



**Special Meeting Agenda  
City Council**

12:00 p.m. (noon) Special Meeting  
Monday, February 2, 2015  
Large Conference Room-City Hall  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Informational Session – Update on proposed daycare registration ordinance – Shannon Draper.**
3. **Briefing on the February 2, 2015 City Council Regular Meeting Agenda-** Briefings are intended to be informational only and no deliberation or decision will occur on this item.
4. **Adjourn**

Access the City Council Agenda on the web – [www.vermillion.us](http://www.vermillion.us)

**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

**Meeting Assistance:** If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager’s Office at 677-7050 at least 3 working days prior to the meeting.

**Council Meetings:** City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

**Live Broadcasts of Council Meetings on Cable Channel:** Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



## City of Vermillion Council Agenda

7:00 p.m. Regular Meeting  
Monday, February 2, 2015  
City Council Chambers  
25 Center Street  
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
  - a. January 19, 2015 Special Session; January 19, 2015 Regular Session; January 26, 2015 Special Session.
4. **Adoption of the Agenda**
5. **Visitors To Be Heard**
6. **Public Hearings**
  - a. Special Assessment Roll for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street.
7. **Old Business**
8. **New Business**
  - a. Street Closing request for Kidder Street from Court Street to the alley on Saturday, March 28, 1015 from Noon to 8:00 pm for Polar Plunge.
  - b. Resolution Fixing the Time and Place for a Hearing and Notice of Hearing on the Special Assessment Roll for Construction of Concrete Surfacing on Kennedy Street from West Cherry Street to Cornell Street.
  - c. Resolution authorizing the purchase of a golf course utility vehicle off National IPA contract.
  - d. Resolution authorizing the purchase of a Police Department patrol vehicle off State of South Dakota contract.
9. **Bid Openings**
  - a. One Sedan and three pickup trucks.
  - b. Water and waste water chemicals.
  - c. Fuel quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
  - a. Set a bid opening date of March 4, 2015 for the Shared Use Path Relocation, Ph. 1 project.
13. **Adjourn**

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**Addressing the Council:** Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

**a. Items Not on the Agenda** Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

**b. Agenda Items:** Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

**Meeting Assistance:** The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

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***Vermillion City Council's Values and Vision***

*This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.*



Unapproved Minutes  
Council Special Session  
January 19, 2015  
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 19, 2015 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Price, Ward, Willson, Mayor Powell

Absent: Holly Meins

2. Informational Session - Market Street Water Tower status update - Randy Isaacson and Jason Anderson

John Prescott, City Manager, stated that this is a follow up to the discussion last fall when the new tower was put into service in August. Jason Anderson, Assistant City Engineer, reported that the new tower was placed in service in August 2014 at which time the downtown tower was removed from service. Jason noted that the tower was built in 1912 and the last estimate of costs to rehabilitate the structure was \$279,000 in 2009. Jason stated that he has contacted a tower removal company who estimated the demo costs at \$18,000 to \$20,000 if they receive the scrap metal. Jason noted that there was some discussion on saving the tower roof for a gazebo. Jason stated that to save the roof the demo company will charge at least \$5,000. He stated that there would be the cost of renting a trailer to move the roof off site during the rest of the demo and the cost of a crane to unload the roof. Jason stated that he received an estimate to abate the lead paint and repaint the roof section of \$25,000 if it was located where containment was not needed and \$45,000 if lead paint containment is required. Jason noted that there would also be costs of constructing the gazebo. Jason asked the City Council for direction on how to proceed with the tower demo noting that we should be able to start in April. Discussion followed on the costs and that the additional costs to save the roof may not be worth the benefit that will be received. The consensus of the City Council was to move forward with obtaining estimates for the removal to be brought back to the City Council for action.

3. Informational Session - Vermillion Hike/Bike Trail update - Jim Goblirsch and Jose Dominguez

Jose Dominguez, City Engineer, reported that in August of last year the City Council reviewed the options for replacing the damaged section of hike/bike path that is west of Dakota Street. Jose stated that the survey of the area has been completed to allow the review of the different options. Jose reviewed the different options but noted that, due to the change in elevation of the property, it will require a lot of additional construction costs and may not be possible within the existing right-of-way. Jose reviewed the option that he called hug the bank where the proposed replacement trail will be moved away from the river. He stated that the option closer to the river is estimated at \$65,000 (green option) while the cost will increase to \$82,000 to move further back from the river (yellow option). Discussion followed on the options, the surface material, and timeline. The consensus was to proceed with the yellow option that was further away from the river. Jose stated that bid documents will be prepared for construction this year.

Jose reported on the west two locations where the hike/bike path was closed due to erosion along the river. Jose noted that the hike/bike path was constructed with federal grant assistance. Jose noted the State DENR has not closed out the project and it was noted during an inspection that the hike/bike path was closed and as some federal funds may need to be refunded. Jose stated that he would be meeting with the Federal and State officials in February to determine what options are available to the City for this project. Jose reviewed the option to move the hike/bike path further from the river and another that would bring the path up to Broadway then west. Jose stated that these options will be discussed with the Federal and State officials at the meeting to determine what will be required to open the path. Jose stated that he would report after the meeting what options the City has with the path.

#### 4. Briefing on the January 19, 2015 City Council Regular Meeting

Council reviewed items on the agenda with City staff. No action was taken.

#### 5. Executive Session - Economic Development matters per SDCL 9-34-19.

16-15

Alderman Ward moved to go into executive session for Economic Development matters per SDCL 9-34-19 at 12:40 p.m. Alderman Holland seconded the motion. Motion carried 8 to 0. Mayor Powell declared the meeting into executive session.

Mayor Powell declared the Council out of executive session at 12:54 p.m.

6. Adjourn  
17-15

Alderman Ward moved to adjourn the Council special session at 12:55 p.m. Alderman Clarene Meins seconded the motion. Motion carried 8 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 19<sup>th</sup> day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Unapproved Minutes  
City Council Regular Session  
January 19, 2015  
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, January 19, 2015 at 7:00 p.m. by Mayor Powell.

1. Roll Call

Present: Collier-Wise, Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of January 5, 2015 Special Session; January 5, 2015 Regular Session

18-15

Alderman Willson moved approval of the January 5, 2015 Special Session and January 5, 2015 Regular session minutes. Alderman Clarene Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

4. Adoption of Agenda  
19-15

Alderman Willson moved approval of the agenda. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special Assessment roll and Notice of Special Assessments for Sidewalk Repairs (Northwest Quadrant)

Jose Dominguez, City Engineer, reported that on August 6, 2012, the City Council approved a Resolution Adopting the Resolution of Necessity for Sidewalk Repairs. Jose stated that the resolution involved the sidewalks in the northwest quadrant of the community. Jose reported that the work has been completed and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on November 12, 2014 and amended on December 10, 2014. He stated that, at the December 15, 2014 meeting, the City Council approved a resolution setting January 19, 2015 as the hearing date for the amended assessment roll. Jose stated that the notice of this hearing was placed in the newspaper and mailed to the affected property owners. Jose noted that State statute requires a public hearing to be held to consider the assessment roll. He stated that following the public hearing the City Council may approve, equalize, amend or reject the assessment roll.

20-15

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR SIDEWALK REPAIRS IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of construction of sidewalks and related improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15415-00200-080-00	400 Bower	LOTS 6 7 & 8 BLK 2 LOTUSWOOD	\$412.59
15415-00100-040-00	214 Bower	LOT 4 BLK 1 EXC W 101' LOTUSWOOD	\$184.83
15410-00100-020-00	809 Carleton Circle	LOT 2 BLK. 1 LEER	\$1,285.62
15700-00100-000-03	400 Carr	REPLAT OF BLK 1 EXC S 30' & E 30' & N 30' Blk 1 SARACEN COURTS	\$407.38

15760-00000-000-18	731 W Cedar	E 79.5' OF S 144' OF W 199.5' & W 25' of C-6 of outlot C TORSTENSONS	\$887.08
15770-09252-133-09	829 Cedar	W86' OF E261' OF S150' OF OUTLOT V-1 In SE 1/4 SE 1/4 Sec 14 & SW 1/4 13-92-52 TORSTENSONS UNPLATTED	\$802.88
15720-04900-070-00	204 Center	LOTS 6 & 7 BLK. 49 SNYDERS	\$3,266.59
15720-04900-050-00	210 Center	LOT 5 BLK. 49 SNYDERS	\$952.58
15720-04900-040-00	214 Center	LOT 4 BLK. 49 SNYDERS	\$728.90
15720-04800-130-00	217 Center	LOTS 11 12 & THE S. 1/2 OF LOT 13 BLK. 48 SNYDERS	\$1,083.18
15840-00400-010-00	1701 Constance Dr	LOT 1 BLK. 4 WESTGATE	\$278.13
15840-00500-060-03	1806 Constance Dr	LOTS 6 & 6A BLK. 5 WESTGATE	\$261.49
15840-00400-120-00	1851 Constance Dr	LOT 12 BLK. 43 WESTGATE	\$159.65
15730-08600-050-15	415 Cottage	4A OF LOTS 4 & 5 BLK. 86 ADDN TO SNYDERS	\$276.90
15730-08500-080-12	432 Cottage	N. 2/3 OF THE W. 1/2 OF LOT 8 BLK. 85 ADDN TO SNYDERS	\$159.08
15186-00100-080-00	508 Cottage	LOT 8 BLK 1 COTTAGE PL ADDN	\$159.08
15186-00100-080-00	514 Cottage	LOT 8 BLK 1 COTTAGE PL ADDN	\$379.72
15730-08500-050-03	524 Cottage	N. 45' OF THE S. 94' OF THE E. 143' OF LOT 5 BLK. 85 ADDN TO SNYDERS	\$208.90
15186-00100-030-00	530 Cottage	LOT 3 BLK 1 COTTAGE PL ADDN	\$421.24
15186-00100-030-00	602 Cottage	LOT 3 BLK 1 COTTAGE PL ADDN	\$373.05
15730-08500-030-03	608 Cottage	E. 150' OF LOT 3 BLK. 85 ADDN TO SNYDERS	\$487.48
15730-08700-000-12	15 E Cherry St	Lots LC-1 & LC-2 & W 218' of S 66' of N 192' Blk 87 ADDN TO SNYDERS	\$159.65
15340-00100-010-01	24 E. Duke	S. 320' EXCEPT THE W. 120' OF LOT 1 AND THE S. 320' OF LOT 4 BLK 1 JOHNSON'S	\$287.45
15340-00100-190-00	1000 Elm	LOT 19 BLK 1 JOHNSON'S	\$412.59
15720-04600-100-00	111 Elm	LOT 10 BLK. 46 SNYDERS	\$866.07
15720-04500-030-03	120 Elm	E. 85' OF LOTS 2 & 3 BLK. 45 SNYDERS	\$1,003.86
15720-04700-100-00	209 Elm	LOT 10 BLK. 47 SNYDERS	\$613.91
15720-04700-130-00	221 Elm	LOT 13 BLK. 47 SNYDERS	\$216.87
15720-04800-020-00	224 Elm	N. 40' OF LOT 2 BLK. 48 SNYDERS	\$137.33
15720-04800-010-00	226 Elm	LOT 1 BLK. 48 SNYDERS	\$439.41
15720-05900-030-03	318 Elm	S. 12' OF THE E. 110' OF LOT 2 & 3 EXCEPT THE N. 6' OF THE W. 40' OF LOT 3 BLK. 59 SNYDERS	\$375.34
15720-04800-030-00	218/220 Elm	S. 4' OF LOT 2 & N. 38' OF LOT 3 BLK. 48 SNYDERS	\$832.09
15720-03800-110-00	15 Franklin	N. 20' OF LOT 11 BLK. 38 SNYDERS	\$230.02
15720-04100-110-00	115 Franklin	LOT 11 BLK. 41 SNYDERS	\$359.89
15720-04100-120-00	119 Franklin	LOT 12 BLK 41 SNYDERS	\$343.87
15720-04000-030-03	124 Franklin	N. 1/2 OF LOTS 1 2 & 3 BLK. 40 SNYDERS	\$299.25
15720-05500-140-00	325 Franklin	W. 82' OF LOTS 13 & 14 BLK. 55 SNYDERS	\$159.65
15730-08400-040-00	417 Franklin	N. 81' OF THE W. 66' OF LOT 4 BLK. 84 ADDN TO SNYDERS	\$1,736.07
15730-08400-050-03	421 Franklin	N. 44' OF THE E. 1/2 OF LOT 5 & W. 1/2 OF LOT 5 BLK. 84 ADDN TO SNYDERS	\$1,178.11
15390-00000-160-00	201 Hall	N. 58' OF LOT 16 & ALL OF LOT 17	\$498.34

LARSON'S SUBDIVISION			
15390-00000-500-00	218 Hall	LOT 50 LARSON'S SUBDIVISION	\$958.88
15730-08500-140-00	439 High (435)	LOT 14 BLK 85 exc the N58' of E 113' ADDN TO SNYDERS	\$1,209.62
15730-08400-070-03	436 High	E 230' OF LOT 7 BLK 84 ADDN TO SNYDERS	\$372.48
15730-08500-140-00	431 High (435)	LOT 14 BLK 85 exc the N58' of E 113' ADDN TO SNYDERS	\$661.40
15720-04200-070-00	102 High	S. 38' OF LOT 6 & ALL OF LOT 7 BLK. 42 SNYDERS	\$858.04
15720-04200-030-00	114 High	LOT 3 & THE N. 20' OF LOT 4 BLK. 42 SNYDERS	\$375.34
15720-04200-010-00	124 High	LOT 1 BLK. 42 SNYDERS	\$382.27
15720-04300-140-03	125 High	W. 106' OF THE N. 6' OF LOT 13 & THE W. 106' OF LOT 14 BLK. 43 SNYDERS	\$375.91
15720-05100-060-03	210 High	LOT 5 & N. 9' OF LOT 6 BLK. 51 SNYDERS	\$870.39
15720-05100-040-00	216 High	LOTS 3 & 4 BLK. 51 SNYDERS	\$375.34
15730-08400-080-03	406 High	S. 58.5' OF N 117' OF LOT 1 BLK 84 ADDN TO SNYDERS	\$184.83
15730-08400-010-03	416 High	S 54' OF E 198' OF 8 BLK 84 ADDN TO SNYDERS	\$184.83
15730-08500-120-00	417 High	N. 73' OF THE W. 118' OF LOT 12 BLK. 85 ADDN TO SNYDERS	\$375.34
15730-08400-080-00	Lot north of 416 High (422)	LOT 8 EXC S 54' OF E 198' BLK 84 ADDN TO SNYDERS	\$375.34
15840-00300-020-00	900 James St	LOT 1 & THE S. 5' OF LOT 2 BLK. 3 WESTGATE	\$159.65
15840-00200-060-00	1009 James St	LOT 6 BLK. 2 WESTGATE	\$159.65
15840-00200-080-00	1025 James St	LOT 8 REPLAT OF PART OF BLK. 2 WESTGATE	\$375.91
15720-04700-050-00	empty lot north of 202 Dakota (212 N Dakota)	S 1/2 OF 3 & ALL OF 4 & 5 BLK 47 SNYDERS	\$2,376.82
15550-00200-050-00	702 N. Dakota	66' OF SPRUCE ST ADJ LOT 1 & LOTS 1234 & n 8.2' OF LOT 5 BLK 2 PARKS	\$1,150.65
15720-04600-050-00	110 N. Dakota	LOT 5 BLK. 46 SNYDERS	\$694.92
15720-04600-030-00	118 N. Dakota	LOTS 3 & 4 BLK. 46 SNYDERS	\$50.00
15720-04700-030-00	220 N. Dakota	S. 1/2 OF LOT 2 & THE N 1/2 OF LOT 3 BLK. 47 SNYDERS	\$534.39
15720-06000-010-00	324 N. Dakota	LOT 1 BLK. 60 SNYDERS	\$534.39
15730-08600-070-27	422 N. Dakota	LOT 7B OF LOT 7 BLK. 86 ADDN TO SNYDERS	\$366.80
15730-08600-070-39	508 N. Dakota	LOT R-1 BLK. 86 ADDN TO SNYDERS	\$1,178.73
15400-00100-030-00	602 N. Dakota	65.9' X 143' LOT 3 BLK. 1 LAWRENSEN'S	\$159.65
15550-00100-120-00	820 N. Dakota	LOTS 1 2 3 11 & 12 AND THE E. 1/2 OF VACATED ELM STREET PARKS	\$134.83
15410-00300-110-00	807 Princeton	LOTS 8 9 10 & 11 BLK 3 LEER	\$159.65
15720-04900-090-00	205 Prospect	LOTS 8 & 9 BLK. 49 SNYDERS	\$2,129.66
15720-04900-110-00	211 Prospect	LOTS 10 & 11 BLK. 49 SNYDERS	\$354.74
15720-05000-030-00	216 Prospect	S. 1/2 OF LOT 2 & ALL OF LOT 3 BLK. 50 SNYDERS	\$612.28
15720-05800-100-00	309 Prospect	N. 1/2 OF LOT 9 & ALL OF LOT 10 BLK. 58	\$534.39

15410-00200-050-00	804 Radcliffe Cir	SNYDERS LOT 5 BLK. 2 LEER	\$305.54
15340-00300-270-00	925 Rice Dr	LOT 27 REPLAT OF LOT 1 BLK. 3 JOHNSON'S	\$159.08
15340-00300-060-00	928 Rice Dr	LOT 6 REPLAT OF LOT 1 BLK. 3 JOHNSON'S	\$260.91
15340-00300-260-00	931 Rice Dr	LOT 26 REPLAT OF LOT 1 BLK. 3 JOHNSON'S	\$295.24
15340-00300-080-00	1000 Rice Dr	LOT 8 REPLAT OF LOT 1 BLK. 3 JOHNSON'S	\$375.91
15340-00300-130-00	1030 Rice Dr	LOT 13 REPLAT OF LOT 1 BLK. 3 JOHNSON'S	\$250.00
15575-00600-010-00	11 Shriner St	Lot 1 Blk 6 PARTRIDGE	\$176.29
15410-00300-050-00	804 Vassar Circle	LOT 5 BLK. 3 LEER	\$176.29
15810-02800-030-01	1117 W. Main (1115 W Main)	E 72' OF REPLAT LOT 3 BLK 28 VAN METERS	\$722.98
15720-05100-070-00	202 High	E. 1/2 OF LOT 7 BLK. 51 SNYDERS	\$967.77
15720-05300-080-00	413 W. Cedar St	LOTS 7 & 8 BLK 53 SNYDERS	\$847.54
15770-09252-133-45	511 W. Cedar St	E. 55' OF THE S. 1/2 OF IS-1 OF THE SW 1/4 S13-T92-R52 TORSTENSONS UNPLATTED	\$611.05
15770-09252-133-57	525 W. Cedar St	LOT IS-3 IN THE SW 1/4 S13 T92-R52 EXCEPT THE N. 150' TORSTENSONS UNPLATTED	\$681.23
15370-00100-030-00	531 W. Cedar St	LOT 3 BLK 1 LAMBERTS SUBDIVISION	\$175.63
15370-00200-100-00	505 W. Clark	LOTS 9 & 10 & E. 12' OF LOT 8 BLK. 2 LAMBERTS SUBDIVISION	\$176.29
15370-00200-060-00	517 W. Clark	E 10' OF LOT 5 & W 50' OF LOT 6 BLK 2 LAMBERTS SUBDIVISION	\$772.38
15370-00200-050-00	521 W. Clark	W 50' OF LOT 5 BLK 2	\$464.59
15370-00100-050-03	528 W. Clark	LOT 4 & E 13.5' OF LOT 5 BLK 1 LAMBERTS SUBDIVISION	\$159.65
15330-00200-090-00	737 W. Clark	LOT 8 & W 9.8' OF LOT 9 BLK 2 HOLIDAY VILLAGE	\$396.62
15330-00300-030-00	904 W. Clark	LOT 3 BLK 3 HOLIDAY VILLAGE	\$159.08
15330-00100-050-03	913 W. Clark	S. 142' OF LOT 2 & W. 10' OF THE S. 32.7' OF LTO 3 & THE W. 10' OF LOTS 4 & 5 BLK. 1 HOLIDAY VILLAGE	\$260.91
15390-00000-460-00	1028 W. Clark	LOT 46 EXCEPT THE SOUTHEASTERLY 15' OF LOT 46 & THE E. 25' OF LOT 25 REPLAT OF LOTS 16 & 17 LARSONS SUBDIVISION	\$117.05
15390-00000-530-00	1005/1015 W. Clark	LOTS 51 52 & 53 LARSONS SUBDIVISION	\$501.85
15390-00000-530-00	1021/1031 W. Clark	LOTS 51 52 & 53 LARSONS SUBDIVISION	\$395.37
15390-00000-530-00	923/933 W. Clark	LOTS 51 52 & 53 LARSONS SUBDIVISION	\$523.74
15730-08400-010-00	203 W. Dartmouth	E 183' of S 67' OF LOT 1 BLK 84 ADDN TO SNYDERS	\$2,074.67
15730-08400-020-06	221 W. Dartmouth	W 64.5' OF E 138' OF 2 BLK 84 ADDN TO SNYDERS	\$1,483.96
15730-08400-030-03	311 W. Dartmouth	W 72' OF LOT 3 BLK 84 ADDN TO SNYDERS	\$1,222.01
15730-08400-040-03	319 W. Dartmouth	E 49' OF LOT 4 BLK 84 ADDN TO SNYDERS	\$629.93
15720-05500-140-03	322 W. Dartmouth	E. 68' OF LOTS 13 AND 14 BLK 55	\$863.27

		SNYDERS	
15330-00600-080-00	500 W. Dartmouth	LOT 8 BLK 6 HOLIDAY VILLAGE	\$278.13
15330-00600-010-00	616 W. Dartmouth	LOT 1 BLK 6 HOLIDAY VILLAGE	\$399.13
15330-00500-080-03	712 W. Dartmouth	LOT 8 BLK. 5 EXCEPT THE W. 6' HOLIDAY VILLAGE	\$159.65
15330-00500-080-00	716 W. Dartmouth	E. 64' OF LOT 7 AND THE W. 6' OF LOT 8 BLK 5 HOLIDAY VILLAGE	\$159.65
15340-00400-020-00	115 W. Duke	LOT 4 & THE S. 15' OF LOT 5 BLK 4 JOHNSON'S	\$109.65
15410-00300-010-00	316 W. Duke	LOT 1 BLK 3 LEER	\$248.33
15810-01300-000-00	707 W. Main	LOT M1 BLK. 13 VAN METER'S	\$216.87
15810-02700-050-00	813 W. Main	LOTS 4 & 5 BLK. 27 VAN METER'S	\$232.31
15810-02700-030-00	815 W. Main	LOT 3 BLK. 27 VAN METER'S	\$427.90
15810-02500-060-00	1005 W. Main	LOT 6 REPLAT OF LOTS 5 6 & 7 BLK. 25 VAN METER'S	\$686.26
15810-02500-020-00	1025 W. Main	E. 23' OF LOT 1 & ALL OF LOT 2 BLK. 25 VAN METER'S	\$242.86
15720-04400-060-00	9 W. National	LOTS 6 & 7 BLK 44 SNYDERS	\$832.09
15720-04400-090-03	19 W. National Prospect)	(101 W 110' OF LOT 8 & 9 Blk 44 SNYDERS	\$866.07
15810-01400-020-00	4 Walnut St	N. OF MAIN OF LOTS 1 & 2 BLK. 14 VAN METER'S	\$216.87
15330-00700-010-00	310 Walnut St	LOT 1 BLK. 7 HOLIDAY VILLAGE	\$175.63
15720-04100-070-00	100 Washington	LOT 7 BLK. 41 SNYDERS	\$524.09
15720-05200-100-00	202 Washington	S. 40' OF LOT 6 & ALL OF LOTS 7 8 9 & THE S. 12' OF LOT 10 BLK. 52 SNYDERS	\$1,956.37
15720-05200-060-00	210 Washington	S. 19' OF LOT 3 & ALL OF LOTS 4 & 5 & THE N. 4' OF LOT 6 BLK. 52 SNYDERS	\$354.18
15720-05500-020-00	324 Washington	LOTS 1 & 2 BLK. 55 SNYDERS	\$462.30
15390-00000-450-00	1107 Westend Dr	LOT 44 EXCEPT THE SOUTHEASTERLY 39.2' & SOUTHEASTERLY 22.6' OF LOT 45 LARSONS SUBDIVISION	\$178.53
15390-00000-040-00	1122 Westend Dr	LOT 4 LARSONS SUBDIVISION	\$1,380.23
15390-00000-030-00	1128 Westend Dr	LOT 3 LARSONS SUBDIVISION	\$159.08
15720-03800-140-00	25 Franklin	N 9' OF W 100' OF 13 & 100' OF LOT 14, BLK 38 SNYDERS	\$1,553.17

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 10th day of December 2014.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be

open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, and a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after the filing of the approved assessment rolls in the office of said City Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of

installments thereof, plus interest thereon, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 20, 2015. The assessment is payable in two (2) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. The first installment due date is January 1, 2016. Subsequent installments are due January 1<sup>st</sup> of each succeeding year until the entire assessment is paid.

The assessment rolls herein referred to are attached.

Dated at Vermillion, South Dakota, this 19th day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

B. Special Assessment roll and Notice of Special Assessments for Sidewalk Safety Improvements

Jose Dominguez, City Engineer, reported that, on August 6, 2012, the City Council approved a Resolution Adopting the Resolution of Necessity for Sidewalk Safety Improvements. Jose stated that the resolution involved the sidewalk gaps within the community. He noted that the work was combined with the sidewalk repair contract to obtain a better price

with a larger package to bid. Jose stated that the work has been completed and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on December 10, 2014. He stated that, at the December 15, 2014 meeting, the City Council approved a resolution setting January 19, 2015 as the hearing date for the assessment roll. Jose stated that the notice of this hearing was placed in the newspaper and mailed to the affected property owners. Jose noted that State statute requires a public hearing to be held to consider the assessment roll. He stated that following the public hearing the City Council may approve, equalize, amend or reject the assessment roll.

21-15

After reading the same once, Alderman Collier-Wise moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR SIDEWALK SAFETY IMPROVEMENTS IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of construction of sidewalks and related improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15720-03300-040-00	16 N. Dakota St	LOTS 1,2,3 & 4 BLK. 33 SNYDERS	\$6,877.54
15840-00400-280-00	1804 Vonnice	LOT 28 BLK 4 WESTGATE	\$1,624.21
15720-04100-070-00	100 Washington	LOT 7 BLK. 41 SNYDERS	\$5,548.58

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 10th day of December 2014.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be

assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, and a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after the filing of the approved assessment rolls in the office of said City Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of installments thereof, plus interest thereon, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due

may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 20, 2015. The assessment is payable in two (2) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. The first installment due date is January 1, 2016. Subsequent installments are due January 1<sup>st</sup> of each succeeding year until the entire assessment is paid.

Dated at Vermillion, South Dakota, this 19th day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Willson. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

C. Special Assessment roll for installation of street lighting along N. Norbeck Street from Roosevelt Street to E. Cherry Street

Jason Anderson, Assistant City Engineer, reported that, on the August 4, 2014 meeting, the City Council approved a Resolution Adopting the Resolution of Necessity for Installation of Street Lighting along North Norbeck Street from Roosevelt Street to East Cherry Street. Jason noted that work has been completed and the final payment has been authorized. He stated that the special assessments were calculated and filed with the Finance Officer on December 5, 2014. He stated that, at the December 15, 2014 meeting, the City Council approved a resolution setting the public hearing date for January 19, 2015. Jason stated that the notice of this hearing was advertised in the newspaper and mailed to affected property owners. Jason reviewed the project cost noting that it was above engineer's estimate. Jason noted that State statute requires a

public hearing to be held to consider the assessment roll. He stated that following the public hearing the City Council may approve, equalize, amend or reject the assessment roll.

22-15

After reading the same once, Alderman Holland moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR INSTALLATION OF STREET LIGHTING ALONG NORTH NORBECK STREET FROM ROOSEVELT STREET TO EAST CHERRY STREET IN THE CITY OF VERMILLION, SOUTH DAKOTA

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of installation of street lighting improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15540-00100-170-02	1325 E. Cherry	E 173.2' OF LOT 17, BLK 1 EXC S 90' & EXC LOT H1 OUELLETES ADDN	\$1,335.77
15540-00100-170-03	612 N. Norbeck	S 90' OF E 173.2' OF LOT 17, BLK 1 OUELLETES ADDN	\$1,335.77
15540-00100-160-00	1326 Lincoln	LOT 16, BLK 1 OUELLETES ADDN	\$1,684.55
15540-00200-030-00	516 N. Norbeck	LOT 3, BLK 2 OUELLETES ADDN	\$1,795.87
15540-00200-040-00	1324 Roosevelt	LOT 4, BLK 2 OUELLETES ADDN	\$1,795.87
15830-00100-020-00	503 N. Norbeck	LOT 2, BLK 1 WASHINGTON SQUARE ADDN	\$1,558.40
15830-00100-010-00	515 N. Norbeck	LOT 1, BLK 1 WASHINGTON SQUARE ADDN	\$1,558.40
15450-00100-130-00	603 N. Norbeck	LOT 13, BLK 1 MEISENHOLDER EAST ADDN	\$1,558.40
15450-00100-120-00	1407 E. Cherry	LOT 12, BLK 1 MEISENHOLDER EAST ADDN	\$2,508.28

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 5th day of December 2014.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special

assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, and a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after the filing of the approved assessment rolls in the office of said City

Finance Officer. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of installments thereof, plus interest thereon, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 20, 2015. The assessment is payable in ten (10) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. The first installment due date is January 1, 2016. Subsequent installments are due January 1<sup>st</sup> of each succeeding year until the entire assessment is paid.

Dated at Vermillion, South Dakota, this 19th day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Collier-Wise. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 9 members voted in favor of and 0 members voted in opposition to the Resolution. Mayor Powell declared that the Resolution was adopted.

## 7. Old Business

A. Second reading of Ordinance 1325 implement a 5% markup on the wholesale cost of malt beverages and freight beginning July 1, 2015

John Prescott, City Manager, reported that this was second reading of an ordinance to implement a 5% markup on the wholesale cost of malt beverages and freight within the City beginning July 1, 2015 with the

proceeds being used to retire a portion of the General Obligation bond for the Prentis Park improvements. John noted that this markup came forward last summer as a funding option for the debt service on the General Obligation bond for the park improvements. John reported that the General Obligation bond was approved by the voters in November and this markup will be a revenue source to repay the bond. John reported that a meeting was held with the license holders as well as public meetings and presentations to local service groups on the Prentis Park improvements, bond issue and option for repayment. John stated that comments received at the meetings were provided to the City Council. John noted that, from the comments, the ordinance included that the funds generated will go to retire the General Obligation Bond for the Prentis Park improvements and/or park maintenance or facilities, an annual review of the use of the funds and budgeted use for the next year and that as only one payment is due in 2015 the markup will begin July 1, 2015. John stated that the estimated annual debt service is \$222,000 per year and that the markup is estimated to generate over half the debt service leaving the balance for second penny sales tax or other city funds. John stated that Brookings has had the markup in place prior to 1988 at 10% which generated \$465,360 in 2013. John recommended approval of second reading of the ordinance.

Chad Grunewaldt, Owner of Old Lumber Company, stated that for the special assessments just approved it was reported that notice was mailed as well as published but for this markup no notice was provided to the license holders. Chad stated that he was at the meeting last summer and what he understood was the markup was just an option and that he hears today that the markup is on the agenda tonight. Chad stated that there are other ways to pay for the pool. Chad stated that the license holders will need to find ways to absorb the increase. Chad noted that the City Council states that it does what the public wants and the license holders do not want the markup. Chad suggested other options such as using liquor store profits or selling more liquor licenses. Chad requested that the City Council table action on this ordinance to allow for community discussion on funding. Chad stated that he is not against the pool project but against how it is proposed to be funded. Chad stated that he has not seen anything about the fundraising for the pool.

Tom French, owner of Charcoal Lounge, stated that the City looked at the markup a number of years ago without success. Tom stated that the pool is a good idea but need to look at other funding options not just the license holders to pay for it. Tom suggested additional time to talk about other options.

John Prescott, City Manager, reported on the funding for the project noting that grant applications have been completed and more are anticipated for the fundraising portion of the project.

Blaine Schoellerman, owner of Bunyan's, stated that he has not been contacted about this ordinance but, as a license holder, he will be the one responsible for paying the fee. Blaine stated that the voters approved the bond in November but the vote was not for the license holders to pay the bond. He stated that his business has absorbed rate increases from the suppliers for a number of years before raising prices and this proposal will be a 5% increase in costs.

Tiffany, from the Old Lumber Company, suggested that the City add a tax to each utility bill so each citizen pays for the pool project. She requested that action be tabled to have more discussion.

John Prescott, City Manager, stated that the City can only charge fees for items allowed by the State Statutes so adding a tax for the pool would not be permitted by the State law.

Jesse Jastram, noting that he works for Dakota Beverage, stated that adding the 5% will cause some license holders to lose sales and wanted to know if there was another way to raise the money. He noted that he has a recycling fee on his utility bill and why not add another fee for the pool?

John Prescott, City Manager, stated that the \$3.30 for recycling is allowed by statute for the weekly collection of recycling materials. This other fee you propose is not something that is allowed by the State law.

Gail Bickel, resident of Elm Street, questioned why the City was only taxing beer. She asked why not liquor and other luxury items. The tax on beer only impacts a small group that will have to raise their prices.

John Prescott, City Manager, stated that State Statute only allows the City to put a markup on malt beverages. He stated that prior to 1988 it also allowed cities to include a markup on liquor but that has since been removed. He stated that in Brookings the markup on liquor is 11% and 10% on malt beverages.

Discussion followed on the proposed ordinance and how notice is made of items being considered by the City Council.

23-15

Alderman Holland moved to table second reading of Ordinance No. 1325 until the February 17, 2015 meeting. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 8. New Business

### A. Mid American Energy Annual Report

Mark Hoogwerf, Mid American Energy Supervisor, updated the City Council on the contributions made by Mid American to the community. Mark stated that, at the present time, there are no issues that will impact the natural gas prices for this heating season. Mark reported on local staffing levels, emergency leak calls, leaks in the system, average response time as well as the longest response time. Mark reported on new services installed, services replaced, new gas main installed along with gas main replaced within the city. Mark reported that the rebate program that was in place for 2014 is currently awaiting approval by the PUC for 2015. Mark answered questions of the City Council on Mid American Energy operations within the community.

### B. Intergovernmental Contract with the South Dakota Public Assurance Alliance for insurance coverage

John Prescott, City Manager, reported that the City has been part of the South Dakota Public Assurance Alliance (SDPAA) since 1987 for its liability, boiler, public officials, fire, equipment and vehicle insurance. John noted that for many years Hagan Benefits, Inc was the third party contractor who administered the pool and that effective January 1, 2015 these services are being moved in house at the SDPAA. John stated that the intergovernmental contract proposed is to reflect the changes relating to the deletion of references to Hagan Benefits as the administrator. John stated that the agreement has been reviewed by the City Attorney and recommended the adoption.

24-15

Alderman Willson moved approval of the Intergovernmental Contract with the South Dakota Public Assurance Alliance for insurance coverage and authorized the Mayor to sign. Alderman Collier-Wise seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

## 9. Bid Openings

### A. Electric transformers

Jason Anderson, Assistant City Engineer, reported that bids were opened on January 13<sup>th</sup> for the annual supply of padmount transformers for the

electric department projects for this year. Jason reported six bids from five bidders with appropriate bid security were received. Jason stated that the transformer bids are evaluated for operating losses over the transformer life cycle in determining the low bidder. The total base price is the initial cost to acquire the transformers, while the total evaluation price represents the total life cost of the transformers including operating losses. Staff recommends the low bid of RESCO with an initial purchase price of \$73,377 and a total evaluated bid of \$144,565.80.

Bids: Border States Electric, base bid \$83,513.50, total evaluated price \$159,187.90; Wesco, base bid \$84,044.00, total evaluated price \$153,668.40; DSG, base bid \$81,815.00, total evaluated price \$155,254.20; RESCO, base bid \$73,377.00, total evaluated price \$144,565.80; Stuart Irby (bid one) base bid \$75,618.00, total evaluated price \$148,148.80; Stuart Irby (bid two) base bid \$88,523.00, total evaluated price \$144,710.20

25-15

Alderman Willson moved approval of the low bid of RESCO, for padmount transformers with an initial purchase price of \$73,377 and a total evaluated bid of \$144,565.80. Alderman Ward seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

#### 10. City Manager's Report

A. John reported that last Tuesday the Main/Center/Court Street traffic signals were taken out of service and stop signs were put up for Center and Court Streets for the test period. John asked citizens to provide their comments to the City on the intersection.

B. John reported that the Grand Opening Celebration and Ribbon Cutting Ceremony at Vermillion Wine & Liquor, 820 Cottage Avenue is Thursday, January 29<sup>th</sup> with the ribbon cutting scheduled at 4:00 p.m.

C. John reported that a raffle notification form was approved for the Delta Theta Phi Fraternity and USD Sports Law Student Group. They will be selling raffle tickets for \$10 each from March 15 to 18, 2015. They will be selling tickets based on the NCAA Men's Basketball bracket. Proceeds will be split between the prize winner and United Way.

#### PAYROLL ADDITIONS AND CHANGES

Engineering: Harold Holoch \$20.00/hr; Police: Mark Foley \$20.61/hr, Tony Klunder \$22.20/hr; Light: Monty Munkvold \$31.96/hr, Phil Weibelhause \$24.32/hr; Wastewater: Cory Moore \$18.70/hr, Rob Pickens \$17.27/hr

## 11. Invoices Payable

26-15

Alderman Willson moved approval of the following invoices:

### Invoices 2014

Avera Queen Of Peace Health	testing	354.60
Baker & Taylor Books	books	191.84
Blackstone Audio Inc	books	147.99
Bound Tree Medical, LLC	supplies	96.57
Broadcaster Press	advertising	3,336.88
Bureau Of Administration	telephone	237.59
Butler Machinery Co.	parts	1,209.78
Campbell Supply	supplies	1,033.24
Clay Co. Conservation Dist	tree planting	295.00
Clay Rural Water System	water usage	62.60
Clay-Union Electric Corp	electricity	2,226.20
Danko Emergency Equipment	firefighting equipment	2,345.89
Dept. Environment Natl Res	landfill operations fee	2,747.87
Dust Tex	mat service	80.00
Ed M. Feld Eqpt Co	supplies	5,750.60
Farmer Brothers Co.	supplies	111.66
Fedex.	shipping	25.40
Fred Haar Co, Inc	repairs	288.80
Gale	books	205.10
Graham Tire Co.	tires	1,245.70
Gregg Peters	managers fee & advertising	14,458.89
Heine Electric & Irrigation	repairs	16,972.00
Herren-Schempp Building	supplies	44.22
Ingram	books	1,410.80
Jacks Uniform & Eqpt	uniforms	341.15
Jerry's Chevrolet Buick Gm	parts	296.61
Johnson Feed, Inc	repairs	211.09
Jones Food Center	supplies	32.03
Lessman Elec. Supply Co	tools	915.20
Loren Fischer Disposal	haul cardboard	140.00
Mart Auto Body	towing	225.00
Matheson Tri-Gas, Inc	oxygen	230.98
Medical Waste Transport, Inc	haul medical waste	92.13
Midwest Building Maintenance	mat svc	283.00
Mike Manning	refund building permit	2,761.52
Moore Welding & Mfg	supplies	22.00

NCL Of Wisconsin, Inc	supplies	36.24
Nebraska Journal-Leader	advertising	35.82
Netsys+	repairs	21.25
Northern Truck Eqpt Corp	parts	105.72
Office Systems Co	copier contract/copies	345.12
Owens Inspection Services	professional services	1,000.00
Quill	supplies	365.29
Random House, Inc	books	26.25
Schaeffer Mfg. Co	supplies	638.40
SD One Call	4th qtr locates	299.25
Stern Oil Co.	supplies	1,604.80
Sturdevants Auto Parts	parts	453.23
Testamerica Laboratories	professional services	4,002.53
The Equalizer	advertising	196.00
The Walking Billboard	uniforms	53.75
Tom Hollingsworth	water heater/wiring rebate	365.00
True Value	supplies	212.56
Twin City Hardware	supplies	180.81
Tys Building Service	repairs	1,071.00
United Laboratories	supplies	1,330.74
United Parcel Service	shipping	83.20
Verizon Wireless	wireless communications	122.57
Vermillion Ace Hardware	supplies	145.94
Vermillion Area Community	Round Up program 4th qtr	228.00
Vermillion Chamber Of Commerce	Bliss Pointe grant	202,649.27
Vermillion Events Center	police/fire banquet	2,465.00
Vermillion Ford	parts	103.96
Visa/First Bank & Trust	supplies	11.85
Wesco Distribution, Inc	supplies	396.00
Westech Engineering, Inc	repairs	719.95
Willson Florist	funeral arrangement	56.00
Nels Brunick	Bright Energy Rebate	175.00

#### 2015 Invoices

BW Insurance Agency, Inc	notary bond	100.00
Canon Financial Services	copier lease	196.27
Centurylink	telephone	1,496.73
Clay Co Register Of Deed	filing fee	30.00
Coyoteopoly	contribution	2,000.00
Dept. Environment Natl Res	wastewater permit	10,500.00
Gregg Peters	managers fee	5,375.00
Intl Assoc Of Fire Chiefs	membership dues	209.00

Midcontinent Communication	cable service	53.68
Midwest Alarm Co	alarm monitoring	303.00
Municipal Elec. Assoc.	membership dues	4,117.00
Republic National Distributing	merchandise	12,667.51
Reserve Account	postage for meter	950.00
SD Airport Management Assoc.	membership dues	25.00
SD Assoc. Of Code Enforcement	membership dues	40.00
SD Building Officials Assoc.	membership dues	50.00
SD City Mgmt Association	membership dues	300.00
SD Firefighters Association	membership dues	1,125.00
SD Governmental Human Resources	membership dues	25.00
SD Municipal League	membership dues	4,455.36
SD Municipal Liquor Assoc.	membership dues	25.00
SD Secretary Of State	notary filing fee	30.00
SECOG	membership dues	11,467.00
US Postmaster	postage for utility bills	1,050.00
Vermillion Chamber Of Commerce	contribution	50,000.00
Vermillion Housing Authority	contribution	1,000.00
Vermillion Public Transit	contribution	7,500.00
WOW! Business	dial up service	49.95

Alderman Clarene Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

27-15

Alderman Ward moved to adjourn the Council Meeting at 8:07 p.m. Alderman Holly Meins seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 19<sup>th</sup> day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA  
BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

Unapproved Minutes  
Council Special Session  
January 26, 2015  
Monday - 6:00 p.m.

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 26, 2015 at 6:00 p.m. at the City Hall Council chambers.

1. Roll Call

Present: Collier-Wise (arrived at 6:10 p.m.), Erickson, Holland, Clarene Meins, Holly Meins, Price, Ward, Willson, Mayor Powell

2. Pledge of Allegiance

3. Informational Session - Discussion of Ordinance 1325 to implement a 5% markup on the wholesale cost of malt beverages and freight beginning July 1, 2015

Mayor Powell reviewed the background of what has brought the group together tonight. He reviewed the basic services provided by the City, noting that progressive cities look to provide additional services such as swimming pools, golf courses, libraries, etc. Mayor Powell noted that this discussion is on the funding options for the repayment of the general obligation bond for the Prentis Park improvements. Mayor Powell asked John Prescott, City Manager, to review the Prentis Park improvements including the funding options.

John Prescott, City Manager, reviewed a presentation of the Prentis Park Improvements including the pool, parking lot and basketball courts. John reported on the proposed construction timeline, the proposed funding for the improvements being from reserves, grants and the General Obligation Bond. As to repayment of the general obligation bond, John reviewed the malt beverage markup option that is projected to provide part of the annual debt service with the balance coming from the second penny sales tax.

Alderman Collier-Wise arrived at 6:10 p.m.

John noted that it appeared from the last meeting that there was a general consensus of support for the park improvements. The issue was using the malt beverage markup to pay for part of the debt service. John explained the other funding options reviewed. John stated that the malt beverage markup may be considered a business tax or it could be an opportunity to partner with the community for the park improvements.

Mayor Powell opened up the meeting for public comments.

Shane Nordyke, 422 S University, stated that she attended a pool information meeting in July and supports the pool project and the malt beverage markup as part of the funding for the bond payment. Shane stated that she did not feel that this markup would have a negative impact on local business. She stated that it cannot be considered a tax on just USD students as at least half are not of legal age. She stated that it was a better option than property tax or sales tax and if someone did not want to pay they could by just not consuming malt beverage. She stated that it was a great idea.

Josh Suing, HyVee Manager, asked if the license holders are required to pass along the 5% markup or can it be absorbed. Jim McCulloch, City Attorney, stated that it is up to the individual business how they want to handle the increase in wholesale cost. Josh stated that some businesses may absorb the cost and not passing it along directly and if he is going to be competitive in his pricing he will need to do the same or lose sales. This will require increasing costs on other items.

Jesse Jastram, 1104 W Main, asked if there were funds available to make the bond payment without the malt beverage markup. John Prescott, City Manager, stated that it depends upon what adjustments the City makes in services provided so the bond payment can be made. Jesse requested a yes or no answer. Mayor Powell reported that it would be yes but other adjustments would be needed.

Tammy Baisden, 315 Jefferson, asked why the City Council promised not to raise taxes but then want to pass along an increase to the malt beverage license holders. She stated that the 5% would add \$5,000 per month to her cost of malt beverages.

Ted Munster, 509 Linden, stated that he worked for a wholesale distributor for a number of years and, as such, the distributor had to pass along price increases to the license holders to recover their increased costs. Ted noted that the license holders need to make the business decision to absorb or pass along the price increase. Ted stated that the park improvements are needed in the community and the malt beverage markup is a reasonable and fair way to assist in the bond payment.

Josh Suing, HyVee Manager, asked if all the bars had closed in Wagner as he heard they all have closed because of the markup that the City implemented. Tiff, from Old Lumber Company, stated that all the bars have closed and you had to go out of Wagner to buy beer.

Sheila Gestring, VP of Finance for USD, stated that the park improvements are a community quality issue. If people are going to move here they need things to do in the community. She stated that the malt beverage markup is a good way to fund part of the park improvements that benefit the whole community. She wanted to thank the City and Pool Committee for their work to improve the community.

Chad Grunewaldt, Old Lumber Company 15 Court Street, reported that Wagner bars all closed because of the markup decreasing the sales in the community. Chad questioned if the same will happen in Vermillion which would also decrease sales tax revenue to the city. He stated that as a business owner if he does not have the funds he must postpone purchases to work within his budget and the City should do the same. Chad noted that for the sidewalk assessments at last meeting the City mailed notice and published notice yet the license holders were not notified of the markup ordinance. He stated that you cannot compare Brookings to Vermillion as Brookings is larger and has more industry to support the community. He wanted to know why the malt beverage license holders were being asked to pay a higher cost and pay the tax for the pool improvements. Chad stated that it was stated earlier that the city could pay for the bond without malt beverage markup. Chad questioned if the city was trying to grow too fast which may hinder the future growth of the community.

Ryan O'Connor stated that there are not a lot of young business owners and that the people who will be paying the tax are those purchasing the malt beverages and they are not here tonight.

Kirk Phillips, Chef at Red Steakhouse, stated that he has been in the restaurant business for many years and noted a 5% increase in a cost is too large to absorb. He noted that they watch costs in the restaurant business to make a profit and a 5% increase is hard to work with.

Heath Larson, with John A. Conkling in Yankton, asked how the City planned on tracking the sales. John Prescott, City Manager, reported that the City will request the invoices from the distributors and then bill the license holders the 5% of the wholesale cost. Heath asked if the City would be hiring additional employees to do this billing. John stated that we hoped to use existing staff to do the monthly billing. Heath reported that price does make a difference to the consumer and many purchases are based upon price. Heath requested that the City Council consider this action as it may negatively impact local business.

Alderman Erickson expressed his concerns about negatively impacting local business with the markup and suggested delaying the improvements.

Alderman Ward agreed that the City did not communicate the markup information to the license holders. Steve stated that the ordinance requires an annual review of the markup and, as such, could remove the markup if it was negatively impacting the business.

Alderman Collier-Wise asked if there was any other information available about the projections the markup will generate. John stated that we have not received any additional information from the distributors. Kelsey noted that when we talked about tabling action on this ordinance it was stated that we were going to review options.

Tammy Baisden, 315 Jefferson, wanted to know why the City is spending so much on a pool that does not make any money. She questioned why 33 businesses were being asked to pay for the pool and why not all the citizens.

Shane Nordyke, 422 S University, stated that, as a comparison to Brookings, it should be noted that Brookings adopted the markup prior to 1988 which was over 25 years ago. She stated that Brookings has had the benefit of the markup to make improvements to their community over that time period and questioned what our community would look like if it would have had the benefit of the markup for the last 25 years.

Sheila Gestring, VP Finance at USD, stated that the pool is an investment in our community to help recruit and provide amenities for our citizens. She noted that the workforce study completed by the VCDC noted that USD had approximately 420 employees that commuted to work as well as a high number for other larger employers also commute to Vermillion to work. She stated that the city needs these amenities to encourage these employees to live in the community that will provide more customers to the local businesses.

Mayor Powell asked for any more comments.

#### 4. Adjourn

28-15

Alderman Ward moved to adjourn the Council special session at 7:17 p.m. Alderman Willson seconded the motion. Motion carried 9 to 0. Mayor Powell declared the motion adopted.

Dated at Vermillion, South Dakota this 26<sup>th</sup> day of January, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

BY \_\_\_\_\_  
John E. (Jack) Powell, Mayor

ATTEST:

BY \_\_\_\_\_  
Michael D. Carlson, Finance Officer

Published once at the approximate cost of \_\_\_\_\_.

## *Council Agenda Memo*

**From:** José L. Domínguez, City Engineer

**Meeting:** February 2, 2015

**Subject:** Resolution Approving the Special Assessment Rolls and Notice of Special Assessments for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street

**Presenter:** José L. Domínguez

**Background:** On January 6, 2014, the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing and Other Improvements along North Norbeck Street from Roosevelt Street to East Clark Street. This resolution involved the construction of North Norbeck Street between the aforementioned streets. Work was completed on the improvements during 2014 and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on December 30, 2014. At the January 5, 2015 meeting the City Council approved a resolution setting today as the hearing date. The notice of hearing was placed in the newspaper and mailed to the affected property owners.

**Discussion:** State statute requires a public hearing to be held to consider the assessment roll. At this meeting, the City Council may approve, equalize, amend or reject the assessment roll.

**Financial Consideration:** The construction costs to be assessed are \$316,180.58. This assessable cost includes the construction of the road, sidewalks, approaches, the street lighting and the consultant fees. As part of working with the applicant for the tax credit project and other property owners to get this section of a collector street installed, the City will pay the interest until April 30, 2017 before the property owners begin principal and interest payments.

**Conclusion/Recommendations:** Administration recommends approving the assessment roll for the construction of North Norbeck Street between Roosevelt Street and East Clark Street.

**RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLLS AND NOTICE OF SPECIAL ASSESSMENTS FOR CONSTRUCTION OF CONCRETE SURFACING AND OTHER IMPROVEMENTS ALONG NORTH NORBECK STREET FROM ROOSEVELT STREET TO EAST CLARK STREET IN THE CITY OF VERMILLION, SOUTH DAKOTA**

**WHEREAS**, the Governing Body of the City of Vermillion, Clay County, South Dakota has established special assessment rolls for defraying the cost of construction of a concrete street and other improvements against the several tracts of real property fronting and abutting upon:

<u>PARCEL NUMBER</u>	<u>PROPERTY ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>AMOUNT</u>
15417-00100-010-00	305 N. Norbeck	LOT 1 BLK 1 MADISON PARK ADDN	\$72,477.07
21000-09251-184-04	401 N. Norbeck	E 16 RDS OF NW¼ SE¼ & W 58 RDS OF NE¼ SE¼ EXC N 219' & EXC WASHINGTON SQUARE & EXC LOT 13 BLK 1 MEISENHOLDER ADDN & EXC MADISON PARK ADDN 19-92-51	\$56,692.05
15206-00200-110-00	326 N. Norbeck	LOT 11 BLK 2 DAKOTA ADDN	\$34,082.08
15206-00100-150-00	1321 Roosevelt	LOT 15 BLK 1 DAKOTA ADDN	\$29,132.14
15435-00200-010-00	1322 E. Clark	LOT 1 BLK 2 MEHLHAF ADDN	\$30,859.31
15435-00300-010-00	1400 E. Clark	LOT 1 BLK 3 MEHLHAF ADDN	\$30,903.27
15206-00200-100-00	1325 Madison	LOT 10A BLK 2 DAKOTA ADDN	\$36,081.36
15206-00100-130-00	1326 Madison	LOT 13A BLK 1 DAKOTA ADDN	\$25,953.30

in the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 28th day of January 2015.

**WHEREAS**, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota, one week prior to the date set for said hearing. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the

Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, at least one week prior to the date set for the hearing.

**WHEREAS**, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

**WHEREAS**, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

**NOW, THEREFORE, IT IS RESOLVED**, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

**BE IT FURTHER RESOLVED**, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, and a copy of this Resolution and Notice, along with the approved assessment rolls.

**BE IT FURTHER RESOLVED**, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

**NOTICE IS HEREBY GIVEN**, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

**NOTICE IS FURTHER GIVEN**, that any assessment under Plan One, or any installment thereof, may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, prior to April 30, 2017. Thereafter, and prior to the due date of the first installment, the entire assessment remaining, or any number of installments thereof, plus interest thereon, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer on or after its due date, and on and after said date such installment shall be paid only to the County Treasurer with interest.

**NOTICE IS FURTHER GIVEN**, that the approved assessment rolls, will be filed with the City Finance Officer on February 3, 2015. The property owners portion of the assessment is payable in ten (10) installments at eight percent (8%), per annum, plus interest on unpaid installments as stipulated in the assessment roll for each location. The property owners first installment due date is January 1, 2018. Subsequent installments are due January 1<sup>st</sup> of each succeeding year until the entire assessment is paid. Interest only payments prior to April 30, 2017 will be paid by the City. Interest accrued on the installments due after May 1, 2017 will be the responsibility of the property owner.

**NOTICE IS FURTHER GIVEN**, that this resolution supersedes, voids, vacates and replaces the previous resolution approved by the Council dated January 6, 2014.

The assessment rolls herein referred to are attached.

Dated at Vermillion, South Dakota, this 2<sup>nd</sup> day of February, 2015

**THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA**

By \_\_\_\_\_  
Howard Willson, Council President

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

## *Council Agenda Memo*

**From:** John Prescott, City Manager  
**Meeting:** February 2, 2015  
**Subject:** Street Closure request for Polar Plunge  
**Presenter:** John Prescott

**Background:** The Law Enforcement Torch Run and Special Olympics South Dakota are requesting the closing of Kidder Street from Court Street west to the alley on Saturday March 28, 2015 from 12:00 noon to 8:00 p.m. for the Polar Plunge. The Polar Plunge is an annual fund raising event for the Special Olympics that has been held in the High School parking lot in prior years. A map of the proposed closing is attached.

**Discussion:** Jon Cole, representing the Law Enforcement Torch Run, has completed the request for the street closure for the event to be held at 4:00 p.m. on March 28. They are proposing moving the event to a downtown location to increase the exposure and increase participation. The request to close Kidder Street is for four hours before the event to allow for setup, conduct the hour long event and three hours after the event for tear down. Jon Cole has indicated that they will be using a sound system but they do not expect to exceed the noise levels as the event is during the day. The letter also indicates that they have talked to the local businesses about the street closing request.

As this event is being done in connection with the Old Lumber Company, a special permit to allow for the consumption of alcoholic beverages but not the sale could be forthcoming as was done with other fundraising events in 2014. A request has not been received at the time of agenda preparation.

The street closing request and letter explaining the event are attached. The Police, Fire, and EMS Departments have been notified of the closure request and have found no safety concerns.

**Financial Consideration:** None.

**Conclusion/Recommendations:** Administration recommends that the City Council approve the temporary closing of Kidder Street from Court Street west to the alley on Saturday, March 28, 2015 from 12:00 noon to 8:00 p.m. for the Polar Plunge.

Request to Close Public Street

Requests to close a public street for an event or activity are taken to the City Council for approval. The following application is requested to be submitted to the City Managers office for a street closing one week prior to the Council Meeting.

**REQUEST TO CLOSE CITY STREET  
CITY OF VERMILLION**

This application shall be completed in time to be submitted to the City Council for consideration. City Council meetings are the first and third Mondays of each month. Requests are to be submitted to the City Managers office one week prior to the meeting to be included on the meeting agenda. The proposal shall contain all applicable information relative to the nature and purpose of the event the street closing is requested for, if additional space is needed please attach additional sheets or application letter with the required information.

Organization Requesting Law Enforcement Torch Run

Contact Person Jon Cole Phone 763-913-1141

Contact Person Address 15 Washington St. Vermillion

Event Polar Plunge Date(s) of Event 3/28/15

Street(s) Requesting to be closed (Include a map if needed.)

Street Kidder from Court to Alley

Street Closing Times 12pm to 8pm

If the street closing requested would affect other residents or businesses have they been notified of the request. Yes  No

Have arrangements been made for clean up after the event and other facilities? Please describe:

Set up and Clean up is taken care of by event staff and volunteers.

If approved the contact person will need to make arrangements with the Street Department for barricades to properly denote the street closing.

Signature of applicant [Signature] date 1/25/15

January 25, 2015

John C. Prescott  
City Manager  
City of Vermillion  
25 Center Street  
Vermillion, South Dakota 57069

Dear John,

The Law Enforcement Torch Run and Special Olympics South Dakota is requesting the approval of the City of Vermillion to close down Kidder Street from the corner of Court Street to the alleyway between Court Street and Market Street for the Polar Plunge event to raise money for Special Olympics. The day and times we are requesting are March 28, from 12pm-8pm. The time reflects a need to close the street off 4 hours prior to the event and 3 hours after for set up and tear down. The plunge is set to take place at 4pm.

During the event, speakers and music will be used for announcements and entertainment. I expect the plunge to take approximately 1 hour. The music will be minimal and only during the daytime hours and cease once the event is complete.

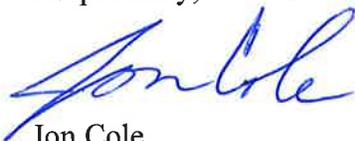
This event has taken place every year at the high school and this year we want it downtown to increase exposure and awareness in hopes to elicit more participation with the event. We also anticipate this will increase foot traffic to the downtown area for local businesses.

I have spoken with local businesses that would be within the street closure on Kidder Street and received positive responses for a street closure as it wouldn't likely disturb business activities.

Accompanying this request is a map of the area and street I would like to have closed for the event.

Thank you for your consideration.

Respectfully,



Jon Cole  
Assistant Director  
Law Enforcement Torch Run

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



## *Council Agenda Memo*

**From:** José L. Domínguez, City Engineer

**Meeting:** February 2, 2015

**Subject:** Resolution Fixing the Time and Place for a Hearing and Notice of Hearing on the Special Assessment Roll for Construction of Concrete Surfacing on Kennedy Street from West Cherry Street to Cornell Street

**Presenter:** José L. Domínguez

**Background:** On September 27, 2013, the City Council approved a Resolution Adopting the Resolution of Necessity for Construction of Concrete Surfacing on Kennedy Street from West Cherry Street to Cornell Street. Work was completed on the improvements during 2014 and the final payment has been authorized. The special assessments were calculated and filed with the Finance Officer on January 28, 2015.

**Discussion:** Per State statute, the City is required to hold a public hearing to allow the affected property owners to review and discuss any concerns regarding the assessed value. The property owners to be assessed will also be notified of the hearing by mail. The public hearing notice will be published in the Plain Talk.

**Financial Consideration:** The construction costs to be assessed are \$57,186.63. This assessable cost includes the construction of the road and fiscal fee.

**Conclusion/Recommendations:** Administration recommends approving the Resolution to set a hearing date of March 2, 2015 for the special assessment roll for the construction of Kennedy Street from W. Cherry Street to Cornell Street.

**RESOLUTION FIXING THE TIME AND PLACE FOR A HEARING AND NOTICE OF HEARING ON THE SPECIAL ASSESSMENT ROLL FOR CONSTRUCTION OF CONCRETE SURFACING ON KENNEDY STREET FROM WEST CHERRY STREET TO CORNELL STREET IN THE CITY OF VERMILLION, SD**

**WHEREAS**, a special assessment roll was filed in the office of the City Finance Officer of the City of Vermillion, Clay County, South Dakota, on the 28<sup>th</sup> day of January, 2015, for the construction of a concrete street and other improvements in front or abutting lots in the City of Vermillion, Clay County, South Dakota, said special assessment being against the property abutting upon said improvement; and

**WHEREAS**, said assessment roll, now on file in the office of the City Finance Officer of the City of Vermillion, South Dakota, is open for public inspection and is referred to for further particulars; and

**WHEREAS**, said assessment roll shows as follows:

1. The name of the owner(s) of each lot to be assessed, as shown by the assessment rolls, of the Director of Equalization.
2. A description by lot, block and addition, or by metes and bounds of each parcel of land to be assessed, recognizing divisions by deed of platted lots, and obtaining the legal description of land as of the date of the adoption of the Resolution of Necessity for such improvement;
3. The amount assessed against each lot;
4. The number of installments, the rate of interest deferred installments shall bear, and the whole of such assessment, or any installment thereof, may be paid at any time, and that all installments paid prior to the respective due dates shall be deemed paid in inverse order of their due date;
5. Whenever the word "lot" appears therein, it shall be construed to include tracts and other parcels of land.

**NOW, THEREFORE, BE IT RESOLVED**, that Monday, the 2<sup>nd</sup> day of March, 2015, at the hour of 7:00 p.m. in the City Council Chambers at City Hall located at 25 Center Street, in the City of Vermillion, Clay County, South Dakota, be and the same is hereby fixed as the time and place for hearing upon said assessment roll. Any interested person may appear and show cause why the Governing Body of said City of Vermillion, South Dakota, should not approve and levy said assessments against the respective premises as set forth in said assessment roll, to defray the costs of the construction of said improvement.

**BE IT FURTHER RESOLVED**, that the Finance Officer of the City of Vermillion, Clay County, South Dakota, shall be and is hereby authorized and directed to cause this Resolution and Notice to be published in the official newspaper in the City of Vermillion, South Dakota, one week prior to the date set for such hearing.

**BE IT FURTHER RESOLVED**, that the Finance Officer of the City of Vermillion, Clay County, South Dakota, shall mail a copy of this Resolution and Notice, by first-class mail, addressed to the owner(s) of any property to be assessed for such improvement at their address as

shown by the records of the Director of Equalization. The mailing may not be less than ten nor more than twenty days before the date set for the hearing.

Dated at Vermillion, South Dakota, this 2<sup>nd</sup> day of February, 2015.

THE GOVERNING BODY OF THE CITY OF  
VERMILLION, CLAY COUNTY, SOUTH DAKOTA:

By: \_\_\_\_\_  
Howard Willson, Council President

ATTEST:

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

SEAL

CERTIFICATION OF ADOPTION:

Adoption of the above and foregoing Resolution and Notice was moved by Alderman \_\_\_\_\_, seconded by Alderman \_\_\_\_\_ and said Resolution and Notice was thereafter put to a vote of the Governing Body, whereupon \_\_\_ members voted in favor thereof and \_\_\_ members voted in opposition thereto; said Resolution and Notice being by the Mayor declared adopted.

\_\_\_\_\_  
Michael D. Carlson, Finance Officer

## *Council Agenda Memo*

**From:** Jason Anderson, Assistant City Engineer

**Meeting:** February 2, 2015

**Subject:** Resolution Authorizing the Purchase of a Golf Course Utility Vehicle

**Presenter:** Jason Anderson

**Background:** The Golf Course's 2005 Toro Workman 3200 is scheduled for replacement in the 2015 Equipment Replacement Fund. To replace the item, City staff would like to purchase from the National Intergovernmental Purchasing Alliance (National IPA) bid.

**Discussion:** National IPA has over 7,000 governmental agencies that participate in their purchasing program. In July 2010, state law changed allowing purchases to be made off of other governmental entity bids or cooperative agreements outside of the state.

National IPA, in conjunction with member city Tucson, Arizona, renewed its contract with Toro Company and its participating distributors through November 26, 2015. The total bid for a 2015 Toro Workman HDX Auto is \$20,442.00. The Toro Company participating distributor for South Dakota is Midwest Turf & Irrigation of Omaha, Nebraska.

**Financial Consideration:** The 2015 Equipment Replacement Fund includes a budget of \$20,500 for this purchase.

**Conclusion/Recommendations:** Administration recommends approving the Resolution to purchase a 2015 Toro Workman HDX Auto from Toro Company's participating distributor, Midwest Turf & Irrigation, for the NIPA contract price of \$20,442.00.

**RESOLUTION  
AUTHORIZING THE PURCHASE OF  
A GOLF COURSE UTILITY VEHICLE**

**WHEREAS**, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

**WHEREAS**, the City of Vermillion has reviewed and determined that the bid awarded by the National Intergovernmental Purchasing Alliance (National IPA), in conjunction with the City of Tucson, Arizona, for a golf course utility vehicle from Toro Company's participating distributor, Midwest Turf & Irrigation, for the total amount of \$20,442.00 offers an advantageous price to the City for said item; and

**WHEREAS**, the City has contacted Midwest Turf & Irrigation and they have agreed to allow the City to purchase the golf course utility vehicle for the contract price and terms as awarded by the National IPA/City of Tucson, Arizona.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the City of Vermillion, South Dakota that the City Finance Officer is hereby authorized to purchase **a new 2015 Toro Workman HDX Auto from Midwest Turf & Irrigation of Omaha, Nebraska** at the above stated price and under the same terms as the City of Tucson, Arizona.

Dated at Vermillion, South Dakota this 2<sup>nd</sup> day of February, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
Howard Willson, Council President

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

## *Council Agenda Memo*

**From:** Jason Anderson, Assistant City Engineer  
**Meeting:** February 2, 2015  
**Subject:** Resolution Authorizing the Purchase of a Police SUV  
**Presenter:** Jason Anderson

**Background:** The replacement of a 2012 Chevrolet Tahoe Police SUV is budgeted in the 2015 Equipment Replacement Fund.

**Discussion:** The State of South Dakota awarded their annual contracts for vehicle acquisition on October 15, 2014 for the 2015 model year vehicles. The contract for a Chevrolet Tahoe Special Service vehicle was awarded to Billion Auto for the amount of \$30,960. To satisfy City of Vermillion needs, it is recommended that the post-mount spotlight (\$695) be included, for a total cost of \$31,655.

The 2012 Chevy Tahoe that is being replaced will be kept within the Police Department as an additional fleet vehicle. Police Department staff anticipates this vehicle being utilized as primary transportation by the School Resource Officer position.

**Financial Consideration:** The 2015 Equipment Replacement Fund includes \$32,000 for the purchase of a replacement police SUV.

**Conclusion/Recommendations:** Administration recommends approving the Resolution authorizing the purchase of one Police Special Service SUV from Billion Auto of Sioux Falls for the total price of \$31,655.

**RESOLUTION  
AUTHORIZING THE PURCHASE OF  
A POLICE DEPARTMENT PATROL VEHICLE**

**WHEREAS**, SDCL 5-18A-37 authorizes a governmental entity to enter into agreements with purchasing agents in any other state for purchases under a joint agreement or contract at the accepted bid price and the concurrence of said bidder; and

**WHEREAS**, the City of Vermillion has reviewed and determined that the bid awarded by the State of South Dakota for a 2015 Chevrolet Tahoe Special Service Vehicle (SSV) from Billion Auto of Sioux Falls, South Dakota, for the total amount of \$31,655.00 offers an advantageous price to the City for said item; and

**WHEREAS**, the City has contacted Billion Auto and they have agreed to allow the City to purchase a 2015 Chevrolet Tahoe SSV for the contract price and terms as awarded by the State of South Dakota.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the City of Vermillion, South Dakota that the City Finance Officer is hereby authorized to purchase **a new 2015 Chevrolet Tahoe SSV from Billion Auto of Sioux Falls, South Dakota** at the above stated price and under the same terms as the State of South Dakota contract.

Dated at Vermillion, South Dakota this 2<sup>nd</sup> day of February, 2015.

THE GOVERNING BODY OF THE CITY  
OF VERMILLION, SOUTH DAKOTA

By \_\_\_\_\_  
Howard Willson, Council President

ATTEST:

By \_\_\_\_\_  
Michael D. Carlson, Finance Officer

## *Council Agenda Memo*

**From:** Jason Anderson, Assistant City Engineer

**Meeting:** February 2, 2015

**Subject:** One Sedan and Three Pickup Trucks

**Presenter:** Jason Anderson

**Background:** The 2015 Equipment Replacement Fund includes funding for the replacement of one sedan and two pickup trucks. The Joint Powers Landfill budget includes funding for one pickup truck. A bid opening was held on January 28, 2015 for all four pieces of equipment.

Proposal 1 is a replacement pickup for the Parks & Recreation Department. The new pickup will replace a 1996 Chevrolet S10. The 1996 pickup will be sold at the City's spring auction.

Proposal 2 is a replacement pickup for the Water Department. The new pickup will replace a 2001 Chevrolet Silverado. The 2001 pickup will be kept within the City as the Parks Department water truck. This transition will displace the existing water truck, a 1994 Ford F150. The 1994 pickup will be sold at the City's spring auction.

Proposal 3 is a replacement pickup for the Joint Powers Solid Waste Department. The pickup will replace a 2004 Ford F250. It is anticipated at this time that the 2004 pickup will be sold at the City's spring auction. Joint Powers equipment is not part of the Equipment Replacement Fund.

Proposal 4 is a replacement vehicle assigned to Administration. The new vehicle will replace a 2011 Ford Fusion SE. The driving force behind this purchase is the necessity of acquiring another City travel vehicle. The City travel fleet has been short one vehicle for quite some time. The 2011 Fusion will be kept in the City fleet as the primary travel vehicle for use by all City departments.

**Discussion:** A notice of the bid opening was published in the local paper and bid specifications were sent to the local Chevy and Ford dealerships. Only one bid was submitted from Vermillion Ford.

The bids submitted by Vermillion Ford are between \$2,000 and \$3,800 higher than a comparable purchase from the State of South Dakota contract. Typically, Vermillion Ford is able to better compete with the state contract price. The owner of Vermillion Ford prior to bidding indicated that his bids would be higher than the state contract bids this year due to body changes to the Ford pickups. They are now constructed with aluminum panels as opposed to steel. The majority of the state contract pickups this year are Chevy and Dodge; this is likely due to the cost increase associated with the change in construction materials with the Fords.

Staff has not been unhappy with the service or product provided by Vermillion Ford. The recommendations below are based on the acquisition cost of the vehicles. Staff respects that the Council may want to keep the purchases with a local dealer. Regardless of purchase origin, warranty and service work not completed by the city shop is done with the local dealer.

Included with this memo is a bid summary that provides comparison to the State of South Dakota contract price for similar vehicles.

**Financial Consideration:** The 2015 Equipment Replacement Fund has \$22,500 budgeted for Proposal 1, \$25,000 budgeted for Proposal 2, and \$20,800 budgeted for Proposal 4. The Joint Powers Landfill fund has \$32,000 budgeted for Proposal 3.

**Conclusion/Recommendations:** Administration is looking for direction from the City Council on if they would want staff to pursue the State Bid for proposals 1, 2, 3 & 4 that could save \$10,448, or if they want to stay local with the purchases.

Proposal 1 is for a ½ ton 2 wheel drive pickup. The state contract does not include a 2WD pickup. Instead of purchasing a 2WD pickup from Vermillion Ford, a 4WD pickup could be purchased from the state contract at a savings of \$1,216. A 4WD pickup has more long term versatility and value for the city. Staff recommends rejecting Proposal 1 from Vermillion Ford.

Proposal 2 is for ½ ton 4WD pickup. The State contract is \$3,381 less. Staff recommends rejecting Proposal 2 from Vermillion Ford.

Proposal 3 is ¾ ton crew cab 4WD pickup for the landfill. The state contract pickup for Proposal 3 is a Dodge Ram pickup and the Vermillion Ford bid was \$30,500. Because there is not a local Dodge dealer, staff would like to investigate purchasing a ½ ton crew cab 4WD Chevy Silverado from the state contract at \$27,519.

Proposal 4 is for a car. The Vermillion Ford price exceeds the State contract by \$2,051. Staff recommends rejecting the Vermillion Ford bid.

If the City Council would like to go forward with purchases from the state contract, a motion would be needed to reject the only bid received and direct staff to bring the appropriate resolutions to purchase from the state contract to the next City Council meeting.



25 Center St. Vermillion, SD 57609

**BID SUMMARY**  
One Sedan & Three Pickup Trucks

January 28, 2015--2:00 P.M.

<b>BIDDER:</b>	Vermillion Ford		State of South Dakota Contract		Equipment Replacement Fund Budget
<b>ADDRESS:</b>					
<b>PROPOSAL 1</b>	<b>Price</b>		<b>Price</b>		<b>Budget</b>
2015 1/2 Ton, 2WD, Reg. Cab, Long Box	\$24,735.00		NO BID		\$22,500.00
Make   Model	Ford	F150			
<b>PROPOSAL 2</b>	<b>Price</b>		<b>Price</b>		<b>Budget</b>
2015 1/2 Ton, 4WD, Reg. Cab, Long Box	\$26,900.00		\$23,519.00		\$25,000.00
Make   Model	Ford	F150	Chevrolet	Silverado	
<b>PROPOSAL 3</b>	<b>Price</b>		<b>Price</b>		<b>Budget</b>
2015 3/4 Ton, 4WD, Crew Cab, Short Box	\$30,500.00		\$26,700.00		\$32,000.00
Make   Model	Ford	F250	Dodge	RAM 2500	
<b>PROPOSAL 4</b>	<b>Price</b>		<b>Price</b>		<b>Budget</b>
2015 Model, Mid-Sized, Four Door Sedan	\$19,900.00		\$17,849.00		\$20,800.00
Make   Model	Ford	Fusion SE	Chevrolet	Malibu	

## *Council Agenda Memo*

**From:** Jason Anderson, Assistant City Engineer  
**Meeting:** February 2, 2015  
**Subject:** Annual Supply of Water & Wastewater Chemicals  
**Presenter:** Jason Anderson

**Background:** The City annually receives bids for lime and soda ash used in water and wastewater treatment. The City opened bids for the chemicals on January 27, 2015 at 2:00 p.m. The bid summary is attached.

**Discussion:** Bid documents were sent to eleven prospective bidders and included a diesel fuel surcharge bid item to allow for cost changes due to fluctuating diesel fuel prices. Seven bids were received; three quicklime bids and four soda ash bids. Pete Lien & Sons, Inc. and Univar USA, Inc. are the lowest bidders for quicklime and soda ash, respectively. The bid price for lime is lower than last year's bid and the bid price for soda ash is 1.5% higher last year's bids. The five year history is included on the bid summary for reference.

**Financial Consideration:** The purchases are budgeted in the Water and Wastewater Treatment Funds. The 2015 water department budget includes \$260,000 for water treatment chemicals in the 'Chemicals' line item. The 2015 wastewater budget includes \$65,000 in the 'Lab Supplies and Chemicals' line item.

**Conclusion/Recommendations:** Administration recommends awarding Proposal #1 for quicklime to the low bidder, Pete Lien & Sons, Inc., at \$151.00/ton for a total of \$75,500.

Administration also recommends awarding Proposal #2 for soda ash to the low bidder, Univar USA, Inc., at \$313.13/ton for a total of \$148,736.75.



25 Center Street Vermillion, SD 57069

**BID SUMMARY**  
Water & Wastewater Chemicals

January 27, 2015 -- 2:00 P.M.

Bidder & Address	Proposal #1 500 ton - Quicklime					Proposal #2 475 ton - Soda Ash			
	Bid Bond	Unit Price FOB Plant	Freight Charge	Fuel Surcharge	Total	Unit Price FOB Plant	Freight Charge	Fuel Surcharge	Total
Graymont (WI) LLC 800 Hill Avenue Superior, WI 54880	10% Bid Bond	\$ 160.00	--	Per Schedule	\$ 160.00				
Mississippi Lime 3870 S Lindbergh Blvd Ste 200 St. Louis, MO 63127	10% Bid Bond	\$ 190.00	\$ 58.96	--	\$ 248.96				
Pete Lien & Sons, Inc. 3401 Universal Drive Rapid City, SD 57702	10% Bid Bond	\$ 98.00	\$ 53.00	--	\$ 151.00				
Thatcher Company of Montana PO Box 27407 Salt Lake City, UT 84127-0407	C.C. \$7,657.95					\$ 322.44	--	--	\$ 322.44
BHS Specialty Chemicals 2320 W. Indiana Ave Salt Lake City, UT 84104	10% Bid Bond					\$ 323.00	--	--	\$ 323.00
Univar USA, Inc. 8201 S. 212th Kent, WA 98032	10% Bid Bond					\$ 313.13	--	--	\$ 313.13
Brenntag Pacific, Inc. 10747 Patterson Place Santa Fe Springs, CA 90670-4043	10% Bid Bond					\$ 316.84	--	--	\$ 316.84

**Days Required for Delivery After Order Receipt**

Graymont	<u>2-5 days</u>	BHS	<u>3-7 days</u>
Mississippi Lime	<u>3-5 days</u>	Univar	<u>2-3 days</u>
Pete Lien & Sons	<u>2 days</u>	Brenntag	<u>3-5 days</u>
Thatcher Co.	<u>3-5 days</u>		

**Five Year History**

	2010	2011	2012	2013	2014
LIME	\$142.00	\$137.00	\$155.00	\$155.00	\$153.80
SODA ASH	\$315.80	\$312.99	\$323.87	\$310.84	\$308.52

CITY OF VERMILLION  
 INVOICES PAYABLE-FEBRUARY 2, 2015

1 UNIVERSITY CLEANERS	PROFESSIONAL SERVICES	24.00
2 ALLIED INSURANCE	NOTARY BOND	100.00
3 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	138.00
4 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	48.00
5 AUSTIN ANDERSON	MEALS REIMBURSEMENT	42.00
6 AVERA QUEEN OF PEACE HEALTH	TESTING	144.90
7 BAKER & TAYLOR BOOKS	BOOKS	295.19
8 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	4,500.00
9 BATTERIES PLUS	BATTERIES	29.00
10 BOMGAARS	TOOLS	769.93
11 BOOKPAGE	SUBSCRIPTION	300.00
12 BOUND TREE MEDICAL, LLC	SUPPLIES	1,127.37
13 CAMPBELL SUPPLY	SUPPLIES	1,426.14
14 CASK & CORK	MERCHANDISE	407.34
15 CENTURY BUSINESS LEASING	COPIER CONTRACT	138.25
16 CENTURLINK	TELEPHONE	743.16
17 CHEMCO, INC	SUPPLIES	63.59
18 CHRISAMARI VINEYARDS & WINERY	MERCHANDISE	108.00
19 CITY OF VERMILLION	COPIES/POSTAGE	1,347.66
20 CITY OF VERMILLION	UTILITY BILLS	40,583.20
21 CLASS C SOLUTIONS GROUP	SUPPLIES	80.59
22 CLUBHOUSE HOTEL & SUITES	LODGING	1,576.00
23 COLONIAL LIFE ACC INS.	INSURANCE	3,326.49
24 COYOTE RENTALS	WATER HEATER/WIRING REBATE	170.00
25 COYOTE VENDING	CALENDARS	346.25
26 CRESCENT ELECTRIC SUPPLY	SUPPLIES	76.92
27 CUMMINS CENTRAL POWER, LLC	REPAIRS	1,864.24
28 DAKOTA BEVERAGE	MERCHANDISE	10,290.64
29 DAKOTA PC WAREHOUSE	SUPPLIES	1,262.92
30 DANIELS RESIDENTIAL INC	BALER BUILDING	49,725.48
31 DELTA DENTAL PLAN	INSURANCE	6,447.98
32 DENNIS MARTENS	MAINTENANCE	833.34
33 DEPT OF PUBLIC SAFETY	TELETYPE SERVICE	3,590.00
34 DEPT OF REVENUE	TESTING	143.00
35 DGR ENGINEERING	PROFESSIONAL SERVICES	834.00
36 EAGLES	WATER HEATER/WIRING REBATE	290.00
37 ECHO ELECTRIC SUPPLY	PARTS	632.49
38 ELBO COMPUTING RESOURCES	PROFESSIONAL SERVICES	888.69
39 EPIGATE SOFTWARE LLC	AGENCY LICENSE	2,400.00
40 FARMER BROTHERS CO.	SUPPLIES	59.83
41 FIREGUARD INC	SUPPLIES	115.75
42 FOREMAN MEDIA	COUNCIL MTGS	100.00
43 FRED BALLEWEG	BOOTS/SUPPLIES REIMB	422.75

44 GALE	BOOKS	25.59
45 GRAHAM TIRE CO.	REPAIRS	160.00
46 GRAYMONT CAPITAL INC	CHEMICALS	3,818.85
47 GREGG PETERS	FREIGHT/ADVERTISING	1,911.20
48 GREGG PETERS	RENT	937.50
49 GUARANTEE ROOFING & SIDING	REPAIRS	200.00
50 GUMDROP BOOKS	BOOKS	589.68
51 HDR ENGINEERING, INC	PROFESSIONAL SERVICES	4,033.10
52 HERREN-SCHEMPP BUILDING	SUPPLIES	632.56
53 HILLYARD FLOOR CARE SUPPLY	SUPPLIES	181.88
54 HY VEE FOOD STORE	SUPPLIES	89.97
55 INDEPENDENCE WASTE	WASTE HAULING	796.50
56 INGRAM	BOOKS	1,059.68
57 JACKS UNIFORM & EQPT	UNIFORMS	1,020.30
58 JOHN A CONKLING DIST.	MERCHANDISE	7,044.16
59 JOHNSON BROTHERS FAMOUS BRANDS	MERCHANDISE	31,969.13
60 JOHNSON CONTROLS	REPAIRS	794.84
61 JOHNSTONE SUPPLY	SUPPLIES	166.39
62 JONES FOOD CENTER	SUPPLIES	1,056.63
63 KINETICO QUALITY WATER SYSTEM	REPAIRS	1,405.00
64 LEGGETTE, BRASHEARS & GRAHAM	PROFESSIONAL SERVICES	3,783.12
65 LESSMAN ELEC. SUPPLY CO	SUPPLIES	3,684.01
66 LINCOLN REPUBLIC INSURANCE	INSURANCE	506.80
67 LOCATORS AND SUPPLIES, INC	SUPPLIES	551.09
68 LONG RIDER BOOKS	BOOKS	354.68
69 MAIN STREET CENTER	CONTRIBUTION	15,000.00
70 MANUFACTURERS NEWS, INC	SD MANUFACTURERS REGISTER	91.45
71 MARKS MACHINERY	PARTS	69.98
72 MART AUTO BODY	TOWING	375.00
73 MARTY GILBERTSON	REPAIRS	1,041.00
74 MATHESON TRI-GAS, INC	OXYGEN	60.84
75 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	1,395.00
76 MEAD LUMBER	SUPPLIES	135.23
77 MEDICAL WASTE TRANSPORT, INC	HAUL MEDICAL WASTE	187.79
78 MENARDS	SUPPLIES	270.73
79 MICHAEL FREDERICK	BOOKS	42.00
80 MICHAEL HEINE	MEALS REIMBURSEMENT	44.00
81 MICHAEL TODD	PLOW BLADES	1,243.89
82 MICRO MARKETING LLC	BOOKS	59.98
83 MIDCONTINENT COMMUNICATION	INTERNET SERVICE	15.16
84 MIDWEST ALARM CO	INSTALL/ALARM MONITORING	2,189.73
85 MIDWEST BUILDING MAINTENANCE	MAT SVC	262.50
86 MIDWEST RADIATOR & EXHAUST	PARTS	155.00
87 MIKE WENSEL	MEALS REIMBURSEMENT	42.00
88 MINN MUNICIPAL UTILITY ASSOC.	MEMBER DUES	6,275.00
89 MISSOURI VALLEY MAINTENANCE	REPAIRS	925.70
90 MOUNTAIN PLAINS LIB ASSN	MEMBERSHIP DUES	65.00

91 MUNICIPAL ELEC. ASSOC.	REGISTRATION	130.00
92 NATL EMERGENCY NUMBER ASSOC	MEMBERSHIP DUES	137.00
93 NETSYS+	PROFESSIONAL SERVICES	480.00
94 NEW YORK LIFE	INSURANCE	84.02
95 NIKE INC	MERCHANDISE	45.02
96 NORTHERN SAFETY CO. INC	SUPPLIES	127.55
97 OFFICE SYSTEMS CO	SUPPLIES	429.00
98 OKOBOJI WINES-SD	MERCHANDISE	1,560.75
99 OVERDRIVE INC	MAINTENANCE/PARTICIPATION FEE	3,000.00
100 PAUL BRUNICK	MEALS REIMBURSEMENT	44.00
101 PITNEY BOWES	POSTAGE FOR METER	600.00
102 PRECISION LAWN CARE	SNOW REMOVAL	1,115.00
103 PRESSING MATTERS	NOTARY EMBOSSER	42.50
104 PRESTO-X-COMPANY	INSPECTION/TREATMENT	49.87
105 PRO-TAINER	RECYCLING TRAILER	8,970.00
106 PUMP N PAK	FUEL	72.50
107 QUALITY TELECOMMUNICATIONS	REPAIRS	565.00
108 QUILL	SUPPLIES	2,163.71
109 RACOM CORPORATION	MAINTENANCE CONTRACT	447.85
110 RANDY ISAACSON	MEALS REIMBURSEMENT	44.00
111 RECORDED BOOKS, INC	SUBSCRIPTION	1,727.00
112 RELIABLE TOWING & ROADSIDE	PROFESSIONAL SERVICES	75.00
113 REPUBLIC NATIONAL DIST.	MERCHANDISE	12,842.26
114 RESCO	SUPPLIES	1,598.00
115 SANFORD CLINIC VERMILLION	SUPPLIES	1,010.67
116 SANFORD PATIENT FINANCIAL	TESTING	35.00
117 SCHINDLER ELEVATOR CORP	MAINTENANCE	1,670.40
118 SD CHAPTER APWA	REGISTRATION	100.00
119 SD LIBRARY ASSOCIATION	MEMBERSHIP DUES	580.00
120 SD LIBRARY NETWORK	NETWORK FEES	9,398.50
121 SD PLANNERS ASSOCIATION	MEMBERSHIP/SUBSCRIPTION	50.00
122 SD REDBOOK FUND	BOOKS	491.64
123 SD RETIREMENT SYSTEM	CONTRIBUTIONS	44,088.18
124 SERVALL TOWEL & LINEN	SUPPLIES	16.80
125 SIOUX FALLS KITCHEN & BATH	LIQUOR STORE IMPROVEMENTS	3,401.36
126 SPECIAL T'S AND MORE	UNIFORM	177.55
127 STANGER LITHO GRAPHICS	SUPPLIES	298.00
128 STEWART OIL-TIRE CO	REPAIRS	652.85
129 STRAWBALE WINERY	MERCHANDISE	528.00
130 STUART C. IRBY CO.	SUPPLIES	188.51
131 STURDEVANTS AUTO PARTS	PARTS	723.29
132 TASER INTERNATIONAL	POLICE EQUIPMENT	22,981.88
133 THATCHER COMPANY	CHEMICALS	13,574.88
134 THE EQUALIZER	ADVERTISING	15.00
135 THE GLASS CUTTER	LIQUOR STORE IMPROVEMENTS	2,386.65
136 THOMSON REUTERS-WEST	SUBSCRIPTION	90.00
137 TIGERT ART GALLERY	FRAMING	702.00

138 TITLEIST DRAWER CS	MERCHANDISE	772.17
139 TODD HALVERSON	MEALS REIMBURSEMENT	42.00
140 TRAVIS TARR	MEALS REIMBURSEMENT	42.00
141 TRI COUNTY PROPANE INC	PROPANE	5,776.69
142 TRUE FABRICATIONS	MERCHANDISE	238.36
143 TRUE VALUE	SUPPLIES	417.64
144 TYLER TECHNOLOGIES	SOFTWARE SUPPORT	20,808.49
145 TYLER ZIMMERMAN	MEALS REIMBURSEMENT	144.00
146 UNITED WAY	CONTRIBUTIONS	549.50
147 US POSTAL SERVICE	STAMPED ENVELOPES	305.00
148 US POSTMASTER	BUSINESS REPLY PERMIT FEE	220.00
149 VERIZON WIRELESS	CELL PHONES	2,300.52
150 VERMEER HIGH PLAINS	REPAIRS	740.59
151 VERMILLION ACE HARDWARE	SUPPLIES	529.03
152 VERMILLION CHAMBER OF COMMERCE	DUES/BLISS POINTE	1,345.23
153 VERMILLION ROTARY CLUB	DUES/MEALS	126.75
154 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	7,919.32
155 VIVAX-METROTECH	REPAIRS	486.78
156 WAL-MART COMMUNITY	SUPPLIES	567.11
157 WESCO DISTRIBUTION, INC	SUPPLIES	1,415.80
158 WOW! BUSINESS	911 CIRCUIT	1,365.50
159 YANKTON JANITORIAL SUPPLY	SUPPLIES	593.90
160 YANKTON WINNELSON CO	PARTS	290.60
161 MARKET STREET RENTALS	BRIGHT ENERGY REBATE	150.00
162 WHEELDON FOODS SD LLC	BRIGHT ENERGY REBATE	250.00
163 USD FOUNDATION	BRIGHT ENERGY REBATE	350.00
	GRAND TOTAL	\$ 421,766.90

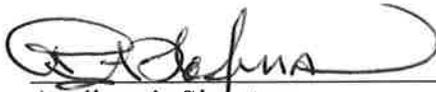
**City of Vermillion** (See reverse side of form for state laws regarding raffles and lotteries)  
**RAFFLE AND LOTTERY NOTIFICATION FORM**

Date: 1-25-2015

1. Name of organization/group St Agnes Knights of Columbus  
Contact person: Name: Ray Hofman
2. Date(s) that tickets/chances will be sold: from Feb 1, 2015 to MAR 28, 2015  
Cost of tickets/chances: \$20.00 a book
3. Date(s) of drawing(s): MAR 28 to Apr. 7
4. Can anyone purchase tickets? yes
5. Will the prize winner(s) be selected at random? Yes  No
6. Description and approximate value of top prize: \$150.00

In the space below, please provide a brief, general summary of the event. Be sure to include information such as the location and reason for the event.

See Attachment "Book"  
2015 NCAA Men's Basketball  
Championship  
Proceeds go to Knights of Columbus

  
Applicant's Signature

Approval:

City Manager John Prescott

1-26-15  
Date

# 2015 NCAA Men's Basketball Championship

Elite 8      Final 4      Championship

## Last digit of final scores

Last digit of final scores		0	1	2	3	4	5	6	7	8	9
	0	00	1	2	3	4	5	6	7	8	9
	1	10	11	12	13	14	15	16	17	18	19
	2	20	21	22	23	24	25	26	27	28	29
	3	30	31	32	33	34	35	36	37	38	39
	4	40	41	42	43	44	45	46	47	48	49
	5	50	51	52	53	54	55	56	57	58	59
	6	60	61	62	63	64	65	66	67	68	69
	7	70	71	72	73	74	75	76	77	78	79
	8	80	81	82	83	84	85	86	87	88	89
9	90	91	92	93	94	95	96	97	98	99	

If the final score of the game was 91 to 78, the numbers used to select the winners would be "1" & "8".

Winners would be books 81 & 18 - both numbers.

**\$20.00 Donation**

*SAMPLE*

# Knights of Columbus 2015 NCAA Men's Basketball

**Entry Stub - goes to KC**

Book Number \_\_\_\_\_

Sold To: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sold By: \_\_\_\_\_

*SAMPLE*

**Receipt**

Book \_\_\_\_\_

## Knights of Columbus 2015 NCAA Men's Basketball \$20.00 Donation

- 2 - \$50 winners per game for 4 Regional Finals (Elite 8)
  - East Regional - March 29
  - South Regional - March 29
  - Midwest Regional - March 28
  - West Regional - March 28
- 2 - \$75 winners per game for 2 Semi Finals (Final 4)
  - Semifinals - April 5
- 2 - \$150 winners per game for NCAA Final Game
  - Championship - April 7

- March 13 - KC meeting 6:30 - Parish Hall
- April 10 - KC meeting 6:30 - Parish Hall
- May 8 - KC meeting 6:30 - Parish Hall
- Mar 7 - Fish Fry 5:30 - 7:00 - Gym
- Apr 11 - Fish Fry 5:30 - 7:00 - Gym
- April 27 - Breakfast 9:00 - 10:00 - Gym

**Receipt**

*SAMPLE*