). Notification 48 hours prior to the hearing will enable the City to make reasonable arrangements to ensure accessibility to this hearing.

Michael Carlson
Vermillion Finance Officer

Published once at the approximate cost of _____.

Council Agenda Memo

From: John Prescott, City Manager
Meeting: March 21, 2016
Subject: SBA Communications tower lease abatement
Presenter: John Prescott

Background: On March 1, 1990 Kenneth Mockler began a land lease agreement with MCI Communication for a 5-acre section of his property located on the north side of E. Highway 50. The lease provided that MCI and any successors could lease the property for the erection and maintenance of a communications tower. The initial lease term was for five years with seven successive additional five year leases available. Mr. Mockler's estate transferred ownership of the property in 1995 to the City. Ownership of the tower and related land lease have been transferred a couple of times since the City was gifted the property in 1995. The current lease holder is SBA Communications Corporation of Boca Raton, Florida.

SBA Communications contacted the City in January. They stated that there were currently no tenants on this communications tower and a series of other towers owned by the company. SBA Communications requested to have the land lease cost abated for a maximum of three years or until such time as they find a tenant. SBA Communications would continue to pay the property taxes and any tower maintenance costs. Lease payments would resume if a tenant located on the tower. The City Council reviewed the request at the February 1 and February 16, 2016 meeting. Action was tabled to provide SBA Communications with time to respond to a request for more information.

Discussion: On January 28th City staff sent the following questions to SBA to help prepare for the City Council discussion.

- Have all past tenants removed all of their equipment from this tower?
- When did the last tenant end their lease on the tower?
- What length of lease did the last tenant have?
- How many tenants could the tower accommodate?
- What length of lease are you seeking for new tenants to this tower?
- How is SBA marketing this tower to attract new tenant(s)?

- How would the City of Vermillion know that a tower lease has been entered into?
- How many towers does SBA have in South Dakota, Nebraska and Iowa?
- How many of these towers rent for somewhere between \$1500 and \$2000 a year?
- How many of these towers are you seeking the same arrangement on?
- Please provide a list of any municipalities (particularly in this area) that have agreed to this arrangement?

A response was not provided prior to the February 1st Council meeting. The same email was again sent on February 8th with no response. City staff called SBA on February 11th to see if they were going to be responding. SBA representative Adam Gallo had forwarded the questions to others in the company to determine if the questions could be answered. On March 11, 2016 an email was sent to Adam Gallo asking for a response to the questions prior to March 21, 2016 or the City would assume the request was to be withdrawn. As of the time of packet preparation, there has been no contact or response from SBA.

The initial rent was \$1,200 per year. A CPI is used to calculate any increase in the annual rent. Since the review of the request was first considered, rent for March 1, 2016 to February 28, 2017 in the amount of \$1,745.15 was paid on February 26, 2016.

Financial Consideration: Any funding received from this tower lease is placed in the golf course fund as Mr. Mockler requested that the proceeds from his gift be used for the benefit of the Bluffs Golf Course.

Conclusion/Recommendations: Administration recommends declining the request from SBA Communications as no response has been provided to the request for additional information and the rent for March 2016-February 2017 was paid.

Council Agenda Memo

From: Cole Bockelmann, Communications Intern
Meeting: March 21, 2016
Subject: Permit for Consumption for Café Brule Sidewalk Furniture Use Zone
Presenter: John Prescott, City Manager

Background: Jim Waters submitted a completed Furniture Zone Use permit for Café Brule. Their plan is to set up six tables parallel to the Market Street side of the restaurant. Each table would seat two people. The sidewalk permit expires on November 1, 2016. Per code, Administration would approve the sidewalk furniture zone use permit for food consumption once all of the documents are submitted. No problems are anticipated as they are proposing the previously approved area. The area has not been approved for the sale and consumption of alcohol as code requires the City Council to make this decision.

City Code 118.05 provides that the City Council may permit the consumption of alcoholic beverage within the Furniture Use Zone.

118.05. Any furniture zone limited lease granted by the City Council pursuant to this chapter shall convey to the adjoining business the right to use a designated portion of the sidewalk or furniture zone only for those purposes set forth in the lease. The limited lease may contain such restrictions and conditions as deemed necessary by the city and may not be assigned or sublet at any time during its term. The city shall have the right to terminate the limited lease for violation of any material term or condition thereof. Required compliance with all city ordinances and state statutes regarding the sale and service of alcoholic beverages shall be deemed to be a material condition of the limited lease. Compliance with city noise ordinances shall be deemed a material condition of the limited lease. The limited lease term shall not include those dates and times specified for special events approved by the City Council which includes the area of the furniture zone limited lease at the election of the event sponsor.

Discussion: Café Brule has submitted an alcohol sale plan. The plan is very similar to those of the previous three years. It was reviewed by the Police Department. The physical dimensions of the area and the number of tables limit the number of individuals who would be within the area where alcohol could be served. Café Brule would like to have alcohol available for patrons that want to have a drink with their meal. The City Council in August 2013, April 2014, and April 2015 approved the sale and consumption of alcoholic beverages for the same Café Brule Furniture Zone Use permit area during the hours outlined in the ordinance. An ordinance was adopted in 2015 modifying the sale hours to be 7:00 am to 10:00 p.m. Prior to 2015 the hours were Noon to 10:00 pm.

The Police Chief reported no incidents during these time periods.

In completing the application for a sidewalk use permit, the applicant has addressed many of the special conditions of other uses of city property for alcohol use. An insurance certificate naming the City as an additional insured, cleanup plan, etc. are part of the sidewalk use permit process. The sidewalk furniture use zone application documents received to date are attached for background.

The Cafe Brule Alcohol Sale Plan was completed on a form developed several years ago. Sale of alcohol is allowed in furniture zone lease areas beginning at 7:00 am. The code was changed in 2015 but the form has not been updated.

Financial Consideration: Cafe Brule has paid the annual \$35 permit for the furniture zone permit.

Conclusion/Recommendations: Administration would recommend approval of the request to use the sidewalk abutting Café Brule on Market Street for the sale and consumption of alcohol as part of their Furniture Zone Use Permit during the time provided by ordinance.

Café Brule Alcohol Sale Plan

Any lease or permit which includes the sale or consumption of alcohol shall adhere to these additional provisions which shall be deemed to be material conditions of any limited lease:

(A) Compliance with the rules, regulations, and conditions of the alcohol license including documentation that the license holder derives more than 50% of its gross receipts from the sale of prepared food for consumption on the licensed premises.

I certify that Café Brule derives more than 50% of gross receipts from the sale of prepared food for consumption on the licensed premise.

I agree to provide documentation, if requested, that Café Brule derives more than 50% of its gross receipts from the sale or prepared food for consumption on the licensed premise or forfeit the Furniture Use Permit.

(B) Containers for the dispensing of alcoholic beverages must be maintained inside the licensed facility and not in the furniture zone use area. No taps, kegs, cooler, or other alcoholic beverage storage devices are allowed on the furniture zone use area.

I agree that no containers for the dispensing of alcoholic beverages will be maintained in the furniture zone area.

(C) All alcoholic beverages served by the permitted establishment must be consumed in the furniture zone or inside the facility and disposed of on site. Patrons and staff loitering with alcohol on the designated pedestrian pathway is a prohibited activity. Exception: The transport of alcoholic beverages by patrons or staff directly from the indoor premises to the furniture zone use area or to the licensed facility is not prohibited.

I agree to have Café Brule take steps to make patrons aware that all alcoholic beverages must be consumed within the furniture zone area or inside Café Brule. Café Brule will post signs and have servers remind patrons of the appropriate area to consume alcoholic beverages.

(D) The limited lease holder shall have in place a security and crowd management plan for the designated use area approved by the Police Department.

The security and crowd management plan for the Furniture Zone area for Café Brule is:

Cameras, Windows & personnel

(E) Any time more than 10 people occupy a furniture zone leased area serving alcohol, the limited lease area shall be staffed such that the furniture zone use area is supervised.

I agree to have a Cafe Brule staff member present at all times there are more than ten people in the furniture zone area.

(F) The hours of operation for the sale and consumption of alcoholic beverages in the furniture zone lease areas shall be noon to 10:00 p.m. The city has the right to limit use of the furniture zone area for alcoholic beverage sales and consumption on specific days.

I agree that alcohol will not be sold and will prohibit the consumption of alcohol in the furniture zone area outside of Noon to 10:00 pm.

I understand that the City of Vermillion may prohibit the sale of alcohol on specific days. The City will provide at least 48 hours notice of the prohibition of alcohol sales on specific days. I understand there is a strong chance that this may occur the weekend of Dakota Days.

(G) A furniture zone limited lease area must be separated from the pedestrian walkway with a physical divider. The divider will be selected by the applicant and approved as part of the lease.

I agree to have and maintain a physical divider separating the pedestrian walkway from the furniture zone area.

James P Waters
Signature of Applicant

Date 3/14/16

We are looking to start serving at 7am. We were approved last year. We like to have the ability to serve mimosas for breakfast.

Thank
You
Chef Jim
605-620-7827

Council Agenda Memo

From: Cole Bockelmann, Communications Intern
Meeting: March 21, 2016
Subject: First Reading of Ordinance 1335 – Fireworks Changes
Presenter: Cole Bockelmann

Background: At the February 1, 2016 Noon meeting Fire Chief Shannon Draper proposed changes to the City’s ordinance regulating the discharge, possession and display of fireworks in city limits. Currently, ordinance prohibits the use or discharge of any fireworks within the city, unless it is for a special event with a permit from the City.

Discussion: Staff put together some proposed changes that would allow the discharge of non-aerial consumer fireworks within city limits, such as sparklers, fire crackers, snakes, and smoke devices on the 4th of July.

The ordinance change also addresses and regulates the sale of legal consumer fireworks within the city. The ordinance identifies the licenses needed and that sales must take place on property zoned for commercial purposes. If the first reading of the ordinance is adopted, a resolution to establish the fee for a permit will be presented.

An additional change clarifies steps and provides the authority for inspections of the grounds for a public fireworks display by the Fire Chief prior to the event. Definitions of the different types of fireworks are also added to the code with the proposed ordinance.

At the March 7th Noon meeting, the City Council reached a consensus to move forward with the ordinance as attached.

Financial Consideration: None other than publication of the ordinance.

Conclusion/Recommendations: Administration recommends adoption of City Ordinance 1335 to modify section 92.07 of City Code.

PROPOSED ORDINANCE NO. 1335

AN ORDINANCE AMENDING CITY OF VERMILLION CODE OF ORDINANCES TITLE IX GENERAL REGULATIONS, CHAPTER 92 FIRE PREVENTION AND PROTECTION, TO INCLUDE DEFINITIONS, HOURS FOR DISCHARGE OF NOVELTY FIREWORKS, DISPLAY PERMIT REQUIREMENTS, SALES REQUIREMENTS AND PENALTY FOR VIOLATIONS.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota and it is hereby ordained by authority of the same that Chapter 92 be amended as set forth below:

§92.07 FIREWORKS PROHIBITED WITHOUT PERMIT.

~~(A) It shall be unlawful for any person to shoot, discharge, or explode or cause to be shot, discharged, or exploded any firecrackers, sky rockets, blank cartridges, fireworks, or other explosives used for fireworks or fire display in the city.~~

~~Definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.~~

~~Legal Consumer Fireworks. Fireworks designed primarily to produce visible effects by combustion, that must comply with the construction, chemical composition, and labeling regulations promulgated by the U.S. Consumer Product Safety Commission (C.F.R. Title 16--Commercial Practices, Part 1507), effective January 1, 1998 and that are enumerated in the American Pyrotechnics Association Inc., Standard 87-1, April, 1993 edition. All other fireworks would be considered illegal.~~

~~Illegal Consumer Fireworks. Any fireworks that do not comply with the U.S. Consumer Product Safety Commission (C.F.R. Title 16—Commercial Practices, Part 1507), January 1, 1998 and that are enumerated in the American Pyrotechnics Association Inc., Standard 87-1, April, 1993 edition or South Dakota State Law 34-37-3.~~

~~Novelty Consumer Fireworks. Non-aerial fireworks including, but not limited to, sparklers, smoke devices, snakes, snappers, party poppers, ground-based sparklers or fountains up to 500 grams, and small fire crackers.~~

~~Aerial Consumer Fireworks. Legal consumer fireworks including, but not limited to sky rockets, bottle rockets, roman candles, reloadable shell devices, mortar-type fireworks, and any airborne open flame, including sky lanterns.~~

~~(B) It shall also be unlawful for any person to have any of the fireworks in his or her possession in a public place in the city, except that contained in a sealed original package in the condition it was shipped or transported and the wrapping and seal of the package unbroken. Possession by any person in a public place of any such package with the wrappings or seal broken shall be prima facie evidence of a violation of this section. It shall be unlawful for any person to shoot, discharge, or explode, or cause to be shot, discharged, or exploded, any firecrackers, sky rockets, blank cartridges, fireworks, or other explosives used for fireworks or fire display in the city except for novelty consumer fireworks. Novelty consumer fireworks shall only be discharged within City limits in areas other than public streets, sidewalks, parks, grounds, or within the downtown business district of the City. The discharge of novelty consumer fireworks shall be allowed, in accordance with state law, between the hours of 9:00 a.m. and 11:59 p.m.~~

on July 4th. It shall be unlawful for any person to launch aerial consumer fireworks within city limits except if provided for by permit in (C).

(C) Nothing in this section shall prohibit the use of a public display of fireworks in the city, provided that any individual, firm, partnership, or corporation, prior to making the public display of fireworks, shall first secure a written permit to do so from the governing body of the city. Permit applications must be submitted at least twenty days prior to the event on forms provided by the Fire Chief. Site inspection is required prior to the approval of the permit. Site inspection is also required on the day of the event not less than thirty minutes before the listed event show. The Fire Chief or designee will complete all site inspections.

(D) It shall be unlawful to sell legal consumer fireworks without a permit from the City. Application for a permit shall be made to the Fire Chief on forms provided. Applicants for permit to sell legal consumer fireworks must first obtain a Retail Fireworks License from the South Dakota State Fire Marshal. The sale of legal consumer fireworks is allowed in accordance with City codes and SDCL 34-37. The sale of legal consumer fireworks must take place on property zoned for commercial use. The fee for the permit shall be set by resolution of the City Council. The City may cancel a permit if deemed a public interest.

(E) It shall be unlawful to sell, possess, or use any fireworks other than legal consumer fireworks within the City of Vermillion.

§ 92.99 PENALTY.

Any person violating any provision of this chapter for which no specific penalty is prescribed shall be subject to § 10.99.

Dated at Vermillion, South Dakota this 4th day of April, 2016.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

First Reading: March 21, 2016
Second Reading: April 4, 2016
Publish: April 9, 2016
Effective Date: April 29, 2016

Council Agenda Memo

From: John Prescott, City Manager
Meeting: March 21, 2016
Subject: Report of Labor and Finance Committee on AFSCME (B) union negotiations
Presenter: John Prescott

Background: AFSCME (B) represents employees in Telecommunications. Until July 2015 these employees were represented by a different union. The employees became affiliated with AFSCME in late 2015. The City of Vermillion Labor and Finance Committee met in 2015 and 2016 to review progress on negotiating the union agreement with the AFSCME (B) union. A number of items related to negotiations with this union were largely completed with the other AFSCME agreement in late 2015 but a couple of outstanding items remained. The Labor and Finance Committee provided guidance on completing both AFSCME union negotiations.

Discussion: City staff met with the AFSCME union representatives on two occasions in 2016 and reached agreement on a proposal within the guidelines established by the Labor and Finance Committee.

The agreements of both AFSCME unions are very similar with respect to the larger benefits offered.

- The proposed agreement would run from January 1, 2016 until December 31, 2018.
- The proposal provides for a cost of living adjustment of 2.5% on January 1, 2016, 2.25% on January 1, 2017, and 2.25% on January 1, 2018.
- All employees will pay a \$30 monthly fee in addition to any health insurance premium for the type of health insurance coverage selected.

One of the larger changes with this agreement is development of a second payscale for employees hired after the agreement is signed. New employees will have more steps to move through during their employment but the steps are not as far apart as the current payscale provides. Two steps were added to the payscale for current employees but the steps are not as far apart as their first 10 steps.

The layout of the two AFSCME agreements will likely be different as the AFSCME (B) agreement will follow the same layout the previous union utilized due to member

familiarity with the system. The telecommunications operators have some benefits unique to their line of work and the 24 hour nature of the Department which other AFSCME members don't have. These benefits are not changing from what is currently provided.

Financial Consideration: None at this time.

Conclusion/Recommendations: The recommendation of the Labor and Finance Committee to the City Council is to adopt the proposed AFSCME (B) agreement. As the City Council cannot act on a report of a committee at the same meeting the report is received, the City Council will need to accept the report and request the AFSCME agreement be considered at a future meeting. City staff has not yet received the written agreement for review so the exact meeting for Council action can't yet be set.

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: March 21, 2016
Subject: Resolution for Community Development Block Grant Sponsorship- Prentis Street Lift Station Project.
Presenter: Mike Carlson

Background: Jose Dominguez, City Engineer, has reported on the need to upgrade the Prentis Street lift station. The project consists of replacing the lift station and extending force main. Banner Engineering has developed the preliminary engineering report that was required to apply for the water plan and is used with the grant/loan applications. The estimated cost of these improvements is \$1,327,000. SECOG is assisting the city with the grant/loan applications for this project by placing the project on the State Water plan and now with applications for a \$515,000 Community Development Block Grant (CDBG) and an \$812,000 State Revolving Fund (SRF) loan with possible principal forgiveness. The timeline for the project is: CDBG and SRF applications by April 1, 2016; DENR approval of grant/loan June 2016; bid opening January 2017 and completion June 2018.

The estimate project costs are as follows:

Construction	908,950
Engineering	174,600
Legal & Administration	43,700
Grant/Loan Administration	18,000
Contingency	<u>181,750</u>
Total	\$1,327,000

Discussion: The public hearing requirement of the CDBG application process was completed earlier in the agenda.

Financial Consideration: A 3% increase in wastewater rates was included in the 2016 budget to assist with possible land acquisition costs which will be outside the grant/loan funding. In the next two years a 2.5% increase will provide the needed funding to service the debt. DENR may request that the rate resolution be adopted before the loan is closed.

Conclusion/Recommendations: Administration recommends approval of the Resolution for Community Development Block Grant Sponsorship for the Prentis Street Lift Station Project.

**RESOLUTION FOR
CDBG GRANT SPONSORSHIP
Prentis Street Lift Station Project**

WHEREAS, the City of Vermillion has determined a need to upgrade the Prentis Street Lift Station; and

WHEREAS, the City of Vermillion wishes to request assistance from the Community Development Block Grant (CDBG) Program of the South Dakota Governor's Office of Economic Development in the amount of \$515,000 in order to meet the needs of the community; and

WHEREAS, the City of Vermillion is eligible for Federal assistance for the proposed project; and

WHEREAS, with the submission of the CDBG application the City of Vermillion assures and certifies that all CDBG program requirements will be fulfilled; and

WHEREAS, the City of Vermillion has held the required public hearing on Monday, March 21st, 2016 for the Community Development Block Grant.

NOW THEREFORE BE IT RESOLVED, that the Mayor be authorized to execute the CDBG application for the City of Vermillion.

Adopted this 21st day of March, 2016.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Mike Carlson, Finance Officer
Meeting: March 21, 2016
Subject: Resolution for State Revolving Fund Application Sponsorship- Prentis Street Lift Station Project.
Presenter: Mike Carlson

Background: Jose Dominguez, City Engineer, has reported on the need to upgrade the Prentis Street lift station. The project consists of replacing the lift station and extending force main. Banner Engineering has developed the preliminary engineering report that was required to apply for the water plan and is used with the grant/loan applications. The estimated cost of these improvements is \$1,327,000. SECOG is assisting the city with the grant/loan applications for this project by placing the project on the State Water plan and now with applications for a \$515,000 Community Development Block Grant (CDBG) and an \$812,000 State Revolving Fund (SRF) loan with possible principal forgiveness. The timeline for the project is CDBG and SRF applications by April 1, 2016; DENR approval of grant/loan June 2016; bid opening January 2017 and completion June 2018.

The estimate project costs are as follows:

Construction	908,950
Engineering	174,600
Legal & Administration	43,700
Grant/Loan Administration	18,000
Contingency	<u>181,750</u>
Total	\$1,327,000

Discussion: SECOG has completed the loan application and is also requesting principal forgiveness as part of the loan funding. The application is due by April 1, 2016.

Financial Consideration: A 3% increase in wastewater rates was included in the 2016 budget to assist with possible land acquisition costs which will be outside the grant/loan funding. In the next two years a 2.5% increase will provide the needed funding to service the debt. DENR may request that the rate resolution be adopted before the loan is closed.

Conclusion/Recommendations: Administration recommends approval of the Resolution for State Revolving Fund Application Sponsorship- Prentis Street Lift Station Project.

**RESOLUTION FOR
CW-SRF FUNDING APPLICATION SPONSORSHIP
Prentis Street Lift Station Project**

WHEREAS, the City of Vermillion has determined the need to upgrade the Prentis Street Lift Station; and

WHEREAS, grant and loan assistance is necessary to enable the City of Vermillion to construct these improvements; and

WHEREAS, the South Dakota Department of Environment and Natural Resources provides grants and low-interest loans to eligible applicants for financing water, wastewater and storm water infrastructure projects; and

WHEREAS, the City Council is desirous of applying for grant/loan funding of up to \$812,000, with the loan funding to be repaid with wastewater fund revenues, at 3.0% for 20 years from the Clean Water State Revolving Fund Program of the South Dakota Department of Environment & Natural Resources for these improvements.

NOW THEREFORE BE IT RESOLVED THAT:

1. The City of Vermillion hereby authorizes the filing of a grant and/or loan application with the South Dakota Department of Environment and Natural Resources, including all understandings and assurances contained therein, to fund its wastewater collection project.
2. Be it further resolved that the City of Vermillion hereby authorizes its City Manager to act as Project Certifying Officer in connection with the applications, grant and/or loan agreements, and other required forms, and to provide such additional information as may be required by the South Dakota Department of Environment and Natural Resources.

Adopted this 21st day of March, 2016.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Mike Carlson, Finance Officer

Meeting: March 21, 2016

Subject: Resolution for Project and Environmental Certifying Officer Prentis Street Lift Station Project.

Presenter: Mike Carlson

Background: Jose Dominguez, City Engineer, has reported on the need to upgrade the Prentis Street lift station. The project consists of replacing the lift station and extending force main. Banner Engineering has developed the preliminary engineering report that was required to apply for the water plan and is used with the grant/loan applications. The estimated cost of these improvements is \$1,327,000. SECOG is assisting the city with the grant/loan applications for this project by placing the project on the State Water plan and now with applications for a \$515,000 Community Development Block Grant (CDBG) and an \$812,000 State Revolving Fund (SRF) loan with possible principal forgiveness. The timeline for the project is: CDBG and SRF applications by April 1, 2016; DENR approval of grant/loan June 2016; bid opening January 2017 and completion June 2018.

The estimate project costs are as follows:

Construction	908,950
Engineering	174,600
Legal & Administration	43,700
Grant/Loan Administration	18,000
Contingency	<u>181,750</u>
Total	\$1,327,000

Discussion: A requirement of the CDBG is to designate a project and environmental certifying officer. In the past the City has designated the City Manger to serve in this capacity.

Financial Consideration: There is no cost involved with the appointment.

Conclusion/Recommendations: Administration recommends approval of the Resolution for Project and Environmental Certifying Officer for the Prentis Street Lift Station Project.

**RESOLUTION FOR
PROJECT AND ENVIRONMENTAL CERTIFYING OFFICER
Prentis Street Lift Station Project**

WHEREAS, the City of Vermillion is applying for a Community Development Block Grant from the U.S. Department of Housing and Urban Development as administered by the State of South Dakota for the Prentis Street Lift Station Project, and;

WHEREAS, the City of Vermillion is required to designate a Project Certifying Officer for the purpose of signing required documents pertaining to the grant; and

WHEREAS, the City of Vermillion is required to designate an Environmental Certifying Officer for the purpose of signing required environmental documents pertaining to the grant.

NOW THEREFORE BE IT RESOLVED, the City Manager for the City of Vermillion is hereby designated the City's Project and Environmental Certifying Officer, for the purpose of signing correspondence and other required documents and forms.

Adopted this 21st day of March, 2016.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer

Council Agenda Memo

From: Jose Dominguez, City Engineer
Meeting: March 21, 2016
Subject: Tractor Lease for Street and Solid Waste - Fred Haar Co.
Presenter: Jose Dominguez

Background: The City has again been approached by Fred Haar Co., a John Deere dealership, in Yankton, South Dakota, about leasing two tractors to the City for approximately eight months. John Deere has a governmental lease program that will lease the tractors to a governmental agency for up to seven months or 250-hours with the hourly lease payment being made by the local John Deere dealership. The dealership can purchase the tractors at governmental discount pricing and, after the lease is up, has two low hour tractors for their inventory. The City would be responsible only for insurance and normal maintenance and repairs during the lease period.

Discussion: The tractors, one of which has a front-end loader, would be used by the Street and Solid Waste Departments. The Street Department would primarily use the tractor for mowing and the landfill would primarily use a tractor for working the compost pile. By using the leased tractors, hours would not be put on other city owned tractors or wheel loaders. Fred Haar Co. has used this program with the SD Department of Transportation, counties, and other cities including the City of Vermillion for the last four years.

Financial Consideration: The cost of insurance has been estimated at \$200 for each tractor. Routine maintenance, such as an oil changes, may be necessary depending on the hours put on each tractor.

Conclusion/Recommendations: Administration recommends authorizing the City Manager to enter into the lease agreement with Fred Haar Co. for the lease of two John Deere tractors for seven months or 250-hours.

SOUTH DAKOTA JOHN DEERE TRACTOR AGREEMENT WITH FRED HAAR CO

VERMILLION CITY OF LANDFILL, South Dakota agrees to rent 7210R H480 from John Deere Company through Fred Haar Co., Inc. for a term of **8 months** with delivery to begin approximately _30MAR16_ through _14OCT16_ with a base payment of \$0.00 for up to 250 hours.* Any other payments will be the **responsibility of Fred Haar Co your servicing John Deere dealer.**

*The hourly rate is \$0.00 up to 250 Hours, (\$95.00 per hour after 250 would be the expense of VERMILLION CITY OF LANDFILL).

VERMILLION CITY OF LANDFILL, South Dakota will be responsible for excessive wear or damage to tires, glass and finish, and any abuse or neglect of units will be the Agency's responsibility.

VERMILLION CITY OF LANDFILL, South Dakota is responsible for normal maintenance and repairs not covered under manufacturer's standard warranty, (such as but not exclusive to) oil and filters at required maintenance intervals.

VERMILLION CITY OF LANDFILL, South Dakota is responsible for liability, and property insurance. Fred Haar Co will be the loss payee for claims related to tractor damages. Equipment will only be used for business, commercial, state, county or municipality purposes. No personal use is permitted. Dealer agrees to provide loaner tractor if the unit is unavailable for use for more than 7 calendar days.

Please sign and date below to acknowledge the terms and conditions of this rental agreement.

(Agency name)	VERMILLION CITY OF LANDFILL_____
(Signature)	_____
(Date)	_____
Delivery and Billing	Location:
(Address)	25 CENTER ST_____
(Address line 2)	VERMILLION, SD 57069_____
(Contact Name)	BOB_____
(Contact Phone)	605-677-7059_____
(Contact Fax)	
Dealer Information:	Fred Haar Co., Inc.
(Address)	2200 E Hwy 50
(Address line 2)	Yankton, SD 57078
(Address line 3)	
(Contact Name)	WAYNE HUBER
(Contact Phone)	605-665-3762
(Contact Fax)	605-665-0809

SOUTH DAKOTA JOHN DEERE TRACTOR AGREEMENT WITH FRED HAAR CO

VERMILLION CITY OF STREET DEPT., South Dakota agrees to rent 6155M from John Deere Company through Fred Haar Co., Inc. for a term of **8 months** with delivery to begin approximately _28MAR16_ through _14OCT16_ with a base payment of \$0.00 for up to 250 hours.* Any other **payments will be the responsibility of Fred Haar Co your servicing John Deere dealer.**

*The hourly rate is \$0.00 up to 250 Hours, (\$95.00 per hour after 250 would be the expense of VERMILLION CITY OF STREET DEPT.).

VERMILLION CITY OF STREET DEPT., South Dakota will be responsible for excessive wear or damage to tires, glass and finish, and any abuse or neglect of units will be the Agency's responsibility.

VERMILLION CITY OF STREET DEPT., South Dakota is responsible for normal maintenance and repairs not covered under manufacturer's standard warranty, (such as but not exclusive to) oil and filters at required maintenance intervals.

VERMILLION CITY OF STREET DEPT., South Dakota is responsible for liability, and property insurance. Fred Haar Co will be the loss payee for claims related to tractor damages. Equipment will only be used for business, commercial, state, county or municipality purposes. No personal use is permitted. Dealer agrees to provide loaner tractor if the unit is unavailable for use for more than 7 calendar days.

Please sign and date below to acknowledge the terms and conditions of this rental agreement.

(Agency name)	VERMILLION CITY OF STREET DEPT._____
(Signature)	_____
(Date)	_____
Delivery and Billing	Location:
(Address)	25 CENTER ST_____
(Address line 2)	VERMILLION, SD 57069_____
(Contact Name)	PETE_____
(Contact Phone)	605-675-9494_____
(Contact Fax)	
Dealer Information:	Fred Haar Co., Inc.
(Address)	2200 E Hwy 50
(Address line 2)	Yankton, SD 57078
(Address line 3)	
(Contact Name)	WAYNE HUBER
(Contact Phone)	605-665-3762
(Contact Fax)	605-665-0809

CITY OF VERMILLION
 INVOICES PAYABLE-MARCH 21, 2016

1 BHS MARKETING, LLC	SODA ASH	6,822.86
2 BROADCASTER PRESS	ADVERTISING	216.00
3 BRUNICKS SERVICE INC	FUEL	8,282.25
4 BUREAU OF ADMINISTRATION	TELEPHONE	371.84
5 CENTURYLINK	TELEPHONE	1,495.41
6 CLAY RURAL WATER SYSTEM	WATER USAGE	43.20
7 CLAY-UNION ELECTRIC CORP	ELECTRICITY	1,895.25
8 DEPT OF REVENUE	TRANSFER FEE	75.00
9 DEPT. ENVIRONMENT NATL RES	LANDFILL OPERATIONS FEE	2,801.55
10 DIVISION OF MOTOR VEHICLE	PLATES	2.20
11 GERSTNER OIL CO	AVIATION FUEL	11,349.60
12 GREGG PETERS	MANAGERS FEE	6,000.00
13 JOHN C. PRESCOTT	MEALS REIMBURSEMENT	63.00
14 JOHNSON BROTHERS OF SD	MERCHANDISE	18,828.37
15 LAYNES WORLD	MAYOR'S AWARD	49.56
16 LOREN FISCHER DISPOSAL	WASTE HAULING	210.00
17 MATHESON TRI-GAS, INC	SUPPLIES	7.69
18 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,149.68
19 MIDAMERICAN	GAS USAGE	6,148.51
20 MIDCONTINENT COMMUNICATION	CABLE/INTERNET SERVICE	553.68
21 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	9,700.50
22 RESERVE ACCOUNT	POSTAGE FOR METER	950.00
23 RONALD ANDERSON	FUEL REIMBURSEMENT	62.76
24 SANFORD HEALTH PLAN	PARTICIPATION FEE	60.00
25 STANDARD & POOR'S	GO BOND RATING	10,750.00
26 THE EQUALIZER	ADVERTISING	735.30
27 TREASURER-CLAY COUNTY	STORM DRAINAGE FEE	6,587.39
28 UNITED PARCEL SERVICE	SHIPPING	15.07
29 US POSTMASTER	UTILITY BILLS POSTAGE	1,050.00
30 VISA/FIRST BANK & TRUST	SUPPLIES	34.20
31 WENDY NILSON	TRAVEL REIMBURSEMENT	1,100.31
32 TOM CRAIG	BRIGHT ENERGY REBATE	96.00
33 DANNY BROWN	BRIGHT ENERGY REBATE	132.00
34 DANNY BROWN	BRIGHT ENERGY REBATE	24.00
35 HARLAND DURKIN	BRIGHT ENERGY REBATE	12.00
36 SANDRA PEDERSON	BRIGHT ENERGY REBATE	12.00
	GRAND TOTAL	97,687.18



RAFFLE AND LOTTERY NOTIFICATION FORM

See reverse side of form for state laws regarding raffles and lotteries.

- 1. Organization sponsoring raffle/lottery: Southeast South Dakota Pheasant Assoc.
- 2. Person to contact: Scott Druecker
- 3. Phone number: 605-659-5546 4. Email address: scott.druecker@usd.edu
- 6. Date(s) ticket(s) will be sold: March up until the drawing
- 7. Cost per ticket(s): \$20 500 #ed tickets sold
- 8. Date(s) drawing(s) will be held: April 23, 2016
- 9. Who is eligible to purchase ticket(s)? anyone need not be present to win
- 10. Will prize winner(s) be selected at random? Yes No
- 11. Description and approximate value of grand prize: Polaris 570 sportsman 4-wheeler
\$7800
- 12. What will the proceeds be used for? wild life habitat improvement & acquisition, outdoor oriented youth activities

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

Eagles lodge, Vermillion, SD April 23, 2016 5pm - 9pm
Annual fund-raising banquet
Dinner & raffles & games

[Signature]
Applicant's Signature

3/7/16
Date

APPROVED BY:

[Signature]
City Manager

3-10-16
Date



RAFFLE AND LOTTERY NOTIFICATION FORM

See reverse side of form for state laws regarding raffles and lotteries.

- 1. Organization sponsoring raffle/lottery: Spectrum (USD Student Group)
- 2. Person to contact: Mandie Weinandt
- 3. Phone number: 6056775690 4. Email address: Mandie.Weinandt@usd.edu
- 6. Date(s) ticket(s) will be sold: March 24, 2016
- 7. Cost per ticket(s): \$1 each (6 for \$5; 15 for \$10 and 40 for \$20)
- 8. Date(s) drawing(s) will be held: March 24, 2016
- 9. Who is eligible to purchase ticket(s)? Anyone in attendance at the event
- 10. Will prize winner(s) be selected at random? Yes No
- 11. Description and approximate value of grand prize:
Grand prize will be a collection of local items valued at around \$100. A secondary prize valued at around \$50 (also a collection of smaller items) will also be given away.
- 12. What will the proceeds be used for?
To benefit Spectrum; Spectrum is the USD LGBTQ+ student group

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

We are hosting a drag show and will have a small raffle in conjunction with this event. All items for the raffle are donated. The event will be held at the Munster University Center at USD.

Mandie Weinandt
Applicant's Signature

3/14/16
Date

APPROVED BY:	
<u>John Prescott</u> City Manager	<u>3-14-16</u> Date



RAFFLE AND LOTTERY NOTIFICATION FORM

See reverse side of form for state laws regarding raffles and lotteries.

1. Organization sponsoring raffle/lottery: USD Civil Service Advisory Council

2. Person to contact: Valarie Hower

3. Phone number: 605-658-6308 4. Email address: vhower@usd.edu

6. Date(s) ticket(s) will be sold: May 17, 2016

7. Cost per ticket(s): \$1 for 1 ticket or \$5 for 6 tickets

8. Date(s) drawing(s) will be held: May 17, 2016

9. Who is eligible to purchase ticket(s)? Anyone

10. Will prize winner(s) be selected at random? [X] Yes No

11. Description and approximate value of grand prize: Estimate \$100 cash

12. What will the proceeds be used for? Scholarships and donations

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

The USD Civil Service Advisory Council will be hosting our annual Spring Meeting on May 17, 2016. It will be held at the USD Muenster Ballroom at 11:00 AM. All staff level employees of the University are invited to come and hear updates from around campus. We will be taking food/monetary donations for the food pantry. The 50/50 cash drawing is \$1 for 1 ticket or \$5 for 6 tickets. The name drawn will get half the cash and the other half goes into the USD CSAC Scholarship Fund. We give out 4 USD Scholarships each spring. The estimated dollar amount collected at the 50/50 will be \$100-200 with those funds split between the winner and the scholarship fund. It has always been a fun event and helps benefit our scholarship fund.

Applicant's Signature: Valarie Hower Date: 3-10-16

APPROVED BY: John Prescott City Manager Date: 3-10-16