



Historic Preservation Commission Agenda

9:00 a.m. Regular Meeting
Wednesday, March 8, 2023
Powell Conference Room
City Hall; 25 Center St.
Vermillion, SD 57069

1. **Roll Call**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - a. February 8, 2023 Regular Meeting.
4. **Visitors to be Heard**
5. **Old Business**
 - a. Prentis Park Centennial Celebration Discussion.
 - b. CLG 2023-24 Grant Application Planning.
6. **New Business**

None.
7. **Adjourn**

Access the **Historic Preservation Commission Agenda on the web** – www.vermillion.us

Addressing the Commission: Persons addressing the Commission shall be recognized. Please raise your hand to be recognized and state your name and address.

a. Items Not on the Agenda Members of the public may speak under Visitors to Be Heard on any topic NOT on the agenda. Remarks are limited to 5 minutes and no decision will be made at this time.

b. Agenda Items: Public testimony will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for 5 minutes on each agenda item. Public testimony will then be closed and the topic will be given to the governing body for possible action. At this point, only commission members and staff may discuss the current agenda item unless a commission member moves to allow another person to speak and there is unanimous consent from the commission. Questions from commission members, however, may be directed to the public through the presiding officer at any time.

Meeting Assistance: The City of Vermillion fully subscribes to the provisions of the Americans with Disabilities Act of 1990. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Manager's Office at 677-7050 at least 3 working days prior to the meeting so appropriate auxiliary aids and services can be made available.

As a courtesy to others, we ask that cellular phones and pagers be turned off during the meeting.

Historic Preservation Commission

Wednesday February 8, 2023 Regular Meeting:

The regular meeting of the Vermillion Historic Preservation Commission was called to order at City Hall February 8, 2023 at 9:03 a.m.

1. Roll Call

Present: Susan Keith-Gray, Dietrik Vanderhill (via Zoom), Ed Gerrish (via Zoom arrived at 9:20 am), Cynthia Chaney (via Zoom), Erin Beyers (via Zoom), Bill Dendinger (via Zoom)

Absent: Jim Wilson

Staff Present: Kalin Bird, Building Official

Adoption of the Agenda

Dendinger moved to adopt the agenda without changes, seconded by Chaney. Unanimously approved.

3. Approval of the Minutes

3a. Dendinger moved that the minutes of the January 11, 2023 meeting be adopted without changes, seconded by Beyers. Unanimously approved.

4. Visitors to be Heard

4a. None

5. Old Business

5a. Keith-Gray began the discussion of the Prentis Park Centennial Celebration including discussion of Save the Date card design, area coverage for mailers, an addition of QR code to the mailer that would direct to the dedicated Facebook page, and the variety of activities.

5b. Keith-Gray stated that the Grant Application Plan is due March 2023 and that it covers the fiscal year starting on June 1, 2023. Keith-Gray began the discussion of potential grant application ideas, including workshops (gravestone and window restoration) and a revised booklet for USD campus. Discussion of potential authors for booklet and Forest Avenue book.

6. New Business

6a. Discussion regarding the USD Tour booklet was included in the Grant Application Planning. Dendinger will speak with potential authors to seek an interested party.

6b. Mr. Bird began the discussion of the permit application for window replacement a 110 S University. He noted that window replacement for all properties is required to be permitted and that egress (emergency escape) windows are required in each bedroom. Mr. Bird stated that to his knowledge the only windows that were anticipated to change style would be those required for emergency escape. Discussion began regarding email chain correspondence and how it applies to open meeting laws. Conversation of how to bring up issues or questions to the group without starting an unofficial meeting followed. The group decided to seek advice from City Manager and will work to find a solution.

Adjourn

Moved by Dendinger to adjourn, seconded by Gerrish. The motion carried. Meeting adjourned at 9:59 am. Unanimously approved.

Vermillion Historic Preservation Commission