



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday, February 13, 2019
City Hall: Large Conference Room
25 Center Street
Vermillion, South Dakota 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Minutes** - Approval of minutes from 01/17/2019 meeting
4. **Visitors to be Heard**
5. **Old Business**
 - a. Updates made to the webpage.
 - b. Discussion regarding the potential creation of a historical district along S. University Street.
6. **New Business**
 - a. John's CLG discussion with Liz.
 - b. Discussion regarding the relationship between the Clay County Historical Society and the Commission.
7. **Adjourn**

Access the Historic Preservation Commission Agenda on the web – www.vermillion.us

Addressing the Commission: Persons addressing the Council shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Unapproved Minutes
Historical Preservation Commission
Thursday January 17, 2019 Special Meeting

The regular meeting of the Vermillion Historical Preservation Commission was called to order in the Large Conference Room at City Hall on January 17, 2019 at 7:00 p.m.

1. Roll Call

Present: Cyndy Chaney, Jim Wilson, Susan Keith Gray, Gloria Hensley, Dietrik Vanderhill, Ed Gerrish, William Dendinger

Absent: None

Staff present: John Prescott, City Manager

James Purdy, Assistant City Manager

Jose Dominguez, City Engineer

2. Adoption of the Agenda

Gloria Hensley moved that the Commission adopt the agenda as presented, seconded by Cyndy Chaney. The motion carried.

3. Approval of the Minutes

Gloria Hensley moved that the minutes be adopted with minor corrections, seconded by Ed Gerrish. The motion carried.

4. Visitors to be Heard

No visitors were present.

5. Old Business

5a. The Commission reviewed a mission statement which was provided by Dietrik Vanderhill and Ed Gerrish. William Dendinger motioned to approve the mission statement with slight modifications, seconded by Jim Wilson. The motion carried. City Staff will add the mission statement to the Commission's webpage on the City website. The mission statement reads: The mission of the Vermillion Historic Preservation Commission is to protect, preserve, and restore Vermillion's historic and cultural assets through public education, workshops, and outreach to the community.

5b. Jose Dominguez, City Engineer, presented a binder he created with all of the historical properties in Vermillion by district. The binder will be housed in the copy room at City Hall, and be available to the public.

5c. The new meeting time for the Commission will be the first Wednesday of the month at 9:00 AM.

6. New Business

6a. Jim Wilson reported that he wanted this topic on the agenda because there has been discussion in the community of a S. University

historical district. Jim Wilson stated that the possible boundaries of this district could be Main St to the Bluff, and the alley east of Forest Ave to the east side of University St.

Ed Gerrish stated the Commission might want to look at reinvigorating the current districts before creating a new one. Jim Wilson suggested meetings could be held in each district in order to help reinvigorate all of the current districts.

After some group discussion, Ed Gerrish motioned to table this topic until the next regular meeting. This was seconded by Jim Wilson. The motion carried.

6b. The Commission discussed the potential resurveying of downtown, and additional projects to consider in the future. Some of the ideas suggested were:

- 1) S. University historical district
- 2) Reinvigorating or establishing local/neighborhood groups
- 3) Discussing the relationship between the Clay County Historic Preservation Commission and the City Commission
- 4) Continually updating and improving the Commission's webpage
- 5) A survey for other project ideas
- 6) A location for archived documents

The Commission then discussed having John Prescott, City Manager, visit with Liz Almlie from the State Historical Society about the Commission becoming a CLG (Certified Local Government). Jim Wilson motioned to request that John contact Liz. This was seconded by Ed Gerrish. The motion carried.

The commission then discussed agenda items for the next meeting, and suggested bringing a sign-in sheet to take attendance at future meetings.

7. Adjourn

Moved by Gloria Hensley to adjourn, seconded by Cyndy Chaney. Motion carried at 8:15 p.m.

Vermillion Historical Preservation Commission