



**Special Meeting Agenda
City Council**

12:00 p.m. (noon) Special Meeting
Monday, February 3, 2020
Large Conference Room – City Hall
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call.**
2. **Visitors to Be Heard.**
3. **County Courthouse / Public Safety Center building project update – Bob Fuller.**
4. **Vermillion River water line project repair – Shane Griese.**
5. **Briefing on the February 3, 2020 City Council Regular Meeting** – Briefings are intended to be informational only and no deliberation or decision will occur on this item.
6. **Adjourn.**

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall be recognized. Please state your name and address. Presentations are limited to 5 minutes. For those who do not appear on the agenda, no decision is to be expected at this time.

Meeting Assistance: If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City Manager's Office at 677-7050 at least 3 working days prior to the meeting.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.



City of Vermillion Council Agenda

7:00 p.m. Regular Meeting
Monday, February 3, 2020
City Council Chambers
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Minutes**
 - a. January 20, 2020 Special Meeting; January 20, 2020 Regular Meeting.
4. **Adoption of the Agenda**
5. **Visitors to be Heard**
 - a. LOVermillion Day Proclamation
6. **Public Hearings**
7. **Old Business**
 - a. Second reading of Ordinance 1411 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.02(B)(7) International Building Code to add roofing and siding as work requiring a permit.
 - b. Second reading of Ordinance 1412 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.03(B)(5) International Residential Code to add roofing and siding as work requiring a permit.
8. **New Business**
 - a. Resolution adopting fees for roofing and siding permits.
 - b. Consideration of beginning the process to appoint a Home Rule Committee.
 - c. Motion to authorize staff to accept quotes for emergency repair of water line.
 - d. Resolution authorizing the purchase of five vehicles.
 - e. Resolution authorizing the purchase of a utility vehicle.
 - f. Resolution authorizing the purchase of two mowers.
9. **Bid Openings**
 - a. Fuel quotes.
10. **City Manager's Report**
11. **Invoices Payable**
12. **Consensus Agenda**
 - a. Set a public hearing date of February 18, 2020 for a special daily malt beverage and wine license for the Vermillion Area Chamber of Commerce and Development Company on or about April 2, 2020 at the Sanford Coyote Sports Center Main Competition Court and Concourse at 1101 N Dakota Street for annual banquet.

13. Adjourn

Access the City Council Agenda on the web – www.vermillion.us

Addressing the Council: Persons addressing the Council shall use the microphone at the podium. Please raise your hand to be recognized, go to the podium and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only City Council members and staff may discuss the current agenda item unless a Council member moves to allow another person to speak and there is unanimous consent from the Council. Questions from Council members, however, may be directed to staff or a member of the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

Council Meetings: City Council regular meetings are held the first and third Monday of each month at 7:00 p.m. If a meeting falls on a City holiday, the meeting will be scheduled for the following Tuesday. The City Council typically has a Special Meeting on the first and third Monday of each month at Noon.

Live Broadcasts of Council Meetings on Cable Channel: Regular City Council meetings are broadcast live on Cable Channel 3

Vermillion City Council's Values and Vision

This community values its people, its services, its vitality and growth, and its quality of life and sees itself reinforcing and promoting these ideals to a consistently increasing populace.

Unapproved Minutes
Council Special Session
January 20, 2020
Monday 12:00 noon

The special session of the City Council, City of Vermillion, South Dakota was held on Monday, January 20, 2020 at 12:00 noon at the City Hall large conference room.

1. Roll Call

Present: President Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen

Absent: Ward, Willson, Mayor Powell

2. Visitors to be Heard - None

3. Home Rule Study Committee report - Dr. Mike Card

Mike Card, Chairman of the Home Rule Study Committee, reported that the other members of the Committee are Travis Letellier, Stacy Larson, Julia Hellwege and Matt Fairholm. Mr. Card reviewed the charge given to the Home Rule Study Committee along with the process used by the Committee. Mr. Card reported that the City currently governed by Dillon's Rule and explained the difference of Home Rule. Mr. Card reviewed advantages of Home Rule, the impact of Home Rule on the aldermanic form of government with the City Manager option and criticisms of Home Rule. Mr. Card reported that the Committee recommendation is to proceed with establishing an official Home Rule Charter Committee to enable the City to meet here-to-fore unforeseen challenges and to enable the Council to authorize even more responsive services to Vermillion Residents.

John Prescott, City Manager, reviewed the timeline for establishing a Home Rule Charter Committee and City Council action on the Committee's recommendation to bring a change in government to a vote. John reviewed the state statutes for elections noting that it is possible to meet the primary deadlines but would allow very little time for public education. John noted the general election would allow additional time for public input or a special election could be scheduled for after the general election.

Mr. Card and other members of the committee answered questions of the City Council on the report and Home Rule. The consensus of the City Council was to move forward with creation of a Home Rule Charter Committee noting the need for public input.

4. Educational session - Highway 50 drainage project - Jose Dominguez

Jose Dominguez, City Engineer, stated that, with the SD DOT planning a project on Hwy 50, the City had conversations with the DOT regarding drainage improvements as part of the project. Jose noted that the City hired a consultant to review the drainage in the Hwy 50 south ditch with the results being shared with the DOT who have indicated they would be willing to contract with the city to construct the improvements as part of the Hwy project. Jose noted that the DOT will require a final study to determine storm sewer pipe size and provide information needed for construction plans of the drainage improvements. Jose noted that the final study is due by May 1, 2020. Jose stated that the DOT will require the City to enter into an agreement regarding project cost sharing and future maintenance costs. Jose noted that, based on estimated project cost of \$1.2 million, the costs would be \$640k City and \$560k State. Jose answered questions of the City Council. Jose noted that to proceed he will need to work with an engineer to determine a contract for the project in order to have the report to the State by May 1st, noting that this contract would be brought to the City Council for approval. The consensus of the City Council was to authorize the City Engineer to move forward with engineering services agreement for future consideration.

5. Briefing on the January 20, 2020 Regular City Council Meeting

Council reviewed items on the agenda with City staff. No action was taken.

6. Adjourn

9-20

Alderman Price moved to adjourn the Council special session at 12:59 p.m. Alderman Sorensen seconded the motion. Motion carried 6 to 0. President Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, President

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Unapproved Minutes
City Council Regular Session
January 20, 2020
Monday 7:00 p.m.

The regular session of the City Council, City of Vermillion, South Dakota was called to order on Monday, January 20, 2020 at 7:00 p.m. by President Collier-Wise.

1. Roll Call

Present: President Collier-Wise, Hellwege, Holland, Humphrey, Price, Sorensen, Ward, Willson

Absent: Mayor Powell

2. Pledge of Allegiance

3. Minutes

A. Minutes of January 6, 2020, Special Session; January 6, 2020 Regular Session

10-20

Alderman Sorensen moved approval of the January 6, 2020, Special Session and January 6, 2020 Regular Session minutes. Alderman Price seconded the motion. Motion carried 8 to 0. President Collier-Wise declared the motion adopted.

4. Adoption of Agenda

11-20

Alderman Price moved approval of the agenda. Alderman Humphrey seconded the motion. Motion carried 8 to 0. President Collier-Wise declared the motion adopted.

5. Visitors to be Heard - None

6. Public Hearings

A. Special Assessment Roll for sidewalk repairs (Northwest Quadrant)

Jose Dominguez, City Engineer, reported that, at the December 2, 2019 meeting, the City Council approved a resolution setting January 20, 2020 as the hearing date for the special assessment roll for sidewalk repairs. Jose noted that the notice of hearing was placed in the newspaper and

mailed to the affected property owners. Jose reported that state statute requires a public hearing to be held to consider the special assessment roll which is for sidewalk repairs in the northwest quadrant of the community. Jose recommended approval of the special assessment resolution. Discussion followed.

12-20

After reading the same once, Alderman Willson moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
FOR SIDEWALK REPAIRS IN THE CITY OF VERMILLION, SD

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established the special assessment rolls for defraying the cost of construction of sidewalks and related improvements against the several tracts of real property, in the City of Vermillion, Clay County, South Dakota, fronting and abutting upon:

<u>OWNER</u>	<u>DESCRIPTION</u>	<u>PARCEL ID</u>	<u>TOTAL</u>
IACINO BARBARA J	Lot 10, Blk 48, Snyders	15720-04800-100-00	\$989.96
IACINO BARBARA J	Lots 11, 12 & S1/2 Lot 13, Blk 48 Snyders	15720-04800-130-00	\$2,294.69
TJ VERMILLION APTS LLC	Lot D of Lot 13, Collins	15180-00000-130-00	\$211.62
TJ VERMILLION APTS LLC	Lot E of Lot 13, Collins	15180-00000-130-09	\$319.06
TJ VERMILLION APTS LLC	Lot F of Lot 13, Collins	15180-00000-130-12	\$345.61
TJ VERMILLION APTS LLC	Lot G of Lot 13, Collins	15180-00000-130-15	\$291.89
PADR NOS GEORGE M	W 164.25' Lots 7, 8 & 9 Less H-1 & H-2 of 7, Blk 3, Parks	15550-00300-070-00	\$3,928.41
JONGMA MICHAEL	W 59' of 6 & 7 & W 59' OF S 12' OF Lot 5, Blk 59, Snyders	15720-05900-050-00	\$473.73
DUNN DENNIS J & BEVERLY	Lot 7, Blk 46, Snyders	15720-04600-070-00	\$227.50
MALONEY MICHELLE M & KEVIN M MURLEY	Lot 12 & S1/2 of 13, Blk 60 Snyders	15720-06000-130-00	\$350.85
STRINGFELLOW APARTMENTS LLC - Paid	Lot C & D apart of Maudes & Laurensens & Bartels Addn to Snyders	15730-08700-000-30	\$929.01
VERMILLION RENTALS LLC	N 57' of 8, 9 & 10, Blk 40, Snyders	15720-04000-100-03	\$227.50
FREIDEL JOANNE & JACKSON & JERROD	S 24' of Lot 4 & Lot 5 & N 6' Lot 6, Blk 42, Snyders	15720-04200-040-00	\$395.31

MALONEY MICHELLE M & KEVIN M MURLEY	Lot 6 Blk 60, Snyders	15720-06000-060-00	\$276.76
TAGGART THOMAS J & SARAH A	N 66' of S 175' of E 143' of Lot 7 Blk 86, Addn to Snyders	15730-08600-070-36	\$419.60
THIESSE FAMILY TRUST	Lot 1, Blk 1, Lawrensens	15400-00100-010-00	\$183.15
WALMART REAL ESTATE BUSINESS TRUST	Lot 1, Blk 3, Lotuswood	15415-00300-010-00	\$262.11
DIXON MARK DOUGLAS & SUNYOUNG JEONG	Lot 12 Replat Lot 1, Blk 3 Johnsons	15340-00300-120-00	\$202.67
BLUE LAGOON PROPERTIES LLLP	W 50' of Lot 5, Blk 2 Lamberts	15370-00200-050-00	\$506.77
JENSEN RUSSEL E & KARI LEA	Lot 1, Blk 5, Holiday Village	15330-00500-010-00	\$667.33
HERRERA LD & COLLEEN B	S 19' Of Lot 3, All of Lots 4 & 5 & N 4' of Lot 6, Blk 52, Snyders	15720-05200-060-00	\$350.85
PETERS AMANDA M & TAYLOR J	Lot 9, Lk 4, Ridgecrest 5 th	15640-00400-090-00	\$202.67

In the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 26th day of November 2019.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after January 21, 2020; after the thirty-day period; and prior to the due date of the first installment. The remaining assessment plus interest, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer after January 1st. Installments due after said date shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 21, 2020. The assessment is payable in two (2) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. Assessments will be certified to the County Treasurer and

will be included with property tax statements for respective installment year.

Dated at Vermillion, South Dakota, this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

By: _____
Kelsey Collier-Wise, Council President

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Collier-Wise declared that the Resolution was adopted.

B. Special Assessment Roll for construction of concrete surfacing along Elm Street from Alumni Street to 246-feet South of Alumni Street

Jose Dominguez, City Engineer, reported that, at the December 2, 2019 meeting, the City Council approved a resolution setting January 20, 2020 as the hearing date for the special assessment roll for paving a portion of Elm Street. Jose noted that the notice of hearing was placed in the newspaper and mailed to the affected property owners. Jose reported that state statute requires a public hearing to be held to consider the special assessment roll which is for concrete surfacing along Elm Street from Alumni Street to 246-feet South of Alumni Street. Jose recommended approval of the special assessment resolution. Discussion followed.

13-20

After reading the same once, Alderman Hellwege moved adoption of the following:

RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL
FOR CONSTRUCTION OF CONCRETE SURFACING AND OTHER IMPROVEMENTS ALONG
ELM STREET FROM ALUMNI STREET TO 246 FEET SOUTH OF ALUMNI STREET IN
THE CITY OF VERMILLION, SD

WHEREAS, the Governing Body of the City of Vermillion, Clay County, South Dakota has established the special assessment rolls for defraying the cost of construction of a concrete street in front or abutting lots in the City of Vermillion, Clay County, South Dakota, said special assessments fronting and abutting upon:

<u>OWNER</u>	<u>DESCRIPTION</u>	<u>PARCEL ID</u>	<u>TOTAL</u>
VERMILLION HEIGHTS	E 4' Of Lot 5 Exc S 320' Blk 1, Johnsons	15340-00100-050-01	\$36,817.18
MAGNUM DEVELOPMENTS LLC	Lot 21, Blk 1, Johnsons	15340-00100-210-00	\$35,830.10

In the City of Vermillion, Clay County, South Dakota. The assessment rolls were filed in the office of the City Finance Officer of the City of Vermillion, South Dakota on the 26th day of November 2019.

WHEREAS, said Governing Body, by resolution, fixed this time and place for hearing, upon the assessment rolls, and directed the City Finance Officer, of the City of Vermillion, Clay County, South Dakota, to publish a Resolution and Notice for such hearing in the official newspaper of Vermillion, South Dakota. Said Resolution and Notice described, in general terms, the improvement for which the special assessment is levied, the date of filing of the assessment rolls, and the time and place for the hearing that the assessment rolls would be open for public inspection at the office of the City Finance Officer of Vermillion, South Dakota, and referred to the assessment rolls for further particulars. The Finance Officer was further directed to mail a copy of the Resolution and Notice, by first-class mail, postage thereon fully prepaid, addressed to the property owners of any property to be assessed for such improvement at their address, as shown by the records of the Director of Equalization, prior to the date set for the hearing.

WHEREAS, it now appears that the Finance Officer has caused notice of the hearing to be given in the manner provided by the aforementioned Resolution and Notice, and by law.

WHEREAS, all persons interested have been given an opportunity to appear and show cause why the Governing Body should not approve the assessment rolls, and the assessments against the respective premises of the owners, and the Governing Body has determined that the assessment rolls are, in all respects, true and correct and according to law.

NOW, THEREFORE, IT IS RESOLVED, by the Governing Body of the City of Vermillion, Clay County, South Dakota that the special assessment rolls are hereby approved without amendment or change.

BE IT FURTHER RESOLVED, that the approved assessment rolls be filed in the office of the City Finance Officer the day after approval of the assessment rolls. The City Finance Officer shall publish once in the official newspaper of Vermillion, South Dakota, a copy of this Resolution and Notice, along with the approved assessment rolls.

BE IT FURTHER RESOLVED, that the City Finance Officer shall immediately mail to the owner, or owners, of each lot, parcel, or piece of ground, as shown by the assessment rolls, a copy of this Resolution and Notice, along with the approved assessment roll for that location.

NOTICE IS HEREBY GIVEN, that the assessments mentioned in the assessment rolls will be payable according to the provisions of Plan One, as set forth in Sections 9-43, inclusive of the Codified Laws of the State of South Dakota, unless superseded by a deferred assessments agreement.

NOTICE IS FURTHER GIVEN, that any assessment under Plan One may be paid without interest to the City Finance Officer whose office is located in City Hall at 25 Center Street in the City of Vermillion, South Dakota, at any time, within thirty days after January 21, 2020; after the thirty-day period; and prior to the due date of the first installment. The remaining assessment plus interest, from the filing date to the date of payment, may be paid to the said City Finance Officer. After the due date of the first installment, provided that the installments, which are due together with interest included thereon, have been paid, any or all of the remaining installments not yet due may be paid without additional interest to the said City Finance Officer. All installments paid prior to their respective due dates shall be paid in inverse order of their due dates. No installment, under Plan One, shall be paid to the said City Finance Officer after January 1st. Installments due after said date shall be paid only to the County Treasurer with interest.

NOTICE IS FURTHER GIVEN, that the approved assessment rolls, will be filed with the City Finance Officer on January 21, 2020. The assessment is payable in ten (10) installments at ten percent (10%), per annum, interest on unpaid installments as stipulated in the assessment roll for each location. Assessments will be certified to the County Treasurer and will be included with property tax statements for respective installment year.

Dated at Vermillion, South Dakota, this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY OF
VERMILLION, CLAY COUNTY, SOUTH DAKOTA

By: _____
Kelsey Collier-Wise, Council President

ATTEST:

By: _____
Michael D. Carlson, Finance Officer

The motion was seconded by Alderman Ward. Discussion followed and the question of the adoption of the Resolution was presented for a vote of the Governing Body. 8 members voted in favor of and 0 members voted in opposition to the Resolution. President Collier-Wise declared that the Resolution was adopted.

7. Old Business - None

8. New Business

A. First reading of Ordinance 1411 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.02(B)(7) International Building Code to add roofing and siding as work requiring a permit

Farrel Christensen, Building Official, reported that the Vermillion Historic Preservation Commission approached staff and the City Council with a desire to require permits for siding and roof replacement. Farrel stated that the City's current codes exempt these type of projects from needing a permit and as a result makes it very difficult for the Historic Preservation Commission to advise property owners of the possible benefits of repairs consistent with the historic character of the property. Farrel stated that it was discovered that most first class cities in South Dakota do require permits for siding and roof replacement for all buildings. Farrel reported that the City has adopted both the 2018 International Building Code and the 2018 International Residential Code which, when adopted, there were exceptions for roof and siding replacement permits. Farrel stated that proposed Ordinance No. 1411 amends the International Building Code to remove the permit exception for roof and siding replacement. Farrel noted that for siding when more than 50% of any building wall surface is being replaced or repaired in any given 5-year period and for roof replacement when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period. Farrel stated that a separate ordinance is needed to amend the International Residential Code, which is the next item on the agenda. Farrel noted that the proposed changes would add siding and roofing to the existing section which already requires a permit for replacement window work. Farrel stated that fees are proposed to be set by resolution with the second reading of the ordinances and are intended to keep permit costs low to the property owners while providing the benefits of City Inspectors to ensure the safety of the work and its compliance with building code. Discussion followed.

14-20

President Collier-Wise read the title to the above mentioned Ordinance and Alderman Hellwege moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1411 entitled An Ordinance to amending Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.02(B)(7) International Building Code to add roofing and siding as work requiring a permit of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 20th day of January, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Holland. After discussion, the question of adoption of the Resolution was put to a vote of the Governing Body and 8 members voted in favor of and 0 members voted in opposition to the motion. President Collier-Wise declared the motion adopted.

B. First reading of Ordinance 1412 to amend Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.03(B)(5) International Residential Code to add roofing and siding as work requiring a permit

Farrel Christensen, Building Official, noted that with the previous agenda item the City has adopted the 2018 version of both the International Building Code and the International Residential Code. Farrel stated that the adoption of both codes were made with exceptions for permits to be issued for roof and siding work. Farrel reported that the previous agenda item was to amend the International Building Code to require permits for roof and siding work. Farrel stated that proposed Ordinance No. 1412 would amend the International Residential Code to remove the building permit exception for roof and siding replacement.

15-20

President Collier-Wise read the title to the above mentioned Ordinance and Alderman Willson moved adoption of the following Resolution:

BE IT RESOLVED that the minutes of this meeting shall show that the title to proposed Ordinance No. 1412 entitled An Ordinance Title XV, Land Usage; Chapter 150 Building Regulation; Section 150.03(B)(5) International Residential Code to add roofing and siding as work requiring a permit of the City of Vermillion, South Dakota has been read and the Ordinance has been considered for the first time in its present form and content at this meeting being a regularly called meeting of the Governing Body of the City on this 20th day of January, 2020 at the Council Chambers in City Hall in the manner prescribed by SDCL 9-19-7 as amended.

The motion was seconded by Alderman Hellwege. After discussion, the question of adoption of the Resolution was put to a vote of the Governing

Body and 8 members voted in favor of and 0 members voted in opposition to the motion. President Collier-Wise declared the motion adopted.

9. Bid Openings - None

10. City Manager's Report

A. John reminded residents that sidewalks are to be cleared 24 hours after the end of a snow event. Snow should be stored on your property and not across the street on your neighbor's yard without permission or piled up in the street in front of neighbor's property. If moved across the street, windrows of snow should not be left in the street.

B. John reminded citizens of the upcoming dates for the Heroes Behind the Badge Blood Drive on Monday, January 27th from 10:00 a.m. to 6:30 p.m. at Sanford Vermillion Hospital and on Saturday, February 8th from 8:00 a.m. to 1:00 p.m. at the USD/Sanford Health Fair in the medical school building. John noted that donors can vote for the Police Department or Fire Department in this friendly competition.

C. John reported that the Tree Board meets on Wednesday, January 23rd at 9:30 a.m. in the Large Conference room at City Hall.

PAYROLL ADDITIONS AND CHANGES

Police: Mark Foley \$27.54/hr, Jamie Hall \$24.95/hr, Anthony Klunder \$28.94/hr; Library: Mackenzie Stone \$12.00/hr; Water: Tyler Zimmerman \$25.03/hr; Volunteer Firefighters: Joshua Kleinhesselink, Shannon Kymala

11. Invoices Payable

16-20

Alderman Hellwege moved approval of the following invoices:

A-Ox Welding Supply Co	chemicals	1,528.00
Appeara	shop towels	45.00
AT&T Mobility	mobile hot spots	411.54
Blackstone Publishing	books	50.00
Broadcaster Press	advertising	1,367.24
Brunick's Service Inc	fuel	11,829.98
Buhl's Cleaners	mat/mop service	428.04
Bureau Of Administration	telephone	217.33
Butler Machinery Co.	parts	142.34
Center Point Large Print	books	104.99
City Of Vermillion	copies/postage	77.18
Clay Rural Water System	water usage	54.20

Clay-Union Electric Corp	electricity	2,045.98
Colonial Life Acc Ins.	insurance	1,526.63
Crouch Recreation	stadium bleacher seats	6,162.00
D-P Tools	tools	304.92
Earthgrains Baking Co's Inc	supplies	85.60
Echo Electric Supply	supplies	250.31
Energy Laboratories	testing	1,186.50
ESA	refund duplicate payment	21.33
Fastenal Company	safety glasses	133.90
Francis Heine	refund duplicate payment	10.65
Gap Rental LLC	refund duplicate payment	31.95
Graham Tire	tires	267.50
Gregg Peters	managers profit	32,047.25
Helms & Associates	professional services	3,736.31
Ingram	books	204.48
Jarroed Edelen	refund duplicate payment	21.30
Klein's Tree Service	refund landfill overpayment	5.89
Loren Fischer Disposal	haul cardboard	1,180.00
Matheson Tri-Gas, Inc	cylinder rental	87.13
Medical Waste Transport, Inc	haul medical waste	254.83
Moore Welding & Mfg	repairs	153.11
NBS Calibrations	scale service/calibration	330.00
Neofunds	postage for meter	505.00
Netsys+	repairs	670.00
O'Reilly Auto Parts	parts	6.49
Paul Ebsen	professional services	250.00
PCC, Inc	commission	4,057.85
Pizza Ranch	meals	185.89
Pollman Excavation	crushed concrete	4,332.25
Pomps Tire Service, Inc.	tires	1,420.00
Rodenburg Law Firm	garnishment	457.36
Rollie T French	refund duplicate payment	21.30
Running Supply, LLC	supplies	43.47
Sanford Health Occupational	testing	111.00
SD DENR	landfill operations fee	3,266.33
SD Federal Property Agency	tools	58.00
SD One Call	locates	254.10
Storey Kenworthy/Matt Parrot	yearend tax forms	284.69
Sturdevants Auto Parts	parts	129.24
Syncb/Amazon	book	17.41
The Equalizer	advertising	431.00
Titleist-Acushnet Company	merchandise	151.47
Truck-Trailer Sales	parts	69.00

Turner Plumbing	repairs	137.81
United Parcel Service	shipping	26.53
United Way	contributions	339.00
US Bank	bond trustee fees	2,000.00
Vermillion Ace Hardware	supplies	958.46
Vermillion Area Community Found	round up program	247.16
Vermillion Ford	repairs	992.32
Wal-Mart Community	supplies	61.95
WSP Us	professional services	1,576.25
Zee Medical Service	supplies	85.29
Ziegler Inc	parts	93.63
Tom King	Bright Energy Rebate	400.00

2020 Invoices Payable

Billion Buick-GMC-KIA	ford transit van	22,609.00
Bluffs Golf Course	advertising-hole marker	900.00
Bookpage	subscription	354.00
Centurylink	telephone	1,588.67
Chad Christopherson	safety boots reimbursement	95.85
Dakota Beverage	merchandise	1,585.83
Dept. Environment Natl Res	wastewater discharge permit	10,500.00
Division Of Motor Vehicle	title/plates	15.00
DLT Solutions, Inc	autocad subscription renewal	1,568.00
Environmental Systems Research	gis maintenance/license	4,000.00
Frontier Precision, Inc	maintenance	1,506.00
Global Dist.	merchandise	410.00
Gregg Peters	managers fee	6,000.00
Intelli Track	inventory software license	1,989.00
John A Conkling Dist.	merchandise	1,045.10
Johnson Brothers Of SD	merchandise	8,375.15
Jones Food Center	supplies	115.76
Midcontinent Communication	cable/internet service	746.57
Minn Municipal Utility Assoc	member dues	375.00
Municipal Elec. Assoc.	membership dues	4,207.00
Republic National Distributing	merchandise	7,414.03
Schindler Elevator Corp	maintenance	2,175.72
SD Humanities Council	registration	50.00
SD Municipal League	membership dues	5,187.59
SD Public Assurance Alliance	boiler insurance	3,351.71
SD Ready Mixed Concrete Assoc.	registration	495.00
SECOG	dues	12,290.00
Southern Glazer's Of SD	merchandise	2,176.37

Syncb/Amazon	books/supplies	108.40
The Growler Station, Inc	license fee/maintenance	749.97
US Postmaster	postage for utility bills	1,025.00
Vermillion Chamber Of Commerce	1st qtr contribution	67,400.00
Waste Management Of Wi-Mn	waste hauling	915.80

Alderman Price seconded the motion. Motion carried 8 to 0. President Collier-Wise declared the motion adopted.

12. Consensus Agenda - None

13. Adjourn

17-20

Alderman Ward moved to adjourn the Council Meeting at 7:14 p.m. Alderman Hellwege seconded the motion. Motion carried 8 to 0. President Collier-Wise declared the motion adopted.

Dated at Vermillion, South Dakota this 20th day of January, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA
BY _____
Kelsey Collier-Wise, President

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

Published once at the approximate cost of _____.



PROCLAMATION

#LOVERMILLION DAY 2020

WHEREAS, Vermillion is home to spirited, progressive, friendly, generous, diverse, active citizens who take pride in their community and make it an amazing place to live; and

WHEREAS, Vermillion is home to our state's flagship university, and the harmonious and mutually beneficial relationship between our city and the University of South Dakota continues to flourish as our institutions grow together; and

WHEREAS, in Vermillion, we've got it all: unbelievable access to arts, culture and sports, beautiful natural scenery and abundant recreation options, top notch education for every age, a thriving business sector that provides ample opportunities for work, shopping, dining and entertainment, and a community that knows how to care, cooperate, and celebrate.

NOW, THEREFORE, BE IT RESOLVED we, the governing body of the City of Vermillion, South Dakota, do hereby proclaim February 13, 2020, as

#LOVermillion Day

and encourage all citizens to also proclaim their love for our wonderful city.

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: Farrel Christensen, Building Official

Meeting: February 3, 2020

Subject: Second Reading of Ordinance 1411 to amend the International Building Code to require permits for the replacement of roofs and siding

Presenter: Farrel Christensen

Background: The Vermillion Historic Preservation Commission approached staff and the City Council with a desire to require permits for siding and roof replacement. The City's current codes exempt these type of projects from needing a permit and as a result makes it very difficult for the Historic Preservation Commission to advise property owners of the possible benefits of repairs consistent with the historic character of the property. After some research, it was discovered that most first class cities in South Dakota do require permits for siding and roof replacement for all buildings.

Discussion: The City has adopted both the 2018 International Building Code and the 2018 International Residential Code. The adoptions were made with exceptions for roof and siding replacement permits. Ordinance 1411 amends the International Building Code to remove the permit exception for roof and siding replacement. The City Council approved the first reading of Ordinance 1411 at the January 20, 2020 meeting. A separate ordinance is needed to amend the International Residential Code, which is the next item on the agenda.

Administration has proposed changes that would add a requirement to have a permit for siding and roofing work to the existing section which already requires a permit for replacement window work. Fees are proposed to be set by resolution. A resolution to set the fee is under New Business on this agenda. The fees are intended to keep permit costs low to the property owners while providing the benefits of City Inspectors to ensure the safety of the work and its compliance with building code. In many cases, shingles will not be warrantied without proof of installation. Too many layers, the wrong type of shingle, inadequate wind loads, or incorrect installation can shorten the lifespan of a roof by up to 40 percent. Incorrectly installed siding can result in warping, moisture, mold, and rot.

Financial Consideration: The only cost to the City is publication of the ordinance.

Conclusion/Recommendations: Administration recommends approval of the second reading of Ordinance 1411 to amend the International Building Code to require permits for roof and siding work. A roll call vote is required with the second reading of an ordinance.

ORDINANCE 1411

AN ORDINANCE AMENDING TITLE XV: LAND USAGE; CHAPTER 150 BUILDING REGULATIONS SECTION 150.02 INTERNATIONAL BUILDING CODE AS MODIFIED BY THE CITY OF VERMILLION.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that Title XV: Land Usage; Chapter 150, Section 150.02(B)(7) and (8) International Building Code of the 2018 International Building Code shall be amended, added, or deleted by the City as follows. All other portions of the 2018 International Building Code as published shall remain the same.

(7) “105.1 Permit Required”

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, replace windows, siding, roofs, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. Fees shall be set by Resolution. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings:

All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light, ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing shall meet the requirement to provide for the health, safety and welfare of the occupants.

Exception: The replacement of glazing only, in nonhazardous location shall not require a permit.

(b) Siding Replacement

Permits for the replacement of siding shall be required when more than 50% of any building wall surface is being replaced or repaired in any given 5-year period.

(c) Roof Replacement

Permits for re-roofing shall be required when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period.

(8) “105.2 Work exempt from permit”

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

- (1) through (8) shall remain unchanged.
- (9) Sidewalks and driveways. A driveway permit is required from the City Engineer.
- (10) Temporary motion picture, television, and theater stage sets and scenery.
- (11) Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: January 20, 2020
Second Reading: February 3, 2020
Published: February 14, 2020
Effective: March 5, 2020



Council Agenda Memo

From: Farrel Christensen, Building Official

Meeting: February 3, 2020

Subject: Second Reading of Ordinance 1412 to amend International Residential Code to require permits for the replacement of roofs and siding

Presenter: Farrel Christensen

Background: The Vermillion Historic Preservation Commission approached staff and the City Council with a desire to require permits for siding and roof replacement. The City's current codes exempt these type of projects from needing a permit and as a result makes it very difficult for the Historical Preservation Commission to advise property owners of the possible benefits of repairs consistent with the historic character of the property. Research demonstrated that most first class cities in South Dakota do require permits for siding and roof replacement for all buildings.

Discussion: As noted with the previous agenda item, the City has adopted the 2018 version of both the International Building Code and the International Residential Code. The adoption of both codes were made with exceptions for permits to be issued for roof and siding work. The previous agenda item was to amend the International Building Code to require permits for roof and siding work. Ordinance 1412 would amend the International Residential Code to remove the building permit exception for roof and siding replacement. The City Council approved the first reading of Ordinance 1412 at the January 20, 2020 meeting.

Administration has proposed changes that would add siding and roofing permits to the existing section which already requires a permit for replacement window work. Fees are proposed to be set by resolution. A resolution is later on the agenda under New Business to set the fees. The proposed fees that have been discussed are designed to keep permit costs low to the property owners while providing the benefits of City Inspectors to ensure the safety of the work and its compliance with building code. In many cases shingles will not be warrantied without proof of installation. Too many layers of shingles, the wrong type of shingle, inadequate wind loads, or incorrect installation can shorten the lifespan

of a roof by up to 40 percent. Incorrectly installed siding can result in warping, moisture, mold and rot.

Financial Consideration: The only cost to the City is publication of the ordinance.

Conclusion/Recommendations: Administration recommends approval of the second reading of Ordinance 1412 to amend the International Residential Code to require permits for roof and siding work. A roll call vote is required with the second reading of an ordinance.

ORDINANCE 1412

AN ORDINANCE AMENDING TITLE XV: LAND USAGE; CHAPTER 150 BUILDING REGULATIONS SECTION 150.03 INTERNATIONAL RESIDENTIAL CODE AS MODIFIED BY THE CITY OF VERMILLION.

BE IT ORDAINED, by the Governing Body of the City of Vermillion, South Dakota that Title XV: Land Usage; Chapter 150, Section 150.03(B)(5) and (6) International Residential Code of the 2018 International Residential Code shall be amended, added, or deleted by the City as follows. All other portions of the 2018 International Residential Code as published shall remain the same.

(5) “R105.1 Required”

Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, replace windows, siding, roofs, or change the occupancy of a building or structure of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit. Fees shall be set by Resolution. The building official may exempt permits for minor work.

(a) Replacement windows in existing openings:

All window replacement shall require a building permit. Replacement windows shall conform to the code for new construction whenever possible, including but not limited to light, ventilation, safety glazing and egress. Windows that cannot meet the code for new construction within the existing opening shall utilize the opening to its maximum potential to comply. Double hung windows or sliding windows that limit light, ventilation or egress are required to be changed to a casement style or similar to maximize the opening. Windows located in rental housing shall meet the requirement to provide for the health, safety and welfare of the occupants.

Exception: The replacement of glazing only, in nonhazardous location shall not require a permit.

(b) Siding Replacement

Permits for the replacement of siding shall be required when more than 50% of any building wall surface is being replaced or repaired in any given 5-year period.

(c) Roof Replacement

Permits for re-roofing shall be required when more than 50% of any building roof surface is being replaced or repaired in any given 5-year period.

(6) “R105.2 Work exempt from permit”

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.

Building:

- (1) through (8) shall remain unchanged.
- (9) Sidewalks and driveways. A driveway permit is required from the City Engineer.
- (10) Temporary motion picture, television, and theater stage sets and scenery.
- (11) Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

THE GOVERNING BODY OF THE CITY
OF VERMILLION, SOUTH DAKOTA

BY _____
John E. (Jack) Powell, Mayor

ATTEST:

BY _____
Michael D. Carlson, Finance Officer

First Reading: January 20, 2020
Second Reading: February 3, 2020
Published: February 14, 2020
Effective: March 5, 2020



Council Agenda Memo

From: James Purdy, Assistant City Manager
Meeting: February 3, 2020
Subject: Resolution Adopting Fees for Roofing and Siding Permits.
Presenter: James Purdy

Background: The Vermillion Historic Preservation Commission approached City staff and the City Council with a desire to require permits for siding and roof replacement. This would allow the Commission to help owners and contractors make a more informed decision about materials that are available to help maintain or re-establish the historical characteristics of a structure. After some discussion, it was determined that permitting roofing and siding replacement throughout the community would be beneficial for both the City and property owners. Mainly, permitting the work allows for City Inspectors to ensure the safety and quality of the work, as well as its compliance with building code. Research conducted by staff found that permitting roofing and siding is common practice in first class municipalities throughout the state. The City Council approved the first reading of Ordinances 1411 and 1412 to require permits for the replacement of roofs and siding at the January 20, 2020 meeting, and considered the second reading of the Ordinances earlier this evening. Each ordinance included language that indicated the fee for a siding and roof permit would be set by resolution.

Discussion: City staff is recommending that the fees for a roofing or siding replacement permit be set at \$25 each, which is equal to the fee already established by Resolution for window permits. This Resolution also provides for a single permit which may combine any or all of the three permits for a \$40 fee.

Financial Consideration: Fees collected would be added to the General Fund.

Conclusion/Recommendations: Administration recommends approval of the Resolution adopting fees for roofing and siding permits, as well as the combined single permit.

RESOLUTION ESTABLISHING FEES FOR WINDOW REPLACEMENT IN EXISTING OPENINGS, REPLACING SIDING AND ROOF REPLACEMENT

WHEREAS, the City of Vermillion is authorized, under Section 105.1 of International Building Code as adopted and made part of the City of Vermillion Code of Ordinances, to set fees for window replacement, siding replacement and roof replacement by resolution; and

WHEREAS, the City of Vermillion is authorized, under Section R105.1 of International Residential Code as adopted and made part of the City of Vermillion Code of Ordinances, to set fees for window replacement, siding replacement and roof replacement by resolution; and

WHEREAS, the City wishes to set the permit fee for window replacement, siding replacement and roof replacement to be the same as the existing window replacement permit fee.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby authorizes the fee for each of the permits listed below to be \$25.00 dollars.

1. Window replacement, regardless of the number of windows
2. Siding replacement
3. Roof replacement

Any single permit that combines any or all of the above three permits shall be \$40.00.

Dated at Vermillion, South Dakota this 3rd day of February, 2020

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: John Prescott, City Manager
Meeting: February 3, 2020
Subject: Home Rule Charter Committee
Presenter: John Prescott

Background: Last year a home rule study committee was appointed to review whether it made sense for Vermillion to consider appointing a Home Rule Committee to bring a home rule charter forward for action. The Committee was chaired by Mike Card. Committee members also included Matt Fairholm, Julia Hellwege, Stacey Larson, and Travis Letellier. The recommendation of the Home Rule Study Committee presented at the January 20, 2020 Noon meeting was to proceed with establishing an official Home Rule Charter Committee. The Committee offered that Home Rule would enable the City to meet previously unseen challenges and to enable the City Council to authorize even more responsive services for Vermillion residents. The report with the Committee's recommendation is available on the City's website. The City Council's consensus at the Noon meeting was to bring the discussion of appointing a home rule committee forward to the February 3, 2020 evening meeting for deliberation and possible action.

Discussion: A couple of relevant statutes for this discussion which were presented at the January 20, 2020 Noon meeting are:

6-12-7. Time of election on charter proposal by commission. When a commission has been selected or appointed to draft a proposed charter or an amendment to a charter, an election on the question must be held within one year after initiation of the proposed action.

Source: SL 1974, ch 52, §10.

6-12-8. Special election on home rule charter--Exception. A special election shall be called on any question involving a home rule charter unless another election is scheduled within one hundred twenty days of the initiation of the action.

Source: SL 1974, ch 52, § 8; SL 2005, ch 42, §1.

6-12-8.1. Initiation of the action defined. For purposes of §§ 6-12-7 and 6-12-8, an initiation of the action means the point at which the governing body or combination of governing bodies have passed a motion to either submit the proposed charter to a vote or to submit to a vote the question of whether a charter should be initiated pursuant to §6-12-2.

Source: SL 2005, ch 42, § 2.

Essentially, these statutes are establishing two timeframes for the process. Once the City Council appoints a Home Rule Committee, the Committee has one year to complete their work. A second timeframe worth noting is that within 120 days of the City Council passing a motion to submit a charter to a vote, an election needs to take place.

Questions for the City Council to decide in the formulation of a Committee:

- Number of members to serve on the Committee
- City Council meeting date when appointments will be made

A Charge for the Committee should also be developed and approved by the City Council. If the City Council moves forward with a Committee, the Charge could be approved when the members are appointed or if there is an interim meeting between February 3 and any members are appointed.

With the appointment of the Home Rule Committee, the City Council may want to offer direction at that time with regard to potential dates for bringing a charter forward for Council action, number of public meetings to be held, and preferred election date.

It appeared that the City Council was interested in having a Home Rule Charter on the November 3, 2020 General Election. If that election date is the preferred choice of the City Council for the matter to be voted on, the City Council should not vote on submitting a charter to the voters before the regularly scheduled meeting of July 7, 2020.

Financial Consideration: The appointment of a Committee does not have a cost.

Conclusion/Recommendations: Administration recommends the City Council move forward with the process to appoint a Home Rule Committee.



Council Agenda Memo

From: Shane Griese, Utility Manager
Meeting: February 3, 2020
Subject: Authorize Staff to Accept Quotes for Emergency Repair of Water Line
Presenter: Shane Griese

Background: A leak has been detected in the 6-inch water main that crosses under the Vermillion River on South Dakota Street. The repairs will consist of developing plans for the replacement of the existing main, obtaining soil borings samples, and hiring a directional boring company to bore a new water main under the river that will be connected to the existing water main. The river boring portion of the project is estimated at \$70,000 to \$100,000. As the boring contract is estimated to exceed \$50,000, state statute would require competitive sealed bid process to be used for awarding this contract.

Location and weather limit our ability to isolate and by-pass the problem area. Due to this we would like to expedite the process.

The following state statute allows for emergency procurement without the time involved in advertising for bids.

5-18A-9. Emergency procurement. A purchasing agency may make or authorize others to make an emergency procurement without advertising the procurement if rentals are not practicable and there exists a threat to public health, welfare, or safety or for other urgent and compelling reasons. Failure to abide by the bid provisions of this chapter and chapters 5-18B, 5-18C, and 5-18D in a timely manner is not an emergency. An emergency procurement shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

Discussion: As the extent of the damage to the existing water main cannot be determined or how long it will continue to supply water to the customers' south of the river, staff would request that the City Council declare the replacement of the water main an emergency. Staff will work with Banner Engineering to obtain at least two quotes (more if possible) from companies to bore the replacement water main under the river and interconnect to the existing water main. Factors used in comparing the quotes will be

cost, contractor past work history and completion date. This information will be documented for the contract file as well as provided to the City Council.

Staff will review the cost of upsizing the water main to an 8-inch line as part of the review. While there is not a current need for an 8-inch water main south of the Vermillion River, a competitive price to prepare the system for future needs is worth a review at the time this current river boring project is completed.

Financial Consideration: The rough estimates for the project will be Banner Engineering for a plan design not to exceed \$10,000, GeoTek for soil boring not to exceed \$2,500, and the contract for the water main boring with an estimated cost of \$70,000 to \$100,000.

Conclusion/Recommendations: Administration recommends that the City Council declare the replacement of the water main as an emergency and authorize staff to contract for the water main replacement by using quotes as outlined in SDCL 5-18A-9.



Council Agenda Memo

From: José Domínguez, City Engineer
Meeting: February 3, 2020
Subject: Resolution Authorizing the Purchase of Five Vehicles
Presenter: José Domínguez

Background: At budget sessions in 2019, the City Council reviewed the 2020 equipment replacement schedule. As part of the 2020 equipment replacement schedule, the following vehicles were budgeted to be replaced:

DEPARTMENT	VEHICLE TO BE REPLACED
Police Department	2017 – Ford Interceptor SUV (Vehicle #2)
Police Department	2017 – Ford Interceptor SUV (Vehicle #5)
Code Enforcement Department	2009 – Ford F250 4x4 (Vehicle #170)
Water Treatment Department	2008 – Ford F150 2x4 (Vehicle #310)
Light and Power Department	2004 – Ford F150 2x4 (Vehicle #490)

Discussion: Staff compared prices acquired from the State award for vehicles with similar vehicles from Vermillion Ford and Sourcewell.

DEPARTMENT	VEHICLE	STATE	SOURCEWELL	VERMILLION FORD
Police Department	2020 Ford Interceptor SUV (2)	\$35,857 (\$71,714)	\$36,577 (\$73,154)	\$35,982 (\$71,964)
Code Enforcement Department	2020 Ford F150 XLT, 4x4, Regular Cab	\$27,938	\$29,544	\$28,000
Water Treatment Department	2020 Ford F150 XLT, 4x4, Regular Cab	\$27,938	\$29,544	\$28,000
Light and Power Department	2020 Ford F150 XLT, 4x4, Regular Cab	\$27,938	\$29,544	\$28,000
TOTAL BIDS		\$155,528	\$161,786	\$155,964

The prices received from the local dealer were slightly higher than the State bid (0.3% higher, or \$436). The City did not approach the other local dealer since the vehicles offered through the State bid were not a make sold by them.

When purchasing equipment, the City has several options based on State statutes. The City can always procure bids from vendors based on the requirements set forth in 5-18A. This takes staff time and additional resources to develop bid specs, advertise the bid documents, and evaluate bids. Bidding does not guarantee a local vendor will get the award.

However, the City can also follow the exemptions, and rules, found in statutes: 5-18A-22, 5-18A-37, and 5-18C-8. These three statutes allow the City to: purchase from an already awarded contract that was awarded within 12-months as long as the awarded bid followed the bidding process (5-18A-22(3)), purchase any equipment that cost less than \$50,000 without going to bid (5-18A-22(19)), purchase from a purchasing agency (5-18A-37), or purchase from the state contract list as long as the purchased item is at, or below, the price on the state contract list (5-18C-8). Referenced statutes are at the end of the memo.

Vermillion Ford was provided the specifications for vehicles based on the awarded State contract prices. Vermillion Ford provided very favorable prices when compared to the Sourcewell prices. However, the Vermillion Ford prices were not at or lower than the State bid prices. While Staff would like to recommend that the City Council purchase the vehicles from Vermillion Ford the statute being used (5-18C-8) does not allow for this. The prices from Vermillion Ford would have had to be the same, or lower, than the State bid prices. The Statute does not allow for preference to local vendors.

It should also be noted that in this instance the City cannot follow statute 5-18A-22(19) since the City would be purchasing multiples of the same type (two interceptors and three pickup trucks). While the individual price of each of the vehicles is less than \$50,000, the total for the multiple types exceeds the \$50,000 threshold, this would require that the City bid the vehicles or use the eligible State contract. If the City was only buying one interceptor and one pickup truck in a year, then the City could follow 5-18A-22(19) since these are two different types of vehicles and each are less than \$50,000.

Financial Consideration: The 2020 Equipment Replacement Fund includes a budget of \$142,400 for these five vehicles. The total cost for the five vehicles would be \$155,528. The difference is \$13,128, with the Fund being short this amount. At this point we do not have all of the purchases made for the year, or quotes for all of the vehicles/equipment being replaced. We believe that the fund will be in good shape once all of the sales of existing equipment and purchases are completed at the end of the year.

Conclusion/Recommendations: Administration recommends approving the Resolution to purchase the following vehicles from the State awarded bidder (Lamb Motors from Oneida, SD); two 2020 Ford Interceptor SUV for \$71,714, and three 2020 Ford F150 XLT, 4x4, Regular Cab for \$83,814. Price includes delivery to Vermillion.

Referenced state statutes:

5-18A-22. Procurements exempt from chapters 5-18A through 5-18D. The provisions of this chapter and chapters 5-18B, 5-18C, and 5-18D do not apply to:

- (1) Any highway construction contract entered into by the Department of Transportation;
- (2) Any contract for the purchase of supplies from the United States or its agencies or any contract issued by the General Services Administration;
- (3) Any purchase of supplies or services, other than professional services, by purchasing agencies from any active contract that has been awarded by any government entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;
- (4) Any equipment repair contract;
- (5) Any procurement of electric power, water, or natural gas; chemical and biological products; laboratory apparatus and appliances; published books, maps, periodicals and technical pamphlets; works of art for museum and public display; medical supplies; communications technologies, computer hardware and software, peripheral equipment, and related connectivity; tableware or perishable foods;
- (6) Any supplies, services, and professional services required for externally funded research projects at institutions under the control of the Board of Regents;
- (7) Any property or liability insurance or performance bonds, except that the actual procurement of any insurance or performance bonds by any department of the state government, state institution, and state agency shall be made under the supervision of the Bureau of Administration;
- (8) Any supplies needed by the Department of Human Services or the Department of Social Services or prison industries for the manufacturing of products;
- (9) Any printing involving student activities, conducted by student organizations and paid for out of student fees, at institutions under the control of the Board of Regents. However, nothing in this subdivision exempts, from the requirements of this chapter and chapters 5-18B, 5-18C, and 5-18D, purchases that involve printing for other activities at institutions under the control of the Board of Regents;
- (10) Any purchase of surplus property from another purchasing agency;
- (11) Any animals purchased;
- (12) Any purchase by a school district of perishable food, raw materials used in construction or manufacture of products for resale, or for transportation of students;
- (13) Any authority authorized by chapters 1-16A, 1-16B, 1-16E, 1-16G, 1-16H, 1-16J, 5-12, or 11-11;
- (14) Any seeds, fertilizers, herbicides, pesticides, feeds, and supplies used in the operation of farms by institutions under the control of the Board of Regents;
- (15) Any purchase of supplies for any utility owned or operated by a municipality if the purchase does not exceed the limits established in § 5-18A-14;
- (16) For political subdivisions, any contract for asbestos removal in emergency response actions and any contract for services provided by individuals or firms for consultants, audits, legal services, ambulance services, architectural services and engineering, insurance, real estate services, or auction services;
- (17) Any purchase of supplies or services from a contract established through a Midwestern Higher Education Compact group purchasing program by a competitive sealed bid or a competitive sealed proposal;
- (18) Any contract concerning the custody, management, purchase, sale, and exchange of fund investments and research by the State Investment Council or Division of Investment; or
- (19) For political subdivisions, any purchase of equipment involving the expenditure of less than fifty thousand dollars.

8. New Business; item d

5-18A-37. Cooperation and agreements with other state and federal purchasing agencies. Any purchasing agency may enter into agreements with purchasing agents in this or any other state or the United States government under which any of the parties may agree to participate in, administer, sponsor, or conduct purchasing transactions under a joint agreement or contract for the purchase of supplies or contractual services. A purchasing agency may cooperate with purchasing agencies and other interested parties in any other state or the United States government to develop uniform purchasing specifications on a regional or national level to facilitate cooperative interstate purchasing transactions.

5-18C-8. Purchases from state contract list or below state contract price. Notwithstanding the provisions of this chapter or chapter 5-18A, 5-18B, or 5-18D, any purchasing agency of a local governmental unit may purchase, without advertising for bids, from a willing vendor, any supplies contained in the state contract list established pursuant to § 5-18D-6, or from any willing vendor at a price at or below that shown in the state contract. The governing body of the purchasing agency shall note in its minutes what supplies were purchased from the state contract and shall further note the identity and address of the vendor and the price paid. If an item is purchased at a price lower than that found on the state contract, the purchasing agency shall note that fact in its minutes and show the identity and address of the vendor and the price paid.

**RESOLUTION
AUTHORIZING THE PURCHASE OF
FIVE VEHICLES**

WHEREAS, SDCL 5-18C-8 authorizes a governmental entity to purchase from a state contract list, or from any willing vendor at a price at or below that shown in the state contract; and

WHEREAS, the City of Vermillion approached the local dealer to see if they could match the price found in the state contract for two 2020 Ford Interceptor SUVs and three 2020 Ford F150 XLT, 4x4, Regular Cab pickup trucks; and

WHEREAS, after the prices from the local dealer were compared with the state contract price it was found that the state's contract price was still lower; and

WHEREAS, Lamb Motors of Oneida, South Dakota, is the holder of the State contract for the above listed vehicles and is willing to allow the City to purchase the vehicles for the price with delivery to Vermillion.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase **two 2020 Ford Interceptor SUVs (\$35,857 per vehicle) and three 2020 Ford F150 XLT, 4x4, Regular Cab pickup trucks (\$27,938 per vehicle) from Lamb Motors of Oneida, South Dakota, at the above stated price of \$155,528.**

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: José Domínguez, City Engineer
Meeting: February 3, 2020
Subject: Resolution Authorizing the Purchase of a Utility Vehicle
Presenter: José Domínguez

Background: At budget sessions in August 2019, the City Council reviewed the 2020 equipment replacement schedule. As part of the 2020 equipment replacement schedule, the following equipment was budgeted to be replaced:

DEPARTMENT	VEHICLE TO BE REPLACED
Parks and Recreation Department	2010 – Utility Vehicle (Vehicle #690)

Discussion: State statute 5-18A-22(19) allows cities to purchase equipment that cost less than \$50,000 without bidding. Administration contacted utility vendors in the area to get quotes on the vehicle, and received one quote. The quote received was from Yankton Motorsports, Yankton, SD, for a 2020 Kawasaki Mule Pro FX EPS for \$16,948.40.

Financial Consideration: The 2020 Equipment Replacement Fund includes a budget of \$16,700 for this vehicle. The difference of \$248.40 should be covered with the sales of other vehicles, and savings from purchases of other vehicles/equipment.

Conclusion/Recommendations: Administration recommends approving the Resolution authorizing the purchase of one 2020 Kawasaki Mule Pro FX EPS from Yankton Motorsports for \$16,948.40.

**RESOLUTION
AUTHORIZING THE PURCHASE OF
FIVE VEHICLES**

WHEREAS, SDCL 5-18A-22(19) exempts governmental entity from bidding requirements when purchasing equipment involving the expenditure of less than \$50,000; and

WHEREAS, the City of Vermillion received a quote from Yankton Motorsports, Yankton, SD for a 2020 Kawasaki Mule Pro FX EPS for \$16,948.40.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase **one 2020 Kawasaki Mule Pro FX EPS from Yankton Motorsports of Yankton, South Dakota, at the above listed stated price of \$16,948.40.**

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

FOR THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

By _____
John E. (Jack) Powell, Mayor

ATTEST:

By _____
Michael D. Carlson, Finance Officer



Council Agenda Memo

From: José Domínguez, City Engineer
Meeting: February 3, 2020
Subject: Resolution Authorizing the Purchase of Two Mowers
Presenter: José Domínguez

Background: At budget sessions in 2019, the City Council reviewed the 2020 equipment replacement schedule. As part of the 2020 equipment replacement schedule, the City Council approved replacement of a 2009 mower and a 1993 seeder. However, since the budget meetings a Spartan mower that was purchased in 2017 and is scheduled to be replaced in 2022 is in dire need of replacement. Staff is proposing to delay the replacement of the seeder as it still works and another functioning mower is a higher priority. Staff is recommending the replacement of the following equipment:

DEPARTMENT	VEHICLE TO BE REPLACED
Parks and Recreation Department	2009 – Riding mower (Vehicle #655)
Parks and Recreation Department	2017 – Riding mower (Vehicle #680)

Discussion: State statute 5-18A-22(19) allows cities to purchase equipment that cost less than \$50,000 without bidding. Administration recommends using the local vendor selling Hustler mowers. The City currently owns a Hustler mower purchased in 2017. This mower has proven to be reliable, and Staff would like to replace the 2009 mower as planned in the 2020 budget and the 2017 Spartan mower which has failed with two new Hustler mowers. Quotes were received from Vermillion Ace Hardware, Vermillion, SD, for a 2020 Hustler 60” SD 35HP and a 2020 Hustler 72” RD 27HP for \$25,192.44.

Financial Consideration: The 2020 Equipment Replacement Fund includes a budget of \$33,900 for replacement of the 2009 mower and 1993 seeder. If the purchase of the two Hustler mowers is approved as proposed, the difference of \$8,707.56 will remain in the fund.

Conclusion/Recommendations: Administration recommends approving the Resolution authorizing the purchase of one 2020 Hustler 60” SD 35HP for \$13,818.31 and one 2020

8. New Business; item f

Hustler 72" RD 27HP for \$11,374.13 from Vermillion Ace Hardware for a total purchase cost of \$25,192.44.

**RESOLUTION
AUTHORIZING THE PURCHASE OF
TWO MOWERS.**

WHEREAS, SDCL 5-18A-22(19) exempts governmental entity from bidding requirements when purchasing equipment involving the expenditure of less than \$50,000; and

WHEREAS, the City of Vermillion received a quote from Vermillion Ace Hardware, Vermillion, SD for a 2020 Hustler 60” SD 35HP for \$13,818.31; and

WHEREAS, the City of Vermillion received another quote from Vermillion Ace Hardware, Vermillion, SD for a 2020 Hustler 72” RD 27HP for \$11,374.13.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Vermillion, that the City Finance Officer is hereby authorized to purchase **one 2020 Hustler 60” SD 35HP and one 2020 Hustler 72” RD 27HP from Vermillion Ace Hardware of Vermillion, South Dakota, at the above listed stated price of \$25,192.44.**

Dated at Vermillion, South Dakota this 3rd day of February, 2020.

THE GOVERNING BODY OF THE
CITY OF VERMILLION, SOUTH DAKOTA

ATTEST:

By _____
John E. (Jack) Powell, Mayor

By _____
Michael D. Carlson, Finance Officer

CITY OF VERMILLION
 INVOICES PAYABLE-FEBRUARY 3, 2020

1 A-OX WELDING SUPPLY CO	CHEMICALS	1,216.50
2 A.R.K MEDIA ACCOUNTING SERVICE	ADVERTISING	135.00
3 ACTION LAWN SERVICE	TREE REMOVAL-BLUFFS	24,500.00
4 ALLEGIANT EMERGENCY SERVICE	REPAIRS	315.57
5 AMERICAN UNDERGROUND SUPPLY	SUPPLIES	218.46
6 APPEARA	SHOP TOWELS	45.00
7 ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	400.80
8 ARGUS LEADER MEDIA #1085	SUBSCRIPTION	28.00
9 BANNER ASSOCIATES, INC	PROFESSIONAL SERVICES	1,620.70
10 BLACKSTONE PUBLISHING	BOOKS	100.00
11 BOOK SYSTEMS, INC	SUBSCRIPTION	4,165.00
12 BORDER STATES ELEC SUPPLY	UNIFORMS	229.50
13 BOUND TREE MEDICAL, LLC	SUPPLIES	2,916.47
14 BRANDON STEENECK	MEALS REIMBURSEMENT	37.00
15 BRONZEAGE ART CASTING, LLC	SCULPTURE REPAIRS	262.50
16 BUTCH'S PROPANE INC	PROPANE	2,349.00
17 BUTLER MACHINERY CO.	PARTS	873.07
18 CALLAWAY GOLF	MERCHANDISE	369.05
19 CARDIS FENCE & IRON CO	FENCE REPAIRS	1,850.00
20 CASK & CORK	MERCHANDISE	878.50
21 CDW GOVERNMENT, INC	SUPPLIES	623.47
22 CENTURY BUSINESS PRODUCTS	COPIER CONTRACT/COPIES	192.93
23 CENTURLINK	TELEPHONE	696.20
24 CHAD CHRISTOPHERSON	MEALS REIMBURSEMENT	37.00
25 CITY OF VERMILLION	POSTAGE/COPIES	996.54
26 CITY OF VERMILLION	UTILITY BILLS	34,175.55
27 CLUBHOUSE HOTEL & SUITES	LODGING	1,978.79
28 COAST TO COAST SOLUTIONS	SUPPLIES	236.98
29 COLONIAL LIFE ACC INS.	INSURANCE	1,528.78
30 CORE & MAIN LP	SUPPLIES	1,607.78
31 CORNHUSKER INTERNATIONAL	PARTS	29.28
32 COYOTE CHEMICAL COMPANY	HI-PRESSURE WAND	21.70
33 CURT HAAKINSON	MEALS/MILEAGE REIMBURSEMENT	203.49
34 DAKOTA BEVERAGE	MERCHANDISE	8,187.98
35 DAKOTA PC WAREHOUSE	COMPUTERS/REPAIRS	5,057.75
36 DAKOTA RIGGERS & TOOL SUPPLY	SUPPLIES	158.74
37 DALE HUSBY	MEALS REIMBURSEMENT	74.00
38 DANKO EMERGENCY EQUIPMENT	SUPPLIES	2,307.30
39 DELTA DENTAL PLAN	INSURANCE	6,306.46
40 DEMCO	SUPPLIES	133.21
41 DENNIS MARTENS	MAINTENANCE	833.34
42 DEREK RONNING	GYM MEMBERSHIP REIMBURSEMENT	250.00
43 DONALD ZACHER	REFUND PARKING TCKT OVERPMT	5.00
44 DUBOIS CHEMICALS	SODA ASH	14,564.00
45 ECHO ELECTRIC SUPPLY	SUPPLIES	1,098.63
46 ELECTRIC PUMP, INC	PARTS	382.77
47 ELLIOTT EQUIPMENT CO	PARTS	754.25
48 ERIC BIRKELAND	SAFETY BOOTS REIMBURSEMENT	100.00

49 EXTENDOBED LLC	FIRE EQUIPMENT	6,484.00
50 FARMER BROTHERS CO.	SUPPLIES	143.70
51 FAST AUTO GLASS	REPAIRS	451.83
52 FASTENAL COMPANY	SUPPLIES	40.79
53 FIELDS OUTDOOR ADVENTURES	SUPPLIES	5,220.00
54 FOREMAN MEDIA	COUNCIL MTG	100.00
55 FRED BALLEWEG	MEALS REIMBURSEMENT	74.00
56 FRONTIER PRECISION, INC	ENG EQUIPMENT LICENSE UPGRADE	1,170.00
57 GLOBAL DIST	MERCHANDISE	189.56
58 GRAHAM TIRE CO.	TIRES	1,185.28
59 GRAINGER	MOTORS	258.51
60 GRAYMONT CAPITAL INC	CHEMICALS	8,065.44
61 GREGG PETERS	FREIGHT	1,419.20
62 GREGG PETERS	RENT	937.50
63 HANSEN LOCKSMITHING	REPAIRS	434.17
64 HARTINGTON TREE LLC	TREES	938.00
65 HERREN-SCHEMPP BUILDING	SUPPLIES	33.60
66 HIGH POINT NETWORKS	PROFESSIONAL SERVICES	218.75
67 HY VEE FOOD STORE	SUPPLIES	21.84
68 IN CONTROL, INC	PROFESSIONAL SERVICES	432.00
69 INDUSTRIAL CHEM LABS	SUPPLIES	221.11
70 INGRAM	BOOKS	1,831.34
71 INTERSTATE POWER SYSTEMS	MAINTENANCE INSPECTION	554.00
72 JACKS UNIFORM & EQPT	UNIFORMS	1,512.53
73 JIM BALLEWEG	SAFETY BOOTS REIMBURSEMENT	100.00
74 JOHN A CONKLING DIST.	MERCHANDISE	3,404.75
75 JOHNSEN HEATING & COOLING	REPAIRS	405.51
76 JOHNSON BROTHERS OF SD	MERCHANDISE	7,412.14
77 JONES FOOD CENTER	SUPPLIES	492.93
78 KARSTEN MFG CORP	MERCHANDISE	635.70
79 LAWSON PRODUCTS INC	SUPPLIES	1,434.22
80 LAYNES WORLD	FIRE EMS AWARDS/DECALS	245.08
81 LESSMAN ELEC. SUPPLY CO	LIGHT FIXTURES	119.40
82 LION GROUP, INC	FIREFIGHTER EQUIPMENT REPAIRS	3,360.00
83 LOFFLER	TONER CARTRIDGES	151.00
84 MAILFINANCE	POSTAGE METER LEASE	234.24
85 MALLOY ELECTRIC	PARTS	48.16
86 MART AUTO BODY	TOWING	825.00
87 MATHESON TRI-GAS, INC	MEDICAL OXYGEN/CYLINDER RENTAL	688.78
88 MATTHEW NELSON	MEALS REIMBURSEMENT	37.00
89 MCCULLOCH LAW OFFICE	PROFESSIONAL SERVICES	2,460.50
90 MEAD LUMBER	SUPPLIES	12.19
91 MENARDS	SUPPLIES	857.38
92 MES-MUNICIPAL EMERGENCY SERVICE	DOCKING STATIONS	4,190.78
93 MICHAEL HEINE	MEALS REIMBURSEMENT	74.00
94 MID-STATES ORG. CRIME	MEMBERSHIP	150.00
95 MIDWEST ALARM CO	ALARM MONITORING	153.00
96 MILES OR LISA BEACOM	REFUND AMBULANCE OVERPMT	1,050.70
97 MINN MUNICIPAL UTILITY ASSOCIATION	1ST QTR SAFETY MGMT PROGRAM	6,737.50
98 MOBOTREX MOBILITY & TRAFFIC	REPAIRS	214.00
99 MSC INDUSTRIAL SUPPLY CO	SUPPLIES	224.75

100 NATIONAL MUSIC MUSEUM	CONTRIBUTION	15,000.00
101 NCL OF WISCONSIN, INC	TESTING STRIPS	15.27
102 NETSYS+	PROFESSIONAL SERVICES/REPAIRS	1,257.30
103 NORTHWESTERN UNIVERSITY CENTER	REGISTRATION	4,000.00
104 O'REILLY AUTO PARTS	PARTS	144.28
105 OVERHEAD DOOR OF SIOUX CITY	REPAIRS	736.00
106 PAK-RITE	SUPPLIES	201.78
107 PENGUIN MANAGEMENT INC	SOFTWARE SUBSCRIPTION	1,548.00
108 PENWORTHY COMPANY	BOOKS	112.32
109 PFEIFER IMPLEMENT CO.	FUEL FILTERS	48.69
110 PHIL WIEBELHAUS	MEALS REIMBURSEMENT	37.00
111 PRESTO-X-COMPANY	INSPECTION/TREATMENT	62.00
112 PRINT SOURCE	PRINTING	164.00
113 PRO AUTO INC	REPAIRS	64.50
114 PRO-TAINER	REPAIRS	100.00
115 PROCHEM DYNAMICS	SUPPLIES	255.04
116 PROPERTY MAINTENANCE SERVICE	SNOW REMOVAL	627.50
117 QUALITY WELDING & MFG	SCULPTURE REPAIRS	433.67
118 QUILL	SUPPLIES	689.27
119 RACOM CORPORATION	MAINTENANCE CONTRACT	1,592.95
120 RECORDED BOOKS, INC	BOOKS	97.87
121 REDI TOWING	TOWING	225.00
122 RELAB SOFTWARE, LLC	MAINTENANCE AGREEMENT	2,920.00
123 REPUBLIC NATIONAL DISTRIBUTING	MERCHANDISE	8,385.20
124 RONS AUTO GLASS, INC	REPLACE WINDSHIELD	245.00
125 RUNNING SUPPLY, LLC	SUPPLIES	1,506.23
126 SANFORD HEALTH OCCUPATIONAL	TESTING	844.00
127 SANFORD HEALTH PLAN	PARTICIPATION FEES	54.00
128 SANFORD USD MEDICAL CENTER	SUPPLIES	219.33
129 SANFORD VERMILLION MEDICAL	VACCINATIONS	468.00
130 SCHAEFFER MFG. CO	SUPPLIES	708.00
131 SD CITY MGMT ASSOCIATION	MEMBERSHIP DUES	300.00
132 SD DEPT OF HEALTH	TESTING	150.00
133 SD DEPT OF PUBLIC SAFETY	TELETYPE SERVICE	3,590.00
134 SD MAGAZINE	BOOKS	34.95
135 SD MUNICIPAL LEAGUE	REGISTRATION	60.00
136 SD RETIREMENT SYSTEM	CONTRIBUTIONS	39,393.33
137 SDGCSA	REGISTRATION	630.00
138 SERVICE MASTER OF SE SOUTH DAKOTA	CUSTODIAL	3,409.68
139 SESDAC, INC	PUBLIC TRANSIT FUNDING	8,000.00
140 SIOUX CITY FOUNDRY CO	CUTTING EDGES	2,376.00
141 SIOUXLAND SCALE SERVICE	INSPECTION/REPAIRS	489.48
142 SNAP-ON INDUSTRIAL	PARTS	777.32
143 SOOLAND BOBCAT	PARTS	1,046.02
144 SOUTHERN GLAZER'S OF SD	MERCHANDISE	1,168.25
145 STAPLES BUSINESS CREDIT	SUPPLIES	1,129.15
146 STEWART OIL-TIRE CO	REPAIRS	24.95
147 STOREY KENWORTHY/MATT PARROT	YEAR-END FORMS	99.44
148 STRYKER SALES CORPORATION	AMBULANCE EQUIPMENT	8,069.13
149 STUART C. IRBY CO.	SUPPLIES	4,055.00
150 STURDEVANTS AUTO PARTS	PARTS	2,261.28

151 SUPERIOR HOOD STEAMERS, INC	HOOD/VENT CLEANING	740.18
152 SYNCB/AMAZON	BOOKS/DVDS/SUPPLIES	792.48
153 T'S PLUMBING & HOME REPAIR	REPAIRS	718.36
154 TELEFLEX LLC	SUPPLIES	612.50
155 THE HOME DEPOT PRO	BULLETIN BOARD	830.00
156 THE UPS STORE #6751	SHIPPING	19.53
157 TITLEIST-ACUSHNET COMPANY	MERCHANDISE	667.01
158 TODD HALVERSON	SAFETY GLASSES REIMBURSEMENT	150.00
159 TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	177.55
160 TRAF-O-TERIA SYSTEM, INC	PARKING TICKET ENVELOPES	473.47
161 TREASURER-CLAY COUNTY	STORM DRAINAGE FEE	125.28
162 TRIVIEW COMMUNICATIONS	PHONE SYSTEM COMPUTER	799.50
163 TURNER PLUMBING	REPAIRS	235.12
164 TWIN CITY HARDWARE	KEYS	100.78
165 TWO WAY SOLUTIONS	RADIO EQUIPMENT	1,094.95
166 TYLER TECHNOLOGIES	MAINTENANCE	27,226.06
167 UNITED LABORATORIES	SUPPLIES	759.98
168 UNITED WAY	CONTRIBUTIONS	425.50
169 UNUM LIFE INSURANCE COMPANY	INSURANCE	1,551.10
170 VALIANT VINEYARDS	MERCHANDISE	472.30
171 VAN DIEST SUPPLY CO	SUPPLIES	665.25
172 VAST BROADBAND	911 CIRCUIT/DIALUP SERVICE	1,415.45
173 VERIZON WIRELESS	CELL PHONES/IPAD ACCESS	2,163.63
174 VERIZON WIRELESS-VSAT	SUPPLIES	50.00
175 VERMILLION ACE HARDWARE	SUPPLIES	1,460.77
176 VERMILLION CHAMBER OF COMMERCE	BID #1 4TH QUARTER	13,230.00
177 VERMILLION FORD	REPAIRS	2,001.17
178 VISA/FIRST BANK & TRUST	FUEL/LODGING/SUPPLIES	11,162.84
179 WADE MOUNT	MEALS REIMBURSEMENT	74.00
180 WAL-MART COMMUNITY	SUPPLIES	863.81
181 WALKER CONSTRUCTION	SNOW REMOVAL	450.00
182 WESCO DISTRIBUTION, INC	SUPPLIES	1,427.20
183 YANKTON FIRE & SAFETY	EXTINGUISHERS	485.00
184 YANKTON JANITORIAL SUPPLY	SUPPLIES	239.50
185 YANKTON MOTORSPORTS LLC	PARTS	443.85
186 ZEE MEDICAL SERVICE	SUPPLIES	162.10
187 ZIEGLER INC	PARTS	32.30
188 LACEY BEHL	BRIGHT ENERGY REBATE	400.00
189 ANDY KARANTINOS	BRIGHT ENERGY REBATE	150.00
	GRAND TOTAL	\$387,382.60